



# *Meeting of the Executive Committee*

*May 13, 2021*

*1:00 p.m.*

## *Webinar/Teleconference Agenda*

The CIF Southern Section will be respecting recent orders from the Governor of California related to maintaining public health and safety at this time. Consistent with Executive Order N-29-20, Executive Committee members will attend this regular meeting via webinar and/or telephone. Members of the public will have access to the meeting through these same means. The required webinar link and/or conference call number will be published on this agenda and posted on the CIF Southern Section Office website ([www.cifss.org](http://www.cifss.org)) and at the CIF Southern Section Office (10932 Pine Street, Los Alamitos, CA 90720) no later than 72 hours prior to this meeting. The CIF Southern Section is committed to ensuring that all meetings are accessible regardless of an individual's ability or access method. If you need a reasonable accommodation, please contact Sharon Hodge, Executive Assistant, at [sharonh@cifss.org](mailto:sharonh@cifss.org) by 4:00 pm on May 11, 2021.

<b>1. OPENING BUSINESS</b>	<b>DISPOSITION</b>	<b>ITEM</b>
A. Call to order by Mike West, President of the Council		
Meeting was called to order by President West at 1:02 pm. President West welcomed everyone and thanked the Southern Section staff for their attendance.		
B. Pledge of Allegiance		
C. Roll Call		
D. Introduction of Guests		
James Escarcega from the Southern California News Group Connor Morrisette from ScoreBook Live Eric Sondheimer from the LA Times		
E. Adopt Agenda	Action	
There was a motion by Chris Calderwood and a second by Terry Barnum to adopt the agenda. There being no discussion, the motion was approved to adopt the agenda as written. <b>Motion Carried: 18-0-0</b>		

## 1. OPENING BUSINESS (Cont.)

### F. Approval of Minutes

1. Minutes of the March 18, 2021, Executive Committee Meeting Action 1F1

There was a motion by Dr. Monica Colunga and a second by Terry Barnum to approve the minutes of the March 18, 2021 Executive Committee meeting. There being no discussion, the motion was approved to adopt the minutes as written. **Motion Carried: 20-0-0**

## 2. PUBLIC COMMENT

- A. Recognition of anyone wishing to address the Executive Committee. Speakers must limit their remarks to three minutes.

None

## 3. ACTION ITEMS

### A. STATE FEDERATED COUNCIL ACTION ITEMS

There are no CIF State Federated Council action items at this time.

### B. SOUTHERN SECTION ACTION ITEMS

There are no CIF Southern Section Council action items at this time.

## 4. NON-ACTION ITEMS

### A. STATE FEDERATED COUNCIL NON-ACTION ITEMS

There are no CIF State Federated Council non-action items at this time.

### B. SOUTHERN SECTION NON-ACTION ITEMS

There are no CIF Southern Section Council non-action items at this time.

## 5. NEW BUSINESS

- A. Consideration of the Following Schools for Membership for the 2021-2022 School Year

1. Anacapa Presented by Dave Hess Action 5A1

Dave Hess presented Anacapa for consideration and recommended Probationary membership. A motion was made by Chris Calderwood and seconded by Geniel Moon to approve New Member status for Anacapa. After discussion, which included a review of the New Member School Application, the **motion passed 19-0-0**.

## 5. NEW BUSINESS (Cont.)

### A. Consideration of the Following Schools for Membership for the 2021-2022 School Year (Cont.)

2. First Baptist Schools Action 5A2  
Presented by Dr. Paula Rodas

Dr. Paula Rodas presented First Baptist School for consideration and recommended Probationary membership. A motion was made by Dave Hess and seconded by Geniel Moon to approve New Member status for First Baptist School. After discussion, which included a review of the New Member School Evaluation Form, the **motion passed 19-0-0**.

3. Liberty Action 5A3  
Presented by Ed Kearby

Ed Kearby presented Liberty High School for consideration and recommended Full membership. A motion was made by Rich Imbriani and seconded by Chris Calderwood to approve Full membership status for Liberty High School. After discussion, which included a review of the New Member School Evaluation Form, the **motion passed 19-0-0**.

4. Palmdale Academy Charter Action 5A4  
Presented by Jeff Williams

Jeff Williams presented Palmdale Academy Charter for consideration and recommended Probationary membership. A motion was made Ed Kearby and seconded by Geniel Moon to approve New Member status for Palmdale Academy Charter. After discussion, which included a review of the New Member School Evaluation Form, the **motion passed 19-0-0**.

5. Pasadena Waldorf Action 5A5  
Presented by Terry Barnum

Terry Barnum presented Pasadena Waldorf for consideration and recommended Probationary membership. A motion was made Mary Jane Hibbard and seconded by Carter Paysinger to approve New Member status for Pasadena Waldorf. After discussion, which included a review of the New Member School Evaluation Form, the **motion passed 18-0-0**.

6. San Jacinto Leadership Academy Action 5A6  
Presented by Chris Calderwood

Chris Calderwood presented San Jacinto Leadership Academy for consideration and recommended Probationary membership. A motion was made Geniel Moon and seconded by Dave Hess to approve New Member status for San Jacinto Leadership Academy. After discussion, which included a review of the New Member School Evaluation Form, the **motion passed 18-0-0**.

## 5. NEW BUSINESS (Cont.)

### B. Membership Status of New and New Member Schools Admitted in 2020-2021

President West recommended that a consent calendar be utilized for the membership status of 2020-2021 Probationary member schools during the 2021-2022 school year except for Discovery Prep and Orange Crescent. These two schools did not send the required update status report as requested from all Probationary member schools. Discovery Prep and Orange Crescent were removed from the consent calendar. There was a motion by Dr. Paula Rodas and a second by Ed Kearby to approve the schools listed below for continued Probationary status for the 2021-2022 school year except for Discovery Prep and Orange Crescent. **Motion passed: 18-0-0**

Commissioner Wigod outlined the two options for Discovery Prep and Orange Crescent due to a lack of response by these two schools. Option 1, the revocation of membership after the 2020-2021 school year. Option 2 would be to suspend their membership until June 1<sup>st</sup>. If they do respond by June 1<sup>st</sup> with a status update, they would be given another year of Probationary membership status. If after June 1<sup>st</sup> they do not respond with an update their membership would be terminated for the 2021-2022 school year.

1. Discovery Prep	Action	5B1
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There was a motion by Dr. Paula Rodas and a second by Michelle Spencer to give a June 1<sup>st</sup> extension to Discovery Prep requesting a status update. If after June 1<sup>st</sup> they do not respond with an update their membership would be terminated. **Motion passed: 18-0-0**

2. Entrepreneur	Action	5B2
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3. Harkham-GAON Academy	Action	5B3
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4. Lakeview Leadership Academy	Action	5B4
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5. Lifeline Education Charter	Action	5B5
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6. Lompoc Valley Baptist	Action	5B6
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7. Magnolia Science Academy	Action	5B7
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8. Method	Action	5B8
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9. Newport Christian	Action	5B9
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10. Orange Crescent	Action	5B10
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There was a motion by Dr. Paula Rodas and a second by Mary Jane Hibbard to give a June 1<sup>st</sup> extension to Orange Crescent requesting a status update. If after June 1<sup>st</sup> they do not respond with an update their membership would be terminated. **Motion passed: 18-0-0**

11. South Hills Academy	Action	5B11
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12. TREE Academy	Action	5B12
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13. University Careers/Sports Academy	Action	5B13
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## 5. NEW BUSINESS (Cont.)

### C. Financial Report

Mitch Carty

Chief Financial Officer Mitch Carty presented to the Executive Committee the Southern Section current profit and loss statement as of April, 2021. Mr. Carty updated the Executive Committee on the use of GoFan for all playoff ticketed events for the Season 2 sports. GoFan use will allow for capacity management, private links to accommodate desired patrons, financial reporting labor to the Southern Section dramatically reduced and event management will be streamlined. The full report can be found at the end of the minutes.

### D. Marketing Report

Thom Simmons/Jackie Gibson

Marketing Manager Jackie Gibson reviewed the new ball partnership agreements with Wilson, Rawlings and Mikasa for the Executive Committee. She also updated the Executive Committee with the soon to be filled marketing agreements at playoff and championship sites. Finally, she showed a streamlined method to find all the social media and section updates that have been sent over the past 15 months.

### E. Communications Report

Thom Simmons

Assistant Commissioner Thom Simmons updated the Executive Committee with how the Southern Section has been constantly communicating to our membership since March, 2020 when the COVID pandemic began. This has been done with 42 COVID-related updates, three live YouTube press conferences, one live YouTube question and answer just for student-athletes, 1,683 Tweets, 419 Facebook posts and 271 Instagram shares.

## 6. CLOSED SESSION

### A. Public Employee Evaluation of Performance – (Government Code 54957):

#### 1. Commissioner's Evaluation

## 7. REPORT OF ACTION(S) TAKEN IN CLOSED SESSION

At 2:16 pm, the Executive Committee went into Closed Session to review the Commissioner's Evaluation. The Closed Session ended at 2:38 pm.

President West announced during Closed Session that a review of Commissioner Wigod's evaluation was presented to the Executive Committee. A motion was made by Ed Kearby and seconded by Rich Imbriani to accept the evaluation as written. **Motion passed 16-0-0**

## 8. REPORTS

### A. President's Report

Mike West

President Mike West thanked member schools for all their work during the COVID pandemic and pointed out that the Section Office Staff has done a great job in providing services to the member schools under very difficult and unusual circumstances. The member schools have had to juggle schedules and re-schedules numerous times, and this has been no easy task. We are close to the end of the year and things have been going as smoothly as possible. Mr. West wanted to say a special thank you to Terry Barnum who will be leaving the Executive Committee at the end of this year. He will be a missed individual who always provided valuable insight. Next, Mr. West wanted to say thank you to Ed Kearby who will be leaving the Executive Committee at the end of this year. He is retiring from education and over the past three years has provided guidance and leadership as Citrus Belt Area Representative.

### B. Treasurer's Report

Chris Calderwood

Treasurer Chris Calderwood reported that the 2019-2020 school year tax report has been concluded.

### C. Commissioner's Report

Rob Wigod

Commissioner Rob Wigod began by thanking Terry Barnum and Ed Kearby for their career services not only in education but with the CIF-Southern Section. Commissioner Wigod reminded the Executive Committee that we would like their help and services in presenting awards for Southern Section Championships over the next 37 days. Next, he announced that the Fall Workshops have been set up and the dates and schedules are posted on our Southern Section web site. Commissioner Wigod thanked President West for his leadership as President and the Executive Committee members who helped push and encourage our member schools to be positive and patient over the past 15 months. Last, Commissioner Wigod thanked the Section Office Staff for their loyalty and support over the past 15 months. Many sacrifices, both professionally and personally by staff members, have taken place to get to this point in time.

### C. Executive Committee Member Reports

Girls Athletic Director Representative - Michelle Spencer as a first-year member thanked the Executive Committee for their leadership and guidance.

Boys Athletic Director Representative - Rich Imbriani thanked Ed Kearby for his mentorship and leadership in the Citrus Belt Area. He has been a driving force for a lot of Athletic Directors and coaches.

CAPSO Representative - Terry Barnum thanked Commissioner Wigod, the Southern Section Staff and all Executive Committee members for their guidance, leadership and the opportunity to serve the Southern Section.

At-Large Representative - Dr. Alexis Barile thanked the Executive Committee for their leadership and guidance in her first year on the committee.

President-Elect - Jim Perry thank Ed Kearby for his guidance and years of service to the Southern Section, followed by a thank you to Terry Barnum who has helped the Section tremendously over the years.

## **9. ADVANCE PLANNING**

### A. DATES

1. August 12, 2021 – CIF Southern Section Executive Committee Meeting, CIF Southern Section Offices, Los Alamitos, 1:00 p.m.
2. September 23, 2021 – CIF Southern Section Executive Committee Meeting, CIF Southern Section Offices, Los Alamitos, CA, 1:00 p.m.
3. September 30, 2021 – CIF Southern Section Council Meeting, The Grand, Long Beach, CA, 9:00 a.m.

## **9. ADVANCE PLANNING (Cont.)**

### B. SUGGESTED AGENDA ITEMS

There were no suggested agenda items.

## **8. ADJOURNMENT**

### A. Time of Adjournment: 3:00 PM

Submitted By:



Mike Middlebrook  
Assistant Commissioner

Approved By:



Rob Wigod  
Commissioner of Athletics

### Agenda

MEMBER	YES	NO	ABSTAIN
Todd Arrowsmith			
Alexis Barile	YES		
Terry Barnum	YES		
Chris Calderwood	YES		
Monica Colunga	YES		
Ann Fitzgerald	YES		
Dave Hess	YES		
Mary Jane Hibbard	YES		
Rich Imbriani			
Cleveland Johnson			
Ed Kearby	YES		
Paul Lopez			
Steve Miller	YES		
Geniel Moon	YES		
David Parkes	YES		
Carter Paysinger	YES		
Jim Perry	YES		
Dave Reid	YES		
Paula Rodas	YES		
Michelle Spencer	YES		
Reggie Thompkins			
Mike West	YES		
Jeff Williams	YES		

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### Minutes - March 18, 2021

MEMBER	YES	NO	ABSTAIN
Todd Arrowsmith			
Alexis Barile	YES		
Terry Barnum	YES		
Chris Calderwood	YES		
Monica Colunga	YES		
Ann Fitzgerald	YES		
Dave Hess	YES		
Mary Jane Hibbard	YES		
Rich Imbriani	YES		
Cleveland Johnson			
Ed Kearby	YES		
Paul Lopez			
Steve Miller	YES		
Geniel Moon	YES		
David Parkes	YES		
Carter Paysinger	YES		
Jim Perry	YES		
Dave Reid	YES		
Paula Rodas	YES		
Michelle Spencer	YES		
Reggie Thompkins	YES		
Mike West	YES		
Jeff Williams	YES		

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**Item 5A1 - Membership  
Anacapa High School**

<b>MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Todd Arrowsmith			
Alexis Barile	YES		
Terry Barnum	YES		
Chris Calderwood	YES		
Monica Colunga	YES		
Ann Fitzgerald	YES		
Dave Hess	YES		
Mary Jane Hibbard	YES		
Rich Imbriani	YES		
Cleveland Johnson			
Ed Kearby	YES		
Paul Lopez			
Steve Miller	YES		
Geniel Moon	YES		
David Parkes			
Carter Paysinger	YES		
Jim Perry	YES		
Dave Reid	YES		
Paula Rodas	YES		
Michelle Spencer	YES		
Reggie Thompkins	YES		
Mike West	YES		
Jeff Williams	YES		

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**Item 5A2 - Membership  
First Baptist High School**

<b>MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Todd Arrowsmith			
Alexis Barile	YES		
Terry Barnum	YES		
Chris Calderwood	YES		
Monica Colunga	YES		
Ann Fitzgerald	YES		
Dave Hess	YES		
Mary Jane Hibbard	YES		
Rich Imbriani	YES		
Cleveland Johnson			
Ed Kearby	YES		
Paul Lopez			
Steve Miller	YES		
Geniel Moon	YES		
David Parkes			
Carter Paysinger	YES		
Jim Perry	YES		
Dave Reid	YES		
Paula Rodas	YES		
Michelle Spencer	YES		
Reggie Thompkins	YES		
Mike West	YES		
Jeff Williams	YES		

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**Item 5A - Membership  
Liberty High School**

<b>MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Todd Arrowsmith			
Alexis Barile	YES		
Terry Barnum	YES		
Chris Calderwood	YES		
Monica Colunga	YES		
Ann Fitzgerald	YES		
Dave Hess	YES		
Mary Jane Hibbard	YES		
Rich Imbriani	YES		
Cleveland Johnson			
Ed Kearby	YES		
Paul Lopez			
Steve Miller	YES		
Geniel Moon	YES		
David Parkes			
Carter Paysinger	YES		
Jim Perry	YES		
Dave Reid	YES		
Paula Rodas	YES		
Michelle Spencer	YES		
Reggie Thompkins	YES		
Mike West	YES		
Jeff Williams	YES		

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**Item 5A4 - Membership  
Palmdale Academy Charter High School**

<b>MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Todd Arrowsmith			
Alexis Barile	YES		
Terry Barnum	YES		
Chris Calderwood	YES		
Monica Colunga	YES		
Ann Fitzgerald	YES		
Dave Hess	YES		
Mary Jane Hibbard	YES		
Rich Imbriani	YES		
Cleveland Johnson			
Ed Kearby	YES		
Paul Lopez			
Steve Miller	YES		
Geniel Moon	YES		
David Parkes			
Carter Paysinger	YES		
Jim Perry	YES		
Dave Reid	YES		
Paula Rodas	YES		
Michelle Spencer	YES		
Reggie Thompkins	YES		
Mike West	YES		
Jeff Williams	YES		

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**Item 5A5 - Membership  
Pasadena Waldorf High School**

<b>MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Todd Arrowsmith			
Alexis Barile	YES		
Terry Barnum	YES		
Chris Calderwood	YES		
Monica Colunga	YES		
Ann Fitzgerald	YES		
Dave Hess	YES		
Mary Jane Hibbard	YES		
Rich Imbriani	YES		
Cleveland Johnson			
Ed Kearby	YES		
Paul Lopez			
Steve Miller	YES		
Geniel Moon	YES		
David Parkes			
Carter Paysinger	YES		
Jim Perry	YES		
Dave Reid	YES		
Paula Rodas			
Michelle Spencer	YES		
Reggie Thompkins	YES		
Mike West	YES		
Jeff Williams	YES		

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**Item 5A6 - Membership****San****Jacinto Leadership Academy**

<b>MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Todd Arrowsmith			
Alexis Barile	YES		
Terry Barnum			
Chris Calderwood	YES		
Monica Colunga	YES		
Ann Fitzgerald	YES		
Dave Hess	YES		
Mary Jane Hibbard	YES		
Rich Imbriani	YES		
Cleveland Johnson			
Ed Kearby	YES		
Paul Lopez			
Steve Miller	YES		
Geniel Moon	YES		
David Parkes			
Carter Paysinger	YES		
Jim Perry	YES		
Dave Reid	YES		
Paula Rodas	YES		
Michelle Spencer	YES		
Reggie Thompkins	YES		
Mike West	YES		
Jeff Williams	YES		

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**Items 5B1 - 5B13 Probationary Membership  
Consent Calendar**

<b>MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Todd Arrowsmith			
Alexis Barile	YES		
Terry Barnum			
Chris Calderwood	YES		
Monica Colunga	YES		
Ann Fitzgerald	YES		
Dave Hess	YES		
Mary Jane Hibbard	YES		
Rich Imbriani	YES		
Cleveland Johnson			
Ed Kearby	YES		
Paul Lopez			
Steve Miller	YES		
Geniel Moon	YES		
David Parkes			
Carter Paysinger	YES		
Jim Perry	YES		
Dave Reid	YES		
Paula Rodas	YES		
Michelle Spencer	YES		
Reggie Thompkins	YES		
Mike West	YES		
Jeff Williams	YES		

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**Item 5B1 - Probationary Membership  
Discovery Prep High School**

<b>MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Todd Arrowsmith			
Alexis Barile	YES		
Terry Barnum			
Chris Calderwood	YES		
Monica Colunga	YES		
Ann Fitzgerald	YES		
Dave Hess	YES		
Mary Jane Hibbard	YES		
Rich Imbriani	YES		
Cleveland Johnson			
Ed Kearby	YES		
Paul Lopez			
Steve Miller	YES		
Geniel Moon	YES		
David Parkes			
Carter Paysinger	YES		
Jim Perry	YES		
Dave Reid	YES		
Paula Rodas	YES		
Michelle Spencer	YES		
Reggie Thompkins	YES		
Mike West	YES		
Jeff Williams	YES		

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**Item 5B10 - Probationary Membership  
Orange Crescent High School**

<b>MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Todd Arrowsmith			
Alexis Barile	YES		
Terry Barnum			
Chris Calderwood	YES		
Monica Colunga	YES		
Ann Fitzgerald	YES		
Dave Hess	YES		
Mary Jane Hibbard	YES		
Rich Imbriani	YES		
Cleveland Johnson			
Ed Kearby	YES		
Paul Lopez			
Steve Miller	YES		
Geniel Moon	YES		
David Parkes			
Carter Paysinger	YES		
Jim Perry	YES		
Dave Reid	YES		
Paula Rodas	YES		
Michelle Spencer	YES		
Reggie Thompkins	YES		
Mike West	YES		
Jeff Williams	YES		

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## Approval of Closed Session Acation

MEMBER	YES	NO	ABSTAIN
Todd Arrowsmith			
Alexis Barile			
Terry Barnum			
Chris Calderwood	YES		
Monica Colunga	YES		
Ann Fitzgerald	YES		
Dave Hess	YES		
Mary Jane Hibbard	YES		
Rich Imbriani	YES		
Cleveland Johnson			
Ed Kearby	YES		
Paul Lopez			
Steve Miller	YES		
Geniel Moon	YES		
David Parkes			
Carter Paysinger	YES		
Jim Perry	YES		
Dave Reid	YES		
Paula Rodas	YES		
Michelle Spencer	YES		
Reggie Thompkins			
Mike West	YES		
Jeff Williams	YES		

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# CIF SOUTHERN SECTION

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FINANCIAL REPORT

MAY 13, 2021

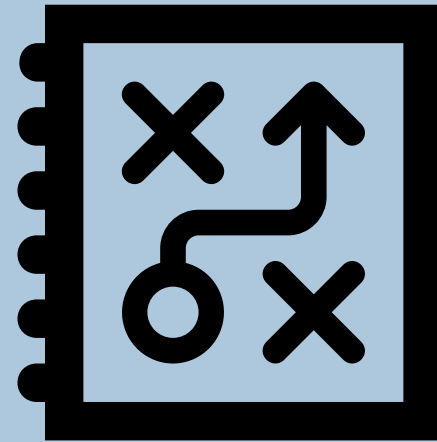
MITCH CARTY, CHIEF FINANCIAL OFFICER

	Jul '20 – Apr 21	~ Apr-Jun 21 ~	Final Projection	Original Budget	+ / -
REVENUE	2,116,594	325,099	2,441,693	4,830,000	(2,388,307)
COGS	15,892	47,615	63,507	64,000	493
EXPENSES	2,381,904	564,731	2,946,635	4,766,000	1,819,365
P&L wo/PPP	(281,202)	(287,247)	(568,449)	\$0.00	(568,449)
P&L w/PPP	174,898	100,588	275,486	\$0.00	275,486

PROFIT & LOSS  
*July 2020 – April 2021*  
*~ & projections ~*

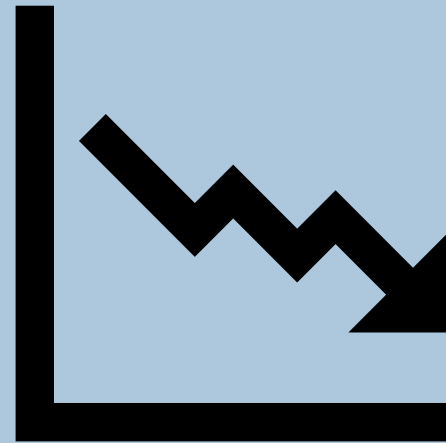
# TWO MONTHS TO GO !!!

- \$275K becomes budget to cover May-June losses.



# SPRING (*SEASON 2*) PLAYOFFS. . .

- Capacity restrictions will impact opportunities for profit.
- Both preliminary rounds & championship finals.
- Conservatively anticipating losses in all sports.





- All CIF-SS & school hosted ticketed playoff events will use GoFan.
  - Touchless & cashless entry.
  - Capacity management (COVID restrictions).
  - Private links to accommodate desired patrons.
  - Financial reporting labor to CIF-SS dramatically reduced.
  - Event staff reduced & management streamlined.



# MISSION CONTINUES...

- As a non-profit, our goal is to break even (P&L).
- Any surplus realized must be...
  - Balanced against long term liabilities.
  - And put back into our program to benefits member schools.



# QUESTIONS ?



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FINANCIAL REPORT

MAY 13, 2021

MITCH CARTY, CHIEF FINANCIAL OFFICER

**C. I. F. SOUTHERN SECTION**  
**Treasurer's Report**  
**Executive Committee Meeting**  
**May 13, 2021**

**I. WRAPPING UP 2019-20 FINALLY**

- A. Accounting firm Harrington Group and Mitch Carty submitted tax return (990) for 2019-20 on April 23, 2021.

**II. FINANCIAL POSITION 2020-21**

- A. Mitch's Financial Report covered this fiscal year's situation.

**III. PAYCHECK PROTECTION PROGRAM**

- A. First draw of \$456,100 was used in July/August 2020
- B. Forgiveness application submitted and accepted. Still waiting for approval.
- C. Second draw of \$387,835 to be used in May/June/July 2021.
- D. Forgiveness application to be submitted following usage.

**IV. FINAL PUSH FOR GOFAN SUPPORT**

- A. This spring will be 100% GoFan across all sports playoffs.
  - 1. All digital, cashless and touchless.
  - 2. All revenue comes directly to CIF-SS.
  - 3. Playoff splits distributed through the CIF-SS office instead of from schools to CIF-SS.

Prepared by:  
*MITCH CARTY, Chief Financial Officer*