



Meeting of the Executive Committee

*January 18, 2020
9:30 a.m.*

*Marriott Renaissance Hotel
Palm Springs, California*

Minutes

1. OPENING BUSINESS	DISPOSITION	ITEM
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- A. Call to order by Dr. Monica Colunga, President of the Council

Meeting was called to order by Dr. Monica Colunga at 9:32 a.m. Monica Colunga welcomed everyone and thanked the staff for a fantastic location.

- B. Pledge of Allegiance

- C. Roll Call

All members were present except for Jackie Gibson, Mike Middlebrook, and Steve Miller.

- D. Introduction of Guests

There were no guests present.

- E. Adopt Agenda

Adopted 20-0-0

There was a motion and a second to adopt the agenda. There being no discussion, the motion was approved to adopt the agenda.

- F. Approval of Minutes

Approved 20-0-0

There was a motion and a second to approve the minutes of the September 26, 2019 Executive Committee meeting. The minutes were approved.

2. PUBLIC COMMENT

- A. Recognition of anyone wishing to address the Executive Committee. Speakers must limit their remarks to three minutes.

There was no one present to address the Executive Committee.

3. ACTION ITEMS

A. STATE FEDERATED COUNCIL ACTION ITEMS

1. Proposed Bylaw Additions 1501 and 2603 - Failed 3-17-0 STATE 593
Baseball and Softball State Championships

Mike West reviewed the proposal. There was a motion and second to approve the proposal. Paula Rodas asked how the advisory committees felt regarding this proposal. The Baseball Committee has a mixed reaction with no strong stance in either direction. David Parkes voiced concern that the small schools would struggle as there is a lack of depth in pitching for the smaller schools, questioning how it will look from a pitching standpoint. Rob Wigod spoke for Mike Middlebrook, who was not in attendance, that the Softball Committee is against this proposal because of length of season. The motion failed 3-17-0.

2. Proposed Bylaw Revision 1703 - Approved 19-1-0 STATE 596
Traditional Competitive Cheer Regional Championships

Mike West reviewed the proposal. There was a motion and second to approve the proposal. Jim Perry asked for the feelings of the Cheer Advisory Committee. Rob Wigod reported that the Southern Section Cheer Advisory Committee is in favor of the proposal. Mike West remarked that other sections have their championships at a different time of year, many in December. There are concerns regarding our championships being so close after Winter Break. The motion carried 19-1-0.

3. Proposed Constitution Revision Article 70.E and 70.F - Approved 20-0-0 STATE 599
Executive Committee Nominations/Elections

Mike West reviewed the proposal. There was a motion and a second to approve the proposal. There was no discussion. The motion carried 20-0-0.

B. SOUTHERN SECTION ACTION ITEMS

1. Proposed Bylaw Revision 32.B.4.B - Approved 19-1-0 SS 594
Releaguing Procedures

Monica Colunga reviewed the proposal. There was a motion and a second to approve the proposal. Jill Matyuch voiced concerns with teams moving up and down yearly, stating two years is enough data. Dave Hess asked if this is for every sport in a conference and the response was this proposal does not delineate that information. At this time, conferences must adhere to forming leagues every two years. This proposal would allow those who are in an athletic conference, who wish to form leagues on a yearly basis, to do so if they choose. Chris Calderwood stated that since competitive equity changes year to year, why should a conference not be allowed to change year to year? Jim Perry asked if this change would affect playoff bracketing and the answer was no, since this proposal is not changing the number of leagues or allowable number of entries from each league. Terry Barnum added that it gives leagues more flexibility. Kristine Palle said that in power rankings, the most recent year is more heavily weighted than the second year. Rob Wigod stated that our current bylaws do not allow new leagues to be formed in the middle of a releaguings cycle. Dave Hess voiced concern with changing leagues after one year and having two-year contracts that must be broken for another league game. The motion carried 19-1-0.

3. ACTION ITEMS (Cont.)

B. SOUTHERN SECTION ACTION ITEMS (Cont.)

2. Proposed Bylaw Revisions Sports Sections - Summer Dead Period

Approved 11-9-0

SS 595

Monica Colunga reviewed proposal. There was a motion and second to approve the proposal. Ed Kearby, co-sponsor of the proposal, reminded the Executive Committee that last year there were many potential proposals regarding this issue. The authors of this proposal took the best of those proposals, and after many compromises, came up with the proposal you see today. Terry Barnum voiced the concerns from his area, including part-time coaches relying on coaching club and working with some of their athletes out of season. There would be consequences if the student interacts with the coach in the club environment during the school dead period. Carter Paysinger said that a standard dead period is tough on all school campuses as someone is missing out on the best timing for their program. Ed Kearby asked, is it the Southern Section's problem if an outside entity wants our student-athletes during the dead period? Terry Barnum wondered if we are taking choice away from coaches on the proper training cycle for a certain sport by mandating a specific dead period. Chris Calderwood stated that you can do this now, without the proposal. Why are we making this mandatory? If everyone is out at the same time, outside entities will find a way to work around that. Ed Kearby brought up the multi-sport athletes that do not get time off and they need a break. Jim Perry stated that this proposal protects our students by giving them a needed break. Paul Lopez stated that all the sports at his school took the same dead period last year. Monica Colunga stated this gives us the flexibility in our communities to give our students the break they need that works best. Terry Barnum recommended specific sport dead periods, where all football programs are dead across the section. For example, if track and football have multi-sport athletes, then football and track would have the same dead period. Chris Calderwood added that the leagues in his area came to that conclusion to have dead periods by sports for leagues and is discussing how to implement such a schedule. Carter Paysinger reminded everyone that this body has to look out for the best interest of all students at all 563 schools in our section. The motion carried 11-9-0.

3. Proposed Bylaw Revision 3320.2 – Playoff Divisions for Golf

Approved 20-0-0

SS 597

Monica Colunga reviewed proposal to form Team Golf divisions by competitive equity. There was a motion and a second to approve this proposal. There was no discussion. The motion carried 20-0-0.

4. Proposed Bylaw Revisions Article 5, Section 54 Commissioner Duties

Approved 20-0-0

SS 598

Monica Colunga reviewed the proposal. There was a motion and second to approve the proposal. Jill Matyuch asked for clarification of some of the language. Mike West stated that new evaluation procedures, if this proposal is passed by the Southern Section Council, will come at the next Executive Committee meeting. The motion carried 20-0-0.

Monica Colunga gave a break at 10: 50 a.m. for 10 minutes.

Monica Colunga reconvened the meeting at 11:05 a.m.

4. NON-ACTION ITEMS

A. STATE FEDERATED COUNCIL NON-ACTION ITEMS

1. Proposed 2020-2021 State Budget Non-Action STATE 600
Mike West reviewed the CIF State Proposed Budget for 2020-2021. They are projecting a surplus. Mike West highlighted several items in the budget, and they have proposed a balanced budget. There was a short discussion.

2. CIF State Executive Committee Nominations Non-Action STATE 601
Mike West reviewed the proposal listing the nominees for the CIF State Executive Committee. Past practice is to support the nominees from our section and send our Federated Council delegates uninstructed on all other positions.

3. Proposed Bylaw 503.M Revision – Ejection Policy Non-Action STATE 602
Mike West reviewed the proposal. Each section does ejections differently and this is to standardize the process across the state. The written proposal contained in the agenda was read through and discussed. One change for Southern Section would be an ejected player could still attend the next contest in street clothes, sitting on the bench. A second ejection constitutes removal from the next three contests. A third ejection and the player is removed for the rest of the season. David Parkes asked if for soccer, will there be a distinction between double yellow cards as it equates to five fouls in basketball? Discussion went on outlining that the first ejection for combative behavior would lead to the player being suspended for three to six games, which has been the practice in San Diego Section for many years. The three to six game suspension gives flexibility for the various sports since missing six games in football is much more severe than missing six games in basketball or soccer. Jeff Jordan asked if the San Diego Section has seen an increase in litigation? Rob Wigod stated that has not been the case, and when such cases come to us, our attorneys have been able to get them dismissed since our bylaws are clearly stated. In San Diego Section, it is the League Commissioners that deal with appeals of ejections from league contests. In our section, there would need to be a procedure in place if the school involved in the ejection appeal is the same school as the person who is League Commissioner/ League President. There is also a distinction between the student that is involved in a physical altercation in a bench clearing incident and a student that leaves the bench area and does not get involved in a physical altercation. Meetings with students and parents prior to return to play will still be necessary. Coaches ejections follow a similar path in that the first ejection is a one game suspension, a second ejection, three to six games, a third ejection, out for the season. Coaches who are ejected from a contest are prohibited from attending the next contest. Coaches ejected for fighting/assaultive behavior are removed for the rest of the season. Spectators who are ejected from a game are the responsibility of the school and the school must ensure that a spectator ejected from a contest does not attend the next contest. A second ejection of the same spectator would result in that spectator being banned from any further contests for the rest of the season.

4. Proposed Bylaw 303.B.(6)a and b Revision – Non-Action STATE 603
Multi School Applications
Mike West reviewed the proposal. This proposal revises the current bylaw by clarifying the process for submitting late Multi-School Applications and the fees associated with those applications. There was no discussion.

5. Proposed Bylaw 208.B Revision – Non-Action STATE 604
CIF Student Study Aboard
Mike West reviewed the proposal. The proposal provided for students who study abroad and are not part of an approved Foreign Exchange program to return to their previous school in the United States and be immediately eligible. There was no discussion.

4. NON-ACTION ITEMS (Cont.)

A. STATE FEDERATED COUNCIL NON-ACTION ITEMS (Cont.)

6. Proposed Bylaw 209.C.(1) Revision - Disciplinary Transfer Non-Action STATE 605

Mike West reviewed the proposal. The current bylaw states if a student transfers due to a disciplinary taken or pending, the student is ineligible to compete for one year from the date of that transfer. Rob Wigod stated that we are being challenged on these cases regarding language in the current bylaw that states the disciplinary action take or pending contributes to the student's transfer. We cannot prove that to be true, so this proposal would remove that language. Terry Barnum brought up conversations that have taken place with families mutually agreeing with the school to withdraw their student and does that qualify as a disciplinary transfer? What is the former school's responsibility to report this type of transfer? Rob Wigod explained that the former school has an obligation to respond yes or no on transfer paperwork regarding if the student's transfer was due to a disciplinary action taken or pending, and if they respond yes, they understand the student loses eligibility for all sports for one year.

B. SOUTHERN SECTION NON-ACTION ITEMS

1. Proposed 2020-2021 CIF Southern Section Budget Non-Action SS 606

Monica Colunga asked Mitch Carty to review the handouts that were given to the Executive Committee and appear at the end of these minutes. Monica Colunga thanked Mitch Carty for his hard work and for the transparency of the proposed budget.

2. CIF Southern Section Executive Committee Nominations Non-Action SS 607

Monica Colunga reviewed the nominations that appear in the agenda materials. The next step in the process will be to move the slate of nominees forward to the Southern Section Council for first reading at their upcoming meeting on January 28, 2020.

3. Proposed Bylaw 1212 Revision – Change of Due Date Non-Action SS 608

Monica Colunga reviewed the proposal. This proposal is asking to move the scheduling due date for Winter Sports from July 1 to September 1.

4. Proposed Bylaws 3319, 3319.5, 3319.7 and 3314.1 Revision - Football Playoff Groupings Non-Action SS 609

Monica Colunga reviewed the proposal. This proposal would change the current football playoff groupings system to only use current regular season data to formulate divisions at the end of the regular season. Monica Colunga yielded the floor to Rob Wigod and he explained the process, highlighting some of the information contained in the agenda backup paperwork. Thank you to Rich Shearer and the Football Coaches Advisory Committee for putting the system together. At the end of the regular season, leagues will need to break all ties and designate a first, second, third place in league. There would be a true #1-#16 seeding in each division based on current regular season power rankings. Higher seeds would host first round contests and then the current system utilized to designate home teams after the first round will be followed. Rich Shearer reviewed what this proposed system would have looked like at the end of the 2019 regular season, if it was utilized at the end of last season, which appears in the agenda back up materials. This will require a culture change as a school's division would not be known until the end of the regular season, but as weekly power rankings are released, schools can follow the progress of those rankings.

Monica Colunga adjourned the meeting for Lunch at 12:06.

Monica Colunga reconvened the meeting at 1:04 p.m.

4. NON-ACTION ITEMS (Cont.)

B. SOUTHERN SECTION NON-ACTION ITEMS (Cont.)

5. Proposed Bylaw 504.M Revision – Sunday Cheer Competition

Non-Action

SS 610

Monica Colunga reviewed the proposal, which would be to add language to our current bylaw to make an exception for a national event in the sport of Traditional Competitive Cheer. Ann Fitzgerald added that her school's cheer coach brought this proposal forward to the Del Rio League. Most other states have put in this exception for this specific competition in Florida. This year, those that would have been in a division that competes in finals on Sunday switched divisions in order to avoid Sunday. This puts the California teams at a disadvantage as they can't compete where they belong. This bylaw affects a small number of teams. Jill Matyuch added that if this does not pass, we can take this matter to the CIF State which has many sports with exceptions for one or two events. Mike West was not in support of this proposal the last time because they could pick any event. This time it is for an NFHS recognized national event and our students should have the full opportunity to attend. Jim Perry brought up that he has received many requests since returning from Winter Break asking to play on a Sunday. If this proposal passes, it will open the door to every sport wanting their one exception too. Monica Colunga reminded the Executive Committee that Cheer did not ask to be part of CIF and we have had to look at giving them the things they have always done while working within our established bylaws. Cheer is different than the other sports, as they do not currently have league play, nor a true season of sport. This event is endorsed by the NFHS and it is only the one event. Carter Paysinger asked, are you willing to support this request and not support the other sports who might come forward with the same request? Kristine Palle added that we give this type of dispensation over the summer dead period for national events. This is not a Sunday dispensation; this is a single event dispensation.

6. Proposed Bylaw 3320.4 Revision - Swim Playoff Divisions – Proposal A

Non-Action

SS 611

Monica Colunga stated that 611 and 612 are similar, with two options being presented for playoff groupings for swimming. SS 611 requires boys teams and girls teams to be placed into the same division, in the higher division in which the boys and/or girls team was placed, and SS 612 would allow for boys and girls of the same school to compete in different divisions based on competitive equity. Kristine Palle continued to explain how these proposals are to align an individual sport with the competitive equity model. If a school has their boys and girls in different divisions, it could result in schools competing on different days instead of everyone being in the same sessions.

7. Proposed Bylaw 3320.4 Revision - Swim Playoff Divisions – Proposal B See SS 611.

Non-Action

SS 612

5. NEW BUSINESS

A. Financial Report

Mitch Carty

1. 2018-2019 CIF Southern Section Audit

Approved 20-0-0

5A1

Mitch Carty presented the 2018-19 Audit that was seen and approved by the Audit Committee. There was a first and a second to accept the 2018-19 Audit. Mike West spoke about the Audit Committee meeting and stated that there were minor suggestions from the auditors, but overall the accounting practices are acceptable and transparent. Motion carried 20-0-0.

5. NEW BUSINESS (Cont.)

B. Marketing Report

Thom Simmons

Thom Simmons announced that Ford Motor Company has renewed their title sponsorship for the next four years. He thanked Jackie Gibson for her outstanding presentation to the Ford people, and then showed a video of the winner of the Ford truck giveaway Fall promotion. The Fox Sports television contract is expiring this year and discussions have begun with them on the potential for renewal. Thom reported that we are hoping to start a weekly broadcast on our website and social media for students called "CIF Southern Section This Week". Legal counsel is looking at the contract now.

C. Communications Report

Thom Simmons/Chelsea Heyward

Chelsea Heyward gave a report on social media that appears at the end of these minutes, highlighting several items on the report.

D. Proposed 2020-2021 CIF Southern Section Meeting Dates

5D

Monica Colunga let everyone know the 2020-2021 Meeting Dates are in the end of the agenda backup paperwork.

6. REPORTS

A. President's Report

Dr. Monica Colunga

Thank you to Sharon Hodge for the accommodations, picture, dinner, etc. from this weekend. Monica attended all our Fall championships, and the recent Traditional Competitive Cheer championships, and was impressed with the professionalism and smoothness of the running of all the events. Thank you to the staff for the opportunity to hand out awards at those championships. Thank you to the Executive Committee for your professionalism and candor in sharing your thoughts, without any judgment, knowing our goal is to always do what is best for our student-athletes through education-based athletics.

B. Treasurer's Report

Dr. Jeff Jordan

Jeff Jordan gave a report that appears at the end of these minutes. He congratulated Mitch Carty on a job well done for presenting the Audit and his tireless work on the 2020-21 budget.

C. Commissioner's Report

Rob Wigod

Thank you to all that got involved in our Fall championships and handed out awards. Thank you, Mike West and ML King High School for all your work in hosting the Cheer championships last weekend. Monica Colunga and Jim Perry were there all day and we appreciate their support. Winter championships are right around the corner and we will be asking for help at the various events. Come and enjoy. Proud of our section for taking on issues that matter and the great discussions to follow with the best interests of students at the heart of it all. We are having a great year so far and are encouraged by our increased attendance numbers from the Fall. Carter Paysinger will join me on February 6, for a state-wide CIF Football Summit, to discuss the state of the game and how to increase the numbers of participants. Should have good news coming with television contracts and ball contracts which are ours and go directly to our section. Thank all of you for coming this weekend.

D. Executive Committee Member Reports

Activities Directors Representative, Todd Arrowsmith – On behalf of the Santa Clarita community and Saugus High School, the CIF Southern Section played a very important part in the healing process of the community. From allowing the Saugus Cross Country teams to run in the Finals without having to run in the Prelims two days after the tragedy, to the West Ranch football game where the school was invited to attend and take a break from the tragedy. It was a great game that was won in last ten seconds and it was a healing moment for the community. Saugus won their division in Cheer and did a great job, setting the bar high for other programs.

6. REPORTS (Cont.)

D. Executive Committee Member Reports (Cont.)

CAPSO Representative, Terry Barnum – Ron Nocetti will be visiting the upcoming CAPSO meeting being held at St. Bernard High School.

Desert Area Representative, Jeff Williams – Enjoyed presenting the Division 9 Football championship awards. Competitive equity is working. The game was very exciting, even in the snow. And when the game was over, started checking social media and all games were listed. Great job Chelsea Heyward.

CIF State Federated Council President, Jim Perry – Saugus Cheerleading had the respect of the site as soon as they entered the facility and then they stuck their routine. They set the bar high. CSDR performed later in the day. The music started and they were performing, clapping, singing, then one of the guys picked up a sign that said, “We Can’t Hear You!” and the place went wild. It was great, very electric.

CADA Representative, Geniel Moon – Please register for the CADA Conference in Reno March 3-7, 2020. Four different sessions geared toward activities and athletic directors working together.

CSADA Representative, Dave Reid – CSADA Conference is April 17-21, 2020 in Reno. All 10 Section Commissioners will be in attendance. Hope to see you there.

Assistant Commissioner, Rainer Wulf – Competitive equity is really working in the smaller sports, for example, in Girls Tennis, our Finals were one match at 9-9, four matches at 10-8 and one match at 11-7.

7. ADVANCE PLANNING

A. DATES

1. January 28, 2020 – CIF Southern Section Council Meeting, The Grand, Long Beach, California, 9:00 a.m.
2. March 26, 2020 – CIF Southern Section Executive Committee Meeting, CIF Southern Section Office, Los Alamitos, California, 1:00 p.m.
3. March 31, 2020 – CIF Southern Section Council Meeting, The Grand, Long Beach, California, 9:00 a.m.
4. May 6, 2020 – CIF Southern Section Executive Committee Meeting, CIF Southern Section Office, Los Alamitos, California, 1:00 p.m.


B. SUGGESTED AGENDA ITEMS

There were no suggested agenda items for the next meeting.

8. ADJOURNMENT

There was a motion and a second to adjourn the meeting. By unanimous voice vote, the meeting was adjourned at 2:26 p.m.

Submitted By:

A handwritten signature in black ink, appearing to read 'Sharon Hodge'.

Sharon Hodge
Executive Assistant

Approved By:

A handwritten signature in black ink, appearing to read 'Rob Wigod'.

Rob Wigod
Commissioner of Athletics

Adopt Agenda

Todd Arrowsmith	Yes	Terry Barnum	Yes	Chris Calderwood	Yes	Monica Colunga	Yes
Ann Fitzgerald	Yes	Dave Hess	Yes	Mary Jane Hibbard	Yes	Jeff Jordan	Yes
Ed Kearby	Yes	Nancy Kelly	Yes	Paul Lopez	Yes	Jill Matyuch	Yes
Steve Miller		Geniel Moon	Yes	John Norman		David Parkes	Yes
Carter Paysinger	Yes	Jim Perry	Yes	Dave Reid	Yes	Paula Rodas	Yes
Reggie Thompkins		Mike West	Yes	Jeff Williams	Yes		

Motion Carried 20 Yes 0 No 0 Abstain

Approval of Minutes

Minutes of the September 26, 2019 Executive Committee Meeting

Todd Arrowsmith	Yes	Terry Barnum	Yes	Chris Calderwood	Yes	Monica Colunga	Yes
Ann Fitzgerald	Yes	Dave Hess	Yes	Mary Jane Hibbard	Yes	Jeff Jordan	Yes
Ed Kearby	Yes	Nancy Kelly	Yes	Paul Lopez	Yes	Jill Matyuch	Yes
Steve Miller		Geniel Moon	Yes	John Norman		David Parkes	Yes
Carter Paysinger	Yes	Jim Perry	Yes	Dave Reid	Yes	Paula Rodas	Yes
Reggie Thompkins		Mike West	Yes	Jeff Williams	Yes		

Motion Carried 20 Yes 0 No 0 Abstain

STATE 593

Proposed Bylaw Additions 1501 & 2603

Todd Arrowsmith	No	Terry Barnum	No	Chris Calderwood	No	Monica Colunga	Yes
Ann Fitzgerald	No	Dave Hess	No	Mary Jane Hibbard	No	Jeff Jordan	Yes
Ed Kearby	No	Nancy Kelly	No	Paul Lopez	No	Jill Matyuch	No
Steve Miller		Geniel Moon	No	John Norman		David Parkes	Yes
Carter Paysinger	No	Jim Perry	No	Dave Reid	No	Paula Rodas	No
Reggie Thompkins		Mike West	No	Jeff Williams	No		

Motion Lost 3 Yes 17 No 0 Abstain

STATE 596

Proposed Bylaw Revision 1703

Todd Arrowsmith	Yes	Terry Barnum	Yes	Chris Calderwood	Yes	Monica Colunga	Yes
Ann Fitzgerald	Yes	Dave Hess	Yes	Mary Jane Hibbard	Yes	Jeff Jordan	Yes
Ed Kearby	Yes	Nancy Kelly	Yes	Paul Lopez	No	Jill Matyuch	Yes
Steve Miller		Geniel Moon	Yes	John Norman		David Parkes	Yes
Carter Paysinger	Yes	Jim Perry	Yes	Dave Reid	Yes	Paula Rodas	Yes
Reggie Thompson		Mike West	Yes	Jeff Williams	Yes		

Motion Carried 19 Yes 1 No 0 Abstain

STATE 599

Proposed Constitution Revision Article 70.E & 70.F

Todd Arrowsmith	Yes	Terry Barnum	Yes	Chris Calderwood	Yes	Monica Colunga	Yes
Ann Fitzgerald	Yes	Dave Hess	Yes	Mary Jane Hibbard	Yes	Jeff Jordan	Yes
Ed Kearby	Yes	Nancy Kelly	Yes	Paul Lopez	Yes	Jill Matyuch	Yes
Steve Miller		Geniel Moon	Yes	John Norman		David Parkes	Yes
Carter Paysinger	Yes	Jim Perry	Yes	Dave Reid	Yes	Paula Rodas	Yes
Reggie Thompkins		Mike West	Yes	Jeff Williams	Yes		

Motion Carried 20 Yes 0 No 0 Abstain

SS 594

Proposed Bylaw Revision 32.B.4.B

Todd Arrowsmith	Yes	Terry Barnum	Yes	Chris Calderwood	Yes	Monica Colunga	Yes
Ann Fitzgerald	Yes	Dave Hess	Yes	Mary Jane Hibbard	Yes	Jeff Jordan	Yes
Ed Kearby	Yes	Nancy Kelly	Yes	Paul Lopez	Yes	Jill Matyuch	Yes
Steve Miller		Geniel Moon	Yes	John Norman		David Parkes	Yes
Carter Paysinger	Yes	Jim Perry	No	Dave Reid	Yes	Paula Rodas	Yes
Reggie Thompkins		Mike West	Yes	Jeff Williams	Yes		

Motion Carried 19 Yes 1 No 0 Abstain

SS 595

Proposed Bylaw Revisions Sports Sections

Todd Arrowsmith	No	Terry Barnum	No	Chris Calderwood	No	Monica Colunga	Yes
Ann Fitzgerald	Yes	Dave Hess	Yes	Mary Jane Hibbard	Yes	Jeff Jordan	Yes
Ed Kearby	Yes	Nancy Kelly	No	Paul Lopez	No	Jill Matyuch	No
Steve Miller		Geniel Moon	Yes	John Norman		David Parkes	No
Carter Paysinger	Yes	Jim Perry	Yes	Dave Reid	Yes	Paula Rodas	No
Reggie Thompkins		Mike West	No	Jeff Williams	Yes		

Motion Carried 11 Yes 9 No 0 Abstain

SS 597

Proposed Bylaw Revision 3320.2

Todd Arrowsmith	Yes
Ann Fitzgerald	Yes
Ed Kearby	Yes
Steve Miller	
Carter Paysinger	Yes
Reggie Thompson	

Terry Barnum	Yes
Dave Hess	Yes
Nancy Kelly	Yes
Geniel Moon	Yes
Jim Perry	Yes
Mike West	Yes

Chris Calderwood	Yes
Mary Jane Hibbard	Yes
Paul Lopez	Yes
John Norman	
Dave Reid	Yes
Jeff Williams	Yes

Monica Colunga	Yes
Jeff Jordan	Yes
Jill Matyuch	Yes
David Parkes	Yes
Paula Rodas	Yes

Motion Carried 20 Yes 0 No 0 Abstain

SS 598

Proposed Bylaw Revision Article 5, Section 54

Todd Arrowsmith	Yes	Terry Barnum	Yes	Chris Calderwood	Yes	Monica Colunga	Yes
Ann Fitzgerald	Yes	Dave Hess	Yes	Mary Jane Hibbard	Yes	Jeff Jordan	Yes
Ed Kearby	Yes	Nancy Kelly	Yes	Paul Lopez	Yes	Jill Matyuch	Yes
Steve Miller		Geniel Moon	Yes	John Norman		David Parkes	Yes
Carter Paysinger	Yes	Jim Perry	Yes	Dave Reid	Yes	Paula Rodas	Yes
Reggie Thompson		Mike West	Yes	Jeff Williams	Yes		

Motion Carried 20 Yes 0 No 0 Abstain

Item 5A1

2018-2019 CIF Southern Section Audit

Todd Arrowsmith	Yes	Terry Barnum	Yes	Chris Calderwood	Yes	Monica Colunga	Yes
Ann Fitzgerald	Yes	Dave Hess	Yes	Mary Jane Hibbard	Yes	Jeff Jordan	Yes
Ed Kearby	Yes	Nancy Kelly	Yes	Paul Lopez	Yes	Jill Matyuch	Yes
Steve Miller		Geniel Moon	Yes	John Norman		David Parkes	Yes
Carter Paysinger	Yes	Jim Perry	Yes	Dave Reid	Yes	Paula Rodas	Yes
Reggie Thompkins		Mike West	Yes	Jeff Williams	Yes		

Motion Carried 20 Yes 0 No 0 Abstain

C. I. F. SOUTHERN SECTION
Budget Notes for 2020-21
Executive Committee Meeting
January 18, 2020

I. COLUMN 1: Actual revenue and expenditures in the CURRENT fiscal year (2019-20).

II. COLUMN 2: Budget target for CURRENT fiscal year (2019-20).

III. COLUMN 3: Budget target for NEXT fiscal year (2020-21).

A. Based upon current actuals, forecast and historical trend.

IV. COLUMN 4-8: Actual revenue and expenditures over the last 5 fiscal years (2014 – 2019).

V. REVENUE NOTES (page 1):

- A. SPORTS targets will be flat overall -- Due to last 3 year ticket sale volatility.
- B. SPORTS FEES, year 2 of increase -- \$15 in 19-20, \$10 in 20-21.
- C. TV/WEB/RADIO RIGHTS FEES target also flat -- Optimistic demand.
- D. SPONSORSHIP -- All contracts and Statewide Partnership secure for 20-21.

VI. EXPENSE NOTES (pages 2-3):

- A. SPORTS expenses targets increase by modest \$40K -- Slight adjustments by sport.
- B. MAJOR MEDICAL
 - 1. July-December 2020 can be predicted to the penny as premiums are on calendar year.
 - 2. January-June 2020 is unknown, but projecting 10% increase to active employees, 5% to retirees.
 - i. Premium increase average is 7.5% over last 5 years.
- C. CALPERS contribution rates continue to climb to maintain healthy status of pension fund.
 - 1. Average annual increase in contribution has been 15% over last 5 years.
- D. SALARIES target up by \$40K.
 - 1. 1% COLA proposed for admin staff.
 - 2. 2% COLA proposed for non-admin staff.
 - 3. Regular staff step/longevity increases included.
- E. AWARDS target down, new “trade” deal with patch vendor.
- F. OFFICE TRAVEL targets down, more strategic representation at various meetings.
- G. COUNCIL targets up, fees increased by The Grand Event Center.
- H. PRINTING/DUPLICATING targets down, new 5 year deal with Konica Minolta.

VII. OVERALL

- A. Balanced budget.
- B. No change to TICKET PRICES.
- C. No change to PLAYOFF SPLITS.
- D. Continued commitment to provide exceptional service and memorable events, while keeping costs at the forefront of our MISSION.

Prepared by:
MITCH CARTY, Chief Financial Officer

C.I.F. SOUTHERN SECTION

Budget Proposal

2020 - 2021

	1	2	3	4	5	6	7	8
	19-20 To Date	19-20 Budget	2020-21	2018-19	2017-18	2016-17	2015-16	2014-15
Income								
BASEBALL		59,000	63,000	81,818	59,654	62,334	53,277	56,656
BASKETBALL		525,000	440,000	411,772	459,608	689,467	650,630	673,844
CHEER	28,594	25,000	25,000	23,210				
CROSS COUNTRY	105,779	99,000	99,000	93,272	102,084	98,863	91,723	95,400
FOOTBALL	718,398	709,000	750,000	723,063	852,343	883,009	1,061,636	1,138,054
GOLF	35,805	79,000	80,000	75,000	80,030	66,595	65,665	63,875
LACROSSE		-	15,000					
SOCCER		69,000	75,000	92,021	65,019	74,022	88,687	103,996
SOFTBALL		25,000	24,000	23,420	25,395	24,450	29,035	30,715
SWIMMING		57,000	59,000	61,049	53,744	60,683	54,020	54,794
TENNIS			-					
TRACK		122,000	119,000	119,843	121,641	128,150	151,043	145,404
VOLLEYBALL	93,500	156,000	149,000	146,178	154,112	178,950	196,570	207,691
WATER POLO	28,290	46,000	49,000	42,896	47,869	46,394	46,713	46,851
WRESTLING		129,000	123,000	124,983	113,991	151,002	135,176	142,082
APPAREL (Merchandise, T-Shirts, Patches, etc.)	38,196	139,000	142,000	151,944	140,402	142,996	140,028	136,886
FRIENDS OF GOLF	47,000	47,000	47,000	47,000	47,000	47,000	47,000	47,000
INTEREST (on Investments)	66,641	24,000	45,000	90,673	69,799	101,969	45,521	5,455
OTHER INCOME		45,000	39,000	53,190	73,707	22,086	23,301	57,693
PROGRAM SALES		-	-	-	5	28,888	31,845	33,673
PUBLICATIONS (Rule Books)	37,093	77,000	77,000	78,074	77,473	70,422	78,790	94,862
SPECIAL EVENTS (HOF-DS, Ath Ad Summit)	78,346	65,000	69,000	75,220	65,370	48,774	28,330	4,260
SPORT FEES (Membership)	634,394	649,740	735,000	491,600	499,800	487,490	482,800	475,250
SUPPORT/MARKETING INCOME	892,547	1,023,400	1,100,000	1,130,791	1,064,057	1,072,534	954,679	857,659
TV/RADIO/WEB - RIGHT'S FEES	209,650	435,455	425,000	315,625	332,967	285,975	299,225	257,996
CHAMPIONS FOR CHARACTER	7,910	79,000	81,000	83,464	86,479	76,261	69,486	60,862
Total Income	3,022,143	4,684,595	4,830,000	4,536,105	4,592,546	4,848,314	4,825,180	4,790,958
Cost of Goods Sold								
Publications COGS	30,676	64,000	64,000	64,130	63,595	63,804	78,091	97,797
Total Cost of Goods Sold	30,676	64,000	64,000	64,130	63,595	63,804	78,091	97,797
Gross Profit	2,991,467	4,620,595	4,766,000	4,471,975	4,528,952	4,784,510	4,747,089	4,693,161

C.I.F. SOUTHERN SECTION

Budget Proposal

2020 - 2021

	1	2	3	4	5	6	7	8
	19-20 To Date	19-20 Budget	2020-21	2018-19	2017-18	2016-17	2015-16	2014-15
BADMINTON EXPENSE		-	100	47	-	-	85	-
BASEBALL EXPENSE	63	38,000	52,000	52,270	37,273	40,768	41,972	37,948
BASKETBALL EXPENSE	47,052	186,000	155,000	130,786	194,589	312,865	241,046	190,139
CHEER EXPENSE	9,648	15,000	14,000	12,245	1,413			
CROSS COUNTRY EXPENSE	54,255	47,000	55,000	50,251	46,304	44,920	45,235	40,582
FOOTBALL EXPENSE	53,799	69,000	79,000	79,824	76,016	127,221	118,122	147,416
GOLF EXPENSE	34,166	70,000	77,000	76,529	75,694	71,829	69,160	66,241
LACROSSE EXPENSE	437	200	15,000	189				
SOCCER EXPENSE	449	28,000	32,000	30,458	31,722	35,537	36,300	37,834
SOFTBALL EXPENSE	200	22,500	21,000	18,082	21,039	21,869	22,102	30,724
SWIMMING EXPENSE	549	49,000	48,000	46,689	51,768	46,717	48,269	51,510
TENNIS EXPENSE	7,485	16,000	16,000	15,708	15,823	15,883	15,430	13,681
TRACK EXPENSE	1,432	87,000	94,000	93,070	87,496	84,847	86,476	86,240
VOLLEYBALL EXPENSE	24,407	51,000	51,000	48,846	55,605	54,152	54,614	58,759
WATER POLO EXPENSE	10,084	26,000	26,000	23,940	25,767	25,919	25,531	24,570
WRESTLING EXPENSE	884	98,000	107,000	108,932	99,669	134,105	141,446	136,688
AREA LIAISONS	20,456	44,000	43,000	41,910	43,241	53,514	55,457	53,039
AUDITOR	11,500	16,000	17,000	17,000	16,000	15,500	15,500	15,556
AWARDS	19,916	58,200	39,000	37,396	57,324	54,512	51,795	58,942
BAD DEBT		-	-	5,550	185	151	-	691
BANK SERVICE CHARGES	995	2,500	2,500	2,442	2,432	3,674		
BUILDING MAINTENANCE	13,093	26,000	27,000	26,659	24,584	33,721	28,256	27,263
COUNCIL	14,212	55,000	59,000	57,824	53,523	56,174	63,022	65,237
DEPRECIATION EXPENSE		78,000	71,000	69,856	77,284	80,954	74,215	71,848
DONATIONS	4,000	50,000	50,000	52,358	49,230	49,943	46,702	522,250
GENERAL OFFICE	16,437	28,000	28,000	26,851	33,308	26,435	28,203	35,945
INSURANCE (WC, D&O, Life, Bldg)	22,761	29,000	29,500	29,424	28,723	31,309	39,736	37,830
INVESTMENT EXPENSE	950	3,600	3,600	3,600	3,490	3,225	3,110	3,767
LEGAL EXPENSE	2,441	3,000	2,200	1,504	2,432	2,055	1,382	2,698
MEDICAL	276,352	404,706	426,807	379,324	361,379	351,448	320,294	284,813
MISCELLANEOUS EXPENSE	253	1,000	1,032	553	1,321	693	660	947
OFFICE SUPPLIES	21,775	29,000	33,000	32,779	28,759	31,630	45,062	51,645
OFFICE SUPPLIES - SMALL EQUIP.		-	-	-	-	518	7,622	7,631
OFFICE TRAVEL	24,441	45,000	41,000	32,263	56,589	40,242	46,644	61,561
PAYROLL EXPENSES		-	-	-	-	1	543	4,856

C.I.F. SOUTHERN SECTION

Budget Proposal

2020 - 2021

1	2	3	4	5	6	7	8
19-20 To Date	19-20 Budget	2020-21	2018-19	2017-18	2016-17	2015-16	2014-15

Expense (continued)

PAYROLL TAXES								
CALPERS (Tier I, II & III)	243,511	445,066	489,897	388,036	340,832	313,390	285,727	233,721
FICA - SOCIAL SECURITY	43,447	99,462	103,220	95,007	92,363	90,885	92,195	88,288
FICA - MEDICARE	13,213	26,795	27,382	25,599	24,332	24,866	24,226	22,917
Total PAYROLL TAXES	300,172	571,323	620,499	508,642	457,526	429,141	402,148	344,926
POSTAGE	10,550	12,500	14,000	13,575	11,878	14,568	20,641	15,499
PRESS/MEDIA	8,416	8,000	10,000	8,994	7,551	8,340	4,740	5,954
PRINTING/DUPLICATING	12,249	29,000	20,000	27,438	32,745	37,599	39,288	34,946
PROFESSIONAL GROWTH	360	750	750	720	720	720	720	300
PROGRAM EXPENSE	474	100	500	474	62	50,010	53,313	47,471
PUBLICATIONS EXPENSE	25,152	24,500	25,500	25,234	23,170	25,314	25,787	26,408
PUBLICATIONS WASTE		3,900	4,200	4,113	4,684	3,317	3,797	6,249
SALARIES (Regular, commission & overtime)	895,979	1,847,966	1,888,512	1,736,304	1,700,765	1,714,246	1,681,683	1,573,312
SALES/USE TAX EXPENSE	551	1,750	1,600	1,411	1,485	1,756	1,965	425
SECRETARIAL/ADMIN. ASSISTANCE		300	300	-	158	242	508	3,345
SPECIAL EVENTS (HOF-DS, Ath Ad Summit)	66,829	62,000	69,000	59,764	61,251	69,282	56,131	5,352
SUPPORT/MARKETING EXPENSE	17,639	175,000	177,000	170,130	190,278	180,881	106,444	71,012
TAXES (Property)	1,573	2,800	2,300	1,777	2,650	1,160	3,630	2,265
TICKETS		300	200	-	145	24,805	28,197	32,715
TV TO SCHOOLS		66,000	69,000	129,500	117,100	121,700	128,390	130,720
UTILITIES	7,190	18,700	18,900	18,741	18,366	18,530	15,530	22,579
CHAMPIONS FOR CHARACTER EXP	33,443	63,000	67,000	53,162	62,544	52,119	45,874	45,472
WEBSITE TECHNOLOGY	38,856	57,000	61,000	57,133	60,097	74,489	63,760	52,532
Total Expense	2,113,925	4,620,595	4,766,000	4,422,272	4,413,155	4,680,550	4,456,537	4,650,333
Net Income/Loss	877,542	0.00	0.00	49,703	115,797	103,960	290,552	42,828

C.I.F. SOUTHERN SECTION
Fall 2019 Sports Revenue Report
January 18, 2020

	Tickets Sold 2018-19	Tickets Sold 2019-20	Revenue 2018-19	Revenue 2019-20	Budget 2019-20	+ / - To Budget
CROSS COUNTRY						
Prelims	5,375	5,429	\$ 39,459.00	\$ 48,243.00		
Finals	4,632	5,086	\$ 40,696.00	\$ 44,134.00		
Parking & Heat Sheets			\$ 13,117.00	\$ 13,290.00		
	10,007	10,515	\$ 93,272.00	\$ 105,667.00	\$ 99,000.00	\$ 6,667.00
G VOLLEYBALL						
Wild Card	1,284	1,260	\$ 1,463.25	\$ 1,129.41		
First Round	12,966	13,768	\$ 21,712.34	\$ 23,498.05		
Second Round	6,603	7,175	\$ 9,803.33	\$ 11,731.58		
Quarter Finals	5,771	5,886	\$ 12,925.26	\$ 12,817.82		
Semi-Finals	3,484	4,173	\$ 9,016.72	\$ 12,103.64		
Finals	4,423	5,313	\$ 37,884.00	\$ 45,787.00		
	34,531	37,575	\$ 92,804.90	\$ 107,067.50	\$ 104,520.00	\$ 2,547.50
B WATER POLO						
Finals	2,864	3,579	\$ 22,401.00	\$ 28,290.00	\$ 23,000.00	\$ 5,290.00
FOOTBALL						
First Round	78,607	87,506	\$ 186,242.73	\$ 241,308.34		
Quarter Finals	52,394	62,429	\$ 145,895.86	\$ 177,331.85		
Semi-Finals	34,893	37,558	\$ 108,157.10	\$ 117,852.65		
Finals	34,415	41,949	\$ 217,929.43	\$ 262,872.09		
Finals Parking			\$ 16,060.00	\$ 15,750.00		
Press Lunch Sponsor			\$ 7,998.93	\$ 7,998.93		
State Regionals			\$ 40,779.00			
	200,309	229,442	\$ 723,063.05	\$ 823,113.86	\$ 709,000.00	\$ 114,113.86
G GOLF						
Tournaments			\$ 31,800.00	\$ 35,805.00	\$ 35,550.00	\$ 255.00
	247,711	281,111	\$ 963,341	\$ 1,099,943	\$ 971,070	\$ 128,873

Reports still outstanding

FALL NOTES

	2018	2019
Online Tickets Sold	16,168	24,073
\$0.40 per ticket share	\$ 6,467.20	\$ 9,629.20

Prepared by:
MITCH CARTY, Chief Financial Officer

SOCIAL MEDIA REPORT

2019 FALL SUMMARY

FALL SUMMARY			
BENCHMARK	AUG-DEC	AUG	DEC
Engagement Rate	5.22%	5.28%	4.51%
Follower Growth	9,349	382	2,451
Reach	2,155,862	258,468	595,525
Impressions	10,428,559	1,135,155	1,674,006
Top Performing Platform	Twitter	Twitter	Twitter

NOTES

- **POSTS:** 910
 - Twitter: 265
 - IG Stories: 259
 - IG Feed: 123
 - Facebook: 263
- **Snapchat:** Originally Cross Country ranked as 3rd best SC filter at 109K views but that changed after D1FB
 - 294k- IMG v. Mater Dei '18
 - 215k- D1FB '18
 - 139K- D1FB '19

2019 FALL PLAYOFFS

TOTAL-NOVEMBER ('19)		
BENCHMARK	5/1-11/30	THIS MONTH
Engagement Rate	5.02%	7.31%
Follower Growth	12,228	4,838
Reach	2,507,401	965,880
Impressions	18,733,834	7,164,237
Top Performing Platform	Twitter	Twitter

NOTES

- **ER:** Usually 3-5%
- **FG:** Usually 1500
- **REACH:** Included Fall Pairingsday, selection show, & playoff abnormalities

*only includes up to Friday football games & numbers; Saturday & Sunday were 12/1 & 12/2

2018 FALL PLAYOFFS

TOTAL-NOVEMBER ('18)		
BENCHMARK	5/1-11/30	THIS MONTH
Engagement Rate	5.68%	6.09%
Follower Growth	7,253	2,934
Reach	1,927,843	774,496
Impressions	12,422,622	4,238,714
Top Performing Platform	Twitter	Twitter

NOTES

(listed for comparison)

C. I. F. SOUTHERN SECTION
Treasurer's Report
Executive Committee Meeting
January 18, 2020

I. WRAPPING UP 2018-19

- A. Revenue = \$4,536,105 (down \$56,441 to fiscal 17-18)
- B. Expenses = \$4,486,402 (up \$9,652 to fiscal 17-18)
- C. Net Profit = \$49,703
- D. Harrington Group audit complete, tax return pending

II. FINANCIAL POSITION (1st two quarters of fiscal 2019-20)

- A. Revenue \$2,783,714 (up \$447,015 to prior year)
- B. Expenses \$1,989,375 (up \$33,043 to prior year)
- C. Net **\$794,339 (up \$431,992 to prior year)**

III. CALPERS LONG TERM LIABILITY

- A. Tier 1 = 60.7% funded (long term liability / market value of assets)
- B. Tier 2 = 83.4% funded (long term liability / market value of assets)
- C. Tier 3 = 93.4% funded (long term liability / market value of assets)
- D. Plan is to continue to make regular deposits (from retained earnings) to CIF-SS independent long-term investment account with Cetera vs. direct payments to CalPERS

IV. MEMBERSHIP SPORTS FEES 2019-20 (due annually on October 1)

- A. 566 total Member schools
 - 1. 561 paid (99.1%)
 - 2. 5 unpaid (0.9%)
 - i. Help Group West
 - ii. Littlerock
 - iii. Santa Clara
 - iv. Waldorf OC
 - v. Jack Weaver

ALPHA CUT	TOTAL SCHOOLS	PAID	%
A – D (Rainer & Kristine T.)	144	144	100%
E – L (Mike & Lisa)	132	130	98.5%
M – R (Kristine P. & Brenda)	136	136	100%
S – Z (Rich & Susan)	154	151	98%
	566	561	99.1%

NEW CHAMPIONS CROWNED...

Rainer & Kristine T. "Race for the Dues" Champs 2019-20

Prepared by:
MITCH CARTY, Chief Financial Officer