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South Bay Area Liaison of Officials Vacancy

CIF Southern Section is currently accepting applications for the position of South Bay Area Liaison of Officials.

According to the Blue Book:

1208 Liaison Representation

The liaison shall be directly responsible to the CIF Southern Section Commissioner of Athletics and shall maintain a neutral position and shall represent both the official's associations and the leagues in their respective areas. At the direction of the area liaison, leagues may be directed to play on alternate days when there is a shortage of officials in a specific sport.

Liaison duties shall include but not be limited to:

1. Gather all master schedules from member schools.
2. Provide schools' schedules to each association assigners.
3. Organize and chair a standing committee of assigners for each association and keep an open line of communication with assigner of each association.
4. Provide a list to member schools of the name, phone number and email addresses of all assigners.
5. Be available to schools and officials for a reasonable amount of time daily.
6. Process misconduct reports via CIF-SSHome and other reports as necessary on a daily basis.
7. Serve as a primary contact for schools and officials associations.
8. Prepare a list of assigners and instructional chairs to discuss misconduct report procedures.
9. Meet with assigners and instructional chairs to discuss misconduct report procedures.
10. Attend general membership meetings for each sport.
11. Represent the CIF-SS Commissioner of Athletics at events as requested.
12. Attend the semi-annual Area Liaison meetings.

13. Attend CIF-SS playoff meetings.
14. Assist officials in recovering delinquent officiating fees from schools.
15. Monitor the overall effectiveness of the various officials associations in the areas of certification, recruitment, training and retention.
16. Observe and evaluate officiating units when requested by CIF-SS or area associations.
17. Conduct a year-end meeting with a representative of each sports officiating unit to review the previous seasons officiating.
18. Perform other duties as assigned by the Commissioner of the CIF-SS.

1209 League Meetings

The liaison shall attend, upon request or when possible, meetings of leagues within their jurisdiction. When attendance at such meetings involves excessive travel, the league involved shall reimburse them for any travel expense incurred.

Please send your letter of application listing your qualifications for this position, resume and three written and current letters of reference to Susan Miller at the CIF Southern Section office by Monday, June 24, 2019.

Paper screening will take place on Tuesday, June 25, 2019.

Interviews will be held on Wednesday, June 26, 2019.

If you have any questions, please contact Susan Miller, 562-493-9500.

SOUTH BAY AREA SCHOOLS

Ambassador High School
Animo Leadership Charter High School
The Archer School for Girls
Beverly Hills High School
Bishop Conaty- Our Lady of Loretto High School
Bishop Montgomery High School
Centennial High School
Chadwick School
Crossroads School
Culver City High School
Da Vinci Schools
El Segundo High School
Environmental Charter High School
Executive Preparatory Academy of Finance
Hawthorne High School
Hawthorne Math & Science Academy
Help Group
Inglewood High School
Lawndale High School
Le Lycee Francais de Los Angeles
Lennox Academy
Leuzinger High School
Lighthouse Christian Academy
Los Angeles Adventist Academy
Marlborough School
Mary Star of the Sea High School
Marymount High School
Mira Costa High School
Morningside High School
New Roads School
North High School
Notre Dame Academy Los Angeles
Pacific Hills School
Pacific Lutheran High School
Pacifica Christian High School
Palos Verdes High School
Pathways Community School
Palos Verdes Peninsula High School
Frederick K.C. Price III Schools
Redondo Union High School
Rolling Hills Preparatory School
Santa Monica High School
Junipero Serra High School
Shalhevet School
South High School
Saint Bernard High School
Saint Mary's Academy
Saint Monica Catholic High School
Summit View School West Side
Torrance High School
Verbum Dei High School
Vistamar School
West High School
Wildwood School
Windward School
Yeshiva University High School