

ArbiterSports®



ArbiterGame Access

- When you first sign into ArbiterSports you might just be logged into your ArbiterGame/Schools account. If not you can choose the account by the dropdown next to your name.

The screenshot displays the user interface for David Hanson. On the left is a navigation menu with categories: Main, System (Arbiter Administration, Last Name Update, Duplicate Removal Tool, Announcements, Surveys, Advertisements, Partners, Penalty Reports, PostSeason Upload, Protect Play), Group (Permissions, Demos, Statistics), and Development (Postal Codes, Throw Exception). The user's name 'David Hanson' and 'Announcements' are shown in the center. On the right, a dropdown menu is open, listing various accounts with their IDs and roles:

Account Name	ID	Role
T1 AM's Test Account	108351	Official
Central Hub		
Tahlequah: Officials Assn	1112966	Assigner
Test	113116	Assigner
Central Hub		
TEST - Diamond Ranch	39558	Athletic Director
Test Group	100300	Assigner
Central Hub		
Official		
Three Rivers Officials Association	113771	Assigner
Tristate Basketball Officials Association	113770	Assigner
TSSAA	103294	Assigner

ArbiterGame Access

- ArbiterGame is managed by the tabs and sub-tabs. We will go through a brief overview of those tabs.

The screenshot displays the ArbiterSports web application interface. At the top, the logo "ArbiterSports" is visible. Below it, a navigation bar contains several tabs: SCHEDULE, PAYROLL, ELIGIBILITY, PEOPLE, RESOURCES, REPORTS, and SETTINGS. The "SCHEDULE" tab is active and highlighted in red. Underneath, there are sub-tabs: "Schedule" (highlighted), "League Scheduler", and "Tickets".

The main content area shows a calendar view for August 2023. The "Simple" view is selected, and the date "1" is highlighted. A search bar labeled "Find by Game ID" is present. To the right, there are "2 Events" for "8/24/2023 - 8/24/2023". An "Action (0)" dropdown menu is also visible.

The events listed are:

Date	Event	Time	Location
Thu, August 24, 2023	Boys Junior Varsity Football - B vs Lexington High School	6:00 PM - 6:55 PM	A C Flora High School
Thu, August 24, 2023	Boys Junior Varsity Football - JV @ Dreher High School	6:00 PM - 8:00 PM	Dreher High School Stadium

Settings

- Edit your school's information
- Update preferences
- Publish games to ArbiterLive

ArbiterSports

SCHEDULE

PAYROLL

ELIGIBILITY

PEOPLE

RESOURCES

REPORTS

SETTINGS

School

Brightly

Preferences

ArbiterLive

iCal Feed

License

Settings

- Update address
- Add your school logo
- School website
- We just partnered with Squad Locker so you can have your logo printed on merchandise
- Adding your school's social media accounts
- Digital Tickets link

The screenshot shows a settings page for a school organization. At the top left is a shield icon and a redacted name. The page is divided into two main sections: 'Information' and 'External Links', each with an 'Edit' link on the right. The 'Information' section includes fields for Legal Name, Short Name, Mascot, Primary Color, Phone Number, Address, Enrollment, School Type, School Sublevel, School NCES ID, and Website. The 'External Links' section includes fields for Twitter, Team Store (with a URL: <https://teamlocker.squadlocker.com/#/organizations/>), Live Stream, Instagram, Facebook, and Digital Tickets. Most text fields are redacted with black bars.

Information		Edit
Legal Name	[Redacted]	
Short Name	[Redacted]	
Mascot	[Redacted]	
Primary Color	[Redacted]	
Phone Number	[Redacted]	
Address	[Redacted]	
Enrollment	[Redacted]	
School Type	[Redacted]	
School Sublevel	[Redacted]	
School NCES ID	[Redacted]	
Website	[Redacted]	
External Links		Edit
Twitter	[Redacted]	
Team Store	https://teamlocker.squadlocker.com/#/organizations/	
Live Stream	[Redacted]	
Instagram	[Redacted]	
Facebook	[Redacted]	
Digital Tickets	[Redacted]	

People

- Add staff
- Game day workers
- Officials
- Edit Roles

SCHEDULE

PAYROLL

ELIGIBILITY

PEOPLE

RESOURCES

REPORTS

SETTINGS

Staff

Workers

Officials

Roles

People - Staff

- Members of your school will be listed here
- Those who need to make edits will need to be listed as Admins
- Others can be specified in different roles
- Add by clicking on the Green “Add New Staff Member”

Name	Address	Phone Number	Role	Actions
Patti Moore patti.moore@richlandone.org	2041 ISLAND TRL CHAPIN, SC 29036-8627		Assistant AD	
Michelle Yeater myeater0702@gmail.com	1 Falcon Drive Columbia, sc 29204		Athletic Director	

People - Roles

- Allows for Admins to restrict and expand access for those listed in their staff tab
- Roles options will increase/decrease depending on what roles you add staff in as
- Click the pencil on the righthand side to edit access
- Check or un-check the box to update their access

View the default Roles within your Arbitrator system. Roles are a collection of permissions available to the users.

Role	Description	Edit
Admin	Members of this role have full access to the system. This is a built-in role and cannot be edited.	
Payor	Members of this role have access to make payments. This role can be edited to fit your needs.	
Staff	Members of this role have limited access. This role can be edited to fit your needs.	

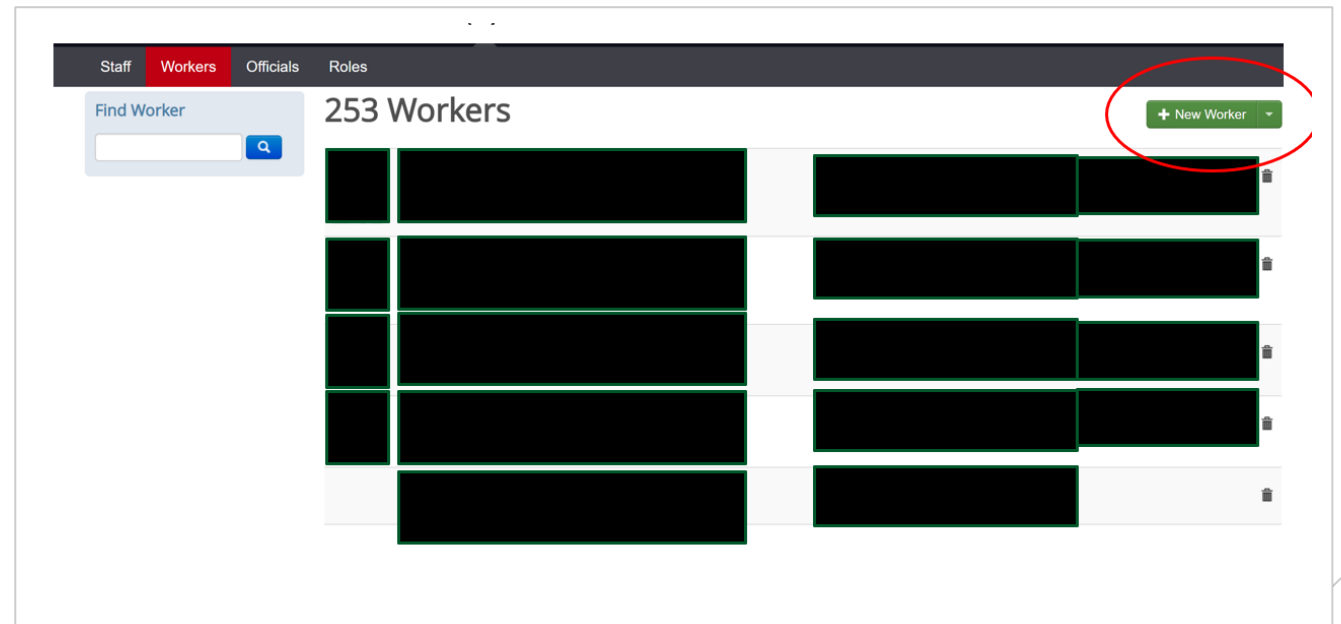
Staff

Edit permissions available for users with this role.

Permission	Checked
Schedule	<input checked="" type="checkbox"/>
Schedule Tab	<input checked="" type="checkbox"/>
Schedule (View Only)	<input checked="" type="checkbox"/>
Schedule (Full Access)	<input checked="" type="checkbox"/>
League Scheduler	<input checked="" type="checkbox"/>
Payroll	<input checked="" type="checkbox"/>
Payroll Tab	<input checked="" type="checkbox"/>
Event Payments	<input checked="" type="checkbox"/>
Simple Pay	<input checked="" type="checkbox"/>
Account History	<input checked="" type="checkbox"/>
Accounts	<input checked="" type="checkbox"/>
Eligibility	<input checked="" type="checkbox"/>
Eligibility Tab	<input checked="" type="checkbox"/>
Students	<input checked="" type="checkbox"/>
Competitive Balance	<input checked="" type="checkbox"/>
Pre-participation	<input checked="" type="checkbox"/>

People - Workers

- Add any staff that works your events
- Use the '+ New Worker' button to add new workers



The screenshot shows a web application interface for managing workers. At the top, there is a navigation bar with tabs for 'Staff', 'Workers', 'Officials', and 'Roles'. The 'Workers' tab is currently selected. Below the navigation bar, there is a search box labeled 'Find Worker' with a search icon. To the right of the search box, the text '253 Workers' is displayed. In the top right corner, there is a green button labeled '+ New Worker' with a dropdown arrow, which is circled in red. Below the search box and the '+ New Worker' button, there is a table with five rows of data. Each row contains several columns of information, with some cells containing blacked-out text. A trash icon is visible at the end of each row, indicating that workers can be deleted.

Resources - Sites

- **Landing page lists satellite sites and sub-sites**
 - **Satellite sites** are places not on the school campus that teams will play home contests
 - **Sub-sites** are at the school's facilities (i.e. gymnasium, football field, softball field, baseball diamond, etc.)
 - **Add new sites** by clicking on the Manage Satellite Sites or the trash can to remove them
 - **Adding sub-sites** click into the main site and then click on add sub-site

The screenshot displays a web application interface for managing sites. The top navigation bar includes 'SCHEDULE', 'PAYROLL', 'ELIGIBILITY', 'PEOPLE', 'RESOURCES', 'REPORTS', and 'SETTINGS'. Below this, a sub-navigation bar shows 'Teams', 'Sites', and 'Opponents'. The main content area is titled '50 Sites' and features a list of site entries. Each entry consists of an icon, the site name, and its address and zip code. A trash can icon is present at the end of each entry. A green button labeled 'Manage Satellite Sites' is located in the top right corner of the list area.

Icon	Site Name	Address	Zip Code	Action
	A C Flora High School	1 Falcon Dr, Columbia SC	29204-0000	
	AC Flora Main Gym	1 Falcon Dr, Columbia SC	29204-0000	
	Belton Tennis Center	106 Brown Ave, Belton SC	29627	
	Ben Lippen	7401 Monticello Road, Columbia South Carolina	29203	
	Bolden Stadium	2600 Barhamville Rd, Columbia SC	29204	

Teams

- Landing page will list each team the school has
 - Three columns listing sport, gender, and level
 - Page can be filtered by each of these
- The calendar icon indicates events are present for that team: jersey icon indicates students are placed on that team
- To create a new team click on the green '+Create New Team'

Select Gender	Select Level	Squad Name
Boys	8th	
Boys	Varsity	
Boys	7/8th	
Boys	Varsity	
Girls	7/8th	
Boys	Varsity	
Boys	7th	
Boys	Freshman	
Boys	Junior Varsity	
Boys	Varsity	
Girls	Varsity	
Boys	7/8th	
Boys	Varsity	
Girls	7/8th	
Girls	Varsity	
Girls	Junior Varsity	
Boys	Varsity	

Teams – Edit Team

- Clicking on a team will bring up the 'Edit Team' page
- Not able to change the sport, level, or gender of the team; have to create a new team if a new level, gender, or sport is needed
- Game defaults, roster and smart scheduler are sections that will be edited through this page
- Game Defaults: Allows for locations, times, and assigners to automatically default when creating a game for that team
- Roster: Provides information on and ability to edit the students competing on the specific team selected
- Smart Scheduler: Creates parameters for additional games to be created after finishing one
 - Example: After finishing a Varsity game, a JV game will also be created for a specific time and place between the same schools
- Teams can only be deleted if there are no events scheduled for that team

Edit Team

Sport:

Level:

Gender:

Coach:

Game Defaults **Roster** Smart Scheduler Workers Followers

Location

Site:

Sub Site:

Officiating

Officiating:

Default

Assigner Group: [Remove](#)

Assigner Level:

Scoring

Low score wins on home games involving this team

Times

Setup:

Dismiss (Home):

Dismiss (Away):

Departure Time:

Game Start:

Game Duration:

Clean Up:

Edit Team – Game Defaults

- **Location:** A new game will default to a site that is selected
 - Can choose between a satellite site or campus/sub-site
- **Officiating:** This is where assigning groups must be added; will need the assigning group number in order to add a group
 - Will need to add all that will assign for the specific team; will be required to set a default
- **Times:** This will default the setup times, start time, game duration, clean up time, and times for travel purposes when creating a game

183 Opponents

Manage your list of opponent schools for all sports & levels. Opponents that are inactive in ArbiterGame are in *italics*.

[+ Add / Remove Opponents](#)








Action (0) ▾	
<input type="checkbox"/>	<p> Academic Magnet High School 5109-A.W. Enterprise St. N. Charleston SC 29405</p> <p style="text-align: right;">2</p>
<input type="checkbox"/>	<p> Aiken High School 449 Rutland Dr Aiken SC 29801</p> <p style="text-align: right;">6</p>
<input type="checkbox"/>	<p> Airport High School 1315 Boston Ave West Columbia SC 29170-2192</p> <p style="text-align: right;">3</p>
<input type="checkbox"/>	<p> Andrew Jackson High School 6925 Kershaw Camden Hwy Kershaw SC 29067-9572</p> <p style="text-align: right;">1</p>
<input type="checkbox"/>	<p> Andrews High School 12890 County Line Rd Andrews SC 29510-6877</p> <p style="text-align: right;">1</p>
<input type="checkbox"/>	<p> Ashley Ridge High 9800 Delemar Highway Summerville SC 29485</p> <p style="text-align: right;">3</p>

Subscribe to Opponents

Find within miles of Postal Code

0 potential Opponents found within 10 miles of 29204-0000.

Filter by name:

- | | | | |
|--------------------------|---|--------------------------|---|
| <input type="checkbox"/> |  A. C. MOORE ELEMENTARY
333 Etiwan Avenue
Columbia, SC 29205
<i>Inactive</i> | <input type="checkbox"/> |  A. J. LEWIS GREENVIEW ELEMENTARY
726 Easter Street
Columbia, SC 29203
<i>Inactive</i> |
| <input type="checkbox"/> |  Alcorn Middle School
5125 Fairfield Rd
Columbia, SC 29203
<i>Inactive</i> | <input type="checkbox"/> |  Allen University
1530 Harden Street
Columbia, SC 29204 |
| <input type="checkbox"/> |  ARDEN ELEMENTARY
1300 Ashley Street
Columbia, SC 29203 | <input type="checkbox"/> |  ANNIE BURNSIDE ELEMENTARY
7300 Patterson Road
Columbia, SC 29209
<i>Inactive</i> |
| | | <input type="checkbox"/> |  BARCLAY SCHOOL (THE)
4702 COLONIAL DRIVE
COLUMBIA, SC 29203 |

[I can't find an Opponent I'm looking for.](#)

[I'm Done Subscribing To Opponents](#)

Resources - Opponents

- Landing page will list each opponent that is or has been scheduled
 - May have as many or as few as needed
- Opponents must be listed in order to create an event with that school
- Add a new opponent by selecting the green '+ Add Opponent' button
 - Search using mile radius with specific zip code
 - Check the box to add to your list or un-click to remove
 - If opponent isn't showing up you can click on the 'I can't find an Opponent I'm looking for' for Arbiter to add them

Schedule

- Main landing page after logging into the school account
- Will initially show that day's events
- Use the calendar to select different dates to view
 - White indicates no events scheduled; blue indicates events are occurring on that date
 - Filter options are directly below the calendar to view events in a different fashion
 - May use advanced filter to create filter options that may be needed (i.e. unaccepted contracts, official issues, transportation issues)
- See next slide for full overview of the tab

Simple

Advanced

2 Events 8/24/2023 - 8/24/2023

Add New

Find by Game ID



Action (0)

List

Month

Print

View 25

← August 2023 →

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Thu, August 24, 2023

<input type="checkbox"/>		Boys Junior Varsity Football - B vs Lexington High School	6:00 PM - 6:55 PM	A C Flora High School						
<input type="checkbox"/>		Boys Junior Varsity Football - JV @ Dreher High School	6:00 PM - 8:00 PM	Dreher High School Stadium						

Action (0)

List

Month

Print

View 25

All Home/Away

Football - Boys

All Levels

All Contracts

Schedule – Events Summary

- Events on the front page have 4 sections to the right of the events
 - Contract, Officials, Event Workers, Facilities and Transportation
 - Red means action is required of **YOU**; yellow means action is required of **another party**; green means all is well

The screenshot displays a web application interface for sports management. At the top, a dark navigation bar contains the following menu items: SCHEDULE (highlighted in red), PAYROLL, ELIGIBILITY, PEOPLE, RESOURCES, REPORTS, and SETTINGS. Below this, a secondary navigation bar shows 'Schedule' (highlighted in red), 'League Scheduler', and 'Tickets'. The main content area is titled '2 Events 8/24/2023 - 8/24/2023'. On the left, there is a calendar for August 2023 with a search bar 'Find by Game ID' and a search icon. The calendar shows the date August 24th highlighted in blue. Below the calendar are several filter dropdown menus: 'All Home/Away', 'Football - Boys', 'All Levels', and 'All Contracts'. The main event list shows two events for Thursday, August 24, 2023. Each event row includes a checkbox, a football icon, the event name, time, location, and three icons: a red icon (indicating action required of the user), a yellow icon (indicating action required of another party), and a person icon. The first event is 'Boys Junior Varsity Football - B vs Lexington High School' at 6:00 PM at A C Flora High School. The second event is 'Boys Junior Varsity Football - JV @ Dreher High School' at 6:00 PM at Dreher High School Stadium. At the bottom right of the event list, there is another 'Action (0)' dropdown and 'List' and 'Month' buttons.

Schedule – Contract Section

- Contracts can be accepted using the overview
 - Button will appear on the right side of the overview

The screenshot displays a contract overview for a match between A C Flora High School and Lexington High School. The match is scheduled for 6:00 PM to 6:55 PM. The interface includes a header with the match details and a toolbar with icons for document, trash, people, and edit. Below the header, there are two main sections: 'Opponent Contacts' and 'Your Status'. The 'Opponent Contacts' section lists Lexington High School and Terry Woolbright. The 'Your Status' section shows 'Accept' and 'Decline' buttons. The 'Opponent Status' section shows a message: 'Lexington High School has not yet accepted the contract.' and an 'Accept for Opponent' button.

Time	Opponent	Document	Trash	People	Edit
6:00 PM - 6:55 PM	A C Flora High School				

Opponent Contacts
Lexington High School
Terry Woolbright

Your Status
Accept Decline

Opponent Status
Lexington High School has not yet accepted the contract.
Accept for Opponent

Schedule – Officials Section

- Overview will show the name, payment amount, and confirmation dates officials assigned
 - Yellow = officials assigned but not accepted; Red = officials not assigned at all
 - Full information will not show until the officials accept
- Voucher for officials may be printed by selection 'Print Voucher'

Position	Name	Distance	Game Fee	Travel	Per Diem	Status
Referee	Wilson Hunter	90 mi	\$135.0	\$0.00	\$0.00	Paid (11/21/2022)
Umpire	Wayne Stewart	60 mi	\$135.0	\$0.00	\$0.00	Paid (11/21/2022)
Linesman	Keith Ritter	7 mi	\$112.0	\$11.00	\$0.00	Paid (11/21/2022)
Line Judge	Bert Sanford	63 mi	\$135.0	\$0.00	\$0.00	Paid (11/21/2022)
Back Judge	D. Lynn Bostic	25 mi	\$135.0	\$0.00	\$0.00	Paid (11/21/2022)
ECO	Troy Slice	18 mi	\$63.00	\$19.80	\$0.00	Paid (11/21/2022)
Field Judge	Richard Dolan	21 mi	\$135.0	\$0.00	\$0.00	Paid (11/21/2022)
Side Judge	James Crowell	11 mi	\$112.0	\$12.10	\$0.00	Paid (11/21/2022)

Group ID: 101800
Comp ID: 4226505464

[Print Voucher](#)

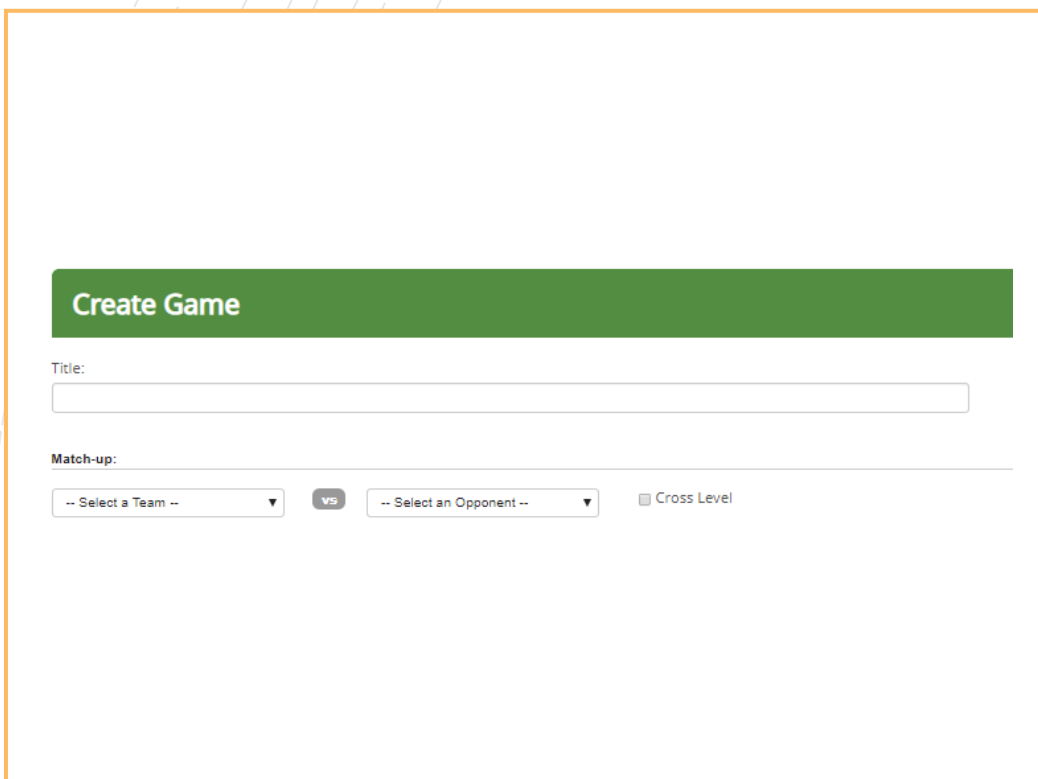
Schedule – New Game

- To begin the process of adding a new game, use the green 'Add New' drop down to select 'New Game'

The screenshot displays a web application interface for scheduling. At the top, there is a navigation bar with links for SCHEDULE, PAYROLL, ELIGIBILITY, PEOPLE, RESOURCES, REPORTS, and SETTINGS. Below this, there are sub-links for Schedule, League Scheduler, and Tickets. The main content area shows a calendar for November 2022, with a search bar for 'Find by Game ID' and a status indicator '0 Events 11/1/2022 - 11/1/2022'. A dropdown menu is open, showing options: New Game, New Practice, New Meet, New Tournament, New Other Event, and Import Games. The 'New Game' option is circled in red. An 'Add New' button is visible in the top right corner of the main content area.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26

Schedule – New Game



The screenshot shows a web form titled "Create Game" with a green header. Below the header is a "Title:" label followed by a text input field. Underneath is a "Match-up:" label. The match-up section contains two dropdown menus: the first is labeled "-- Select a Team --" and the second is labeled "-- Select an Opponent --". Between these two dropdowns is a small grey button with the text "VS". To the right of the second dropdown is a checkbox labeled "Cross Level".

- **New Game** is used for 1 v 1 contests; your school v another school
- The landing page of **New Game** is where information will be input regarding the game
- **Title**
 - Not a necessity, but may be input if it is a special event
- **Match-Up:**
 - Use the drop down to select the team you are creating a game for
 - Use the second drop down to select the school you will be competing against
 - The 'Cross Level' button allows you to have teams compete that may be different levels
 - i.e. your freshman team v their JV team

Schedule – New Game (cont.)

- **Where**
 - Site at which the contest will take place
 - Can also select home or away, but typically will be home as most prefer to schedule their home games
- **When**
 - Date, time, and duration of the contest being created
- **Info**
 - Allows for the indication of whether or not the game will be published to ArbiterLive for the public's use
 - Game type indicates just that; typically, will be league, non-league, or scrimmage

Where

Home Away

-- Select a Site --

-- Select a Sub Site --

All sub sites

Info

Publish Game:

Game Type: *

Bypass Smart Scheduler

When

Start Date: *

Start Time:

Duration: *

Schedule – New Game (cont.)

- **Add Game Notes**
 - Odds and ends regarding the contest can be placed here
 - i.e. lunch is being provided, no coolers on the track, where busses need to park, etc.
- **Facility Request**
 - Mark the set up and clean up time for the contest
 - Does not need to be required; may unclick the checkbox
 - Mark whether the request has been communicated and approved

The screenshot shows a web interface with two main sections. On the left, there is a 'Game Notes' section with a text input field and a 'Contract Addendum' section with another text input field. On the right, there is a 'Facility Request' section with a green header and a checkbox labeled 'Required for this game'. Below the header, there are two dropdown menus for 'Set Up Time' and 'Clean Up Time', both set to '12:00 PM'. At the bottom of the 'Facility Request' section, there are two checkboxes: 'This request has been communicated to our Facilities Coordinator' and 'This request has been approved', both of which are checked. A 'Comments' dropdown menu is also visible at the bottom left of the 'Facility Request' section.

Schedule – New Game (cont.)

- **Officials**

- Use the drop down to select the assigner for that specific contest
 - If the assigner is required, they must be input into that specific team's page

Officials

Assigned by:

SCHSL (101800) -- 4A



Schedule – Add New Options



New Meet

A contest with multiple schools participating that is ranked scoring

Creation is the exact same as New Game, but requires multiple teams to be selected

One set of officials typically



New Tournament

Multiple teams competing with bracketed format (i.e. Basketball Holiday Classics, Wrestling Tournaments, etc.)



Practice

Can be used to schedule practices throughout the year



Other Event

Used to keep non-athletic events in line

For example, prom, parent-teacher conferences, band concerts, etc. Can be placed in the software just so those who schedule events don't double book the multi-activity students

Payroll – Event Payments


The screenshot displays a payroll management interface. At the top, there is a header with 'AP 3720350493' and a '\$0.00' dropdown. A 'Make Payment' button is circled in red. Below the header are filters for 'Last year' and 'All Events', and a search bar for 'Payee'. The main table lists payment entries with columns for Status, Date, Payee, Position, Event, Level, Approved, Game Fee, Travel, Per Diem, Total, and an ellipsis menu. The 'Status' column contains 'Ready', 'Total is 0', and 'No Arbitr Pay'. The 'Game Fee' column has input fields with values like '\$ 50.00', '\$ 500.00', and '\$ 0.00'. The 'Total' column shows amounts like '\$50.00', '\$500.00', and '\$0.00'. A 'Make Payment' button is also circled in red. The 'Ready' status and the '\$ 0.00' value are also circled in red.

Status	Date	Payee	Position	Event	Level	Approved	Game Fee	Travel	Per Diem	Total	...
Ready	04/26/22	David Hanson	Gate	Football	Boys Varsity	Approve	\$ 50.00	N/A	N/A	\$50.00	...
Ready	08/23/22	David Hanson	Gate	Football	Boys Varsity	Approve	\$ 500.00	N/A	N/A	\$500.00	...
Total is 0	08/26/22	David Hanson	Gate	Football	Boys Varsity	Approve	\$ 0.00	N/A	N/A	\$0.00	...
No Arbitr Pay	10/16/22	Claudie Konnor	Bases	Softball	Girls Varsity	Approve	\$ 40.00	\$ 0.00	\$ 0.00	\$40.00	...
No Arbitr Pay	10/16/22	Julia Apples	Bases	Softball	Girls Varsity	Approve	\$ 40.00	\$ 0.00	\$ 0.00	\$40.00	...
No Arbitr Pay	10/17/22	Nelson Hamilton	Bases	Softball	Girls Varsity	Approve	\$ 40.00	\$ 0.00	\$ 0.00	\$40.00	...
No Arbitr Pay	10/17/22	Dan Jerald	Bases	Softball	Girls Varsity	Approve	\$ 40.00	\$ 0.00	\$ 0.00	\$40.00	...

- To issue payments, select the box next to the individual(s) that need to be paid, and use the 'Make Payments' button to the right to complete the transaction
 - Amounts may be adjusted using the button containing three horizontal lines next to the individual's name

Payroll – Missing Games

- If you're not seeing games on the Payroll tab it could be that you need to claim it
 - Go to the schedule tab, find the game on the calendar, click the jersey, to bring the drop down of officials
 - It will list the assigner and then the Payor
 - If you're paying then click the blue 'Claim' on that game

 Girls Division III Volleyball
@ Emmanuel College (Massachusetts) 10:00 AM - 12:00 PM Emmanuel College Court #1

2 of 2 officials assigned by AMC-R VB
Assigner: [Anne Marie Carr-Reardon](#)
Payor: Emmanuel College (Massachusetts) [Claim](#)

Position	Name	Distance	Game Fee	Travel
1R	Shalty Kyne	25 mi	--	--
2R	Kirsten Boessneck	23 mi	--	--

Group ID: 102052
Game ID: 52066

Payroll – Simple Pay

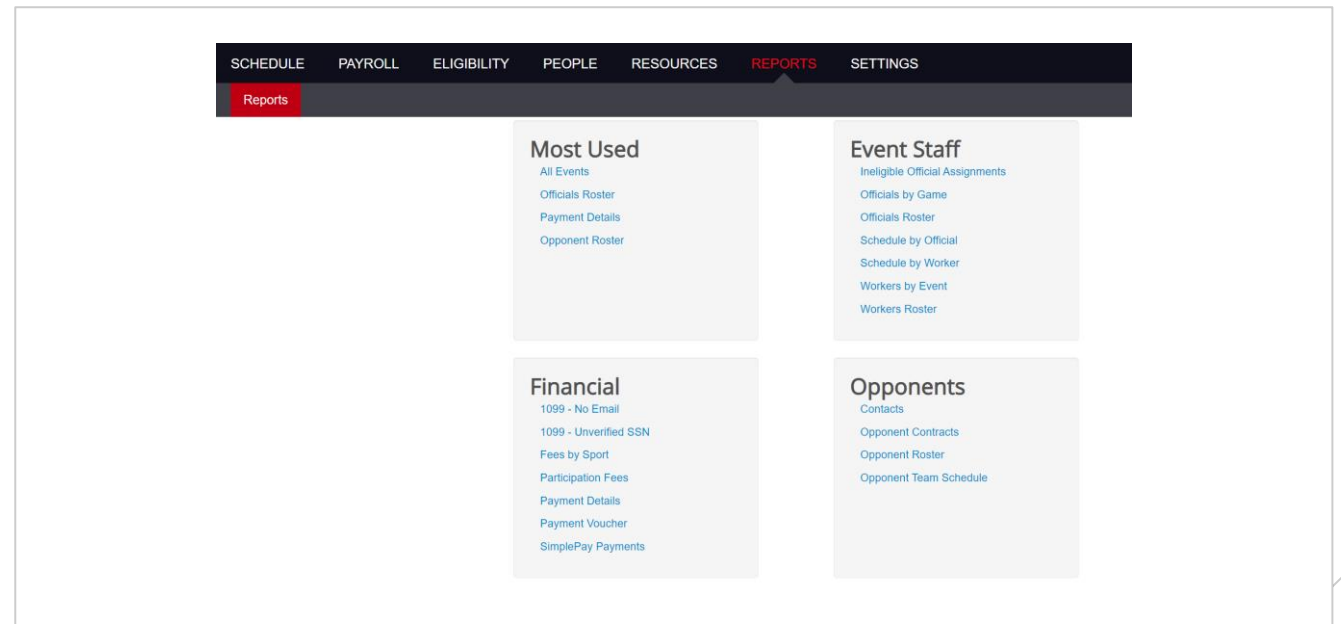
The screenshot shows the 'Simple Pay' interface. At the top, there's a navigation bar with 'PAYROLL', 'ELIGIBILITY', 'PEOPLE', 'RESOURCES', 'REPORTS', and 'SETTINGS'. Below this, there are tabs for 'Simple Pay' and 'Accounts'. The main content area is titled 'Simple Pay' and shows '28 payments found'. There are two rows of payment entries, each with a checkbox, a pencil icon, a name, a team name, and a date. The first entry is for Brian Leverock, Field Hockey - Girls, dated 09/24/21. The second entry is for Laura Paro, Field Hockey - Girls, dated 09/24/21.

The 'Make Payment' form is displayed. It has a green header with the title 'Make Payment'. Below the header, there are several input fields: 'Pay to' (a dropdown menu set to 'Person'), 'Amount' (a text input field), 'Search Payee' (a text input field), 'Payee Name' (a text input field), 'Sport' (a dropdown menu set to 'No Sport'), and 'Notes' (a text area). There are also 'Account' and 'PIN' fields. The 'Account' field is set to '6551604753 - \$13,519.40'. At the bottom, there are three buttons: 'Cancel', 'Pay Later', and 'Pay Now'. A note at the bottom of the form states: '*Account and PIN are only required if you are paying now.' There is also a link for 'Forgot PIN?'.

- You can also pay officials and event workers without having them assigned to a game
 - Go to the Payroll Tab > Simple Pay
 - Once there click on the green '+ Payment' button
 - Fill out the official/workers name, you're the payee, what sport, amount, any notes

Reports

- The 'Reports' tab houses a number of different information items that can be of use



Support

- Contact information for Arbiter
 - Technical Support
 - Telephone: 800-311-4060
 - Email: schools@arbitersports.com
 - Chat
 - Feedback@arbitersports.com



Questions?