

# Meeting of the Executive Committee

January 13, 2018 9:30 a.m.

# The Mission Inn Riverside, California

# Minutes

### 1. OPENING BUSINESS

**DISPOSITION** 

**ITEM** 

A. Call to order by Carter Paysinger, President of the Council

The meeting was called to order at 9:50 a.m. by President, Carter Paysinger. Carter welcomed everyone to Riverside.

- B. Pledge of Allegiance
- C. Roll Call
- D. Introduction of Guests

There were no guests present.

E. Adopt Agenda

Adopted 23-0-0

There was a motion and a second to approve the agenda. Motion carried 23-0-0.

F. Approval of Minutes

Approved 23-0-0

There was a motion and a second to approve the minutes of the September 28, 2017, Executive Committee meeting. The motion carried 23-0-0.

### 2. PUBLIC COMMENT

A. Recognition of anyone wishing to address the Executive Committee. Speakers must limit their remarks to three minutes.

There was no one present to address the Executive Committee.

### 3. ACTION ITEMS

### A. STATE FEDERATED COUNCIL ACTION ITEMS

1. Proposed Revision to Bylaw 207 –

Support 23-0-0 STATE 559

Transfer Eligibility, International Students

Monica Colunga reviewed the proposal to revise CIF Bylaw 207 regarding the eligibility of International Students who are not in the United States as a result of a valid residence change, approved Foreign Exchange program or Hardship. There are a variety of companies promoting international students to come here and attend our schools. There was a motion and a second to approve the proposal. Dave Reid asked what the other sections are saying about this proposal. Rob Wigod explained that this was the rule five years ago and it was removed from Southern Section bylaws because of a conflict with State bylaws and the State bylaw has never been changed. Roger Blake is distributing information regarding how many students this change will impact. Loren Kleinrock asked what is this youth study that is in the agenda. Rob Wigod stated that these are companies working with school that are basically setting up their own foreign exchange programs and not randomly placing students. Chris Calderwood asked if this does not pass, can we reintroduce it at the section level to bring us back to where we were five years ago. Rob Wigod said that the CIF State is in support of it and if it does not pass, there should still be an effort to get this done. The motion carried 23-0-0.

2. Proposed Elimination of Bylaw 1605 – Basketball Coaching Box

Support 23-0-0 STATE 560

Monica Colunga reviewed the proposal to eliminate CIF Bylaw 1605, the Basketball Coaching Box. This rule is redundant as it also appears in the National Federation Rule Book. There was a motion and a second to approve the proposal. There being no discussion, the motion carried 23-0-0.

### B. SOUTHERN SECTION ACTION ITEMS

 Proposed Revision to 2018-2019 Sports Calendar – Baseball/Softball Action

SS 555

Carter Paysinger reviewed the proposal. It is asking to move the season of sports dates for Baseball, Softball, Girls Tennis, and Boys Volleyball to align with the CIF State and other sports. There was a motion and a second to approve the proposal. Terry Barnum asked if there is a sense that the Council is ready to say yes to this. Rob Wigod explained that the office has been attending league meetings in the effort to address any questions and issues the leagues may still have regarding these changes. We reached out to the leagues that voted yes with a statement that the proposal was being reintroduced and asking for their continued support. Mike Middlebrook stated that there are still a couple of holdout leagues that want to leave the calendar as it stands. Glenn Martinez added that the larger leagues are deferring to the smaller leagues and those that were in support are still in support. Thom Simmons stated that the leagues are positive where he has been in attendance. There are few questions and once you explain that they set their own schedules and do not have to start on the very first day, they become more positive about it. Dick Billingsley asked if there are leagues changing their positions. Chris Calderwood answered that there are Inland Empire schools that have gone from yes to no. Glenn Martinez echoed Thom Simmons' statement about the scheduling and it is up to the school whether or not to start on the first day. Rob Wigod added that the Baseball Advisory Committee is in support, but the Softball Advisory Committee is not quite yet. Rainer Wulf stated that there are going to be scheduling challenges that have to be worked out but there already were challenges in the spring with AP testing and graduations. The motion carried 23-0-0.

### 3. ACTION ITEMS

2 Proposed Revision to 21-Day Summer Dead Period

Approved 23-0-0

SS 556

Carter Paysinger reviewed the proposal. This is a request to move the available start date of the summer dead period up one week, from the first Friday in June to the last Friday in May, as Football is starting earlier next year. There was a motion and a second to approve the proposal. Terry Barnum asked if this stayed the same for all the other sports besides Football, giving them from the last Friday in May to the last Monday in August. Rob Wigod answered that this is no changing the ending date, just the first available starting date. Dead periods must still be completed by last Monday in August for all other sports, besides Football, which must complete their summer dead period prior to their first day of Fall Practice. The motion carried 23-0-0.

# 4. NON-ACTION ITEMS

### A. STATE FEDERATED COUNCIL NON-ACTION ITEMS

1. Proposed 2018-19 State Budget - Non-Action STATE 562 (To Be Distributed at the CIF State Federated Council Meeting)

Monica Colunga stated that we have not received the proposed 2018-19 CIF State budget but added that the CIF State is solvent.

2. CIF President Elect and Executive Committee Nominations Non-Action STATE 563

Monica Colunga deferred to Carter Paysinger to review nominees. Carter Paysinger stated that we have always supported those nominees from our section and have gone uninstructed for all other positions. Monica Colunga is a candidate for CIF President-Elect.

3. Proposed Bylaw 208.A(4) Foreign Exchange Programs Host Family

Non-Action STATE 564

Monica Colunga reviewed the proposal that came from Southern Section. This proposal would allow for Limited Eligibility for students who live with a staff member at the high school. Mike West asked if this applies to any staff member and volunteers. Rob Wigod stated that it applies to members of the school's athletic staff and that students must be enrolled in an approved foreign exchange program.

Proposed Bylaw Revision 504.M –
 Day of Respite

Non-Action STATE 565

Monica Colunga reviewed the proposal. This proposal is to change the Bylaw to a 24-hour period of respite. Those schools requesting this respite must submit paperwork and this proposal cleans up the language on that. Jill Matyuch asked what about playoffs? Rob Wigod stated that we have changed schedules to accommodate the sundown Friday to sundown Saturday period of respite. This would clarify that a school cannot play seven consecutive days or practice on Sunday after a playoff game on Saturday. This is for a 24-hour period and allows for more flexibility in scheduling. Terry Barnum asked what is the documentation for this? Rob Wigod answered that schools fill out the Alternate Day of Respite Form and send it to our office for approval. If someone played on Sunday, we would follow up on the information given to see if they were off on Saturday. The form covers the day off and is for all sports.

### 4. NON-ACTION ITEMS (Cont.)

# A. STATE FEDERATED COUNCIL NON-ACTION ITEMS (Cont.)

5. Proposed Bylaw 502 –

Non-Action

**STATE 566** 

Competition vs. Non-CIF Member School

Monica Colunga reviewed the proposal. This proposal clarifies who CIF schools are allowed to compete against from other states. The proposal states that only schools who are in good standing with their respective state associations and are eligible to compete for state championships in their states, are eligible to play against CIF member schools. Rob Wigod added that we have to approve our schools travelling to other sections and/or states through the sanctioning process and if the schools are not members in good standing in their state associations, we do not approve them.

Proposed Bylaw 2001.B Revisions –
 Football Full Contact Allowance

Non-Action

**STATE 567** 

Monica Colunga reviewed the proposal to reduce the maximum number of minutes of full contact football practice allowed from 180 minutes per week, with no more than two days and 90 minutes each of those two days, to 90 minutes per week, no more than two days and 45 minutes each day. Loren Kleinrock spoke to the idea that less contact practice time has shortened the body's ability to sustain that contact during a game. Monica Colunga added that more concussions occur at practice then during games and this is trying to minimize concussions. Mike West stated that less practice time has not indicated more injuries. Glenn Martinez said that the Football Advisory Committee has been ahead of this and that this is not changing what you can do, just the amount of time you can do it. Coaches are not hitting for 90 minutes twice a week now. Coaches are prepared for this even if they may not like it.

7. Proposed Bylaw Revisions 211 and 303 – Continuation School

Non-Action

**STATE 568** 

Monica Colunga reviewed the proposal to allow for eligibility for Continuation School students, whose schools are part of a Multi-School Agreement with a CIF member school. Students in this situation would not be eligible if they have been placed at the Continuation School due to disciplinary reasons. Sometimes it is attendance and truancy that has brought a student to continuation school, not discipline. Mike West stated that he has worked at an alternate site and likes this option as it is good to give students the motivating factor to encourage them to excel. Chris Calderwood added that his district opposes Multi-Campus Agreements as it is difficult to govern students that are not on our campuses. Rob Wigod clarified that this would fall under a Multi-Campus Agreement between the Continuation School and a member school. Loren Kleinrock asked if this is permissive appears to be a lot of background work to be done with this. The definition of Continuation School is different between districts and alternative schools from the normal comprehensive school.

8. Proposed Bylaw Revision 201.A.4

Non-Action

**STATE 575** 

Monica Colunga reviewed the proposal which would allow coaches to directly communicate with incoming 9<sup>th</sup> graders after May 1 instead of after the school year is over. Terry Barnum asked why a financial component for private schools (as in a non-refundable registration fee) was part of the language because at some private schools, financial aid takes care of the registration fee. Rob Wigod stated that most parents know where they are going by May 1. Terry Barnum will ask at the CIF State meeting about the registration fee requirement.

# 4. NON-ACTION ITEMS (Cont.)

# A. STATE FEDERATED COUNCIL NON-ACTION ITEMS (Cont.)

9. Proposed Bylaw 207.B(5).c(viii).e Move – Return to Previous School

Non-Action

**STATE 576** 

Monica Colunga reviewed the proposal which is a request to move this language from Hardship to a more appropriate place in Bylaw 207. This affects transfers when a student participates at School A, moves to School B and does not participate, then moves back School A, they are eligible at School A. This should be a Non-Participation transfer and has been under Hardship. Southern Section already processes these as Non-Participation.

### B. SOUTHERN SECTION NON-ACTION ITEMS

1. Proposed 2018-19 Southern Section Budget

Non-Action

SS 569

Mitch Carty distributed the budget and reviewed the document with the Executive Committee. See attachment at the end of the minutes. Mitch highlighted the savings in the cost of tickets, and of the underwriting of some of our events by sponsors obtained by Thom Simmons and Jackie Gibson. By eliminating printed programs and making them available online, we eliminated \$20,000 in costs. Other changes included changes in staff, the elimination of marketing commissions, and the lowering of our expenses thanks to the hard work of our great staff. The last page is a request to add a social media coordinator to the staff. This new position is added into the 2018-19 budget. Thom Simmons stated that we are losing sports media writers, and this would help to get the word out about our product that we are losing with the downsizing of print media. Nancy Kelly asked if it is time to do a study on staff salaries. Monica Colunga suggested that maybe it is time put a protocol in place to do this, maybe every three years. Mitch Carty agreed that every three years is a good time period for review. It was decided to create a subcommittee to review protocols for a three-year salary review. Those members interested in being a part of this subcommittee will contact Mitch Carty to create this protocol.

2. Proposed Revision to Bylaw 23.1(j) & 24.2 – New Member Application Due Date

Non-Action

SS 570

Carter Paysinger reviewed the proposal moving the new member application date from May 1 to April 1.

3. Proposed Revision to Bylaw 70.8 –

Non-Action

SS 571

Number of Executive Committee Meetings

Carter Paysinger reviewed the proposal to eliminate one meeting of the Executive Committee reducing the number from six to five each year. Since the change several years ago to three Council meetings instead of four, six meetings a year is not needed.

4. Proposed Revision to Bylaw 2003.3 Use of Full Pads on First Day of Practice

Non-Action

SS 572

Carter Paysinger reviewed the proposal to allow full pads on the first day of Fall practice for Football, provided a school has completed their summer dead period and three days of conditioning practices in helmets, t-shirts and shorts. Glenn Martinez stated that Football is trying to recoup a couple of practice days since they lost a full week due to the change in the 2018-2019 sports calendar. This is old language being reintroduced.

# 4. NON-ACTION ITEMS (Cont.)

# B. SOUTHERN SECTION NON-ACTION ITEMS (Cont.)

5. Proposed Revision to Bylaw 2021.3 and all sports sections

Non-Action

SS 573

Carter Paysinger reviewed the proposal that would allow schools to pick three non-consecutive weeks for their summer dead period. Chris Calderwood stated that isn't the point to give students time for families. It is hard enough when athletes participate in different sports and take different weeks and now we are getting away from giving the families their time. Carter Paysinger added that the multi-sport athlete may not get a break and the Football player might only get one week with late planning.

6. Proposed Revision to Bylaw 3303 – Water Polo Host Teams Non-Action

SS 574

Carter Paysinger reviewed the proposal regarding Open Division playoffs and the home team designations. This proposal would have the highest seed having home games in all three rounds. This would be similar to what the CIF State does in their playoffs, with the team carrying the higher seeds always having home games. This division would have a pure seeding regardless of league finish and league membership. Chris Calderwood stated that we don't do this for other sports, why would we do this for Water Polo?

Carter Paysinger called for a lunch break at 11:52 a.m. Carter Paysinger reconvened the meeting at 12:52 p.m.

# 5. NEW BUSINESS

A. Financial Report

Mitch Carty

Mitch Carty presented a PowerPoint presentation which appears at the end of these minutes.

1. 2016-17 CIF-SS Audit

Accepted 22-0-0

5A1

The Audit Committee met yesterday, reviewed the audit and there were no addendums. We have secured our long-term liability number. The Audit committee accepted the audit. There was a motion and a second to accept the audit. The motion carried 22-0-0.

B. Marketing Report

Thom Simmons/Jackie Gibson

Jackie Gibson presented a PowerPoint presentation and it appears at the end of the minutes.

C. CIF Southern Section President-Elect, 2018-2020

Carter Paysinger

The process for President-Elect nominations was discussed.

D. Proposed 2018-19 CIF Southern Section Meeting Dates

5D

Carter Paysinger reviewed the meeting dates for the 2018-19 school year.

### 6. CLOSED SESSION – Began – 1:30 p.m.

- A. Public Employee Evaluation of Performance (Government Code 54957):
  - 1. Commissioner's Evaluation Process

# 7. REPORT OF ACTION(S) TAKEN IN CLOSED SESSION

Closed session ended at 1:45 pm, with no action taken.

### 8. REPORTS

# A. President's Report

Carter Paysinger

Carter has been working with St. Bernard High School. Their basketball coach was prepping for a big game but there was no film on the team he was about to play. How is that? It was because the top six players on the opposing team were all waiting for the SOP date to pass. The five former starters all came off the bench to play against St. Bernard. Now, this school has chance to get to playoffs after a soft start to the season. Competitive equity is a step forward, but we need to be vigilant in bylaws to curtail some of this. Although the number of transfers is low, the students that are transferring are high profile kids. This is an ongoing battle and the more we do, the more they try to get around the bylaws. There is something to be said for schools that do not have high profile transfers and have been successful.

# B. Treasurer's Report

Jeff Jordan

Jeff Jordan reported that the Executive Committee already heard about next year's budget, this year's budget year-to-date and the audit. Thank you to Mitch Carty for doing a great job keeping us informed and transparent. This year we are \$692,000 ahead of last year on this date, but Fall is our highest income season. There are only two schools who have not paid their dues this year. Glenn Martinez and Susan Miller won the frosty cone race to the dues again this year.

### C. Commissioner's Report

Rob Wigod

Rob Wigod thanked everyone who helped with the Fall Playoffs. Thank you to all the Assistant Commissioners, Jackie Gibson, and Mitch Carty for all your hard work this Fall. January is legislative month with lots of meetings at the Section and State levels. Winter Playoffs is the busiest time in our office. Please come out and help, support, and enjoy. Thank you to Sharon Hodge, for this weekend, and all you do.

### D. Executive Committee Member Reports

President-Elect – Monica Colunga – Rob Wigod and Sharon Hodge, thank you for this weekend and last night's dinner. Thank you to the office staff. Thank you to you, the Executive Committee for your input and honesty.

Treasurer - Jeff Jordan - Thank you to all the staff. The work you do is outstanding, professional, and organized. Thank you to Rob Wigod for his leadership and to Sharon Hodge for this weekend. CSADA Representative - Dave Reid - Thank you, Sharon Hodge for this weekend. Thank you, staff for the wonderful job you do. Marketing is doing really good stuff in that department.

CADA Representative - Geniel Moon - Thank you for welcoming me again. CADA wants to figure out a way to expand and make us more visible and part of that is taking our partner with CIF to help each other in a partnership for the kids. Would like links on our websites between the two sites.

Girls' Athletic Director Representative – Jill Matyuch – I will continue to advocate for athletic trainers and the use of AED's on school campuses as I have seen, first hand, it saves lives.

# 8. REPORTS (Cont.)

# D. Executive Committee Member Reports (Cont.)

Small Schools Representative – Mark Edgemon – Reminder of the CSADA 50<sup>th</sup> Anniversary Conference. Thank you to Sharon Hodge and the entire staff.

Coast Area Representative – Paula Hart Rodas – Happy New Year. Thank you, Sharon Hodge, for a wonderful weekend. Thank you, Glenn Martinez, for letting me do the Division 13 Football Championship game awards presentation. Silver Valley lost but played the most sportsmanlike game I have ever seen. Thank you to all of you for sharing your opinions. We sometimes disagree but are professional enough to have those conversations.

CIF President-Elect - Jim Perry - Thank you Sharon Hodge. Thank you to the staff. As I work around the state, it reinforces that we have a great staff. Everyone should experience an 8-Man Football championship game. It is quite an experience.

Northern Area Representative - Dick Billingsley - Thank you Sharon Hodge for your insight. We will be losing fourteen schools in our area. We had twelve teams go to finals in six sports. It was very exciting. It is an honor to be on this committee.

Chief Financial Officer - Mitch Carty - Appreciates everyone's support.

Marketing Manager - Jackie Gibson - Echoes Mitch Carty's statement.

Assistant Commissioner – Thom Simmons – We announced the #PackTheHouse winners. Ontario Christian for small school's division. Moorpark in the large school division. We will present checks at events at the schools soon.

Assistant Commissioner – Glenn Martinez – Thank you for your support and to all the presenters. We need to highlight things that are not transfers and sportsmanship. St. Francis High School showed great class in their close loss.

Assistant Commissioner - Mike Middlebrook - Thank you for your support. Soccer coming quickly and he will be reaching out for assistance.

Assistant Commissioner - Rainer Wulf – Thank you for your support. Basketball playoffs are right around the corner. The Semifinal game this year are being planned way ahead, and we will be at California Baptist University for Open Divisions Boys and Girls.

Citrus Belt Area Representative - Mike West — Thank you Sharon Hodge for coming to Riverside. Great hotel. Athletic trainers are working on various bills. We lost the author of the bills so working on combining all bills into just one bill.

Desert Area Representative - Rob Kostopoulos - The Desert Area is happy with competitive equity. Seven of our fourteen teams saw action into the Semifinals or deeper. Lone Pine was very successful, making it to the Semifinals in Girls Volleyball when they have never made it out of the First Round in the past.

CSADA Representative – Sandy Gahring - Thank you for wonderful weekend. Went to the Girls Golf and Cross Country Finals and those events were run very well and everyone did a great job. NIAAA and others always want to know what is going on in California.

CSBA Representative - John Norman - Thanks for having the retreat in Riverside. Appreciate being welcome. Love to listen to the dialogue.

Activities Director Representative - Todd Arrowsmith - Thank you Sharon Hodge for the weekend. Thank you for your leadership Rob Wigod. Our staff is great. You have done an amazing job in Marketing over the last year. I am blown away with what we are doing. The CADA Convention will be in March.

At-Large Representative - Dana Wilkerson – It is an honor to be part of this outstanding committee. I appreciate all of you. Thank you for taking care of me last night.

Mt. SAC Area Representative – Paul Lopez – Thank you Sharon Hodge for putting this together. To the office, outstanding leadership across the board and that is why we are so well thought of across the state and the country. I am honored to be part of this.

# 8. REPORTS (Cont.)

# D. Executive Committee Member Reports (Cont.)

Orange County Representative – Denise Halstead – I attended the Division 13 Football Semifinal game between La Quinta/Westminster and Silver Valley. First time in 23 years for us. Heartwarming stories for the families of those military families. Thank you, Rob Wigod, for your support with the Orange County Area and having that support at our area meetings. In the area of social media, I cannot agree more with needing to communicate in this fashion and finding someone to do that on a regular, full-time basis.

Foothill Area Representative – Loren Kleinrock – Everyone here is dedicated to doing the right thing for kids. Suggest that when we get the chance, we need to remind our principals that it is on them to have things run with class, to set the tone on campus. Some things would be lessened if they understood it is their job as principal. You can delegate authority, but you cannot delegate responsibility. Thank you to the administrative staff for your leadership.

Superintendent Representative – Nancy Kelly – She told a short story regarding Zac Chan and their interactions early on in his career. After starting out his career, she got to present his championship plaque at his football championships this year. Appreciate the experience to be a member of this group.

Executive Assistant – Sharon Hodge – Thanked the Executive Committee for their support and glad everyone was enjoying their weekend. Went over a couple of items for the evening events. Past-Present - Jim Monico – Thank you Sharon Hodge. Cerritos College was a great venue for the football championships.

CAPSO Representative - Terry Barnum - Thank you for this weekend.

# 9. ADVANCE PLANNING

### A. DATES

- 1. January 24, 2018 CIF Southern Section Council Meeting, The Grand, Long Beach, California, 9:00 a.m.
- 2. February 14, 2018 Executive Committee Meeting, Teleconference
- 3. March 20, 2018 Executive Committee Meeting, CIF Southern Section Offices, Los Alamitos, California, 1:00 p.m.
- 4. March 22, 2018 CIF Southern Section Council Meeting, The Grand, Long Beach, California, 9:00 a.m.
- 5. May 9, 2018 Executive Committee Meeting, TBD, 1:00 p.m.

### B. SUGGESTED AGENDA ITEMS

There were no suggested agenda items for the next meeting.

# 10. ADJOURNMENT

There was a motion and a second to adjourn the meeting. There being no discussion, the motion passed unanimously and the meeting was adjourned at 2:38 p.m.

Submitted by:

Sharon Hodge

Executive Assistant

Approved by:

Rob wigh

Rob Wigod

Commissioner of Athletics

# Adopt Agenda

Todd Arrowsmith	Yes
Monica Colunga	Yes
Denise Halstead	Yes
Robert Kostopoulos	Yes
Geniel Moon	Yes
Dave Reid	Yes

Terry Barnum	Yes
Rita Dever	
Jeff Jordan	Yes
Paul Lopez	Yes
John Norman	Yes
Paula Hart Rodas	Yes

Dick Billingsley	Yes
Mark Edgemon	Yes
Nancy Kelly	Yes
Jill Matyuch	Yes
Carter Paysinger	Yes
Mike West	Yes

Chris Calderwood	Yes
Sandy Gahring	Yes
Loren Kleinrock	Yes
Jim Monico	Yes
Jim Perry	Yes
Dana Wilkerson	Yes

Motion Carried 23 Yes 0 No

0 No 0 Abstain

# Approval of Minutes

Minutes from the September 28, 2017 Executive Committee Meeting

Todd Arrowsmith	Yes	Terry Barnum	Yes	Dick Billingsley	Yes	Chris Calderwood	Yes
Monica Colunga	Yes	Rita Dever		Mark Edgemon	Yes	Sandy Gahring	Yes
Denise Halstead	Yes	Jeff Jordan	Yes	Nancy Kelly	Yes	Loren Kleinrock	Yes
Robert Kostopoulos	Yes	Paul Lopez	Yes	Jill Matyuch	Yes	Jim Monico	Yes
Geniel Moon	Yes	John Norman	Yes	Carter Paysinger	Yes	Jim Perry	Yes
Dave Reid	Yes	Paula Hart Rodas	Yes	Mike West	Yes	Dana Wilkerson	Yes
							0

Motion Carried 23 Yes 0 No 0 Abstain

# ITEM STATE 559

Proposed Revision to Bylaw 207 – Transfer Eligibility, International Student

Todd Arrowsmith	Yes
Monica Colunga	Yes
Denise Halstead	Yes
Robert Kostopoulos	Yes
Geniel Moon	Yes
Dave Reid	Yes

Terry Barnum	Yes
Rita Dever	
Jeff Jordan	Yes
Paul Lopez	Yes
John Norman	Yes
Paula Hart Rodas	Yes

Dick Billingsley	Yes
Mark Edgemon	Yes
Nancy Kelly	Yes
Jill Matyuch	Yes
Carter Paysinger	Yes
Mike West	Yes

Chris Calderwood	Yes
Sandy Gahring	Yes
Loren Kleinrock	Yes
Jim Monico	Yes
Jim Perry	Yes
Dana Wilkerson	Yes

**Motion Carried** 23 Yes

0 No

# ITEM STATE 560

Proposed Elimination of Bylaw 1605 – Basketball Coaching Box

Todd Arrowsmith	Yes
Monica Colunga	Yes
Denise Halstead	Yes
Robert Kostopoulos	Yes
Geniel Moon	Yes
Dave Reid	Yes

Terry Barnum	Yes
Rita Dever	
Jeff Jordan	Yes
Paul Lopez	Yes
John Norman	Yes
Paula Hart Rodas	Yes

Dick Billingsley	Yes
Mark Edgemon	Yes
Nancy Kelly	Yes
Jill Matyuch	Yes
Carter Paysinger	Yes
Mike West	Yes

Chris Calderwood	Yes
Sandy Gahring	Yes
Loren Kleinrock	Yes
Jim Monico	Yes
Jim Perry	Yes
Dana Wilkerson	Yes

**Motion Carried 2** 

23 Yes

0 No

# ITEM SS 555

Proposed Revision to 2018-2019 Sports Calendar – Baseball/Softball

Todd Arrowsmith	Yes
Monica Colunga	Yes
Denise Halstead	Yes
Robert Kostopoulos	Yes
Geniel Moon	Yes
Dave Reid	Yes

Terry Barnum	Yes
Rita Dever	
Jeff Jordan	Yes
Paul Lopez	Yes
John Norman	Yes
Paula Hart Rodas	Yes

Dick Billingsley	Yes
Mark Edgemon	Yes
Nancy Kelly	Yes
Jill Matyuch	Yes
Carter Paysinger	Yes
Mike West	Yes

Chris Calderwood	Yes
Sandy Gahring	Yes
Loren Kleinrock	Yes
Jim Monico	Yes
Jim Perry	Yes
Dana Wilkerson	Yes

**Motion Carried 23 Yes 0 No** 

# ITEM SS 556

Proposed Revision to 210DaySummer Dead Period

Todd Arrowsmith	Yes
Monica Colunga	Yes
Denise Halstead	Yes
Robert Kostopoulos	Yes
Geniel Moon	Yes
Dave Reid	Yes

Terry Barnum	Yes
Rita Dever	
Jeff Jordan	Yes
Paul Lopez	Yes
John Norman	Yes
Paula Hart Rodas	Yes

Dick Billingsley	Yes
Mark Edgemon	Yes
Nancy Kelly	Yes
Jill Matyuch	Yes
Carter Paysinger	Yes
Mike West	Yes

Chris Calderwood	Yes
Sandy Gahring	Yes
Loren Kleinrock	Yes
Jim Monico	Yes
Jim Perry	Yes
Dana Wilkerson	Yes

**Motion Carried** 

23 Yes

0 No

# ITEM 5A1

# Acceptance of the 2016-17 Audit

Todd Arrowsmith	Yes
Monica Colunga	Yes
Denise Halstead	Yes
Robert Kostopoulos	Yes
Geniel Moon	Yes
Dave Reid	Yes

Terry Barnum	Yes
Rita Dever	
Jeff Jordan	Yes
Paul Lopez	Yes
John Norman	Yes
Paula Hart Rodas	Yes

Dick Billingsley	Yes
Mark Edgemon	Yes
Nancy Kelly	Yes
Jill Matyuch	Yes
Carter Paysinger	Yes
Mike West	Yes

0 Abstain

Chris Calderwood	
Sandy Gahring	Yes
Loren Kleinrock	Yes
Jim Monico	Yes
Jim Perry	Yes
Dana Wilkerson	Yes

**Motion Carried 22 Yes 0 No** 

# C. I. F. SOUTHERN SECTION Budget Notes for 2018-19

Executive Committee Meeting January 13, 2018

- I. COLUMN 1: Actual revenue and expenditures in the CURRENT fiscal year (2017-18)
- II. COLUMN 2: Budget target for CURRENT fiscal year (2017-18)
- III. COLUMN 3: Budget target for NEXT fiscal year (2018-19)
  - A. Based upon current actuals, forecast and historical trend
- IV. COLUMN 4-8: Actual revenue and expenditures over the last 5 fiscal years (2012 2017)

### V. REVENUE NOTES (page 1):

- A. For the most part, Sport revenue projections are relatively flat
- B. CHEER new for 2018-19
- C. Projecting slight increases in BASEBALL, BASKETBALL, FOOTBALL, GOLF and WRESTLING, due to trend
- D. Projecting decreases in SOCCER, SOFTBALL, TRACK and VOLLEYBALL, due to trend
- E. Conservatively anticipating strong performance in long term INVESTMENTS
- F. SUPPORT/MARKETING contracts/in-kind UP for 2018-19
- G. CHAMPIONS FOR CHARACTER program continues to thrive

# VI. EXPENSE NOTES (pages 2-3):

- A. BASKETBALL finals venues uncertain and trend is changing from 16-17
- B. CHEER new for 2018-19
- C. FOOTBALL decreased as current plan is NOT to return to Angel Stadium
- D. MAJOR MEDICAL
  - 1. July-December 2018 can be predicted to the penny as premiums are on calendar year
  - 2. January-June 2019 is unknown, but projecting 2% increase to active employees, 1% to retirees
  - 3. Also includes burden for one additional full-time employee
- E. CALPERS contribution rates continue to climb to maintain healthy status of pension fund
- F. PROGRAM expenses disappearing with the adoption of online event programs
- G. SALARIES
  - 1. 2% COLA proposed as well as regular staff step/longevity increases
  - 2. Also includes the addition of one additional full-time staff member
- H. SPECIAL EVENTS coming in line with trend in 4th year of line item
- I. SUPPORT/MARKETING increased expenses, primarily capturing "in-kind"

### VII. OVERALL

- A. Balanced budget
- B. NO INCREASE/CHANGE to Membership fees, ticket prices or playoff split distribution
- C. Continued commitment to provide exceptional service and memorable events, while keeping costs at the forefront of our MISSION.

Prepared by: MITCH CARTY, Chief Financial Officer

# C.I.F. SOUTHERN SECTION

# Budget Proposal 2018 - 2019

	1	2	3	4	5	6	7	8
	17-18 To Date	17-18 Budget	2018-19	0%	+2% & 1%	+5% & 2.5%	+8% & 4%	+10% & 5%
	1, 10 10 2000	17 10 Duaget	2010 17	16-17	15-16	14-15	13-14	12-13
Income		•						
BADMINTON	-	-	-	-	-	-	-	-
BASEBALL	-	57,000	59,000	62,334	53,277	56,656	66,040	89,154
BASKETBALL	-	645,000	649,000	689,467	650,630	673,844	617,755	496,471
CHEER	-	-	10,000					
CROSS COUNTRY	102,084	96,000	99,000	98,863	91,723	95,400	87,917	76,427
FIELD HOCKEY	-	-	-	-	-	-	-	
FOOTBALL	559,656	850,000	875,000	883,009	1,061,636	1,138,054	860,704	878,602
GOLF	38,520	69,900	74,000	66,595	65,665	63,875	63,280	70,345
GYMNASTICS	-	-	-	-	-	-	-	-
LACROSSE	-	-	-	-	-	-	-	-
SOCCER	-	89,500	77,500	74,022	88,687	103,996	82,389	82,535
SOFTBALL	-	29,500	26,000	24,450	29,035	30,715	31,380	26,457
SWIMMING	-	53,900	59,000	60,683	54,020	54,794	53,505	47,761
TENNIS	_	-	-	-	-	-		
TRACK	-	147,000	139,000	128,150	151,043	145,404	138,666	123,814
VOLLEYBALL	85,663	179,000	169,000	178,950	196,570	207,691	186,039	154,121
WATER POLO	25,939	46,900	47,000	46,394	46,713	46,851	55,119	41,890
WRESTLING	-	137,900	149,000	151,002	135,176	142,082	128,359	46,652
APPAREL (Merchandise, T-Shirts, Patches, etc.)	37,339	136,900	139,000	142,996	140,028	136,886	132,252	132,793
FRIENDS OF GOLF	-	47,000	47,000	47,000	47,000	47,000	47,000	45,000
INTEREST (on Investments)	61,828	21,000	25,000	101,969	45,521	5,455	7,289	3,685
OTHER INCOME	73,625	30,000	35,000	22,086	23,301	57,693	8,426	100,000
PROGRAM SALES	5	9,900	100	28,888	31,845	33,673	34,097	38,366
PUBLICATIONS (Rule Books)	44,074	84,900	79,000	70,422	78,790	94,862	49,127	70,200
SPECIAL EVENTS (HOF-DS, Ath Ad Summit)		51,000	49,000	48,774	28,330	4,260	,,,,,,	,
SPORT FEES (Membership)	496,950	486,000	489,000	487,490	482,800	475,250	468,895	457,850
SUPPORT/MARKETING INCOME	777,230	961,000	1,065,100	1,072,534	954,679	857,659	831,104	839,555
TV/RADIO/WEB - RIGHTS FEES	173,750	295,000	289,000	285,975	299,225	257,996	120,188	147,500
CHAMPIONS FOR CHARACTER	19,569	62,500	74,000	76,261	69,486	60,862	55,917	52,742
Total Income	2,548,752	4,586,800	4,723,700	4,848,314	4,825,180	4,790,958	4,125,448	4,021,920
Cost of Goods Sold	ı							
Publications COGS	36,214	59,500	64,470	63,804	78,091	97,797	49,196	69,767
Fotal Cost of Goods Sold	36,214	59,500	64,470	63,804	78,091	97,797	49,196	69,767
ss Profit	2,512,537	4,527,300	4,659,230	4,784,510	4,747,089	4,693,161	4,076,252	3,952,153 SS <b>E</b> 6 O

# C.I.F. SOUTHERN SECTION

# Budget Proposal 2018 - 2019

	1	1 2 3 4		5	6	7	8	
	_			0%	+2% & 1%	+5% & 2.5%	+8% & 4%	+10% & 5%
	17-18 To Date	17-18 Budget	2018-19	16-17	15-16	14-15	13-14	12-13
xpense								
BADMINTON EXPENSE	-	-	-	-	85	-	-	-
BASEBALL EXPENSE	-	42,000	41,000	40,768	41,972	37,948	56,926	58,736
BASKETBALL EXPENSE	7,998	209,900	195,000	312,865	241,046	190,139	188,963	203,004
CHEER EXPENSE	411	-	15,000					
CROSS COUNTRY EXPENSE	44,556	43,000	46,000	44,920	45,235	40,582	40,035	39,253
FOOTBALL EXPENSE	27,152	125,000	50,000	127,221	118,122	147,416	148,947	210,248
GOLF EXPENSE	28,234	68,500	71,000	71,829	69,160	66,241	64,540	76,320
LACROSSE EXPENSE	-	250	150	-	-	-	-	-
SOCCER EXPENSE	686	37,000	36,000	35,537	36,300	37,834	36,550	32,837
SOFTBALL EXPENSE	-	24,500	23,000	21,869	22,102	30,724	22,370	19,598
SWIMMING EXPENSE	512	48,000	48,000	46,717	48,269	51,510	41,344	42,809
TENNIS EXPENSE	4,355	15,000	16,000	15,883	15,430	13,681	14,174	14,343
TRACK EXPENSE	1,047	86,500	86,000	84,847	86,476	86,240	80,817	76,842
VOLLEYBALL EXPENSE	21,918	56,900	55,000	54,152	54,614	58,759	58,701	49,494
WATER POLO EXPENSE	12,675	25,000	26,000	25,919	25,531	24,570	21,608	22,464
WRESTLING EXPENSE	(5,557)	129,000	134,000	134,105	141,446	136,688	119,908	34,008
AREA LIAISONS	21,891	42,000	43,000	53,514	55,457	53,039	52,294	49,820
AUDITOR	6,000	16,000	16,000	15,500	15,500	15,556	15,500	15,065
AWARDS	27,669	52,800	57,000	54,512	51,795	58,942	66,932	67,747
BAD DEBT	-	-	-	151	-	691	-	24,100
BANK SERVICE CHARGES	1,190	-	2,000	3,674				
BUILDING MAINTENANCE	11,607	28,500	34,000	33,721	28,256	27,263	26,135	34,629
COUNCIL	12,958	62,500	58,000	56,174	63,022	65,237	51,831	56,096
DEPRECIATION EXPENSE		80,790	82,000	80,954	74,215	71,848	67,007	53,544
DONATIONS	5,050	47,000	49,000	49,943	46,702	522,250	47,000	45,000
GENERAL OFFICE	12,523	29,900	28,900	26,435	28,203	35,945	22,306	22,727
INSURANCE (WC, D&O, Life, Bldg)	16,974	37,500	32,000	31,309	39,736	37,830	36,770	34,465
INTEREST EXPENSE	-	107	-	-	-	_	-	-
INVESTMENT EXPENSE	850	3,500	3,800	3,225	3,110	3,767		
LEGAL EXPENSE	1,445	7,000	5,000	2,055	1,382	2,698	61,486	34,224
LOSS OR GAIN/ASSETS	-	-	-	-	-	-	-	-
MEDICAL	209,931	386,254	386,999	366,802	386,999	390,482	393,776	395,971
MISCELLANEOUS EXPENSE	227	975	975	693	660	947	680	954
OFFICE SUPPLIES	16,776	45,000	35,000	31,630	45,062	51,645	42,107	47,235

# **C.I.F. SOUTHERN SECTION**

# Budget Proposal 2018 - 2019

	1	2	3	4	5	6	7	8
	17-18 To Date	17-18 Budget	2018-19	0%	+2% & 1%	+5% & 2.5%	+8% & 4%	+10% & 5%
	17-16 10 Date	17-18 Budget	2018-19	16-17	15-16	14-15	13-14	12-13
Expense (continued)								
OFFICE SUPPLIES - SMALL EQUIP.	-	4,000	3,000	518	7,622	7,631	160	200
OFFICE TRAVEL	14,169	43,500	43,500	40,242	46,644	61,561	17,248	50,953
PAYROLL EXPENSES	-	737	96	1	543	4,856	316	787
PAYROLL TAXES								
CALPERS (Tier I, II & III)	187,538	344,087	394,086	313,390	285,727	233,721	206,975	202,656
FICA - SOCIAL SECURITY	40,266	95,192	96,698	90,885	92,195	88,288	84,493	85,632
FICA - MEDICARE	12,148	25,322	26,294	24,866	24,226	22,917	21,991	22,406
Total PAYROLL TAXES	239,952	464,601	517,078	429,141	402,148	344,926	313,459	310,694
POSTAGE	8,726	21,000	17,500	14,568	20,641	15,499	20,910	17,285
PRESS/MEDIA	3,395	5,200	7,000	8,340	4,740	5,954	6,251	6,772
PRINTING/DUPLICATING	16,591	40,000	38,500	37,599	39,288	34,946	45,308	42,902
PROFESSIONAL GROWTH	300	1,000	750	720	720	300	770	-
PROGRAM EXPENSE	474	10,000	500	50,010	53,313	47,471	49,123	82,473
PUBLICATIONS EXPENSE	19,015	25,000	25,000	25,314	25,787	26,408	36,625	36,471
PUBLICATIONS WASTE	-	4,000	3,500	3,317	3,797	6,249	5,686	5,576
SALARIES (Regular, commission & overtime)	837,774	1,746,382	1,813,182	1,714,246	1,681,683	1,573,312	1,503,766	1,550,616
SALES/USE TAX EXPENSE	-	2,000	2,000	1,756	1,965	425	4,577	2,814
SECRETARIAL/ADMIN. ASSISTANCE	-	1,200	500	242	508	3,345	1,083	1,423
SPECIAL EVENTS (HOF-DS, Ath Ad Summit)	57,279	64,900	70,000	69,282	56,131	5,352	-	85,177
SUPPORT/MARKETING EXPENSE	44,497	69,000	175,000	180,881	106,444	71,012	48,387	81,361
TAXES (Property)	1,622	3,700	2,300	1,160	3,630	2,265	5,678	5,437
TICKETS	124	25,000	1,100	24,805	28,197	32,715	30,230	35,617
TV TO SCHOOLS	-	134,000	135,000	121,700	128,390	130,720	69,545	92,000
UTILITIES	7,542	15,801	18,900	18,530	15,530	22,579	25,167	22,699
CHAMPIONS FOR CHARACTER EXP	44,130	45,900	54,000	52,119	45,874	45,472	45,912	40,878
WEBSITE TECHNOLOGY	34,015	50,110	55,000	74,489	63,760	52,532	69,504	51,307
'otal Expense	1,818,685	4,527,407	4,659,230	4,680,551	4,456,537	4,650,333	3,976,811	4,156,623
Income/Loss	693,852	0.00	0.00	103,959	290,552	42,828	99,441	(204,470)

# C.I.F. SOUTHERN SECTION

FINANCIAL REPORT

**Executive Committee Meeting** 

January 13, 2018

# **FINANCIAL POSITION 2017-18**

• Profit & Loss (1/10/2018)

• Revenue: \$2,548,752 (56% of budget)

• Expenses: \$1,854,899 (40% of budget)

• Net Income/Loss: \$693,852

• Prior Year Comparison: \$438,615

• Difference: \$255,237

• NOTE...Fall generally accounts for 50+% of the annual revenue.

# FALL SPORTS 2017: \$\$\$

SPORT	NET INCOME		BUDGET TARGET		+ / -
FOOTBALL (11 games outstanding)	\$	678,735	\$	725,000	\$ (46,265)
G. VOLLEYBALL (9 games outstanding)	\$	64,033	\$	81,807	\$ (17,774)
CROSS COUNTRY	\$	57,528	\$	53,000	\$ 4,528
B. WATER POLO	\$	13,264	\$	10,950	\$ 2,314
G. GOLF	\$	10,286	\$	700	\$ 9,586
G. TENNIS	\$	(4,355)	\$	(7,500)	\$ 3,145
TOTALS	\$	819,491	\$	863,957	\$ (44,466)

# **FALL SPORTS 2017: Tickets**

SPORT	TICKETS SOLD 2017	TICKETS SOLD 2016	+ / -
FOOTBALL	217,617	230,515	(12,898)
G. VOLLEYBALL	34,078	41,257	(7,179)
CROSS COUNTRY	11,126	11,085	41
B. WATER POLO	3,332	3,585	(253)
TOTALS	266,153	286,442	(20,289)

# **REVENUE SHARING 2017-18**

- Football
  - \$454,239 to schools
  - \$481,951 prior year
- Girls Volleyball
  - \$37,541 to schools
  - \$55,052 prior year

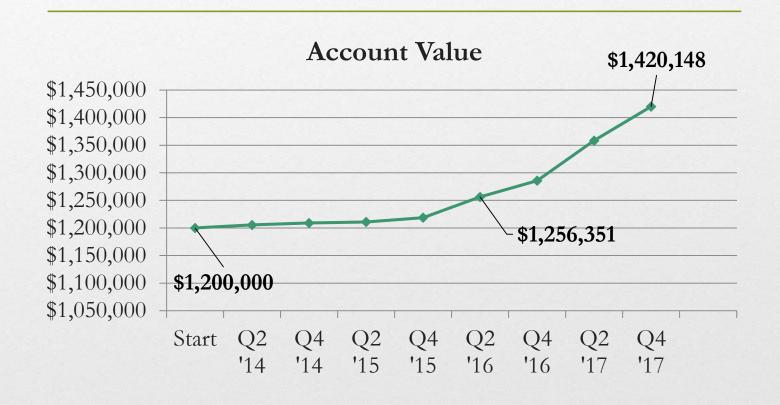
# OTHER REVENUE NOTABLES

ACCOUNT	INCOME		BUDGET TARGET	+ / - OR %
SPORTS FEES	\$	496,950	\$ 486,000	102%
MARKETING	\$	777,230	\$ 961,000	81%
BROADCAST RIGHTS	\$	173,750	\$ 295,000	59%
APPAREL	\$	37,339	\$ 136,900	27%
SPECIAL EVENTS	\$	52,520	\$ 51,000	102%
INTEREST INCOME	\$	61,828	\$ 21,000	294%
PUBLICATIONS	\$	44,074	\$ 84,900	52%

# EXPENSE UPDATE

ACCOUNT	EXPENSE	BUDGET TARGET	+/- OR %
AWARDS	\$ 27,669	\$ 52,800	52%
MAJOR MEDICAL	\$ 209,931	\$ 386,254	54%
PAYROLL TAXES	\$ 239,952	\$ 464,601	52%
SALARIES	\$ 837,774	\$ 1,746,382	48%
SPECIAL EVENTS	\$ 57,279	\$ 64,900	88%
TICKETS	\$ 124	\$ 25,000	0.004%
UTILITIES	\$ 7,542	\$ 15,801	48%
TECHNOLOGY	\$ 34,015	\$ 50,110	68%

# **INVESTMENTS**



# C.I.F. SOUTHERN SECTION

FINANCIAL REPORT

**Executive Committee Meeting** 

January 13, 2018

# DAARKETING REPORT

# BOYS WATERPOLO

Woollett Aquatics Center, Irvine

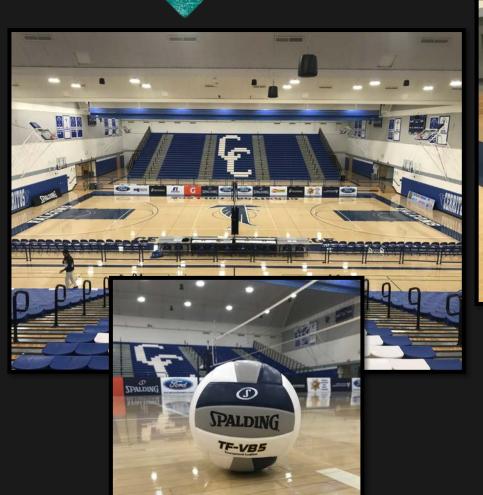


New and more prominent Kap7 signage



# GIRLS VOLLEYBALL

Cerritos College, Norwalk





# CROSS COUNTRY

Riverside Cross Country Course, Riverside







# CROSS COUNTRY

Riverside Cross Country Course, Riverside







# GIRLS TENNIS

Seal Beach Tennis Center & Claremont Club







### FOOTBALL

Cerritos College, Norwalk



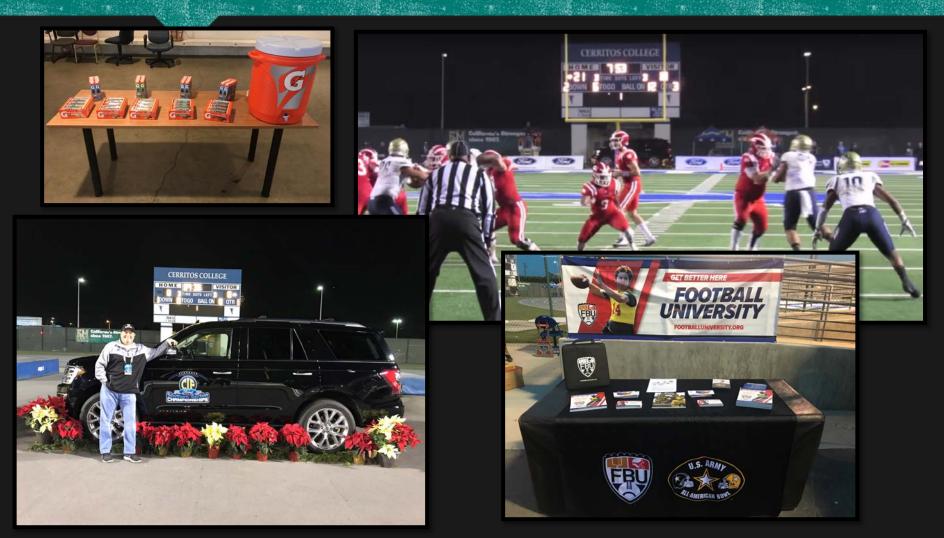






#### FOOTBALL

Cerritos College, Norwalk



#### FOOTBALL

Cerritos College, Norwalk



# FOOTBALL PRESS CONFERENCE LUNCH





## FOOTBALL PRESS CONFERENCE LUNCH





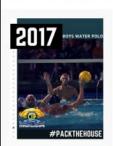


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	Title	Reads	Impressions	Avg. Time Spent	Orig. Publish D
2017	2017 Football Proram	976	1,704	3:34	Dec 1, 2017
2017 ORLS TEN	2017 Girls Tennis Individual P	416	1,740	1:59	Nov 29, 2017
2017 MARIE	2017 Girls Tennis Program	263	1,432	2:53	Nov 10, 2017
2017	2017 Boys Water Polo Program	632	1,956	3:20	Nov 10, 2017
2017	2017 Girls Volleyball Program	773	2,318	3:28	Nov 9, 2017

#### Lifetime Statistics for 2017 Boys Water Polo Program



632 Reads 1,956

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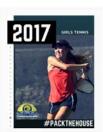
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#### Lifetime Statistics for 2017 Girls Tennis Individual Program



416

1,740

Impression

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#### Lifetime Statistics for 2017 Girls Tennis Program



263

1,432

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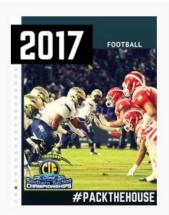
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Read Time

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Publication Shares

#### Lifetime Statistics for 2017 Football Proram



976

Reads

1,704

Impressions

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Average Time Spent

2.4 days

Read Time

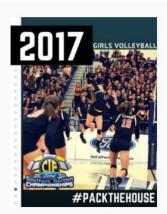
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Likes

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**Publication Shares** 

#### Lifetime Statistics for 2017 Girls Volleyball Program



773

Reads

2,318

Impressions

0:03:28

Average Time Spent

1.9 days

Read Time

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**Publication Shares** 

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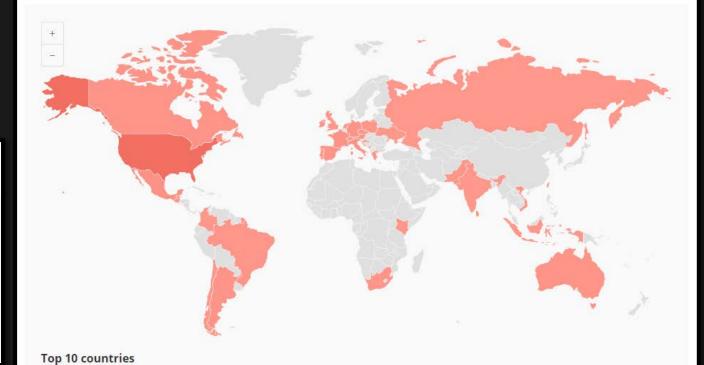
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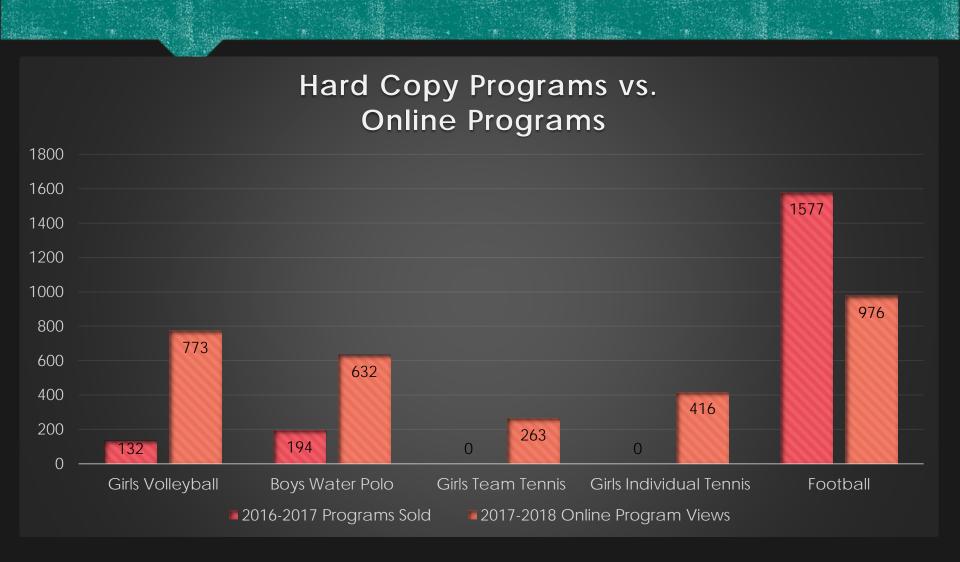
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## STREET TEAN







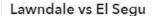


## STREET TEAM





## STREET TEAN









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Valencia vs Oaks Ch







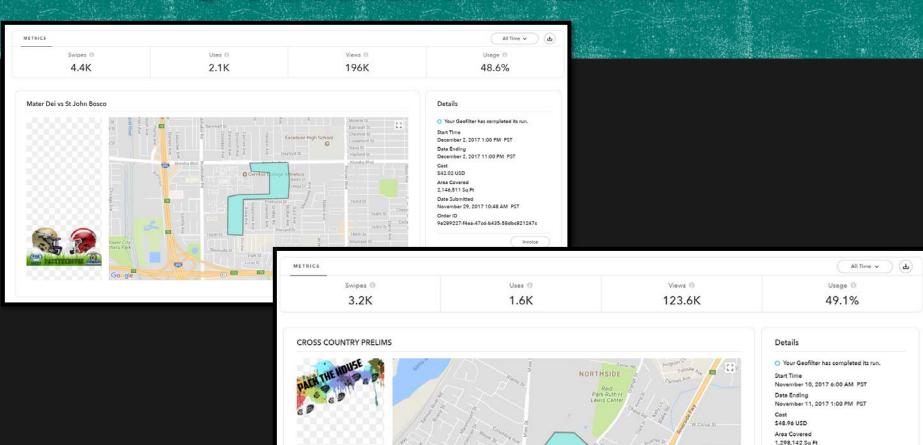
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#### STREETTEAM



Date Submitted November 7, 2017 10:31 AM PST Order ID a6cae237-b108-4cb1-8cbc-a4b29a0aab97

Invoice

## STREETTEAN

2017-2018 Street Team Analytics							
Event	Name	Status	Cost	Swipes	Uses	Impressions	
Football Championships D1	Mater Dei vs St John Bosco	CIF-SS	\$ 42.02	4,357	2,119	195,991	
Football Championships D3	St Francis vs Rancho Verde	CIF-SS	\$ 41.07	1,911	883	83,446	
Football Championships D2	Valencia vs Oaks Christian	CIF-SS	\$ 17.80	997	429	46,324	
Football Playoffs Semi Finals	St. John Bosco vs. Centennial	FOX		1,900	1,200	99,100	
Cross Country Finals	Cross Country Finals	CIF-SS	\$35.74	2,029	1,002	79,958	
Football Playoffs QTR Finals	Norco vs. Valencia	FOX		694	259	21,100	
Cross Country Prelims	Cross Country Prelims	CIF-SS	\$48.96	3,243	1,592	123,564	
Girls Volleyball Championships	Girls Volleyball Championships	CIF-SS	\$31.53	1,223	462	47,125	
Boys Water Polo Championships	Water Polo Championships	CIF-SS	\$32.58	1,187	649	58,268	
Football Playoffs Round 1	Jserra vs. LB Poly	FOX		961	380	23,700	
FOOTBALL WEEK 9	Mission Viejo vs. San Clemente	CIF-SS	\$42.03	693	127	8,270	
FOOTBALL WEEK 8	Paramount vs. Gahr	CIF-SS	\$21.62	979	360	28,728	
FOOTBALL WEEK 7	Lawndale vs El Segundo	CIF-SS	\$16.23	685	289	19,003	
FOOTBALL WEEK 6	Mater Dei vs. St. John Bosco	FOX		1,400	525	41,000	
FOOTBALL WEEK 5	Upland vs Rancho Cucamonga	CIF-SS	\$28.43	1,258	528	52,714	
FOOTBALL WEEK 4	San Clemente vs Edision	CIF-SS	\$12.99	601	124	7,562	
FOOTBALL WEEK 3	Santa Margarita vs Mission Viejo	CIF-SS	\$26.25	785	338	25,979	
FOOTBALL WEEK 2	Narbonne vs Centennial	CIF-SS	\$18.72	714	258	22,296	
FOOTBALL WEEK 1	Chaminade vs St John Bosco	CIF-SS	\$20.85	391	190	17,421	
FOOTBALL WEEK 0	Mater Dei vs. Bishop Gorman	FOX		2,200	625	59,300	
			\$436.82	28,208	12,339	1,060,849	

## STREETTEAM

