



# *Meeting of the Executive Committee*

*May 8, 2019  
1:00 p.m.*

*CIF Southern Section Offices  
Los Alamitos, California*

## *Agenda*

<b><u>1. OPENING BUSINESS</u></b>	<b><u>DISPOSITION</u></b>	<b><u>ITEM</u></b>
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A. Call to order by Dr. Monica Colunga, President of the Council

B. Pledge of Allegiance

C. Roll Call

D. Introduction of Guests

E. Adopt Agenda

Action

F. Approval of Minutes

1. Minutes of the March 28, 2019, Executive Committee Meeting

Action

1F1

## **2. PUBLIC COMMENT**

A. Recognition of anyone wishing to address the Executive Committee. Speakers must limit their remarks to three minutes.

## **3. ACTION ITEMS**

A. STATE FEDERATED COUNCIL ACTION ITEMS

There are no State Federated Council Action Items at this time.

B. SOUTHERN SECTION ACTION ITEMS

There are no Southern Section Action Items at this time.

#### **4. NON-ACTION ITEMS**

##### **A. STATE FEDERATED COUNCIL NON-ACTION ITEMS**

- |                                                                                          |            |           |
|------------------------------------------------------------------------------------------|------------|-----------|
| 1. Proposed Bylaw Additions 1501 and 2603 -<br>Baseball and Softball State Championships | Non-Action | STATE 593 |
|------------------------------------------------------------------------------------------|------------|-----------|

##### **B. SOUTHERN SECTION NON-ACTION ITEMS**

There are no Southern Section Non-Action Items at this time.

#### **5. NEW BUSINESS**

##### **A. Executive Committee Representative Nominations**

- |                                      |  |     |
|--------------------------------------|--|-----|
| 1. Orange County Area Representative |  | 5A1 |
| 2. At-Large Representative           |  | 5A2 |

##### **B. Consideration of the Following Schools for Membership for the 2019-2020 School Year**

- |                                                                |        |      |
|----------------------------------------------------------------|--------|------|
| 1. Castaic<br>Presented by Todd Arrowsmith                     | Action | 5B1  |
| 2. Compton Early College<br>Presented by Dr. Paula Rodas       | Action | 5B2  |
| 3. Entrepreneur<br>Presented by Ed Kearby                      | Action | 5B3  |
| 4. Lakeview Leadership Academy<br>Presented by Ed Kearby       | Action | 5B4  |
| 5. Lifeline Education Charter<br>Presented by Carter Paysinger | Action | 5B5  |
| 6. Lompoc Valley Baptist<br>Presented by Dick Billingsley      | Action | 5B6  |
| 7. Newport Christian<br>Presented by Denise Halstead           | Action | 5B7  |
| 8. Orange Crescent<br>Presented by Denise Halstead             | Action | 5B8  |
| 9. TREE Academy<br>Presented by Terry Barnum                   | Action | 5B9  |
| 10. Waldorf<br>Presented by Jim Perry                          | Action | 5B10 |



## **5. NEW BUSINESS (Cont.)**

### C. Membership Status of New Schools Admitted in 2018-2019

1. Academy of Sports Science Presented by Jeff Jordan	Action	5C1
2. Baypoint Prep Academy Presented by Mike West	Action	5C2
3. Beacon Hill Presented by Dick Billingsley	Action	5C3
4. Gorman Learning Charter Presented by Todd Arrowsmith	Action	5C4
5. Harkham-GAON Academy Presented by Dick Billingsley	Action	5C5
6. PAL Charter Academy Presented by John Norman	Action	5C6
7. Riverside County Office of Education Indio Presented by Mike West	Action	5C7
8. Sage Oak Charter Presented by Mark Edgemon	Action	5C8
9. South Hills Academy Withdrew membership		5C9
10. St. Jeanne de Lestonnac Presented by Dave Reid	Action	5C10

D. Financial Report Mitch Carty

E. Marketing Report Thom Simmons/Jackie Gibson

F. Communications Report Chelsea Heyward

## **6. CLOSED SESSION**

### A. Public Employee Evaluation of Performance – (Government Code 54957):

1. Commissioner's Evaluation

## **7. REPORT OF ACTION(S) TAKEN IN CLOSED SESSION**

## **8. REPORTS**

A. President's Report Dr. Monica Colunga

B. Treasurer's Report Dr. Jeff Jordan

C. Commissioner's Report Rob Wigod

## **9. RECOGNITION OF SERVICE**

1. Outgoing Executive Committee Members

Dr. Monica Colunga  
Rob Wigod

## **10. ADVANCE PLANNING**

### **A. DATES**

1. June 17, 2019 – Champions for Character Golf Tournament, Alta Vista Country Club, Placentia, California
2. August 15, 2019 – Executive Committee Meeting, CIF Southern Section Office, Los Alamitos, California 1:00 p.m.
3. September 23, 2019 – Champions for Character Award Dinner, The Grand, Long Beach, California, 6:00 p.m.
4. September 26, 2019 – Executive Committee Meeting, CIF Southern Section Office, Los Alamitos, California, 1:00 p.m.
5. October 1, 2019 – CIF Southern Section Council Meeting, The Grand, Long Beach, California, 9:00 a.m.

### **B. SUGGESTED AGENDA ITEMS**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

## **11. ADJOURNMENT**

- A. Time of Adjournment \_\_\_\_\_



# *Meeting of the Executive Committee*

*March 28, 2019*

*1:00 p.m.*

*CIF Southern Section Offices  
Los Alamitos, California*

## *Minutes*

<b>1. OPENING BUSINESS</b>	<b>DISPOSITION</b>	<b>ITEM</b>
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A. Call to order by Dr. Monica Colunga, President of the Council – called to order at 1:02 p.m.

B. Pledge of Allegiance

C. Roll Call

All members were present except for Todd Arrowsmith, Terry Barnum, Chris Calderwood, Chelsea Heyward, and John Norman.

D. Introduction of Guests

There were no guests present.

E. Adopt Agenda	Adopted	20-0-0
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There was a motion and a second to adopt the agenda. There being no discussion, the motion was approved to adopt the agenda.

F. Approval of Minutes	Approved 19-01	1F1
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There was a motion and a second to approve the minutes of the January 19, 2019 Executive Committee meeting. The minutes were approved.

## **2. PUBLIC COMMENT**

A. Recognition of anyone wishing to address the Executive Committee. Speakers must limit their remarks to three minutes.

Dion Lee, Head Coach, Bonanza High School in Las Vegas, Nevada made a presentation to the Executive Committee regarding the benefits of adding Girls Flag Football to CIF Southern Section sports. Florida, Nevada and Alaska sanction Girls Flag Football. San Francisco also fields Girls'

## **2. PUBLIC COMMENT (Cont.)**

Flag Football. It is a Winter sport in Nevada, a Fall sport in San Francisco and a Spring sport in Florida. It is his goal to uniform it throughout the country and would like to see it start out as a club sport on campuses to get started. Mr. Lee was involved in creating the playing rules and is now spending all his time promoting this sport.

## **3. ACTION ITEMS**

### **A. STATE FEDERATED COUNCIL ACTION ITEMS**

1. Proposed 2019-2020 CIF State Budget Approved 20-0-0 STATE 584

Mike West reviewed the proposed budget. There is a 10% increase in PERS, steps plus 2% for staff. Overall balanced budget. There was a motion and a second to approve this proposal. There was no discussion. Motion carried 20-0-0.

2. CIF State Executive Committee Nominations Approved 20-0-0 STATE 585

Mike West reviewed the nominees. Traditionally, the vote is in support of candidates from our section and uninstructed for all others. There was a motion and a second to approve the proposal. There was no discussion. Motion carried 20-0-0.

3. Proposed Bylaw Revision 503.F - Approved 20-0-0 STATE 586  
Coaching Staff Payments

Mike West reviewed the proposal. The Commissioner's Committee is recommending this change. This asks to penalize the coach and not the team for violations of this bylaw. There was a motion and a second to approve this proposal. There was no discussion. Motion carried 20-0-0.

4. Proposed Bylaw Revisions 22.B.9 & 503.L - Approved 20-0-0 STATE 587  
Emergency Action Plans and A.E.D.

Mike West reviewed the proposal. This bylaw is required due to passage of a State bill. There was a motion and a second to approve this proposal. Mike West reiterated a story regarding an incident at a baseball game with a baseball umpire. Jeff Williams asked if you have an A.E.D. is there more certification needed for use? Mike West stated anyone can operate an A.E.D. if they follow the instructions on the device but most have this certification. Motion carried 20-0-0.

5. Proposed Bylaw Revision 2000.B - Approved 20-0-0 STATE 588  
Varsity Football Age Requirement Medical Clearance

Mike West reviewed the proposal. Sports Medicine Advisory Committee supports this update. There was a motion and a second to approve this proposal. Mike West continued that there was discussion at the State level, and this is only removing the one section of this bylaw. Loren Kleinrock asked if this puts the coach at a greater liability for the student. Mike West answered maybe, maybe not, as there is the same liability of any student. Paula Rodas clarified that students must get cleared to participate in athletics in general and the doctor needs to know it is for Football. Motion carried 20-0-0.

### 3. ACTION ITEMS (Cont.)

#### A. STATE FEDERATED COUNCIL ACTION ITEMS (Cont.)

6. Proposed Bylaw Revisions 211 and 303 – Continuation School      Failed 1-19-0      STATE 568

Mike West reviewed the proposal. The Commissioner's Committee recommended this proposal go forward for consideration. There was a motion and a second to approve this proposal. Rob Wigod clarified that the Commissioner's Committee is supportive of this concept being considered and moved forward. Mike West said it was sent back asking for clarification of a semester in good standing and other issues, which have now been covered in the Q&A's. Motion failed 1-19-0.

#### B. SOUTHERN SECTION ACTION ITEMS

1. Proposed 2019-2020 CIF Southern Section Budget      Approved 20-0-0      SS 589

Monica Colunga reviewed the proposal. A balanced budget was presented with a sport fees increase, no price increases in tickets, or changes to revenue splits. There was a motion and a second to approve the proposal. There was no discussion. Motion carried 20-0-0.

2. CIF Southern Section Executive Committee Nominations      Approved 19-0-1      SS 590

Monica Colunga reviewed the nominations. There was a motion and a second to forward the slate of candidates to the Southern Section Council. There was no discussion. Motion carried 19-0-1.

3. Officials Fees Proposal      Approved 19-1-0      SS 591

Monica Colunga reviewed the proposal. The request is to raise fees \$1 a year for the next three years plus additional changes which are in the proposal. There was a motion and a second to approve the proposal. There was no discussion. Motion carried 19-1-0.

4. Proposed Bylaw Revision 504.M - Sunday for Cheer Only      Failed 2-18-0      SS 592

Monica Colunga reviewed the proposal. There was a motion and a second to approve the proposal. Jill Matyuch is in full support of this proposal. Those who have written this proposal and are backing it are the only people it affects, and they will lose their most competitive events if they are unable to compete on Sundays. There is a claim that Cheer did not want to be part of this organization. Mike West clarified that as this is written, they can choose which event per year they will participate on a Sunday. Jill Matyuch reminded everyone that it included CIF Office approval. Monica Colunga added that it is unfortunate that Cheer did not ask to be a sport, but accommodations have already been made for them and that there is a larger audience that needs to be considered. Mike West commented that if the event was an NFHS approved event and this bylaw was just for that one event, he would be more likely to approve the change, but not if individual schools have the option to choose any event throughout the year, including events similar to the Sharps event that are not NFHS regulated. Jill Matyuch added that California is the only state that does not allow cheer on Sundays. This is for Traditional Competitive Cheer. Rob Wigod stated that these competitions do not allow teams to compete if they are not representing a high school. Dana Wilkerson asked if there are any other sports that want to play on Sunday? Rob Wigod answered that it has come up but mostly is the question of travel. Motion failed 2-18-0.

#### **4. NON-ACTION ITEMS**

##### **A. STATE FEDERATED COUNCIL NON-ACTION ITEMS**

1. Proposed Bylaw Additions 1501 and 2603 - Non-Action STATE 593  
Baseball and Softball State Championships

Mike West reviewed the proposal. This is a request to establish a State Regional Championship the week following the Section Championships. Not every section is on the same sports calendar. Rob Wigod mentioned this step needs to happen first in order to bring about the details of the events. This is a Central Section proposal. Dick Billingsley voiced concern as Volleyball Championships were after graduation and with schools moving their calendars earlier, it becomes a problem once students have graduated. Mike West agreed as his school's graduation is right after Memorial Day. Jim Perry stated that this proposal would be the same as Water Polo and Soccer with eight team brackets in multiple divisions. More details are needed to see what the Central Section is trying to work toward with this proposal. Carter Paysinger brought up the fact that with some schools being in session and some schools being out that this is an unlevel playing field.

##### **B. SOUTHERN SECTION NON-ACTION ITEMS**

There are no Southern Section Non-Action Items at this time.

#### **5. NEW BUSINESS**

- A. 2017-2018 CIF Southern Section Audit Accepted 19-0-1 5B1

Monica Colunga stated that the Audit Committee met this morning and accepted the audit. Mitch Carty reviewed aspects of the audit which showed a \$115,000 profit from the 2017-2018 school year. It was a good year considering where we were with the decline in ticket sales. Staff did a good job in cutting costs. There was a motion and second to accept the audit. The motion carried 19-0-1.

- B. Financial Report Mitch Carty

Mitch Carty distributed a handout that appears at the end of these minutes. He highlighted several items. Dick Billingsley stated that the Football Advisory Committee had a discussion regarding money coming in and may make changes to bring more in next year.

- C. Marketing Update Thom Simmons/Jackie Gibson

Jackie Gibson reviewed a handout that was distributed to the Executive Committee and appears at the end of these minutes. Outfront Media Sports has committed \$1.9M which is close to the revenue share threshold at \$2.0M. Tik-a-Tap cost the state an opportunity at reaching revenue share when they filed bankruptcy. Thom Simmons commended Rob Wigod for leading the section into the OMS agreement and it is paying off.

## **5. NEW BUSINESS (Cont.)**

### **D. Communications Update**

Chelsea Heyward

Thom Simmons gave the report as Chelsea Heyward was not present. The office is ahead of budget in rights fees this year. There was a deal for Basketball with KDOC and this relationship has now turned into a contract for the 2019-20 school year. Talking with Baller TV to be our number three network. In social media, Instagram is performing better than expected. The playoff brackets garnered 10,200 likes which is ahead of where we wanted to be. Soccer received twice as many views as all other Winter Sports.

### **E. 2018-19 Southern Section Goals**

Rob Wigod

Rob Wigod distributed the section goals and they appear at the end of these minutes. He highlighted several accomplishments to the Executive Committee. Loren Kleinrock mentioned that he appreciated the tone that the Transfer Rules Committee is taking. Rob Wigod continued that it is time to see exactly what we are looking at, for example, the SOP dates at the end of the season instead of at the beginning, a type of first-time transfer rule in an environment where valid change of residence and hardships have been tightened up. Monica Colunga requested that at the Council Meeting, Council members sit in their geographic areas to allow members to meet with their area representative from the Transfer Rules Committee and ask for input.

Monica Colunga called for Closed Session at 2:20 p.m.

## **6. CLOSED SESSION**

### **A. Public Employee Evaluation of Performance – (Government Code 54957):**

#### **1. Commissioner's Evaluation**

## **7. REPORT OF ACTION(S) TAKEN IN CLOSED SESSION**

The meeting reconvened at 2:28 with no action taken in Closed Session.

## **8. REPORTS**

### **A. President's Report**

Dr. Monica Colunga

Monica Colunga discussed calls that she has received as President of the section. The principals and school administrators need to be educated on the process and procedures of the organization. There needs to be a way to get that message out. Rob Wigod did a great job in his message on loyalty. Changing clubs when they do not like what is going on is happening at the high school level and we need to send the message of loyalty. Attended Glenn Martinez' memorial and a thank you to Rob Wigod for the eulogy. Finally, thank you to the staff for your reliance through this difficult time.

### **B. Treasurer's Report**

Dr. Jeff Jordan

The auditors were very complimentary of the organization. Please refer to the Treasurer's Report at the end of these minutes that Jeff Jordan reviewed with the Executive Committee. At Walnut Valley Unified, they are rolling out A.E.D.s throughout the district. It is fun to get to work with school sites.

## **8. REPORTS (Cont.)**

### **C. Commissioner's Report**

Rob Wigod

This has been a difficult time and I appreciate everyone's support. The search for a new Assistant Commissioner will begin April 8, with applications closing on May 3. Interviews will be conducted in the middle of May, with a selection at the end of month and the new person starting on July 1. We will be asking for your involvement in the process. Dana Wilkerson will term out at the end of this school year, so we need a new At-Large Representative to be appointed. Would like to hear from you any nominations you might have for this position at our May meeting and the new person will be appointed at the August meeting. The new school's application deadline is Monday, April 1. Emails were sent to the Probationary schools for their evaluations of this school year and we will be asking you to revisit them. Along with staff, will be attending the CSADA Conference in San Diego next weekend with a session just for Southern Section Athletic Directors and then will be attending the CIF Federated Council Meeting the following Friday in Burlingame. Champions for Character, Hall of Fame, and Distinguished Service Award nominations are due May 1. The Champions for Character Golf Tournament is Monday, June 17, at Alta Vista Country Club in Placentia. Please be part of the day and we will have the In-N-Out truck on site for lunch.

### **D. Executive Committee Member Reports**

President-Elect, Mike West – AB 1592 is in legislature. For this bill, we are going to ask the schools to send their logo to be placed on one letter to show support. Roger Blake will send out the request to all schools. Glenn Martinez' primary goal was to create the Athletic Trainers Committee and has helped the community to have a voice and be able to provide feedback.

Mt. SAC Area Representative, Paul Lopez – Talked about the impact Glenn Martinez had on the section. His area is in the middle of Releaguings. Asked if 16 games are too many for high school football players.

Girls' Athletic Directors Representative, Jill Matyuch – It was great to be at the Women in Sports conference with the CIF-SS Street Team. There were excellent speakers and Nancy Kelly was great and authentic.

Foothill Area Representative, Loren Kleinrock – This is an amazing group and my time with it is coming to an end. I am grateful to have been able to a part of it and it has been a rewarding experience.

Small Schools Area Representative, Mark Edgemon – Promoted the CSADA Conference happening next weekend. There are 600 signed up and looking forward it. Thank you to staff.

Orange County Area Representative, Denise Halstead – Was not able to attend the CIF-SS Cheer Championships but our squad participated, and the students were in awe of what they were seeing. Will be retiring next year so will be stepping down from this position. This experience was awesome and high school athletics is in great hands.

At-Large Representative, Dana Wilkerson – Sending thoughts and prayers to the office staff and the Martinez family. Thank you, Sandy Gahring, for allowing me to speak at the Girls Got Game event and to share my story. It was a cleansing for me and it was a great event.

Citrus Belt Area Representative, Ed Kearby – The Citrus Belt Area is in their Releaguings cycle with 88 schools that are all unique in their own way. Attended the Basketball Finals at CBU and the venue was awesome for our kids. I agree with the question, is 16 games too many for these football players?

CIF State Federated Council President, Jim Perry – Thank you to the office staff for the grace they have shown in handling this difficult time. The posting for Roger Blake's position closes tomorrow at 4:00 pm. Screening is April 4, interviews are May 6, with the announcement of a new Executive Director shortly thereafter.



## **8. REPORTS (Cont.)**

### **D. Executive Committee Member Reports (Cont.)**

Northern Area Representative, Dick Billingsley – We will miss Dana Wilkerson. Retiring from teaching but still going to be an Assistant Athletic Director at Oak Park so I hope to stay on board. Congratulations to Rainer Wulf on the Basketball Playoffs, they were awesome. We played at Azusa Pacific and it was a great venue. The Northern Area is also in Releaguings, and they are going to do Football only leagues. 8-Man teams will not vote on the 11-Man Releaguings.

Marketing Manager, Jackie Gibson – Have enjoyed seeing you outside of this meeting. Great to see Nancy Kelly and Dana Wilkerson at the Women in Sports conferences and it was so inspiring as they touched so many lives.

Assistant Commissioner, Thom Simmons – Went to all three Women in Sports conferences and they were all great. Sandy Gahrning, thank you for honoring Glenn Martinez the way you did at the Girls Got Game event.

Assistant Commissioner, Rainer Wulf – We need to work at better educating our clients. The club influence in Basketball, pulling teams from courts, parents crazy on refs, coaches in flip flops and shorts is working its way down to the high school level. Our standards are what separates us from the club system. We need to continue to educate our schools on how we are different from that culture.

Chief Financial Officer, Mitch Carty – Appreciates everyone's support.

Assistant Commissioner, Kristine Palle – Thank you for the help with the new format for Soccer and presenting awards at the various sites. Teams were excited and it was successful.

Assistant Commissioner, Mike Middlebrook – Boys Soccer had a spike in red cards and six schools are on probation for it. The revenue was positive for the Finals and we sent money back to the schools that hosted as thanks for a job well done.

CSADA Representative, David Reid – Championships were run so well. Our area is Releaguings with 29 proposals to vote down to one, with that vote taking place on April 22. Credit to Ray Plutko as he set the rules that we still follow for Releaguings and they have worked for the past 15 years. The Audit Committee and our CFO do a wonderful job and is always done very well. Auditor says we are well run.

CADA Representative, Geniel Moon – CADA Conference was held a couple weeks ago at the same site as CASSA. CSC is so great, and our coach has brought them to a great level. Activities Directors meeting here on April 11 with Todd Arrowsmith as the chair. We will be discussing leadership building.

Superintendent Representative, Nancy Kelly – Rob Wigod's eulogy for Glen Martinez was perfect. Glad to have spoken at the Women in Sports Conference. Not comfortable doing this but worth it if I can help one person. My brother was there, which was a nice surprise.

Desert Area Representative, Jeff Williams – This group is into doing things the right way, with an emphasis and commitment to education-based athletics. We have an impact on people that will last a lifetime and doing it the right way has its benefits.

Coast Area Representative, Dr. Paula Rodas – Rob Wigod did an amazing job at the funeral. Thank you for letting me part of the Soccer Championships. Stands were packed and the move to local areas was a good move. We have too many red cards and have taken steps to remedy and not let it happen again. Flying positions next week for full time athletic trainers on all of our high school campuses.

CSADA Representative, Sandy Gahrning – Had 773 students at our Girls Got Game event. Baseball coaches donated \$1,000 for cheerleading mats.

Executive Assistant, Sharon Hodge – Thank you for your continued support.

Past President, Carter Paysinger – Rob Wigod did a great job at Glen Martinez' service. We need to get principals and superintendents involved. You can put rules in place, people will still figure a way to cheat. When many make transfers, need to be involved to better serve the communities and help the kids that have worked their way up.

## **9. ADVANCE PLANNING**

### **A. DATES**

1. April 9, 2019 – CIF Southern Section Council Meeting, The Grand, Long Beach, California, 9:00 a.m.
2. May 8, 2019 – CIF Southern Section Executive Committee Meeting, CIF Southern Section Offices, Los Alamitos, California, 1:00 p.m.

### **B. SUGGESTED AGENDA ITEMS**

There were no suggested agenda items for the next meeting.

## **10. ADJOURNMENT**

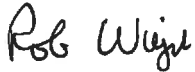
There was a motion and a second to adjourn the meeting. There being no discussion, the motion passed unanimously, and the meeting was adjourned at 3:22 p.m.

Submitted by:



Sharon Hodge  
Executive Assistant

Approved by:



Rob Wigod  
Commissioner of Athletics

# Adopt Agenda

Todd Arrowsmith	
Monica Colunga	Yes
Denise Halstead	Yes
Loren Kleinrock	Yes
John Norman	
Paula Hart Rodas	Yes

Terry Barnum	
Rita Dever	Yes
Jeff Jordan	Yes
Geniel Moon	Yes
Carter Paysinger	Yes
Mike West	Yes

Dick Billingsley	Yes
Mark Edgemon	Yes
Ed Kearby	Yes
Paul Lopez	Yes
Jim Perry	Yes
Dana Wilkerson	Yes

Chris Calderwood	
Sandy Gahring	Yes
Nancy Kelly	Yes
Jill Matyuch	Yes
Dave Reid	Yes
Jeff Williams	Yes

**Motion Carried      20 Yes      0 No      0 Abstain**

# Approval of Minutes

## Minutes of the January 19, 2019 Executive Committee Meeting

Todd Arrowsmith		Terry Barnum		Dick Billingsley	Yes	Chris Calderwood	
Monica Colunga	Yes	Rita Dever	Yes	Mark Edgemon	Yes	Sandy Gahring	Yes
Denise Halstead	Yes	Jeff Jordan	Yes	Ed Kearby	Yes	Nancy Kelly	Yes
Loren Kleinrock	Yes	Geniel Moon	Yes	Paul Lopez	Yes	Jill Matyuch	Abstain
John Norman		Carter Paysinger	Yes	Jim Perry	Yes	Dave Reid	Yes
Paula Hart Rodas	Yes	Mike West	Yes	Dana Wilkerson	Yes	Jeff Williams	Yes

**Motion Carried      19 Yes      0 No      1 Abstain**

# STATE 584

## Proposed CIF State Budget 2019-2020

Todd Arrowsmith		Terry Barnum		Dick Billingsley	Yes	Chris Calderwood	
Monica Colunga	Yes	Rita Dever	Yes	Mark Edgemon	Yes	Sandy Gahring	Yes
Denise Halstead	Yes	Jeff Jordan	Yes	Ed Kearby	Yes	Nancy Kelly	Yes
Loren Kleinrock	Yes	Geniel Moon	Yes	Paul Lopez	Yes	Jill Matyuch	Yes
John Norman		Carter Paysinger	Yes	Jim Perry	Yes	Dave Reid	Yes
Paula Hart Rodas	Yes	Mike West	Yes	Dana Wilkerson	Yes	Jeff Williams	Yes

**Motion Carried      20 Yes      0 No      0 Abstain**

# STATE 585

## CIF State Executive Committee Nominations

Todd Arrowsmith		Terry Barnum		Dick Billingsley	Yes	Chris Calderwood	
Monica Colunga	Yes	Rita Dever	Yes	Mark Edgemon	Yes	Sandy Gahring	Yes
Denise Halstead	Yes	Jeff Jordan	Yes	Ed Kearby	Yes	Nancy Kelly	Yes
Loren Kleinrock	Yes	Geniel Moon	Yes	Paul Lopez	Yes	Jill Matyuch	Yes
John Norman		Carter Paysinger	Yes	Jim Perry	Yes	Dave Reid	Yes
Paula Hart Rodas	Yes	Mike West	Yes	Dana Wilkerson	Yes	Jeff Williams	Yes

**Motion Carried      20 Yes      0 No      0 Abstain**

# STATE 586

## Proposed Revision of Bylaw 503.F Coaching Staff Payments

Todd Arrowsmith		Terry Barnum		Dick Billingsley	Yes	Chris Calderwood	
Monica Colunga	Yes	Rita Dever	Yes	Mark Edgemon	Yes	Sandy Gahring	Yes
Denise Halstead	Yes	Jeff Jordan	Yes	Ed Kearby	Yes	Nancy Kelly	Yes
Loren Kleinrock	Yes	Geniel Moon	Yes	Paul Lopez	Yes	Jill Matyuch	Yes
John Norman		Carter Paysinger	Yes	Jim Perry	Yes	Dave Reid	Yes
Paula Hart Rodas	Yes	Mike West	Yes	Dana Wilkerson	Yes	Jeff Williams	Yes

**Motion Carried      20 Yes      0 No      0 Abstain**

# STATE 587

## Proposed Revision of Bylaws 22.B.9 & 503.L Emergency Action Plans and A.E.D.

Todd Arrowsmith		Terry Barnum		Dick Billingsley	Yes	Chris Calderwood	
Monica Colunga	Yes	Rita Dever	Yes	Mark Edgemon	Yes	Sandy Gahring	Yes
Denise Halstead	Yes	Jeff Jordan	Yes	Ed Kearby	Yes	Nancy Kelly	Yes
Loren Kleinrock	Yes	Geniel Moon	Yes	Paul Lopez	Yes	Jill Matyuch	Yes
John Norman		Carter Paysinger	Yes	Jim Perry	Yes	Dave Reid	Yes
Paula Hart Rodas	Yes	Mike West	Yes	Dana Wilkerson	Yes	Jeff Williams	Yes

**Motion Carried      20 Yes      0 No      0 Abstain**



# STATE 588

## Proposed Revision of Bylaw 2000.B Varsity Football Age Requirement Medical Clearance

Todd Arrowsmith		Terry Barnum		Dick Billingsley	Yes	Chris Calderwood	
Monica Colunga	Yes	Rita Dever	Yes	Mark Edgemon	Yes	Sandy Gahring	Yes
Denise Halstead	Yes	Jeff Jordan	Yes	Ed Kearby	Yes	Nancy Kelly	Yes
Loren Kleinrock	Yes	Geniel Moon	Yes	Paul Lopez	Yes	Jill Matyuch	Yes
John Norman		Carter Paysinger	Yes	Jim Perry	Yes	Dave Reid	Yes
Paula Hart Rodas	Yes	Mike West	Yes	Dana Wilkerson	Yes	Jeff Williams	Yes

**Motion Carried      20 Yes      0 No      0 Abstain**

# STATE 568

## Proposed Revision of Bylaws 211 & 303 Continuation School

Todd Arrowsmith	
Monica Colunga	Yes
Denise Halstead	No
Loren Kleinrock	No
John Norman	
Paula Hart Rodas	No

Terry Barnum	
Rita Dever	No
Jeff Jordan	No
Geniel Moon	No
Carter Paysinger	No
Mike West	No

Dick Billingsley	No
Mark Edgemon	No
Ed Kearby	No
Paul Lopez	No
Jim Perry	No
Dana Wilkerson	No

Chris Calderwood	
Sandy Gahring	No
Nancy Kelly	No
Jill Matyuch	No
Dave Reid	No
Jeff Williams	No

**Motion Lost    1 Yes    19 No    0 Abstain**

# SS 589

## Proposed CIF Southern Section Budget 2019-2020

Todd Arrowsmith		Terry Barnum		Dick Billingsley	Yes	Chris Calderwood	
Monica Colunga	Yes	Rita Dever	Yes	Mark Edgemon	Yes	Sandy Gahring	Yes
Denise Halstead	Yes	Jeff Jordan	Yes	Ed Kearby	Yes	Nancy Kelly	Yes
Loren Kleinrock	Yes	Geniel Moon	Yes	Paul Lopez	Yes	Jill Matyuch	Yes
John Norman		Carter Paysinger	Yes	Jim Perry	Yes	Dave Reid	Yes
Paula Hart Rodas	Yes	Mike West	Yes	Dana Wilkerson	Yes	Jeff Williams	Yes

**Motion Carried      20 Yes      0 No      0 Abstain**

# SS 590

## CIF Southern Section Executive Committee Nominations

Todd Arrowsmith	
Monica Colunga	Yes
Denise Halstead	Yes
Loren Kleinrock	Yes
John Norman	
Paula Hart Rodas	Yes

Terry Barnum	
Rita Dever	Yes
Jeff Jordan	Yes
Geniel Moon	Yes
Carter Paysinger	Yes
Mike West	Yes

Dick Billingsley	Yes
Mark Edgemon	Yes
Ed Kearby	Yes
Paul Lopez	Yes
Jim Perry	Yes
Dana Wilkerson	Yes

Chris Calderwood	
Sandy Gahring	Yes
Nancy Kelly	Yes
Jill Matyuch	Yes
Dave Reid	Yes
Jeff Williams	Abstain

**Motion Carried    19 Yes    0 No    1 Abstain**

# SS 591

## Officials Fees Proposal

Todd Arrowsmith	
Monica Colunga	Yes
Denise Halstead	Yes
Loren Kleinrock	Yes
John Norman	
Paula Hart Rodas	Yes

Terry Barnum	
Rita Dever	Yes
Jeff Jordan	Yes
Geniel Moon	Yes
Carter Paysinger	Yes
Mike West	Yes

Dick Billingsley	Yes
Mark Edgemon	Yes
Ed Kearby	Yes
Paul Lopez	Yes
Jim Perry	Yes
Dana Wilkerson	Yes

Chris Calderwood	
Sandy Gahring	No
Nancy Kelly	Yes
Jill Matyuch	Yes
Dave Reid	Yes
Jeff Williams	Yes

**Motion Carried      19 Yes      1 No      0 Abstain**

# SS 592

## Proposed Revision of Bylaw 504.M Sunday for Cheer Only

Todd Arrowsmith	
Monica Colunga	No
Denise Halstead	No
Loren Kleinrock	No
John Norman	
Paula Hart Rodas	No

Terry Barnum	
Rita Dever	No
Jeff Jordan	No
Geniel Moon	No
Carter Paysinger	No
Mike West	No

Dick Billingsley	No
Mark Edgemon	No
Ed Kearby	No
Paul Lopez	No
Jim Perry	No
Dana Wilkerson	Yes

Chris Calderwood	
Sandy Gahring	No
Nancy Kelly	No
Jill Matyuch	Yes
Dave Reid	No
Jeff Williams	No

**Motion Lost    2 Yes    18 No    0 Abstain**

# Item 5B1

## 2017-2018 CIF Southern Section Audit

Todd Arrowsmith		Terry Barnum		Dick Billingsley	Yes	Chris Calderwood	
Monica Colunga	Yes	Rita Dever	Yes	Mark Edgemon	Yes	Sandy Gahring	Yes
Denise Halstead	Yes	Jeff Jordan	Yes	Ed Kearby	Yes	Nancy Kelly	Yes
Loren Kleinrock	Yes	Geniel Moon	Yes	Paul Lopez	Yes	Jill Matyuch	Yes
John Norman		Carter Paysinger	Yes	Jim Perry	Yes	Dave Reid	Yes
Paula Hart Rodas	Abstain	Mike West	Yes	Dana Wilkerson	Yes	Jeff Williams	Yes

**Motion Carried      19 Yes      0 No      1 Abstain**

**C.I.F. SOUTHERN SECTION**  
**Profit & Loss Budget vs. Actual/Forecast**  
July 2018 through June 2019

	As of 3/27/19	Forecast 6/30/19	Budget	\$ + - Budget
<b>Income</b>				
BASEBALL	0.00	60,000.00	59,000.00	1,000.00
BASKETBALL	273,565.79	396,000.00	649,000.00	-253,000.00
CHEER	23,210.00	23,210.00	10,000.00	13,210.00
CROSS COUNTRY	93,272.00	93,272.00	99,000.00	-5,728.00
FOOTBALL	723,063.05	723,913.05	875,000.00	-151,086.95
GOLF	31,800.00	77,000.00	74,000.00	3,000.00
SOCCER	92,021.00	92,021.00	77,500.00	14,521.00
SOFTBALL	0.00	24,000.00	26,000.00	-2,000.00
SWIMMING	0.00	52,000.00	59,000.00	-7,000.00
TRACK & FIELD	1,000.00	122,000.00	139,000.00	-17,000.00
VOLLEYBALL	93,635.00	155,000.00	169,000.00	-14,000.00
WATER POLO	42,896.00	42,896.00	47,000.00	-4,104.00
WRESTLING	115,810.00	122,721.00	149,000.00	-26,279.00
APPAREL	84,678.75	139,000.00	139,000.00	0.00
FRIENDS OF GOLF	47,000.00	47,000.00	47,000.00	0.00
INTEREST INCOME	37,226.55	50,000.00	25,000.00	25,000.00
PROGRAMS	0.00	0.00	100.00	-100.00
PUBLICATIONS	43,953.58	75,000.00	79,000.00	-4,000.00
SPORTS FEES	491,400.00	491,400.00	489,000.00	2,400.00
SUPPORT INCOME	1,092,721.52	1,100,000.00	1,065,100.00	34,900.00
TV -WEB - RADIO RIGHTS	310,650.00	325,000.00	289,000.00	36,000.00
CHAMPIONS FOR CHARACTER	26,234.00	75,000.00	74,000.00	1,000.00
SPECIAL EVENTS	74,845.00	74,845.00	49,000.00	25,845.00
OTHER INCOME	56,708.80	56,708.80	35,000.00	21,708.80
<b>Total Income</b>	<b>3,755,691.04</b>	<b>4,417,986.85</b>	<b>4,723,700.00</b>	<b>-305,713.15</b>
<b>Cost of Goods Sold</b>				
Cost of Goods Sold	35,998.85	64,470.00	64,470.00	0.00
<b>Total COGS</b>	<b>35,998.85</b>	<b>64,470.00</b>	<b>64,470.00</b>	<b>0.00</b>
<b>Gross Profit</b>	<b>3,719,692.19</b>	<b>4,353,516.85</b>	<b>4,659,230.00</b>	<b>-305,713.15</b>
<b>Expense</b>				
BADMINTON EXPENSE	47.31	47.31	0.00	47.31
BASEBALL EXPENSE	654.45	40,000.00	41,000.00	-1,000.00
BASKETBALL EXPENSE	87,081.90	101,000.00	195,000.00	-94,000.00
CHEER EXPENSE	12,153.72	11,992.72	15,000.00	-3,007.28
CROSS COUNTRY EXPENSE	50,326.33	50,326.33	46,000.00	4,326.33
FOOTBALL EXPENSE	79,121.24	79,046.24	50,000.00	29,046.24
GOLF EXPENSE	32,157.03	75,000.00	71,000.00	4,000.00
LACROSSE EXPENSE	188.71	188.71	150.00	38.71
SOCCER EXPENSE	30,458.49	30,458.49	36,000.00	-5,541.51
SOFTBALL EXPENSE	246.00	24,000.00	23,000.00	1,000.00
SWIMMING EXPENSE	1,159.02	50,000.00	48,000.00	2,000.00
TENNIS EXPENSE	7,446.44	16,000.00	16,000.00	0.00
TRACK & FIELD EXPENSE	19,606.00	88,000.00	86,000.00	2,000.00



**C.I.F. SOUTHERN SECTION**  
**Profit & Loss Budget vs. Actual/Forecast**  
July 2018 through June 2019






	As of 3/27/19	Forecast 6/30/19	Budget	\$ + - Budget
VOLLEYBALL EXPENSE	30,212.50	55,000.00	55,000.00	0.00
WATER POLO EXPENSE	23,783.64	23,783.64	26,000.00	-2,216.36
WRESTLING EXPENSE	105,605.53	107,000.00	134,000.00	-27,000.00
AREA LIAISONS	41,090.93	41,090.93	43,000.00	-1,909.07
AUDITOR	6,000.00	16,000.00	16,000.00	0.00
AWARDS	24,844.24	58,000.00	57,000.00	1,000.00
BANK SERVICE CHARGES	1,942.26	2,500.00	2,000.00	500.00
BUILDING MAINTENANCE	20,714.84	25,000.00	34,000.00	-9,000.00
COUNCIL	49,786.51	55,000.00	58,000.00	-3,000.00
DEPRECIATION EXPENSE	0.00	61,530.69	82,000.00	-20,469.31
DONATIONS	8,540.00	49,000.00	49,000.00	0.00
GENERAL OFFICE	23,653.96	29,000.00	28,900.00	100.00
INSURANCE	26,088.76	29,000.00	32,000.00	-3,000.00
INVESTMENT EXPENSE	1,750.00	3,500.00	3,800.00	-300.00
LEGAL EXPENSE	1,168.73	2,500.00	5,000.00	-2,500.00
MAJOR MEDICAL	313,239.02	375,955.00	386,999.00	-11,044.00
MISCELLANEOUS EXPENSE	53.48	975.00	975.00	0.00
OFFICE SUPPLIES	28,338.83	31,000.00	35,000.00	-4,000.00
OFFICE SUPPLIES - SMALL EQUIP.	0.00	0.00	3,000.00	-3,000.00
OFFICE TRAVEL	16,672.90	40,000.00	43,500.00	-3,500.00
PAYROLL EXPENSES	0.00	0.00	96.00	-96.00
PAYROLL TAXES	381,657.27	512,140.00	517,078.00	-4,938.00
POSTAGE/UPS	12,153.28	15,500.00	17,500.00	-2,000.00
PRESS/MEDIA	7,632.85	9,000.00	7,000.00	2,000.00
PRINTING/DUPLICATING	23,906.34	33,000.00	38,500.00	-5,500.00
PROFESSIONAL GROWTH	539.91	750.00	750.00	0.00
PROGRAM EXPENSE	474.00	474.00	500.00	-26.00
PUBLICATIONS EXPENSE	24,991.62	26,000.00	25,000.00	1,000.00
PUBLICATIONS WASTE	0.00	3,500.00	3,500.00	0.00
SALARIES	1,352,133.25	1,812,858.00	1,813,182.00	-324.00
SALES/USE TAX EXPENSE	944.80	1,200.00	2,000.00	-800.00
SECRETARIAL/ADMIN. ASSISTANCE	0.00	200.00	500.00	-300.00
SPECIAL EVENTS EXPENSE	54,901.33	56,000.00	70,000.00	-14,000.00
SUPPORT/MARKETING EXPENSE	44,491.04	52,000.00	175,000.00	-123,000.00
TAXES - GENERAL	1,626.83	2,500.00	2,300.00	200.00
TICKETS	0.00	0.00	1,100.00	-1,100.00
TV TO SCHOOLS	0.00	135,000.00	135,000.00	0.00
UTILITIES	13,536.13	19,000.00	18,900.00	100.00
CHAMPIONS FOR CHARACTER EXPENS	37,536.07	60,000.00	54,000.00	6,000.00
WEBSITE TECHNOLOGY	40,095.59	55,000.00	55,000.00	0.00
Total Expense	3,040,753.08	4,366,017.06	4,659,230.00	-293,212.94
Net Income	678,939.11	-12,500.21	0.00	-12,500.21

# ONLINE CHAMPIONSHIP PROGRAMS

## WINTER 2019

### All Publications

Click on the the title to see the detailed statistics of an individual publication

	Title	Reads	SOLD	Impressions	Avg. Time Spent	Orig. Publish Date ▼
	<a href="#">2019 CIF-SS Ford Boys Soccer Champions...</a>	762		3,254	3:41	Feb 14, 2019
	<a href="#">2019 CIF-SS Ford Girls Soccer Champions...</a>	683	437	4,150	2:45	Feb 14, 2019
	<a href="#">2019 CIF-SS Ford Girls Basketball Champi...</a>	1,048		71,997	2:38	Feb 14, 2019
	<a href="#">2019 CIF-SS Ford Boys Basketball Champi...</a>	1,140	578	2,969	3:15	Feb 14, 2019
	<a href="#">2019 CIF-SS Ford Girls Water Polo Champ...</a>	643	180	3,282	3:25	Feb 14, 2019

# ONLINE CHAMPIONSHIP PROGRAMS

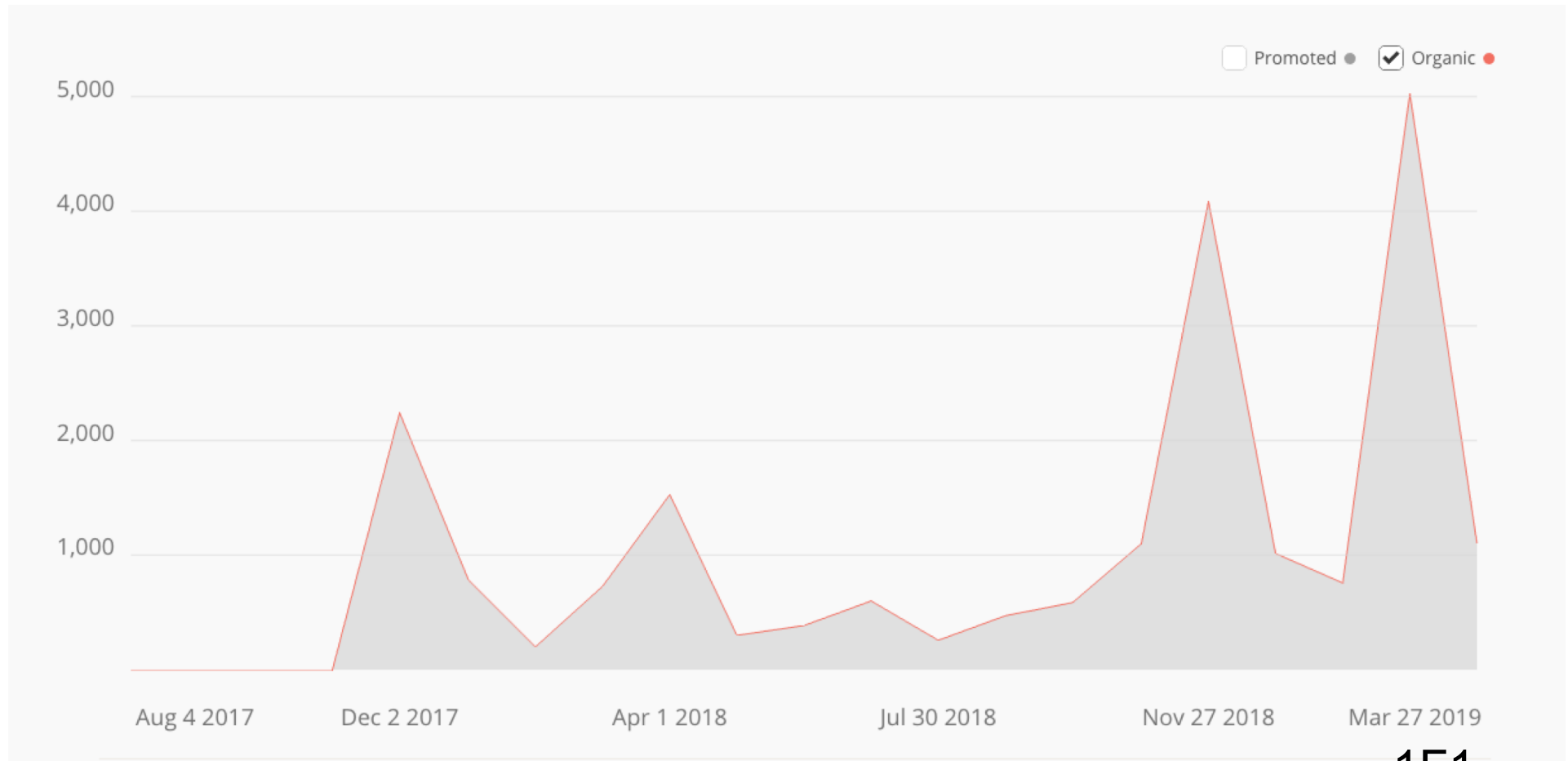
## TWO YEAR SPREAD

Explore all your data below

Aug 1 2017 - Mar 27 2019 ▼

### Publication Performance

Reads Read Time Average Time Spent Impressions



# SNAPCHAT GEOFILTER ANALYTICS-WINTER 2019

Name	Amount	Swipes	Uses	Views
Girls Got Game	\$24.32	635	169	15092
CIF-SS Soccer Championships	\$45.73	827	336	23716
CIF-SS Basketball Championships Godinez	\$16.69	354	225	16711
CIF-SS Basketball Championships Colony	\$15.88	206	108	9591
CIF-SS Basketball Championships APU	\$30.70	734	444	44898
CIF-SS Basketball Championships CBU	\$19.46	655	131	10701
CIF-SS Girls Water Polo Championships	\$38.79	372	222	24429
CIF-SS Wrestling Masters Meet	\$39.80	810	370	36517
CBAADA WIS Conference	\$12.16	400	146	19568
2019 Cheerleading Championships	\$57.72	1068	560	56711
Totals	\$301.25	6,061	2,711	257,934

# SNAPCHAT GEOFILTER ANALYTICS – TO DATE

Girls Got Game	\$24.32	635	169	15092
CIF-SS Soccer Championships	\$45.73	827	336	23716
CIF-SS Basketball Championships Godinez	\$16.69	354	225	16711
CIF-SS Basketball Championships Colony	\$15.88	206	108	9591
CIF-SS Basketball Championships APU	\$30.70	734	444	44898
CIF-SS Basketball Championships CBU	\$19.46	655	131	10701
CIF-SS Girls Water Polo Championships	\$38.79	372	222	24429
CIF-SS Wrestling Masters Meet	\$39.80	810	370	36517
CBAADA WIS Conference	\$12.16	400	146	19568
2019 Cheerleading Championships	\$57.72	1068	560	56711
D2 Championship Game	\$63.37	164	14	1565
D1 Football Championships	\$32.82	2862	2013	216028
Centennial Corona v. Mater Dei	\$6.55	948	374	38938
Cross Country Finals	\$14.31	1253	429	42132
San Clemente v. St. John Bosco	\$13.87	369	147	15415
BWP Championships	\$48.98	1134	406	41071
Cross Country Prelims	\$47.67	2126	1012	87292
Volleyball Finals	\$27.18	644	306	27622
Murrieta Valley v. San Clemente	\$15.91	317	136	10966
Rancho Verde v. Heritage	\$13.52	313	139	9229
Calabasas v. Oaks Christian	\$24.60	531	217	21430
St. John Bosco v. Mater Dei	\$5.54	1104	389	48765
St. John Bosco v. JSerra	\$34.16	916	516	41379
IMG Academy v. Mater Dei	\$9.91	4635	2806	294519
Serra @ LB Poly	\$15.70	700	416	22616
Centennial (Corona) v. Chandler (Arizona)	\$8.90	443	237	26201
<b>TOTALS</b>	<b>\$684.24</b>	<b>24,520</b>	<b>12,268</b>	<b>1,203,102</b>

**THE TOTAL FOR 2017-2018 SCHOOL YEAR WAS 1,420,179. ONLY 200,000 AWAY WITH SPRING GO!**

# WINTER CHAMPIONSHIP HOSPITALITY

EVENT	COMPANY	\$\$\$
CHEER CHAMPIONSHIPS	OLD SPAGHETTI FACTORY	\$600
WRESTLING MASTERS MEET	OLD SPAGHETTI FACTORY	\$300
WRESTLING MASTERS MEET	RAISING CANES	\$400
WATER POLO CHAMPIONSHIPS	OLD SPAGHETTI FACTORY	\$150
BASKETBALL – COLONY HS	RAISING CANES	\$200
<b>TOTAL SAVINGS</b>		<b>\$1,650</b>







## RAISING CANE'S EVENT EXPOSURE





### KEY

- Denotes Existing Goals from previous years that continued in 2018-2019

- Denotes New Goals for 2018-2019

- Denotes Responses to 2018-2019 Goals (Existing and New)

To: CIF Southern Section Executive Committee Members  
From: Rob Wigod, Commissioner of Athletics  
Subject: 2018-2019 CIF Southern Section Goals  
Date: March 28, 2019

**1. Continue to Enhance Communication Between the CIF Southern Section Office, Member Schools and the Executive Committee**

- a. Expand the use of social media in communications with member schools, the public and media outlets.  
1) Incorporate Digital Media Coordinator into all aspects of online content and messaging.  
(Ongoing, 2018-2019; Digital Media Coordinator began July 2, 2018.)  
(New – Initiated Podcasts on section website. As of March 28, 2019, there have been 10 Podcasts produced and made available on the section website.)

(Facebook, Twitter and Instagram information below...)

- Facebook - Followers as of March 25, 2019 = 12,153  
- Followers in 2017-2018 = 5,845  
- Increase = 52.0%

- Twitter - Followers as of March 25, 2019 = 35,972  
- Followers in 2017-2018 = 32,743  
- Increase = 9.0%

- Instagram - Followers as of March 28, 2019 = 9,545  
- Followers in 2017-2018 = 3,765  
- Increase = 60.6%

- b. Continue to develop enhanced mobile version of the website that includes links with social media platforms.  
(Completed; August 1, 2018. Added enhancements to the mobile version of our website that includes direct links to social media platforms and easier dropdown menus for individual pages.)
- c. Initiate Street Team to be present at approximately 40 CIF Southern Section regular season and championship events to promote Southern Section branding through social media.  
(Ongoing, 2018-2019. Initiated, August 17, 2018. As of March 28, 2019, the Street Team has been present at 23 events and will be continuing through May 17, 2019. Snapchat numbers from Street Team events through March 28, 2019: Uses = 12,268, Swipes = 24,520, Impressions = 1,203,102.)
- d. Publish periodic Messages from the Commissioner on Section website.  
(Ongoing, 2018-2019. 9 Messages from the Commissioner have been published as of March 28, 2019.)
- e. Prepare and distribute frequent Executive Committee Updates.  
(Ongoing, 2018-2019. 10 Executive Committee Updates have been published as of March 28, 2019.)
- f. Utilize CIFSSHome to directly communicate information by email to selected groups.  
(Ongoing, 2018-2019, on a daily basis.)
- g. Offer opportunities and conduct personal interviews with media members from throughout the various geographic areas of the section.  
(Completed; August 29, 2018. Conducted 7 individual interviews with various media outlets throughout several geographic areas of our section.)



## **2. Implement Year 7 of CIFSSHome for CIF Southern Section Member Schools**

- a. Activate CIFSSHome for the 2018-19 school year.  
(Completed; July 1, 2018.)
- b. Along with staff, facilitate numerous training sessions for member schools.  
(Completed; July, 2018.)
- c. Along with staff, provide ongoing training and assistance to member schools on a daily basis.  
(Ongoing, 2018-2019.) (Staff)
- d. Continue to develop and expand features of CIFSSHome.  
(Ongoing, 2018-2019. Improved log-in process and password security.)
- e. **Increase mobile version capabilities of CIFSSHome.**  
(Ongoing, 2018-2019. Increased ability to examine and review transfer paperwork.)

## **3. Launch New Championship Events**

- a. **Inaugural Traditional Cheer Championships**  
(Completed; January 12, 2019.)
- b. **Inaugural Southern Section Unified Sports Track and Field Championships.**  
(Will be completed; May 11, 2019.)

## **4. Implement New Rules Changes**

- a. **2018-2019 Sports Calendar.**  
(Launched, July 1, 2018; Ongoing, 2018-2019.)
- b. **Maximum Number of Allowable Contests.**  
(Launched, July 1, 2018; Ongoing, 2018-2019.)
- c. **SOP Dates for 2018-2019.**  
(Launched, July 1, 2018; Ongoing, 2018-2019.)
- d. **International Student Bylaw Revision.**  
(Launched, July 1, 2018; Ongoing, 2018-2019.)

## **5. Provide Professional Growth Opportunities for Member Schools**

- a. Launch Year 4 of the MVP AD Program.  
(Completed; August 1, 2018. 83 Athletic Directors took the MVP AD Exam on October 15, 2018. Certifications will be completed June 15, 2019.)
- b. Conduct CIF Southern Section Athletic Administrator Summit.  
**1) Introduce Leadership Track, to include Superintendents and Private School Presidents.**  
(Completed; October 15, 2018.)

## **6. Financial Matters**

- a. Expand CIF Southern Section investment opportunities under approved CIF Southern Section Investment Policy.  
(Ongoing, 2018-2019. Investments balance, as of February 28, 2018, was \$1,418,385.00  
Investments balance, as of March 22, 2019, is \$1,479,159.00, an increase of \$60,774.00 from the 2017-2018 school year.)
- b. **In conjunction with CIF Sports Properties, work toward revenue share in Year 2 of the CIF Marketing Plan.**  
(As of March 28, 2019, we are at \$1,930,499 in sponsorship commitments, which is \$69,501 away from revenue share.)
- c. **Increase online ticketing opportunities for Southern Section member schools.**  
(Through the 2018-2019 Fall, and Winter Sports Championships, there have been 9,333 online tickets sold for CIF Southern Section events, an increase of 25.5% from 2017-2018, when that number was 6,961. In addition, through the 2018-2019 Fall Sports Championships, 27 member schools sold 7,936 online tickets over 37 events. Winter Sports Championships numbers are not complete at this time.)
- d. **Secure additional partnership for broadcast rights.**  
(Ongoing, 2018-2019. As of March 28, 2019, with Spring Championships still to come, broadcast rights income is \$21,650 over budget projections for 2018-2019.)

## **7. Examine and Explore Issues Involving Public and Private Schools**

- a. Continue to work with the CIF Southern Section Public/Private Committee on an ongoing basis.  
(Ongoing, 2018-2019. First meeting held on September 28, 2018, and second meeting to be held on March 29, 2019.)
- b. Continue to work with the Private School Leadership Advisory Committee on an ongoing basis.  
(Ongoing, 2018-2019. First meeting held on November 7, 2018, and second meeting to be held on May 7, 2019.)
- c. Continue to engage in a constructive dialogue with member schools, both public and private, on public/private issues.
- d. Serve as a resource for member schools, leagues and areas of the CIF Southern Section by attending league meetings, area meetings and athletic director association meetings.
- e. Continue to emphasize adherence to current CIF State Constitution and Bylaws and CIF Southern Section Blue Book rules that apply to all schools.
- f. Implement and evaluate new CIF Bylaw 510 interpretations and recommend modifications, as needed.  
(Ongoing, 2018-2019. Public/Private Committee, Private School Leadership Advisory Committee, Superintendent's Advisory Committee, Administrative Staff.)
- g. **Initiate discussion/examination of current CIF Transfer Bylaws.**  
(Ongoing, 2018-2019. In August, 2018, conducted survey of member schools regarding current transfer rules. In September, 2018, established Transfer Rules Committee to examine current transfer bylaws and explore options for potential changes. Transfer Rules Committee met for the first time on January 23, 2019, and will meet again on April 9, 2019.)

## **8. Work Cooperatively with the CIF State Office and the Other 9 Sections**

- a. Generate a sectional identity that provides leadership, along with being cooperative and sensitive to the needs of the CIF and the other sectional organizations.  
1) Initiate discussion/examination of current CIF Transfer Bylaws.  
(Initiated September 12, 2018, CIF Section Commissioner's Meeting, Sacramento.)
- b. Develop strategies that recognize and support the needs of the CIF and the other sections without sacrificing the strengths and interests of the CIF Southern Section.
- c. Serve as a resource, along with members of the CIF Southern Section Staff, to the CIF State Office in the management and conducting of CIF State Regional and CIF State Championship events.  
1) **Rob Wigod - Event Manager – CIF State Football Championships.**  
(Completed; December 14, 2018.)  
2) **Thom Simmons – Tournament Director – CIF Southern Regional Basketball Tournament**  
(Completed; March 5, 2019.)

## **9. Expand Relationships with the National Federation of State High School Associations**

- a. Along with staff, serve on various national committees affiliated with the National Federation of State High School Associations.  
(Ongoing, 2018-2019. During the 2018-2019 school year, the following CIF Southern Section Staff members served in these capacities with the NFHS...  
- Rob Wigod - Member, NFHS Network Leadership Circle  
- Kristine Palle - Chair, NFHS Water Polo Rules Committee)
- b. Along with Fox Sports, offer increased opportunities for member schools to participate in the NFHS Network Student Broadcast Program.  
(As of March 28, 2019, 53 Southern Section member schools are now participating in the NFHS Network Student Broadcast Program, an increase of 83% from the 2017-2018 school year.)
- c. Serve as presenter/moderator at the NFHS Summer Meeting.  
- Thom Simmons - Presenter, "Responding to Trolls and Comments on Social Media" (July 1, 2018)  
NFHS Summer Meeting, Chicago, Illinois
- d. **NFHS Network – Increase participation of member schools in the Pixellot program.**  
(As of March 28, 2019, 43 schools have Pixellot systems in place, an increase of 26.5% from the 2017-2018 school year.)

**C. I. F. SOUTHERN SECTION**  
**Treasurer's Report**  
**Executive Committee Meeting**  
**March 28, 2019**

**I. INVESTMENTS IN FISCAL 2018-19**

- A. Interest income: \$37,227 in 18-19 (\$1,465,345 balance)
  - i. Weathered the October & December 2018 market storm
    - a. October = (\$46,523)
    - b. December = (\$51,735)
  - ii. January & February recovery = \$82,975
  - iii. Still up \$265K since account inception in May, 2014

**II. SPORT FEES**

- A. Last year (17-18): \$499,800
- B. This year (18-19): \$491,400
- C. Why? Loss of Northern schools...

**III. BROADCAST RIGHTS FEES (TV, Radio & Web)**

- A. Last year (17-18): \$332,967
- B. This year (18-19): \$310,650 (thus far...)
- C. Exclusive contracts (Fox & NFHS) up \$5K
- D. Playoff season Rights down \$17K
- E. Regular season Rights FLAT
- F. Highlights category down \$11K

**IV. PLAYOFF REVENUE TO SCHOOLS**

- A. As a result of CIF-SS playoff revenue sharing, MEMBER SCHOOLS received the following amounts per sport...
  - i. Football: \$401,199
  - ii. Girls Volleyball: \$43,529
  - iii. Boys Basketball: \$134,038...so far
  - iv. Girls Basketball: \$51,679...so far
  - Total:** \$630,445

**V. BUILDING MAINTENANCE**

- A. Looking ahead (1-3 years)
  - 1. Large Format printer (SECURED)...\$3500 depreciate over 3 years
  - 2. New 5-year lease on 2 copiers (SECURED)
  - 3. Network transition (computers and phone system (JULY))...\$70K depreciate over 3 years
  - 4. Roof and HVAC system (hopefully in 19-20 or 20-21)

Prepared by:  
*MITCH CARTY, Chief Financial Officer*

**CALIFORNIA INTERSCHOLASTIC FEDERATION**

CIF STATE OFFICE • 4650 DUCKHORN DRIVE • SACRAMENTO, CA 95834 • PH: 916-239-4477 • FX: 916-239-4478 • WWW.CIFSTATE.ORG

**To: Federated Council****Date: March 9, 2019****Re: Proposal – Regional Baseball and Softball Championships  
New Bylaws 1501 (Baseball) and 2603 (Softball)****Proposal Originated: Central Section****Proposal Reviewed**

03/25/2018 – Central Section Board of Managers  
10/02/2018– Central Section Board of Managers  
01/08/2019 – Commissioners Committee  
01/31/2019 - Executive Committee  
03/12/2019 – Commissioners Committee  
04/12/2019 – Federated Council  
06/15/2019 – Executive Committee  
TBD – New Events Committee

**Proposal Recommendation**

First Reading  
Passed Unanimously, forwarded  
Discussion  
Discussion  
(review & recommendation)  
First Reading  
First Reading  
(review & recommendation)

**Type:** New Regional Championship Event**Next: Federated Council Action October 2019**

**Proposal Summary:** The CIF Central Section is proposing the implementation of CIF Regional Baseball and Softball Championships to begin in the 2020-2021 school year. This proposal follows the approved State Championships Master Schedule timelines for implementation of new events for consideration.

The event would allow the most competitive baseball and softball teams in the state an opportunity to compete at the Regional level. This championship event is proposed as a one week tournament held immediately after the section finals.

**Fiscal Impact:** Neutral. The staff has conducted an audit of section events and will be planning on using Regional Soccer as an income and expense template for a comparison.

**Background:** State CIF does not currently have a regional championship in Baseball or Softball.

## **BASEBALL**

### **1500. PITCHING LIMITATION RULE – 30 OUTS**

Sections shall adopt the following baseball pitching limitation rule: 30 outs and/or three (3) appearances in a calendar week through the season.

- A. The calendar week begins on Monday.
- B. Innings pitched in a no game (i.e., rainout, power failure, etc.) shall count toward the total.
- C. If the 30th out involves a double or triple play, the team will not be penalized.
- D. An appearance is defined as a pitcher pitching at least one (1) pitch. If a pitcher is removed from the mound to another position or to the dugout and later returns to pitch in the same game, the pitcher will be charged with a second appearance.
- E. Any violation constitutes a forfeit of the contest.

### **1501. BASEBALL REGIONAL CHAMPIONSHIPS**

A Baseball Regional Championship will be held following the completion of Section playoffs. Baseball Regional Championships entries will be place into the appropriate Regions

## **ARTICLE 260 SOFTBALL**

### **2600. LENGTH OF GAME**

Sections are authorized to limit junior varsity softball games to seven (7) innings or a maximum of two (2) hours (no new inning shall begin after two (2) hours have expired from the start of the game), whichever comes first.

### **2601. OFFICIAL NATIONAL FEDERATION AUTHENTICATION MARK**

Only balls with the National Federation authentication mark shall be used in the sports of baseball, basketball, field hockey, football, lacrosse, soccer, softball, volleyball and water polo.

(Revised to include lacrosse November 2000 Federated Council)

### **2602. PROTECTIVE EQUIPMENT**

It is required that adult base coaches wear a protective helmet. Play will not continue until compliance with this rule is met. It is recommended that the helmet meet NOCSAE standards.

**NOTE:** NFHS rules govern use of protective equipment by a player/student.

(Approved January 2015 Federated Council)

### **2603. SOFTBALL REGIONAL CHAMPIONSHIPS**

A Softball Regional Championship will be held following the completion of Section playoffs. Baseball Regional Championships entries will be place into the appropriate Regions



*Executive Committee Meeting*

*Orange Country  
Area Representative*

## Mary Jane Hibbard

14372 Nevada Drive, Huntington Beach, CA 92647  
(H) 714.379.0909 (C) 562.756.3144 (W) 714.663.6471  
[mhibbard@ggusd.us](mailto:mhibbard@ggusd.us)

### Education

1996 MA, Special Education, California State University, Los Angeles, CA  
1993 BS, Mathematics, California State University, Los Angeles, CA  
1990 AA, Glendale Community College, Glendale, CA

### Credentials

2003 Administrative Services Credential – Tier II, California State University at Long Beach  
1999 Administrative Services Credential – Tier I, Whittier College, CA  
1996 Teaching Credential, Learning Handicaps, California State University at Los Angeles  
1995 Teaching Credential, Severe Handicaps, California State University at Los Angeles  
1995 Teaching Credential, Mathematics, California State University at Los Angeles  
1996 Resource Specialist Certificate, California State University at Los Angeles

### Professional Experience

2009 - Present Principal, Rancho Alamitos High School, CA  
2004 - 2009 Principal, Pacifica High School, CA  
2001 - 2004 Assistant Principal, Los Amigos High School, CA  
1997 - 2001 Math and Special Education Teacher, Whittier High School, CA

### Additional Professional Activities

2007 - Present WASC Visiting Chair and Committee Member  
2003 Critical Friends Coach: National School Reform Faculty/ Annenberg Institute  
1995 - 2001 Curriculum Writing Team Member, Whittier Union High School District, CA  
1996 - 2001 Visiting Lecturer, Teacher Training on Inclusive Practices  
California State University at Fullerton and Los Angeles, CA  
Los Angeles Valley Community College, CA  
1996 - 2000 Presenter:  
TASH Conference, Florida, December 7-9, 2000.  
1998 IDEA Institute Series: Training for Trainers, "Individualized Education Program: Tools for Success in Education and Beyond", Fort Lauderdale, FL, August 21-22, 1998 and Los Angeles, CA, September 18-19, 1998.  
CAL TASH Conference, "Capitol Connections, Stories and Successes – watching regular education embrace special education", Sacramento, CA, March 28, 1998.  
California Confederation on Inclusive Education, Summer Institute, "A Model for Inclusion", July 29, 1997 and August 4, 1998.  
Inclusion Conference, "Heterogeneous Classrooms and Non-categorical Special Education Programs in High School", March 1996.

### Awards and Publications

1996 Rookie of the Year: Outstanding New Teacher Award, Whittier High School  
Co-authored "Restructuring to Create a High School Community of Learners" in Restructuring For Caring and Effective Education, Richard A. Villa & Jackie Thousand, 2000.  
Co-authored "Collaboration at Whittier High School" in *TASH Newsletter*, April 2000.





*Executive Committee Meeting*

*At-Large*

*Area Representative*





*Together We Can, Together We Will*

# **CENTENNIAL HIGH SCHOOL**

1820 Rimpau Avenue, Corona, CA 92881  
(951) 739-5670

*<https://centennial.cnusd.k12.ca.us/>*

Mr. Wigod,

Please accept this letter and brief resume as my official request to be considered for the CIF At-Large position. Athletics has always been fundamental in my growth and development as a person. I always thought that I would be a coach for my entire life. I always thought it would be coaching on the field and court... Now I find myself coaching in a way I never imagined. As a principal, I believe I have the best coaching job in the world.

After discussing with many different people if I would be a good fit for what CIF is looking for in a representative, I believe that I would be an excellent fit. After all, I am a product of the power of great education-based coaches. My high school basketball coach is the reason that I went to college, became a teacher, became a coach, and, most importantly, dedicated my life to leading educators to positively impact the trajectory of students' lives. Playing for him, truly, changed the trajectory of my life.

My story to becoming a principal has led me to valuing the role that CIF plays in providing coaches the opportunity to teach high school students through sports. I am committed to ensure that high school students have the opportunity to learn character, hard work, sportsmanship, collaboration, and leadership through education-based athletics.

Thank you for your consideration,

Alexis J. Barile, Ed.D  
Principal  
Centennial High School

## Alexis J. Barile, Ed.D.

1475 Old Temescal Road • Corona, CA 92881  
Phone: 909-810-9367 • E-Mail: [ajbarile@cnusd.k12.ca.us](mailto:ajbarile@cnusd.k12.ca.us)

### Administration

Principal (Centennial High School)	2017-Present
Assistant Principal (Centennial High School)	2014-2017

### Education

ED.D.	Educational Leadership
M.A.	Educational Leadership
M.A.	Education
B.A.	English

### Teaching Awards/Honors

• Teacher of the Year (Summit High School)	2009
• Teacher of the Year (La Sierra High School)	2005
• Gallup Organization National Educational Conferences Presenter	2005
• Rookie Teacher of the Year (La Sierra High School)	2003

### Academic Awards/Publications

• Published Dissertation	
• Published Journal Article-Educational Horizons	2005
• USAA All American Scholar Athlete	2002
• National Dean's List	2002
• National Collegiate Educational Award	2002

### Coaching

• Press Enterprise All Sports Coach of the Year	2008
• CIF and SCIBCA Coach of the year	2008
• San Bernardino Sun Coach of the Year	2008
• CIF Basketball Advisory Committee	2009-12

# **Robyn P. Reclusado-Garcia**

[rpreclusado535@bpusd.net](mailto:rpreclusado535@bpusd.net)

## **Education**

Cal Poly Pomona, Administrative Credential in Leadership/Administration, 2020  
University of La Verne, Single Subject Teaching Credential in Social Science, 2004  
University of California in Los Angeles, Bachelor of Arts Degree, Art History, Minor: History, 1995  
Mount San Antonio Junior College, Associate of Arts Degree, Liberal Studies, 1991  
Fashion Institute of Design & Merchandising, Associate of Arts Degree, Interior Design, 1989

## **Professional Experience**

### **Athletic Director                      Sierra Vista High School, Baldwin Park, California, August 2018 –Present**

Plan, organize, implement coordinate and evaluate all facets of the athletic program. Hiring coaches & overseeing & scheduling facilities. Prepare and administer budgets. Supervise and manage athletic games. Maintain equipment inventory and administer required purchasing procedures. Work effectively with groups, coaches, vendors, parents & community. Provide leadership for a successful athletic program. Trained in Title IX law.

### **Secondary Teacher                      Northview Middle School, Duarte, California, September 2016 –June 2018**

Teaching in the area of Social Science & Activities Director  
Activities Director: Conduct leadership class, organize, implement and evaluate school dances, assemblies, lunch activities, and special events. Supervise fundraisers. Advise ASB clubs. Organize master calendar, supervise student body finances, prepare and administer budgets.

### **Activities/Athletic Director                      Duarte High School, Duarte, California, September 2005 – June 2016**

Created successful and cohesive athletics and activities programs at a comprehensive high school

## **Honors**

Teacher of the Year – Northview Middle School	2017-2018
FCADA Toki Ochi Distinguished Service Award	2016
CIF Southern Section Athletic Director of the Year	2015-2016
CIF Norm Mackenzie Award “Rookie of the Year”	2009

## **Memberships & Affiliations**

FCADA At-Large Board Member	2019
WASC Committee/Leadership Team	2011-2016
FCADA Girls Got Game Committee	2014-Present
Athletic Director Montview League Coordinator	2014-2016
Activities Director Montview League Coordinator	2012-2016
California Association of Activities Directors	2006-Present
California State Athletic Directors Association	2009-Present
Foothill Citrus Athletic Directors Association	2009-Present

Dr. Nancy Kelly, Superintendent of Schools, Upland Unified School District

Nancy has been a dedicated advocate of the CIF Southern Section since 1993. She has served as an elected member of the Executive Committee for the last nine years, and a member of the State Federated Council for the last five years. She has also participated as a member of the Blue Book Committee, Officials Fees Committee, and has assisted with football at-large selections when requested.

Nancy has served as a teacher, counselor, assistant principal, as well as twelve years as a high school principal before transitioning to district administration as a director. She was an Assistant Superintendent of Human Resources in the Redondo Beach Unified School District for seven years, and for the last six years she has served as Superintendent of Schools in the Upland Unified School District.

A graduate of St. Joseph High School in Lakewood, Nancy earned an Associate of Arts degree from Long Beach City College, a Bachelor of Arts degree from San Diego State University, a Master of Science degree from Purdue University, and a joint doctoral degree from UC Irvine/UCLA. Nancy is currently serving her 36th year in education, and has experience in Los Angeles, Orange, and San Bernardino Counties.

Nancy is a strong advocate for high school athletics and co-curricular programs, and she is excited about the potential to continue serving on the Executive Committee.



# New Member School Evaluation Form

School Name Castaic High School

Principal Melanie Hagman

Yrs. as Principal 1

CIF/Athletic Background? Y ☒ N ☐

Athletic Director Mark Overdevest/Jibri Hodge

Yrs. as A.D. NA

CIF/Athletic Background? Y ☒ N ☐

Date of Contact

Notes

Visit/Phone April 25, 2019

Meet at Wm. S. Hart School District Office

Visit/Phone \_\_\_\_\_

Enrollment	Current	Next Year	Target
Grade 9	N/A	350	-
Grade 10	N/A	N/A	-
Grade 11	N/A	N/A	-
Grade 12	N/A	N/A	1050

**Sports Fielded:** Badminton, Baseball, Basketball, Cheer, Cross Country, Field Hockey, Football, Golf, Gymnastics, Lacrosse, Soccer, Softball, Swimming/Diving, Tennis, Track and Field, Volleyball, Water Polo, Wrestling

Boys Varsity /Junior Varsity	Boys Junior Varsity	Girls Varsity /Junior Varsity	Girls Junior Varsity
Baseball	Cross-Country	Cross Country	Soccer
Golf	Football	Golf	Softball
Lacrosse	Basketball	Tennis	Swim
Swim	Soccer	Volleyball	Track and Field
Tennis	Track and Field	Basketball	

Volleyball

Current Athletic Competition: N/A


Facilities: 2 Baseball Fields, 2 Softball Fields, 9 Lane Track, Gymnasium, 6 Tennis Courts, Football Stadium

Commitment to abide by:

1. Mission of CIF
2. Sportsmanship/Ethics
3. Season of Sport Calendar
4. Eligibility Rules
5. Play limited to CIF member schools only
6. Willingness to pay CIF Southern Section sport fees and State CIF legal liability fees.
7. Area Placement and league membership
8. Gender equity

Comments: Met with principal and athletic directors, they were very familiar with CIF Rules and the assistance that CIF can provide as they open a new school.

Membership Recommendation: ☐ Full Membership ☒ Probationary Membership ☐ Do not Recommend Membership

 Todd Allen Smith

Executive Committee Member - Area Representative (Please sign and print name)



## CIF Southern Section Application for Membership 2019-20 School Year

**ALL INFORMATION MUST BE TYPED**

Name of School CASTAIC HIGH SCHOOL

Street Address 31575 VALLEY CREEK ROAD

City and Zip Code CASTAIC, CA 91384

School Telephone 661-259-0033 ext. 450 Athletic Telephone 661-259-0033 ext. 451 Fax 661-254-

School Website WWW.CASTAICHIGHSCHOOL.ORG

Type of School (Check where applicable)

Grades 9-12 ☒ Grades 10-12 ☐ Public ☒ Private ☐ Coed ☐ All Boys ☐ All Girls ☐

Number of Students per Grade (Current Year) 9<sup>th</sup> 350 10<sup>th</sup>        11<sup>th</sup>        12<sup>th</sup>       

Total Number of Current Year Students 350

Anticipated Future Enrollment 3 Years Hence 1050 5 Years Hence 1500

New Public High Schools under Construction – Planned Opening Date AUGUST 13TH 2019

Charter Schools Only – Chartering District/Institution N/A

### **Athletic Program Goals and Objectives**

Our main goal and objective at Castaic is to run a program in complete compliance with CIF rules and regulations. Promoting equity, quality, character development, and academic success in all of our programs.

### **Athletic Administration**

Name of Principal Melanie Hagman

Principal's email mhagman@hartsdistrict.org

Name of Athletic Director Mark Overdevest/Jibri Hodge

Athletic Director's email moverdevest@hartsdistrict.org  
jhodge@hartsdistrict.org

### **Accreditation**

Western Association of School and Colleges, 533 Airport Blvd, Suite 200, Burlingame, CA 94010

Name and Address of Accrediting Organization

## Facilities

<b>Sport</b>	<b>Practice Facility</b>	<b>Game Site and Location</b>
Cross Country	Castaic High School	TBD
Football	Castaic High School	TBD
Golf	TBD	TBD
Tennis	Castaic High School	TBD
Volleyball	Castaic High School	TBD
Basketball	Castaic High School	TBD
Soccer	Castaic High School	TBD
Baseball	Castaic High School	TBD
Lacrosse	Castaic High School	TBD
Softball	Castaic High School	TBD
Swim	TBD	TBD
Track & Field	Castaic High School	TBD
Water Polo	TBD	TBD
Wrestling	Castaic High School	TBD

## Initial Participation Levels

Below is a listing of sports offered for both boys and girls within the CIF Southern Section. Please indicate what level your school will be competing, i.e. varsity (V), junior varsity (JV), freshman and sophomore (F-S).

<b>Season</b>	<b>Sport</b>	<b>Boys</b>	<b>Girls</b>	<b>Season</b>	<b>Sport</b>	<b>Boys</b>	<b>Girls</b>
<b>Fall</b>	Cross Country	F-S	F-S	<b>Winter</b>	Basketball	F-S	F-S
	Field Hockey				Soccer	F-S	F-S
	Football	F-S			Traditional Competitive Cheer		
	Golf		F-S	F-S	Water Polo		F-S
	Tennis		F-S		Wrestling	F-S	F-S
	Traditional Competitive Cheer						
	Volleyball		F-S				
	Water Polo	F-S					
<b>Spring</b>	Badminton						
	Baseball	F-S					
	Competitive Sport Cheer						
	Golf	F-S					
	Gymnastics						
	Lacrosse	F-S					
	Softball		F-S				
	Swimming/Diving	F-S	F-S				
	Tennis	F-S					
	Track/Field	F-S	F-S				
	Traditional Competitive Cheer						
	Volleyball	F-S					

### Coaching Personnel

Submit a list of all coaches' names and qualifications (professional training and experience).

### Conditions of Membership

1. School understands that full knowledge and implementation of Blue Book rules is the school's responsibility and that violation of rules may result in a team and/or school's disqualification from competition and/or loss of membership.
2. It is to be understood that schools with limited enrollments and programs will be integrated into existing league structure only as programs, compatibility and geography permit.
3. Able to meet the requirement of fielding at least one sport per season (Fall, Winter, Spring) and there must be provisions for equal participation by males and females, if a coed school.
4. Application must be approved by the CIF Southern Section Executive Committee. Upon approval, your school will be billed annual membership dues of \$50 per sport fielded. These dues must be received by the Southern Section office by October 1 of each year.

### Application Packet Checklist

**APPLICATION PACKET & FEE SUBMISSION DEADLINE: APRIL 1**

1. Complete and signed CIF Membership Application
2. Previous October State of California Department of Education affidavit form (CBED's)
3. Vitae of Principal **AND** Athletic Director(s)
4. Coaching staff names and qualifications
5. Promotional materials of the schools, including its mission and curriculum, and graduation requirements
6. Application fee of \$100, made payable to *CIF Southern Section* and mailed to CIF Southern Section 10932 Pine Street, Los Alamitos, CA 90720, and Attention: Sharon Hodge.

### **IMPORTANT Please Note:**

Application must have ALL required signatures and all materials listed above in order to be considered complete.

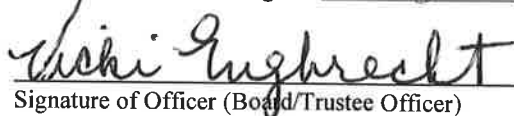
Applications, supporting materials and fee must all be received by May 1<sup>st</sup> to be considered for membership in the following school year, there are no exceptions to this deadline.

Submit applications and supporting materials as PDF files ONLY, email to Sharon Hodge at [sharonh@cifss.org](mailto:sharonh@cifss.org); hard copy submissions will not be accepted.

  
\_\_\_\_\_  
Signature of Administrator of School (Superintendent/Principal)

Castaic High School  
\_\_\_\_\_  
Name of School

3/15/19  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Signature of Officer (Board/Trustee Officer)

William S. Hart Union High School District  
\_\_\_\_\_  
Name of District Board

3/18/19  
\_\_\_\_\_  
Date

\*\*\*\*\*  
**CIF Southern Section Executive Committee Review and Approval Status**

_____	Approved	Probationary	Full, Restricted	Full, Unrestricted
Date				
_____	Denied			
Commissioner of Athletics		Area Placement	_____	



With more than twenty years in Education, I have developed many skills through vast experiences that will enable me to successfully organize Athletics at Castaic High School. Even though I am new to the Athletic Director position, I am confident in my ability to ensure Castaic High School will have the best Athletic Program in the Santa Clarita Valley, with high ethical standards for our students, coaches, and student body. Our goal is to develop strong and sustainable programs with the best facilities and equipment for our student-athletes. I have a strong desire to see students achieve success. In the classroom, or on the field, giving students opportunities to be the absolute best they can be is my goal.

Mark Overdevest  
Castaic High School  
Athletic Director/Physical Education Department Chair  
[moverdevest@hartsdistrict.org](mailto:moverdevest@hartsdistrict.org)

**As an Athletic Director I want to bring a different aspect to the position. I am aware of the duties required for the position but my vision of the AD is a person out on campus, in and out of classrooms, interacting with students and building that trust with the student body, not just showing up at the sporting events. I bring the ability to talk to the athletes about what it takes to be a collegiate athlete on and off the field, because I was one. I'm well versed in NCAA requirements and I am also familiar with Community College requirements. I look forward to talking with potential student athletes and their parents as I have the ability to discuss Athletics as well as Academics being an Academic Counselor. As Athletic Director, I want to issue a challenge to all students athletes coming to Castaic High School. Who will be the first one to earn a master's degree from their athletic scholarship? I want to issue that challenge to all student athletes because that is the challenge I will issue to my children.**

**Jibri Hodge  
Castaic High School  
Counselor/Athletic Director**

# Melanie R. Hagman

21380 Centre Pointe Parkway  
Santa Clarita, CA 91350  
(661) 259-0033 ext. 450  
[mhagman@hartdistrict.org](mailto:mhagman@hartdistrict.org)

## EXPERIENCE:

### **Castaic High School**

July 2018-Present

#### *Principal*

- Athletics
- Budget
- Campus Safety
- Community Relations
- Counseling Services
- Curriculum and Instruction
- Facilities
- Personnel
- School Organization
- Special Education
- Special Projects
- Staff Development
- Student Records
- Teacher Evaluations

### **William S. Hart High School**

July 2011-June 2018

#### *Assistant Principal*

- ASB
- Attendance
- CAHSEE Testing Coordinator
- Curriculum and Instruction
  - Advanced Placement
  - CTE
  - Course Catalog
  - REACH (formerly AVID)
- Department Supervision
  - Counseling
  - English
  - Fine/Practical Arts
  - Library
  - Special Education

- General
  - Attend IEPs and SSTs
  - Student Management
  - Teacher Evaluations
- Intervention Program Coordinator
- Library Operations
- Plant Management
  - Bell Schedule
  - Campus Parking
  - Telephone System
  - Facility Use
  - Custodial Staff
  - Key System
  - Master Calendar
  - Modernization
  - Safety Training
  - Room Assignments
- Master Schedule
  - Registrar's Office
- Special Education
- Special Projects
  - Back to School Night
  - CBEDS
  - Future Freshmen Rally/Night
  - Hart Parent Academy
  - Home Study
  - Homeless Education
  - Open House
  - Registration
  - Saturday Opportunity Class
  - Summer Mailing
  - Summer School Principal
  - Transportation/Field Trips
  - Work Permits

**Granada Hills Charter High School**

August 2001 – July 2011

*STEM Counselor*

- Program students into academic classes
- Counsel students on educational, attendance, and disciplinary issues
- Communicate with administrators, teachers and parents on a variety of issues, including referrals and student progress
- Work with the Director of Counseling regarding the master schedule
- Conduct Student Study Team conferences

- Contribute to 504 and IEP meetings

*Department Chair for Out of Classroom Personnel*

- Research, plan and facilitate departmental professional development
- Compile agenda and notes for departmental history
- Participate as a member of Curriculum and Instruction Standing Committee
- Serve as Curriculum and Instruction Secretary

*School Leadership Team*

- Participate in planning school-wide professional development
- Participate in Professional Learning Community development
- Discuss, plan and implement curricular decisions
- Develop academic programs

*Magnet Coordinator*

- Facilitated program meetings with staff
- Collected and analyzed data pertaining to the program
- Developed the master schedule
- Completed new parent and student intakes
- Counseled teachers and assisted with student intervention
- Completed classroom visits to help develop collaborative teaching among the staff
- Participated in teacher selection and candidate interviews

*Transportation Coordinator*

- Work with ABS to coordinate transportation for traveling students in the PWT, CAP, Special Education and Magnet programs
- Work with dispatchers and bus companies to coordinate transportation for school activities
- Process invoices for athletic and school activity buses
- Collected and analyzed data pertaining to student traveling patterns

*CSUN Liasion*

- Plan and coordinate events for grades 9-12
- Attend meetings at the College of Education regarding the partnership between GHCHS and CSUN

**Los Angeles Unified School District**

December 1996 – June 2001

**Richard E. Byrd Middle School**

*6<sup>th</sup> Grade Teacher*

- Responsible for teaching the CORE curriculum, particularly Math and Science
- Communicate with parents, faculty, and students.

Additional responsibilities:

- Make presentations at faculty meetings
- Coordinate articulations with neighboring elementary schools

*Gifted Coordinator*

- Provide assistance to three tracks by attending meetings and identifying gifted students
- Budget the program funds
- Establish an Honors curriculum

*6<sup>th</sup> Grade Department Chair*

- Supervise textbook distribution and retention
- Order textbooks and supplies
- Plan and run department meetings and organize outside events

*Counselor*

- Program students into academic classes
- Counsel students on educational, attendance, and disciplinary issues
- Communicate with administrators, teachers and parents on a variety of issues, including referrals and student progress
- Work with APSSS regarding attendance issues
- Guide students to develop an action plan for post high school educational opportunities

**EDUCATION:**

**California State University, Los Angeles** January 2004 – June 2005

- M.A. in Educational Administration
- Preliminary Administrative Services Credential

**California State University, Los Angeles** September 1999 – June 2002

- M.S. in School-Based Family Counseling
- Professional Clear Pupil Personnel Services Credential with Advanced Authorization in Child Welfare and Attendance
- Option for a Marriage and Family Therapy License

**California State University, Los Angeles** April 1997 – September 2000

- Professional Clear Multiple Subjects Credential with the CLAD

**University of California, Los Angeles** September 1990 – December 1995

- B.A., Sociology

**VOLUNTEER:**

**Positive Alternatives for Youth** February 2002 – June 2003

*MFT Trainee*

- Individual and family counseling for children, couples, and families

**PROFESSIONAL DEVELOPMENT:**

Mathematical Power & the Latino Child Conference

Middle School Colloquium

California Association for Gifted Conference

Developing Writing Assessments

Programming and Scheduling, for Year-Round Schools, Computer Training

California League of Middle Schools Conference

Performance Assignment Training

PLTW Administrative Workshops

Standards-Based Assessment Training

National Council on Teaching Mathematics Conference  
Raising Test Scores In-Service  
SIS Scheduling Training  
SASI XP Training  
E-School Plus Training  
Fall College Board Counseling Meeting  
APSCS Administrative Academy  
UC Counselor Conference

**PROFESSIONAL ORGANIZATIONS:**

California Association for Gifted  
California League of Middle Schools  
Association of Supervision and Curriculum  
National Council on Teaching Mathematics  
American Federation of Teachers  
California Association of Marriage and Family Therapists

# **CASTAIC COACHING STAFF AND QUALIFICATIONS**

## **Anthony Uebelhardt- Football**

Has coached at the high school level for over 14 years.

Has coached Varsity level high school football and lacrosse for 6 years.

Has coached Football, Basketball, Baseball, Lacrosse and Track & Field .

## **Taylor Schubert- Girls Volleyball**

Has coached club volleyball for the past 4 years.

Has coached high school level volleyball for 3 years.

Was a high school and club volleyball player who transitioned into coaching.

## **Cross Country: TBD**

## **G. Tennis: TBD**

## **G. Golf: TBD**

## **G. Soccer: TBD**

## **B. Soccer: Adam Yassaman**

Has coached high school level soccer for the past 7 years

Has coached club soccer for the past 6 years.

Has been teaching for the past 12 years

## **G. Basketball: Charise Hall**

Has been coaching at the high school level for the past 8 years

Has coached both Basketball and Track and Field

## **B. Basketball: Levi Wenrich**

Has coached college level basketball for the past year

Has coached high school level basketball for 4 years

Has coached club and travel basketball for 8 years

## **Baseball: TBD**

## **Softball: TBD**

## **Swim: TBS**

## **B. Golf: TBD**

## **Track & Field: TBD**

## **Lacrosse: TBD**

## **B. Tennis: TBD**





# **CASTAIC HIGH SCHOOL**

21380 Centre Pointe Parkway, Santa Clarita, CA 91350

## **Castaic High School's Mission**

We will provide students with unique opportunities that will allow them to be globally competitive in their postsecondary endeavors.

---

**Melanie Hagman, Principal**

(661) 259-0033 Ext. 450

Email: [mhagman@hartdistrict.org](mailto:mhagman@hartdistrict.org)

Website: [www.castaichighschool.org](http://www.castaichighschool.org)



[Students](#) » Graduation Requirements

## Graduation Requirements

### Graduation Requirements

In order to earn a diploma from the William S. Hart Union High School District, students must have completed the following in grades 9 through 12.

Total credits required for graduation is 220.

Total credits required for graduation is 230. (beginning with the class of 2019)

- **ENGLISH** – 40 credits
- **SOCIAL STUDIES** – 30 credits
  - Modern Civilization – 10 credits
  - U.S. History and Geography – 10 credits
  - U.S. Government and Economics – 10 credits
- **SCIENCE** – 20 credits – (one year Physical and one year Biological)
- **MATH**
  - 20 credits – Includes completion of a course in algebra
  - 30 credits – Includes completion of a course in algebra (beginning with the class of 2019)
- **HEALTH** – 2.5 credits total
- **FINE ARTS / FOREIGN LANGUAGE**
  - Fine Arts – 10 credits OR
  - Fine Arts – 5 credits AND Foreign Language – 10 credits
- **PRACTICAL ARTS** – 5 credits – Choose from Home Economics, Industrial Arts, Business Education or Regional Occupational Program (ROP) courses.
- **PHYSICAL EDUCATION** – 20 credits – Students are required to complete 10 credits in grade 9, with the remaining credits earned at any time in grades 10-12

[Acceptable Use Policy](#)

[Attendance Boundaries](#)

[Breakfast / Lunch Program](#)

[CADRE Program](#)

[Common Core](#)

[DELAC](#)

[DFY in SCV](#)

[Enrollment](#)

**[Graduation Requirements](#)**

[Infinite Campus](#)

[Intra-District Transfer](#)

[Open Enrollment](#)

[Parent and Student Empowerment \(PASE\)](#)

[Student Portal](#)

Check Date: 03/28/19

Check No. 25198146

Invoice Number	Invoice Date	Voucher ID	Gross Amount	Discount Available	Paid Amount
CIF MEMBR APP FE P19-02781CASTAIC CIFMEMBRSHF	03/22/19	00047110	100.00	0.00	100.00

Vendor Number	Name			Total Discounts	TIN
CIF S SECT	CAL INTERSCHOLASTIC FEDERATION SOUTHERN/SECTIONCI			\$0.00	
Check Number	Date	Total Amount	Late Interest	Discount Taken	Total Paid Amount
25198146	03/28/19	\$100.00	0.00		\$100.00

CASHIER ALERT: THIS DOCUMENT HAS A TRUE AND ARTIFICIAL WATERMARK AND A THERMOCHROMATIC HEAT SENSITIVE SPOT.



Los Angeles County

WILLIAM S HART UHSD  
21380 CENTRE POINTE PARKWAY  
SANTA CLARITA, CA 91350-2948  
661 259-0033

PAYABLE AT:  
CITIBANK N.A.  
ONE PENN'S WAY  
NEW CASTLE, DE 19720  
62-20/311

25198146

Date Issued: 03/28/19

Amount

\$100.00\*\*\*

THE TREASURER OF LOS ANGELES COUNTY will pay exactly:

\*\*\*\*ONE HUNDRED AND 00/100 US DOLLARS\*\*\*\*

WARRANT CLEARANCE FUND  
FOR CURRENT FISCAL YEAR  
THIS WARRANT IS VOID AFTER  
SIX MONTHS FROM DATE ISSUED

WE CERTIFY THAT THIS IS A LEGAL ORDER LAWFULLY  
DRAWN AGAINST THE FUNDS OF THE DISTRICT/AGENCY

Will pay to:

CAL INTERSCHOLASTIC FEDERATION SOUTHERN  
SECTIONCIF  
10932 PINE ST  
LOS ALAMITOS, CA 90720

*[Signature]*  
FOR GOVERNING BOARD OF DISTRICT/AGENCY

EXAMINED, APPROVED AND ALLOWED  
DEBRA DUARDO, M.S.W., Ed.D., COUNTY SUPERINTENDENT OF SCHOOLS

*[Signature]*  
BY: DEPUTY



25198146 0311002091 38638165

5B1



## New Member School Evaluation Form

School Name Compton Early College HS

Principal Dr. Pamela Maddox

Yrs. as Principal \_\_\_\_\_

CIF/Athletic Background? Y ☒ N

Athletic Director Jose Perez

Yrs. as A.D. 1

CIF/Athletic Background? Y ☒ N

Date of Contact

Notes

Visit/Phone Email 4/18/19, 4/22/19

Visit/Phone Site Visit 4/23/19

Enrollment	Current	Next Year	Target
Grade 9	160	125	150
Grade 10	129	125	150
Grade 11	86	125	150
Grade 12	79	125	150

Sports Fielded: Badminton, Baseball, Basketball, Cheer, Cross Country, Field Hockey, Football, Golf, Gymnastics, Lacrosse, Soccer, Softball, Swimming/Diving, Tennis, Track and Field, Volleyball, Water Polo, Wrestling

Boys Varsity	Boys Junior Varsity	Girls Varsity	Girls Junior Varsity
XC	XC	XC	XC
VB	VB	VB	VB
Basketball	Basketball	Basketball	Basketball
Soccer	Soccer	Soccer	Soccer
Cheer		Softball Cheer	

Current Athletic Competition: none

Facilities: site has practice facilities, competitions will be held at Compton College

Commitment to abide by:

1. Mission of CIF
2. Sportsmanship/Ethics
3. Season of Sport Calendar
4. Eligibility Rules
5. Play limited to CIF member schools only
6. Willingness to pay CIF Southern Section sport fees and State CIF legal liability fees.
7. Area Placement and league membership
8. Gender equity

Comments: Still awaiting official notice of confirmation for Compton College facilities, but verbal commitment has been given

Membership Recommendation: ☐ Full Membership ☒ Probationary Membership ☐ Do not Recommend Membership

Paula Hart Rodas Paula Hart Rodas  
Executive Committee Member - Area Representative (Please sign and print name)



## CIF Southern Section Application for Membership 2019-20 School Year

**ALL INFORMATION MUST BE TYPED**

Name of School COMPTON EARLY COLLEGE HIGH SCHOOL  
Street Address 2601 N. WILMINGTON AVENUE  
City and Zip Code COMPTON, 90222  
School Telephone 310-604-2706 Athletic Telephone \_\_\_\_\_ Fax 310-537-2932  
School Website cechs-compton-ca.schoolp.com

Type of School (Check where applicable)

	Grades 9-12	Grades 10-12	Public	Private	Coed	All Boys	All Girls
Number of Students per Grade (Current Year)	9 <sup>th</sup> <u>160</u>	10 <sup>th</sup> <u>129</u>	11 <sup>th</sup> <u>86</u>	12 <sup>th</sup> <u>79</u>			
Total Number of Current Year Students	<u>454</u>						

Anticipated Future Enrollment 3 Years Hence 500 5 Years Hence 600

New Public High Schools under Construction – Planned Opening Date \_\_\_\_\_

Charter Schools Only – Chartering District/Institution \_\_\_\_\_

### Athletic Program Goals and Objectives

-SEE ATTACHED

### Athletic Administration

Name of Principal	<u>PAMELA MADDUX</u>	Principal's email	<u>pmaddox@compton.k12.ca.us</u>
Name of Athletic Director	<u>JOSE PEREZ</u>	Athletic Director's email	<u>joperez@compton.k12.ca.us</u>

### Accreditation

WESTERN ASSOC. OF SCHOOLS & COLLEGES-533 AIRPORT BLVD. SUITE #200, BURLINGAME, CA 94010  
Name and Address of Accrediting Organization

• **Facilities**

<b>Sport</b>	<b>Practice Facility</b>	<b>Game Site and Location</b>
<u>JV/VARSITY B/G CROSS COUNTRY</u>	<u>COMPTON EARLY COLLEGE</u>	<u>COMPTON EARLY COLLEGE</u>
<u>JV/VARSITY VOLLEYBALL G</u>	<u>COMPTON EARLY COLLEGE</u>	<u>COMPTON EARLY COLLEGE</u>
<u>JV/VARSITY VOLLEYBALL B</u>	<u>COMPTON EARLY COLLEGE</u>	<u>COMPTON EARLY COLLEGE</u>
<u>JV/VARSITY CHEER B/G</u>	<u>COMPTON EARLY COLLEGE</u>	<u>COMPTON EARLY COLLEGE</u>
<u>JV/VARSITY BASKETBALL B/G</u>	<u>COMPTON EARLY COLLEGE</u>	<u>COMPTON EARLY COLLEGE</u>
<u>JV/VARSITY SOCCER</u>	<u>B/G COMPTON EARLY COLLEGE</u>	<u>COMPTON EARLY COLLEGE</u>
<u>Varsity Softball</u>	<u>G COMPTON EARLY COLLEGE</u>	<u>COMPTON EARLY COLLEGE</u>

**Initial Participation Levels**

Below is a listing of sports offered for both boys and girls within the CIF Southern Section. Please indicate what level your school will be competing, i.e. varsity (V), junior varsity (JV), freshman and sophomore (F-S).

<b>Season</b>	<b>Sport</b>	<b>Boys</b>	<b>Girls</b>	<b>Season</b>	<b>Sport</b>	<b>Boys</b>	<b>Girls</b>
<b>Fall</b>	Cross Country	JV/V	JV/V	<b>Winter</b>	Basketball	JV/V	JV/V
	Field Hockey				Soccer	JV/V	JV/V
	Football				Traditional Competitive Cheer		
	Golf				Water Polo		
	Tennis				Wrestling		
	Traditional Competitive Cheer						
	Volleyball		JV/V				
	Water Polo						
<b>Spring</b>	Badminton						
	Baseball						
	Competitive Sport Cheer	JV/V					
	Golf						
	Gymnastics						
	Lacrosse						
	Softball		JV/V				
	Swimming/Diving						
	Tennis						
	Track/Field						
	Traditional Competitive Cheer						
	Volleyball	JV/V					

### Coaching Personnel

Submit a list of all coaches' names and qualifications (professional training and experience).

### Conditions of Membership

1. School understands that full knowledge and implementation of Blue Book rules is the school's responsibility and that violation of rules may result in a team and/or school's disqualification from competition and/or loss of membership.
2. It is to be understood that schools with limited enrollments and programs will be integrated into existing league structure only as programs, compatibility and geography permit.
3. Able to meet the requirement of fielding at least one sport per season (Fall, Winter, Spring) and there must be provisions for equal participation by males and females, if a coed school.
4. Application must be approved by the CIF Southern Section Executive Committee. Upon approval, your school will be billed annual membership dues of \$50 per sport fielded. These dues must be received by the Southern Section office by October 1 of each year.

### Application Packet Checklist

APPLICATION PACKET & FEE SUBMISSION DEADLINE: **APRIL 1**

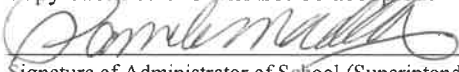
1. Complete and signed CIF Membership Application
2. Previous October State of California Department of Education affidavit form (CBED's) ✓
3. Vitae of Principal **AND** Athletic Director(s)
4. Coaching staff names and qualifications
5. Promotional materials of the schools, including its mission and curriculum, and graduation requirements
6. Application fee of \$100, made payable to *CIF Southern Section* and mailed to CIF Southern Section 10932 Pine Street, Los Alamitos, CA 90720, and Attention: Sharon Hodge.

### **IMPORTANT Please Note:**

Application must have ALL required signatures and all materials listed above in order to be considered complete.

Applications, supporting materials and fee must all be received by April 1<sup>st</sup> to be considered for membership in the following school year, there are no exceptions to this deadline.

Submit applications and supporting materials as PDF files ONLY, email to Sharon Hodge at [sharonh@cifss.org](mailto:sharonh@cifss.org); hard copy submissions will not be accepted.

  
\_\_\_\_\_  
Signature of Administrator of School (Superintendent/Principal)

Compton Early College High School  
\_\_\_\_\_  
Name of School

3/27/19  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Signature of Officer (Board/Trustee Officer)

Compton Unified School Dist.  
\_\_\_\_\_  
Name of District Board

3/27/19  
\_\_\_\_\_  
Date

\*\*\*\*\*

### CIF Southern Section Executive Committee Review and Approval Status

_____	Approved	Probationary	Full, Restricted	Full, Unrestricted
Date	Denied			
_____		Area Placement	_____	
Commissioner of Athletics				



# California Department of Education

DataQuest Home / Enrollment Report

## 2018-19 Enrollment by Ethnicity and Grade

### Compton Early College High Report (19-73437-0132969)

#### — Report Description

This report displays the annual K-12 public school enrollment by student ethnicity and grade level for the selected report level (state, county, district, or school) and year. Annual enrollment consists of the number of students primarily enrolled on Census Day (the first Wednesday in October). This information was submitted by local educational agencies (LEAs) and charter schools to the California Department of Education (CDE) as part of the annual Fall 1 data submission in the California Longitudinal Pupil Achievement Data System (CALPADS). These data were reviewed and certified in CALPADS as being accurate by authorized district or school personnel. In order to certify data in CALPADS, authorized district or charter school personnel are required to review the accuracy of all data associated with the applicable CALPADS submission. CALPADS certification is a two-step process with Level-2 certification reserved for the district superintendents, charter school administrators, or their designees. Please contact the district or school if you have any questions about their certified CALPADS data.

**Source:** These data were submitted and certified by LEAs and/or charter schools as part of the annual CALPADS Fall 1 submission.

#### + Report Options and Filters

Ethnicity	Total	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Ungr Elem
African American	61	0	0	0	0	0	0	0	0	0	0
Hispanic or Latino	304	0	0	0	0	0	0	0	0	0	0
Pacific Islander	7	0	0	0	0	0	0	0	0	0	0
Not Reported	3	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>375</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

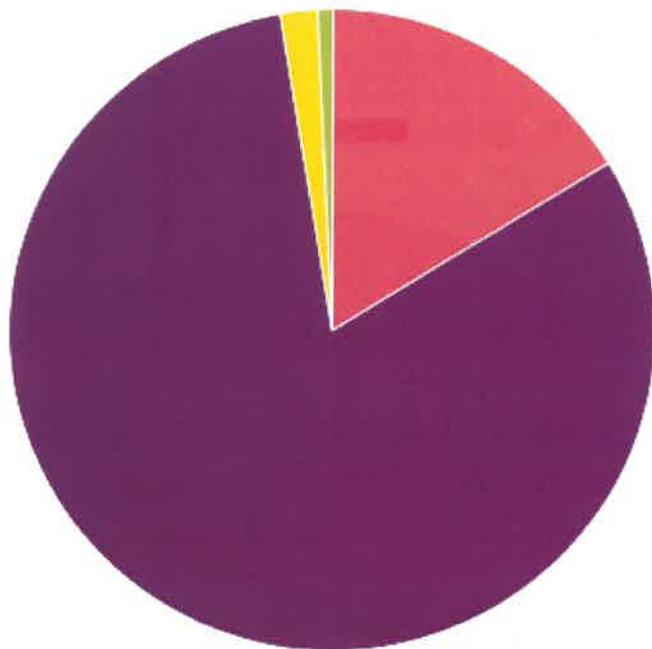


## Report Totals

Name	Total	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7
<u>Compton Early College High</u>	<b>375</b>	0	0	0	0	0	0	0	0
<u>Compton Unified</u>	<b>22,975</b>	2,125	1,950	1,931	1,983	1,829	2,101	1,889	1,881
<u>Los Angeles County</u>	<b>1,464,002</b>	127,978	104,511	106,139	106,946	105,134	111,122	111,197	113,902
<u>Statewide</u>	<b>6,186,278</b>	525,758	448,028	454,542	455,718	448,061	467,215	471,008	487,027

## Enrollment by Ethnicity

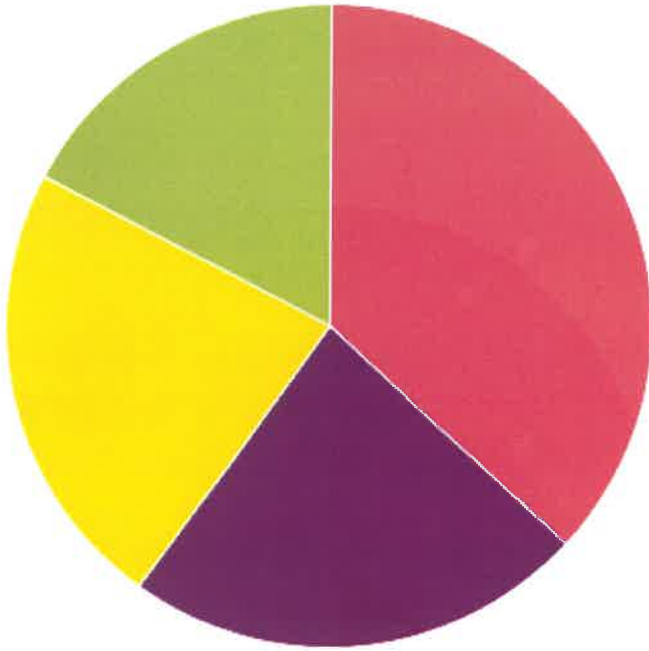
■ African American
 ■ Hispanic or Latino
 ■ Pacific Islander
 ■ Not Reported



**+ Enrollment by Ethnicity Chart Data**

## Enrollment by Grade

Grade 9   Grade 10   Grade 11   Grade 12



**+ Enrollment by Grade Chart Data**

### **Athletics Program Goal And Objective**

Compton Early College High Schools goal is to provide our student athletes with the opportunity to compete in high school athletics and have a true high school experience. We will provide our student athletes with quality coaching so they're learning the skills needed to play in the sport ,compete in the sport and be successful in their sport as individual athletes, as a collective team and an entire athlete program . Not only do we want our students to be studious but to be physically active and competitive.

# Principal's Message

Welcome to Compton Early College 6-12! For those returning, *welcome home*, for those new to the Early College Family...*we're happy you're finally here!* When I arrived at CEC I was greeted by extraordinarily talented students and colleagues, who are committed to accomplishing exciting and meaningful things together. CEC is blessed to be located on what has been historically known as the Willowbrook community. As we transition, the students, parents, and staff of Compton Early College 6-12 will continue to reach even greater heights than they have in previous years.

While the Middle School prepares students to excel in high school, the High School prepares students for college and beyond. Compton Early College continues to offer a complete Honors/AP and college prep program that has a history of providing students with the necessary education to attend our nation's finest educational institutions. As partners in the educational process, parents and guardians provide the crucial encouragement, monitoring, and support to our children that are vital to their success.

CEC has a partnership with Compton Community College, where students take college classes during their regular school day and earn both UC/CSU transferable college units while meeting their high school graduation credit requirements, with the intent of also earning their IGETC certification or Associate of Arts degree.

CEC staffs role is to be *homework monitors*, *test motivators*, and *life skill building teachers*. These attributes will propel students to become college bound students, which is the CEC ultimate goal.

Parents, we appreciate you and your support; as your role cannot be underestimated nor replicated by any institution. Your son/daughter is a part of this incredible heritage by attending CEC. I look forward to seeing you and I thank you for enrolling your students at CEC, Home of the Rising Phoenix!



Dr. Pamela Maddox,

Principal

Jose Perez

Early College High School, 2601 N Wilmington Ave, Compton CA 90222, 310 604-2706  
[joperez@compton.k12.ca.us](mailto:joperez@compton.k12.ca.us)

March 28, 2019

**CIF Southern Section**

10932 Pine St. Los Alamitos, CA 90720

**Phone:** 562.493.9500 • **Fax:** 562.493.6266

Please accept this letter of application to be the Compton Early College High School Athletic Director for the 2019- 2020 school year. I believe that I am qualified to be an athletic director as I have been an athletic director of two middle schools in the past. I also have over 20 years of coaching experience and 14 years of Physical Education teaching experience. With these experiences I am strongly confident that I can perform all the duties required by C.I.F. to be an outstanding athletic director.

As a current teacher and coach I am a firm believer and supporter that it is student first and athlete second. In my personal experience as a coach my best athletes and teams were comprised of scholar athletes. The scholar athlete was better able to receive instruction and perform the instruction given, on and off the field.

As an athletic director I have had the duties that come with the job. Organizing fund raising, providing the officials with documents for payment, making sure we had practice and playing fields, buses and transportation for games and any and all forms and waivers for student athletes.

I hope that you may find me qualified to serve as athletic director for Compton Early College High School for the 2019-2020 school year.

Sincerely,



Jose Perez

Compton Early College High School  
Physical Education Department

## **Coaching Staff Qualifications**

1. Coach Perez, Jose over 20 years coaching experience. 9 years of high school football with Norwalk La Mirada Unified School District, 2 years of high school baseball with Compton Unified School District, experience in middle school volleyball and middle school soccer. Coach Perez has also coached youth football over 9 years with the Norwalk Santa Fe Springs Saints and Little League / Pony Colt Baseball in the City of Norwalk Ca. Coach Perez has over 14 years of teaching Physical Education and has served as Athletic Director at Walton Middle School.
2. Coach Perez, Jorge has high school baseball experience with Compton Unified School District and youth soccer experience as a coach. He has also volunteered at numerous youth football and soccer camps.
3. Coach Magana, Javier over 10 years coaching experience. Since 2005, while also employed as a Physical Education Teacher for Compton Unified School District, Coach Magana has served as Head Athletic Director for Willowbrook Middle School as well as head coach for Flag Football, Boys Soccer, Baseball and Track. Currently managing son's Tee ball Baseball team for Whittier Pony Baseball Organization.

More coaches will be hired as needed.

## STUDENTS SHOULD ATTEND COMPTON EARLY COLLEGE BECAUSE...

Compton Early College



### ADMINISTRATIVE TEAM

#### Principal

Dr. Pamela Maddox

#### Assistant Principal

Emmanuel Ikeokonta

### VOTER REGISTRATION



### REGISTRO DE VOTANTES



### REPORT BULLYING ONLINE

## WELCOME

Compton Early College is in its fourth year of operation, building upon its previous year's success. It now includes all high school grades 9-12 and expanded to include middle school grades 6-8. An early college's purpose is to provide the students with an opportunity to earn their Associate Arts college degree while also getting their high school diploma. To that end, Compton Early College is a collaboration between El Camino Community College Compton Center and Compton Unified School District.

### APPLY TO JOIN CEC

If you want to attend Compton Early College for the 2019-20 school year, you need to deliver four things to the Main Office:

1. [Application](#)
2. Transcripts for the last three years
3. Attendance report for the last three years
4. Discipline Report (if any)

Si desea asistir a Compton Early College para el año escolar 2019-20, debe entregar cuatro cosas a la oficina principal:

1. [Aplicación](#)
2. Grados por los últimos 3 años
3. Reporte de asistencia por los últimos 3 años
4. Reporte de disciplina (si alguno)

## 2018-2019 INSTRUCTIONAL CALENDAR

[View Calendar](#)

### CALENDAR

< March 2019 >						
S	M	T	W	T	F	S
24	25	26	27	28	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

March 28

No events on calendar today

## PARENT VOLUNTEER INFORMATION

Parents, are you interested in volunteering? We encourage your involvement in your scholar's education and look forward to your participation with Compton Early College. There is a direct correlation with parent involvement and positive student achievement. Please refer to the links below to find out how you can volunteer!

[Helpful Parenting Resources](#)

[Parent Volunteer CPR/First Aid Training](#)

[Volunteer Sign Up Procedures](#)

# A-G College Entrance Requirements

## UC/CSU A-G REQUIREMENTS

### The A-G College Entrance Requirements

The A-G College Requirements are a sequence of high school courses that students must complete (with a grade of C or better) to be minimally eligible for admission to the University of California (UC) and California State University (CSU). They represent the basic level of academic preparation that high school students should achieve to undertake university work.

The following chart summarizes the A-G/College Entrance Requirements:

	Subject	Years	Details
(A)	History/Social Science	2	Two years, including one year of world history, cultures, historical geography and one year of U.S. history or one half year of U.S. history and one half year of civics or American Government.
(B)	English	4	Four years of college preparatory English that includes frequent and regular writing, and reading of classic and modern literature.
(C)	Mathematics	3	Three years of college preparatory mathematics that includes the topics covered in elementary and advance algebra, and two and three-dimensional geometry
(D)	Laboratory Science	2	Two years of laboratory science providing fundamental knowledge in at least two or three disciplines: biology, chemistry, and physics.
(E)	Foreign Language	2	Two years of the same language other than English
(F)	Visual and Performing Arts	1	One year, including dance, drama/theater, music, or visual art.
(G)	College Preparatory Electives	1	One year (two semesters), chosen from additional "A-F" courses beyond those used to satisfy the requirements above, or courses that have been approved for use as "G" electives

### Additional Information on the A-G/College Entrance Requirements:

The purpose of the A-G/ College Entrance Requirements are to ensure that entering students:

- Can participate fully in the first year program at UC and CSU in a broad variety of fields of study;
- Have attained the necessary preparation for courses, majors, and programs offered at UC and CSU;
- Have attained a body of knowledge that will provide breadth and perspective to new, more advanced studies and
- Have attained essential critical thinking and study skills.

For further information, please visit the following online resources or stop by to visit the high school counselor, Mr. Nuno:

- [A-G Policy Resource Guide](#) - This UC website includes a list of all approved A-G courses ("Search Approved A-G Lists" by high school name)
- [California Colleges](#) - This site provides students with an inclusive guide for college and career paths.



# Student Behavior Code

CUSD is committed to providing a safe learning environment for all students. The principal and teachers will assist students in solving problems that interfere with their opportunity to learn. Students must make every effort to maintain a prompt and regular attendance record, demonstrate high effort in class, and display proper conduct toward other students and adults.

**SECTION A:** Students will be suspended, given an opportunity transfer, or be commended for expulsion from Compton Unified School District for the following actions:

1. Threatening or causing or attempting to cause, serious injury to another.
2. Selling or furnishing of any controlled substance, alcoholic beverage, or intoxicant in any form.
3. Possessing, selling, or furnishing any firearms, knife, explosive, or other dangerous objects or defacing property in any way. Parents will be financially responsible for damages.
4. Expressing profanity or vulgarity or obscene acts.
5. Fighting, gambling, smoking, stealing, or extortion.
6. Throwing objects, including food.
7. Possessing or being under the influence of any controlled substance, alcoholic beverage, or intoxicant.
8. Use gender appropriate restroom.

**SECTION B:** Disciplinary action will be taken which may include, but not limited to, suspension; payment of damages, and transfer to another school for the following behavior:

1. Defying or ignoring adult staff members or disrupting school activities.
2. Writing, making graffiti on, or defacing school property or private property. Parents will be financially responsible for damages.
3. Throwing objects, including food.
4. Public display of affection.
5. Giving identification information to college students.
6. Failing to serve assigned detention

**SECTION C:** Failure to comply with the following requirements may result in disciplinary action:

1. Dress appropriately for school. Follow Dress Code/ (No bare midriffs, tube tops, head rags, sagging pants, skinny jeans/tight jeans, or flip flops)
2. Cell phones, radios, electronic games, and other electronic devices, cannot be used during school hours. Personal items of value (cell phones, iPods, cameras, electronic games, radios and computers, etc.) should not be brought to school since loss, theft or damage is possible. The District is not responsible for lost or stolen items (including those in lockers).
3. Leave motorcycles, bicycles, roller skates/blades and skateboards at home.
4. Carry your ID card and present it upon request.
5. Carry HALL PASS or written note when out of class.
6. Maintain a clean campus by disposing of all trash in receptacles.
7. Sign book when leaving the school campus.

# Mission & Vision

## Mission Statement

The Compton Early College High School's mission is to provide a unique academic experience that prepares students for post secondary education and careers, by creating a supportive and family-like environment.

## Vision Statement

Compton Early College High School believes that integrating the high school and community college experience with opportunities to excel in a rigorous academic environment, will allow students to achieve success and affordable access to the college or university of their choice.



## New Member School Evaluation Form

School Name Entrepreneur High School

Principal Ray Culberson

Yrs. as Principal 1st

CIF/Athletic Background? Y

Athletic Director Todd Young

Yrs. as A.D. 1st

CIF/Athletic Background? Y

Date of Contact

Notes

Visit/Phone- School Phone (909) 327-2782

Visit/Phone- Athletic Phone (909) 327-2782

Enrollment	Current	Next Year	Target
Grade 9	200	200	200
Grade 10	0	200	200
Grade 11	0		200
Grade 12	0		200

**Sports Fielded:** Badminton, Baseball, Basketball, Cheer, Cross Country, Field Hockey, Football, Golf, Gymnastics, Lacrosse, Soccer, Softball, Swimming/Diving, Tennis, Track and Field, Volleyball, Water Polo, Wrestling

Boys Varsity	Boys Junior Varsity	Girls Varsity	Girls Junior Varsity
Cross Country	Cross Country	Cross Country	Cross Country
Basketball	Basketball	Basketball	Basketball
Golf		Golf	
		TC Cheer	

**Current Athletic Competition:** Intramurals

**Facilities:** Gymnasium on Site.

**Commitment to abide by:** Yes

1. Mission of CIF
2. Sportsmanship/Ethics
3. Season of Sport Calendar
4. Eligibility Rules
5. Play limited to CIF member schools only
6. Willingness to pay CIF Southern Section sport fees and State CIF legal liability fees.
7. Area Placement and league membership
8. Gender equity

**Comments:** Entrepreneur High is housed in a vacant department store; 22 million dollars was used to renovate and construct the school facilities. It is a Real Journey charter school operating under San Bernardino City Unified School District. The Chief Business Officer is Ray Culberson. Mr. Culberson is a former employee of SBCUSD, serving in many capacities in SBCUSD including Director of Youth Services. In this position, part of his duties was to oversee Athletic Directors at their 6 high schools. The principal and Athletic Director are both new to their positions and have little working knowledge of the CIFSS. They would like to start as freelance and then apply to join one of the smaller leagues in the area. They have a gym and plans to expand their athletic facilities to include a soccer field, baseball and soccer fields.

Membership Recommendation:   ☐ Full Membership   ☒ Probationary Membership   ☐ Do not Recommend Membership



Ed Kearby, Citrus Belt Area Representative

Executive Committee Member - Area Representative (Please sign and print name)

Revised 4/10/19



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## CIF Southern Section Application for Membership 2019-2020 School Year

ALL INFORMATION MUST BE TYPED

Name of School Entrepreneur High School

Street Address 26655 Highland Avenue

City and Zip Code Highland, CA 92346

School Telephone 909-327-2782 Athletic Telephone 909-327-2782 Fax 909-327-2783

School Website ehschool.org

Type of School (Check where applicable)

Y---Grades 9-12    Grades 10-12    Public    Private    Coed    All Boys    All Girls

Number of Students per Grade (Current Year) 9<sup>th</sup> 200 10<sup>th</sup> \_\_\_\_\_ 11<sup>th</sup> \_\_\_\_\_ 12<sup>th</sup> \_\_\_\_\_

Total Number of Current Year Students 200

Anticipated Future Enrollment    3 Years Hence 600    5 Years Hence 800

New Public High Schools under Construction – Planned Opening Date \_\_\_\_\_

Charter Schools Only – Chartering District/Institution San Bernardino City Unified School District

### **Athletic Program Goals and Objectives**

\_\_\_\_\_

\_\_\_\_\_

### **Athletic Administration**

Name of Principal Ray Culberson Principal's email r.culberson@realjourney.org

Name of Athletic Director Todd Young Athletic Director's email t.young@realjourney.org

### **Accreditation**

Currently going through WASC accreditation \_\_\_\_\_

Name and Address of Accrediting Organization \_\_\_\_\_

## Facilities

**Sport**

**Practice Facility**

**Game Site and Location**

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

## Initial Participation Levels

Below is a listing of sports offered for both boys and girls within the CIF Southern Section. Please indicate what level your school will be competing, i.e. varsity (V), junior varsity (JV), freshman and sophomore (F-S).

Season	Sport	Boys	Girls	Season	Sport	Boys	Girls
<b>Fall</b>	Cross Country	Y	Y	<b>Winter</b>	Basketball	Y	Y
	Field Hockey				Soccer	Y	Y
	Football	Y			Traditional Competitive Cheer		
	Golf		Y		Water Polo		
	Tennis		Y		Wrestling	Y	Y
	Traditional Competitive Cheer						
	Volleyball		Y				
	Water Polo						
<b>Spring</b>	Badminton	Y	Y				
	Baseball						
	Competitive Sport Cheer						
	Golf	Y					
	Gymnastics						
	Lacrosse						
	Softball						
	Swimming/Diving						
	Tennis						
	Track/Field						
	Traditional Competitive Cheer	Y	Y				
	Volleyball	Y					

### Coaching Personnel

Submit a list of all coaches' names and qualifications (professional training and experience).

### Conditions of Membership

1. School understands that full knowledge and implementation of Blue Book rules is the school's responsibility and that violation of rules may result in a team and/or school's disqualification from competition and/or loss of membership.
2. It is to be understood that schools with limited enrollments and programs will be integrated into existing league structure only as programs, compatibility and geography permit.
3. Able to meet the requirement of fielding at least one sport per season (Fall, Winter, Spring) and there must be provisions for equal participation by males and females, if a coed school.
4. Application must be approved by the CIF Southern Section Executive Committee. Upon approval, your school will be billed annual membership dues of \$50 per sport fielded. These dues must be received by the Southern Section office by October 1 of each year.

### Application Packet Checklist

APPLICATION PACKET & FEE SUBMISSION DEADLINE: **APRIL 1**

1. Complete and signed CIF Membership Application
2. Previous October State of California Department of Education affidavit form (CBED's)
3. Vitae of Principal **AND** Athletic Director(s)
4. Coaching staff names and qualifications
5. Promotional materials of the schools, including its mission and curriculum, and graduation requirements
6. Application fee of \$100, made payable to *CIF Southern Section* and mailed to CIF Southern Section 10932 Pine Street, Los Alamitos, CA 90720, and Attention: Sharon Hodge.

### **IMPORTANT Please Note:**

Application must have ALL required signatures and all materials listed above in order to be considered complete.

Applications, supporting materials and fee must all be received by May 1<sup>st</sup> to be considered for membership in the following school year, there are no exceptions to this deadline.

Submit applications and supporting materials as PDF files ONLY, email to Sharon Hodge at [sharonh@cifss.org](mailto:sharonh@cifss.org); hard copy submissions will not be accepted.

\_\_\_\_\_  
Signature of Administrator of School (Superintendent/Principal)

\_\_\_\_\_  
Signature of Officer (Board/Trustee Officer)

\_\_\_\_\_  
Name of School

\_\_\_\_\_  
Name of District Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\*\*\*\*\*  
**CIF Southern Section Executive Committee Review and Approval Status**

_____	Approved	Probationary	Full, Restricted	Full, Unrestricted
Date	Denied			
_____		Area Placement	_____	
Commissioner of Athletics				



## New Member School Evaluation Form

School Name Lakeview Leadership Academy

Principal Kent Crosby

Yrs. as Principal 3

CIF/Athletic Background? N

Athletic Director Amit Patel

Yrs. as A.D. 1st

CIF/Athletic Background? N

Date of Contact 4/18/2019

Notes

Visit/Phone- School Phone (760) 955-3400

Visit/Phone-Athletic Phone (760) 955-3400 ext. 46706

Enrollment	Current	Next Year	Target
Grade 9	90	120	125
Grade 10	55	90	125
Grade 11	0	55	125
Grade 12	0		125

**Sports Fielded:** Badminton, Baseball, Basketball, Cheer, Cross Country, Field Hockey, Football, Golf, Gymnastics, Lacrosse, Soccer, Softball, Swimming/Diving, Tennis, Track and Field, Volleyball, Water Polo, Wrestling

Boys Varsity	Boys Junior Varsity	Girls Varsity	Girls Junior Varsity
Basketball	Basketball	Basketball	Basketball
Cross Country	Cross Country	Cross Country	Cross Country
Soccer	Soccer	Soccer	Soccer
Volleyball	Volleyball	Volleyball	Volleyball
		Softball	Softball

**Current Athletic Competition:** Middle School competition in the High Desert Athletic League (HDAL)

**Facilities:** Gymnasium, Soccer field, Cross Country off site, Softball off site. Have plans and space for on site softball field and baseball field.

**Commitment to abide by:** Yes

1. Mission of CIF
2. Sportsmanship/Ethics
3. Season of Sport Calendar
4. Eligibility Rules
5. Play limited to CIF member schools only
6. Willingness to pay CIF Southern Section sport fees and State CIF legal liability fees.
7. Area Placement and league membership
8. Gender equity

**Comments:** Lakeview Leadership Academy is currently a grades 7-10<sup>th</sup> grade school within the Victor Valley UHSD. They currently have 145 9<sup>th</sup> and 10<sup>th</sup> grade students. Their goal is to house 500 9-12<sup>th</sup> grade students by 2020-2021. The Principal of the school is Mr. Crosby. He has been in education and in the Victor Valley UHSD since 1980. Mr. Crosby has been the principal at LLA for 3 years. The Athletic Director of the school is Mr. Patel. He is currently in his 1<sup>st</sup> year as an Athletic Director. Mr. Crosby and Mr. Patel have put together a list of sports that they would like to start with. They understand that numbers could be an issue fielding both Varsity and JV teams but feel the interest is there. They are talking about entering as a freelance school but have had talks with schools in the Agape Valley League.



Membership Recommendation:   ☐ Full Membership   ☒ Probationary Membership   ☐ Do not Recommend Membership



Ed Kearby, Citrus Belt Area Representative

Executive Committee Member - Area Representative (Please sign and print name)

Revised 4/10/19



## CIF Southern Section Application for Membership 2019-20 School Year

**ALL INFORMATION MUST BE TYPED**

Name of School Lakeview Leadership Academy

Street Address 12484 Tamarisk Road

City and Zip Code Victorville 92395

School Telephone (760) 955-3400 Athletic Telephone (760) 955-3400 ext 46706 Fax (760) 261-7030

School Website http://lla.vvuhsd.org/

Type of School (Check where applicable)

Grades ☒ 9-12

Grades 10-12

Public ☒

Private

Coed ☒

All Boys

All Girls

Number of Students per Grade (Current Year) 9<sup>th</sup> 90 10<sup>th</sup> 55 11<sup>th</sup> 0 12<sup>th</sup> 0

Total Number of Current Year Students 145

Anticipated Future Enrollment 3 Years Hence 400 5 Years Hence 500

New Public High Schools under Construction – Planned Opening Date \_\_\_\_\_

Charter Schools Only – Chartering District/Institution \_\_\_\_\_

### **Athletic Program Goals and Objectives**

It is our goal to support our student athletes through sports and education. Students will be held to a high standard academically and will be a role model to other students on campus.

### **Athletic Administration**

Name of Principal Kent Crosby

Principal's email Kcrosby@vvuhsd.org

Name of Athletic Director Amit Patel

Athletic Director's email Apatel@vvuhsd.org

### **Accreditation**

Western Association of Schools and Colleges (WASC) 1590 W. Bernardo Ct, Suite 120, San Diego, CA 92127

Name and Address of Accrediting Organization

## Facilities

### **Sport**

### **Practice Facility**

### **Game Site and Location**

Cross Country	Lakeview campus	Away meets
Volleyball	Lakeview gym	Lakeview Gym, Victorville, CA
Basketball	Lakeview gym	Lakeview Gym, Victorville, CA
Softball	Victor Valley College	Victor Valley College, Victorville, CA
Soccer	Lakeview campus	Lakeview Field, Victorville, CA

## Initial Participation Levels

Below is a listing of sports offered for both boys and girls within the CIF Southern Section. Please indicate what level your school will be competing, i.e. varsity (V), junior varsity (JV), freshman and sophomore (F-S).

Season	Sport	Boys	Girls	Season	Sport	Boys	Girls
<b>Fall</b>	Cross Country	JV, V	JV, V	<b>Winter</b>	Basketball	JV, V	JV, V
	Field Hockey				Soccer	JV, V	JV, V
	Football				Traditional Competitive Cheer		
	Golf				Water Polo		
	Tennis				Wrestling		
	Traditional Competitive Cheer						
	Volleyball		JV, V				
	Water Polo						
<b>Spring</b>	Badminton						
	Baseball						
	Competitive Sport Cheer						
	Golf						
	Gymnastics						
	Lacrosse						
	Softball		JV, V				
	Swimming/Diving						
	Tennis						
	Track/Field						
	Traditional Competitive Cheer						
	Volleyball	JV, V					

### Coaching Personnel

Submit a list of all coaches' names and qualifications (professional training and experience).

### Conditions of Membership

1. School understands that full knowledge and implementation of Blue Book rules is the school's responsibility and that violation of rules may result in a team and/or school's disqualification from competition and/or loss of membership.
2. It is to be understood that schools with limited enrollments and programs will be integrated into existing league structure only as programs, compatibility and geography permit.
3. Able to meet the requirement of fielding at least one sport per season (Fall, Winter, Spring) and there must be provisions for equal participation by males and females, if a coed school.
4. Application must be approved by the CIF Southern Section Executive Committee. Upon approval, your school will be billed annual membership dues of \$50 per sport fielded. These dues must be received by the Southern Section office by October 1 of each year.

### Application Packet Checklist

APPLICATION PACKET & FEE SUBMISSION DEADLINE: MAY 1

1. Complete and signed CIF Membership Application
2. Previous October State of California Department of Education affidavit form (CBED's)
3. Vitae of Principal **AND** Athletic Director(s)
4. Coaching staff names and qualifications
5. Promotional materials of the schools, including its mission and curriculum, and graduation requirements
6. Application fee of \$100, made payable to *CIF Southern Section* and mailed to CIF Southern Section 10932 Pine Street, Los Alamitos, CA 90720, and Attention: Sharon Hodge.

### **IMPORTANT Please Note:**

Application must have ALL required signatures and all materials listed above in order to be considered complete.

Applications, supporting materials and fee must all be received by May 1<sup>st</sup> to be considered for membership in the following school year, there are no exceptions to this deadline.

Submit applications and supporting materials as PDF files ONLY, email to Sharon Hodge at [sharonh@cifss.org](mailto:sharonh@cifss.org); hard copy submissions will not be accepted.

Signature of Administrator of School (Superintendent/Principal)

Name of School

Date

Signature of Officer (Board/Trustee Officer)

Name of District Board

Date

\*\*\*\*\*  
**CIF Southern Section Executive Committee Review and Approval Status**

Date

Approved

Probationary

Full, Restricted

Full, Unrestricted

Denied

Area Placement

Commissioner of Athletics

Revised August, 2017

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# 2017-18 Enrollment by Grade

## Lakeview Leadership Academy Report (36-67934-6059562)

- +

Report Description
- +

Report Options and Filters

Name	Total	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Ungr Elem	Grade 9	Grade 10	Grade 11	Grade 12	Ungr Sec
<u>Lakeview Leadership Academy</u>	1,032	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	47.4%	43.7%	0.0%	8.9%	0.0%	0.0%	0.0%	0.0%

### Report Totals

Name	Total	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Ungr Elem	Grade 9	Grade 10	Grade 11	Grade 12	Ungr Sec
<u>Lakeview Leadership Academy</u>	1,032	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	47.4%	43.7%	0.0%	8.9%	0.0%	0.0%	0.0%	0.0%
<u>Victor Valley Union High</u>	12,969	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	12.8%	13.1%	0.0%	19.4%	19.6%	17.2%	17.9%	0.0%

Name	Total	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Ungr Elem	Grade 9	Grade 10	Grade 11	Grade 12	Ungr Sec
<u>San Bernardino County</u>	403,137	8.2%	7.4%	7.3%	7.3%	7.5%	7.7%	8.0%	7.8%	7.7%	0.0%	7.9%	7.8%	7.6%	7.8%	0.0%
<u>Statewide</u>	6,220,413	8.5%	7.3%	7.3%	7.2%	7.5%	7.6%	7.8%	7.7%	7.6%	0.0%	8.0%	7.8%	7.6%	7.9%	0.1%

## MISSION STATEMENT

*With the strength of Spartans, we are charging towards greatness by being safe, respectful, and responsible citizens. Together we are becoming life-long learners.*

### Mottos

*“Take a Stand Lend a Hand”*

*“Be a Buddy not a Bully”*

## SCHOOL DESCRIPTION

### What Does Our School Offer?

Established in 2008 Lakeview Leadership Academy is one of two middle schools in the Victor Valley Union High School District. We serve an ethnically diverse population of students in the High Desert of San Bernardino County. Our attractive campus houses middle grades facilities with state of the art classrooms, library, computer labs, multipurpose room, gymnasium and cafeteria. Lakeview is on the cutting edge with technology and offers 3 computer labs as well as chrome books for all students across the curriculum. LLA has exemplary teaching with high expectations for all students. Lakeview showed a 22 point API increase in 2013, which was the largest API increase in the high desert and second largest increase in SB County. Principal Lonnie Keeter and his staff of 30 certificated & 20 classified employees chose to implement “The Leader In Me” strategies school wide in 2014-15 and are currently moving toward Lighthouse accreditation where the school will become a Leadership model for other Middle Schools. “The Leader In Me” uses Stephen Covey’s Seven Habits of Highly Effective Teens which has a focus of believing that that all students can be productive citizens, because they believe in themselves.

Our focus at LLA is to Educate, Equip, and Empower all students for Success. Our mission is “With the strength of Spartans, we are charging toward greatness by being safe, respectful and responsible citizens. Together we are becoming life-long learners.” In partnership with families and the community, Lakeview Leadership Academy provides a safe and engaging environment that cultivates the fundamental skills of thinking, learning, problem solving, and communication.

Lakeview Leadership Academy supports the District’s mission by Making a Difference in lives of All students. LLA provides a college going atmosphere through its AVID, Leadership & honors classes and stresses Common Core curriculum school-wide for all students in a Rigorous but Relevant manner.

### What Makes Our School Unique?

- Lakeview Middle School officially became Lakeview Leadership Academy with Board approval in February 2014
- All students are tested in Reading ability upon enrolling & receive a GE (Grade Equivalency) score. Students are provided a Reading Intervention class (Lang!) if they score 1.5 years or lower below grade level with their GE
- Robotics is offered within the Master schedule and LLA competes against other middle schools while being coached by a highly trained expert in VEX Robotics
- Electives include: Art, Band, AVID, Leadership, Computers and Leader In Me
- LLA has a Communication Broadcast class that produces daily live announcements that are shown on Lakeview's website and viewed by all students daily in their second period class
- Lakeview has an After School program (ASES) that promotes an Academic and Enrichment opportunity for over 150 students daily from 4:00-6:30. Classes include tutoring & HW help in all Core classes, Cooking, Computers, Dance, Robotics and Athletics that include: wrestling, volleyball, flag football, basketball, & soccer
- All students are assigned a Teacher mentor who assists with keeping each student on the Right Path to Success during their Middle School years





# Kent H. Crosby

■ 15197 Mesquite Place Victorville, CA 92394 ■ (760) 955-8890 ■ kenthcrosby@yahoo.com

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## EDUCATION

- **Preliminary Administration Service Credential** 2015-Present
  - California State University | San Bernardino, CA
- **Master's Degree in Administration** 1994-1996
  - California State University | San Bernardino, CA
- **Bachelor of Arts in English** 1973-1978
  - Brigham Young University | Provo, UT
- **Teaching Credential Utah** 1978
  - Brigham Young University | Provo, UT
- **English Teaching Credential California** 1980
  - California State University | San Bernardino, CA

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## RELEVANT EXPERIENCE

- **Lakeview Leadership Academy/Principal** 2016-Present
- **Victor Valley High School/TOA—Dean of Students** 2014-2016
- **Victor Valley High School | English Teacher** 1980-2014  
*Victorville, California*
  - Teach English classes to grades 9-12—Remedial, college prep., Honors, AP, etc.
- **Western Accreditation of Schools and Colleges (WASC) | Team Member/Leader** 2000-Present  
*Southern California*
  - Visit various schools and work to help them plan enhancement of student learning and performance; recommend accreditation status; carefully review all school documents including allocation of financial resources; prepare final report; measure compliance with school regulations/laws; held team leader position at various times since 2005, etc.
- **Victor Valley High School | Department Chair** (various times) 1990-2015  
**Foreign Language & English Language Arts**  
*Victorville, California*
  - Interviewed and was actively involved in the hiring process of teachers, planned meetings, aided and trained teachers, assisted with needs, ordered supplies, determined budget needs for department, coordinated with other personnel, etc.

- **Victor Valley Union High School District | Substitue Administrator** (various times) 1996-2016  
*Victorville, California*

  - Worked as a substitute principal at VVJHS in absence of Principal and Assistant Principal (Kathy Lento and Annie Munn); have worked and currently work as a principal designee at VVHS to assist with disciplinary procedures and other administrative responsibilities; comply with and adhere to proper paperwork, reports, and records; involved with security and during one hands on experience with another staff member disarmed a gunman (gun actually discharged during struggle); etc.
  
- **Victor Valley Teachers Association | Member, Chief Negotiator, President, VP, Public Relations, etc.** 1980-2016  
*Victorville, California*

  - Run meetings; review budgets and documents; work with various committees; negotiate with school district for collective bargaining; work extensively at each of the different sites as a rep; review complaints and employment practices; work with newspaper and radio personnel; work with administrators, classified, and certificated on a regular basis; serve as a resource person; responsible for knowing and complying with federal, state, and local laws, codes, regulations, practices, and procedures; etc.
  
- **WASC Coordinator for Victor Valley High School** (various times) 1998-2016  
*Victorville, California*

  - Collaborate with staff; compile, edit, and write WASC Focus on Learning Report
  
- **Victor Valley High School | Spanish Teacher** 1980-1998  
*Victorville, California*

  - Taught Spanish classes to grades 9-12—Spanish I, II, III
  
- **Victor Valley High School | Fencing Coach** 1980-2014  
*Victorville, California*

  - Planned practices; raised, handled, and successfully budgeted funds; prepared trips; repaired equipment; complied with regulations; coached at competitions throughout the United States of America
  
- **United States Fencing Association San Bernardino Division | Fencing Chair and other positions** 1984-2004  
*Southern California*

  - Organized and carried out competitions for the national body in the San Bernardino Division; responsible for budgeting and accounting for funds, etc.

- **Southern California Scholastic Fencing League | President and other positions** 1996-2016  
*Southern California*
  - Organize and carry out competitions for high school teams in Southern California; work with coaches; establish and enforce rules; work with parent groups; responsible for budgeting and accounting for funds, etc.

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## LEADERSHIP AND VOLUNTEER WORK

- **Victor Valley High School | Football Announcer** 1988-Present  
*Victorville, California*
  - Announce football games and activities during games; etc.
- **Victor Valley Community College | English Teacher** 1986-1988  
*Victorville, California*
  - Taught night classes in English; worked with college students; etc.
- **Victor Valley High School | Women's Basketball Coach** 1981-1988  
*Victorville, California*
  - Instructed technique; ran practices; coached games—1 year JV, 6 years varsity
- **The Church of Jesus Christ of Latter-day Saints | Ecclesiastical Representative** 1971-1973  
*The Bolivian Mission, Bolivia*
  - Taught religion; helped build schools; improved sanitation in towns; worked with local government representatives; presided over local branches; trained and supervised other volunteers; etc.
- **The Church of Jesus Christ of Latter-day Saints | Various Leadership Positions** 1971-Present  
*Bolivia, Utah, California, etc.*
  - President of the Men's Service Organization; membership clerk; early morning religion instructor; Boy Scout advisor; etc.

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## INTERESTS

- **Family, teaching, fencing, bike-riding, basketball, hiking, traveling, history, literature, sports, high school activities, etc.**

# Amit N. Patel

Apatel0015@csu.fullerton.edu

16950 Jasmine St. Apt. #66  
Victorville, Ca 92395  
(714) 329-4625

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## **Objective**

Seeking a challenging and responsible opportunity as a biology teacher at the high school level where I can utilize my education and professional qualifications towards educating students.

## **Certification**

Single Subject Teaching Credential, Biology (Clear)

CSET October 2013

CBEST January 2015

CTE Teaching Credential (Preliminary)

## **Education**

Bachelors of Science, Biology June 2012

Cal State University Long Beach, Long Beach, CA

Single Subject Credential, Biology June 2016

Cal State University Fullerton, Fullerton, CA

Career Technical Education Teaching Credential (CTE) June 2018

University of California, Riverside, CA

## **Relevant Teaching Experience**

Student Teacher, John F. Kennedy High School, La Palma, CA 2015-2016 School Year

- Experience maintaining classroom management in the classroom.
- Assessing 120+ students as well as differentiating instruction to verify all students have met lesson objectives.
- Networked with other teachers at Kennedy High School in order to provide my students with great lessons.
- Met with parents and administration in a professional capacity to help students further their education in biology.
- Use of Next Generation Science Standards (NGSS) when designing daily lesson plans.
- Participated in a pilot program in which I was in direct communication with my mentor teacher and CSUF staff when designing instruction.
- Participated in learning walks in which I viewed other teachers as they were presenting their lesson content.

Teacher, Lakeview Leadership Academy, Victorville, CA 2016-2019 School Years

- Maintained a classroom of 30-40 students using classroom management techniques learned from years of teaching.
- Assessed students understanding of Biology using formative and summative assessments.
- Built positive rapport with many students and parents.
- Held after school tutoring through afterschool program called ASES.
- Attended professional developments in NGSS, CTE, AVID, and good teaching techniques.
- Built relationships with veteran teachers who have helped me improve throughout the years.

#### Science Department Head

2018-2019 School Year

- Lead the High School and Middle School Science departments.
- Collaborated with teachers to provide students with the best possible education.
- Ordered supplies for teachers based on their needs.
- Held monthly science meetings to communicate new information and to hear from science teachers.
- Science fair advisor responsible for supplies, paperwork, and registration of students competing in science fair.

#### Athletic Director

2018-2019 School Year

- Interviewing and hiring of coaches for all sports.
- Scheduling games and transportation for students and coaches.
- Fund raising for the athletic department to buy equipment/pay referees.
- Working in conjunction with ASB to manage funds of the athletic department.
- Managing student paperwork including physicals, emergency information, and other athletic paperwork.
- Attended meeting with other athletic directors to improve our league (HDAL).

### **Other Experience**

CVS/Pharmacy – Lead Pharmacy Technician

February 2007 – present

- As the lead technician of the 24 hour pharmacy it was my job to mentor my coworkers and teach them how to be efficient in the pharmacy.

### **Additional Skills**

- Exceptional rapport with students
- Great classroom management skills
- Proficient in Microsoft Office as well as modern classroom technology
- Experience with using the next generation science standards to construct lessons

## **Coaching Staff**

1. Danny Garcia
  - a. 12 years basketball coaching experience
    - i. 4 years Middle School
    - ii. 8 years High School – Freshman, JV, Varsity
  - b. 2 years athletic director experience
    - i. High School & Middle School
  - c. 6 years teaching experience
    - i. Physical Education/Health
    - ii. High School & Middle School
2. David Trujillo
  - a. 25 years coaching experience in various sports
    - i. Both High School, Middle School, and recreational sports
  - b. 20+ years playing experience.
    - i. High School sports
    - ii. College football
    - iii. Adult leagues
  - c. 5 years teaching experience
    - i. Elementary & Middle School
3. Brian Scarpace
  - a. 16 years coaching experience
    - i. 2 years Varsity Boys Volleyball
      1. High School
    - ii. 15 years JV and Varsity Girls Volleyball (2010 HDAL Champions)
      1. High School & Middle School
    - iii. 3 years Varsity Girls Soccer
      1. High School & Middle School
    - iv. 5 years JV and Varsity Girls Basketball (2012 HDAL Champions)
      1. Middle School
  - b. 16 years teaching experience
    - i. Physical Education
4. Alfonso Hernandez
  - a. 5 years soccer coaching experience
    - i. Middle School & recreational leagues
  - b. 21 years playing experience
    - i. Middle School, High School, and recreational leagues
5. Alex Musslewhite
  - a. 4 years soccer coaching experience
    - i. Middle School & High School
  - b. 20 years playing experience

- i. Middle School, High School, and recreational leagues
  - c. 2 Years teaching experience
- 6. Jennifer Thompson
  - a. 2 years softball coaching experience
    - i. 1 year head coach
      - 1. High School
    - ii. 1 year assistant coach
      - 1. Southwestern Community College
  - b. Years played
    - i. From the age of 7 to college.
      - 1. Played 4 years at a division I school
  - c. 3 years teaching experience
    - i. US History, LIM, Geography, World History, Geography, AP European History, and AVID
      - 1. High school & Middle School

# Lakeview Leadership Academy



Technology & Engineering - Science & Math  
Robotics - Sports - AVID - Leadership - Drama  
Broadcasting - Band & Choir

## LIMITED SEATS AVAILABLE

Register NOW for priority choice of  
electives! Accepting applications for grades  
8-11 for the 2018-2019 school year!



Register online at  
[lla.vvuhd.org](http://lla.vvuhd.org)



## About Us

Lakeview Leadership Academy serves middle and high school grades at a state-of-the-art campus located on the southeastern end of Victorville, near Spring Valley Lake, Hesperia and Apple Valley. A dedicated, award-winning staff supports our students in a variety of academic and extracurricular programs. Lakeview is expanding from a middle school to a middle/high school, offering grades 8-11 in the coming school year!



## Lakeview Leadership Academy

12484 Tamarisk Rd.  
Victorville, CA 92395

[lla.vvuhd.org](http://lla.vvuhd.org)  
760.955.3400





## New Member School Evaluation Form

School Name Lifeline Education Charter School  
Principal Obed Nartey Yrs. as Principal 6 CIF/Athletic Background? No  
Athletic Director Lance Simmons Yrs. as A.D. 2 CIF/Athletic Background? Yes  
Date of Contact Notes  
Phone April 25th Spring Break, site visit was arranged.  
Visit May 1

Enrollment	Current	Next Year	Target
Grade 9	77	85	85
Grade 10	69	70	75
Grade 11	63	65	65
Grade 12	50	55	59

**Sports Fielded:** Badminton, Baseball, Basketball, Cheer, Cross Country, Field Hockey, Football, Golf, Gymnastics, Lacrosse, Soccer, Softball, Swimming/Diving, Tennis, Track and Field, Volleyball, Water Polo, Wrestling

Boys Varsity	Boys Junior Varsity	Girls Varsity	Girls Junior Varsity
	Cross Country		Cross Country
	Basketball		Volleyball
	Soccer		basketball
	Volleyball		Soccer
	Track and Field		Track and Field

Current Athletic Competition: Tournaments and games with non CIF Member Schools

Facilities: Salvation Army Community Gym, Compton College and Kelly Park

Commitment to abide by:

1. Mission of CIF
2. Sportsmanship/Ethics
3. Season of Sport Calendar
4. Eligibility Rules
5. Play limited to CIF member schools only
6. Willingness to pay CIF Southern Section sport fees and State CIF legal liability fees.

7. Area Placement and league membership
8. Gender equity

Comments: Lifeline Charter School has 4 campuses, all within a mile of each other. The high school students are all on one campus. The high school campus is across the street from the community gym. Compton College and Kelly Park are both less than 2 miles from the campus. Lifeline currently has a relationship with all of the athletic facilities mentioned above. The principal and the athletic director both seem to understand the responsibilities of operating a high school athletic program. We discussed the importance of reviewing and understanding the rules and regulations of the CIF-SS. They are hoping to start by competing primarily at the Junior Varsity level.

Membership Recommendation:    ☐ Probationary Membership    ☐

Carter Paysinger

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Executive Committee Member - Area Representative (Please sign and print name)

Revised 4/10/19



**CIF Southern Section Application for Membership**  
**2019-20 School Year**  
**ALL INFORMATION MUST BE TYPED**

Name of School Lifeline Education Charter School  
Street Address 225 S. Santa Fe Ave.  
City and Zip Code Compton, CA 90221  
School Telephone (310) 885-1872 Athletic Telephone \_\_\_\_\_ Fax \_\_\_\_\_  
School Website www.lifelinecharterschool.com

Type of School (Check where applicable)

☒ Grades 9-12    ☐ Grades 10-12    ☒ Public    ☐ Private    ☒ Coed    ☐ All Boys    ☐ All Girls

Number of Students per Grade (Current Year) 9<sup>th</sup> 85 10<sup>th</sup> 60 11<sup>th</sup> 65 12<sup>th</sup> 59

Total Number of Current Year Students 269

Anticipated Future Enrollment 3 Years Hence ☒ 5 Years Hence \_\_\_\_\_

New Public High Schools under Construction – Planned Opening Date \_\_\_\_\_

Charter Schools Only – Chartering District/Institution Compton Unified School District

**Athletic Program Goals and Objectives**

To offer an athletics program that embodies the values of LCES and encourages teamwork, self-discipline and hard-work. The program will also cultivate tradition and community.

**Athletic Administration**

Name of Principal Mr. Obed Narley Principal's email O.narley@lifelinecharterschool.com  
Name of Athletic Director Mr. Lance Simmons Athletic Director's email L.simmens@lifelinecharterschool.com

**Accreditation**

Western Association of Schools + Colleges (WASC) - 94010  
Name and Address of Accrediting Organization

533 Airport Blvd.,  
Suite 200, Burlingame, CA

## Facilities

Sport	Practice Facility	Game Site and Location
Basketball	736 E. Compton Blvd.	Same
Soccer	440 S. Santa Fe Ave.	Same
Volleyball	736 E. Compton Blvd.	same
Cross Country	225 S. Santa Fe Ave.	same
Track & Field	225 S. Santa Fe Ave	

## Initial Participation Levels

Below is a listing of sports offered for both boys and girls within the CIF Southern Section. Please indicate what level your school will be competing, i.e. varsity (V), junior varsity (JV), freshman and sophomore (F-S).

Season	Sport	Boys	Girls	Season	Sport	Boys	Girls
Fall	Cross Country	F-S	F-S	Winter	Basketball	F-S	F-S
	Field Hockey				Soccer	F-S	F-S
	Football				Traditional Competitive Cheer		
	Golf				Water Polo		
	Tennis				Wrestling		
	Traditional Competitive Cheer						
	Volleyball		F-S				
	Water Polo						
Spring	Badminton						
	Baseball						
	Competitive Sport Cheer						
	Golf						
	Gymnastics						
	Lacrosse						
	Softball						
	Swimming/Diving						
	Tennis						
	Track/Field	F-S	F-S				
	Traditional Competitive Cheer						
	Volleyball	F-S					

## Coaching Personnel

Submit a list of all coaches' names and qualifications (professional training and experience).

## Conditions of Membership

1. School understands that full knowledge and implementation of Blue Book rules is the school's responsibility and that violation of rules may result in a team and/or school's disqualification from competition and/or loss of membership.
2. It is to be understood that schools with limited enrollments and programs will be integrated into existing league structure only as programs, compatibility and geography permit.
3. Able to meet the requirement of fielding at least one sport per season (Fall, Winter, Spring) and there must be provisions for equal participation by males and females, if a coed school.
4. Application must be approved by the CIF Southern Section Executive Committee. Upon approval, your school will be billed annual membership dues of \$50 per sport fielded. These dues must be received by the Southern Section office by October 1 of each year.

## Application Packet Checklist

**APPLICATION PACKET & FEE SUBMISSION DEADLINE: APRIL 1**

1. Complete and signed CIF Membership Application
2. Previous October State of California Department of Education affidavit form (CBED's)
3. Vitae of Principal **AND** Athletic Director(s)
4. Coaching staff names and qualifications
5. Promotional materials of the schools, including its mission and curriculum, and graduation requirements
6. Application fee of \$100, made payable to *CIF Southern Section* and mailed to CIF Southern Section 10932 Pine Street, Los Alamitos, CA 90720, and Attention: Sharon Hodge.

## **IMPORTANT Please Note:**

Application must have ALL required signatures and all materials listed above in order to be considered complete.

Applications, supporting materials and fee must all be received by April 1<sup>st</sup> to be considered for membership in the following school year, there are no exceptions to this deadline.

Submit applications and supporting materials as PDF files ONLY, email to Sharon Hodge at [sharonh@cifss.org](mailto:sharonh@cifss.org); hard copy submissions will not be accepted.

Signature of Administrator of School (Superintendent/Principal)

Lifeline Education Charter Sch  
Name of School

Date

2/13/2019

Signature of Officer (Board/Trustee Officer)

Lifeline Education Charter School  
Name of District Board

Date

4/1/19

\*\*\*\*\*

## CIF Southern Section Executive Committee Review and Approval Status

Date

Approved

Probationary

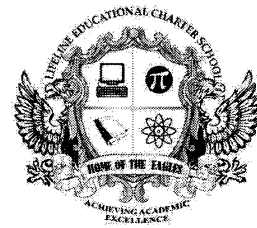
Full, Restricted

Full, Unrestricted

Denied

Commissioner of Athletics

Area Placement



**Lifeline Education Charter School**  
225 S. Santa Fe Ave. Compton, CA 90221  
(310) 605-2510 *HS Business*  
(310) 764-4890 *HS Fax*  
(310) 603-6884 *MS Business*  
*lifelinecharter@yahoo.com*

Lifeline Education Charter School graduation requirements are as listed:

- 4 yrs English** (English I, English II, English III, English IV)
- 3 yrs History** (World History, U.S History, Government & Economics)
- 3 yrs Math** (Algebra I, Geometry, Algebra II)
- 2 yrs Science** (Biology, Chemistry)
- 2 yrs Foreign Language**
- 2 yrs Physical Education**
- 2 yrs Visual & Performing Arts**
- 2 yrs Electives** (Earth Science)

**\* 1 semester of Health & 1 semester of Career Development** are requirements in order to graduate from Lifeline. At the end of senior year, students are required to create a portfolio and interview with the Campus Administrator. Each student must take the ACT/SAT exam junior year and apply for FAFSA senior year, since this is part of the portfolio. If the student fails to complete any of the requirements for Lifeline, this will jeopardize their graduation status. Each class is worth 5 credits. 220 credits are required to graduate, but students must complete the above requirements.

The student **must complete 300 hours** of community service and bring in **letterheads with proper signatures** from each place they completed community service from in order to graduate from Lifeline. Student must do CPR or Driver's Education on own time, as this is another graduation requirement for Lifeline.

**I understand the graduation requirements for Lifeline Education Charter School.**

\_\_\_\_\_  
Parent Signature

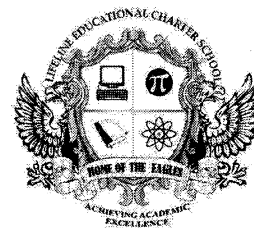
\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Counselor Signature

\_\_\_\_\_  
Date



Los requisitos de graduación de Lifeline Education Charter School son los siguiente:

- 4 años de Inglés** (Inglés I, Inglés II, Inglés III, Inglés IV)
- 3 años de Historia** (Historia Mundial, Historia de Estados Unidos, Gobierno y economía)
- 3 años de matemáticas** (Algebra I, Geometría, Algebra II)
- 2 años de Ciencias** (Biología, Química)
- 2 años de Idioma Extranjero**
- 2 años de Educación Física**
- 2 años de Artes visuales**
- 2 años de Electivas** (Ciencia de la Tierra)

**\* 1 semestre de Salud y 1 semestre de Desarrollo Profesional son requisitos para graduarse de Lifeline. Al final del último año, los estudiantes deben crear un portafolio y una entrevista con el Administrador. Cada estudiante debe tomar el examen ACT / SAT durante el 11 grado y aplicar para FAFSA su último año, esto es parte del portafolio. Si el alumno no cumple con alguno de los requisitos de Lifeline, esto pondrá en peligro su estado de graduación. Cada clase son 5 créditos. Se requieren 220 créditos para graduarse, pero los estudiantes deben completar todos los requisitos sobre las clases de arriba.**

El estudiante **debe completar 300 horas de servicio comunitario** y traer **papel con membrete con las firmas adecuadas de cada lugar** desde que completó el servicio comunitario para poder graduarse de Lifeline. El estudiante debe hacer CPR o Educación del Conductor en su propio tiempo, este es otro requisito de graduación para Lifeline.

**Entiendo los requisitos de graduación para Lifeline Education Charter School.**

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Firma del padre

---

Fecha

---

Firma del estudiante

---

Fecha






---

Firma del consejero

---

Fecha

# Obed Nartey

960 Blackburn Dr, Corona, CA,   
90221  
951 – 660 - 7628   
Onartey@gmail.com   
ObedNartey Nartey   
Obilog Nartey 

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## Experience

2013 – PRESENT

### **Campus Administrator / Lifeline Education Charter School**

- Develop and implement all short term and long-term strategies and ensure consistency is the same.
- Assist management with accurate information as required for all campus associate activities and initiate decisions.
- Determine and ensure effective maintenance on organized structure on campus.
- Develop various new academic programs and provide modification to all current programs.
- Supervise all administrative functions for campus and ensure neat and clean appearance.
- With the Campus Dean, shares overall management responsibility for the campus to create an environment supportive of a quality educational experience as well as creates and maintains a positive campus culture that ensures the campus achieves continued excellence.
- Appropriately addresses and resolves all staff and student issues that arise and escalates issues as necessary.
- Ensures that all departments and staff operate ethically within established policies and procedures and that the schools' mission and code of conduct are fully upheld.
- Monitors teacher and student success in classes by formal observation and evaluation.
- Performs other duties as assigned.
- Supports staff in curriculum and professional development and in coordinating and implementing special projects.
- Oversees program efficiency and required state and district compliance records. Prepares and generates related reports and documentation of administrative activities.
- Works with district leadership to facilitate new course approvals, text books approvals, and funding needed for equipment.
- Organizes campus operations around improvement of instruction by maintaining safe and orderly environments.
- Analyzes program facilities, equipment, and materials and makes recommendations for needed changes. Manages campus facilities, develops disaster, safety, crisis, and evacuation plans, and ensures the security of buildings.



2005 – 2012

## **Computer System Analyst / Lifeline Education Charter School**

- Assist with development and implementation of interdisciplinary curriculum
- Assist with development and implementation of school policies
- Consult with technical and managerial personnel and with users and draft solutions to problems affecting teachers, students and other school personnel.
- Draft long-range developmental plans for computer information systems.
- Assist in the development of specify operational design and to implement and improve computer systems.
- Assist in the analysis and design of computer-based information systems.
- Perform initial analysis of programs or system specifications to determine processing requirements and to establish objectives for manager's use.
- Prepare or assist in the preparation of reports detailing the technical feasibility and cost of implementing data processing systems.
- Draft computer and labs operating instructions
- Provide staff and users with assistance solving computer related problems, such as malfunctions and program problems.
- Test, maintain, and monitor computer programs and systems, including coordinating the installation of computer programs and systems.
- Use object-oriented programming languages, as well as client/server applications development processes and multimedia and Internet technology.
- Coordinate and link the computer systems within an organization to increase compatibility and so information can be shared.
- Consult with management to ensure agreement on system principles.
- Determine computer software or hardware needed to set up or alter system.
- Train staff and users to work with computer systems and programs.
- Assess the usefulness of pre-developed application packages and adapt them to a user environment.
- Recommend new equipment or software packages.
- Read manuals, periodicals, and technical reports to learn how to develop programs that meet staff and user requirements.
- Utilize the computer in the analysis and solution of business problems such as development of integrated production and inventory control and cost analysis systems.

2002 – 2005

## **Computer System Analyst / Gorman Learning Center**

- Consult with technical and managerial personnel and with users and draft solutions to problems affecting teachers, students and other school personnel.
- Draft long-range developmental plans for computer information systems.
- Assist in the development of specify operational design and to implement and improve computer systems.
- Assist in the analysis and design of computer-based information systems.

- Perform initial analysis of programs or system specifications to determine processing requirements and to establish objectives for manager's use.
- Prepare or assist in the preparation of reports detailing the technical feasibility and cost of implementing data processing systems.
- Draft computer and labs operating instructions

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## Education

FEBRUARY 2014

**Administrator Training Program (Certificate of completion)**  
**/ Los Angeles County Office of Education**

JUNE 2005

**Masters in Educational Technology / California State**  
**University (Long Beach)**

JUNE 2001

**BEng in Computer Systems Engineering (Honors) /**  
**University of Kent (Canterbury, Kent, England)**

Honors - Third year project (Ride Quality Measure)

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## Skills

- Management of Material Resources - Obtaining and seeing to the appropriate use of equipment, facilities, and materials needed to do certain work
- Systems Evaluation - Identifying measures or indicators of system performance and the actions needed to improve or correct performance, relative to the goals of the system.
- Instructing - Teaching others how to do something.
- Learning Strategies - Selecting and using training/instructional methods and procedures appropriate for the situation when learning or teaching new things.
- Monitoring - Monitoring/Assessing performance of yourself, other individuals, or organizations to make improvements or take corrective action.
- Complex Problem Solving - Identifying complex problems and reviewing related information to develop and evaluate options and implement solutions.
- Judgment and Decision Making - Considering the relative costs and benefits of potential actions to choose the most appropriate one.
- Coordination - Adjusting actions in relation to others' actions.

- 

- Social Perceptiveness - Being aware of others' reactions and understanding why they react as they do.

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## References

Paula Degroat  
225 S. Santa Fe Ave  
Compton, CA  
90221  
Email: - p.degroat@lifelinecharterschool.com

# Lance Simmons

1412 Tamarind Ave, Compton, CA 90220

310.704.1651

lancesimmon1974@yahoo.com

Professional Head Coach with more than five years' experience providing exceptional customer service, managing and prioritizing multiple competing tasks efficiently, assessing members and recruiting them for building a team, handling all aspects of basketball programs organized by the club, developing skills of each player and forming a good combination for the team

## Essential Skills

Excellent basketball playing and coaching experience

Holds strong sportsmanship and managerial skills

Outstanding coordination, administration, and communication skills

In-depth knowledge of the sport and expertise in imparting it

Skilled in handling travel, accommodations, and itineraries

Ability to assess and evaluate individual player's and team's performance

Demonstrate Ability to Cope with Stress with Pleasant Demeanor

Work independently and collaboratively with team members

Monitored floor, supervised employees and maintained cost control, cash flow and profit loss

Computer Literate/Type 45 wmp/10 key 4000 keystrokes

Five years' experience providing excellent customer service

## Work History

2019-Present	Athletic Director/Head Coach	Lifeline Educational Char. Hi School	Compton, CA
2000- Present	Basketball Player/Capt	Drew League (35&over/40&over)	Los Angeles, CA
2000- Present	Head Coach	Rowley Park Basketball (8-17)	Gardena, CA
03/11- 2000	Assistant Coach	Cal Sparks A.A.U. Basketball	Long Beach, CA
09/11-11/11	Logistics Agent	Target, Corp	Torrance, CA
05/07- 10/07	Caregiver	In-Home Supportive Services	Hawthorne, CA
06/01-08/04	Senior Host	Denny's Corporation	El Segundo, CA
1995-1997	Basketball Player	AND 1	Travel Team

## Education

1993	Leuzinger High	General Studies	Gardena, CA
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## Licenses/Certifications

First Aid/CPR Certified

HIPAA & OSHA certified

# Lance Simmons

1412 Tamarind Ave, Compton, CA 90220

310.704.1651

lancesimmon1974@yahoo.com

Dear Sirs:

As a professional with a successful history of directing college basketball teams toward excellence, I excited to submit my application for the available Basketball Coach position on your team. My comprehensive hands-on experience will make me an excellent addition to your organization. Below is a sampling of highlights from my resume that demonstrate the overall value I can leverage as a Basketball Coach to advance Lifeline's Charter School's mission:

- Assessing members and recruiting them for building a team
- Handling all aspects of basketball programs organized by the club
- Planning, scheduling and monitoring practice sessions
- Developing skills of each player and forming a good combination for the team
- Educating team on playing the sport according to the highest sportsmanship spirit
- Coordinating and overseeing travel, accommodation, and other arrangements for the team
- Oversaw development of the school basketball team and provided leadership
- Evaluated individual student's and team performances and decided playing positions
- Participated and motivated team in winning competitions
- Worked personally with each student and helped in developing athletic potential
- Planned and conducted various athletic training sessions for student-athletes
- Ensured student-athlete do not miss their class and perform well in exams as well
- Prepared and managed budget for various sporting events

The educational foundation, commitment, and leadership experience outlined on the attached resume position me for a successful partnership with your institution. I would welcome the opportunity to learn more about your team, and to discuss how I can address the unique challenges of the Basketball Coach position in order to add value at your school. I have 7 years experience coaching basketball at the elementary, junior high school and high school level. I have a demonstrated knowledge and application of AAU rules and regulations. I also possess strong ability to work effectively within diverse team environments. I have a diverse background in coaching and playing basketball. I have played with quite a few NBA, NCAA, and basketball professionals from different backgrounds.

I look forward to meeting with you to further discuss how we can bring championships and breed successful student athletes within your school.

Sincerely,  
Lance Simmons



## HIGHLIGHTS OF THE LECS EXPERIENCE

- Rigorous curriculum to prepare students for continuous higher education
- A-G Coursework
- Individualized Learning Plans designed to cater to your student's specific needs and learning goals
- College and Career Planning
- Robust ELD/ELL Program
- Supplemental Core Classes to address any learning deficiencies
- Onsite counseling and mentoring
- Student Leadership Training
- After-school Program (3rd - 9th grade)
- High School Stem-Cell Research Program
- Arts Program
- Athletics Program

## NOW ENROLLING GRADES TK - 12TH

Main Office: 310.605.2510  
[LECS@lifelinecharterschool.com](mailto:LECS@lifelinecharterschool.com)  
[www.lifelinecharterschool.com](http://www.lifelinecharterschool.com)

### CAMPUS LOCATIONS

LOWER ELEMENTARY	415 S. TAMARIND AVE.
UPPER ELEMENTARY	357 E. PALMER ST.
MIDDLE SCHOOL	440 S. SANTA FE AVE.
HIGH SCHOOL	225 S. SANTA FE AVE.



# LIFELINE EDUCATION CHARTER SCHOOL

*"Achieving Academic Excellence"*

5B5



## OUR PHILOSOPHY

At Lifeline Education Charter School (LECS), we focus on the development of the whole child. Not only do we ensure that each student is academically challenged, but we also provide the necessary support so each student can reach his or her highest physical, emotional and intellectual potential.

## WHO DO WE SERVE?

Lifeline Education Charter School currently offers grades TK-12th. The majority of our students live in Compton or surrounding areas.



## STUDENT TESTIMONIALS

I love Lifeline. I am so happy that this is my school. My teacher is so nice and we have fun. I can read, write and do my multiplication.  
*-D. Rodriguez (Elementary Student)*

My favorite part about Lifeline is all the activities and field trips, especially the Leadership Retreat. My friends and I have fun in the after-school program and the tutors are awesome.  
*-A. Johnson (Middle School Student)*

The thing I like best about Lifeline is the small environment and the close relationships that are developed with both the students and teachers. We are a family at Lifeline, everyone knows you. The staff and Administrators are invested in your well-being and success. The teachers here are really cool, easy to talk to, and will do everything that they can to help you. Lifeline feels like you are at home. I have grown to love this school and I would encourage anyone to come here.  
*-J. Salgado (Class of '16)*

Lifeline provided me with an excellent education and instilled in me the desire to pursue academic excellence. Lifeline has been integral in my life and has helped prepare me to be successful at one of the top colleges in the nation. I am thankful for my Lifeline family and I undoubtedly know that they will be there for me every step of my journey through college and beyond.  
*-A. Millian (Class of '17)*



## ACHIEVEMENTS

90% GRADUATION RATE

100% COLLEGE ELIGIBILITY RATE

100% COLLEGE ACCEPTANCE RATE

### OUR GRADUATES HAVE ATTENDED....

University of California, Berkeley - University of California, Riverside - University of California, Irvine - Penn State University - Howard University - University of Vermont - California State University, Los Angeles - California State University, Long Beach - California State University, Northridge - California State University, Dominguez Hills and many others....



# New Member School Evaluation Form

School Name LOMPOL VALLEY BAPTIST SCHOOL

Principal AARON SNYDER

Yrs. as Principal 1

CIF/Athletic Background? ☒ N FB

Athletic Director EACH FRIEDRICH

Yrs. as A.D. 2

CIF/Athletic Background? ☒ N BSBL  
WRSTL

Date of Contact 4/11/19

Notes

Visit/Phone 4/15/19 805-735-7807

Ad. Cell # 307-670-5322

Visit/Phone \_\_\_\_\_

Enrollment	Current	Next Year	Target
Grade 9	<u>5</u>	<u>5</u>	<u>10 / 14-15</u>
Grade 10	<u>3</u>	<u>6</u>	<u>10 / 14-15</u>
Grade 11	<u>3</u>	<u>4</u>	<u>10 / 14-15</u>
Grade 12	<u>2</u>	<u>3</u>	<u>10 / 14-15</u>

**Sports Fielded:** Badminton, Baseball, Basketball, Competitive Sport Cheer, Cross Country, Field Hockey, Football, Golf, Gymnastics, Lacrosse, Soccer, Softball, Swimming/Diving, Tennis, Track/Field, Traditional Competitive Cheer, Volleyball, Water Polo, Wrestling

Boys Varsity	Boys Junior Varsity	Girls Varsity	Girls Junior Varsity
<del>XC</del>	<u>XC</u>	<u>VOLLEYBALL</u>	<u>SOFTBALL</u>
	<u>TRACK</u>	<del>XC</del>	<u>XC</u>
	<u>BASKETBALL</u>	<u>BASKETBALL</u>	<u>TRACK</u>

Current Athletic Competition: COAST VALLEY LEAGUE - GVB

Facilities: RIVER PARK (B/G XC) LOMPOL V.S. (VB, BSKTBL, SEABL) LOMPOLE MIDDLE SCHOOL

Commitment to abide by: ALL - DISCUSSED WITH THEM TRACK (PRACTICES)

1. Mission of CIF QUITE EXTENSIVELY.
2. Sportsmanship/Ethics ANSWERED THEIR QUESTIONS.
3. Season of Sport Calendar STILL READING THE BLUE BOOK
4. Eligibility Rules
5. Play limited to CIF member schools only
6. Willingness to pay CIF Southern Section sport fees and State CIF legal liability fees.
7. Area Placement and league membership
8. Gender equity

Comments: SMALL, BUT RAGER, CONFIDENT, ORGANIZED & HAVE COACHES

FOR EACH SPORT & TRANSPORTATION = 4 BUSES. THEY FUND RAISE &

Membership Recommendation: ☒ Recommend ☐ Do Not Recommend RECEIVE DONATIONS

Dick Billingsley - NORTHERN AREA  
Executive Committee Member - Area Representative

Revised 8/10/18





**CIF Southern Section Application for Membership**  
**2019-20 School Year**  
**ALL INFORMATION MUST BE TYPED**

Name of School Lompoc Valley Baptist School  
Street Address 700 E. College Ave  
City and Zip Code Lompoc, CA 93436  
School Telephone 805-735-7807 Athletic Telephone \_\_\_\_\_ Fax 805-737-7807  
School Website Lvbschools.org

Type of School (Check where applicable)

Grades 9-12 ☒ Grades 10-12 \_\_\_\_\_ Public \_\_\_\_\_ Private ☒ Coed ☒ All Boys \_\_\_\_\_ All Girls \_\_\_\_\_

Number of Students per Grade (Current Year) 9<sup>th</sup> 5 10<sup>th</sup> 2 11<sup>th</sup> 2 12<sup>th</sup> 2

Total Number of Current Year Students 13

Anticipated Future Enrollment 3 Years Hence 30 5 Years Hence 50

New Public High Schools under Construction – Planned Opening Date \_\_\_\_\_

Charter Schools Only – Chartering District/Institution \_\_\_\_\_

**Athletic Program Goals and Objectives**

Our athletics program will help our students learn leadership skills, perseverance, and school spirit while also teaching them biblical principles and Christ-like character.

**Athletic Administration**

Name of Principal Aaron Snyder Principal's email teamsnyder512@gmail.com

Name of Athletic Director Zach Fridrich Athletic Director's email zachary.fridrich@gmail.com

**Accreditation**

In the process - ACSI/WASC

Name and Address of Accrediting Organization \_\_\_\_\_

## Facilities

Sport	Practice Facility	Game Site and Location
Basketball	Lompoc Valley Baptist School	Lompoc High School
Track and Field	Lompoc Valley Middle School	Lompoc High School
Cross Country	River Bend Park, Lompoc, CA	River Bend Park, Lompoc, CA
Girls Volleyball	Lompoc Valley Baptist School	Lompoc High School
Softball	Thompson Park	Lompoc High School

## Initial Participation Levels

Below is a listing of sports offered for both boys and girls within the CIF Southern Section. Please indicate what level your school will be competing, i.e. varsity (V), junior varsity (JV), freshman and sophomore (F-S).

Season	Sport	Boys	Girls	Season	Sport	Boys	Girls
<b>Fall</b>	Cross Country	V	V	<b>Winter</b>	Basketball	V	V
	Field Hockey				Soccer		
	Football				Traditional Competitive Cheer		
	Golf				Water Polo		
	Tennis				Wrestling		
	Traditional Competitive Cheer						
	Volleyball		V				
	Water Polo						
<b>Spring</b>	Badminton						
	Baseball						
	Competitive Sport Cheer						
	Golf						
	Gymnastics						
	Lacrosse						
	Softball		V				
	Swimming/Diving						
	Tennis						
	Track/Field	V	V				
	Traditional Competitive Cheer						
	Volleyball						

## Coaching Personnel

Submit a list of all coaches' names and qualifications (professional training and experience).

## Conditions of Membership

1. School understands that full knowledge and implementation of Blue Book rules is the school's responsibility and that violation of rules may result in a team and/or school's disqualification from competition and/or loss of membership.
2. It is to be understood that schools with limited enrollments and programs will be integrated into existing league structure only as programs, compatibility and geography permit.
3. Able to meet the requirement of fielding at least one sport per season (Fall, Winter, Spring) and there must be provisions for equal participation by males and females, if a coed school.
4. Application must be approved by the CIF Southern Section Executive Committee. Upon approval, your school will be billed annual membership dues of \$50 per sport fielded. These dues must be received by the Southern Section office by October 1 of each year.

## Application Packet Checklist

**APPLICATION PACKET & FEE SUBMISSION DEADLINE: APRIL 1**

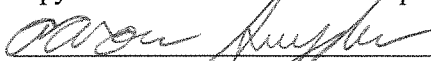
1. Complete and signed CIF Membership Application
2. Previous October State of California Department of Education affidavit form (CBED's)
3. Vitae of Principal **AND** Athletic Director(s)
4. Coaching staff names and qualifications
5. Promotional materials of the schools, including its mission and curriculum, and graduation requirements
6. Application fee of \$100, made payable to *CIF Southern Section* and mailed to CIF Southern Section 10932 Pine Street, Los Alamitos, CA 90720, and Attention: Sharon Hodge.

## **IMPORTANT Please Note:**

Application must have ALL required signatures and all materials listed above in order to be considered complete.

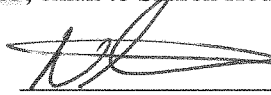
Applications, supporting materials and fee must all be received by April 1<sup>st</sup> to be considered for membership in the following school year, there are no exceptions to this deadline.

Submit applications and supporting materials as PDF files ONLY, email to Sharon Hodge at [sharonh@cifss.org](mailto:sharonh@cifss.org); hard copy submissions will not be accepted.

  
\_\_\_\_\_  
Signature of Administrator of School (Superintendent/Principal)

Lompoc Valley Baptist School  
\_\_\_\_\_  
Name of School

03/29/2019  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Signature of Officer (Board/Trustee Officer)

LVBS Board of Education  
\_\_\_\_\_  
Name of District Board

03/29/2019  
\_\_\_\_\_  
Date

\*\*\*\*\*

## CIF Southern Section Executive Committee Review and Approval Status

	Approved	Probationary	Full, Restricted	Full, Unrestricted
_____				
Date				
	Denied			
_____				
Commissioner of Athletics			Area Placement	_____



Home » Specialized Programs » Private Schools » Requirements » Private School Affidavit » Affidavit Confirmation Form

## Annual Filing

### Private School Affidavit Form 2018-19

Thank you for submitting your Private School Affidavit online. This is your Private School Affidavit Certification. Please print this page, and maintain a hardcopy for a period of three years. **Do NOT mail a copy to the California Department of Education.**

Form Submitted:	11/8/2018 8:29:41 AM
Confirmation:	251986
Page Generated:	3/29/2019 11:13:45 AM

From *Education Code* Section 48222: This is "... a private full-time...school... [that]...offer[s] instruction in the several branches of study required to be taught in public schools of the state,...[that offers this] instruction...in English [, and that keeps]...attendance [records]..." \*

Yes

### School Information

1. Name of School	Lompoc Valley Baptist School
2. CDE-assigned 14 digit CDS code if one was previously assigned	44692296143945
3. County in which school is located	Santa Barbara
4. Public school district in which school is located	Lompoc Unified
5. Street Address (P.O. Box is not acceptable)	700 E. College Ave.
6. City	Lompoc, CA 93436 -
7. School Telephone Number	805-735-7807
8. Optional School Fax Number	--
9. School E-mail Address	lvbschools@gmail.com
10. Optional School E-mail Address	lvbschools@gmail.com
11. Optional School Web Site Address	700 E. College Ave.
12. Mailing Address (only if different from #5 above)	
13. Mailing City (only if #12 has response)	Lompoc, -
14. Type of School	Coeducational
15. School Accommodations	Day Only
16. Does the school provide special education services?	No
17. Grade Span offered	Lowest: K Highest: 12
18. High School Diploma Offered	Yes
19. Classification of school	Religious (Code:BAPT)

## Prior Year School Information

20. Has this school ever filed a Private School Affidavit under a different school name?	Yes
21. Former name of school (if "Yes" answered to previous question)	Lompoc Valley Baptist School
22. Has the public school district changed since filing last year's PSA?	No
23. Former public school district (if "Yes" answered to previous question)	

## Statistical Information

24. Range of students' ages * (Youngest may be no younger than 4 years and 9 months)	Youngest: 4 years, 9 months Oldest: 17																																		
25. Specify the enrollment counts by grade on or around the date the affidavit is filed. *  (NOTE: Do not report pre-school enrollment; pre-schools that do not offer kindergarten should not file this PSA.)	<table> <thead> <tr> <th>Grade</th><th>Number of Pupils</th></tr> </thead> <tbody> <tr><td>Kindergarten</td><td>3</td></tr> <tr><td>First Grade</td><td>8</td></tr> <tr><td>Second Grade</td><td>3</td></tr> <tr><td>Third Grade</td><td>4</td></tr> <tr><td>Fourth Grade</td><td>3</td></tr> <tr><td>Fifth Grade</td><td>1</td></tr> <tr><td>Sixth Grade</td><td>4</td></tr> <tr><td>Seventh Grade</td><td>4</td></tr> <tr><td>Eighth Grade</td><td>3</td></tr> <tr><td>Ninth Grade</td><td>5</td></tr> <tr><td>Tenth Grade</td><td>2</td></tr> <tr><td>Eleventh Grade</td><td>2</td></tr> <tr><td>Twelfth Grade</td><td>2</td></tr> <tr><td>Ungraded Elementary</td><td>0</td></tr> <tr><td>Ungraded Secondary</td><td>0</td></tr> <tr><td><b>Total Enrollment</b></td><td><b>44</b></td></tr> </tbody> </table>	Grade	Number of Pupils	Kindergarten	3	First Grade	8	Second Grade	3	Third Grade	4	Fourth Grade	3	Fifth Grade	1	Sixth Grade	4	Seventh Grade	4	Eighth Grade	3	Ninth Grade	5	Tenth Grade	2	Eleventh Grade	2	Twelfth Grade	2	Ungraded Elementary	0	Ungraded Secondary	0	<b>Total Enrollment</b>	<b>44</b>
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26. Number of Twelfth Grade Graduates in 2017-2018 School Year	0																																		
27. Number of School Staff	<table> <thead> <tr> <th>Staff Type</th><th>Number of Staff</th></tr> </thead> <tbody> <tr><td>Full-time Teachers</td><td>7</td></tr> <tr><td>Part-time Teachers</td><td>3</td></tr> <tr><td>Administrators</td><td>1</td></tr> <tr><td>Other Staff</td><td>1</td></tr> </tbody> </table> <p>"Other Staff" includes instructional aides, therapists, secretaries, etc.</p>	Staff Type	Number of Staff	Full-time Teachers	7	Part-time Teachers	3	Administrators	1	Other Staff	1																								
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Part-time Teachers	3																																		
Administrators	1																																		
Other Staff	1																																		

## Administrative Staff

28. Site Administrator	Mr. Kent Parsons
29. Site Administrator Title	Principal
30. Site Administrator E-mail Address	lvbschools@gmail.com
31. Director or Principal Officer Name	Mr. Kent Parsons
32. Director or Principal Officer Position	Principal
33. Director or Principal Officer Address	700 E. College Ave.
34. Director or Principal Officer City	Lompoc, CA 93436 -
35. Director or Principal Officer E-mail Address	lvbschools@gmail.com

## School Records

The person named as Custodian of Records below maintains attendance records required by *EC Section 48222* and the records of courses of study, names, addresses, and educational qualifications of the faculty, as required by subdivisions (f)(2) and (3) of *EC Section 33190*. Such records are true and accurate and are accessible at the place or through the person listed here.

36. Name of Individual who is Custodian of Records	Mr. Kent Parsons
37. Address (Location of Records)	700 E. College Ave.
38. City	Lompoc, CA 93436 -
39. E-mail Address	lvbschools@gmail.com

## Tax Status of School

40. Tax-exempt, nonprofit status under Section 501(c)(3) of the 1954 U.S. *Internal Revenue Code* - **YES**
41. Tax-exempt, nonprofit status under Section 23701d of the California *Revenue and Taxation Code* - **YES**
42. Property tax exemption under Section 214 of the California *Revenue and Taxation Code* - **YES**
43. None of the above - **NO**

## Acknowledgements and Statutory Notices

"YES" indicates your understanding of the statement and your school's compliance.

44. YES All Private School Affidavits are public documents viewable by the public.
45. YES The Private School Affidavit must be filed by persons, firms, associations, partnerships, or corporations offering or conducting **full-time day school** at the elementary or high school level for students between the ages of six and eighteen years of age.
46. YES Preschools should contact the Community Care Licensing Division (CCLD) of the California Department of Social Services. Contact CCLD at 916-229-4530 or contact a regional office.
47. YES The Affidavit is not a license or authorization to operate a private school.
48. YES The Private School Affidavit does not indicate approval, recognition, or endorsement by the state. Filing of this Affidavit shall not be interpreted to mean, and it shall be unlawful for any school to expressly or impliedly represent by any means whatsoever, that the State of California, the Superintendent of Public Instruction, the State Board of Education, the CDE, or any division or bureau of the Department, or any accrediting agency has made any evaluation, recognition, approval, or endorsement of the school or course unless this is an actual fact (see *EC Section 33190*).
49. YES Private school authorities are responsible for initiating contact with the appropriate local authorities (city and/or county) regarding compliance with ordinances governing health, safety and fire standards, business licensing, and zoning requirements applicable to private schools.
50. YES When a school ceases operation, every effort should be made to give a copy of pupils' permanent records to parents or guardians. If records cannot be given to the parents or guardians, it is recommended that the school's custodian of records **retain the records permanently** so that former pupils may obtain copies when needed for future education, employment, or other purposes.
51. YES Retain a copy of this document for a period of three years.
52. YES Filing a Private School Affidavit is not equivalent to obtaining accreditation. A Private School Affidavit does not signify that any accrediting agency has made any evaluation, recognition, approval, or endorsement of the school or courses offered by the school.
53. YES A private school shall not employ a person who has been convicted of a violent or serious felony or a person who would be prohibited from employment by a public school district pursuant to *EC Section 44237*. This school is in compliance with *EC Section 44237* to the extent that it applies.
54. YES The students enrolled in this private school and included in the school's enrollment total are full-time students in this school and are not enrolled in any other public or private elementary or secondary school on a full-time basis.

## Electronic Signature

By submitting this form and the electronic signature attached hereto, I declare under penalty of perjury and the laws of the State of California that I am the owner or other head of the school, and the information contained herein is true, accurate, and complete.

Name of owner or other head of school	Kent D. Parsons
Title	Religious Institution
Telephone Number	805-735-7807
Electronic Signature - Birth Month	***** Not displayed for security purposes
Electronic Signature - Birthday	***** Not displayed for security purposes
Electronic Signature - Question	What is your favorite sport?
Electronic Signature - Answer	***** Not displayed for security purposes

Form Submitted:	11/8/2018 8:29:41 AM
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California Department of Education  
1430 N Street  
Sacramento, CA 95814

[Contact Us](#) | [FAQ](#) | [Web Policy](#)

# Lompoc Valley Baptist School

## Mission Statement

To pray for, equip, and send Christ-centered, passionate leaders to reach the world for Jesus Christ.

## Curriculum

Lompoc Valley Baptist School uses Abeka Christian School curriculum coupled with their ProTeach video program for our smaller classes.

## Graduation Requirements

The graduation requirements for Lompoc Valley Baptist School are outlined below. Our curriculum is most definitely a college preparatory course of study. It is designed to prepare students for life in the twenty-first century. Society today is advanced and filled with challenges of a technical nature. It is expected of employees that they be trained and knowledgeable in a variety of areas that allow them to be a well-rounded person. Our school is designed to meet that challenge. Our graduates will have skills and abilities to be able to enter into the academic challenges of a college course of study, should God lead them into that endeavor. Our goal is to prepare Christian young people for a successful life as parents, citizens, and church members in today's society. As such, we want them to graduate with as many tools and abilities as possible. The Administration will encourage the students to take as many classes as they are capable of and challenge them to reach for academic excellence. All students are required to earn 24 credits as follows:

Bible .....	4
English .....	4
Foreign Language.....	2
Mathematics.....	3
(Algebra 1.....)	1
(Algebra 2*.....)	1
(Plane Geometry* .....	1
Social Studies .....	3.5
(World Geography .....	5



(World History.....1)	
(U.S. History .....1)	
(U.S. Government .....5)	
(Economics.....5)	
Science .....3	
(Biology .....1)	
(Physical Science .....2)	
Speech.....5	
P.E. ....2	
Electives .....2	

# Aaron Snyder

---

(805)315-8914 | TeamSnyder512@gmail.com

## Education

### **ASSOCIATES | ALLEN HANDCOCK COLLEGE**

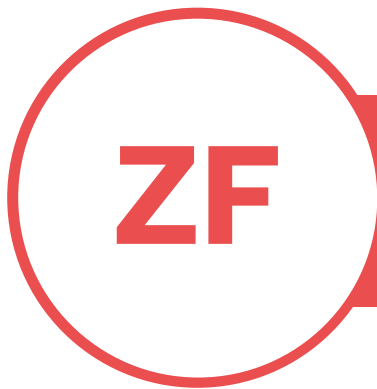
- Liberal Arts

### **BACHELOR | GOLDEN STATE BAPTIST COLLEGE**

- Missions

## Experience

- Two years of experience teaching middle school and high school at Lompoc valley baptist school. Also worked as the administrator of the school.



# ZACHARY FRIDRICH

ATHLETIC DIRECTOR | ZACHARY.FRIDRICH@GMAIL.COM

## OBJECTIVE

My goal as an athletic director is to design and implement athletic policies for the school and oversee hiring of coaches, fundraising and budgeting, while instilling biblical principles and Christ-like character into our athletes.

## OFFICE DESCRIPTION

### ATHLETIC DIRECTOR • LOMPOC VALLEY BAPTIST SCHOOL • 03/19-PRESENT

Starting our sports program from the ground up including: hiring coaches/volunteers, finding locations for games and practices for sports we can not host on site, scheduling games and scrimmages with other schools, and organizing our school's athletes into winning teams.

## EDUCATION

### 01/2011 – 12/14, 01/2017 – 12/2017 • WEST COAST BAPTIST COLLEGE

Pastoral Theology

## ABOUT ME

Current coach for Lompoc Little League Minor League team, the Tigers. It's my second year of coaching little league.

Refereed football from 7<sup>th</sup> grade to Junior Varsity levels for Wyoming High School Athletic Association for the first time in 2018.



ZACHARY.FRIDRICH@G  
MAIL.COM



307-670-5322

Head coach for Lompoc Valley Baptist School's boys and girls Varsity Cross Country and Track and Field teams as well as the Boys Varsity Basketball team.

I've played sports almost all my life. I played baseball, soccer, and basketball when I was younger and then picked up football in middle school. I chose to only play baseball when I got to high school and have been playing rec league softball since college. Sports is an integral part of a person's life. It shows us who we really are when we face adversity and success. My goal as athletic director is to teach kids how to handle both adversity and success properly through a biblical lens.



**ZACHARY.FRIDRICH@G  
MAIL.COM**



**307-670-5322**

# LOMPOC VALLEY BAPTIST SCHOOL COACHES LIST

---

## Zachary Fridrich

- Boys and Girls varsity cross country/track and field and Boys varsity basketball coach for 2019-2020
- Coached little league for 2 years
- Refereed football 8<sup>th</sup> – JV for 1 year

## Paul Knutson

- Coached men and women and also played volleyball in the San Diego area church adult league tournament. Named team MVP of the 1997 tournament
- Played baseball in the Diamond league, San Diego section as pitcher, short stop, and outfielder. Named team MVP in 1995
- Coached track and field jumping events for boys and girls at San Luis Obispo High School
- Volunteer Coach for track and field at Grossmont College. Was pole vault champion of the Pacific Coast League in 1987
- Played football, basketball and ran track and field at Arroyo Grande High School. I was one of three sophomore players able to play varsity sports. I was a norther league champion in the pole vault in 1983 and went to the CIF finals.
- Other experience include: Athletics Injury Prevention and Conditioning, Physical Education at Grossmont College; previously held a CPR certification and will obtain a current certification prior to the start of practices.
- LVBS Girl's Volleyball, Basketball, and Softball coach for 2019-2020



# New Member School Evaluation Form

School Name Newport Christian School

Principal Kevin Cyprian Yrs. as Principal 5 CIF/Athletic Background? NO

Athletic Director Terrell Thorogood Yrs. as A.D. 4 yrs - 2 at Newport Christian CIF/Athletic Background? YES

Date of Contact

Notes

Visit/Phone Phone call and initial discussions on 4/25/19 with Athletic Director Terrell Thorogood

Visit/Phone Campus Visitation on April 30<sup>th</sup> with Principal Kevin Cyprian and Athletic Director Terrell Thorogood

Enrollment	Current	Next Year	Target 3yrs-80, 5 yrs 120
Grade 9	16	15	20 25
Grade 10	6	16	20 25
Grade 11	5	6	20 25
Grade 12	0	5	20 25

**Sports Fielded:** Basketball, Cross Country, Golf, Track and Field, Volleyball

Boys Varsity	Boys Junior Varsity	Girls Varsity	Girls Junior Varsity
FALL: Cross Country		FALL: Cross Country Volleyball	
WINTER: Basketball		WINTER: Basketball	
SPRING: Track and Field Golf		SPRING: Track and Field	

Current Athletic Competition: Currently competing vs. like non-member CIFSS private schools.

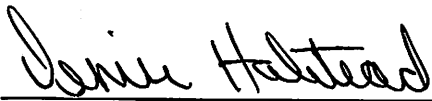
Facilities: Gymnasium/ Cross Country at Trails across the street/ Track and Field arrangements will be made at another local high school such as CDM or Estancia/ Golf at Pelican Hills Golf Course

Commitment to abide by:

1. Mission of CIF **YES**
2. Sportsmanship/Ethics **YES**
3. Season of Sport Calendar **YES**
4. Eligibility Rules **YES**
5. Play limited to CIF member schools only **YES**
6. Willingness to pay CIF Southern Section sport fees and State CIF legal liability fees. **YES**
7. Area Placement and league membership **YES**
8. Gender equity **YES**

Comments: The athletic director has 2 years prior experience with CIF as an AD in a private Christian school in Lancaster. The principal of Newport Christian hired him to build the athletic program. The principal and AD desire CIFSS membership to reduce the travel time for their athletes, to increase the level of competition (most schools they play are smaller), and to retain students who only leave the school because they desire that level of competition. The school currently publishes an athletic handbook signed by the athlete and parent that provides an athletic philosophical statement and that covers many significant topics such as academics, behavior, medical releases, physicals, practice schedules, start dates, etc. that are in line with the expectations of the CIFSS.

Membership Recommendation: ☐ Full Membership ☒ Probationary Membership ☐ Do not Recommend Membership



Denise Halstead

Executive Committee Member - Area Representative (Please sign and print name)

Revised 4/10/19



# CIF Southern Section Application for Membership 2019-20 School Year

**ALL INFORMATION MUST BE TYPED**

Name of School NEWPORT CHRISTIAN SCHOOL  
Street Address 1000 BISON AVE  
City and Zip Code NEWPORT BEACH, CA 92660  
School Telephone 949-760-5485 Athletic Telephone 661-674-9786 Fax \_\_\_\_\_  
School Website NEWPORTCHRISTIANSCHOOL.ORG

Type of School (Check where applicable)

Grades 9-12

Grades 10-12

Public

☒ Private

Coed

All Boys

All Girls

Number of Students per Grade (Current Year) 9<sup>th</sup> 16 10<sup>th</sup> 7 11<sup>th</sup> 5 12<sup>th</sup> N/A

Total Number of Current Year Students 28

Anticipated Future Enrollment 3 Years Hence 80 5 Years Hence 120

New Public High Schools under Construction – Planned Opening Date N/A

Charter Schools Only – Chartering District/Institution N/A

## **Athletic Program Goals and Objectives**

The athletic program at Newport Christian School has shown consistent growth over the past two years. The program has a strong desire to develop high character student-athletes. We would like to expand our program by first training our athletes in a particular sport first, then adding the sport to our program.

## **Athletic Administration**

Name of Principal KEVIN CYPRIAN

Principal's email KCYPRIAN@NEWPORTCHRISTIANSCHOOL.ORG

Name of Athletic Director TERRELL THOROGOOD

Athletic Director's email TTHOROGOOD@NEWPORTCHRISTIANSCHOOL.ORG

## **Accreditation**

WESTERN ASSOCIATION OF SCHOOLS AND COLLEGES: 1590 WEST BERNARDO COURT, SUITE 120, SAN DIEGO, CA 92127  
Name and Address of Accrediting Organization



## Facilities

### Sport

### Practice Facility

### Game Site and Location

BASKETBALL

NEWPORT CHRISTIAN SCHOOL GYMNASIUM

NEWPORT CHRISTIAN SCHOOL  
1000 BISON AVE  
NEWPORT BEACH, CA 92660

VOLLEYBALL

NEWPORT CHRISTIAN SCHOOL GYMNASIUM

NEWPORT CHRISTIAN SCHOOL  
1000 BISON AVE  
NEWPORT BEACH, CA 92660

## Initial Participation Levels

Below is a listing of sports offered for both boys and girls within the CIF Southern Section. Please indicate what level your school will be competing, i.e. varsity (V), junior varsity (JV), freshman and sophomore (F-S).

Season	Sport	Boys	Girls	Season	Sport	Boys	Girls
<b>Fall</b>	Cross Country	V	V	<b>Winter</b>	Basketball	V	V
	Field Hockey				Soccer		
	Football				Traditional Competitive Cheer		
	Golf				Water Polo		
	Tennis				Wrestling		
	Traditional Competitive Cheer						
	Volleyball		V				
	Water Polo						
<b>Spring</b>	Badminton						
	Baseball						
	Competitive Sport Cheer						
	Golf	V					
	Gymnastics						
	Lacrosse						
	Softball						
	Swimming/Diving						
	Tennis						
	Track/Field	V	V				
	Traditional Competitive Cheer						
	Volleyball						

## Coaching Personnel

Submit a list of all coaches' names and qualifications (professional training and experience).

## Conditions of Membership

1. School understands that full knowledge and implementation of Blue Book rules is the school's responsibility and that violation of rules may result in a team and/or school's disqualification from competition and/or loss of membership.
2. It is to be understood that schools with limited enrollments and programs will be integrated into existing league structure only as programs, compatibility and geography permit.
3. Able to meet the requirement of fielding at least one sport per season (Fall, Winter, Spring) and there must be provisions for equal participation by males and females, if a coed school.
4. Application must be approved by the CIF Southern Section Executive Committee. Upon approval, your school will be billed annual membership dues of \$50 per sport fielded. These dues must be received by the Southern Section office by October 1 of each year.

## Application Packet Checklist

**APPLICATION PACKET & FEE SUBMISSION DEADLINE: APRIL 1**

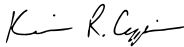
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3. Vitae of Principal **AND** Athletic Director(s)
4. Coaching staff names and qualifications
5. Promotional materials of the schools, including its mission and curriculum, and graduation requirements
6. Application fee of \$100, made payable to *CIF Southern Section* and mailed to CIF Southern Section 10932 Pine Street, Los Alamitos, CA 90720, and Attention: Sharon Hodge.

## **IMPORTANT Please Note:**

Application must have ALL required signatures and all materials listed above in order to be considered complete.

Applications, supporting materials and fee must all be received by April 1<sup>st</sup> to be considered for membership in the following school year, there are no exceptions to this deadline.

**Submit applications and supporting materials as PDF files ONLY**, email to Sharon Hodge at [sharonh@cifss.org](mailto:sharonh@cifss.org); hard copy submissions will not be accepted.

  
\_\_\_\_\_  
Signature of Administrator of School (Superintendent/Principal)

N/A  
\_\_\_\_\_  
Signature of Officer (Board/Trustee Officer)

NEWPORT CHRISTIAN SCHOOL  
\_\_\_\_\_  
Name of School

N/A  
\_\_\_\_\_  
Name of District Board

3/26/19  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\*\*\*\*\*

## **CIF Southern Section Executive Committee Review and Approval Status**

_____	Approved	Probationary	Full, Restricted	Full, Unrestricted
Date				
_____	Denied			
Commissioner of Athletics		Area Placement	_____	



## Private School Affidavit Confirmation 2018-19

(covers the period October 1, 2018 through September 30, 2019)

Thank you for submitting your Private School Affidavit online. This is your Private School Affidavit Confirmation. Please [print this page](#), and maintain a hardcopy for a period of three years. Do NOT mail a copy to the California Department of Education.

Form Submitted:	10/11/2018 11:19:01 AM
Confirmation:	244501
Page Generated:	10/11/2018 11:19:01 AM

From Education Code Section 48222:  
This is "... a private full-time...school...  
[that]...offer[s] instruction in the several  
branches of study required to be taught  
in public schools of the state,...[that  
offers this] instruction...in English [, and  
that keeps]...attendance [records]..." \*

Yes

### School Information

1. Name of School	Newport Christian School
2. CDE-assigned 14 digit CDS code if one was previously assigned	30665976915581
3. County in which school is located	Orange
4. Public school district in which school is located	Newport-Mesa Unified
5. Street Address (P.O. Box is not acceptable)	1000 Bison Avenue
6. City	Newport Beach, CA 92660 - 4201
7. School Telephone Number	949-760-5485
8. Optional School Fax Number	--
9. School E-mail Address	jmcmain@newportchristianschool.org
10. Optional School E-mail Address	jmcmain@newportchristianschool.org
11. Optional School Web Site Address	1000 Bison Ave.
12. Mailing Address (only if different from #5 above)	
13. Mailing City (only if #12 has response)	Newport Beach, -
14. Type of School	Coeducational
15. School Accommodations	Day Only
16. Does the school provide special education services?	No
17. Grade Span offered	Lowest: K Highest: 11

5B7

18. High School Diploma Offered	No
19. Classification of school	Religious (Code:BAPT)

## Prior Year School Information

20. Has this school ever filed a Private School Affidavit under a different school name?	No
21. Former name of school (if "Yes" answered to previous question)	
22. Has the public school district changed since filing last year's PSA?	No
23. Former public school district (if "Yes" answered to previous question)	

## Statistical Information

24. Range of students' ages * (Youngest may be no younger than 4 years and 9 months)	Youngest: 4 years, 9 months Oldest: 17																																		
25. Specify the enrollment counts by grade on or around the date the affidavit is filed. *  (NOTE: Do not report pre-school enrollment; pre-schools that do not offer kindergarten should not file this PSA.)	<table> <thead> <tr> <th>Grade</th><th>Number of Pupils</th></tr> </thead> <tbody> <tr><td>Kindergarten</td><td>40</td></tr> <tr><td>First Grade</td><td>20</td></tr> <tr><td>Second Grade</td><td>25</td></tr> <tr><td>Third Grade</td><td>21</td></tr> <tr><td>Fourth Grade</td><td>11</td></tr> <tr><td>Fifth Grade</td><td>15</td></tr> <tr><td>Sixth Grade</td><td>19</td></tr> <tr><td>Seventh Grade</td><td>22</td></tr> <tr><td>Eighth Grade</td><td>16</td></tr> <tr><td>Ninth Grade</td><td>16</td></tr> <tr><td>Tenth Grade</td><td>6</td></tr> <tr><td>Eleventh Grade</td><td>5</td></tr> <tr><td>Twelfth Grade</td><td>0</td></tr> <tr><td>Ungraded Elementary</td><td>0</td></tr> <tr><td>Ungraded Secondary</td><td>0</td></tr> <tr><td><b>Total Enrollment</b></td><td><b>216</b></td></tr> </tbody> </table>	Grade	Number of Pupils	Kindergarten	40	First Grade	20	Second Grade	25	Third Grade	21	Fourth Grade	11	Fifth Grade	15	Sixth Grade	19	Seventh Grade	22	Eighth Grade	16	Ninth Grade	16	Tenth Grade	6	Eleventh Grade	5	Twelfth Grade	0	Ungraded Elementary	0	Ungraded Secondary	0	<b>Total Enrollment</b>	<b>216</b>
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26. Number of Twelfth Grade Graduates in 2017-2018 School Year	0																																		
27. Number of School Staff	<table> <thead> <tr> <th>Staff Type</th><th>Number of Staff</th></tr> </thead> <tbody> <tr><td>Full-time Teachers</td><td>15</td></tr> <tr><td>Part-time Teachers</td><td>2</td></tr> <tr><td>Administrators</td><td>1</td></tr> <tr><td>Other Staff</td><td>2</td></tr> </tbody> </table> <p>"Other Staff" includes instructional aides, therapists, secretaries, etc.</p>	Staff Type	Number of Staff	Full-time Teachers	15	Part-time Teachers	2	Administrators	1	Other Staff	2																								
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Part-time Teachers	2																																		
Administrators	1																																		
Other Staff	2																																		

## Administrative Staff

28. Site Administrator	Mr. Kevin Cyprian
29. Site Administrator Title	Principal
30. Site Administrator E-mail Address	kyprian@newportchristianschool.org
31. Director or Principal Officer Name	Mr. Kevin Cyprian
32. Director or Principal Officer Position	Principal

5B7



33. Director or Principal Officer Address	1000 Bison Ave.
34. Director or Principal Officer City	Newport Beach, CA 92660 -
35. Director or Principal Officer E-mail Address	kryprian@newportchristianschool.org

## School Records

The person named as Custodian of Records below maintains attendance records required by EC Section 48222 and the records of courses of study, names, addresses, and educational qualifications of the faculty, as required by subdivisions (f)(2) and (3) of EC Section 33190. Such records are true and accurate and are accessible at the place or through the person listed here.

36. Name of Individual who is Custodian of Records	Mrs. JoAnne McMains
37. Address (Location of Records)	1000 Bison Ave.
38. City	Newport Beach, CA 92660 -
39. E-mail Address	jmcmain@newportchristianschool.org

## Tax Status of School

40. Tax-exempt, nonprofit status under Section 501(c)(3) of the 1954 U.S. Internal Revenue Code - **YES**
41. Tax-exempt, nonprofit status under Section 23701d of the California Revenue and Taxation Code - **NO**
42. Property tax exemption under Section 214 of the California Revenue and Taxation Code - **NO**
43. None of the above - **NO**

## Acknowledgements and Statutory Notices

"YES" indicates your understanding of the statement and your school's compliance.

44. YES All Private School Affidavits are public documents viewable by the public.
45. YES The Private School Affidavit must be filed by persons, firms, associations, partnerships, or corporations offering or conducting **full-time day school** at the elementary or high school level for students between the ages of six and eighteen years of age.
46. YES Preschools should contact the Community Care Licensing Division (CCLD) of the California Department of Social Services. Contact CCLD at 916-229-4530 or contact a regional office.
47. YES The Affidavit is not a license or authorization to operate a private school.
48. YES The Private School Affidavit does not indicate approval, recognition, or endorsement by the state. Filing of this Affidavit shall not be interpreted to mean, and it shall be unlawful for any school to expressly or impliedly represent by any means whatsoever, that the State of California, the Superintendent of Public Instruction, the State Board of Education, the CDE, or any division or bureau of the Department, or any accrediting agency has made any evaluation, recognition, approval, or endorsement of the school or course unless this is an actual fact (see [EC Section 33190](#)).
49. YES Private school authorities are responsible for initiating contact with the appropriate local authorities (city and/or county) regarding compliance with ordinances governing health, safety and fire standards, business licensing, and zoning requirements applicable to private schools.
50. YES When a school ceases operation, every effort should be made to give a copy of pupils' permanent records to parents or guardians. If records cannot be given to the parents or guardians, it is recommended that the school's custodian of records **retain the records permanently** so that former pupils may obtain copies when needed for future education, employment, or other purposes.
51. YES Retain a copy of this document for a period of three years.
52. YES Filing a Private School Affidavit is not equivalent to obtaining accreditation. A Private School Affidavit does not signify that any accrediting agency has made any evaluation, recognition, approval, or endorsement of the school or courses offered by the school.
53. YES A private school shall not employ a person who has been convicted of a violent or serious felony or a person who would be prohibited from employment by a public school district pursuant to EC Section 44237. This school is in compliance with [EC Section 44237](#) to the extent that it applies.
54. YES The students enrolled in this private school and included in the school's enrollment total are full-time students in this school and are not enrolled in any other public or private elementary or secondary school on a full-time basis.

## Electronic Signature

By submitting this form and the electronic signature attached hereto, I declare under penalty of perjury and the laws of the State of California that I am the owner or other head of the school, and the information contained herein is true, accurate, and complete.

Name of owner or other head of school	JoAnne McMains
Title	Admin. Assistant
Telephone Number	949-760-5485 ext 200
Electronic Signature - Birth Month	***** Not displayed for security purposes
Electronic Signature - Birthday	***** Not displayed for security purposes
Electronic Signature - Question	What is your favorite sport?
Electronic Signature - Answer	***** Not displayed for security purposes

Form Submitted:	10/11/2018 11:19:01 AM
Confirmation:	244501
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Confirmation message sent to [jmcmain@newportchristianschool.org](mailto:jmcmain@newportchristianschool.org).

Confirmation message sent to [jmcmain@newportchristianschool.org](mailto:jmcmain@newportchristianschool.org).

Confirmation message sent (CC) to [jmcmain@newportchristianschool.org](mailto:jmcmain@newportchristianschool.org).

Confirmation message sent (CC) to [kcprian@newportchristianschool.org](mailto:kcprian@newportchristianschool.org).

[Return to the Private School Affidavit information page](#)

Questions: [Private Schools Office](#)

California Department of Education  
1430 N Street  
Sacramento, CA 95814

[Web Policy](#)



2018 - 2019

# PARENT

# HANDBOOK



## NEWPORT CHRISTIAN SCHOOL

a ministry of Liberty Baptist Church

Ryan Thompson, Administrator

Kevin Cyprian, Principal

*Preparing children for life. John 10:10*

# WHAT PARENTS CAN EXPECT FROM NEWPORT CHRISTIAN SCHOOL

We are delighted that you have enrolled in Newport Christian School! This handbook is to help you to know what to expect from Newport Christian School (NCS) as well as what we will expect from our students.

The NCS staff and administration are committed to partnering with you with the education of your child as well as overseeing their spiritual development.

This is what you can expect of us:

- Teachers that view parents as the primary educators of their children under God. Christian school teachers receive their authority to teach children from the parents.
- Written or personal communication from the teachers to allow parents to provide added assistance to the student if needed.
- Rigorous educational instruction at a level which students can succeed with reasonable effort. Reasoning, critical thinking skills, and internalization of Christian values are important educational goals.
- Daily Bible instruction; every subject taught is integrated with the truths and Christian values contained in the Bible. Prayer is an important part of every student's school day.
- Effective, well-trained Christian teachers who love the Lord and your child.
- Nurturing classrooms managed by teachers who are committed to academic excellence as well as to modeling the fruit of the Spirit in their lives.
- The teachers teach Biblical views which are doctrinally aligned with the Bible; that Jesus Christ is the risen Son of God and the only way to salvation, that the loving grace of our Lord Jesus extends to all who would "call upon the name of the Lord."
- All students are taught to seek forgiveness for sin, accept Jesus Christ as their Savior, take personal initiative to study God's Word and make it their primary objective to love, serve, and honor Jesus Christ.

We count it a privilege to work alongside you in preparing your child(ren) for the future.



# OUR MISSIONS

Our desire is to develop a positive and fruitful relationship with every school family. This handbook is intended to give direction and understanding concerning our general goals and standards. Complete attention and cooperation by our school families contribute to the building of a partnership that honors the Lord and strengthens homes. Therefore, we request that each family become familiar with this handbook and abide by its guidelines. ***At any time during the school year, the administration reserves the right to amend or clarify certain rules relating to the school operations and student conduct.***

## MISSION

The mission of NCS is to provide a distinctively Christian education, which starts with leading students to a personal relationship with the Lord Jesus Christ. We provide a safe, loving Christian environment where students are challenged academically and encouraged to follow the Bible as the reference point on all matters of morality, character development, and personal responsibility.

## VISION

- NCS is a community of learners where knowledge is applied and all students and staff are supported in continual personal and spiritual growth, scholarship, and leadership.
- NCS provides an environment that is Christ honoring, safe, welcoming, and challenging and where everyone has a voice, a sense of belonging, and school pride.
- NCS actively reaches out to our parents and families with the gospel, involving them in the learning process.

## PURPOSE

NCS is a ministry of the Liberty Baptist Church (LBC) of Newport Beach, California. The school's primary purpose is the teaching and training of young people in a rigorous academic program from a biblical perspective. NCS was founded to support parents in the rearing of their children and to provide a Christian alternative to the education offered in most other schools, both public and private. We stress wholesome Christian living, including personal salvation through Jesus Christ, obedience to the Word of God, and the use of our talents for the glory of God. The goal of the school, as it relates to the school's mission, is to help meet the physical, intellectual, emotional, social, and spiritual needs of each child.

# PHILOSOPHY

NCS is dedicated to the philosophy that Christian education is the best education. We recognize God as the supreme Source of all knowledge and wisdom. All academic subjects and co-curricular programs are taught from a biblical perspective. NCS wants to partner with likeminded parents in training children to be well-rounded, academically excellent, and spiritually and socially mature for the glory of God. Because the Lord commands young people to be good examples of believers in Jesus Christ, guidelines for personal habits and dress are provided. The principle of biblical self-discipline is the basis of our disciplinary structure. In addition to self-discipline, a young person must have Bible-based wisdom, understanding, and knowledge to honor the Lord Jesus Christ. Therefore, the Bible is not substituted for any academic subject; rather, it is integrated into the total educational program.

Because NCS is a ministry of LBC of Newport Beach, it adheres to all of the doctrinal beliefs of LBC. These would include, but not be limited to:

- The Bible is the only infallible Word of God. For the sake of textual reliability and unity we have chosen to use the King James Version of the Holy Bible. The Bible is central to all our teaching in the classroom as well as in weekly chapel services. (Psalm 119:89; 2 Timothy 3:16)
- Jesus Christ is the one and only Savior of the world. He was God in human form and as such died as the payment for our sins, not simply as a martyr or example, but as our Savior. We believe He resurrected after three days and is coming back to earth someday. (John 1:14; Acts 4:12; 1 Corinthians 15:3,4)
- Marriage is a God ordained covenant between a man a woman and is intended to be a lifetime commitment. (Genesis 2:24, Mark 10:6-9)
- Life is the gift of God, beginning at conception and is precious in the eyes of the God who gave it. (Psalm 139:16; Jeremiah 1:5)



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## KEVIN CYPRIAN

949-275-8126

[kcyprian@newportchristianschool.org](mailto:kcyprian@newportchristianschool.org)

1000 Bison Ave  
Newport Beach, CA  
92660

### Profile

I have been the principal of Newport Christian School for 5 years. I am responsible for overseeing the day to day operations of Newport Christian School. I have been a part of Newport Christian since 1995. I have been serving in Newport Beach for almost twenty-five years.

### Experience

Principal, Newport Christian School; Newport Beach, CA — 2013-Present

- Approve Curriculum
- Interview, hire, and train teachers
- Approve yearly budgets
- Give daily tours to prospective families
- Oversee all fundraisers and promotions

5th Grade Teacher, Newport Christian School; Newport Beach, CA — 1997-2013

Custodian, Newport Christian School, Newport Beach, CA — 1995-1997

- Repair damages in classrooms
- Sweep and mop lunch areas
- Dispose of trash from classrooms

### Education

American College of Education; Indianapolis, Indiana — MA of Elementary Education, 2015

Colorado Technical University, Colorado Springs, CO — BA of Business Administration



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## TERRELL THOROGOOD

661-674-9786

[tthorogood@newportchristianschool.org](mailto:tthorogood@newportchristianschool.org)

1000 Bison Ave  
Newport Beach, CA  
92660

### Profile

I have been an athletic director for four years, and I am in my second year at Newport Christian School. I am responsible for scheduling and planning high school and youth sporting events. I also have the responsibility of hiring coaches and personnel. I take care of the logistics for games such as: organizing clock operators, statisticians, game crew, and transportation. I also coach all levels for the girls basketball program at Newport Christian School.

### Experience

#### **Athletic Director, Newport Christian School; Newport Beach, CA — 2017-**

- Schedule sporting events for youth and high school teams
- Scheduling logistics for all sporting events
- Hiring and Training coaching staff
- Develop and propose yearly budget
- Developing new programs within the athletic department

#### **Assistant Athletic Director, Lancaster Baptist School; Lancaster, CA — 2015-2017**

- Organize game personnel for all home games
- Purchase equipment for coaches
- Attend yearly athletic director summit training

### Education

#### **West Coast Baptist College — BA in Secondary Education, May 2014**

- Major—History
- Minor—English



# New Member School Evaluation Form

School Name Orange Crescent School

Principal Maisi Yousseff

Yrs. as Principal 5.5

CIF/Athletic Background? NO

Athletic Director Ahmad Almutawa

Yrs. as A.D. AD since 3/19

CIF/Athletic Background? YES

Teacher/coach 2 yrs

Date of Contact

Notes

Visit/Phone Phone call and initial discussion on 4/26/19 with Principal Maisa Youssef

Visit/Phone Campus visitation on 5/1/19 with Principal Maisa Youssef and Athletic Director Ahmad Almutawa

Enrollment	Current Grade 8 - 26	Next Year	Target 3 yrs	5 yrs
Grade 9	0	13	20	30
Grade 10	0	0	20	30
Grade 11	0	0	20	20
Grade 12	0	0	0	20

**Sports Fielded:** Badminton, Baseball, Basketball, Cheer, Cross Country, Field Hockey, Football, Golf, Gymnastics, Lacrosse, Soccer, Softball, Swimming/Diving, Tennis, Track and Field, Volleyball, Water Polo, Wrestling

Boys Varsity	Boys <del>Junior Varsity</del> F/S	Girls Varsity	Girls <del>Junior Varsity</del> F/S
	FALL: Cross Country		FALL: Cross Country
	WINTER: Basketball		WINTER: Basketball
	SPRING: Track and Field		SPRING: Track and Field

Current Athletic Competition: Tournaments held within the school or with other Muslim Elem/Int in soccer and basketball

Facilities: Asphalt circular track (mile 7 laps), 4 outdoor basketball courts (2 regulation size), one artificial turf small soccer field with volleyball option

Commitment to abide by:

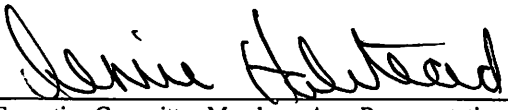
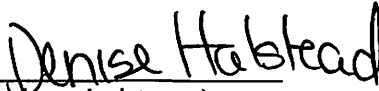
1. Mission of CIF YES
2. Sportsmanship/Ethics YES
3. Season of Sport Calendar YES
4. Eligibility Rules YES
5. Play limited to CIF member schools only YES
6. Willingness to pay CIF Southern Section sport fees and State CIF legal liability fees. YES
7. Area Placement and league membership YES
8. Gender equity YES

Comments: The principal and AD desire CIFSS membership as they open the high school next year with a freshman class. They will be the only Muslim OC high school so they are projecting and hoping for a solid high school program. They desire CIFSS membership for retaining high school age students and parents are positive about continuing in the school if there is an athletic program. For track and field, they border a GGUSD elementary school and plan to apply to use the elementary field or their mini soccer field for field events. They are planning to use Mile Square Park for Cross Country. Plans have been drawn for a gymnasium to be built within the next 5 years. The AD is a soccer referee through the Orange

County Soccer Officials Association. They do not foresee any obstacles with their religious practices being in conflict with the CIF bluebook regulations.

---

Membership Recommendation: ☐ Full Membership ☒ Probationary Membership ☐ Do not Recommend Membership

Executive Committee Member - Area Representative (Please sign and print name)

Revised 4/10/19



## CIF Southern Section Application for Membership 2019-20 School Year

**ALL INFORMATION MUST BE TYPED**

Name of School Orange Crescent School

Street Address 1 Al-Rahman Plaza

City and Zip Code Garden Grove, CA 92844

School Telephone 714-531-1451 Athletic Telephone 714-531-1451 Fax 714-531-1464  
Ext. 1835

School Website www.orangecrescent.com

Type of School (Check where applicable)

☒ Grades 9-12 ☐ Grades 10-12 ☐ Public ☒ Private ☒ Coed ☐ All Boys ☐ All Girls

Number of Students per Grade (Current Year) 9<sup>th</sup> — 10<sup>th</sup> — 11<sup>th</sup> — 12<sup>th</sup> —

Total Number of Current Year Students 264

Anticipated Future Enrollment 3 Years Hence 300 5 Years Hence 350

New Public High Schools under Construction – Planned Opening Date \_\_\_\_\_

Charter Schools Only – Chartering District/Institution \_\_\_\_\_

### Athletic Program Goals and Objectives

To promote teamwork, athleticism, and sportsmanship among students in a positive, safe, and healthy environment.

### Athletic Administration

Name of Principal Maisa Youssef

Principal's email myoussef@orangecrescent.com

Name of Athletic Director Ahmad Almutawa

Athletic Director's email amutawa@orangecrescent.com

### Accreditation

Western Association of Schools and Colleges (WASC)

Name and Address of Accrediting Organization

1590 w Bernardo Court. Suite 120 San Diego, CA 92127

## Facilities

### **Sport**

### **Practice Facility**

### **Game Site and Location**

Cross County

Orange Crescent School

Orange Crescent School

Track/Field

Orange Crescent School

1 Al-Rahman Plaza

Basketball

Orange Crescent School

Garden Grove, CA 92844

Soccer

Orange Crescent School

T.B.D

## Initial Participation Levels

Below is a listing of sports offered for both boys and girls within the CIF Southern Section. Please indicate what level your school will be competing, i.e. varsity (V), junior varsity (JV), freshman and sophomore (F-S).

<b>Season</b>	<b>Sport</b>	<b>Boys</b>	<b>Girls</b>	<b>Season</b>	<b>Sport</b>	<b>Boys</b>	<b>Girls</b>
<b>Fall</b>	Cross Country	F-S	F-S	<b>Winter</b>	Basketball	F-S	F-S
	Field Hockey				Soccer		
	Football				Traditional Competitive Cheer		
	Golf				Water Polo		
	Tennis				Wrestling		
	Traditional Competitive Cheer						
	Volleyball						
	Water Polo						
<b>Spring</b>	Badminton						
	Baseball						
	Competitive Sport Cheer						
	Golf						
	Gymnastics						
	Lacrosse						
	Softball						
	Swimming/Diving						
	Tennis						
	Track/Field	F-S	F-S				
	Traditional Competitive Cheer						
	Volleyball						



## Coaching Personnel

Submit a list of all coaches' names and qualifications (professional training and experience).

## Conditions of Membership

1. School understands that full knowledge and implementation of Blue Book rules is the school's responsibility and that violation of rules may result in a team and/or school's disqualification from competition and/or loss of membership.
2. It is to be understood that schools with limited enrollments and programs will be integrated into existing league structure only as programs, compatibility and geography permit.
3. Able to meet the requirement of fielding at least one sport per season (Fall, Winter, Spring) and there must be provisions for equal participation by males and females, if a coed school.
4. Application must be approved by the CIF Southern Section Executive Committee. Upon approval, your school will be billed annual membership dues of \$50 per sport fielded. These dues must be received by the Southern Section office by October 1 of each year.

## Application Packet Checklist

**APPLICATION PACKET & FEE SUBMISSION DEADLINE: APRIL 1**

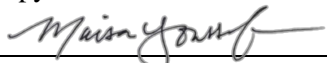
1. Complete and signed CIF Membership Application
2. Previous October State of California Department of Education affidavit form (CBED's)
3. Vitae of Principal **AND** Athletic Director(s)
4. Coaching staff names and qualifications
5. Promotional materials of the schools, including its mission and curriculum, and graduation requirements
6. Application fee of \$100, made payable to *CIF Southern Section* and mailed to CIF Southern Section 10932 Pine Street, Los Alamitos, CA 90720, and Attention: Sharon Hodge.

## **IMPORTANT Please Note:**

Application must have ALL required signatures and all materials listed above in order to be considered complete.

Applications, supporting materials and fee must all be received by April 1<sup>st</sup> to be considered for membership in the following school year, there are no exceptions to this deadline.

**Submit applications and supporting materials as PDF files ONLY**, email to Sharon Hodge at [sharonh@cifss.org](mailto:sharonh@cifss.org); hard copy submissions will not be accepted.

  
\_\_\_\_\_  
Signature of Administrator of School (Superintendent/Principal)

\_\_\_\_\_  
Signature of Officer (Board/Trustee Officer)

\_\_\_\_\_  
Orange Crescent School

\_\_\_\_\_  
Name of District Board

\_\_\_\_\_  
Name of School

\_\_\_\_\_  
Name of District Board

\_\_\_\_\_  
3/27/2019

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\*\*\*\*\*

## CIF Southern Section Executive Committee Review and Approval Status

_____	Approved	Probationary	Full, Restricted	Full, Unrestricted
Date				
_____	Denied			
_____		Area Placement	_____	
Commissioner of Athletics				



## Private School Affidavit Confirmation 2018-19

(covers the period October 1, 2018 through September 30, 2019)

Thank you for submitting your Private School Affidavit online. This is your Private School Affidavit Confirmation. Please print this page, and maintain a hardcopy for a period of three years. **Do NOT mail a copy to the California Department of Education.**

Form Submitted:	10/1/2018 2:09:08 PM
Confirmation:	238015
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From Education Code Section 48222:  
This is "... a private full-time...school...  
[that]...offer[s] instruction in the several  
branches of study required to be taught  
in public schools of the state,...[that  
offers this] instruction...in English [, and  
that keeps]...attendance [records]..." \*

Yes

### School Information

1. Name of School	Orange Crescent
2. CDE-assigned 14 digit CDS code if one was previously assigned	30665226929780
3. County in which school is located	Orange
4. Public school district in which school is located	Garden Grove Unified
5. Street Address (P.O. Box is not acceptable)	1 Al-Rahman Plaza
6. City	Garden Grove, CA 92844 -
7. School Telephone Number	714-531-1451
8. Optional School Fax Number	714-531-1464
9. School E-mail Address	myoussef@orangecrescent.com
10. Optional School E-mail Address	
11. Optional School Web Site Address	www.orangecrescent.com
12. Mailing Address (only if different from #5 above)	
13. Mailing City (only if #12 has response)	-
14. Type of School	Coeducational
15. School Accommodations	Day Only
16. Does the school provide special education services?	No
17. Grade Span offered	Lowest: K Highest: 8

18. High School Diploma Offered	No
19. Classification of school	Religious (Code:ISLM)

## Prior Year School Information

20. Has this school ever filed a Private School Affidavit under a different school name?	No
21. Former name of school (if "Yes" answered to previous question)	
22. Has the public school district changed since filing last year's PSA?	No
23. Former public school district (if "Yes" answered to previous question)	

## Statistical Information

24. Range of students' ages * (Youngest may be no younger than 4 years and 9 months)	Youngest: 4 years, 10 months Oldest: 13																																		
25. Specify the enrollment counts by grade on or around the date the affidavit is filed. *  (NOTE: Do not report pre-school enrollment; pre-schools that do not offer kindergarten should not file this PSA.)	<table> <tr> <th>Grade</th><th>Number of Pupils</th></tr> <tr><td>Kindergarten</td><td>38</td></tr> <tr><td>First Grade</td><td>25</td></tr> <tr><td>Second Grade</td><td>22</td></tr> <tr><td>Third Grade</td><td>18</td></tr> <tr><td>Fourth Grade</td><td>20</td></tr> <tr><td>Fifth Grade</td><td>12</td></tr> <tr><td>Sixth Grade</td><td>21</td></tr> <tr><td>Seventh Grade</td><td>19</td></tr> <tr><td>Eighth Grade</td><td>26</td></tr> <tr><td>Ninth Grade</td><td>0</td></tr> <tr><td>Tenth Grade</td><td>0</td></tr> <tr><td>Eleventh Grade</td><td>0</td></tr> <tr><td>Twelfth Grade</td><td>0</td></tr> <tr><td>Ungraded Elementary</td><td>0</td></tr> <tr><td>Ungraded Secondary</td><td>0</td></tr> <tr><td><b>Total Enrollment</b></td><td><b>201</b></td></tr> </table>	Grade	Number of Pupils	Kindergarten	38	First Grade	25	Second Grade	22	Third Grade	18	Fourth Grade	20	Fifth Grade	12	Sixth Grade	21	Seventh Grade	19	Eighth Grade	26	Ninth Grade	0	Tenth Grade	0	Eleventh Grade	0	Twelfth Grade	0	Ungraded Elementary	0	Ungraded Secondary	0	<b>Total Enrollment</b>	<b>201</b>
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Twelfth Grade	0																																		
Ungraded Elementary	0																																		
Ungraded Secondary	0																																		
<b>Total Enrollment</b>	<b>201</b>																																		
26. Number of Twelfth Grade Graduates in 2017-2018 School Year	0																																		
27. Number of School Staff	<table> <tr> <th>Staff Type</th><th>Number of Staff</th></tr> <tr><td>Full-time Teachers</td><td>22</td></tr> <tr><td>Part-time Teachers</td><td>3</td></tr> <tr><td>Administrators</td><td>2</td></tr> <tr><td>Other Staff</td><td>3</td></tr> </table> <p>"Other Staff" includes instructional aides, therapists, secretaries, etc.</p>	Staff Type	Number of Staff	Full-time Teachers	22	Part-time Teachers	3	Administrators	2	Other Staff	3																								
Staff Type	Number of Staff																																		
Full-time Teachers	22																																		
Part-time Teachers	3																																		
Administrators	2																																		
Other Staff	3																																		

## Administrative Staff

28. Site Administrator	Mrs. Maisa Youssef
29. Site Administrator Title	Principal
30. Site Administrator E-mail Address	myoussef@orangecrescent.com
31. Director or Principal Officer Name	Mrs. Maisa Youssef
32. Director or Principal Officer Position	Principal

33. Director or Principal Officer Address	1 Al-Rahman Plaza
34. Director or Principal Officer City	Garden Grove, CA 92844 -
35. Director or Principal Officer E-mail Address	myoussef@orangecrescent.com

## School Records

The person named as Custodian of Records below maintains attendance records required by *EC* Section 48222 and the records of courses of study, names, addresses, and educational qualifications of the faculty, as required by subdivisions (f)(2) and (3) of *EC* Section 33190. Such records are true and accurate and are accessible at the place or through the person listed here.

36. Name of <b>Individual</b> who is Custodian of Records	Mrs. Leila Dakelbab
37. Address (Location of Records)	1 Al-Rahman Plaza
38. City	Garden Grove, CA 92844 -
39. E-mail Address	ldakelbab@orangecrescent.com

## Tax Status of School

40. Tax-exempt, nonprofit status under Section 501(c)(3) of the 1954 U.S. *Internal Revenue Code* - **YES**
41. Tax-exempt, nonprofit status under Section 23701d of the California *Revenue and Taxation Code* - **NO**
42. Property tax exemption under Section 214 of the California *Revenue and Taxation Code* - **NO**
43. None of the above - **NO**

## Acknowledgements and Statutory Notices

**"YES" indicates your understanding of the statement and your school's compliance.**

44. YES All Private School Affidavits are public documents viewable by the public.
45. YES The Private School Affidavit must be filed by persons, firms, associations, partnerships, or corporations offering or conducting **full-time day school** at the elementary or high school level for students between the ages of six and eighteen years of age.
46. YES Preschools should contact the Community Care Licensing Division (CCLD) of the California Department of Social Services. Contact CCLD at 916-229-4530 or contact a regional office.
47. YES The Affidavit is not a license or authorization to operate a private school.
48. YES The Private School Affidavit does not indicate approval, recognition, or endorsement by the state. Filing of this Affidavit shall not be interpreted to mean, and it shall be unlawful for any school to expressly or impliedly represent by any means whatsoever, that the State of California, the Superintendent of Public Instruction, the State Board of Education, the CDE, or any division or bureau of the Department, or any accrediting agency has made any evaluation, recognition, approval, or endorsement of the school or course unless this is an actual fact (see [EC Section 33190](#)).
49. YES Private school authorities are responsible for initiating contact with the appropriate local authorities (city and/or county) regarding compliance with ordinances governing health, safety and fire standards, business licensing, and zoning requirements applicable to private schools.
50. YES When a school ceases operation, every effort should be made to give a copy of pupils' permanent records to parents or guardians. If records cannot be given to the parents or guardians, it is recommended that the school's custodian of records **retain the records permanently** so that former pupils may obtain copies when needed for future education, employment, or other purposes.
51. YES Retain a copy of this document for a period of three years.
52. YES Filing a Private School Affidavit is not equivalent to obtaining accreditation. A Private School Affidavit does not signify that any accrediting agency has made any evaluation, recognition, approval, or endorsement of the school or courses offered by the school.
53. YES A private school shall not employ a person who has been convicted of a violent or serious felony or a person who would be prohibited from employment by a public school district pursuant to *EC* Section 44237. This school is in compliance with [EC Section 44237](#) to the extent that it applies.
54. YES The students enrolled in this private school and included in the school's enrollment total are full-time students in this school and are not enrolled in any other public or private elementary or secondary school on a full-time basis.

## Electronic Signature

By submitting this form and the electronic signature attached hereto, I declare under penalty of perjury and the laws of the State of California that I am the owner or other head of the school, and the information contained herein is true, accurate, and complete.

Name of owner or other head of school	Maisa Youssef
Title	Principal
Telephone Number	714-531-1451
Electronic Signature - Birth Month	***** Not displayed for security purposes
Electronic Signature - Birthday	***** Not displayed for security purposes
Electronic Signature - Question	What is your favorite color?
Electronic Signature - Answer	***** Not displayed for security purposes

Form Submitted:	10/1/2018 2:09:08 PM
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Confirmation message sent to [myoussef@orange crescent.com](mailto:myoussef@orange crescent.com).

Confirmation message sent to [ldakelbab@orange crescent.com](mailto:ldakelbab@orange crescent.com).

Confirmation message sent (CC) to [myoussef@orange crescent.com](mailto:myoussef@orange crescent.com).

[Return to the Private School Affidavit information page](#)

Questions: [Private Schools Office](#)

California Department of Education  
1430 N Street  
Sacramento, CA 95814

Web Policy

## MAISA YOUSSEF-OSMAN

4284 W. 5<sup>th</sup> Street  
Santa Ana, CA 92703

CELL: (818) 723-3007  
EMAIL: maisa.youssef@gmail.com

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### EDUCATION

#### **Masters of Educational Leadership in Policy Studies**, Spring 2016

- ❖ Administrative Services Credential CALIFORNIA STATE UNIVERSITY, NORTHRIDGE

#### **Clear Single Subject Credential**, December 2010

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE

- ❖ Mathematics: Algebra I, Algebra II, Geometry, Math Analysis, AP Calculus AB

#### **Masters of Public Policy**, January 2007

UNIVERSITY OF CALIFORNIA LOS ANGELES

- ❖ Concentration in Nonprofit Management

#### **Bachelors of Science in Information Systems**, June 2004

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE

- ❖ Honors in Business

### PROFESSIONAL EXPERIENCE

#### **ORANGE CRESCENT SCHOOL (PRIVATE PRESCHOOL TO 8<sup>TH</sup> GRADE)**

7/13- PRESENT

##### ***Principal / Math Teacher***

- ❖ Oversee the day-to-day operations of a school of over 350 students with three campuses: Preschool, Elementary, and Middle School
- ❖ Manage 45 staff members by doing informal and formal staff evaluations, ensuring the submission and reviewing curriculum maps and lesson plans
- ❖ Perform detailed school-wide data analysis for the purpose of identifying achievement gaps and targeting intervention
- ❖ Chair of WASC committee and responsible for submission of renewal and/or progress report every 3-6 years as required
- ❖ Teach Algebra and Geometry for 7<sup>th</sup> and 8<sup>th</sup> grade and oversee high school math placement exam
- ❖ Pioneer the adoption of Common Core State Standards through new curriculum, teacher training, and piloting new standardized tests that are better aligned with CCSS
- ❖ Develop and implement an anti-bullying program and positive discipline that includes a MFT counselor, our school counselor, teachers and students to address a major problem at our school
- ❖ Responsible for all facility/capital improvements, such as the computer and science lab
- ❖ Accountable for preparing and executing a balanced budget and identifying areas of need
- ❖ Grew school enrollment by six percent for the past two consecutive years through marketing efforts
- ❖ Oversee school fundraisers such as annual Gala, walk-a-thon, chocolate sales, sponsorships, etc.

#### **VAUGHN NEXT CENTURY LEARNING CENTER**

2/09 – 6/13

##### ***Math Teacher (9<sup>th</sup>-12<sup>th</sup> grade)***

- ❖ Taught over the years Algebra I, Algebra II, Geometry and AP Calculus AB
- ❖ Improved Algebra II California State Test (CST) scores from 3% proficient to over 30% proficient/advanced in first year of teaching
- ❖ Started the first AP course in the entire high school by implementing AP Calculus AB. Attended a one-week intensive training in AP Calculus and created a college-board approved syllabus. The school now offers more than ten AP courses since they have seen success from the first course I implemented
- ❖ Created unit plans and globally inspired projects using Understanding by Design (UbD) that are aligned with the Common Core standards

- ❖ Implemented Kagan and SIOP strategies in order to reach English Language Learners and struggling students. Strategies include think-pair-share, Cornell style notes, word walls, and thinking maps
- ❖ Initiated annual Math Parent Night, a forum to teach parents how to help their children with math
- ❖ Implemented a “flipped-classroom” model where students watch teacher-created lessons online at home and complete homework in class the following day.
- ❖ Chaired the Partnership Committee, which was responsible for parent involvement, parent forums, and fundraisers for the entire school (Pre-K thru 12<sup>th</sup> grade)
- ❖ Sat on the Vaughn School Board, which implements the school’s charter, mission, and vision. Responsible for renewing the charter and school WASC accreditation

**VOLUNTEER CENTER OF LOS ANGELES (VCLA), PANORAMA CITY**

07/04 – 08/07

***Retired & Senior Volunteer Program (RSVP) Director***

07/06 – 08/07

- ❖ Managed a Senior Corps Federal Grant of over \$300,000
- ❖ Supervised three staff members and five volunteers
- ❖ Developed a comprehensive recruitment plan to grow the program which resulted in the addition of 500 new volunteers
- ❖ Matched over 1,000 senior volunteers based on skills and interests with volunteer opportunities at about 120 nonprofit organizations
- ❖ Directed volunteer recruitment, training, fundraising and budgeting
- ❖ Planned the largest volunteer recognition event in the history of RSVP-VCLA
- ❖ Prepared quarterly and annual reports using volunteer management database

***Marketing Director***

07/04 – 06/06

- ❖ Developed a marketing strategy and implementation plan for the entire organization
- ❖ Created marketing material for the organization and its various programs - brochures, flyers, PowerPoint presentations, etc.
- ❖ Served as the main spokesperson of VCLA, presenting to various organizations and groups
- ❖ Assisted with fund development such as grant writing and membership plan
- ❖ Coordinated internal newsletter and all special events throughout the year
- ❖ Obtained over half a million dollars worth of free advertisements for the company including billboards, bus shelters, and magazine ads within the first six months of employment

**THE CENTER FOR MANAGEMENT & ORGANIZATION DEVELOPMENT, CSUN**

11/02 – 01/04

***Information Technology Specialist/ Project Assistant***

- ❖ Managed Assignment Tracking System (ATS) website and a 360-degree online evaluation system for L.A. County Training Program
- ❖ Maintained Online Performance Management System database and supported remote users
- ❖ Assisted in the coordination of a Social Sector Conference on Capacity Building for 150 participants
- ❖ Conducted extensive research using both online search engines and library databases

**COMPUTER SKILLS**

- ❖ Highly proficient in Microsoft Office (Word, Excel, Access, Publisher) and Student Information System (SIS) databases

**COMMUNITY WORK**

**ISLAMIC CENTER OF SOUTHERN CALIFORNIA (ICSC)**

***Youth Group Coordinator (Paid Position)***

10/04 – 08/07

- ❖ Organized weekly Sunday Educational Program with youth and guest speakers
- ❖ Planned social and volunteer activities such as monthly homeless feedings, annual Ski Trip, and Spiritual Retreat for over 100 participants

Ahmad Almutawa  
3375 Fuchsia Street Costa Mesa, CA 92626  
T: 562.221.4914  
E: amutawa@orange crescent.com

Jobs:

Athletic Director – Orange Crescent School March 2019 - Now

Physical Education Teacher – Orange Crescent School August 2017 - Now

Experience Discipline Director - Orange Crescent School. August 2016 - Now

Islamic Studies Teacher – Orange Crescent School August 2011 - Now

Leadership Teacher – Orange Crescent School August 2011 - Now

Director – Camp99 of Orange Crescent School December 2011 - Now

Club School Referee (Grade 8) - December 2011 - Now  
Orange County Soccer Referee Association

High School Soccer Referee - November 2018 - Now  
Orange County Soccer Officials Association

Education:

Bachelor of Science in Computer Engineering & Computer Science  
California State University, Long Beach May 2006

Orange Coast College December 2016  
Leadership Certificate  
Management Institute Certificate



## **Coaching Personnel**

Aisha Aslam

Physical Education Teacher since 2014

Middle School Girls Basketball Coach since 2017

Ahmad Almutawa

Physical Education Teacher since 2017

Middle School Boys Basketball Coach since 2017


Middle School Soccer Coach since 2017



# Orange Crescent School 9th Grade Program



2019-2020



# Agenda

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- About OCS
- What makes OCS unique?
- Middle School Experience
- 9th Grade Courses
- Trainings
- Sports Program

# OCS Tradition & Vision

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Our mission at OCS is academic and moral excellence in an Islamic environment.

We pursue our mission, while reflecting the needs of our community by making the school:

- affordable
- diverse
- accessible
- community private school



# OCS Highlights

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- ★ Computer Lab
- ★ Science Lab
- ★ Home Economics Lab
- ★ Turf Field / Basketball Courts
- ★ Accelerated Reader for K-8
- ★ Common Core Math & ELA
- ★ OCS hosts Muslim Interschool Spelling Bee
- ★ OCS offers the PSAT to 8th grade



# What makes OCS unique?

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- ★ Community Private School
- ★ Alumni are welcomed and feel a part of a family
- ★ Students feel this is their second home
- ★ Community Center & Masjid - ISOC / Dr. Siddiqi
- ★ Safe and nurturing environment
- ★ Lifelong relationships



# Student Leadership Opportunities

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- Annual Walkathon
- Interfaith tours and lectures: Islam Presentation to Saint Justin Martyr School
- Student Plan and Run Events: The WinterFest
- Rohingya Muslim, Turkish General Counsel
- School Walkout to say enough to gun violence with guest speaker attorney Omar Siddiqi
- Student-run Qiyams: Islamic New Year Qiyam
- President Day Soccer & Basketball tournament with different schools



# Middle School Experience

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- Morning Announcements/Assemblies/Pep Rallies
- Jumuah Report
- Yearbook
- Student Leadership Day
- Camp 99 / Spring Retreat
- Muslim Day at the Capitol
- College Tours





# What's New for 2019-2020

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- 9th grade
- AVID Elementary & Secondary
  - Organization
  - Study skills
  - Communication
  - Self-advocacy
  - College Awareness & Preparedness
  - Middle School AVID Elective Tutorial

# Objective

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To create a high quality 9th grade program experience that includes academic rigor that prepares students for college, as well as guiding students to strengthen their American-Muslim identity

# Course Offerings - 9th Grade

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9th grade course offerings:

- English 9 (Pre-AP framework)
- Algebra and Geometry (Pre-AP framework)
- Biology (Pre-AP framework)
- Geography/World History (Pre-AP framework)
- PE/Elective
- Quran, Islamic Studies & Arabic

# Future Course Offerings - 10th Grade

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10th grade course offerings:

- English 10
- Geometry and Algebra II
- Chemistry
- World History
- PE/Elective
- Quran, Islamic Studies & Arabic

# Guidance Counselor

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Guidance counselors promote student success and respond to identified student needs by implementing a comprehensive school counseling program that addresses academic, career, and personal/social development for all students

- PSAT 8th Grade - April 2019
- 8th Grade Academic Counseling for 9th grade - May 2019
- PSAT 9th Grade - January 2020

# 9th Grade Advisement

- Students will also be taking Quran & Islamic Studies classes
- Students will have the chance to suggest elective courses that interest them
- The guidance counselor will work with local community colleges to facilitate our students' enrollment



## Orange Crescent School UC/CSU A-G Requirements

4-Year Plan UC/CSU A-G Requirements	OCS 9th Grade Course Selection
<b>A. History/ Social Science 2 YEARS</b> <input type="checkbox"/> 1 year World History, Geography, or Cultures <input type="checkbox"/> 1 year of U.S. History or ½ year U.S. History and ½ year American Government	<input type="checkbox"/> Geography
<b>B. English 4 YEARS</b> <input type="checkbox"/> 9th English <input type="checkbox"/> 10th English <input type="checkbox"/> 11th English <input type="checkbox"/> 12th English	<input type="checkbox"/> 9th English
<b>C. Mathematics 3 YEARS, 4 RECOMMENDED</b> <input type="checkbox"/> Algebra I or Integrated Math I <input type="checkbox"/> Geometry or Integrated Math II <input type="checkbox"/> Algebra II, Algebra II/Trig, or Integrated Math III	<input type="checkbox"/> Algebra I <input type="checkbox"/> Geometry
<b>D. Laboratory Science 2 YEARS, 3 RECOMMENDED</b> <input type="checkbox"/> 1 year of Biology, Chemistry, or Physics <input type="checkbox"/> 1 year of other science	<input type="checkbox"/> Biology
<b>E. Foreign Language 2 YEARS, 3 RECOMMENDED</b> <input type="checkbox"/> Language I <input type="checkbox"/> Language II	<input type="checkbox"/> Arabic
<b>F. Visual and Performing Arts 1 YEAR</b> <input type="checkbox"/> Arts of your choice	<input type="checkbox"/> Dual Enrollment with Community College _____
<b>G. College Prep (AP) Elective 2 SEMESTERS</b> <input type="checkbox"/> Elective of your choice	<input type="checkbox"/> Will be satisfied in 11th & 12th grade
	<b>Religious Studies</b> <input type="checkbox"/> Quran <input type="checkbox"/> Islamic Studies
	<input type="checkbox"/> Physical Education
	<b>Exams</b> <input type="checkbox"/> PSAT 9

# Trainings

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We have attended 2 trainings (3rd training scheduled at the end of the month iA):

## 1.) **AVID (Advancement Via Individual Determination)**

- Tustin High School - 2/5/19
- Oaks Middle School (Ontario) - 2/13/19
- *Olive Elementary School - 3/20/19*

## 2.) **College Board - Western Regional Conference - 2/20/19 to 2/22/19**

## 3.) **Consultant - Safaa Zarzour**

# AVID - Advancement Via Individual Determination

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Regardless of their life circumstances, AVID students overcome obstacles and achieve success. They graduate and attend college at higher rates, but more importantly, they can think critically, collaborate, and set high expectations to confidently conquer the challenges that await them. In 47 states across the U.S., K–16 educators are driving student success through engaging, rigorous, and student-centered learning environments.

## **AVID Elementary**

By teaching and reinforcing academic behaviors and higher-level thinking at a young age, AVID Elementary teachers create a ripple effect in later grades. Elementary students develop the academic habits they will need to be successful in middle school, high school, and college, in an age-appropriate and challenging way. Children learn about organization, study skills, communication, and self-advocacy. AVID Elementary students take structured notes and answer and ask high-level questions that go beyond routine answers.



# AVID - Secondary

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AVID Secondary equips teachers and schools with what they need to help these students succeed on a path to college and career success.

To address this need, AVID has developed the AVID Elective course. For one period a day, students receive the additional academic, social, and emotional support that will help them succeed in their school's most rigorous courses. Districts have the flexibility to decide how many AVID Elective classes to start and which grade levels will implement AVID first. Additionally, in middle school, the language and literacy needs of long-term English language learners can be addressed through the [AVID Excel elective class](#).

# AVID - Teacher Summer Institute

## AVID Summer Institute

High-quality professional learning conducted for AVID school and district educators over a three-day period.

## WICOR Strategy

- Writing
- Inquiry
- Collaboration
- Organization
- Reading

## What Is WICOR?

- **WICOR** is a collection of teaching and learning strategies to guide students in comprehending concepts and articulating ideas at increasingly complex levels. Writing, Inquiry, Collaboration, Organization and Reading.



- **WICOR** strategies support student learning in any classroom on campus.

# College Board

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College Board provides “SpringBoard Curriculum” for Regular, PreAP & AP Courses that are already A-G approved and allow for a school to bypass one round of the auditing process



# 8th Grade PSAT Results - 2018

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- A total of 57,931 8th graders took this exam in the nation
- The average national score was 843
- Orange Crescent School average was 952
- 83% of OCS students passed both benchmarks when only 43% of the nation's 8th graders who took the exam passed both.

Students reaching their grade-level benchmarks means they are likely on track to be ready for select first-year, credit-bearing college courses. The PSAT is an indicator as to how well students will score on the real SAT exam.

# Sports Program - CIF Southern

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California Interscholastic Federation Southern

<https://cifss.org/>

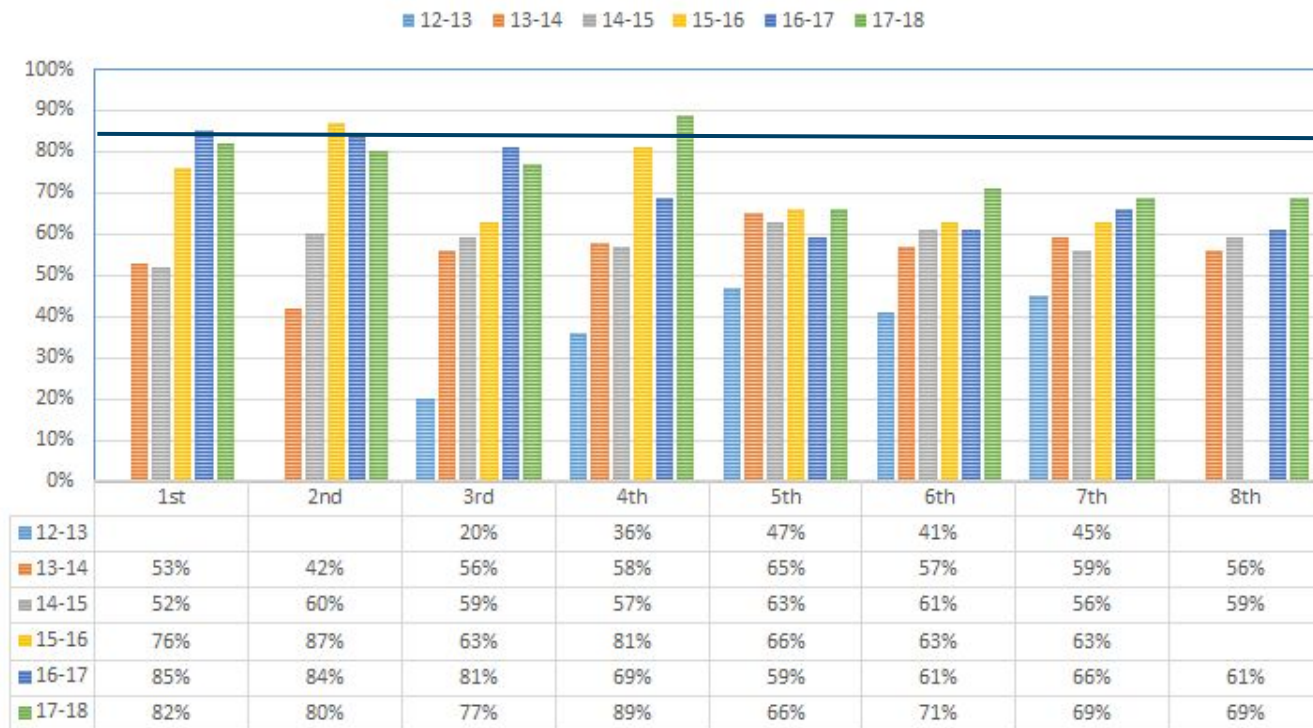


- Basketball
- Soccer
- Track & Field

\*Sport offerings based on student interest

# Current OCS Academics - Reading

## STAR READING SCORES 2012-2018 BY GRADE



# Current OCS Academics - Math

STAR MATH SCORES 2014-2018 BY GRADE





## New Member School Evaluation Form

School Name Tree Academy (Academy for the Creative Arts, New Technology and Social Justice)

Principal Darryl Sollerh Yrs. as Principal 2 ½ years CIF/Athletic Background? Y ☒ N

Athletic Director Gene Kim Yrs. as A.D. 1 year CIF/Athletic Background? ☒ Y N

Date of Contact April 23, 2019 Notes

Visit/Phone (424) 204-5165

Visit/Phone \_\_\_\_\_

Enrollment	Current	Next Year	Target
Grade 9	23	15	30
Grade 10	10	24	30
Grade 11	3	12	30
Grade 12	0	4	30

**Sports Fielded:** Badminton, Baseball, Basketball, Cheer, Cross Country, Field Hockey, Football, Golf, Gymnastics, Lacrosse, Soccer, Softball, Swimming/Diving, Tennis, Track and Field, Volleyball, Water Polo, Wrestling

Boys Varsity	Boys Junior Varsity	Girls Varsity	Girls Junior Varsity
Cross Country		Cross Country	
Basketball		Volleyball	
Track & Field		Basketball	
		Track & Field	

Current Athletic Competition: Mainly intramural sports

Facilities: Pan Pacific Park

Commitment to abide by:

1. Mission of CIF
2. Sportsmanship/Ethics
3. Season of Sport Calendar
4. Eligibility Rules
5. Play limited to CIF member schools only
6. Willingness to pay CIF Southern Section sport fees and State CIF legal liability fees.
7. Area Placement and league membership
8. Gender equity

Comments: Tree Academy has a solid foundation and good leadership. I recommend probationary status for the 2019-20 school year.

Membership Recommendation: ☐ Full Membership ☒ Probationary Membership ☐ Do not Recommend Membership

Terrence Barnum

Executive Committee Member - Area Representative (Please sign and print name)





## CIF Southern Section Application for Membership 2019-20 School Year

**ALL INFORMATION MUST BE TYPED**

Name of School TREE Academy  
Street Address 8628 Holloway Drive  
City and Zip Code West Hollywood, CA 90069  
School Telephone 424-204-5165 Athletic Telephone 424-204-5165 Fax none  
School Website treeacademy.org

Type of School (Check where applicable)

☒ Grades 9-12 ☒ Grades 10-12 Public ☒ Private ☒ Coed All Boys All Girls

Number of Students per Grade (Current Year) 9<sup>th</sup> 23 10<sup>th</sup> 10 11<sup>th</sup> 3 12<sup>th</sup> \_\_\_\_\_

Total Number of Current Year Students 84

Anticipated Future Enrollment 3 Years Hence 200 5 Years Hence 200

New Public High Schools under Construction – Planned Opening Date \_\_\_\_\_

Charter Schools Only – Chartering District/Institution \_\_\_\_\_

### **Athletic Program Goals and Objectives**

Our goal is to provide the student-athletes at TREE Academy with an athletic program that will enhance their educational experience and develop their athletic potential through practice, training, and competition.

### **Athletic Administration**

Name of Principal Darryl Sollerh Principal's email darryl.sollerh@treeacademy.org  
Name of Athletic Director Gene Kim Athletic Director's email gene.kim@treeacademy.org

### **Accreditation**

Western Association of Schools and Colleges-533 Airport Boulevard, Suite 200  
Burlingame, CA 94010-2009

Name and Address of Accrediting Organization \_\_\_\_\_

## Facilities

### **Sport**

### **Practice Facility**

### **Game Site and Location**

Cross Country	Pan Pacific Park	Pan Pacific Park
Basketball	Tree Academy/Pan Pacific Park	Santa Monica Boys & Girls Club
Track	TBD	TBD
Volleyball	Tree Academy	TBD

## Initial Participation Levels

Below is a listing of sports offered for both boys and girls within the CIF Southern Section. Please indicate what level your school will be competing, i.e. varsity (V), junior varsity (JV), freshman and sophomore (F-S).

Season	Sport	Boys	Girls	Season	Sport	Boys	Girls
<b>Fall</b>	Cross Country	JV		<b>Winter</b>	Basketball	V, JV, F-S	JV
	Field Hockey				Soccer		
	Football				Traditional Competitive Cheer		
	Golf				Water Polo		
	Tennis				Wrestling		
	Traditional Competitive Cheer						
	Volleyball		jv				
	Water Polo						
<b>Spring</b>	Badminton						
	Baseball						
	Competitive Sport Cheer						
	Golf						
	Gymnastics						
	Lacrosse						
	Softball						
	Swimming/Diving						
	Tennis						
	Track/Field	JV	JV				
	Traditional Competitive Cheer						
	Volleyball						

## Coaching Personnel

Submit a list of all coaches' names and qualifications (professional training and experience).

## Conditions of Membership

1. School understands that full knowledge and implementation of Blue Book rules is the school's responsibility and that violation of rules may result in a team and/or school's disqualification from competition and/or loss of membership.
2. It is to be understood that schools with limited enrollments and programs will be integrated into existing league structure only as programs, compatibility and geography permit.
3. Able to meet the requirement of fielding at least one sport per season (Fall, Winter, Spring) and there must be provisions for equal participation by males and females, if a coed school.
4. Application must be approved by the CIF Southern Section Executive Committee. Upon approval, your school will be billed annual membership dues of \$50 per sport fielded. These dues must be received by the Southern Section office by October 1 of each year.

## Application Packet Checklist

**APPLICATION PACKET & FEE SUBMISSION DEADLINE: APRIL 1**


1. Complete and signed CIF Membership Application
2. Previous October State of California Department of Education affidavit form (CBED's)
3. Vitae of Principal **AND** Athletic Director(s)
4. Coaching staff names and qualifications
5. Promotional materials of the schools, including its mission and curriculum, and graduation requirements
6. Application fee of \$100, made payable to *CIF Southern Section* and mailed to CIF Southern Section 10932 Pine Street, Los Alamitos, CA 90720, and Attention: Sharon Hodge.

## **IMPORTANT Please Note:**

Application must have ALL required signatures and all materials listed above in order to be considered complete.

Applications, supporting materials and fee must all be received by April 1<sup>st</sup> to be considered for membership in the following school year, there are no exceptions to this deadline.

**Submit applications and supporting materials as PDF files ONLY**, email to Sharon Hodge at [sharonh@cifss.org](mailto:sharonh@cifss.org); hard copy submissions will not be accepted.

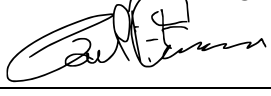
  
\_\_\_\_\_  
Signature of Administrator of School (Superintendent/Principal)

TREE Academy

\_\_\_\_\_  
Name of School

March 1, 2019

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Signature of Officer (Board/Trustee Officer)

\_\_\_\_\_  
Name of District Board

March 1, 2019

\_\_\_\_\_  
Date

\*\*\*\*\*

## CIF Southern Section Executive Committee Review and Approval Status

_____	Approved	Probationary	Full, Restricted	Full, Unrestricted
Date				
_____	Denied			
Commissioner of Athletics			Area Placement	_____



Home » Specialized Programs » Private Schools » Requirements » Private School Affidavit » Affidavit Confirmation Form

## Annual Filing

### Private School Affidavit Form 2017-18

Thank you for submitting your Private School Affidavit online. This is your Private School Affidavit Certification. Please print this page, and maintain a hardcopy for a period of three years. **Do NOT mail a copy to the California Department of Education.**

Form Submitted:	10/9/2017 1:40:33 PM
Confirmation:	222191
Page Generated:	4/23/2018 11:06:54 AM

From Education Code Section 48222: This is "... a private full-time...school... [that]...offer[s] instruction in the several branches of study required to be taught in public schools of the state,...[that offers this] instruction...in English [, and that keeps]...attendance [records]..." \*

Yes

### School Information

1. Name of School	TREE Academy aka Academy of the Creative Arts New Technology and Social Justice
2. CDE-assigned 14 digit CDS code if one was previously assigned	19647336151294
3. County in which school is located	Los Angeles
4. Public school district in which school is located	Los Angeles County Office of Education
5. Street Address (P.O. Box is not acceptable)	5555 West Olympic Boulevard
6. City	Los Angeles, CA 90036 -
7. School Telephone Number	424-204-5165
8. Optional School Fax Number	--
9. School E-mail Address	treeacademy@treeacademy.org
10. Optional School E-mail Address	
11. Optional School Web Site Address	
12. Mailing Address (only if different from #5 above)	
13. Mailing City (only if #12 has response)	-
14. Type of School	Coeducational
15. School Accommodations	Day Only
16. Does the school provide special education services?	No
17. Grade Span offered	Lowest: 6 Highest: 10
18. High School Diploma Offered	No
19. Classification of school	Non-Religious

## Prior Year School Information

20. Has this school ever filed a Private School Affidavit under a different school name?	No
21. Former name of school (if "Yes" answered to previous question)	
22. Has the public school district changed since filing last year's PSA?	No
23. Former public school district (if "Yes" answered to previous question)	

## Statistical Information

24. Range of students' ages * (Youngest may be no younger than 4 years and 9 months)	Youngest: 11 years, 0 months Oldest: 16																																		
25. Specify the enrollment counts by grade on or around the date the affidavit is filed. *  (NOTE: Do not report pre-school enrollment; pre-schools that do not offer kindergarten should not file this PSA.)	<table> <thead> <tr> <th>Grade</th><th>Number of Pupils</th></tr> </thead> <tbody> <tr><td>Kindergarten</td><td>0</td></tr> <tr><td>First Grade</td><td>0</td></tr> <tr><td>Second Grade</td><td>0</td></tr> <tr><td>Third Grade</td><td>0</td></tr> <tr><td>Fourth Grade</td><td>0</td></tr> <tr><td>Fifth Grade</td><td>0</td></tr> <tr><td>Sixth Grade</td><td>18</td></tr> <tr><td>Seventh Grade</td><td>12</td></tr> <tr><td>Eighth Grade</td><td>19</td></tr> <tr><td>Ninth Grade</td><td>8</td></tr> <tr><td>Tenth Grade</td><td>2</td></tr> <tr><td>Eleventh Grade</td><td>0</td></tr> <tr><td>Twelfth Grade</td><td>0</td></tr> <tr><td>Ungraded Elementary</td><td>0</td></tr> <tr><td>Ungraded Secondary</td><td>0</td></tr> <tr><td><b>Total Enrollment</b></td><td><b>59</b></td></tr> </tbody> </table>	Grade	Number of Pupils	Kindergarten	0	First Grade	0	Second Grade	0	Third Grade	0	Fourth Grade	0	Fifth Grade	0	Sixth Grade	18	Seventh Grade	12	Eighth Grade	19	Ninth Grade	8	Tenth Grade	2	Eleventh Grade	0	Twelfth Grade	0	Ungraded Elementary	0	Ungraded Secondary	0	<b>Total Enrollment</b>	<b>59</b>
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<b>Total Enrollment</b>	<b>59</b>																																		
26. Number of Twelfth Grade Graduates in 2016-2017 School Year	0																																		
27. Number of School Staff	<table> <thead> <tr> <th>Staff Type</th><th>Number of Staff</th></tr> </thead> <tbody> <tr><td>Full-time Teachers</td><td>12</td></tr> <tr><td>Part-time Teachers</td><td>19</td></tr> <tr><td>Administrators</td><td>5</td></tr> <tr><td>Other Staff</td><td>1</td></tr> </tbody> </table> <p>"Other Staff" includes instructional aides, therapists, secretaries, etc.</p>	Staff Type	Number of Staff	Full-time Teachers	12	Part-time Teachers	19	Administrators	5	Other Staff	1																								
Staff Type	Number of Staff																																		
Full-time Teachers	12																																		
Part-time Teachers	19																																		
Administrators	5																																		
Other Staff	1																																		

## Administrative Staff

28. Site Administrator	Mr. Darryl Sollerh
29. Site Administrator Title	Director
30. Site Administrator E-mail Address	Darryl.sollerh@treeacademy.org
31. Director or Principal Officer Name	Mr. Darryl Sollerh
32. Director or Principal Officer Position	Director
33. Director or Principal Officer Address	5555 West Olympic Blvd
34. Director or Principal Officer City	Los Angeles, CA 90036 - 4716
35. Director or Principal Officer E-mail Address	Darryl.sollerh@treeacademy.org

## School Records

The person named as Custodian of Records below maintains attendance records required by *EC* Section 48222 and the records of courses of study, names, addresses, and educational qualifications of the faculty, as required by subdivisions (f)(2) and (3) of *EC* Section 33190. Such records are true and accurate and are accessible at the place or through the person listed here.

36. Name of <b>Individual</b> who is Custodian of Records	Ms. Mary Sebuya
37. Address (Location of Records)	5555 West Olympic Blvd
38. City	Los Angeles, CA 90036 - 4716
39. E-mail Address	mary.sebuya@treeacademy.org

## Tax Status of School

40. Tax-exempt, nonprofit status under Section 501(c)(3) of the 1954 U.S. *Internal Revenue Code* - **YES**
41. Tax-exempt, nonprofit status under Section 23701d of the California *Revenue and Taxation Code* - **NO**
42. Property tax exemption under Section 214 of the California *Revenue and Taxation Code* - **NO**
43. None of the above - **NO**

## Acknowledgements and Statutory Notices

"YES" indicates your understanding of the statement and your school's compliance.

44. YES All Private School Affidavits are public documents viewable by the public.
45. YES The Private School Affidavit must be filed by persons, firms, associations, partnerships, or corporations offering or conducting **full-time day school** at the elementary or high school level for students between the ages of six and eighteen years of age.
46. YES Preschools should contact the Community Care Licensing Division (CCLD) of the California Department of Social Services. Contact CCLD at 916-229-4530 or contact a regional office.
47. YES The Affidavit is not a license or authorization to operate a private school.
48. YES The Private School Affidavit does not indicate approval, recognition, or endorsement by the state. Filing of this Affidavit shall not be interpreted to mean, and it shall be unlawful for any school to expressly or impliedly represent by any means whatsoever, that the State of California, the Superintendent of Public Instruction, the State Board of Education, the CDE, or any division or bureau of the Department, or any accrediting agency has made any evaluation, recognition, approval, or endorsement of the school or course unless this is an actual fact (see [EC Section 33190](#)).
49. YES Private school authorities are responsible for initiating contact with the appropriate local authorities (city and/or county) regarding compliance with ordinances governing health, safety and fire standards, business licensing, and zoning requirements applicable to private schools.
50. YES When a school ceases operation, every effort should be made to give a copy of pupils' permanent records to parents or guardians. If records cannot be given to the parents or guardians, it is recommended that the school's custodian of records **retain the records permanently** so that former pupils may obtain copies when needed for future education, employment, or other purposes.
51. YES Retain a copy of this document for a period of three years.
52. YES Filing a Private School Affidavit is not equivalent to obtaining accreditation. A Private School Affidavit does not signify that any accrediting agency has made any evaluation, recognition, approval, or endorsement of the school or courses offered by the school.
53. YES A private school shall not employ a person who has been convicted of a violent or serious felony or a person who would be prohibited from employment by a public school district pursuant to *EC* Section 44237. This school is in compliance with [EC Section 44237](#) to the extent that it applies.
54. YES The students enrolled in this private school and included in the school's enrollment total are full-time students in this school and are not enrolled in any other public or private elementary or secondary school on a full-time basis.

## Electronic Signature

By submitting this form and the electronic signature attached hereto, I declare under penalty of perjury and the laws of the State of California that I am the owner or other head of the school, and the information contained herein is true, accurate, and complete.

Name of owner or other head of school	Darryl Sollerh
Title	Director
Telephone Number	424-204-5165
Electronic Signature - Birth Month	***** Not displayed for security purposes
Electronic Signature - Birthday	***** Not displayed for security purposes
Electronic Signature - Question	What is your favorite sport?
Electronic Signature - Answer	***** Not displayed for security purposes

Form Submitted:	10/9/2017 1:40:33 PM
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California Department of Education  
1430 N Street  
Sacramento, CA 95814

[Contact Us](#) | [FAQ](#) | [Web Policy](#)

## Darryl Sollerh

After graduating Cum Laude from CSUN and UCLA, **Darryl Sollerh** taught both English Literature and Ethics at Crossroads School in Santa Monica. An award winning teacher, Sollerh went on to co-create with Cummins an on-campus, individualized program to support student development and achievement.

Based on his over 25 years of experience in education working with students and families from every background and community in Los Angeles, Sollerh set out to create a new kind of school and model to meet the ever growing demand for an individually focused, creative and customizable education for today's students. The result is TREE Academy.

Along with co-founding and serving as Director of School of TREE Academy, Sollerh is a regular contributor to the Huffington Post. He has won numerous awards for his fiction writing, including *Shadow Game*, and also co-authored two, well-received parenting guides, *Stop Yelling, Start Listening -- Understanding Your Middle School Child*, and *How to be the Loving, Wise Parent you want to be...Even with your Teenager!* He currently lives in Los Angeles with his wife and son.



# Gene Kim

317 Porter Street Glendale, CA 91205 312.543.3331 [genekim23@yahoo.com](mailto:genekim23@yahoo.com) [gene.kim@treeacademy.org](mailto:gene.kim@treeacademy.org)

## EXPERIENCE

j

**Athletic Director/Head Basketball Coach, TREE Academy, Los Angeles, CA 2018-**

Oversee the athletic programs at a private, non-profit school, as well as coach the basketball team

**Actor/Model/Host, Los Angeles, CA**

**1998-**

Have represented some of the biggest companies in the world-BMW, Samsung, Hanwha, LG, HSBC, Amex

Have been represented by many of the best agencies in the world-Innovative Artists, LA Models, Ford, IMG

**Assistant General Manager, Committed Inc., Los Angeles, CA**

**2012-2017**

Worked closely with the general manager as well as with the rest of the 60 person staff

**Radio/Website Host, Sports Bar Fights, Los Angeles, CA**

**2006-2007**

Host for a show that attempted to answer the questions we all fight about in bars

**General Manager, Cafe Absinthe, Chicago, IL**

**1994-1998**

In charge of a 50 person staff, raised net profits each of my four years

## EDUCATION

**National Academy of Sports Medicine**

**2018**

Certified Personal Trainer

**Connecticut School of Broadcasting**

**2006**

Top graduate in my class

**Mississippi State, Mississippi, MS**

**1995-1997**

Broadcast Meteorology Program

**Auburn University, Auburn, AL**

**1983-1987**

BS Economics (High Honors)

Anson Award-top graduate in the School of Economics 1987

## ATTRIBUTES

Work ethic, punctuality, disposition, organization, adaptability, sense of humor, problem solving

*\*References upon request*

## **Coaches**

### **Coach Name:**

Leslie Johnson

### **Qualification:**

- High School Basketball (4 year - Centennial High)
- 4 year travel ball
- 1 year - College

### **Professional Training:**

- Referee Training - basketball, volleyball, & soccer (park district)
- Coaching in the following sports: ***basketball, volleyball, soccer***
- Chicago Park District (Chicago, IL)
- 2 hr - Saturday Sessions (*per season*)
- Online Certification (Concussion Training)

### **Experience:**

- 1 yr. Coaching high school (spring training season) Corona, CA
- 2 years Basketball (boys) Chicago Park District
- 1 Years - Girls Volleyball - Chicago Park District
- 2 year - Girls soccer - Chicago Park District

### **Coach Name:**

Gene Kim

### **Qualification:**

- 4 years-College Lacrosse-Auburn University
- 4 years-High school football-South Carolina State All-stars
- 4 years-High school basketball-Defensive POY
- 4 years-High school track and field-All-conference, All Lower State
- 10 years total football experience
- 10 years total basketball experience
- 6 years total track and field experience
- 4 years total baseball experience
- 4 years total lacrosse experience

### **Professional Training:**

- NASM Certified Personal Trainer
- USA Basketball Gold Coach Licensed
- Referee/Official training-football, basketball
- Red Cross certified CPR training

### **Experience:**

- 2 years-Atlanta Lacrosse Club
- 2 years-Adult Basketball Atlanta
- 3 years-Adult Basketball Chicago
- 1 year-Tree Academy Basketball

**Coach Name:**

Scott Howe

**Qualification:**

- Spartan Educational Instructor

**Professional Training:**

- Spartan Training
- Coaching in the following sports: *SrLA Students Run Los Angeles*
- Online Certification (Concussion Training)
- Personal trainer
- 

**Experience.**

- 3 yr. Coaching middle/high school Spartan Training
- 4 yr SRLA Trainer
- Multiple obstacle race competitions

**Coach Name:**

Kayvonn Jackson

**Qualifications**

- High school basketball 4yrs
- 10+yrs aau/travel ball
- 2 yrs college (Sacramento state , escarpments city college)

**Training**

- 10+yrs personal training (basketball, speed,conditioning,strength
- 2yrs coaching crossroads spring league
- 10+ coaching aau (uball elite sports rbc)
- 2yrs coaching track and field, basketball at new roads (middle school)
- 2yrs coaching 4th 5th grade basketball at new roads
- 1yr coaching basketball an flag football at St Martin of the tours
- 10+yrs coaching basketball
- 2yrs+ coaching at Lakers youth foundation clinics
- 10+ yrs coaching basketball at camp harmony sleep away camp
- 5+yrs coaching basketball at baron davis rising starts basketball camp
- 2+yrs coaching basketball at Vladimir radmanovic (Lakers camp)
-

# OUR MISSION



**TREE Academy is a new, innovative non-profit school with a customized learning approach for 6th through 12th grade students. We provide both small class and individualized college-preparatory instruction for every academic class, every week -- meaning five tutorials a week for every student. TREE Academy is designed for high achievers as well as for students feeling disillusioned, for those with burning passions and students with alternative learning modes -- all looking for a student-centered, interdisciplinary approach to the Arts, Sciences and New Technologies. We are a unique, diverse community dedicated to joyful learning, self-discovery and Social Justice.**



## SCHOOL CURRICULUM

### Language Arts

#### *Reading:*

Students develop increasing comprehension skills relating to inference, sequencing, prediction, and character motivation as they explore various genres. Literature is integrated with social studies and history, taking on a humanities approach.

#### *Oral Language:*

Speaking skills are taught informally in class sharing and discussions. Formal instruction is taught via the use of oral book reports, project presentations, and speeches.

#### *Writing/Grammar:*

Students write memoirs, essays, have literature circles and reading buddies. Writing and grammar is emphasized across the curriculum. Their creative skills are honed by exposure to and practice with short stories, poetry, letters and journals.

### Social Studies

This area of curriculum revolves around expanding social concepts as the grade level increases. Students study self, family, community, city, country and world. Social studies lends itself to integration with other curricular areas such as music, art, and language. Students are taught to question and inquire about concepts that tie into the TREE Academy social justice values, such as fairness, equality, tolerance, generosity, compassion, human rights, and sustainability. In addition, many field trips throughout the year enhance the students' experiences.

### Science

Our Science program is a hands-on, integrated, inquiry-based science curriculum. Students will study sciences pertaining to life, earth, physical and systems design. They will also have ready access to the Leap Lab and its resources to pursue any interest that has a thread to scientific knowledge, research, or inquiry.

### Mathematics

We have an activity-based math program that requires students to think creatively about problem-solving while becoming fluent with mathematical skills. This is a unique program

in that students not only demonstrate strategies, but also articulate their strategies in written and verbal forms. Many activities involve engaging games that reinforce students' understanding of important mathematical c

## Spanish

Our Spanish curriculum is a full immersion program based on listening, speaking, reading and writing skills. Tutoring will involve conversational and grammar skill development. As classes progress, they incorporate sentences and verb conjugations into their speaking skills.

## Art

Art instruction is taught utilizing methods of experience, observation, and evaluation by children. The curriculum is based on artistic perception, creative expression, historical/cultural context, and aesthetic valuing. Students will work in a variety of mediums and mixed mediums to create artistic works.

## Physical Education

With an array of games on campus, dance, movement, and yoga programs, we will develop stamina, coordination, and body awareness. The activities will stress gross motor skills, hand-eye coordination and general fitness. Leadership, sportsmanship, cooperation, empathy and positive self-image are encouraged.

## Life Skills

Life Skills is a cornerstone course at TREE, providing our students dedicated time to listen, discuss, share, reflect, and express their beliefs and thoughts. They can ask questions of themselves and others, and learn by sharing their stories and listening to the stories of others. Students can contemplate their identity and self-image, their values, who they are in relationship with friends, family, the larger community and as part of the ecological world.

Life Skills classes include discussions, games and Council techniques. Council is an ancient form of communication where participants sit in a circle with a talking piece and follow four intentions, including listening and speaking from the heart. This formal yet flexible structure provides a safe, supportive setting in which everyone can be heard. Ritual is a key element.

Reinforcing TREE's philosophy, Life Skills classes weave in issues related to social justice, environmental stewardship and diversity by introducing current and historic events/themes as opportunities for personal action. Students are encouraged to be reflective and grow the skills of mindful awareness of self and others. Themes are grade specific and often include topics like life choices, values, family, friendship, emotions, personal well-being and the ethical and spiritual aspects of life. At heart, Life Skills provides students an opportunity to grow in self-awareness and emotional intelligence.

Students are expected to come to class prepared to participate, and be open to new ideas and methods with which they may not be familiar. Students discover things about

themselves and their classmates as they imagine, wonder, inquire and relax. We are committed to helping our students on their journey from childhood through adolescence with increased independence and responsibility, growing into insightful, sophisticated thinkers and leaders.

### Community Service

Every student at TREE is required to perform hours of community service. 6<sup>th</sup>-8<sup>th</sup> graders are required to perform 20 hours of community service, and 9<sup>th</sup>-11<sup>th</sup> graders are required to perform 30 hours. TREE will offer various opportunities as well as on campus tasks and chores. However, students are encouraged to perform community service away from TREE and are only asked that it be verified by the foundation or organization for which our students gave community service hours. Community Service at TREE is a required activity and every student must fulfil their minimum required hours in order to be credited for the completion of that academic year.





## GRADUATION REQUIREMENTS

- History/Social Science (“A”) – Two years, including one year of world history, cultural and historical geography and one year of U.S. history, or one-half year of U.S. history and one-half year of American government or civics.
- English (“B”) – Four years of college preparatory English that integrates reading of classic and modern literature, frequent and regular writing, and practice listening and speaking.
- Mathematics (“C”) – Three years of college-preparatory math, including or integrating the topics covered in elementary and advanced algebra and two- and three-dimensional geometry.
- Laboratory Science (“D”) – Two years of laboratory science providing fundamental knowledge in at least two of the three disciplines of biology, chemistry and physics.
- Foreign Language (“E”) – Two years of the same language other than English or equivalent to the second level of high school instruction.
- Visual and performing arts (“F”) – One year chosen from dance, music, theater or the visual arts.
- College-preparatory elective (“G”) – One year chosen from the “A-F” courses beyond those used to satisfy the requirements above, or courses that have been approved solely in the elective area.

## REPEATED COURSES

Should a transfer of student’s transcripts to TREE indicate that a course they have taken at another school does not cover the prescribed course content and level expected for his/her grade and subject (based on Common Core Standards and UC A-G requirements), we will require that student to take a course at TREE that meets our standards. Our curriculum is based on the Common Core Standards, and meets all UC A-G requirements. Our diploma is therefore based on students completing appropriate coursework to meet those standards.



Fall 18



# TREE ACADEMY

STUDENT AND PARENT HANDBOOK

Dear TREE Families,

Welcome to a new school year!

As our School and community continue to grow and thrive, this Handbook serves to describe our processes, protocols, procedures, guidelines and rules. We urge you to familiarize yourself with it's content, and refer to it first should you have any questions about TREE's approach.

We also hope you will find it a very useful and helpful resource.

Thank you to you all.

In Peace and Progress,

*Darryl*

Darryl Sollerh  
Co-Founder  
Director of School

This handbook is provided for your information only. If the school is to continue to grow, its policies, procedures, and regulations will need to be evaluated and changed from time to time to meet its growing and changing needs. As a result, it is important to state that no policy/guidelines statement contained in this handbook constitutes an enforceable contract between anyone and this institution, nor is this book exhaustive. TREE Academy has the absolute right to interpret and change the language, policies, procedures and guidelines of this handbook as well as all other TREE Academy guidelines and policies. If any discrepancy exists between guidelines as communicated in this document or in other formal or informal communications, then the school will determine which policy will govern. TREE Academy offers open enrollment based on application and will not discriminate on the basis of race, color, religion, sex, sexual orientation, marital status, or national origin.

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## SCHOOL PHILOSOPHY

TREE Academy believes all children deserve access to education that places traditional academic pursuits in a contemporary context, engaging students' hearts and minds to explore the opportunities, and address the challenges of our ever-evolving world. Weaving together the kaleidoscope of communities that make up Los Angeles, we inspire our students to become creative thinkers, committed citizens, and compassionate human beings. Born of a felt responsibility to prepare young people for the world that awaits them, TREE Academy seeks to spark enduring curiosity, to promote personal, social, political, cultural and moral understanding. We aspire to instill respect for the life and ecology of the earth, and to foster the sensitivity to embrace life's deep joys and mysteries.

TREE Academy rests upon several fundamental commitments:

1. Development of a diverse community in which all differences—personal, cultural, economic, ethnic, racial—become a framework for learning and for bringing people together.
2. Recognition, appreciation, and encouragement of each person's full and unique human potential.
3. Academic excellence as well as excellence in artistic and physical expression.
4. Responsible and honorable participation in the larger ecological and social community.

Our unique college preparatory program invites students to pursue knowledge with passion, and with the courage to think independently, to question with clarity and purpose, and to act with humility and wisdom. We view education not as a race for the accumulation of facts, but as an opportunity for students to develop habits of mind and character, to nurture an ever-expanding awareness of the human situation, and to acquire the tools needed for effective personal, social, political and moral participation. As intelligence expresses itself in many ways, it is our goal to inspire young people to develop and appreciate cognition, artistic and physical expression, imagination, creativity, compassion, intuition, and the value of personal understanding and well-being.

### LEARNING HABITS & GOALS (HABITS OF MIND)

TREE Academy will teach young people to:

1. Use innate curiosity, creativity and imagination to pursue an inquiry, as well as to organize and synthesize appropriately complex understandings.
2. Be willing to take creative, intellectual, and aesthetic risks with familiar and new information in all areas of study.
3. Evaluate evidence for its relevance to an inquiry and formulate justifiable solutions.

4. Appropriately question the authority of history as well as using history to understand the present.

## HABITS OF CHARACTER

TREE Academy will prepare young people to:

1. Become conscientious decision-makers who consider the well-being of the community with respect to equity, social justice and ecological balance.
2. Listen deeply, respond with compassion and attempt to resolve conflict through discourse and cooperation.
3. Understand as well overcome personal biases and prejudices with respect to race, ethnicity, gender and other human differences, and demonstrate open-minded appreciation for other humane cultures and folkways.
4. Act with courage and respect in the face of conflict and injustice.

## TOOLS FOR EFFECTIVE PARTICIPATION

TREE Academy will help students achieve the ability to:

1. Read, write, speak and communicate effectively.
2. Demonstrate scientific & mathematical literacy.
3. Understand and express social, political, economic, moral and ecological awareness.
4. Understand how the arts affect social and cultural environments.
5. Participate and cooperate in athletics and the arts.
6. Solve problems non-violently.
7. Respect the ideas and learning styles of others.
8. Develop emotional intelligence as well as compassion and self-awareness.

## TEAM TREE - TREE ACADEMY PARENT ASSOCIATION

Parents are a valued resource in our community, and maintain our partners as we seek to inspire students to discover the best in themselves. Without their commitment and spirit, TREE Academy would be a very different place. All TREE parents are members of the Parent Association (Team TREE). Through programs and special events, Team TREE supports the mission of the school, working in concert to foster a warm, welcoming, and inclusive community at TREE.

Team TREE facilitates communication between parents and the school thus providing opportunities for parents to connect with one another, broadens parents' understanding of the school, and supports positive contributions through volunteer efforts.



We welcome parental involvement in a variety of activities and to encourage each parent to give as much time as he or she can offer. Volunteering at TREE is a great way to meet other parents, to contribute to the school in a significant way, and to model community involvement to our students. There are many ways to get involved with TEAM TREE. The Parent Association supports a multitude of events and programs, including all school picnic teacher appreciation events, field trips, our Annual Giving campaign support and more.

## PHILANTHROPY AT TREE ACADEMY

Contributions of time, talent and money play a critical role in the financial well being of TREE Academy. Educating a child requires more than an outstanding faculty and curriculum. TREE Academy looks to the generosity of our extended community to support our mission to provide an authentic, meaningful and progressive education to as many students as possible. Through a partnership of financial support and active participation – from our parents to grandparents and Board of Trustees, your contributions not only help to sustain and grow our school, ensuring our future, but will also model the kind of philanthropic behavior that will ennoble our students, and demonstrate to them the power of giving.

## ANNUAL GIVING

Each year Annual Giving provides essential operating support. It allows the school to offer the innovative programs and diverse community that make TREE Academy the unique and special place that you chose for your child. The things that make our school such a vibrant place for children to learn and thrive – small class sizes to ensure individualized learning, an engaging curriculum, a diverse community, environmental and social justice education opportunities, and more – depend on a thriving Annual Giving program. Every child benefits from the programs provided by Annual Giving and so we ask that every member of the school community support Annual Giving each year.

### *How Much Should My Family Contribute to Annual Giving?*

Annual Giving's primary goal is 100% participation. We encourage you to make a personally meaningful gift commensurate with your family's financial ability. Every gift makes an immediate impact and each gift is deeply valued. All families, regardless of any financial assistance they may receive, will be asked to donate to Annual Giving. Each contribution makes a difference in the life of the school and the quality of education that your child receives.

## OTHER GIVING OPPORTUNITIES

All other fundraising projects are considered to be subject to each family's interest in the project and its purposes. In order to meet the varied interests of TREE Academy families, the school or the Parent Association sponsors a number of activities designed to foster community spirit, thus generating unrestricted and restricted funds for a variety of purposes.

## QUESTIONS, CONCERNS, SUGGESTIONS

Should you have questions, concerns or suggestions, please first contact our TEAM Tree Parent Association representatives, Amanda Enclade at [amanda.teamtree@treeacademy.org](mailto:amanda.teamtree@treeacademy.org) and Tori Horowitz at [tori.teamtree@treeacademy.org](mailto:tori.teamtree@treeacademy.org). Should you additionally wish to meet with Darryl, the Director of School after submitting your questions, concerns, comments and suggestions to Team TREE, please contact Storey Sheinberg. Meeting hours will be held between the hours of 10:00 a.m-12:00 p.m on Wednesdays and Thursdays.

For any and all questions related to philanthropy at TREE Academy please call our School Office at (424) 204 5165. More information on giving and getting involved can be found under the heading “GIVE” at [www.treeacademy.org](http://www.treeacademy.org)

## TREE DAY-TO-DAY

### SCHOOL SCHEDULE

8:15 a.m-8:35 a.m: Drop-off

8:45 a.m-3:25 p.m: School hours

3:20 p.m-3:40 p.m: All Grades Pick Up

### STAYING ON CAMPUS

Students are expected and required to stay on campus from 8:45 a.m to 3:20 p.m. Unless there is a specific pre-arranged need for a student to leave campus, such as for a doctor’s appointment, we do not allow students to leave and return on the same day. Faculty are likewise expected to stay on campus throughout the day and should only leave when absolutely necessary after informing our administrative staff of their departure and expected return to campus.

### PICK-UP

For those, arriving after 3:45 p.m, please come to the TREE office to pick up your child. Should you ever need to make alternate arrangements for the pick-up of your child, we need to know in advance by written email to Julia Dillon or Storey Sheinberg or Mary Sebunya who will be picking your child up (full name of the driver and company for which they work), what kind of car they will be driving, and the color of the car. In this way, we hope to keep students safe at TREE. ([Storey.Sheinberg@treeacademy.org](mailto:Storey.Sheinberg@treeacademy.org); [Mary.Sebunya@treeacademy.org](mailto:Mary.Sebunya@treeacademy.org); [Julia.Dillon@treeacademy.org](mailto:Julia.Dillon@treeacademy.org))

### LUNCH AND SNACK

Students may bring lunches from home. For health and safety reasons, there is no sharing or trading of lunches. Lunches should not include any candy or soft / energy drinks. Lunches should provide a selection of healthful and filling foods that will keep children going throughout the afternoon. Please also make sure that your child has a designated snack—many will eat their whole lunch at snack time and have no lunch. Every so often, we will have a celebration and supply food, but we will inform you in advance of any such event. Please join us in striving for “zero waste” by sending

lunches and drinks in reusable containers with reusable utensils. We suggest a stainless steel double-walled container for liquids with their name clearly identifying it as their property.

### Energy Drinks

Students are not allowed to consume energy drinks while in school. Energy drinks are high in caffeine, sugar and calories. As most of us are already consuming too much sugar, regularly consuming energy drinks can increase your free sugar intake to above the recommended maximum. Consuming energy drinks may trigger symptoms that include: restlessness, tremors, palpitations and nervousness. Energy drinks can also cause irregular heart rhythms and other life-threatening heart-rhythm changes.

### ALL SCHOOL FRIDAY CELEBRATION

Every Friday, all of the classes get together at 8:40am for an all school community gathering. Students will share what is happening in their classes, listen to announcements, perform, sing, watch slideshows, and much more! Parents are welcome and encouraged to join the celebration. We anticipate these celebrations to last 30 minutes.

### BIRTHDAYS

If you would like to celebrate your child's birthday, you can send in something to be shared with the other students. In preparing any foods for TREE teachers and students, we requested that you bring in low-sugar birthday treats, such as fruit kabobs, popsicles, small sandwiches, or frozen yogurt. Off-campus birthday party invitations should be mailed unless the entire class is invited. If only a few children are invited to a party, please remind children not to discuss the party at school so as to avoid hurt feelings. Also, please use your best judgment in these cases and do not exclude just a few children from the party.

### LOST AND FOUND

We keep lost and found items in the Learning Lab and in the Social Room. Please label all backpacks, jackets, sweaters, sweatshirts and lunch containers with your child's name so that they can be identified. We bring all unclaimed items to Goodwill before Christmas break, spring break and summer break.

### MEDICATION

Please reference the TREE Academy Prescription and Non-Prescription Medication Administration Policy (Appendix 7), which all families received prior to the beginning of the school year. In short, the school cannot dispense any prescription or over-the-counter medicines including ibuprofen and acetaminophen unless parents have

1. completed and submitted a prescription and non-prescription authorization form and
2. supplied the medication to the school as instructed on the form.

Please review the Policy carefully and decide if your child requires medications readily available in the office.

## **CONFERENCES & COMMUNICATION WITH SCHOOL/TEACHERS**

TREE Academy welcomes communication from parents. Should you wish to confer with one of our teachers regarding your child, please make an appointment by contacting the teacher directly by email. At the beginning of the school year, we will distribute a full list of teacher emails for your use. You can also contact the school office if you need an updated list of contact emails.

Communication regarding scholastic progress in a specific class should be directed to the teacher of that course. In order to encourage increasing independence and self-advocacy, students should attend any scheduled conferences. For other concerns regarding the welfare and day-to-day experience and education of your child, please call the school counselor or email [signe.grant@treeacademy.org](mailto:signe.grant@treeacademy.org).

Parents, please be sensitive to the tempo and fullness of the school days and weeks. Please call or email your child's teacher to schedule an appointment. Please understand that teachers are busy and cannot be in contact daily through email or phone. Know that we are committed to doing our best for the entire community. If your conference with a teacher and/or counselor has not met your needs, you may consult the Director of School.

## **OUR TREE COMMUNITY: NEWSLETTER & ONLINE MAGAZINE**

TREE families will receive a weekly TREE newsletter by email; a fun, quick read that includes highlights and photographs, as well as information about upcoming events and important dates. Please enjoy reading the TREE Newsletter and stay in the know about what's going on at school!

The students also publish an online magazine called EVERGREEN that can be accessed through our website.

## **ATTENDANCE**

Consistent attendance is essential to the program. All students are required to be in assigned classes, to attend school meetings, and to participate in all curricular activities, including field trips, grade level trips and community service projects. Any student who misses a required trip or activity must make it up or arrange an acceptable alternative. Excessive absences may jeopardize class standing. Specifically, any student missing more than 20 days of the regular class meetings (excluding school trips) in a semester will not receive credit for that school academic year from TREE.

Students and their parents need to arrange for appointments before and after school hours. Students who leave campus during school hours must have their parents or designated pick-up persons sign them out.

Students must sign out in the office and sign in again when they return. Parental written permission is required for this absence, but please understand: parent permission is not the same as school permission. Only the school has the authority to excuse a student's absence.

## TIMELINESS & TARDIES

Students should arrive at school between 8:15 a.m and 8:40 a.m. every day. Students who arrive after 8:55 a.m. need to check in with the office.

Late arrivals to school and to classes shall be noted and added cumulatively to a student's overall attendance record. Students are allowed a passing period of several minutes between most classes. Late arrival is disruptive to others, cuts down on the time everyone has for learning, and diminishes the intellectual and engaged culture at school. At TREE Academy, when a student is late to a school for period one, he or she needs to sign in at the front office.

Parents: It is the family's responsibility to get students to school on time. Late arrival at school is a significant problem.

## ABSENCES/ILLNESS

An important aspect of keeping students healthy is preventing the spread of illness by keeping ill children home or isolating them immediately when they become ill at school. If a student becomes ill during school hours, the teacher or office administration will determine whether or not to call you to pick up your child in a timely manner.

If your child has had a fever of 100.3 or higher, please do not bring him or her back to school until he/she has been fever free for a minimum of 24 hours. If your child has a rash, eye symptoms, a runny nose with yellow or greenish mucus, persistent coughing, earache, vomiting or diarrhea, head lice, or a skin infection, please have him/her examined by a health professional. When a child is sick, the parents should inform the school that the child will not be attending school and the reason. If your child has a communicable illness such as chicken pox, strep throat, influenza A or B or mumps, please let the school know. Extended absences for reasons other than illness should be discussed with the individual teacher prior to the intended absence.

- A. To keep our records accurate and to ensure student safety, parents are required to telephone or email the school before 8:30 a.m. the morning of the absence. If an absence is not reported, the school will contact the home. Any absences not reported by parents are considered unexcused. Messages may be left during non-business hours by calling the school. Students returning to school after more than one day's absence must also bring a note from a parent or guardian

explaining the absence. Students absent more than three days for medical reasons must furnish a note from a medical doctor as to the reason for their absence as per State regulations. Students who are absent from school should get homework assignments from their teachers via email.

B. If a student becomes ill during school hours and needs to go home, parents will be called. Students may not leave campus without permission. Please come into the office to sign your child out; do not ask your child to wait outside for you.

C. Categories of Absences:

- i. Excused Absences: Sickness, family deaths, emergency medical or dental appointments, or similar serious matters.
- ii. Extended or Unexcused Absences: Any extended absences must be approved by the Director of School. Any unapproved absences are unexcused. Suspensions from school as a result of a violation of another school rule, routine medical or dental appointments, which could be made after school hours, or any absence not approved by the school are generally considered unexcused. In the event of any planned absence, families must contact the office manager as well as teachers via email prior to the absence. As stated above, parent permission is not the same as school permission. Only the school has the authority to excuse a student's absence.
- iii. Cut: An intentional absence about which neither the family nor the school has any prior knowledge will be considered a cut. An intentional cut is a serious matter. Cutting a class results in an automatic one-day suspension.

**\*\*\* 5 tardies or partial day absences will equal one (1) absent day \*\*\***

**\*\*\* 20 full day absences will equal NO CREDIT for the academic school year \*\*\***

Faculty will assist students who missed work during excused absences, but are not required to assist students with work missed during unexcused absences.

## OVERARCHING GUIDELINES

### GENERAL CONDUCT

TREE Academy is dedicated to the quality education of its students. This is our primary function and reason for existence. In order to achieve this, we must maintain a climate of respect. This is a condition of acceptance and continued attendance at TREE Academy. Any students who do not adhere to standards of respectful behavior, whether or not covered by specific school regulations, will be subject to disciplinary action, beginning with, but not limited to Promise Councils and Parent Teacher Confere

Respect for Self & Others



nces which may result in suspension or expulsion from the school. Students are expected to have the maturity and responsibility to live up to these high standards at all school functions, on or off campus. We expect the same from parents as well.

All TREE Academy students, staff and community members are expected to respect others and support teaching and learning. Prohibited behavior includes: offensive language, ignoring staff directions, threats (including verbal, written, pictures/drawings, gestures and any other form of communication), slander, sexual harassment or misconduct, lying, vandalism, assault (verbal or physical), theft, and fighting. We know of no easier way to ruin a place than to create a climate of fear. If you do this, you are not welcome at TREE Academy. We work here together. What you do affects others. If you remember that, you will help make things better. If a student displays a pattern of intimidation and aggression, whether it involves bullying, teasing, exclusion, or other mean-spirited behaviors, he or she will be expelled.

### Drugs, Alcohol, Tobacco (Vaping) and Energy Drinks

Drugs, alcohol, smoking (vaping & juuling) and energy drinks are prohibited in the school, on the campus, or at off-campus school functions. Possession and/or use of drugs or alcohol or tobacco (nicotine) at school is grounds for immediate expulsion and police involvement. Please be aware of our Zero Tolerance substance policy (Appendix 2).

### Vandalism

Vandalism of the school building, grounds, or learning materials therein are considered to be infringements on the rights of the TREE Academy community. No one is to injure, destroy or deface school property. All community members are expected to treat the building and the grounds with care and respect. Any student who vandalizes the building, grounds, or materials therein will face severe disciplinary consequences. Parents/guardians will be responsible for paying for any damage done to the building or school property by their child.

### Weapons

Guns, knives, explosives/firecrackers, or weapons of any type are not permitted in the school, on the campus, or anywhere on the premises. Cigarette lighters are likewise strictly prohibited. Students in possession of weapons or any prohibited items will be subject to immediate expulsion. Any student brandishing a weapon and/or threatening another student with a weapon has no place at TREE Academy and will be expelled. We will also inform the police of the student's behavior.

### Academic Honesty

The students of TREE Academy agree to maintain and assist one another in maintaining and promoting academic honesty. Cheating and plagiarism are serious offenses and may lead to expulsion. Please refer to Appendix 4.

## School Sanctioned Bake Sales

Apart from school approved bake sales, no student can sell or barter items on school campus or exchange money using the TREE email.

## Cell Phone / Electronic Device Policy

Cell phones are not permitted on campus, and if brought to school, must be checked in with the office or with the teachers in charge of supervision before class. Phones, iPods, and other similar electronic devices may be used only when specifically authorized by a TREE faculty member in the classroom. At no time should headphones or any personal electronics be used when transitioning between classes or when a student excuses him or herself from a classroom. Use of cell phones/electronic devices at inappropriate times will result in the device being confiscated. TREE Academy staff and faculty who confiscate cell phones/personal electronics during class may not have the ability to deliver them to the front office until a later time. Therefore, staff cannot be responsible for the safekeeping of any confiscated items.

## Dress Code

There is not a formal dress code at TREE and we encourage students to express themselves positively, dress comfortably and feel good. We respect creative efforts, and we understand that different people may have different sensibilities. Students are however, expected to dress appropriately for school activities, and to demonstrate respect for themselves, their teachers, and for learning.

Please note that shoes must be worn at all times during the school day. Hats, hoods, and bandanas should not be worn inside the classroom. Additionally, we ask for students not to wear flip-flops, or midriffs.

Sagging clothing and gang affectations are not permitted. Clothing with logos that depict illegal behavior or paraphernalia is not permitted. Clothing may not advertise the drug, alcohol, or tobacco culture, nor hatred or disrespect for human rights.

Inappropriately revealing clothing is not allowed. A student who arrives at school dressed in a manner deemed inappropriate may be asked to change, cover up, or turn clothing inside out. The administration retains the right to draw the line and determine what is appropriate.

Finally, we ask for you and your child to be conscious of clothing or accessories that may undermine TREE's mission of inclusion. Sometimes, wearing certain brands or designer labels (and boasting about the cost of such items) may alienate other students and make them feel "less than." Clothing with images of weaponry, violence, obscenities or any image that could be construed in the school's judgement as denigrating to others are not permitted on campus.

## School Safety: Crews & Gangs



As stated earlier, we know of no easier way to ruin an environment than to create a climate of fear. If you do this, you are not welcome at TREE Academy. Association, participation or membership in a crew or gang is contrary to the most fundamental values of TREE Academy. Although we are always determined to consider each individual circumstance on its own merits, involvement in one or more of the following behaviors will run a high risk of immediate student expulsion: intimidation of students at TREE Academy or off campus; bringing crew/gang members on campus; association or run-ins with crew/gang members in school vicinity.

### Sexual Behavior

Students who misbehave sexually at any school activity are subject to disciplinary action. Students should also be aware that sexual harassment is a violation of laws against discrimination (state law and title VII of the Civil Rights Act of 1964). Such harassment may range from physical assault and rape to inappropriate personal remarks, questions, jokes or innuendo. Clearly, sexual harassment is contrary to the values of the TREE Academy community. Students who have any questions about what constitutes inappropriate behavior should consult one of the school administrators.

### Infectious Disease

TREE Academy is sensitive to issues of privacy and committed to the safety and wellbeing of all students and staff. It is extremely important that families let the school know of all medical conditions that may require adjustment of policies and/or practices to keep everyone safe. Failure to inform the school in these circumstances is a serious breach of trust and may result in terminating the family's relationship with the school. Please refer to the Policy on Infectious Disease (Appendix 3).

### OFFICE TELEPHONE USE / ELECTRONIC DEVICES, GAMES AND TOYS

The telephones in the office area are for staff and parent use only, unless students receive explicit permission from a faculty or staff member. We do not allow students to carry around or use their cell phones during school hours. Parents will be contacted by a staff member via phone in the event of illness or emergency. Students should use email to communicate non-emergency details or information with their parents during the school day.

Electronic devices and games are not permitted at school. TREE Academy does not assume responsibility for the item(s) should they be misplaced. The same policy also applies to non-electronic toys and games from home. Students may bring educationally appropriate toys and books to the classroom with their teacher's approval.

## DISCIPLINE

TREE Academy uses a conflict resolution/discussion approach to most discipline issues that arise during the school day. Students are taught to respect the rights of others, school property, others' property, as well as the emotional responses from others. In most cases, discipline is handled by a teacher.

## THE PROMISE COUNCIL

Promise Councils are our way at TREE of addressing students who are not turning in their work, or whose behavior has become a cause for concern. The Promise Councils will employ Restorative Justice techniques, and most often will be comprised of Alex and/or Ray, the teacher involved, and a teacher of the student's choosing. Signe and/or one of our Administrative Staff may also be in attendance. The Promise Council will first seek to understand why a student hasn't completed the work on time, then consider supportive ways to assist the student with doing their work. They are designed to support the student in addressing the issue(s) at hand.

The Council will then create an agreement with the student as to how and when the work will be completed and turned into the teacher(s). The Teacher selected by the student to join the Council meeting will then email all concerned, including the student, the student's parent(s) or guardian(s), the Teacher(s) involved, Alex, Ray and Mary to confirm the new agreement or plan.

The agreement will involve a follow-up meeting a week or two later to see if the issues have been adequately addressed by the student. In the rare event a student declines to meet his or her agreements forged in a Promise Council, the Council members will convey that to the Director of School, which may well then result in further steps, including days away from school (Days of Reflection) during which the student will be asked to write a written reflection on their behavior.

It is TREE's view that any student who declines to make a good faith effort to work with their Promise Council, are, in effect, communicating to us all that they do not feel in accord with TREE's approach. While our approach will work for most students, we also understand that no approach can, or will, work for every student. Should we discover in the course of a Promise Council process that a student is not making a good faith effort, we will work with the parents/guardians to find a more suitable environment for the student other than TREE.

### Incomplete Class Assigned Work Promise Council

Teachers will email any student who did not complete any assigned class work for that week. The email will identify the missing or incomplete assignments, and will be copied to the student's parent(s) or guardian(s), Alex, Ray and Mary in our administration office. Should there be any special circumstances to consider as to why the student is late or behind in his or her work, the student and/or parent(s) or guardian(s) can contact and confer with the Teacher, making sure to include Alex, Ray and Mary on any emails, and noting any new understandings or plans made during those discussions regarding the student's work and when it will be completed. Should a student have missing or incomplete work due two weeks in row, a similar email will go out to all concerned, and a Promise Council will be formed. Please bear in mind that all work assigned at TREE is for the student's benefit and development, as well as in anticipation of not only the demands of High School, but also for the potential College workloads to come, grades generally, and the basic requirements at any level for receiving class credit. **Behavioral Promise Council**

A student sent more than once to the office for any behavioral reason, including disrupting a class, will convene a Promise Council.

Within that same day, the Teacher who assigned the reflection will email all concerned a description of the behavior(s) that prompted the student to be sent to the office.

Again, the Promise Council will be comprised of Alex and/or Ray, the teacher involved, a teacher of the student's choosing, Signe, and someone from our Administrative staff.

The Promise Council will work with the student to understand the cause(s) of the behavior(s), and then seek to forge a restorative path forward with the student, including whatever additional steps the Council thinks most helpful to the student and anyone else affected.

Depending on the severity of the behavior(s), and/or the outcomes of the Promise Council process, the Council will share its decisions and/or make recommendations to the administration. Although most students will likely enter a Promise Council with understandable concerns, he/she/they may well soon discover that the Council members are all dedicated to finding a restorative path forward with the student. While certain behaviors may trigger our zero-tolerance policy (as noted our School Handbook), the emphasis of our Promise Councils will not be on rule-breaking, but rather on supporting a learning opportunity through which a student can grow, addressing any harm done, making amends and renewing our TREE Promise to each other. School administration will rely extensively on the decisions reached and/or the recommendations made by our Promise Councils. To give you a sense of how we are approaching the Promise Councils, here is an excerpt from our Council guidelines, created and developed with our faculty and staff: Role of the Promise Council at TREE is to address both homework issues as well as behavioral issues. As a general rule, their goal is to:

- Address the needs of those harmed (behavioral issues)
- Empower everyone involved to learn, grow and change
- Focus on harm done rather than solely on rule-breaking
- Invite and encourages accountability by the wrongdoer, or those behind on their work
- Seek to heal, and/or forge new agreements to move forward productively and responsibly
- Foster community building through the development of authentic relationships because we see relationships as central to building community
- Seek to recognize the root causes of behaviors in forging restorative agreements
- Uses inclusive, collaborative processes to address and restore circumstances and/or make amends

Skills and Values we seek to develop through the Promise Council

- Compassion
- Creativity
- Empathy
- Flexibility
- Honesty
- Listening

- Self-awareness
- Open-mindedness
- Patience
- Respect
- Responsibility

As the African proverb reminds us, it takes a village to raise a child. With your support we will continue to offer our best understanding and efforts to help and guide students to grow and develop their innate gifts in light of the TREE Promise.

Should a student be experiencing a particularly stressful day for any reason, we may also call his/her Parent or Guardian to come and pick them up from school as a supportive step.

## CONSEQUENCES OF RULE BREAKING

TREE Academy honors its consequences. The school may choose to use the following consequences for breaking any of the school rules: filing a report, school service, parent conferences, loss of privileges (school trips, sports, dances, etc.), suspension, or expulsion. At the discretion of the administration, a student may be placed on behavioral probation. Behavioral probation is a serious matter. Long-term or repeated behavioral problems may result in expulsion.

### Days of Reflection

A student may be asked to take 3 to 5 days away from school, and tasked to write an extended reflection on why. Their good faith efforts will signal their desire to return to TREE and abide by their TREE Promise.

### Expulsion

We never take this extreme step without serious consideration. There are, however, several things that may lead to expulsion: drug/alcohol use of any kind on campus; violence, threats and/or gang affiliation on campus, or after hours; a pattern of cruelty or ridicule towards others; multiple instances of academic dishonesty, including misleading statements, or statements that are less than the whole truth. Please be aware, there is no requirement that the school proceed from milder to heavier consequences. One may not receive a warning before a Days of Reflection, or Days of Reflection before an expulsion. Final decisions regarding consequences are within the sole discretion of the school administration.

### Academic Counseling/Probation

We make every effort to keep parents informed of their child's progress in school. If a student is having difficulty academically, we may request a parent conference. The student may be put on academic probation, requiring weekly monitoring by both teachers and parents. Individual contracts are sometimes made with students to aid them in handling their difficulties, and referrals to outside tutors may be recommended, and or required. Probationary status is reviewed at the end of each semester.

Any student who fails to earn credit in any class (for reasons of not doing the work at a minimum level for credit, or too many absences) must show satisfactory progress before advancing to the next level. A student whose failure results from a medically documented condition may be exempt from this requirement, although those decisions are also subject to minimum academic hours and course requirements for credit.

### Extracurricular Activity

If students do not maintain satisfactory progress in their courses, they may become ineligible to participate in various extracurricular activities. Our goal is to assist each young person in his or her efforts to be successful at everything he or she does at school.

Regarding the inevitable difficulties or misunderstandings that can arise between students

Because interpersonal difficulties and misunderstandings are an inevitable part of life, we look to the Parents and Guardians involved to proactively contact each other -- independently of TREE -- in order to work together to address the situation in as positive and a mutually supportive way as possible.

Our approach at TREE will be to facilitate and/or mediate student dialogues when conflicts arise on campus, but we are no substitute for the initiative and good will of our Parents and Guardians.

Should your student experience difficulties of a kind that makes you feel uncomfortable approaching another Parent or Guardian, you may contact our School Counselor, Signe Grant. Depending on the situation, she may be able to offer you some general guidance or recommendations, or to point you to a community resource that may be of assistance. She cannot, however, provide any Parent or Guardian private counseling.

In all cases, it is ultimately the responsibility of the Parent(s) or Guardian(s) involved to forge the best possible way forward on behalf of our students' best interests and growth.

## **TREE ACADEMY EDUCATION PROGRAM**

TREE Academy is committed to an array of educational "best practices," teaching methodologies, pedagogy, new "progressive" approaches to learning, as well as tried and true methods. We focus on students gaining conceptual knowledge rather than repeating information or memorizing facts. We encourage students to share their thinking and opinions, and to question information and form their own ideas. We guide students towards arriving at their own understanding by evaluating information for themselves. We use several approaches for instruction. Among them:

*Inquiry Based Learning:* Instruction motivated by questions that have engaged the interest and active curiosity of the students. Teachers act as facilitators to learning rather than sources of knowledge. Students work together to investigate, solve problems, and develop understanding. (Used in science, social studies, math, and humanities.)

*Workshop Format:*

A structured and predictable setting for learning in which teachers are viewed as mentors and models. In a workshop, students (as writers or readers) learn and practice new strategies, develop understanding, and explore questions using prior and personal experience as scaffolds to creatively integrate new knowledge. Teachers confer and question as they work with whole groups, small groups, and individuals.

*Socratic Seminar:*

A discussion among students in which they are given the opportunity to make value judgments or moral decisions. The teacher acts as a facilitator who continues to pose open-ended questions, without imposing answers. This process encourages students to think critically, analyze multiple meanings in text, and express ideas with clarity and confidence. (Used in humanities, current events, social studies, etc.)

*Information Processing Strategies:*

The grouping together of facts or concepts in an organized way. Teachers use a variety of methods to help students with memorization (spelling, word study, math facts) such as graphic organizers, mind maps, story webs, and other visual representation.

*Constructivist Approach:*

Students are the makers of meaning and knowledge. This approach fosters critical thinking, and independent and motivated learning by building on prior knowledge. There is often guided discovery, where the teacher avoids most direct instruction and leads the students through questions to discover, discuss, appreciate, and verbalize knowledge. (Used in all subjects.)

## SCHOOL CURRICULUM

### Language Arts

*Reading:*

Students develop increasing comprehension skills relating to inference, sequencing, prediction, and character motivation as they explore various genres. Literature is integrated with social studies and history, taking on a humanities approach.

*Oral Language:*

Speaking skills are taught informally in class sharing and discussions. Formal instruction is taught via the use of oral book reports, project presentations, and speeches.

*Writing/Grammar:*



Students write memoirs, essays, have literature circles and reading buddies. Writing and grammar is emphasized across the curriculum. Their creative skills are honed by exposure to and practice with short stories, poetry, letters and journals.

### Social Studies

This area of curriculum revolves around expanding social concepts as the grade level increases. Students study self, family, community, city, country and world. Social studies lends itself to integration with other curricular areas such as music, art, and language. Students are taught to question and inquire about concepts that tie into the TREE Academy social justice values, such as fairness, equality, tolerance, generosity, compassion, human rights, and sustainability. In addition, many field trips throughout the year enhance the students' experiences.

### Science

Our Science program is a hands-on, integrated, inquiry-based science curriculum. Students will study sciences pertaining to life, earth, physical and systems design. They will also have ready access to the Leap Lab and its resources to pursue any interest that has a thread to scientific knowledge, research, or inquiry.

### Mathematics

We have an activity-based math program that requires students to think creatively about problem-solving while becoming fluent with mathematical skills. This is a unique program in that students not only demonstrate strategies, but also articulate their strategies in written and verbal forms. Many activities involve engaging games that reinforce students' understanding of important mathematical c

### Spanish

Our Spanish curriculum is a full immersion program based on listening, speaking, reading and writing skills. Tutoring will involve conversational and grammar skill development. As classes progress, they incorporate sentences and verb conjugations into their speaking skills.

### Art

Art instruction is taught utilizing methods of experience, observation, and evaluation by children. The curriculum is based on artistic perception, creative expression, historical/cultural context, and aesthetic valuing. Students will work in a variety of mediums and mixed mediums to create artistic works.

### Physical Education

With an array of games on campus, dance, movement, and yoga programs, we will develop stamina, coordination, and body awareness. The activities will stress gross motor skills, hand-eye coordination and general fitness. Leadership, sportsmanship, cooperation, empathy and positive self-image are encouraged.

## Life Skills

Life Skills is a cornerstone course at TREE, providing our students dedicated time to listen, discuss, share, reflect, and express their beliefs and thoughts. They can ask questions of themselves and others, and learn by sharing their stories and listening to the stories of others. Students can contemplate their identity and self-image, their values, who they are in relationship with friends, family, the larger community and as part of the ecological world.

Life Skills classes include discussions, games and Council techniques. Council is an ancient form of communication where participants sit in a circle with a talking piece and follow four intentions, including listening and speaking from the heart. This formal yet flexible structure provides a safe, supportive setting in which everyone can be heard. Ritual is a key element.

Reinforcing TREE's philosophy, Life Skills classes weave in issues related to social justice, environmental stewardship and diversity by introducing current and historic events/themes as opportunities for personal action. Students are encouraged to be reflective and grow the skills of mindful awareness of self and others. Themes are grade specific and often include topics like life choices, values, family, friendship, emotions, personal well-being and the ethical and spiritual aspects of life. At heart, Life Skills provides students an opportunity to grow in self-awareness and emotional intelligence.

Students are expected to come to class prepared to participate, and be open to new ideas and methods with which they may not be familiar. Students discover things about themselves and their classmates as they imagine, wonder, inquire and relax. We are committed to helping our students on their journey from childhood through adolescence with increased independence and responsibility, growing into insightful, sophisticated thinkers and leaders.

## Community Service

Every student at TREE is required to perform hours of community service. 6<sup>th</sup>-8<sup>th</sup> graders are required to perform 20 hours of community service, and 9<sup>th</sup>-11<sup>th</sup> graders are required to perform 30 hours. TREE will offer various opportunities as well as on campus tasks and chores. However, students are encouraged to perform community service away from TREE and are only asked that it be verified by the foundation or organization for which our students gave community service hours. Community Service at TREE is a required activity and every student must fulfil their minimum required hours in order to be credited for the completion of that academic year.

## GRADUATION REQUIREMENTS

- History/Social Science ("A") – Two years, including one year of world history, cultural and historical geography and one year of U.S. history, or one-half year of U.S. history and one-half year of American government or civics.



- English (“B”) – Four years of college preparatory English that integrates reading of classic and modern literature, frequent and regular writing, and practice listening and speaking.
- Mathematics (“C”) – Three years of college-preparatory math, including or integrating the topics covered in elementary and advanced algebra and two- and three-dimensional geometry.
- Laboratory Science (“D”) – Two years of laboratory science providing fundamental knowledge in at least two of the three disciplines of biology, chemistry and physics.
- Foreign Language (“E”) – Two years of the same language other than English or equivalent to the second level of high school instruction.
- Visual and performing arts (“F”) – One year chosen from dance, music, theater or the visual arts.
- College-preparatory elective (“G”) – One year chosen from the “A-F” courses beyond those used to satisfy the requirements above, or courses that have been approved solely in the elective area.

## REPEATED COURSES

Should a transfer of student’s transcripts to TREE indicate that a course they have taken at another school does not cover the prescribed course content and level expected for his/her grade and subject (based on Common Core Standards and UC A-G requirements), we will require that student to take a course at TREE that meets our standards. Our curriculum is based on the Common Core Standards, and meets all UC A-G requirements. Our diploma is therefore based on students completing appropriate coursework to meet those standards.

## HOMEWORK

Homework is an important part of students’ education at TREE. Uniquely, our homework will be assigned 4 - 6 blocks in our Learning Lab to be done during school hours. We expect that 60-90% of the students work will be completed at TREE, or at least is well within the realm of possibility, based on a student’s efforts and focus. Remaining work, such as reading or research may be assigned for evening or weekends but will be limited in its scope. It is designed to reinforce skills learned in class and to prepare them for class the next day.

Students must complete all class assigned work or the agreed upon assigned work, in consultation with their teacher, administration and parents in order to get credit for a class. Should a student not complete the class assigned work within that school year (ending with the first week of June), they will receive an ‘**Incomplete**’ for that class. They will then have until June 30th to hand in any outstanding assignments due.

Tree Academy, as an accredited school, cannot give credit for classes left as incomplete on a school record. We therefore, urge all students and families to complete coursework within the school year.

## GRADING

### Grades 6–8:

We do not use standard letter (A, B, C) or number (100-65%) grading on evaluation forms at the middle school level. It is the position of the school that students in these early grades benefit from a focus on development and understanding of fundamental skills, rather than competition for grades. There is still an expectation that students will complete coursework fully. At the Middle School, students may work hard and still have difficulty with academic material; our grading system at the Middle School level seeks to make this distinction between work ethic and ability clear. Evaluations are marked with one of the following notations:

**Credit (C):** Used for a student who meets the expectations and standards of performance of the class, including consistency and understanding of the material. “Credit” covers a broad range of performance, but refers most directly to sufficient completion of all course requirements and criteria.

**Reservations (R):** Used for any student who does not consistently meet standards of performance, or any student about whose performance a teacher has reservations. Reservations should be understood as an expression of concern. If for some reason, a student is not performing acceptably, a final grade of “Reservations” does not necessarily mean repeating a class. At the end of the year, the school will decide whether our reservations warrant a student repeating a class or a grade level. We may feel that, despite our reservations, a student stands an acceptable chance of succeeding at the next level.

**No Credit:** Used to reflect that a student is not meeting standards of performance in the course or has not completed a majority of the required course material. No Credit is an administrative grade, given when the school cannot award credit to a student.

**Incomplete:** Given instead of awarding a grade when a specific task, or series of tasks, is stipulated by the teacher and the Director. These tasks must be completed in order to fulfill the requirements of the course within a specified time. An Incomplete that is not completed within the designated time will become a No Credit.

TREE Academy believes that elementary and middle school is too early to begin the labeling, self-labeling, and academic stratification that so often comes with conventional grades. Students and parents often attempt to translate their grades into another letter or number scale. We urge you to resist this temptation and instead focus on students’ learning.

### Grades 9–12:

Grading in High School courses will be A through F, not because we believe this is a better system, but because most colleges and universities still speak this language. TREE Academy will not rank students for the purpose of application to another institution.

- A. Awarded to students whose performance has exhibited academic excellence. A grade of “A” signifies a level of performance that exceeds normal expectations.
- B. Awarded to students whose progress and achievement exceed the standards of performance of the course.
- C. Awarded to students who meet but do not exceed the standards of performance of the course.
- D. Awarded to students doing poor or below average work. Although a passing grade for the purpose of a high school diploma, it indicates inadequate achievement. The University of California, State University systems and any four-year schools do not recognize a “D” as a passing grade in courses required for freshman entrance. A grade of “D” or below earned at the end of any semester may not be accepted by a college. We urge that any student receiving a semester grade (grade of record) of “D” or below to retake the course.
- F. Indicates that a student has failed to meet minimum standards of performance of the course, and therefore will receive no credit toward graduation for that course. Required courses in which a student earns a grade of “F” must be retaken.

**Plus and Minus Grading:** Used in cases when a student has achieved slightly above or below the reported letter grade. Plus and minus grades will be recorded on transcripts and reflected in the overall Grade Point Average (GPA).

**Incomplete:** Given instead of awarding a grade when a specific task, or series of tasks, is stipulated by the teacher and the Director. These tasks must be completed in order to fulfill the requirements of the course within a specified time. An Incomplete that is not completed with the designated time will become a No Credit.

**Withdrawal:** Under rare circumstances, the school may deem it fair and wise to withdraw a student from a class without giving that student a grade. Although parents and students may want all records of a student’s effort in a class to simply vanish, in most situations this would violate our bargain with other institutions (colleges, high schools, etc.). A withdrawal acknowledges that a student was enrolled in a class, but withdrew (for no stated reason). If a student is passing the class at the time of withdrawal, a grade of WP may be given to note this fact. Except in exceptional (usually medical) circumstances, students may only withdraw from a class within the first two months of a semester. TREE Academy uses the grade WF when the reason for a student’s withdrawal is lack of diligence.

Please note that both Withdrawal and Incomplete are administrative grades. Although teachers may recommend them and parents/students may request them, the decision to award either of these grades is a decision for the administration.

## High School GPA

GPA is calculated by using the following scale:

A = 4.0	C = 2.0
A- = 3.7	C- = 1.7
B+ = 3.3	D+ = 1.3
B = 3.0	D = 1.0
B- = 2.7	F = 0.0
C+ = 2.3	D- = 0.7

Calculating GPA is more an art than a science. Different colleges and universities have their own guidelines, and these do not necessarily mesh with one another. All colleges and universities of which we are aware will recalculate GPAs according to their own guidelines. It is important to note that colleges will see all of your grades, even if you have retaken a course for a higher grade. Please understand that we do not believe that this form of evaluation is particularly meaningful, however colleges, universities, and other high schools still abide by this practice, and we believe students should know the currency by which many others will evaluate them in the future.

## Late Work Policy

It is expected that all assignments and assessments will be completed in the timeframe given by the teachers. If work is turned in late, it may earn a lower assessment/grade. No teacher will create a policy that simply refuses to accept any late work. Faculty will help students make up work missed during excused absences, and will allow a reasonable time for such work to be completed. Any pattern of illness or absence on test or major assignment due dates will be referred to the Director. A teacher may negotiate with an individual student to come up with a plan that is reasonable, equitable and helpful, in the effort to facilitate the education of the student.

Chronic delinquency in work completion damages the overall intellectual climate of the school and diminishes a student's opportunity to learn. Our goal is to help each student get back on track. Students who are behind in their work may not be eligible to participate in extracurricular activities (sports practice, drama rehearsal, etc.) until we feel that a student is current and demonstrates consistency with his/her work. If a student repeatedly falls delinquent in his or her work, the student may be misplaced at TREE Academy. Should this occur, the school may ask that the student leave the school. This policy is not intended to be punitive. Our interest is in providing every opportunity for a young person to gain the habits and skills expressed in our philosophy, but no school is right for everyone, and students needs, interests, and motivations change. Education should not be a tug-of-war, but a symphony. Nothing in this policy should be understood as preventing a teacher from modifying assignments for particular students. Of course, extenuating circumstances are always an exception.

## Standardized Testing

We ask that 9th, 10th, and 11th graders take the PSAT. In the 11th and 12th grades (and, in some cases, the 10th) students will be taking the SAT I and II examinations. Registering for the SATs is the responsibility of the student, not the school.

## CLASSROOM VISITORS AND VOLUNTEERS

TREE is proud of our vibrant community and deeply values and appreciates family participation. Yet because we are a small school by design, we do not permit classroom visitors as it may disrupt student focus.

Regarding volunteer work, please contact our Team TREE parent Association as our community thrives when we work together to go on field trips, or organize celebrations.

### Student Visitors Policy

Under certain circumstances, TREE Academy allows student visitors. The request must come from a parent and is largely connected with the admissions process. Visitors are not permitted simply because a friend at another local school has a day off. Please be aware of these guidelines:

1. Only one visitor per day per student.
2. The visit must be approved at least three days in advance by the office manager.
3. All of the host student's teachers must agree to have a visitor in class.
4. The visitor must stay with his/her host for the day or leave campus.
5. The host is responsible to ensure that his/her visitor behaves according to all school rules.
6. The host and his/her visitor must sign in with the office on the day of the requested visit.
7. Only pre-arranged, full-day visits are appropriate. Our goal is student safety and education. **No visitors, including parents, will be permitted for only snack, lunch, or free period visits unless prior approval is given by the office manager(s).**
8. No visits are permitted without advance permission, a completed student visitor form and the approval of the Director of school.

## GENERAL COUNSELING

Teachers, administrators, and counselors encourage students to speak with them informally and/or to schedule appointments at any time. Students and parents should feel free to bring any concerns to the school counselor.

## EMERGENCY RESPONSE

TREE Academy has a school-wide emergency plan to address procedures during a fire, earthquake or other potential disasters. Parents should be aware of the following information:

- Children will be released only to individuals listed on the Emergency Form.
- Upon school closure, parents will be informed both via phone and email if possible.
- Should weather or other circumstances necessitate the closure of TREE, we will send out an email and, if possible, text informing parents.

See Appendix 1 for further information regarding our Emergency Response Plan.

## ACCREDITATION

TREE has been approved by WASC (Western Association of Schools and Colleges) for accreditation.

## SCHOOL LOGISTICS

### Tree Academy Website

Accessing TREE on our website [www.treeacademy.org](http://www.treeacademy.org) in the upper right hand corner, you will see a pull down menu under the word “more”. Click on the Student/Parent Calendar and use the passcode “treeacademy4u” to access. Please make a habit of visiting it weekly as we will use this platform to announce any special events, field trips or changes of schedule.

### Where to find School Schedules/Curriculum

We work at TREE within the Google environment. Teachers will post curriculum in student accounts accessible with a unique code. Your student will have the code and be able to access the Google page for each class they attend. You can use this code and account to see what assignments are being given as well as the overall course curriculum. Each student at TREE will have a treeacademy.org email account using their first name and their last name.

### Chromebooks Policy & Acceptable Use

Chromebooks are checked out on a class-by-class basis, and, in all but a few cases, are not to be taken out of the classroom in which they are stowed or taken home. Students are expected to make use of a personal or family computer to complete any outstanding assignments from home. (see Appendix 6)

### Learning Lab

Learning Lab is a unique opportunity for students to complete most of their class assignments at school, during school hours. To make that possible, the Learning Lab requires not only a quiet atmosphere, but an understanding that it is a place for students to do their work, not to play, surf the web or chat. Students not taking full advantage the opportunity Learning Lab affords them will be asked to leave until they are able to use Learning Lab in a productive and considerate way.



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## Lockers and Locks

Students are not to write on lockers or put stickers on them or put unsecured/unsealed drinks, liquids, or anything that could leak in them. Students will be issued one lock which will be returned to TREE at the end of the year.

## How to Address IEP or Neuro-Psych reports

Should you have additional questions, please don't hesitate to consult our school counselor, Signe ([signe.grant@treeacademy.org](mailto:signe.grant@treeacademy.org)).

## APPENDICES

### APPENDIX 1: EMERGENCY RESPONSE PLAN

TREE Academy has plans and is prepared for major emergency situations. We believe that the reactions of people in emergencies depend largely upon their training. Our school staff has been trained, and drills are held regularly to make certain that students understand emergency procedures.

Emergency Regulations will be posted in the building. Students must be familiar with these and, in the event of an emergency, obey them. The school building has been designed with safety in mind, and inspections are regularly made to remove possible hazards. There are personnel who are trained in first aid. The safety and welfare of the students is our primary concern in event of an emergency. Your children should be instructed to obey the directions of their teachers, and follow the directions of any bus driver on the way to or from school if they ride the bus. If walking or riding bicycles, they should be told to continue toward their destination (either to or from school) when an emergency situation develops. We are prepared to care for your children in times of critical situations. We have stored food and water, as well as first-aid supplies. If you are not able to reach the school, we will care for your child here. We will be in communication with various local emergency services. We do ask for your help in the following areas:

Please do not call the school. We must have the lines open for emergency calls.

Following an earthquake or other emergency, do not immediately drive to the school. The school access route and street entrance must remain clear for emergency vehicles.

No child will be allowed to leave with another person, even a relative or a babysitter, unless we have written permission to that effect, or that person is listed on the student's emergency form in our files.

All parents or designated parties who come for students must have them signed out at the office or temporary Student Release Station. Signs will be posted around campus if this alternative station is required.



No communications with media or emergency personnel are to be carried out by anyone except the Director of School or person in charge.

## APPENDIX 2: DRUGS, ALCOHOL, SMOKING (VAPING & JUULING) , & BULLYING-ZERO TOLERANCE

At TREE, our policy is a zero tolerance for Drugs and Alcohol, energy drinks, cigarettes of any kind, including tobacco, marijuana, smokeless tobacco products, juuls and e-cigarettes. TREE is a smoke free campus. Additionally, we expect and encourage parents who host students at their home to respect state and federal laws regarding alcohol, tobacco and drug use.

Our interests in matters of drugs, and alcohol are:

- 1) to educate young people to make wise and life enhancing choices
- 2) to keep the school free from drugs and alcohol
- 3) to work with young people who have already used controlled substances and are struggling to make better choices in these matters.

TREE Academy's Zero Tolerance policy is rooted in our concern for the well-being of our students, a concern that reaches beyond the school's boundary. If we have reason to believe that a student is using drugs or alcohol, we will become involved, no matter where that use takes place.

### Guidelines of Conduct

The school strictly prohibits:

- The sale, distribution, possession or use of drugs, alcohol, any illegal substances, or drug paraphernalia.
- Being under the influence of drugs, alcohol, or any illegal substance.
- The misuse of prescribed medication. Medication should not be administered other than in accordance with the labeled use as prescribed by the physician.

These limitations apply when a student is on campus, at any off-campus school-related event or activity, or in any other context where a student acts as a representative of the school. However, as we have stated, zero tolerance means that our concern for the welfare of our young people and their community is not limited to campus boundaries or school sanctioned events.

We recognize that each family has different philosophies around substances, yet creating a safe community is our number one priority. Please talk to your children about how their actions related to these issues can affect the morale and integrity of all students.

## Review Procedures

If any employee, volunteer, parent, or student reports any infraction of the above guidelines of conduct to any staff member, teacher, or the Director of school, the Director will investigate and evaluate the report and submit recommendations to the Director of school. If deemed warranted, the Director of school will contact the parents/guardians. Depending upon the circumstances, results may range from dismissal of the case to expulsion from school. The Director of School makes the final decision in all cases. If an infraction is determined to have occurred, no right to remain in school exists. Because of the impact of drugs and alcohol on other students and the entire school community, infractions that occur at school will likely lead to expulsion or long-term suspension from the school. At a minimum, the student will be placed on probation and may be required to agree to an assessment, counseling, rehabilitation, medical treatment and/or ongoing drug testing as conditions of remaining enrolled in the school. When appropriate, the school will refer cases to the applicable federal, state, or local agencies. Reinstatement or re-application is considered on a case-by-case basis by the Director of school.

Additionally, we have a zero tolerance policy for racial epithets, physical violence, or egregious bullying. Should you come across any incidents of the above, please immediately refer them to the school counselor, or the Director of School, and/or the administrative staff. Based on the circumstances, we may either elect to move to counseling, mediation, or a day (or more) of reflection. Although we focus on a student's behavior at TREE, we make an exception in terms of their use of the Internet. Whether it be during school hours, or after school, we will regard any form of bullying online to be as serious as any matter at TREE, and subject to all the above remedies, including expulsion.

## APPENDIX 3: POLICY ON INFECTIOUS DISEASES

In formulating policy, TREE Academy endorses and follows guidelines from the National Association of Independent Schools.

## APPENDIX 4: ACADEMIC HONESTY

The students of TREE Academy agree to maintain and assist one another in maintaining and promoting academic honesty. Cheating and plagiarism are serious offenses and may lead to expulsion.

The following is taken entirely from *The Bedford Handbook For Writers* (5th ed.), by Diana Hacker, St. Martin's Press, 1998. pp. 477-479: Your research paper is a collaboration between you and your sources. To be fair and ethical, you must acknowledge your debt to the writers of these sources. If you do not, you are guilty of plagiarism, a serious academic offense. Universities have been known to withdraw graduate degrees from students who have plagiarized. Professional writers sue for (and often get) thousands of dollars when they discover that someone has plagiarized their work.

Academic dishonesty can take many forms. Any of the following, without full acknowledgement of the debt to the original source, counts as plagiarism:

1. Direct duplication by copying (or allowing to be copied) another's work, whether from a book, article, web site, another student's assignment, etc, including but not limited to duplication in any manner of another's work during an exam.
2. Paraphrasing of another's work closely, with minor changes but with the essential meaning, form and/or progression of ideas maintained, including but not limited to, piecing together sections of the work of others into a new whole.
3. Submitting one's own work which has already been submitted for assessment purposes in another subject, and/ or producing assignments in conjunction with other people (e.g. another student, a tutor) that should be your own independent work.

Consequences for academic dishonesty will result in the following progression:

1st Offense: Student receives a zero for the assignment. Teacher reserves the right to have the student recreate the assignment as intended. Parents are also notified of the offense.

2nd Offense (in same class as initial violation or any other class): Student receives a NO CREDIT for that marking period. Students who receive a fail/no credit in a course because of academic dishonesty may not return to the school prior to repeating and passing that course over the summer.

3rd Offense (in same classes or any other classes) : This is grounds for immediate dismissal. The student will be brought to a hearing with the campus Director of School.

#### APPENDIX 5: FINANCIAL AID POLICIES

TREE Academy's financial aid policies are intended to aid in furthering the mission of the school to deliver an excellent and engaging college preparatory education to a diverse student population.

We look at the following to guide our financial aid decisions:

- Economic need of the requesting family.
- How a grant of aid will help the school's overall ethnic, racial, gender, and socioeconomic diversity.
- Particularly outstanding contributions a student might bring to a school program.
- Needs of employees of TREE Academy.
- Financial difficulties of continuing TREE Academy families.
- Additional factors that may be considered in financial aid decisions include, but are not limited to: Savings (even those a family may designate as

specifically “college savings”, expenses for vehicles, home, vacations, club memberships, private lessons, health care expenses and other lifestyle choices.

As loans are readily available for college and university study, TREE Academy does not consider the expense of college education in financial aid decisions. TREE Academy makes every effort to be fair and consistent in all of its decisions. We labor over aid decisions, as we wish every qualified student could attend TREE Academy. This is not possible, however. Failure by the school to grant the level of aid requested is by no means a commentary on the legitimacy of the request; the financial aid committee must often choose between different and legitimate requests.

## APPENDIX 6: CHROMEBOOK / COMPUTER USE POLICY

Every student at TREE Academy has access to an assigned chromebook for the school year and will be required to look after it as well as make sure it's charged every day. Every student is also assigned a permanent charging dock station (Learning Lab or Social Room) for the school year which is indicated by the number on the chromebook. Students and parents must sign the Acceptable Use Policy.

All Chromebook users will follow the Chromebook Acceptable Use Policy and Guidelines and Information. Chromebooks will remain free of any writing, stickers or other graffiti other than labels added by TREE Academy. Chromebooks should only be used in teaching classrooms unless permission has been given by a subject teacher. Students should keep their Chromebooks in their assigned charging docks or locked in their allocated locker at break or lunch.

The guidelines below should be followed:

- Chromebooks should always be in the charging dock when not in use.
- The Chromebooks can be damaged if subjected to rough treatment. The screens are particularly sensitive to damage from excessive pressure on the screen.
- Do not lean on the top of the Chromebook.
- Do not place anything near the Chromebooks that could put pressure on the screen.
- Chromebooks are not to be taken home.

Any damage or loss of a Chromebook is the student/families responsibility, and will result in a replacement fee charge of \$330, due immediately.

Student activities strictly prohibited:

- Illegal installation or transmission of copyrighted materials.
- Any action that violates existing Exam Board policy or public law.
- Sending, accessing, uploading, downloading, or distributing offensive, profane, threatening, violent, pornographic, obscene, or sexually explicit materials.
- Use of sites selling exam papers, book reports and other forms of student work.
- Changing of Chromebook settings (exceptions include personal settings such as font size, brightness, etc...) that would stop the device from working as it was originally set up and intended to work.
- Spamming - sending mass or inappropriate emails.
- Gaining access to other users' accounts, files, or data.

- Use of the school's internet/e-mail accounts for financial, commercial gain or for any illegal activity.
- Participation in credit card fraud, electronic forgery or other forms of illegal behaviour.
- Vandalism (any malicious attempt to harm or destroy hardware, software or data, including, but not limited to, the uploading or creation of computer viruses or computer programs that can infiltrate computer systems and/or damage software components) of school equipment will not be allowed.
- Transmission or accessing materials that are obscene, pornographic, offensive, threatening, violent or otherwise intended to harass or demean recipients.
- Bypassing TREE Academy web filter through a web proxy.

While we can impose controls on how students use technology, our goal as a school is to prepare students to use computers appropriately on their own, as they will do in a professional setting. We expect students to use the computers appropriately and respectfully. Violating the computer use policy will result in disciplinary actions, ranging from a verbal warning to loss of computer privileges to suspension. Consequences of violating the policy will depend on the severity and/or history of violations.

Simple Rules for not only Chromebooks but all school computers:

Any time a student is allowed to use a computer for class, it is expected that he/she will use the computer only for the task assigned and use only applications that have been specified by the teacher.

Do not damage the machines, and immediately report any problem or vandalism.

Protect your user password and do not let others log on with your account. Never use someone else's account to log in.

Do not browse inappropriate websites. Students found browsing sex or hate-related sites at school will be immediately referred to the appropriate personnel for appropriate consequence. Print responsibly, and print as little as possible to save trees.

Do not download MP3 files onto school servers

Student logins are monitored for time logged in and out. The school reserves the right to charge any student, logged on to a computer, for the repair of any malicious or excessive damage done to the machine.

All student email accounts are under Tree Academy administration and Tree reserves the right to review contents of the accounts at will.

APPENDIX 7: PRESCRIPTION & NONPRESCRIPTION MEDICATION  
ADMINISTRATION POLICY

TREE Academy recognizes that there are a variety of conditions that necessitate students taking medication during the school day and that in some cases students are adequately trained to self-administer their medication. In all cases, however, the school will take actions based upon the recommendations and directions of the physician, with the authorization of parents, and we request that the following precautions be observed for the student's safety, for the safety of others and in order for the School to comply with all applicable laws.

1. Only medications prescribed by a California licensed health care provider as necessary to the student, in the manner listed on the TREE Academy Prescription/Non-Prescription Authorization form, may be brought to school. Written parent and physician authorization is required.
2. All medication must be brought to the school front desk by an adult along with the Prescription/Non-Prescription Authorization form, which must be signed by the parent/guardian and the student's physician.
3. All medication brought to the school that is not authorized to be self-administered by the student will be secured in the front office and dispensed by school staff according to the provisions listed on this form. Any special instructions for storage or security measures must be written by the health care provider and given to school personnel.
4. The medication must be delivered in its original prescription container and must: a) be clearly labeled; b) comply with the Prescription/Non-Prescription Authorization form on file with the School; and c) include the following information: name of student, name of prescribing physician, name of the dispensing pharmacy or manufacturer, expiration date of the medication, name and strength of the medication, the times and amount to be given (dose), and method of administration (oral, inhaled, injected, topical, etc.).
5. Over-the-counter medication (including Tylenol, Advil, Motrin, etc.) that has been prescribed by an authorized health care provider or approved by the parent/guardian must be in its original container, labeled with student's name and accompanied by written physician instructions on the Prescription/Non-Prescription Authorization form.
6. Students carrying and administering their own medication must have both physician and parent/guardian written consent via the Prescription/Non-Prescription Authorization form (filed at the front office). The student will comply with the orders as written and maintain the safety of the medication at all times. Students who need medication while at school may carry medication (such as asthma inhalers, insulin, severe allergic reaction injection devices) and self-administer such medication under the supervision of school personnel, provided the following documents are provided:
  - a. A signed statement from the health care provider with the following information:
    - Name of the medication





## New Member School Evaluation Form

School Name Waldorf School of Orange County

Principal Douglas Garrett Yrs. as Principal 10 months CIF/Athletic Background? No

Athletic Director Naqib Shifa Yrs. as A.D. 2 CIF/Athletic Background? Yes

Date of Contact

Notes

Visit/Phone Phone call and discussions on April 14<sup>th</sup> with the Athletic Director, Naqib Shifa

Visit/Phone Campus visitation on April 29<sup>th</sup> with the Principal, Douglas Garrett and Athletic Director, Naqib Shifa

Enrollment	Current: 65	Next Year: 70	Target: 5 years hence 80 / 100
Grade 9	15	19	20 / 25
Grade 10	20	15	20 / 25
Grade 11	16	20	20 / 25
Grade 12	14	16	20 / 25

**Sports Fielded:** Basketball, Cross Country, Soccer, Track and Field, Volleyball (Cheer is a very good possibility)

Boys Varsity	Boys Junior Varsity '19 – '20	Girls Varsity	Girls Junior Varsity '19 – '20
	<b>Fall:</b> Cross Country		<b>Fall:</b> Cross Country / Volleyball
	<b>Winter:</b> Basketball / Soccer		<b>Winter:</b> Basketball / Soccer
	<b>Spring:</b> Track & Field / Volleyball		<b>Spring:</b> Track & Field

Current Athletic Competition: Currently competing vs. like **non-member** CIFSS private schools.

Facilities: Outdoor Basketball & Volleyball Sport Courts on campus / Cross Country @ Fairview Park Bluffs (Costa Mesa) / Soccer @ Parsons Field (Costa Mesa) / Track & Field @ Jim Scott Stadium (Costa Mesa)

Commitment to abide by:

1. Mission of CIF: **Yes**
2. Sportsmanship/Ethics: **Yes**
3. Season of Sport Calendar: **Yes**
4. Eligibility Rules: **Yes**
5. Play limited to CIF member schools only: **Yes**
6. Willingness to pay CIF Southern Section sport fees and State CIF legal liability fees: **Yes**
7. Area Placement and league membership: **Yes**
8. Gender equity: **Yes**

Comments: The Athletic Director has an interscholastic education based background at Birmingham High School (CIF-LA). The school's Board of Directors is considering making the AD position a full time administrative position. The school has a part-time Assistant AD already in place. The students and families at the school have asked about joining the CIFSS so they can stay at Waldorf and also compete against their friends at other similar type small private schools.

Membership Recommendation: ☐ Full Membership ☒ **Probationary Membership** ☐ Do not Recommend Membership

5B10

James Perry

*James Perry*

---

Executive Committee Member - Area Representative (Please sign and print name)

Revised 4/10/19

**Waldorf School of Orange County: Athletics**

Physical education classes, focusing on both outdoor adventures and physical activity, expand physical capacities along with self-confidence and self-respect. Participation in sports and movement is vital to the mental and physical growth of the student. We currently offer volleyball, basketball, soccer, track & field, sailing and surfing, and look forward to expanding our program even further this coming year.





## CIF Southern Section Application for Membership 2018-19 School Year

**ALL INFORMATION MUST BE TYPED**

Name of School Waldorf School of Orange County

Street Address 2350 Canyon Dr.

City and Zip Code Costa Mesa CA 92627

School Telephone 949-574-7754 Athletic Telephone 818-642-0410 Fax \_\_\_\_\_

School Website www.waldorfschool.com

Type of School (Check where applicable)

☒ Grades 9-12 ☐ Grades 10-12 ☐ Public ☒ Private ☒ Coed ☐ All Boys ☐ All Girls

Number of Students per Grade (Current Year) 9<sup>th</sup> 15 10<sup>th</sup> 20 11<sup>th</sup> 16 12<sup>th</sup> 14

Total Number of Current Year Students 65

Anticipated Future Enrollment 3 Years Hence 70 5 Years Hence 75

New Public High Schools under Construction – Planned Opening Date \_\_\_\_\_

Charter Schools Only – Chartering District/Institution \_\_\_\_\_

### Athletic Program Goals and Objectives

The goal is to offer our young high school an athletic experience that includes competing against other schools in various sports.

### Athletic Administration

Name of Principal Douglas Garrett Principal's email dgarrett@waldorfschool.com

Name of Athletic Director Naqib Shifa Athletic Director's email nshifa@waldorfschool.com

### Accreditation

WASC 11590 West Bernardo Court Suite 120 San Diego CA 92127-1602

Name and Address of Accrediting Organization

## Facilities

### **Sport**

### **Practice Facility**

### **Game Site and Location**

Basketball	Two outdoor courts on campus	Our Campus
Volleyball	Two outdoor courts on campus	Our Campus
Cross-Country	Open bluffs near Fairview Park	Bluffs near Fairview Park (Costa Mesa)
Soccer	Parsons Field	Parsons Field (Costa Mesa)
Track & Field	Jim Scott Stadium	Jim Scott Stadium (Costa Mesa)

## Initial Participation Levels

Below is a listing of sports offered for both boys and girls within the CIF Southern Section. Please indicate what level your school will be competing, i.e. varsity (V), junior varsity (JV), freshman and sophomore (F-S).

Season	Sport	Boys	Girls	Season	Sport	Boys	Girls
Fall	Cross Country	JV	JV	Winter	Basketball	JV	JV
	Field Hockey				Soccer	JV	JV
	Football				Traditional Competitive Cheer		
	Golf				Water Polo		
	Tennis				Wrestling		
	Traditional Competitive Cheer						
	Volleyball		JV				
	Water Polo						
Spring	Badminton						
	Baseball						
	Competitive Sport Cheer						
	Golf						
	Gymnastics						
	Lacrosse						
	Softball						
	Swimming/Diving						
	Tennis						
	Track/Field	JV	JV JV				
	Traditional Competitive Cheer						
	Volleyball	JV					

Submit a list of all coaches' names and qualifications (professional training and experience).

1. School understands that full knowledge and implementation of Blue Book rules is the school's responsibility and that violation of rules may result in a team and/or school's disqualification from competition and/or loss of membership.
2. It is to be understood that schools with limited enrollments and programs will be integrated into existing league structure only as programs, compatibility and geography permit.
3. Able to meet the requirement of fielding at least one sport per season (Fall, Winter, Spring) and there must be provisions for equal participation by males and females, if a coed school.
4. Application must be approved by the CIF Southern Section Executive Committee. Upon approval, your school will be billed annual membership dues of \$50 per sport fielded. These dues must be received by the Southern Section office by October 1 of each year.

**APPLICATION PACKET & FEE SUBMISSION DEADLINE: MAY 1**

1. Complete and signed CIF Membership Application
2. Previous October State of California Department of Education affidavit form (CBED's)
3. Vitae of Principal AND Athletic Director(s)
4. Coaching staff names and qualifications
5. Promotional materials of the schools, including its mission and curriculum, and graduation requirements
6. Application fee of \$100, made payable to *CIF Southern Section* and mailed to CIF Southern Section 10932 Pine Street, Los Alamitos, CA 90720, and Attention: Sharon Hodge.

Application must have ALL required signatures and all materials listed above in order to be considered complete.

Applications, supporting materials and fee must all be received by May 1<sup>st</sup> to be considered for membership in the following school year, ~~there~~ are no exceptions to this deadline.

Submit applications and supporting materials as PDF files ONLY, email to Sharon Hodge at [sharonh@ctfss.org](mailto:sharonh@ctfss.org); hard copy submissions will not be accepted.

Gina Garrison  
Signature of Officer (Board Trustee Officer)

Name of District Board

March 29, 2019  
Date

\*\*\*\*\*

### CIF Southern Section Executive Committee Review and Approval Status

	Approved	Probationary	Full, Restricted	Full, Unrestricted
Date	Denied	Area Placement		
Commissioner of Athletics				

Revised August, 2017

 Change Text Size:  Normal Text  Medium Text  Large Text

 California Department of Education

 A logo depicting elements of public education. A globe, a student at school, a computer lab, and a school bus

# Private School Affidavit Confirmation

## 2018-19

(covers the period October 1, 2018 through September 30, 2019)

Thank you for submitting your Private School Affidavit online. This is your Private School Affidavit Confirmation. Please [print this page](#), and maintain a hardcopy for a period of three years. **Do NOT mail a copy to the California Department of Education.**

<b>Form Submitted:</b>	10/11/2018 8:00:09 AM
<b>Confirmation:</b>	244359
<b>Page Generated:</b>	10/11/2018 8:00:09 AM

From [Education Code Section 48222](#): This is "... a private full-time...school... [that]...offer[s] instruction in the several branches of study required to be taught in public schools of the state,...[that offers this] instruction...in English [, and that keeps]...attendance [records]..." \*

Yes

## School Information

<b>1. Name of School</b>	Waldorf School of Orange County
<b>2. CDE-assigned 14 digit CDS code if one was previously assigned</b>	30665977038680
<b>3. County in which school is located</b>	Orange
<b>4. Public school district in which school is located</b>	Newport-Mesa Unified
<b>5. Street Address (P.O. Box is not acceptable)</b>	2350 Canyon Drive
<b>6. City</b>	Costa Mesa, CA 92627 -
<b>7. School Telephone Number</b>	949-574-7775

<b>8. Optional School Fax Number</b>	949-574-7745
<b>9. School E-mail Address</b>	dgarrett@waldorfschool.com
<b>10. Optional School E-mail Address</b>	
<b>11. Optional School Web Site Address</b>	
<b>12. Mailing Address (only if different from #5 above)</b>	
<b>13. Mailing City (only if #12 has response)</b>	-
<b>14. Type of School</b>	Coeducational
<b>15. School Accommodations</b>	Day Only
<b>16. Does the school provide special education services?</b>	No
<b>17. Grade Span offered</b>	Lowest: K Highest: 12
<b>18. High School Diploma Offered</b>	Yes
<b>19. Classification of school</b>	Non-Religious

## Prior Year School Information

<b>20. Has this school ever filed a Private School Affidavit under a different school name?</b>	No
<b>21. Former name of school (if "Yes" answered to previous question)</b>	
<b>22. Has the public school district changed since filing last year's PSA?</b>	No
<b>23. Former public school district (if "Yes" answered to previous question)</b>	

## Statistical Information

<b>24. Range of students' ages * (Youngest may be no younger than 4 years and 9 months)</b>	Youngest: 4 years, 9 months Oldest: 18	
<b>25. Specify the enrollment counts by grade on or around the date the affidavit is filed. *</b>  (NOTE: Do not report pre-school enrollment; pre-schools	<b>Grade</b>	<b>Number of Pupils</b>
	Kindergarten	32
	First Grade	23
	Second Grade	29
	Third Grade	27

that do not offer kindergarten should not file this PSA.)	Fourth Grade	23
	Fifth Grade	28
	Sixth Grade	20
	Seventh Grade	29
	Eighth Grade	24
	Ninth Grade	15
	Tenth Grade	21
	Eleventh Grade	16
	Twelfth Grade	15
	Ungraded Elementary	0
	Ungraded Secondary	0
	<b>Total Enrollment</b>	<b>302</b>
<b>26. Number of Twelfth Grade Graduates in 2017-2018 School Year</b>	15	
<b>27. Number of School Staff</b>	<b>Staff Type</b>	<b>Number of Staff</b>
	Full-time Teachers	30
	Part-time Teachers	27
	Administrators	11
	Other Staff	0
	"Other Staff" includes instructional aides, therapists, secretaries, etc.	

## Administrative Staff

<b>28. Site Administrator</b>	Mr. douglas garrett
<b>29. Site Administrator Title</b>	Administrator
<b>30. Site Administrator E-mail Address</b>	dgarrett@waldorfschool.com
<b>31. Director or Principal Officer Name</b>	Mr. douglas garrett
<b>32. Director or Principal Officer Position</b>	Administrator
<b>33. Director or Principal Officer Address</b>	2350 canyon drive
<b>34. Director or Principal Officer City</b>	COSTA MESA, CA 92627 -
<b>35. Director or Principal Officer E-mail Address</b>	dgarrett@waldorfschool.com

## School Records

The person named as Custodian of Records below maintains attendance records required by *EC* Section 48222 and the records of courses of study, names, addresses, and educational qualifications of the faculty, as required by subdivisions (f)(2) and (3) of *EC* Section 33190. Such records are true and accurate and are accessible at the place or through the person listed here.

<b>36. Name of Individual who is Custodian of Records</b>	Mr. douglas garrett
<b>37. Address (Location of Records)</b>	2350 canyon drive
<b>38. City</b>	COSTA MESA, CA 92627 -
<b>39. E-mail Address</b>	dgarrett@waldorfschool.com

## Tax Status of School

40. Tax-exempt, nonprofit status under Section 501(c)(3) of the 1954 U.S. *Internal Revenue Code* - **YES**
41. Tax-exempt, nonprofit status under Section 23701d of the California *Revenue and Taxation Code* - **YES**
42. Property tax exemption under Section 214 of the California *Revenue and Taxation Code* - **YES**
43. None of the above - **NO**

## Acknowledgements and Statutory Notices

**"YES" indicates your understanding of the statement and your school's compliance.**

44. YES All Private School Affidavits are public documents viewable by the public.
45. YES The Private School Affidavit must be filed by persons, firms, associations, partnerships, or corporations offering or conducting **full-time day school** at the elementary or high school level for students between the ages of six and eighteen years of age.
46. YES Preschools should contact the Community Care Licensing Division (CCLD) of the California Department of Social Services. Contact CCLD at 916-229-4530 or contact a regional office.
47. YES The Affidavit is not a license or authorization to operate a private school.
48. YES The Private School Affidavit does not indicate approval, recognition, or endorsement by the state. Filing of this Affidavit shall not be interpreted to mean, and it shall be unlawful for any school to expressly or impliedly represent by any means whatsoever, that the State of California, the Superintendent of Public Instruction, the State Board of Education, the CDE, or any division or bureau of the Department, or any accrediting agency has made any evaluation, recognition, approval, or endorsement of the school or course unless this is an actual fact (see EC Section 33190).
49. YES Private school authorities are responsible for initiating contact with the appropriate local authorities (city and/or county) regarding compliance with ordinances governing health, safety and fire standards, business licensing, and zoning requirements applicable to private schools.
50. YES When a school ceases operation, every effort should be made to give a copy of pupils' permanent records to parents or guardians. If records cannot be given to the parents or guardians, it is recommended that the school's custodian of records **retain the records permanently** so that former pupils may obtain copies when needed for future education, employment, or other purposes.
51. YES Retain a copy of this document for a period of three years.
52. YES Filing a Private School Affidavit is not equivalent to obtaining accreditation. A Private School Affidavit does not signify that any accrediting agency has made any evaluation, recognition, approval, or endorsement of the school or courses offered by the school.
53. YES A private school shall not employ a person who has been convicted of a violent or serious felony or a person who would be prohibited from employment by a public school district pursuant to EC Section 44237. This school is in compliance with EC Section 44237 to the extent that it applies.
54. YES The students enrolled in this private school and included in the school's enrollment total are full-time students in this school and are not enrolled in any other public or private elementary or secondary

school on a full-time basis.

## Electronic Signature

By submitting this form and the electronic signature attached hereto, I declare under penalty of perjury and the laws of the State of California that I am the owner or other head of the school, and the information contained herein is true, accurate, and complete.

Name of owner or other head of school	Douglas Garrett
Title	Administrator
Telephone Number	949-574-7775 ext 101
Electronic Signature - Birth Month	***** Not displayed for security purposes
Electronic Signature - Birthday	***** Not displayed for security purposes
Electronic Signature - Question	What is your favorite sport?
Electronic Signature - Answer	***** Not displayed for security purposes

Form Submitted:	10/11/2018 8:00:09 AM
Confirmation:	244359
Page Generated:	10/11/2018 8:00:09 AM

Confirmation message sent to dgarrett@waldorfschool.com.

Confirmation message sent to dgarrett@waldorfschool.com.

Confirmation message sent (CC) to dgarrett@waldorfschool.com.

[Return to the Private School Affidavit information page](#)

Questions: [Private Schools Office](#)

California Department of Education  
1430 N Street  
Sacramento, CA 95814

[Web Policy](#)



**DOUGLAS GARRETT**

131 Cresta Avenue  
San Gabriel, CA 91775

714.746.5033

[dgarrett@pasadenawaldorf.org](mailto:dgarrett@pasadenawaldorf.org)

[dgarrett60@gmail.com](mailto:dgarrett60@gmail.com)

**Waldorf Education**

■ **Pasadena Waldorf School 2014 – Present**

209 E. Mariposa Street  
Pasadena, CA 91001

Business Administrator, supervising seven department heads and a staff of 16 (14.8 Full-time equivalents). Member of College of Teachers, ex-officio member of Board of Trustees, Board Finance Committee, and Executive Committee (Board, College, Administration coordinating group). Chair of HR Committee.

PWS highlights since 2014 include: enrollment increasing from 265 to 305; annual giving increasing from \$70,000 to \$242,000; developed and implemented policy for managing accounts receivable to 2% of tuition income; expanded preschool program to two classes; built-out and integrated second 3.75 acre Mendocino campus for the high school and preschool; negotiated return of 1.75 acres on Mariposa campus from long-term possessor; faculty/staff increased from 60 to 95; graduated the first two grade 12 classes (current grade 12 class has received over \$900,000 in merit scholarship offers); member of Self-Study Coordinating Committee for WASC-AWSNA reaccreditation. For the 2018-19 school year helped develop plan to reduce discount rate (tuition assistance/remissions to gross tuition ratio) from 32% to 28%.

■ **Prairie Hill Waldorf School 2012 – 2014**

N14W29143 Silvernail Rd.  
Pewaukee, WI 53072

School Administrator, also serving as a member of the Circle of Colleagues (Faculty governance circle), ex officio member of Board of Trustees and Finance Committee, Chair - Tuition Adjustment Committee, member - Fund Development Committee, Chair - HR Committee, and member of Operations Group (Board/Faculty/Administration coordinating group).

Highlights: working closely with faculty and staff turned around a seven-year enrollment decline, increased enrollment and lowered annual attrition rate from 14% to 7 %; added a kindergarten class to increase the number of children coming into the grades; hired the school's first part-time Development Director; raised asking tuitions to comparable area levels; completed school-wide self-study for re-accreditation and received new accreditation term.

■ **The Institute for Social Renewal - ISR 2006 - Present**

Postal Drawer 3 Loma Mar, CA 94021

Board of Trustees. ISR consults with Waldorf schools to extend understanding and application of Rudolf Steiner's three-fold social ideas.

- **The Westside Waldorf School 2007 - 2012**

17310 Sunset Boulevard  
Pacific Palisades, CA 90272

Board of Trustees 2007 - 2012, Treasurer 2009, Tuition Assistance Committee 2007-2012.

- **Waldorf Institute of Southern California – WISC 2004 - 2011**

17100 Superior Street  
Northridge, CA 91325

Board of Trustees, Finance Committee and Accessible to All tuition adjustment program.

- **Association of Waldorf Schools of North America (AWSNA) 2003 to present**

Board of Trustees 2003 - 2006, Committee for Board Development 2005 - 2006, Development Committee 2003 – 2005.

Currently team member and team leader for AWSNA school accreditations. Have served on nine teams (five as team leader), including two schools with high schools.

- **Waldorf School of San Diego 2002 - 2004**

3547 Altadena Avenue  
San Diego, CA 92105

President, Board of Trustees 2002 - 2004, Tuition Adjustment Committee 2003 - 2004. Helped found fund development volunteer committee in 2003. Represented school as real estate agent in site purchase in 1999 and led loan refinancing and \$350,000 site improvement processes in 2003.

- **Waldorf School of Orange County 1988 - 2002**

2350 Canyon Drive  
Costa Mesa, CA 92627

Founding parent group 1988, Site Committee 1988 - 1992, Ombudsman, Board of Trustees 1993 - 1996, Chair - Board of Trustees 1996 - 2001, Tuition Adjustment Committee 2001 -2006. Helped found fund development work in 1998 and an advisory board in 2000.

Currently - WSOC foundation teacher training – in 2012, and on my return to California from 2015 to now, teaching Rudolf Steiner’s basic book series to teacher training students. Currently teaching a six-class series on governance and Steiner’s three-fold social ideas.

### **Waldorf Teacher Training**

Completed the WISC teacher training foundation year studies in 1999.

Two-week Waldorf High School teacher training session at Rudolf Steiner College in 2002.

### **Anthroposophical Society**

Anthroposophical Society in America – member since 2000.

First Class of Spiritual Science – member since 2004.

Los Angeles Branch – member since 2000. Grant Committee member 2004 – 2007.

### **Business**

#### **PRINCIPAL**

Lee & Associates Commercial Real Estate Services, Inc. – Orange, CA (1987 - 2012)

Co-owner of Lee & Associates, Orange office. Provides commercial facilities acquisition and disposition services to individuals and companies throughout Orange County. 1988 Top Associate Award, 1991, 1992, and 1994 President's Club for top five income achievement, and 1993 member of the Management Committee.

#### **DALE CARNEGIE COURSE INSTRUCTOR**

Robert King & Associates, Orange, CA (1980 - 1984)

Taught the Dale Carnegie Course in Effective Speaking and Human Relations, a 14-week course in the development of effective communication and relationship skills.

### **Education**

BA Degree – English Literature: California State University, San Bernardino (1976)

### **Waldorf and Personal References**

Jennifer Shepard

PWS Board of Trustees, current Honorary Trustee, Vice-Chair and Board Leadership Group 2014-17

Human Resources Consultant

818.395.0600

Blair Manzke

PWS College of Teachers, Board of Trustees, Board Executive Committee

626.794.9564

Tanya Mink

PWS Board of Trustees, current Honorary Trustee, Secretary and Board Leadership Group 2013-2016

Retired Major Gifts Officer – Caltech

818.502.0675

Erin Şemin

PWS Pedagogical Administrator, 2016 to present

626.794.9564

Michael Keating

PWS Operations Coordinator, 2006 to present

626.794.9564

Sam Glaze  
PWS middle-school math and former class teacher, College of Teachers and College Leadership Group  
2014-2017  
626.794.9564

Chris Bennett  
Leader WSOC foundation training and former WSOC class teacher and College of Teachers  
808.382.9557

Steve Wise  
WSOC alumni parent and donor  
714.473.0892

Meredith Johanson  
AWSNA Director of Accreditation  
916.217.0324

Paul Yoshinaga  
Principal Deputy County Counsel for Los Angeles County.  
213.974.0775

# Naqib Shifa

Address: 17200 Baltar St. Van Nuys CA, 91406 Email: sayednaqib@gmail.com Phone: (818) 642-0410

**Education:** University of California, Los Angeles (UCLA) Graduated: 2009  
Major: Geography/Environmental Studies  
Minor: Middle Eastern & North African Studies  
Languages Studied: Arabic (1A, 1B, 1C).  
Honors & Achievements: National Society for Collegiate Scholars; The National Dean's List (Top 1%);

Waldorf School of Orange County  
Certificate in Education from the Adult Education Program — 2018

## Teaching Experience:

**Waldorf School of Orange County**  
High School Coach, Athletic Director, Teacher ♦ 2013–Present

## Courses Taught:

- ♦ Athletic:
  - ◇ **Physical Education (PE)**
    - Developing a healthy physical fitness regimen and experience. Building a “breathe-out” component in the development of overall wellness.
    - Balancing indoor and outdoor activities with competitive sports and game, including: Basketball, Volleyball, Capture the Flag, Handball, Ultimate Frisbee, Cross-Training, Track & Field, Soccer, and more.
    - Altogether, continuing the development of confidence and a sense of mastery in the physical realm with emphasis placed on the developing of balance, strength, spirit, flexibility, as well as social and spatial awareness.
  - ◇ **Head Coach for Flag Football**
    - A robust 8-on-8 competitive flag football team with weekly practices and games against other schools through our league.
    - Taking athletes entirely new to the sport as well as experienced athletes.
    - Won the league championship in 2017 and 2018.
  - ◇ **Head Coach for Basketball**
    - A comprehensive boys basketball program with weekly practices, games, as well as opportunities for one-on-one training on a weekly basis throughout the year.
    - Building the necessary conditioning and skill set for the sport.
    - Won the league championship in 2017.
  - ◇ **Track & Field Class**
    - This is voluntary after school class twice a week for students interested in Track & Field training in the Spring.
    - Worked on Sprints (100-yard dash, 4x100 relay), Jumps (Triple Jump, High Jump, Long Jump), and overall conditioning.
    - Developing higher level training for students interested in the sport.
  - ◇ **Sports and Conditioning Elective**

- Taking physical fitness to a higher level for those students interested in developing their strength and conditioning through an elective.
- Working toward comprehensive wellness in the realms of mind, body, and soul by building a regimen for maintaining good health for the body.
- This class has a focus on developing all-around physical fitness with cardiovascular exercises, plyometrics, core body workouts, as well as a focus in skill development in various sports.

◇ **Athletic Director**

- Working with the College of Teachers to hire coaches and then help the coaches' transition into their positions. Manage the sports budgets among all the Team Sports, PE Program, and Club Sports.
- Long-Term Visioning and Research, Coordinate Transportation, Creating and Developing the Schedule for all the Sports Seasons, Facility Rentals, Field Preparation, Purchasing Uniforms and Team Apparel. Parent Communication: Schedule, Transportation (Departure Times, Arrival Times), Medical Clearance Forms, Waivers, Activity Fees, Report Injuries, etc.
- Activities on Campus to help build awareness of the athletic offerings at the school and building school spirit and community spirit for the teams. Coordinating team-building activities like a visit to college campuses.

◆ Academic:

- ◇ **Modern World History**
- ◇ **US History**
- ◇ **Middle East History**
- ◇ **Constitutional Law**
- ◇ **Economics & Personal Finance**
- ◇ **Developing Worlds**
- ◇ **Current Events 1 Elective**
- ◇ **Current Events 2 Elective**
- ◇ **Sacred Writing as Literature**
- ◇ **English**

### **Additional Roles as Teacher at Waldorf School of Orange County:**

- ◆ Class Sponsor ~ Completed one 4-year sponsorship cycle with the Class of 2018. Currently on a new cycle.
- ◆ Chaperoned International Trips ~ Japan, Dominican Republic, Mexico.
- ◆ Advisor Role ~ Currently have 13 student advisees (more than any other faculty on campus).
- ◆ Faculty Sponsor for Student Council.
- ◆ Served on the College of Teachers.
- ◆ Served as High School Chair.

### **Additional Teaching Experiences:**

- ◆ Emerging Ventures in Education – *Start-up Orange County Based Educational Program*
  - ◇ Led Retreats for High School Students; Academic/Spiritual Advising; Educational Consulting and Mentoring.
    - Co-Led “Connecting to Your Destiny ~ HS Retreat” in Santa Barbara, CA (Summer 2018)
    - Co-Led “Gratitude ~ HS Retreat” in Idyllwild, CA (Thanksgiving 2018)
- ◆ Invited as a Guest Lecturer at:
  - ◇ Manual Arts High School
  - ◇ New Horizon School Westside
  - ◇ Frequently deliver sermons at Mosques throughout Southern California.

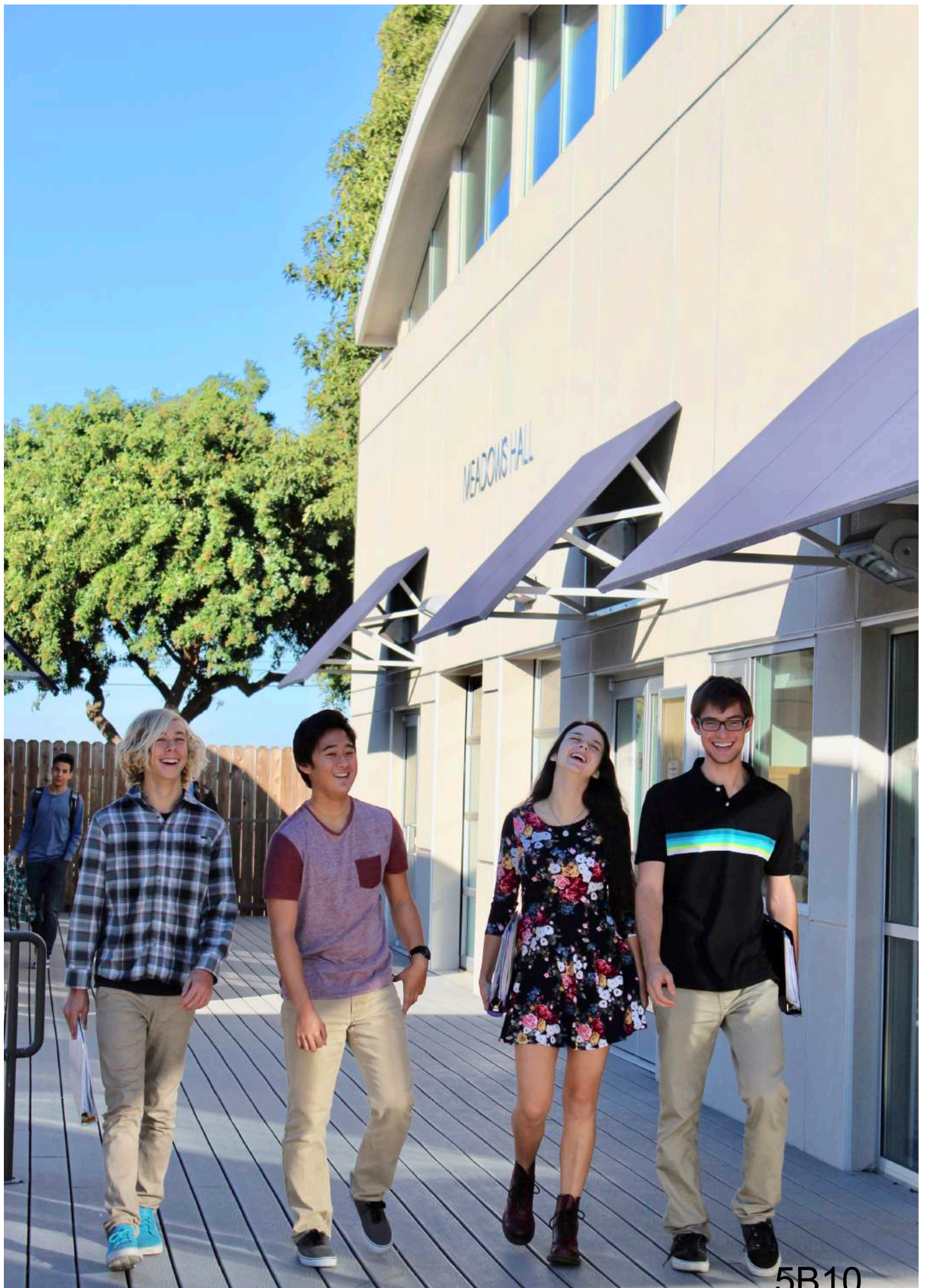


# Waldorf High School | Orange County



5B10







# Waldorf High School

Waldorf® Education speaks to the body, heart, and soul, as well as the mind. The academically challenging curriculum is balanced by a program rich in music, drama, fine and applied arts, movement and practical skills. Grounded in the classics, academic courses expose students to the great ideas of mankind, the events that shaped civilizations, the beauty of mathematics, the power of the arts, and the wonder of the natural world. Every student participates in all subjects. The scientist experiences the joy of creating music. The musician explores the physical and natural laws of the sciences. The artist discovers the practical aspects of calculus. Rather than turning out specialists at the age of eighteen, the school graduates well-rounded and capable students who are confident in their ability to learn from the world, and to contribute to the world.

"Being personally acquainted with a number of Waldorf students, I can say that they come closer to realizing their own potential than practically anyone I know."

Joseph Weizenbaum, Professor Emeritus,  
Massachusetts Institute of Technology

"Waldorf education addresses the child as no other education does. Learning, whether in chemistry, mathematics, history or geography, is imbued with life and (therefore) with joy, which is the only true basis for later study. The textures and colors of nature, the accomplishments and struggles of humankind fill the Waldorf students' imaginations and the pages of their beautiful books. Education grows into a union with life that serves them for decades. By the time they reach us at the college and university level, Waldorf students are grounded broadly and deeply and have a remarkable enthusiasm for learning. Such students possess the eye of the discoverer and the compassionate heart of the reformer, which, when joined to a task, can change the planet."

Arthur Zajonc, Ph.D.,  
Associate Professor of  
Physics, Amherst College

## The education is experiential

Experiences awaken the students to become active participants in their education. Learning progresses from experience to description to abstraction. After careful observation and detailed description, actively engaged students rise to the challenge of analytical abstraction. At WSOC High School, nature becomes the classroom during field trips in astronomy, ecology, oceanography, geology, and biology. Role-play and drama enhance history lessons. Surveying provides an intriguing introduction to trigonometry.



"Finding solutions demands human capability in fields we have barely begun to understand. Today, an education is needed which enables children to unfold faculties which go beyond mere tradition or the conventional wisdom of our times. Waldorf Education seeks to do this. It seeks to participate in the development of human beings who will become initiators of cultural progress."

Rudolf Steiner,  
Founder of Waldorf  
Education



## Subjects are integrated

The unnatural boundaries between subjects, which can make academics seem abstract and irrelevant, are dissolved. Material is presented from a larger context, and students are encouraged to cross disciplines in their independent research as well as the representation of their work. They realize that inventors from many disciplines contributed to the technology that we use today. In global studies, they connect how geography, geology, technology, economics, religion and history affect current events.

Cultures are studied in the contexts of their environmental, artistic, religious, and philosophical perspectives. In mathematics, our students don't just learn about math equations, they learn about the inventors of those equations. Having the ability to discern the larger picture in any situation, using flexible thinking, having clear perception of the connections between events and subjects, possessing innate confidence in the ability to learn in any situation - these are the skills acquired by our high school students through the Waldorf approach to learning. Our students are well prepared not only for college life, but to become citizens of the world and masters of their own destinies.

## New material is presented in short and intensive units

Rather than taking a subject such as biology in grade nine for a whole year and then not experiencing this subject again, students take most subjects every year in rotating blocks of three to four weeks. This approach allows them to fully immerse themselves in a subject with freshness and enthusiasm. As students encounter subjects at different levels of maturity and from different angles, they appreciate that learning in any field is an ongoing and intriguing process.

## Education as a living organism

The art of education means that questions are as important as answers. Classes are taught by specialist teachers who facilitate active involvement in each subject. Conversations and discussions, rather than a passive experience where the teacher lectures and the student takes notes, make up a large part of our classes. This active learning method "inspires students to develop an attitude of the alert critic, not of the tired skeptic." (*Education Towards Freedom* by Frans Carlgren).

## The education meets the needs of the students

During the four high school years, teenagers are transformed physically, mentally, and emotionally. Their development gives rise to different inner questions. At WSOC High School, those questions guide the way material is taught at the different stages.

# Curriculum Highlights

## NINTH GRADE

### Science

Anatomy & Physiology  
Organic Chemistry  
Thermodynamics  
Geology

### Math

Possibility & Probability  
Algebra 1 or 2

### History

Modern World History  
Early American History

### Aesthetics

World History Through Art

### Language Arts

Tragedy/Comedy  
Mythology  
Cultural Perspectives in Literature

### Foreign Language

Spanish 1

### Performing Arts

Marionettes  
Performance Eurythmy

### PA Elective

Choir  
Chamber Orchestra  
Wind Ensemble  
Piano Ensemble

### Arts & Practical Activities

Puppetry  
Drawing  
Mask Making  
Color Theory  
Carpentry  
Black & White Drawing  
Basketry  
Printmaking

## TENTH GRADE

### Science

Embryology  
Inorganic Chemistry  
Mechanics  
Dynamic Earth

### Math

Trigonometry  
Euclidean Geometry

### History

Colonial History  
Ancient World History  
Greco-Roman History  
Developing Countries

### Aesthetics

Poetics

### Language Arts

Sacred Writings  
Communication Skills

### Foreign Language

Spanish 2

### Performing Arts

Poetry  
Performance Eurythmy  
Dramatic Arts

### PA Elective

Choir  
Chamber Orchestra  
Wind Ensemble  
Piano Ensemble

### Arts & Practical Activities

Painting  
Drawing  
Modeling  
Sculpturing  
Textile Arts  
Printing  
Woodwork/  
Instrument Building  
Carpentry

## ELEVENTH GRADE

### Science

Botany & Cellular Biology  
Periodic Table & Atomic Theory  
Electricity & Magnetism  
Astronomy

### Electives

Science or Humanities

### Math

Projective Geometry  
Algebra 2 or Precalculus

### History

Medieval History  
Current Events  
History of the Middle East  
Global Economics

### Aesthetics

World History Through Music

### Language Arts

Wolfram von Eschenbach's Parzival  
Dante's The Divine Comedy  
Shakespeare

### Foreign Language

Spanish 3

### Performing Arts

Monologues  
Performance Eurythmy

### PA Elective

Choir  
Chamber Orchestra  
Wind Ensemble  
Piano Ensemble

### Arts & Practical Activities

Painting  
Drawing  
Modeling  
Sculpturing  
Shoemaking  
Metalwork  
Bookbinding  
Jewelry Making

## TWELFTH GRADE

### Science

Zoology & Evolution  
Biochemistry  
Optics  
Environmental Science

### Electives

Science or Humanities

### Math

Introduction to Calculus  
Pre Calculus or  
Calculus  
Business Math

### History

Symptomatology

### Aesthetics

World History Through Architecture

### Language Arts

Russian Literature  
Goethe's Faust  
Memoir Writing  
Research Writing

### Foreign Language

Spanish 4

### Performing Arts

12 Grade Play  
Performance Eurythmy

### PA Elective

Choir  
Chamber Orchestra  
Wind Ensemble  
Piano Ensemble

### Arts & Practical Activities

Painting  
Modeling  
Sculpting  
Silkscreen  
Jewelry Making  
Mandalas  
Architecture  
Modeling  
Weaving

**Team Sports:** Boys' Flag Football, Girls Volleyball, Boys' Basketball, Girls' Basketball, Co-Ed Soccer, Boys' Volleyball

**Combined Sports 9-12:** Physical Education classes may include surfing, yoga, flag football, disc golf, hiking, basketball, dance, sailing, archery, soccer, swimming, track & field, and cross country.

## Main Lesson

Unique to Waldorf education, the main lesson - a double academic period taught in the morning over a period of three to four weeks - explores one subject intensively through lecture, discussion, writing, and artistic projects. This intensive study of one subject allows for deep immersion. These main lessons are also complemented by year-long courses in mathematics, humanities, foreign language, physical education and music.



## Student Resources

"Our highest endeavor must be to develop free human beings, who are able, of themselves, to impart purpose and direction to their lives."

Rudolf Steiner  
Founder of  
Waldorf Education

In our nurturing school community, we get to know each of our students well. Every student has a faculty advisor who provides academic, social, and personal support through all four years. As our students grow intellectually, spiritually, and socially, they come to understand themselves, their abilities and ambitions, and they envision the places that they will take in the world as adults.

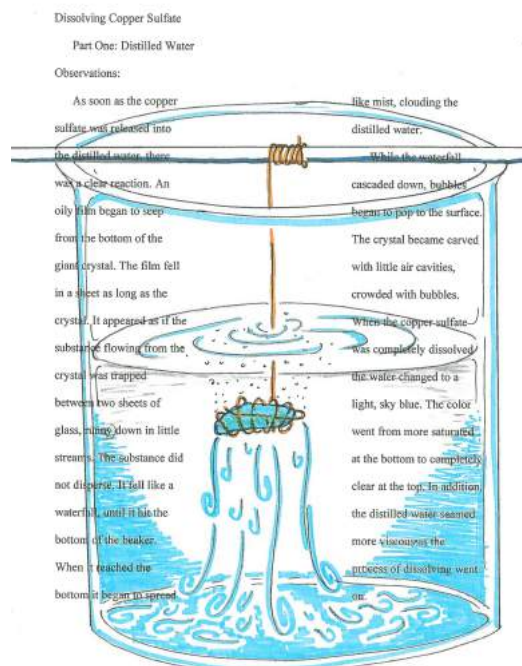
Our students' academic journey is one of growing independence. With each passing year, students work more independently and with more freedom of choice, culminating in the presentation of a challenging senior project. Each senior selects a topic for deep study and presents the project at the end of the year to the larger campus community. The senior year ends with international travel supporting the students' transition out into the world.

Our College Guidance Program, including help with applications and college tours, is designed to help students make informed choices as they navigate the road towards the next phase of their education. By providing the tools and knowledge necessary for the college process, we strive to direct students, according to their fullest potential, to the college or university that will best serve their goals.



"Waldorf taught me how to think for myself, to be accountable for my actions, to be a good listener, and to be sensitive to the needs of others. It also helped me to focus on the underlying importance of beliefs and values that are the foundations of good leadership."

Kenneth Chenault  
President and CEO  
American Express



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## Clubs and Activities

Our clubs are growing right along with our student body. Student inspiration drives their creation. Clubs are based on student interest; therefore, they vary each year. Student clubs such as Student Council, Model UN, Chamber Music Group, Yearbook, Surf Club, Sailing Club and various sports clubs give our students opportunities to exercise their talents as planners, organizers and leaders. The participation and initiative of each individual is highly valued and supported by the student body as well as the faculty. Social opportunities are created with events such as our annual Prom, and are collaborations with other Southern California Waldorf schools.

## Athletics

Physical education classes, focusing on both outdoor adventures and physical activity, expand physical capacities along with self-confidence and self-respect. Participation in sports and movement is vital to the mental and physical growth of the student. We currently offer volleyball, basketball, soccer, track & field, sailing and surfing, and look forward to expanding our program even further this coming year.

## Outside the Classroom

We recognize that learning is not limited to the classroom and encourage our students to go out into the world to learn and to give back. The high school years are rich with trips to support the curriculum and include visits to California geological formations, significant historic and architectural sites, museums, performing arts events, international travel and more. The students engage in service projects during much of their travel and are encouraged to give back to the local communities. In grade 10, students are provided the opportunity for an international exchange with other Waldorf schools.

"I think that it is not exaggerated to say that no other educational system in the world gives such a central role to the arts as The Waldorf School movement. There is not a subject taught that does not have an artistic aspect. Even mathematics is presented in an artistic fashion and related via dance, movement or drawing, to the child as a whole. Steiner's system of education is built on the premise that art is an integral part of human endeavors. He gives it back its true role. Anything that can be done to further his revolutionary educational ideals will be of the greatest importance."

Konrad Oberhuber, Curator of Drawings, Fogg Art Museum & Professor of Fine Arts, Harvard University

## College Requirements

WSOC High School meets, or in many cases exceeds, college admissions requirements for entry. Because students are taught in “blocks” over the course of four years, students may receive more units for a given subject because of the number of times it is introduced.

SUBJECT	UC / CSU REQUIREMENTS
History	2 Years
English	4 Years
Mathematics	3 Years
Laboratory Sciences	2 Years
Foreign Language	2 Years
Visual / Performing Arts	1 Year
Elective	1 Year

## Where do Waldorf students go to college?

Approximately 94% of Waldorf students continue their studies in college, university, or other post-secondary education programs. 88% of Waldorf graduates not only entered college or university, but also graduated - well above the national average of 59%.

As of June 2018, WSOC has proudly graduated eight classes with a total of 88 graduates. Together, these students have earned an impressive total of over 6 million dollars in merit-based scholarships.

The Class of 2018 - 17 students - received an impressive 95 college acceptances, and a collective total of \$2,948,844.00 in merit-based scholarships over a four-year period. These figures do not include needs-based scholarships, which were also granted.

## What career paths have Waldorf students taken?

The range of career paths for our graduates is as varied as the individual students themselves. Over the years, Waldorf schools have educated some of the world’s foremost leaders, thinkers and creative minds, including Kenneth Chenault, former president and CEO of American Express; Kristen Nygaard, a computer scientist whose work is the basis for all modern programming languages; David E. Blackmer, inventor of the DBX noise reduction system; Jens Stoltenberg, former Prime Minister of Norway; Sandra Bullock, Jennifer Aniston, Uma Thurman, and Julianna Margulies, award-winning actresses; Benjamin Agost, 2006 Olympic silver medalist in ice dancing and a four-time U.S. National Champion; and Thomas Sudhof, 2013 Nobel Prize Winner.



“I was asked to describe how my Waldorf education has served me in life - but that’s like asking me how my heart has served me in life! It has been so essential. Now, I am not saying that knitting got me into Yale, but (Waldorf education) helped me develop a vitally important capacity which I would call ‘cognitive love’ - the ability to embrace the world with one’s thinking, to engage one’s mind actively in loving dedication to a brighter future.”

Waldorf Graduate



## Parent Testimonials | Why Waldorf?

"Over the 23 years I have been exposed to them, Waldorf high school students have always made a strong impression on me. I am consistently in awe of their unusual confidence to speak their mind or sing in front of a group, their ability to hold conversations and have opinions that differ from their peers. How unlike each other they are for their age. I remember high school being a time of just wanting to 'fit in,' but I see these Waldorf students just naturally figuring out who they are, what is important to them, and honoring how different they are from each other. They seem to develop a distinct confidence in figuring out how to do anything they try. These students do not just learn and memorize information in quantity, but they learn how to be curious about a subject, to look at it from many angles, and are encouraged to debate, forming their own questions and opinions. It turns out that colleges seek out these well-rounded Waldorf students, and professors are thrilled to have them in their classes. We are very grateful that both of our sons will have access to this education throughout their high school years. I have confidence that they will not only be well-prepared for college when they graduate from WSOC, but most importantly, they will be well prepared for life."

"15 years ago my first daughter was born and I wanted to give her the world, as all parents do for their child. Three and a half years later she was at Waldorf inspired daycare and one and a half years later I was sitting on the smallest chair possible, learning to finger knit, while hearing the basics of child thought processes, surrounded by the round walls of pink.

Fast forward 10 years and my daughter struggled with the choice of high school. After letting her feel confusion and unrest I stepped in and asked if she wanted my opinion. She said, 'yes,' while holding back tears and I said, 'do I really need to say anything? I think you know how I feel.' With a huge sigh of relief our family moved on. I then began to search for the ways and means to keep my daughter, for the next 4 years, at WSOC, which I believe is the best gift I could ever give her in life.

I have watched my daughter grow into one of the most amazing people I have ever had the chance to be around. For thirteen years at this school she has been guided with love, consideration, thought, perseverance and compassion for all subjects of life and learning.

I truly believe in this school and a Waldorf education. Although, it has always been a financial challenge for our family and I maybe have not always agreed with the direction the school has taken, I believe I have invested in the best possible return you can get in life, our future generations and world leaders. Together as a community of people that believe in our children and the people who teach them, we can do anything. And prove to our children that anything is possible if you are willing to look forward, dream big and work for it."





We are looking for students who are insightful, curious, nurturing, creative, purposeful, engaging and respectful of themselves and life in all its forms.



Agnes Scott College  
 American University of Paris  
 Appalachian State University Honors College  
 Arizona State University (Barrett Honors College)  
 Baylor University  
 Beloit College  
 Berklee College of Music  
 Boise State University  
 Brandeis University  
 Brooks Institute  
 California Baptist University  
 California College of the Arts  
 California Institute of the Arts, Valencia  
 California Lutheran University  
 California Polytechnic State University Pomona  
 California Polytechnic State University San Luis Obispo  
 California State University Channel Islands  
 California State University East Bay  
 California State University Fullerton  
 California State University Long Beach  
 California State University Monterey Bay  
 California State University Northridge, Honors Program  
 California State University San Marcos  
 Chapman University  
 City University of New York  
 Clark University  
 Colgate University  
 College of Charleston  
 Colorado School of Mines  
 Colorado State University, Boulder  
 Concordia University  
 Connecticut College  
 Cornish College of the Arts  
 Creighton University  
 Culinary Institute of America  
 Dominican University  
 Drew University  
 Elms College  
 Embry Riddle  
 Essex University  
 Evergreen State College  
 George Mason University  
 George Washington University  
 Georgia State University  
 Green Mountain College  
 Hampshire College  
 Hofstra University  
 Humboldt State University  
 Irvine Valley College  
 Johnson State College  
 Lehigh University  
 Lewis and Clark College  
 Linfield College  
 London University of the Arts, School of Fashion  
 Loyola Marymount University  
 Macalester College  
 Marymount California University  
 Massachusetts College of Pharmacy and Health  
 Sciences  
 McGill University

Middlebury College  
 Middlesex University  
 Mills College  
 Morningside College  
 Mount Holyoke College  
 New England College  
 Oberlin College  
 Orange Coast College  
 Otis College of Art & Design  
 Parsons School of Design  
 Pasadena Art Center  
 Pepperdine University  
 Portland State University  
 Pratt Institute of Design  
 Purdue University  
 Rensselaer Polytechnic Institute  
 Roanoke College  
 Saddleback College  
 Saint Mary's College of California  
 San Diego State University  
 San Francisco State University  
 San Jose State University  
 Santa Clara University  
 Santiago Canyon College  
 Sarah Lawrence College  
 Savannah School of Art & Design  
 School of Visual Arts  
 Scripps College  
 Seattle Pacific University  
 Seattle University  
 Smith College  
 Soka University  
 Sonoma State University  
 Southern Methodist University  
 St. Joseph's College  
 St. Mary's College of California  
 St. Mary's College of Maryland  
 SUNY New Paltz  
 Syracuse University  
 Texas Christian University  
 The New School  
 University of Alaska  
 University of California Berkeley  
 University of California Davis  
 University of California Irvine  
 University of California Los Angeles  
 University of California Merced  
 University of California Riverside  
 University of California San Diego  
 University of California Santa Barbara  
 University of California Santa Cruz  
 University of Colorado Boulder  
 University of Colorado Colorado Springs  
 University of Dayton  
 University of Denver  
 University of East Anglia  
 University of Georgia  
 University of Hawaii, Manoa  
 University of Idaho  
 University of Illinois Chicago

University of Kent  
 University of La Verne  
 University of Massachusetts Boston  
 University of Massachusetts Dartmouth  
 University of Minnesota  
 University of Oregon  
 University of Pittsburgh  
 University of Puget Sound  
 University of Redlands  
 University of Redlands Johnston Center  
 University of Rochester, Eastman School of  
 Music  
 University of San Diego  
 University of San Francisco  
 University of Southern California  
 University of the Pacific  
 University of Toronto  
 University of Vermont  
 University of Washington  
 Valley Forge Military College  
 Virginia Polytechnic Institute & State University  
 Warren Wilson College  
 West Chester University  
 West London University  
 Western Michigan University Honors College  
 Westmont College  
 Whittier College  
 Whitworth University  
 Willamette University  
 Worcester Polytechnic

# College Acceptances 2011-2018

This represents a total of 88 students





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**WSOC Grade 8** Students have the option of **Early Registration** to confirm a place in Grade 9. There is no application required.

We would love for every Grade 8 student to continue into our high school. No extensive application is required for entry, we simply ask for the following from your student:

### Student Questions

1. What excites you most about learning in school?
2. What extracurricular activities or hobbies are most important to you? Please explain/describe in some detail.
3. Is there anything you want the high school faculty to know about you and your interests, (travel, sports, experiences of foreign cultures, languages spoken, family, summer programs, etc.)? Please share.

### Self Portrait

Instead of asking you to write a personal essay, we are requesting that you submit a self-portrait created specifically for us. You may use any medium or art form; for example, a verbal self-portrait might be an essay, a letter or a poem. You might wish to present yourself with a painting, drawing, sculpture, or textile creation. You can record your voice or make a video. The only limit is your imagination!

### What next?

Please deliver both the completed **Questionnaire** and your **Self-Portrait** together, to the Admissions Director in the Office, between **November 10** and **December 20, 2018**.

**We encourage you to not wait until the last day!** You'll want to have this completed in advance of your winter break. As soon as we have received your completed forms, we will schedule a Family Meeting for you and your parents. These will take place in January.



## Outside Applicants

Applications for **students new to our school** are completed online:

<http://mytads.com/a/waldorfschooloforangecounty>

- Parent Questionnaire
- Student Questionnaire
- Student Photo
- Transcript Release and Confidentiality Form
- Current Counselor/Principal Evaluation Form
- Current English Teacher Evaluation Form
- Current Math Teacher Evaluation Form
- ISEE Test Results (for entry to Grade 9 only)
- Transcripts for two years prior and Progress Report for current year
- Student Self-Portrait
- \$100 Non-Refundable Application Fee  
This fee is not a guarantee of entry

The application deadline for outside applicants to the high school is **Monday, January 28, 2019**. Applications are accepted after this date based upon space availability.

Waldorf School Orange County students in 8th grade have a priority opportunity for entry. Following their Early Registration period, space is then opened for outside applicants.



## Discover Waldorf Education

Waldorf Education is based on educator and philosopher Rudolf Steiner's (1861-1925) research on child development. The Waldorf approach recognizes the simple but profound insight that children learn in distinctly different ways at different stages of their development. Waldorf teachers are dedicated to teaching in ways that profoundly meet the needs of the developing human being, and the curriculum fosters an unfolding of the student's natural capacities. In classrooms filled with light and life, Waldorf students learn traditional academic subjects through distinctive and time-tested teaching methods that serve their intellectual, physical, emotional, and spiritual development. Engaging the hands, heart, and mind cultivates an inner enthusiasm for learning.

Part of a worldwide educational movement that began over 90 years ago, Waldorf School of Orange County has been helping families raise well-balanced and multifaceted young people since 1988.

With the opening of our High School in the 2007/2008 school year, Waldorf School of Orange County joins a strong and vibrant Waldorf high school community that can be found throughout North America.

Academe of the Oaks, Atlanta, GA	Rudolf Steiner School of Ann Arbor, Ann Arbor, MI
Austin Waldorf School, Austin, TX	Rudolf Steiner School, New York, NY
Berkshire Waldorf High School, Stockbridge, MA	Sacramento Waldorf School, Fair Oaks, CA
Camphill, Glenmore, PA	San Francisco Waldorf School, San Francisco, CA
Chicago Waldorf School, Chicago, IL	Santa Fe Waldorf School, Santa Fe, NM
The Denver Waldorf School, Denver, CO	Seattle Waldorf School, Seattle, WA
Emerson Waldorf School, Chapel Hill, NC	Shining Mountain Waldorf School, Boulder, CO
Green Meadow Waldorf School, Chestnut Ridge, NY	Summerfield Waldorf School & Farm, Santa Rosa, CA
Haleakala Waldorf School, Kula, Maui, HI	Tamarack Waldorf School, Milwaukee, WI
The Hartsbrook School, Hadley, MA	Tara Performing Arts High School, Boulder, CO
Hawthorne Valley Waldorf School, Ghent, NY	Toronto Waldorf School, Thornhill, ON
High Mowing Waldorf School, Wilton, NH	Vancouver Waldorf School, North Vancouver, BC
Highland Hall Waldorf School, Northridge, CA	Waldorf High School of Massachusetts Bay, Belmont, MA
Honolulu Waldorf School, Honolulu, HI	Waldorf School of Garden City, Garden City, NY
Kimberton Waldorf School, Kimberton, PA	Waldorf School of Orange County, Costa Mesa, CA
Lake Champlain Waldorf School, Shelburne, VT	Waldorf School of San Diego, San Diego, CA
Maine Coast Waldorf School, Freeport, ME	Waldorf School of Saratoga Springs, Saratoga Springs, NY
The Otto Specht School, Chestnut Ridge, NY	Waldorf School of the Peninsula, Los Altos, CA
Pasadena Waldorf School, Pasadena, CA	Washington Waldorf School, Bethesda, MD
Portland Waldorf School, Milwaukie, OR	Whistler Waldorf School, Whistler, BC
	Youth Initiative. High School, Viroqua, WI



**WALDORF SCHOOL**  
ORANGE COUNTY

Serving students from 18 months to 18 years  
2350 Canyon Drive, Costa Mesa, CA 92627  
949-574-7775  
[www.waldorfschool.com](http://www.waldorfschool.com)



[Curtis Carter Basketball Resume]

Curtis W. Carter  
2781 W. MacArthur Blvd., #B608  
Santa Ana, CA 92704  
[Curtiscarter62@yahoo.com](mailto:Curtiscarter62@yahoo.com)  
(949) 408-7156

**Published Author:** The Road To The NBA, Vol.'s 1-3 (Volume 3 went [#1] [7-times] on SONY'S top ebook list.)  
Curtis has over 8-MILLION views to his sports videos on Youtube. [Search: Curtis Carter Basketball]

**Height:** 6' 2", **Weight:** 210 lbs., **Position:** Point-Guard, **Nickname:** "Crossover"  
**Nationality:** U.S.A. / U.S.A. Basketball Players Card

**College Playing Experience:**

1990-1991 Westmoreland CC (NJCAA) 16ppg. 4apg. / Team ranked 3<sup>rd</sup> in the Nation (22-8 record)  
1991-1992 Lakeland CC (NJCAA) 10ppg. 3apg. / Team ranked 10<sup>th</sup> in the Nation (26-3 record)  
1992-1993 Myers University (NAIA) 14.1 ppg. 8apg. 7.0rpg 3.0 spg. 88.5% ft. 43% fgp.  
1995 (AIA) Athletes- In- Action (Zimbabwe, South Africa Tour)  
**AWARDS:** Best Defensive Player Award, Coaches Award, Academic Awards.

**Other College Educational Experience:**

Graduate: (B.S.) Bachelor of Science Degree / Business Management / Chancellor University  
Graduate: (M.A.) Master of Arts Degree / Pastoral Ministry / Liberty University  
Graduate: (M.A.) Master of Arts Degree / Christian Ministry / Liberty University  
Doctoral Candidate: (DMIN) / Pastoral Leadership / Liberty University

**Professional Experience:**

Sept. 2013-April 2014: Orange County Novastars (ABA)  
20-games

Feb. 2012 (JWU) Basketball League  
7-games / Awards: League All-Star

July 2011: (NBA) D-League National Tryout  
4-games

Feb. 2011 (JWU) Basketball League  
7-games / Awards: League Assist Champion, League All-Star, All-Star Game "MVP" (22 pts., 10 assists)

July 2007: (NBA) D-League Pre-Draft Camp  
4-games

Dec.-March 2006-2007: Everett Explosion (IBL)  
Left in March

April 2006 – July 2006: Cedar Valley Jaguars (IBL)  
Signed a "Guaranteed Contract"  
Statistics: 15-games: 9ppg. 4apg. 4rpg. 1spg. 46% fgp. 50% 3-pt. 88% ft. 1.5 t/o's / Avg. 23-min. per game  
(Video available on Youtube.com)

Nov. 2004-2005: Orange County Crush (ABA)  
Statistics: 10-games "Reserve Guard," team folded. (9-1 record & 2<sup>nd</sup> place)

April 2004: Kentucky Reach (WBA)  
Drafted 1<sup>st</sup> round (3<sup>rd</sup> pick)

Sept. 2003-2004: KB Drita Gijlan (1<sup>st</sup> Div. Kos-Superleague)  
Released due to injury.

June 2002: Houston Rockets (NBA)

Summer Training for 30-days

April-June 2002: Sugar Land Sharks (XBL)

Statistics: 16-games, 18ppg. 9apg. 4rpg 3spg. 90%ft. 56% fgp. / Avg. 35-min. per game

Mar. 2002: U.S. Dept. of Defense Armed Forces Professional Entertainment Program

"Legends of Basketball Tour" in the Middle East with the Sugarland Sharks (XBL)

Statistics: 6-games, 9ppg., 11apg., 5rpg, 90%ft., 56%fgp.,

Dec. 2000-2001: Tampa Bay Thunderdaws (ABA)

Signed Contract / Training Camp

June 2001: Jabones Pardo Fuenlabrada, Spain (I<sup>st</sup> Div. ACB League)

3-game Summer League

Statistics: 5ppg. 4apg. 2rpg. 2spg. 89%ft. / Avg. 10-min. per game

(Video available on Youtube.com)

Feb. 2001: U.S. Dept. of Defense Armed Forces Professional Entertainment Program

"Harlem Roadkings Professional Basketball Tour in Western Europe

Statistics: 10-games, 20ppg. 6apg. 5rpg. 91%ft.

1998-1999: Cleveland Cavaliers (NBA)

Training for 3 ½ months during NBA Lockout.

(Video available on Youtube.com)

Apr. 1996-1998 Toronto, Canada's Harlem Kings

Signed a 7-year "Guaranteed Contract."

September 1993: Cleveland Cavaliers (NBA)

Training for 4-days at the Richfield Coliseum

*(Other NBA Training)*

June 1998: 5-day workout camp with Bob Hill / 2006-2007 Head Coach (NBA) Seattle Supersonics

June 1999: 5-day workout camp with Bob Hill / 2006-2007 Head Coach (NBA) Seattle Supersonics

July 2002: 2-day Training with John Lucas former Head Coach (NBA) Cleveland Cavaliers

Oct. 2006: 5-day (ABA) Hollywood Fame training camp with Don Casey former (NBA) Head Coach

**Comment**

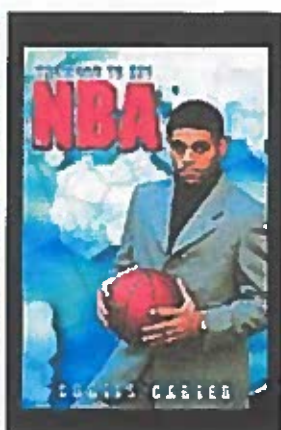
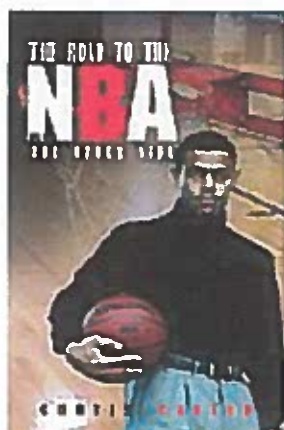
*"Your desire and hustle make you a very desirable asset. Continue to work on your offensive skills. You can defend anyone! Let that be your calling card."—(Former (NBA) Head Coach Bob Hill)*

**The Prestigious (SPL) Summer Pro League @ Pyramid (LBSU) Long Beach, California**

- July 1999: Team AM1540 (*Automatic Entry*),
- July 2000: Team Ameristar (*Automatic Entry*),
- July 2003: Team Ticket (*Automatic Entry*),
- July 2006: Orange County Players,
- July 2007: Orange County Players,



# Published Books



(2013-2014) (ABA) American Basketball Association



At Chicago Moody Bible College  
(NBA) Development League



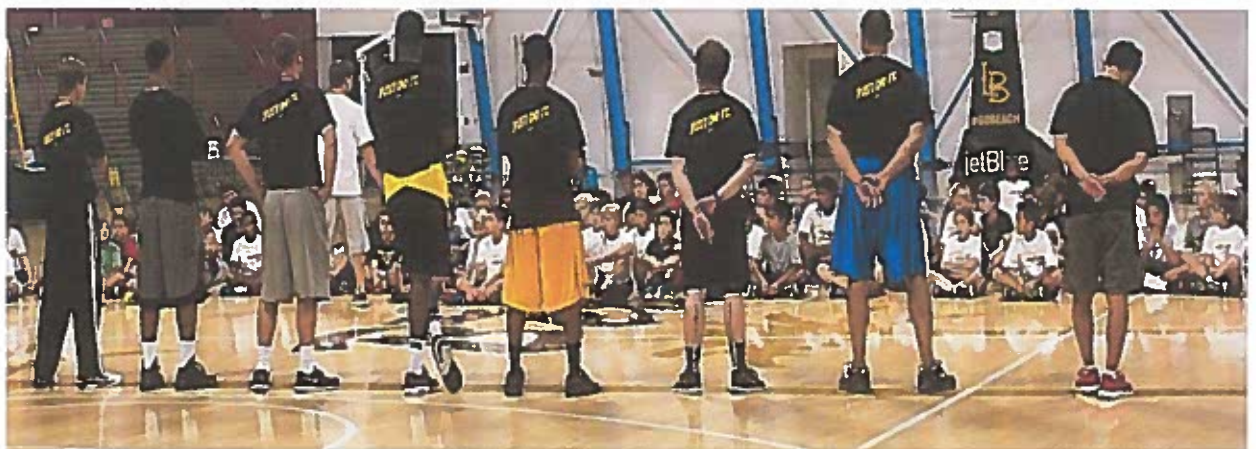
758,067 views

484,475 views



615,282 views

## COACHING EXPERIENCE



(NCAA Division I) Long Beach State University Men's Basketball Summer Kids Camp

Waldorf School of Orange County  
CIF Application  
Coaching Staff

Soccer Coach, Wilfred Eijpen

Certification #	Certification Desc	Certification Date	Updated By
8520	CDC Online Concussion Awareness Training	02/07/13	Close, Margaret
8501	Z-Online AYSOs Safe Haven	03/09/15	AYSO, Training0

Certification #	Certification Desc	Certification Date	Updated By
6150	Regional Referee	02/07/15	Turney, Paul

Certification #	Certification Desc	Certification Date	Updated By
7310	Intermediate Coach	08/21/15	Muller, Mark
7410	U-12 Coach	07/11/15	Hernandez, Mike
7511	Z-Online U-10 Coach	08/23/13	AYSO, Training
7610	U-8 Coach	08/07/10	Barkovitz, Matthew
7901	Safe Haven Coach	08/28/10	Barkovitz, Matthew
7710	U-6 Coach	08/28/10	Barkovitz, Matthew

Boys Basketball Coach, Naqib Shifa  
(Please see attached Athletic Director Vitae)

Girls Volleyball Coach, Kekela Steiner-Hendrickson  
(Freshman Beach Volleyball Player at Concordia University)

**Important Note:**

Our school is a young private high school. We are looking to develop our sports program and part of that includes getting professional coaches. Given that we are now in the phase of wanting to compete through CIF, we are looking to contract out our coaching positions to professional coaches. This year we were able to afford getting Curtis Carter to be a guest visiting coach for boys basketball for a couple of practices. Please see his attached qualifications. Our hopes are to get higher level coaches like him for each of the teams.



## Probationary School Evaluation Form

School Name Academy of Sports Science

Principal Steven Wright

Athletic Director Chris Shockley

Date of Contact

Notes

Visit/Phone May 2, 2019 - Visit

Visit/Phone \_\_\_\_\_

Enrollment	Current	Next Year
Grade 9	Not Provided	
Grade 10		
Grade 11		
Grade 12		

**Sports Fielded:** Badminton, Baseball, Basketball, Cheer, Cross Country, Field Hockey, Football, Golf, Gymnastics, Lacrosse, Soccer, Softball, Swimming/Diving, Tennis, Track and Field, Volleyball, Water Polo, Wrestling

Boys Sports	Number of Participants	Girls Sports	Number of Participants
Frosh Basketball	10		

Facility Updates: Played all away games. Will do the same for 2019/2020 year

Comments: The school would like to provide an opportunity for the 10 boys to play a JV basketball schedule for next year. They will continue to try to add a girls' volleyball and golf team. My guess is this will not happen. They would like one more year to try to expand the programs and compete in boys' basketball only. They are aware they are not meeting the requirements for full membership.

Membership Recommendation: ☐ Full Membership ☒ Probationary

*Jeff Jordan*

Jeff Jordan

5/2/19

Executive Committee Member - Area Representative (Please sign and print name)

Revised 12/20/18





Dear CIF Southern Section,

Academy of Sports Science had many success during the 2018-19 School year. Our most successful program was our Basketball Program. We fielded a Frosh-Soph team that played local CIF teams in the our area. We have drawn interest in Volleyball, Golf and Baseball. Our facilities have not changed and the goal is to continue under the current model of fielding these teams with a Freshmen Schedule.

A handwritten signature in blue ink, appearing to read "C. Shockley".

**Chris Shockley**  
**Athletic Director**

Academy of Sports Science  
A California Public Charter School  
14816 Central Ave.  
Chino Hills, CA 91709  
(909) 597-6451  
FAX (888) 315-4660

## Sharon Hodge

---

**From:** Chris Shockley <chris.shockley@scaleacademy.org>  
**Sent:** Monday, April 8, 2019 6:56 PM  
**To:** Sharon Hodge  
**Subject:** Re: Evaluation Letter

Hello Sharon,

Yes Basketball is all we fielded. We only had a boys team. We do have girls interested for next year. I know we needed to have more sports but, the Basketball team really helped us. It helped gain interest in the other sports because it showed that we were competing in CIF. But to answer honestly we did not field any sports other than Boys Basketball.

Chris

On Apr 8, 2019, at 6:04 PM, Sharon Hodge <[sharonh@cifss.org](mailto:sharonh@cifss.org)> wrote:

Did you only field basketball? Did you have both a boys and girls team? Did you field any other sports?

Sent from my T-Mobile 4G LTE Device

----- Original message -----

From: Chris Shockley <[chris.shockley@scaleacademy.org](mailto:chris.shockley@scaleacademy.org)>  
Date: 4/8/19 6:02 PM (GMT-08:00)  
To: Sharon Hodge <[sharonh@cifss.org](mailto:sharonh@cifss.org)>  
Subject: Evaluation Letter



## Probationary School Evaluation Form

School Name Baypoint Preparatory Academy

Principal Taylor Palermo

Athletic Director Kyle Eason

Date of Contact

Notes

Visit/Phone May 2, 2019 Site Visit

Visit/Phone \_\_\_\_\_

Enrollment	Current	Next Year
Grade 9	14	11
Grade 10	10	11
Grade 11	7	6
Grade 12	3	3

**Sports Fielded:** Badminton, Baseball, Basketball, Cheer, Cross Country, Field Hockey, Football, Golf, Gymnastics, Lacrosse, Soccer, Softball, Swimming/Diving, Tennis, Track and Field, Volleyball, Water Polo, Wrestling

Boys Sports	Number of Participants	Girls Sports	Number of Participants
Cross Country	2	Cross Country	2
Basketball	7	Volleyball	11
Track & Field	1	Basketball	8
		Track & Field	3

Facility Updates: Baypoint Academy has a gymnasium at their facility. They contract with Valley Wide Rec Center for their Cross Country Course and cross league with other leagues. They rent Hemet's track through the school district for the Warrior League.

Comments: Baypoint Academy has a strong desire to field capable athletic programs. They were successful in their Volleyball season going 15 – 5 but did not see much success in their other sports. They have become a member of the Warrior League competing against other small schools. I am concerned with their capacity to sustain as a school due to their enrollment projections not being met from the previous year as hoped. Their new principal is their former Athletic Director and has made the athletic program a priority.

Membership Recommendation: ☒ Full Membership ☐ Probationary

  
Executive Committee Member - Area Representative (Please sign and print name)

Revised 12/20/18

# BAYPOINT PREPARATORY ACADEMY

*Today's Choice for Tomorrow's Future*



To Whom It May Concern,

The 2018-2019 year for athletics at Baypoint Preparatory Academy has gone well as we continue to grow. The sports offered this year include: boys/girls cross-country, girls volleyball, boys and girls basketball, and boys/girls track and field. As a smaller high school, we are fortunate to have a gym that allows BPA to host basketball and volleyball games. Having our own gym on site has also helped with practices, scheduling games, as well as hiring quality coaches. The 2018-2019 year was a big year for our athletic department because we had the opportunity to join the Warrior League which is made up of River Springs Magnolia, River Springs Hemet, River Springs Temecula, Noli Indian School, and Riverside County Education Academy (Moreno Valley) competing in boys/girls cross-country, girls volleyball, boys and girls basketball, and boys/girls track and field.

Despite the low number of students on our cross country team, BPA did very well in each event and the student-athletes were motivated to improve throughout the year. Not only did BPA compete in the Warrior League for meets, we also hosted our very own cross-country race. BPA's goal for next year is to place as a team in the events as well as having several individuals place.

BPA's Girls Volleyball team was very successful this year posting a record of 10-5 on the season. BPA Girls Volleyball had a very competitive team that challenged each and every one of their opponents in every game. We had two highly qualified and effective coaches on the coaching staff. One of these coaches was a BPA staff member while the other was a walk-on coach who played college volleyball. BPA's Girls Volleyball team took runner-up in the Warrior League behind the only undefeated team in the league.

BPA's basketball program has made tremendous strides this year as we were able to field both a boys and girls team which we were unable to do last year. BPA's boys and girls basketball teams competed in the Warrior League against the same teams our volleyball team faced. Though we did not win very many games, our team showed improvement from the start of the season to the end and competed in every game. We hired a highly qualified coach that did a great job developing the young players on the roster and preparing them for next year. The biggest improvement that we need to work on with our girls and boys basketball team's are their academic achievement. BPA will continue to grow over the next several years as our high school enrollment grows.

Track and Field has been and continues to be a success. BPA track and field is scheduled to compete in 3 invitationals as well as our Warrior League meets. BPA's track athletes have been very competitive in every event this year up to this point. The track athletes are working very hard each and every day to improve their times.

All in all, our athletic season has been positive. This year BPA adopted our new mascot, the "Mariner" which our student-athletes have really embraced. We are really beginning to grow the

26089 GIRARD STREET, HEMET, CA 92544  
WWW.BAYPOINT.ACADEMY



# BAYPOINT PREPARATORY ACADEMY

*Today's Choice for Tomorrow's Future*



school spirit at BPA and our student-athletes are extremely excited about the growth and opportunities we are able to offer them. It is our goal to only improve moving forward. BPA plans to hire more coaches that are on campus as well as continue to find highly qualified walk on coaches. BPA also plans to grow our numbers in the various sports and projects to only increase our athletic involvement as we have middle school sports that will begin to feed into our high school. All feedback from parents and student-athletes have been positive. We have found that our student-athletes are excited about the opportunity to create history at BPA given our early involvement in the CIF. BPA is excited to have the opportunity to have student-athletes compete in CIF sanctioned playoff events. With the experience and data we have gathered from the past two years in CIF, we will only improve and continue to create and achieve our goals.

Regards,

Site Administrator -Taylor Palermo

A handwritten signature in black ink, appearing to be "TP" or "Taylor Palermo".

Athletic Director - Kyle Eason

A handwritten signature in black ink, appearing to be "Kyle Eason".

26089 GIRARD STREET, HEMET, CA 92544

WWW.BAYPOINT.ACADEMY



# New Member School Evaluation Form

School Name BEALON HILL CLASSICAL ACADEMY

Principal DEANIK DEUTSCH

Yrs. as Principal 6

CIF/Athletic Background? ☒ Y ☐ N

Athletic Director KEVIN BAILEY

Yrs. as A.D. 3

CIF/Athletic Background? ☒ Y ☐ N

Date of Contact 4/14/19

Notes STARTING & PLAN TACKLE FOOTBALL  
IN THE FALL & G. SOCCER

Visit Phone 4/15/19 805-389-6581

Visit Phone ON THE UPPER SCHOOL CAMPUS - THEY HAVE A FIELD FOR  
PLAN FB & SOCCER

Enrollment	Current	Next Year	Target
Grade 9	21	24+	34-40
Grade 10	21	24+	4
Grade 11	21	24+	4
Grade 12	14	24	4

Sports Fielded: Badminton, Baseball, Basketball, Competitive Sport Cheer, Cross Country, Field Hockey, Football, Golf, Gymnastics, Lacrosse, Soccer, Softball, Swimming/Diving, Tennis, Track/Field, Traditional Competitive Cheer, Volleyball, Water Polo, Wrestling

Boys Varsity	Boys Junior Varsity	Girls Varsity	Girls Junior Varsity
BSKTBL		G.V.B.	
XC		BSKTBL	
PLAN FB		XC	

Current Athletic Competition: OMEGA LEAGUE - B/G BASKETBALL WOULD HAVE QUALIFIED FOR

Facilities: XC - PEPPER TREE PARK, B/G BSKTBL - HANNA COURTS, CIF

Commitment to abide by: G.V.B. HANNA, B/G TRACK WILDA COLLEGE MOONPARK H.S. + SANTA MONICA H.S.

ON TOP  
OF THESE

1. Mission of CIF
2. Sportsmanship/Ethics
3. Season of Sport Calendar
4. Eligibility Rules
5. Play limited to CIF member schools only
6. Willingness to pay CIF Southern Section sport fees and State CIF legal liability fees.
7. Area Placement and league membership
8. Gender equity

THEY ARE EXTREMELY UPBEAT & POSITIVE.  
CAN'T WAIT FOR THE FALL SEASON

GREAT VISIT!!!

Comments: 1<sup>ST</sup> GRADUATING CLASS THIS YEAR. THEY HAVE 2 VINT FR COACHES

QB FROM AIR FORCE AND A COACH WITH 20 YRS. COACHING  
IN TEXAS

Membership Recommendation: ☒ Recommend ☐ Do Not Recommend

DIK BILICIC NORTHERN  
Executive Committee Member Area Representative

Revised 8/10/18



BEACON HILL CLASSICAL ACADEMY

2304 Antonio Ave, Camarillo CA 93010 (Lower Campus)

1601 Temple Avenue, Camarillo CA 93010 (Upper Campus)

Dear Ms. Hodge,

As per your request here is an overview of the 2018/19 Beacon Hill Sports Season:

As probationary members of the CIF Southern Section, we have been privileged to provide our student athletes with the opportunity to participate in high school sports. Our faculty and staff continue to support our mission of developing and maintaining an excellent sports program at Beacon Hill Classical Academy.

**We were pleased to field the following sports this school year:**

**Fall 2018**

Boy's Cross Country

Girl's Cross Country

Girl's Volleyball

**Winter 2018/2019**

Boy's Basketball

Girl's Basketball

**Spring 2019**

Boy's Track and Field

Girl's Track and Field

*We plan to add Girl's Soccer, and 8-Man Football for the 2019/20 season.*

## **Athletic Facilities**

In addition to our own facilities, we again had the opportunity to use off campus facilities/fields for cross-country, girl's volleyball, boy's and girl's basketball, and track and field. We plan to continue to augment the use of our own facilities with off campus fields and gyms for the 2019/20 season.

## **CIF Athletic Experience 2018/19 Season**

Having high school sports has proved to enrich the overall educational experience for our students and staff. The opportunity to implement the disciplines associated with sports has been a tremendous asset for our school. Sports participation at Beacon Hill is a continuation of the lessons and values taught in the classroom. These values of faithful citizenship, teamwork, sportsmanship, and hard work are reinforced, as they are taught and modeled by our coaches and staff. We had a tremendous participation rate for both our boys and girls. Our teams were very competitive this year, and we would have qualified for playoffs in multiple sports. We look forward to adding additional sports, and providing opportunity for more of our students as our school continues to grow.

Thank you,

**Kevin Bailey** (kevin@beaconhillclassical.org)

*Athletic Director* (805) 415-4674

Beacon Hill Classical Academy

Phone: (805) 389-6581

Website: [www.beaconhillclassical.org](http://www.beaconhillclassical.org)

Address: 2304 Antonio Ave, Camarillo CA 93010



## Probationary School Evaluation Form

School Name Gorman Learning Center

Principal Julie Malchus

Athletic Director Donald Smith

Date of Contact

Notes

Visit/Phone April 29, 2019

Visited School Site

Visit/Phone \_\_\_\_\_

Enrollment	Current	Next Year
Grade 9	42	65
Grade 10	46	46
Grade 11	38	40
Grade 12	27	35

**Sports Fielded:** Badminton, Baseball, Basketball, Cheer, Cross Country, Field Hockey, Football, Golf, Gymnastics, Lacrosse, Soccer, Softball, Swimming/Diving, Tennis, Track and Field, Volleyball, Water Polo, Wrestling

Boys Sports	Number of Participants	Girls Sports	Number of Participants
Cross Country	8	Volleyball	10
Soccer (Co-Ed)	11	Cross Country	2
Baseball	12	Soccer (Co-Ed)	3
		Softball	9

Facility Updates: Volleyball - Legacy Volleyball Club, Soccer - Central Park, Baseball/Softball - Hart Baseball Complex

Comments: Gorman Learning Center - Santa Clarita had a very positive experience this year. The benefits the students experienced were team comradery, improvement in physical fitness, and pride in representing their school. Schools in their league have been very helpful and supportive. Adminsistrators at the school are very excited about their athletic program and look forward to recieving full membership in CIF.

Membership Recommendation: ☒ Full Membership ☐ Probationary

 Todd Anderson  
Executive Committee Member - Area Representative (Please sign and print name)

Revised 12/20/18

5C4



## **Gorman Learning Charter – Santa Clarita – 2018-19 CIF Evaluation**

The 2018-19 year of athletics for Gorman Learning Charter-Santa Clarita was exciting, eventful, and full of growth. As the year progressed, the success and interest in our high school sports program only continued to grow.

### **Sports Fielded**

- Fall – Varsity Girls Volleyball
- Fall – Varsity Boys Cross Country
- Fall – Varsity Girls Cross Country
- Winter – Soccer (Co-Ed)
- Spring – Varsity Boys Baseball
- Spring – Varsity Girls Softball

GLC-Santa Clarita has hopes of officially joining the Omega League for the 2019-2020 school year. We competed in their league for the listed sports above as a probationary member.

### **Facilities**

**Girls Volleyball** – On campus practices. Games hosted were played at local volleyball facility – Legacy Volleyball Club

**Cross Country** – On campus practices. Meets ran at established locations set-up by league.

**Soccer** – Practices and Games both held at local fields. (Central/Bridgeport Park) – Set up our own goals. No issues.

**Baseball** – Practices and games both held at local fields. (Central Park/Hart Baseball Fields)

**Softball** – Practices and games both held at local fields. (Central Park/Hart Softball Fields)

There are no projected changes for our facilities use in the upcoming school year.



### Overall Experience

GLC-Santa Clarita's first year as a probationary member of CIF-SS was consistently positive. Regardless of each team's success on the scoreboard, the benefits the student-athletes experienced were undeniable. Whether it was the development of team comradery, improvement in physical fitness, or pride one felt as an athlete representing their school, the impact of the athletic programs has been substantial. In regards to relations with other schools/athletic director. All schools I've been in contact with have been overwhelmingly helpful with any suggestions or tips they may have picked up in the past. No parent/referee issues during any sports. Our most successful team record-wise was our co-ed soccer team. This team qualified for the playoffs after getting a 3<sup>rd</sup> place record but were unable to compete as this is our probationary first year. With hopes of being permitted CIF-SS membership for next year, the GLC-Santa Clarita Lions are looking forward to growing their program and representing themselves with sportsmanship and dignity – win, lose, or draw.





# New Member School Evaluation Form

School Name HARKHART GARDEN ACADEMY

Principal DR. DEBORA PARKS

Yrs. as Principal 7/11

CIF/Athletic Background? Y ☒ N

Athletic Director SEARCHING FOR ONE

Yrs. as A.D. \_\_\_\_\_

CIF/Athletic Background? Y N

Date of Contact 4/10/19

Notes A.D. RICHARD HARRIS - JOB WITH LAKE

Visit/Phone 4/14/19 PHONE INTERVIEW

NEVER RETURNS CALLS

Visit/Phone BEGAN 2 WEEK SPRING BREAK

Enrollment	Current	Next Year	Target
Grade 9	18	20	
Grade 10	16	20	
Grade 11	8	16	
Grade 12	13	10	

Sports Fielded: Badminton, Baseball, Basketball, Competitive Sport Cheer, Cross Country, Field Hockey, Football, Golf, Gymnastics, Lacrosse, Soccer, Softball, Swimming/Diving, Tennis, Track/Field, Traditional Competitive Cheer, Volleyball, Water Polo, Wrestling

Boys Varsity	Boys Junior Varsity	Girls Varsity	Girls Junior Varsity
BASKETBALL	TRACK & FIELD	VOLLEYBALL	VOLLEYBALL
	FLAG FOOTBALL	<del>BASKETBALL</del>	BASKETBALL
	SWIMMERS	TRACK & FIELD	

Current Athletic Competition: BASKETBALL 2 VBS VS. 3 OR 4 SCHOOLS

THEY DID NOT FIELD BIG XC

Facilities: GYM - BASKETBALL & VBS

PAVIL FOR FLAG FB

NOR BIG SOCCER

TRAIL - A FEW RUNNER

Commitment to abide by:

AT DIFFERENT SCHOOLS

1. Mission of CIF
2. Sportsmanship/Ethics
3. Season of Sport Calendar
4. Eligibility Rules
5. Play limited to CIF member schools only
6. Willingness to pay CIF Southern Section sport fees and State CIF legal liability fees.
7. Area Placement and league membership
8. Gender equity

Comments: ISAAC GOLD IS ACTIVE A.D. AT THIS TIME - NOT AVAILABLE TO INTERVIEW

Membership Recommendation: ☐ Recommend ☒ Do Not Recommend

NEED TO REMAIN ON PROBATION

TO REESTABLISH A CONSISTENT ATHLETIC PROGRAM

DICK BILLY - NORTHERN  
Executive Committee Member / Area Representative

Revised 8/10/18





Rob Wigod, Executive Director  
Sharon Hodge, Executive Assistant to Rob Wigod  
CIF Southern Section  
10932 Pine Street  
Los Alamitos, CA 90720

April 2, 2019

**Board of Directors**

Mr. Paul Mir  
President

Mr. Efrem Harkham  
Secretary/Treasurer

Mrs. Dina Leeds

Dr. Sheri Rashidi

**Administration**

Rabbi M Benzaquen  
Founder/ Menahel Ruchani

Dr. Debora Parks  
Principal

Mr. Yosef Miller  
Director of Advancement

Miriam Dayan  
Office Administrator



Dear Mr. Wigod and Ms. Hodge,

I am writing this 2018-2019 CIF summary report on behalf of Harkham-GAON Academy; I am the Principal of the school. We had a good year in terms of our sports program at HGA, as Richard Harris, our Athletic Director, kept our program organized and running smoothly.

Our students--both girls and boys--participated in several different sports over the course of the year: flag football, basketball, and volleyball. We were very fortunate this year to have one of our parents, Seth Grossman (who used to play volleyball at USC when he was in college there), volunteer as our volleyball team's coach. Not only did he come to HGA twice a week to work with our students, but also, he donated the professional net, poles, volleyballs, and large, rolling storage cart to our school.

Our AD, Richard Harris, served as our basketball coach and secured both practice and game uniforms for both girls and boys. Our boys' team had basketball practice every Sunday from 6-8 pm, and played several games against other league schools, including Shalhevet, Valley Torah, and Malibu high schools. Our flag football team had practices and scrimmages, but did not play games against other schools this year.

We did not have any changes over our athletic facilities this year, but we did have a major personnel change: Richard Harris accepted a job with the Lakers. We, of course, supported this move 100%, and are now looking for an AD for the 2019-2020 academic year.

Thank you for your support. Please do not hesitate to contact me should you need any further information or have questions regarding our program.

Sincerely,

A handwritten signature in cursive script that reads 'Debora Parks'.

Debora Parks, Ph.D.  
Principal



## Probationary School Evaluation Form

School Name: P.A.L. Charter High School

Principal: Dwaine Radden Yrs. as Principal: 6 years CIF/Athletic Background? Yes

Athletic Director: Domique White Yrs. as A.D. 4 years CIF/Athletic Background? Yes

Date of Contact: April 23, 2019

Notes: Met with Principal ,toured facilities, interviewed for approximately 45 min.

Visit: Visited Campus (Muscoy Campus) on April 23 at 4:00 p.m.

Visit/Phone \_\_\_\_\_

Enrollment	Current	Goal for 2019-20	Target
@the beginning of the academic year, there were 241 students enrolled	There are 350 students enrolled as of 4-23-19	A goal of 400 students enrolled	10% increase per annum

### Sports Fielded:

Boys Varsity	Boys JV	Girls Varsity	Girls JV
Football		Volleyball	
Basketball		Soccer	
Baseball		Softball	
Volleyball		Possibly Track and Field	

Current Athletic Competition: Per the letter from the Principal dated April 5, 2019, some of the sports were played and participated in relative to scheduled contests for the 2018-2019 school year. Relatively few contests were scheduled due to accessibility in schedules from other institutions and members. Attempts were made to schedule contests but due to new membership, late date of approval, lack of league affiliation, and weather concerns, competition was minimal. Despite the trials and tribulations of the events that transpired, the programs tried mightily to field teams, schedule contests and compete. Per Mr. Radden's letter, the year was still a success.

Facilities: Current facilities on campus include a soccer-type field that can be used for both football and soccer practices, there are outdoor basketball standards and a concrete area for volleyball. The local YMCA (Boy's and Girl's Club), which is approximately 1.5 miles from the facility serves as an indoor practice for either basketball or volleyball. Baseball is set for

competition on the campus, and softball is available nearby at a park in Rialto (5 min drive). A weight room facility is being constructed for seasonal and out of season conditioning and should be available in the summer of 2019. There is also another campus in the PAL Charter High School system located in San Bernardino across town. This facility has an older gymnasium which needs refurbishing but is available for use as well.

Commitment to abide by:

1. Mission of CIF
2. Sportsmanship/Ethics
3. Season of Sport Calendar
4. Eligibility Rules
5. Play limited to CIF member schools only
6. Willingness to pay CIF Southern Section sport fees and State CIF legal liability fees.
7. Area Placement and league membership
8. Gender equity

Comments: I have been to the campus for the past 3 years now and have seen growth in the student body, facilities, and coaching staffs. The Principal, Mr. Radden, is very enthusiastic about the opportunities he sees in athletic competition and subsequent league affiliation. The facilities on campus are moving along and soon should be able to host home contests in every sport. Should there not be an availability on campus, the short drive to local parks or other facilities is within reach. In speaking with Mr. Radden, I found him to be enthusiastic about the prospects of league membership and the ease of scheduling contests with area schools. Currently, he stated that he had applied for membership to two nearby leagues with similar student enrollments. I share Mr. Radden's enthusiasm about the prospect of continuing membership in the Southern Section and the advantages of league membership for scheduling and travel. I would wholeheartedly recommend PAL Charter High School for continuing membership.

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Membership Recommendation:   XX Full Membership    ○ Probationary

John Norman

Executive Committee Member - Area Representative (Please sign and print name)

Revised 4/24/2019



April 5, 2019

Dear Mrs. Hodge,

I hope this email finds you doing well and gearing up for the upcoming California Interscholastic Federation (CIF) season. I would like to personally thank you and the CIF Board for approving our school. As you are aware of, we got a late start on our season due to the approval coming in late July.

However, we did hit the ground running. We posted our information on the CIF site, sent emails and made calls to school Athletic Directors. Through those efforts, we were able to field games in football and basketball with schools that had other teams cancel.

The toughest part of our season was finding games because most schools we contacted already had a full schedule. We fielded a soccer game with Grove High School in Redlands, due to their district or facility rain policy, the game was canceled. Schools with volleyball replied they had full schedules already, but would be open to playing us in the upcoming season. We tried to pick up a couple of baseball games; however, most responded that they have a full schedule and are trying to make up games due to all of the rain.

We are planning to use the same facilities that we used last year. However, our School Board was so excited with the CIF approval they will be looking at signing off on a new turf football and soccer field at the next Board meeting. The construction of the field is scheduled for late May. And it is my hope it will be ready for the upcoming season.

Our overall experience was good! Being a part of the CIF has brought a renewed spirit to our school, students, and staff. We are excited about the 2019-2020 season! And our student-athletes are excited about the opportunity of playing sports with the chance of receiving an athletic scholarship.

We have been proactive for the upcoming season to hopefully alleviate the scheduling challenges we faced this year. I have already submitted petitions to join the Victory and Warrior league. By starting earlier this year, our program will be allowed to have a full schedule in all sports. We have also secured non-league games with schools for the next two years in several sports.

I feel that since we have conquered our inaugural season, we will have a productive and successful CIF season going forward. In closing, I would like to thank you and the Board for your time and for reviewing this update of our first season and membership. If you have any questions feel free to contact me.

Sincerely,



Dwaine Radden, Executive Director  
PAL Charter Academy



## Probationary School Evaluation Form

School Name Riverside Education Academy Indio

Principal Santos Campos – Executive Director

Athletic Director Steve Howell

Date of Contact

Notes

Visit/Phone May 3, 2019 Site Visit

Visit/Phone \_\_\_\_\_

Enrollment	Current	Next Year
Grade 9	26	36
Grade 10	28	38
Grade 11	22	32
Grade 12	19	30

**Sports Fielded:** Badminton, Baseball, Basketball, Cheer, Cross Country, Field Hockey, Football, Golf, Gymnastics, Lacrosse, Soccer, Softball, Swimming/Diving, Tennis, Track and Field, Volleyball, Water Polo, Wrestling

Boys Sports	Number of Participants	Girls Sports	Number of Participants
Football	20	Volleyball	7
Basketball	9	Coed-Soccer	15
Baseball	15	Softball	13

Facility Updates: Riverside Education Academy will contract with the City of Coachella to use their fields for Football, Soccer, Baseball and Softball. They have a gymnasium on site.

Comments: Riverside Education Academy Indio has a solid and established enrollment that has the potential to grow in the next couple of years. They only fielded football, Boys Basketball and Coed Soccer last year but are committed to adding Volleyball, Baseball, and Softball next year. The Executive Director and Athletic Director have strong experience with CIF Athletics and have the capacity and drive to see their programs succeed.

Membership Recommendation: ☒ Full Membership ☐ Probationary

  
Executive Committee Member - Area Representative (Please sign and print name)

Revised 12/20/18

5C7



April 2, 2019

Dear Executive Committee,

We at the Riverside County Education Academy in Indio really enjoy our first year of competing in C.I.F sports for the 2018/2019 school year.

We fielded three sports, football, basketball and co-ed soccer; all three sports played in many scheduled contests this past season. Our teams competed hard and showed great sportsmanship while raising school spirit on our campus.

Our students demonstrated dedication to their teams while committing themselves in the classroom to maintain their eligibility. We noticed stronger attendance numbers from our student athletes than students not involved in co-curricular activities.

We look forward to becoming a full member of C.I.F. After talking with our students and community members, we plan on expanding our athletic offerings to include girls' volleyball, baseball and softball.

Sincerely,

Steve Howell  
Athletic Director  
Riverside County Education Academy  
(951) 421-8450 ext 2006



## Sharon Hodge

---

**From:** Steve Howell <showell@rcea.us>  
**Sent:** Tuesday, April 2, 2019 1:13 PM  
**To:** Sharon Hodge  
**Subject:** Re: RCEA Indio

No spring sports this season but we will be adding Baseball and Softball in 2020

### Steve Howell

**RCEA Athletic Director**

**13730 Perris Blvd. Moreno Valley, Ca 92553**

**(951) 421-8450 Fax (951) 421-8448**

*"Individual commitment to a group effort--that is what makes a team work, a company work, a society work, a civilization work." --Vince Lombardi*

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**From:** Sharon Hodge <sharonh@cifss.org>  
**Sent:** Tuesday, April 2, 2019 12:22:40 PM  
**To:** Steve Howell  
**Subject:** RE: RCEA Indio

I was reading through your letter and noticed you did not list any sports fielded during the spring. Were any sports fielded this spring, 2019?

### Sharon Hodge

**Executive Assistant to Rob Wigod**

CIF Southern Section | [www.cifss.org](http://www.cifss.org)

10932 Pine Street

Los Alamitos, CA 90720

(562) 493-9500



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**From:** Steve Howell <showell@rcea.us>  
**Sent:** Tuesday, April 2, 2019 12:03 PM  
**To:** Sharon Hodge <sharonh@cifss.org>  
**Cc:** Santos Campos <scampos@rcea.us>  
**Subject:** RCEA Indio

### Steve Howell

**RCEA Athletic Director**

**13730 Perris Blvd. Moreno Valley, Ca 92553**

**(951) 421-8450 Fax (951) 421-8448**

*"Individual commitment to a group effort--that is what makes a team work, a company work, a society work, a civilization work." --Vince Lombardi*



## Probationary School Evaluation Form

School Name – Sage Oak \_\_\_\_\_

Principal – Krista Woodgriff \_\_\_\_\_

Athletic Director – Bill Dobson \_\_\_\_\_

Date of Contact

Notes

Visit/Phone – April 22, 2019 – Good meeting, they seem happy with their first year.

Visit/Phone \_\_\_\_\_

Enrollment	Current	Next Year
Grade 9	80	100
Grade 10	80	100
Grade 11	80	100
Grade 12	80	100

**Sports Fielded:** Badminton, Baseball, Basketball, Cheer, Cross Country, Field Hockey, Football, Golf, Gymnastics, Lacrosse, Soccer, Softball, Swimming/Diving, Tennis, Track and Field, Volleyball, Water Polo, Wrestling

Boys Sports	Number of Participants	Girls Sports	Number of Participants
8 man football	12	Volleyball	12
Basketball	10	Basketball	10
Track	12	Track	12

Facility Updates: \_\_\_\_\_ Good. Played mostly away games \_\_\_\_\_

Comments: They are very happy with the first year in CIF and look forward to next year. They are in the Agape League for sports.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Membership Recommendation: ☒ Full Membership ☐ Probationary

MARK EDMON  
Executive Committee Member - Area Representative (Please sign and print name)

Revised 12/20/18

5C8





April 3, 2019

Dear CIF Executive Committee,

It is with great pleasure and excitement that we write this letter chronicling Sage Oak Charter School's first year as a member of the CIF Southern Section. We want to thank the Committee for granting us probationary status in the 2018-2019 school year. This provided us with the opportunity to demonstrate our intention and ability to abide by the rules, field teams, and display best practices as we competed with other small school programs. As a result of this opportunity our student athletes were able to receive incomparable life lessons through their experiences competing as CIF student athletes.

It was a year of firsts and a wonderful start to what we expect will be an exciting future of academic and athletic opportunities for our student athletes. The following are the sports Sage Oak students competed in as members of the AGAPE league during the 2018-19 academic year:

- 8-man varsity football
- Girls varsity volleyball
- Girls varsity basketball
- Boys varsity basketball
- Girls track & field
- Boys track & field

Sage Oak also competed in one baseball and softball game against an AGAPE league opponent this spring, in preparation for offering both of these sports in the 2019-2020 school year.

Sage Oak has maintained its membership in the AGAPE league and has been able to fulfill all of its athletic obligations in the 2018-2019 academic year. As a result Sage Oak athletes have been recognized with ALL AGAPE LEAGUE honors in every sport and one Sage Oak student athlete earned AGAPE league MVP honors in the sport of football.

This has been a great year for the entire Sage Oak Charter School community. We will add baseball and softball to our existing sports offerings in 2019-2020. We have continue to be members of the AGAPE league.



We appreciate the reevaluation of our program by the Executive Committee. Sage Oak Charter School looks forward to obtaining full CIF membership and collaborating with the Southern Section to provide opportunities to student athletes for many years. Please let us know if you need additional information.

Sincerely,

Krista Woodgrift

Director

Sage Oak Charter School

Bill Dobson

Athletic Director

Sage Oak Charter School

## Sharon Hodge

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**From:** Sharon Hodge  
**Sent:** Thursday, April 18, 2019 12:47 PM  
**To:** Michael Tiiman  
**Cc:** Rob Wigod  
**Subject:** RE: Evaluation of 2018-19 School Year

I appreciate your response and will relay this information to our Executive Committee. I look forward to the time you are ready to reapply.

Thank you and good luck to you and your organization.

*Sharon Hodge*

**Executive Assistant to Rob Wigod**

CIF Southern Section | [www.cifss.org](http://www.cifss.org)

10932 Pine Street

Los Alamitos, CA 90720

(562) 493-9500



**From:** Michael Tiiman <mtiiman@shacademy.org>  
**Sent:** Thursday, April 18, 2019 11:39 AM  
**To:** Sharon Hodge <sharonh@cifss.org>  
**Subject:** Re: Evaluation of 2018-19 School Year

Good Afternoon Sharon,

I apologize for the late response. I would like to thank you for the opportunity to participate this year under CIF freelance, Unfortunately, because of our low high school numbers, South Hills Academy has decided to step down from CIF and pursue participation at the club level until we begin to grow at the High School level. We have had a very positive experience this year and we just had a difficult time fielding both boys and girls teams for each season.

Thank you again,

Mr. Mick Tiiman  
South Hills Academy

On Thu, Apr 18, 2019 at 11:27 AM Sharon Hodge <[sharonh@cifss.org](mailto:sharonh@cifss.org)> wrote:

THIRD ATTEMPT! FINAL REQUEST!

I attempted to reach you by phone today (April 18, 2019) but was left on hold for several minutes. The requested information still has not been received by our office after previous attempts (emailed on March 28

and April 9). If it is not received by Wednesday, April 24, 2019, it will be assumed that you no longer wish to be a member of the CIF Southern Section and your membership will be dropped.

Please have the below requested information to us ASAP. Thank you!

---

April 9, 2019:

As of this writing I have not received your evaluation letter for the 18-19 school year. I need to receive this letter ASAP for consideration for another year of membership with the CIF Southern Section office. Thank you!

March 28, 2019:

Good Morning Principals and Athletic Directors:

As a probationary member of the CIF Southern Section, it is time to take a look at the past year and evaluate the progress in your athletic programs and re-evaluate your membership status with the organization.

Please submit to this office no later than April 8, 2019, a letter on school letterhead detailing the past athletic year at your school. This evaluation should include the sports you were able to field, any changes in athletic facilities, and an overview of your school's experience throughout the 2018-19 school year. This letter needs to be scanned and emailed to me at [sharonh@cifss.org](mailto:sharonh@cifss.org).

The Executive Committee member (or their proxy) that visited your school for your new membership application will be contacting you to set up another site visit once we have received your evaluation letter. This visit must be completed before May 1, 2019.

Your letter and site visit evaluation will be reviewed at our May 8, 2019, Executive Committee meeting. Membership status upgrade to full-membership or to remain as a probationary member will be determined at that time.

Thank you for your attention to this matter and I look forward to receiving your evaluation letters soon.

*Sharon Hodge*

**Executive Assistant to Rob Wigod**

**CIF Southern Section**

**10932 Pine Street**

**Los Alamitos, CA 90720**

**(562) 493-9500, Ext. 216**

**(562) 493-6266 (FAX)**

**[sharonh@cifss.org](mailto:sharonh@cifss.org)**

--

Regards,

Mr. Mick Tiiman  
Athletic Director  
South Hills Academy



# Probationary School Evaluation Form

School Name Saint Jeanne de Lestonnac Catholic High School

Principal Annette Zaleski Yrs. as Principal 5 CIF/Athletic Background? **Y** **N**

Athletic Director Antonio Williams-Rice Yrs. as A.D. 1 CIF/Athletic Background? **Y** **N**

## Dates of Contact

## Notes

Visit 5/2/2018 5/1/2019

Visit/Phone \_\_\_\_\_

Enrollment	Current	Next Year: 60 - 75	Target
Grade 9	0 21	29+	125
Grade 10	0 11	21	125
Grade 11	0	11	125
Grade 12	0		125

**Sports Fielded** Intend to add the following for 2019-2020: Fall-Football (B), Spring-Baseball (B), Softball (G)

Boys Varsity	Boys Junior Varsity	Girls Varsity	Girls Junior Varsity
Fall: XC-6		Fall: XC-1, Vb-7	
Winter: Bb-8		Winter: Bb-6	
Spring: Sw-1, Te-1, Tr-9		Spring: Sw-3, Tr-1	

Current Athletic Competition: Participates in the South Valley League

Facilities: Gym, Lacrosse/Soccer Fields; Golf Course (Legends)

Commitment to abide by:

1. Mission of CIF
2. Sportsmanship/Ethics
3. Season of Sport Calendar
4. Eligibility Rules
5. Play limited to CIF member schools only
6. Willingness to pay CIF Southern Section sport fees and State CIF legal liability fees.
7. Area Placement and league membership
8. Gender equity

Comments: We discussed all items above (1 thru 8) South Valley League includes Calvary Murrieta, CMI, Nuview Bridge, San Jacinto Valley Academy). Financial Aid is offered thru an independent group. Has set up procedures for hiring, training coaches. Has established an athletic budget. Has purchased two vans for athletic transportation.

Membership Recommendation: ☒ Full Membership ☐ Probationary ☐ Do Not Recommend

Dave Reid

Dave Reid

Executive Committee Member - Area Representative (Please sign and print name)





## Saint Jeanne de Lestonnac Catholic High School

32650 Avenida Lestonnac

Temecula, CA 92592

Tel: (951) 587-2505 Fax: (951) 587-2515

[www.sjdls.com](http://www.sjdls.com)

April 2, 2019

Dear CIF Southern Section Executive Committee,

It is our pleasure to complete this year-end report as we close our probationary year as a member of CIF in the South Valley League.

The 2018-2019 has been a year of firsts in the Mustang Nation at Saint Jeanne de Lestonnac Catholic High School. We began the year with a total student body of 33 students in the freshmen and sophomore classes. Our students committed to fielding teams in each of the seasons this year – Cross Country for Boys and Girls and Volleyball for Girls in the fall; Basketball for Boys and Girls in the winter; and Track and Swim for Boys and Girls, and Tennis for Boys in the spring. We are happy to report that 27 of our 33 students participated in at least one sport this year. We are extremely proud to announce that 3 students were tri-season athletes. These underclassmen competitors took on Varsity level experienced teams of junior and seniors. The learning experience and sportsmanship exhibited laid the foundations for years to come. Our student scholars competed within the “six pillars of character” – trustworthiness, respect, responsibility, fairness, caring and good citizenship. The athletic traditions and excellence of Mustang Nation have begun!

Early in the year, our founding Athletic Director, JJ Santa Cruz, relocated to Northern California. We are blessed to have found a qualified and talented replacement in Antonio Williams-Rice. Mr. Williams-Rice picked up the gauntlet to ensure that our athletes were ready for competition. He began to implement an out of season training program which included the importance of nutrition to sustain quality athletics. He meets with athletes daily to encourage their effort in academic achievements as well as mentor them through challenges of young adulthood.

The 2019-2020 school year will bring some new opportunities. With the addition of one more class, we want to expand our athletic offerings. In fall we will again offer Cross Country for Boys and Girls, Volleyball for Girls and add a Football program for Boys. For safety reasons, this year will be a training year for Football with only 2 games in full pads and the rest of the season touch scrimmages. We feel that starting at this level allows our athletes and our program to grow holding the health and safety of our athletes as paramount. We will again offer Basketball for Boys and Girls in the winter. Spring sports will include Track, Swim and Tennis for Boys with the addition of Baseball for Boys and Softball for Girls.

Saint Jeanne de Lestonnac Catholic High School is blessed to have an amazing athletic compound. We have an indoor gym, a regulation softball field, practice track with a long jump pit, and ample field space for multiple sport training. Mr. Williams-Rice has been networking with local gyms and facilities to hold swim training, and weight conditioning

for our athletes. We will expand this network to attain a place for the baseball team as our facility does not have a regulation field. Our goal is to put in batting cages to support both the softball and baseball programs.

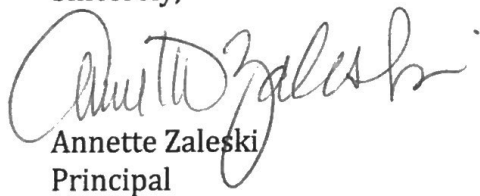
We will be contracting with a certified athletic trainer company to ensure that the safety of our athletes remains paramount while in training and during competitions. Eventually, it is our goal to bring on athletic trainers full-time to support curricular programs in Athletic Training but also to assist with sport-specific conditioning of our athletes in addition to their responsibilities as athletic trainers.

Overall, we are extremely satisfied with our student athletes this year. They have participated with pride to the best of their ability with dignity and respect for themselves and those they competed against. Although the competition was fierce this year, our athletes held their heads high and put forth 100% effort – every point, every mile, every lap was played to the very end.


We wish to thank all those athletes and athletic directors within the South Valley League who welcomed us to the venues, supported us in our growth, and were there to answer questions and collaborate for solutions in our probationary year. We have found true colleagues supporting the growth of student athletes in our community. We are grateful!

We look forward to the Executive Committee site visit. Should you have any questions or concerns regarding this report, please feel free to contact us.

Sincerely,



Annette Zaleski  
Principal



Antonio Williams-Rice  
Athletic Director