

Playoff Bulletin

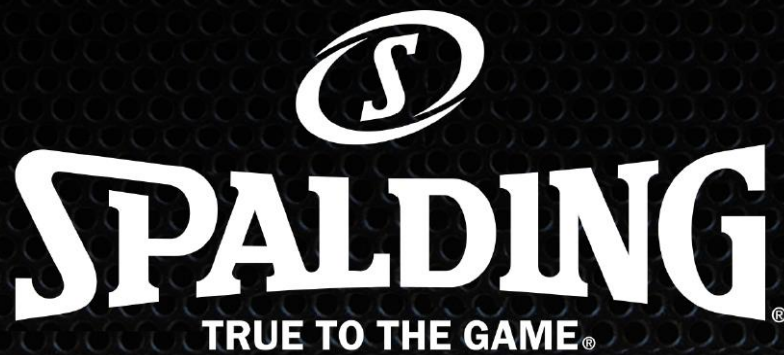
2019- 2020

11-MAN FOOTBALL

**CIF-SS FOOTBALL ASSISTANT
COMMISSIONER: RICH SHEARER**

**PROGRAM COORDINATOR: SUSAN
MILLER**





THE OFFICIAL BALL OF THE CIFSS



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A WELCOME MESSAGE FROM THE COMMISSIONER

The 2019 C.I.F. Southern Section Football Playoffs are here! Like every high school football fan, I look forward to the outstanding competition we will see in the weeks ahead. I want to congratulate each of our member schools for your achievements so far, this season and wish you continued success as you begin competing for a championship.

As we prepare for the games to come, I hope you will find this Playoff Bulletin useful to you. I urge you to make sure that school administrators, athletic directors and coaches all familiarize themselves with what is contained in this document. It is designed to help you manage these contests, whether you are the host team or visitor, while also outlining financial policies and procedures, and serving as an excellent resource to answer your questions. Please know that along with this information, our dedicated staff is at the ready to help you in any way we can. Do not hesitate to contact us for anything we can do to assist you.

Finally, as you get ready to hit the field, I want to remind you to keep good sportsmanship and fair play in your minds and in your hearts. These games will create lifetime memories for all who are involved. Let us resolve to always Pursue Victory with Honor and make sure those memories are ones we will be proud of.

Congratulations again and good luck to all of you.

All the best,

Rob Wigod
Commissioner of Athletics

➔**FOOTBALL COACHES NOTE:** All brackets will be released on our website www.cifss.org at the listed time. Coaches will need to make arrangements for film exchange with their opponents an hour after pairings are released. (Please see page 23 On film exchange requirements)

11-MAN FOOTBALL

SUNDAY, NOVEMBER 3, 2019 NOON

**ALL BRACKETS WILL BE RELEASED BY THE CIFSS OFFICE AND AVAILABLE
ONLINE AT www.cifss.org**

PLAYOFF DATES

The football playoff dates for 2019 as established by the Southern Section Council are as follows:

11-MAN	- First round	November 8, 2019
	- Second round	November 15, 2019
	- Semi-Finals	November 22, 2019
	- Finals	November 29/30, 2019
-	State Regional Football Games	December 6/7, 2019
-	State Championship Bowl Games	December 13/14, 2019
	(For information on these contests, go to www.cifstate.org)	

SPECIAL INFORMATION REGARDING COIN FLIPS

In an effort to give schools as much time as possible to prepare for football playoff contests, we will be conducting coin flips for home teams according to the following schedule:

- Second round – Sunday, November 3 – 1:00 p.m. at the CIF Southern Section Office. Results will be posted on www.cifss.org as soon as they are ready.
- Semifinal round – Saturday, November 9 – 9:00 a.m.
Office hours – 9:00 a.m. – 10:30 a.m.
- Final round – Saturday, November 16 – 9:00 a.m.
Office hours – 9:00 a.m. – 10:00 a.m.

DETERMINATION OF SITES/DATES

In the first round of the playoffs, the arrangement shall be as follows: The Commissioner shall match the teams for first-round playoff contests and the host school for these games shall be pre-determined by the Commissioner. In all cases, except division 1, where a first team representative meets a second team representative in an opening-round game, the first team representative will be designated as the host team. Where two first, two second-team or two third representatives meet in the opening round, a coin flip will take place to determine the host school, prior to the publishing of the draw, to

determine the host school. Leagues are responsible for developing the priority for their representatives, and the finish of a team in league play will have no bearing, unless it is reflected in the league's priority. For example, if a co-champion had a league priority of a second team representative, it would have no special consideration, as compared to a second - place finisher from another league, who had a second team priority.

The decision of who shall be the host team, after the first round of competition, is the responsibility of the Commissioner. In all divisions where two teams are paired after the first round of the playoffs, the team having the fewest number of host games in playoff competition in the entire draw, shall be designated as the host team. When both teams have had an equal number of host playoff contests, the Commissioner shall toss a coin to decide that host team. When a school has been designated as the host school for a playoff contest, it shall (1) act in that capacity unless excused by the Commissioner, and (2) be considered the host team regardless of where the game is being played.

The designation of "host" does not guarantee the game will be played at the host school's facility. It does designate the responsibility for management of the contest, which includes suggesting a site that will handle the anticipated crowd. A host school may use its home site facility if it can safely provide for the anticipated crowd. Approval of the site will be made by the Southern Section office, after taking into consideration input from the participating schools and evaluation of crowd sizes from previous years.

CHAMPIONSHIP CONTESTS SCHEDULE

Division 1- Saturday, November 30, 2019, Time 7:30 p.m. – Cerritos College

Division 2 through 14 will be announced on Saturday, November 23rd. Games will be played on either, Friday, November 29, 2019 or Saturday, November 30th at 7:30 p.m.

This schedule is made to alleviate the conflict of all championship games being played on the same day. It is hoped that advanced planning will assist and accommodate students, as well as respective communities involved.

SEMIFINAL CONTESTS:

All divisions will play their semifinal contests on Friday night, November 22.

STATE REGIONAL FOOTBALL GAMES

On Friday December 6, 2019 and Saturday, December 7, 2019 there will be Northern and Southern State Regional Football Games.

STATE CHAMPIONSHIP BOWL GAMES

On Friday, December 13, 2019 and Saturday, December 14, 2019 there will be five State Championship Bowl Games played at Cerritos College and various sites under the management of the C.I.F. State Office. For information on these contests, go to the C.I.F. State website at www.cifstate.org.

CIFSSHOME REQUIREMENTS

SCHEDULES & SCORES Complete your schedule in CIFSSHome prior to your season as well as update scores following each contest

Attention Athletic Directors/Coaches: It is very important that you enter your entire season schedule into CIFSSHOME (www.cifsshome.org) as well as update the scores immediately following your contests.

Log in @ www.cifsshome.org (If you do not have a log in & password as a coach, check with your Athletic Director). Once you are logged in:

-On the left panel, click on "Teams", select "Football (11-Man) or Football (8-Man)"

-To **Add a game**, click "Add Game" at the top right and fill out all of the required fields which are marked by a red (*) to complete your schedule.

-To **Submit your score**, click on the "Teams", select "Football (11-Man) or Football (8-Man)" Scroll through your schedule and click on the green "Post Result" button.

-Make sure that your overall and team records are correct on your team page.

Check out the Help video under the Help button on the bottom left, "Be CIF Prepared!"

VARSITY TEAM INFORMATION (ROSTER) DUE no later than MONDAY, OCTOBER 28, 2019

Attention Athletic Directors/Coaches: It is very important that you enter your entire "Football (11-Man) or (8-Man)" Varsity roster into CIFSSHOME (www.cifsshome.org) no later than **MONDAY, OCTOBER 28, 2019**.

Log in @ www.cifsshome.org (If you do not have a log in & password as a coach, check with your Athletic Director).

Once you are logged in:

-On the left panel, Click on the "Teams" tab, select "Football (11-Man) or Football (8-Man)"

-Here are the instructions for using the sample file.

- Download the sample file and delete the "contents only". Copy and paste or type your roster information into the file as the contents and save the file to your computer. You can only upload an excel file (xls) that is the exact same format as the sample file. Columns for information not required for your sport may be left blank, but the HEADER INFORMATION MUST REMAIN EXACTLY AS THE SAMPLE.

Required Columns for Football are: First Name, Last Name, Birth date, Year, Number, Position, Height Weight & Eligibility.

- Next - click Choose File, find your file, then click "Import Student".

- To confirm your roster has been uploaded, your roster will be uploaded in the roster section and all of the required columns are filled out.

Check out the Help video under the Help tab on the bottom left, "Be CIF Prepared!"

VARSITY COACHES

Attention Athletic Directors/Coaches: It is very important that you enter your Football coaches (Head & Assistants) into CIFSSHOME (www.cifsshome.org) no later than **MONDAY, OCTOBER 28, 2019**.

Log in @ www.cifsshome.org (If you do not have a log in & password as a coach, check with your Athletic Director).

Once you are logged in:

-Click on the "Teams" tab on the left navigation bar. Click on the corresponding varsity team ("Football (11-Man) or Football (8-Man)").

-Click on "Add/Edit Coaches", select the information to add both your HEAD & ASSISTANT coaches

Check out the Help video under the Help tab on the bottom left, "Be CIF Prepared!"

VARSITY TEAM PHOTO DUE no later than MONDAY, OCTOBER 28, 2019

Attention Athletic Directors/Coaches: It is very important that your Football Varsity Team Photo is uploaded to CIFSSHOME (www.cifsshome.org) no later than **MONDAY, OCTOBER 28, 2019**.

Log in @ www.cifsshome.org (If you do not have a log in & password as a coach, check with your Athletic Director).

on Home Campus

-On the left panel, click **Teams** tab on the left navigation bar. Click on the corresponding varsity team ("Football (11-Man) or Football (8-Man)").

- Under Team Picture, click Add/Edit picture, click Browse, find your file and click "Upload Picture" – Team Photo can be no larger than 672 pixels x 480 pixels (7"x5")

Check out the Help video under the Help tab on the bottom left, "Be CIF Prepared!"

AT LARGE APPLICATION – MUST HAVE .500 RECORD OR BETTER

Attention Athletic Directors/ Coaches: Please follow the instructions below to enter your school as an At Large Entry for "Football (11-Man) or Football (8-Man)". The At Large Application is to be submitted by your school no later than **Friday, November 1 @ 11:00 p.m.**

Log in @ www.cifsshome.org (If you do not have a log in & password as a coach, check with your Athletic Director).

Once you are logged in:

-On the left panel, click on At Large Petition

-Select "Football (11-Man) or Football (8-Man)" then click "Add"

Please be sure that your Schedule is updated in CIFSSHome as this is where the information for the At Large Petition will be created.

Check out the Help video under the Help tab on the bottom left, "Be CIF Prepared!"



OFFICIAL BALL PROGRAM – MANDATORY USE IN PLAYOFFS 2019-2020

Official Ball per sport:

- | | | |
|---------------------|---|--|
| • Baseball: | Rawlings CIF-SS
Rawlings RCIF-SS | Must be CIFSS stamped ball; not an alternative Rawlings ball
Must be CIFSS stamped ball; not an alternative Rawlings ball |
| • Boys Basketball: | Spalding TF1000 NFHS Classic NFHS
Spalding TF1000 Legacy NFHS
Spalding TF-1000 Platinum ZK NFHS 29.5 | <i>(Used in the CIF-SS Championship game)</i> |
| • Girls Basketball: | Spalding TF1000 NFHS Classic 28.5 NFHS
Spalding TF1000 Legacy 28.5 NFHS
Spalding TF-1000 Platinum ZK NFHS 28.5 | <i>(Used in the CIF-SS Championship game)</i> |
| • Football: | Spalding ball with NFHS
Spalding Alpha ball with NFHS | any Spalding model with NFHS stamp
<i>(Used in the CIF-SS Championship game)</i> |
| • Soccer: | Spalding TF-SC5 NFHS
Spalding TF-SC3 NFHS
Spalding TF5000 NFHS | for both boys and girls use.
for both boys and girls use.
for both boys and girls use. |
| • Softball: | Dudley CFP12Y NFHS | <i>(Used in the CIF-SS Championship game)</i> |
| • Tennis: | Penn ATP World Tour
Pro Penn Marathon | <i>(Used in the CIF-SS Championship game)</i> |
| • Volleyball: | Spalding with NFHS stamp: TF-VB5, TF-VB3 | |
| • Boys Water Polo: | KAP7 model 105 with NFHS stamp | <i>(Used in the CIF-SS Championship game)</i> |
| • Girls Water Polo: | KAP7 model 104 with NFHS stamp | <i>(Used in the CIF-SS Championship game)</i> |

All playoff ball adoptions agreements with the CIF Southern Section now run through June 30, 2021

Mandatory Playoff Use Requirement:

The mandatory "official" ball rule for all playoff rounds, excluding golf. The rule applies throughout the conduct of **all** CIF-SS **playoff** contests.

Playoff Ball Use Rule Enforcement:

Should a school fail to provide the correct game ball, the game will always be played. Teams/schools failing to utilize the correct official ball in CIF-SS playoffs will be reported by officials to CIF-SS and will not be allowed to host their next available home playoff game. Penalty will carry over to the next season if not enforceable this season due to elimination.

Note: NFHS stamp is required in all sports except in golf and tennis.

PLAYOFF CHECK LIST

Item	Completed	Date
1. Input Player Roster into www.cifsshome.org	_____	_____
2. Update 14 Year Old Forms	_____	_____
3. Uploaded team photograph into www.cifsshome.org	_____	_____
4. Input game management data into www.cifsshome.org	_____	_____
5. Made arrangements for ticket pickup	_____	_____
6. Have field reserved in event of home game next round	_____	_____
7. Pre-game planning with opponent	_____	_____
8. Contact and confirm with Officials	_____	_____
9. Secure Medical Coverage for Contest	_____	_____
10. Provide PA Announcements to Announcer	_____	_____
11. Arrange for Gatorade Coolers and Products	_____	_____
12. Confirm CIF/Ford Championship Banner is hung in visible location	_____	_____



TO: CIF SOUTHERN SECTION PRINCIPALS
CIF SOUTHERN SECTION ATHLETIC DIRECTORS
CIF SOUTHERN SECTION FOOTBALL COACHES
FROM: RICH SHEARER, ASSISTANT COMMISSIONER

RE: 2019 CIF SOUTHERN SECTION/FORD FOOTBALL CHAMPIONSHIPS

DATE: OCTOBER, 2019

CIF Southern Section games will be played under the 2019 National Federation Football Rules, except where superseded by Blue Book rulings or this Handbook/Playoff Bulletin.

The 2019 Football Playoffs will be conducted in 14 playoff divisions. Schools have been placed in their divisions based on the competitive equity format. (refer to Blue Book rule 3319)
Division 1 will be a 8 team bracket. Divisions 2-14 will be 16-team brackets.

NUMBER OF ENTRIES: (11-MAN FOOTBALL)

In all divisions leagues with:

4 or 5 team leagues - are guaranteed two possible entries

6 or 8 team leagues - are guaranteed three possible entries

9 or more -team leagues - are guaranteed four possible entries.

(Blue Book Rule 3319.5) Leagues are guaranteed their appropriate number of entries into the Southern Section Championships, per current Southern Section Blue Book Rule 3314, with the exception of football. In football, League Champions will have first priority, followed by 2nd place teams, 3rd place teams and so on from each league. Once the total number of guaranteed entries from each league are submitted, the At-Large Selection process outlined on page 3 of this publication will be used to select at-large teams to fill any byes in the draw, or to eliminate teams from the draw, in order to create an 8 – team bracket (Division 1) and 16 - team brackets for Divisions 2-14.

Freelance teams will be placed in appropriate divisions and will be considered for the playoffs along with the other at-large entries in those divisions that have at-large openings. For a freelance school to be considered for the playoffs they must have a record of .500 or better and fill out an at-large form on www.cifsshhome.org as their entry.

AT-LARGE ENTRIES:

By action of the CIF-SS Council, byes should be filled in all brackets, for all sports, by either at-large or free lance applicants. This gives your league the opportunity to submit an additional entry for possible consideration into the playoffs.

Your League Coordinator needs to be aware of your school's intention. Make sure you contact them to make them aware of your intent to file an At Large Petition. They should also know if you have no interest in consideration. **The cifsshhome electronic 11-Man At-Large Entry must be in our office by 11:00 p.m. Friday, November 1, 2019.**

11-MAN FOOTBALL AT LARGE SELECTION

The 11-Man Football At-Large Selection Committee will meet on Saturday, November 2, 2019 in the C.I.F. Southern Section office to select the at-large teams. This committee is comprised of one member from the CIF-SS Executive Committee, an administrator at-large, a representative from the Football Coaches Advisory Committee and one football coach at-large. It is to be understood that no person will serve on the committee whose team is in contention for one of the at-large berths. The following criteria and procedures will accommodate this policy:

(1) Leagues must be sure to complete standings for all schools, identifying both final league finish, and a notation the school has entered an at large petition.

(2) All entries, including at-large must be submitted to the CIF-SS office by 11:00 p.m., Friday, November 1, 2019.

At Large teams must have a .500 record or better for their complete schedules to be considered. A tie will count as a ½ win and ½ loss as the criteria for .500 or better record. (A record of 4-4-2 would be considered as qualifying). In the sport of football, in order to alleviate byes, if there are no .500 teams entered or all .500 or better teams have been taken, then the next best record as submitted by leagues will be taken. However, no team under .500 will be placed until all .500 at-large entries have been placed.

(3) Schools who are being submitted as an at-large entry, MUST submit to the CIF-SS office by 11:00 p.m., Friday, November 1, 2019, all data regarding games played during the season. Under the "Teams" tab in www.cifsshome.org the complete schedule and results should be inputted, and further background information the Selection Committee should be apprised of, in determining the teams which will be selected for the filling of byes.

(4) The Selection Committee, with support of the CIF-SS Football Coaches Advisory Committee, will utilize the following criteria in its selection process for at-large teams with each category below having the specific weight listed:

The Selection Committee will also use the following criteria for elimination-teams where the total number of guaranteed entries exceeds the bracket size.

- (a) Head-to-head competition of teams under consideration (4 points)
- (b) Overall strength of the league from which the team is entered based on the end of season rankings (1 point)
- (c) Overall win-loss record (1 point)
- (d) Strength against common opponents (1 point)
- (e) Strength of schedule (2 points, using overall win-loss record of opponents)
- (f) Free lance teams will be part of the pool for the filling of at-large berths
- (g) In case of a statistical tie after all the above criteria has been considered the committee shall break the tie.

(5) The At-Large Selection Committee will meet in the CIF-SS Office on the Saturday afternoon of the weekend in which the playoff draw is to be finalized. The administrator so designated from the CIF-SS Office for Football shall act as a resource person and chair the meeting.

REMINDER: All materials relating to at-large entries MUST be submitted to the CIF-SS office no later than 11:00 p.m. on Friday, November 1, 2019. If the material considered is not submitted, the team will not be placed under consideration, as the Selection Committee will have no statistical data from which to draw.

AT LARGE APPLICATION

Attention Athletic Directors/ Coaches: Please follow the instructions below to enter your school as an At Large Entry for Boys Football. The At Large Application is to be submitted by your school no later than **Friday, November 1, 2019 @ 11:00 p.m.**

Log in @ www.cifsshhome.org (If you do not have a log in & password as a coach, check with your Athletic Director).

Once you are logged in:

-On the left panel, click on At Large Petition

-Select "11-Man Football" then click "Add"

Please be sure that your Schedule is updated in CIFSSHHome as this is where the information for the At Large Petition will be created.

Check out the Help video under the Help tab on the bottom left, "Be CIF Prepared!"

LEAGUE DESIGNATION OF REPRESENTATIVES

Under the playoff format, leagues have the responsibility of developing and identifying the priority for their representatives into the playoffs as noted under Article 330 (Playoffs) of the CIF Southern Section Blue Book.

Leagues are guaranteed their appropriate number of entries into the Southern Section Championships, per current Southern Section Blue Book Rule 3314, with the exception of football. In football, League Champions will have first priority, followed by 2nd place teams, 3rd place teams and so on from each league. Once the total number of guaranteed entries from each league are submitted, the At-Large Selection process outlined in the Football Playoff Bulletin will be used to select at-large teams to fill any byes in the draw, or to eliminate teams from the draw, in order to create an 8- team bracket for Division 1 and 16- team brackets for Divisions 2-14.

NOTE: If two or three automatic entry teams from the same league are tied at the end of league competition, and are in different playoff divisions, they may all carry the same designation into their respective playoff division. For example, if School A and School B tie for their league's championship, and are in different playoff divisions, they can both be designated as League #1 in their respective playoff divisions. However, leagues may not exceed their total allowable guaranteed entries regardless of what playoff division those schools would enter. In this instance, you would let us know in the entry notes that there was a tie within the guaranteed entry.

PLAYOFF DIVISIONS

The CIF Southern Section Football Playoffs shall be conducted in 14 playoff divisions. Schools have been placed in their divisions based on Blue Book rule 3319.1. All divisions will be 16-team brackets, with the exception of Division 1, which will be an 8-team bracket.

The Division 1 selection process, with the support of the CIF Southern Section Football Advisory committee, will utilize the following criteria to determine its selections.

- | | | |
|----|------------------------------------|------------------|
| 1) | CIF-SS Coaches Poll | (Maximum 10 pts) |
| 2) | Wins against division 1 / 2 teams. | (1 point each) |
| 3) | League Champion | (1 point each) |

PAIRINGS

It will be the responsibility of the Commissioner, and his staff to establish the pairings in each first round game for all divisions. The Division 1 representatives will be placed in the bracket, and seeded one through eight, as determined by the selection process. This will be regardless of league finish and designation. If there are ties after the division 1 selection process, the at large criteria will be applied to determine the higher seed.

PLAYOFF HOSTING INFORMATION

PLANNING MEETING

Member schools, on occasion, have reported they have encountered problems in crowd control at night football games. In some instances, there have been fights, games suspended, reports of vandalism and serious problems in the parking lots. This again points up the extreme need for proper preparation and pre-game planning for all football playoff contests.

It is **required** that administrators from the two competing schools get together to discuss details connected with the staging of the contest. Visiting students and supporters should be given detailed information regarding the best method of reaching the site of the contest, where to park, where to enter the stadium and where their allotted seats are located. The half-time entertainment, and all activities connected with the game, should be thoroughly worked out.

CIF-SS OFFICE ARRANGEMENTS

With a very limited amount of time between each round of the playoffs, a tremendous strain is placed on the staff at the CIF-SS office, in arranging the myriad of details connected with insuring a successful playoff activity. Game sites must be established, officials secured, tickets mailed, press credentials issued and press releases distributed. To expedite matters, our staff will be in the office on Sunday, November 3, Saturday, November 9, Saturday, November 16 and Saturday, November 23 during the playoffs. Saturday/Sunday office hours are 9:00 a.m. - 10:00 a.m.

With the numerous specifics involved in conducting playoffs, the host school **MUST SEEK APPROVAL FROM THE CIF-SS BY 3 P.M. MONDAY, AS TO THE EXACT SITE OF THE UPCOMING PLAYOFF CONTEST.** This deadline must be met, in order for game officials

to be assigned, information to be distributed to the press for advance publicity and to allow ample time for field inspection, if necessary. As indicated earlier, schools are to have sites tentatively under reservation in advance, thus allowing for a quick answer by 3 p.m. each Monday.

EQUAL FACILITIES

Although it is necessary that one team be designated as the host team, it shall be kept in mind that the game belongs equally to both competing schools. **A pre-game planning meeting must be held to cover all details connected with the staging of every playoff contest.**

Blue Book Rule 3316: The visiting school in dual team playoff contests is entitled to equal facilities, including one-half of the seating, locker rooms, phone lines, spotting facilities, etc.

If headphones are provided for one team, they must also be provided for the other team. If equal headphones cannot be provided, neither team may use the phones. The same principle of equal facilities applies to camera sites, dressing facilities, press box seats for spotters, etc.

The time period between the first and second half should be equally divided so that each school will have an opportunity to present its band and drill team. If one school does not wish to provide any half-time entertainment, it may relinquish its time. If mutually agreeable to both teams, the half-time period may be extended to 20 minutes.

PRESS BOX ACCOMMODATIONS

The host school is responsible to supervise proper accommodations in the press box. An adult should be assigned to handle this important function. Press box seats should be reserved for members of the news media. They have been advised to call ahead and reserve seats. Sometimes this is not possible and the person in charge of the press box should use sound logic in admitting bona fide members of the press to the Press Box.

Too often the press box loses its meaning when faculty members, friends, relatives, district personnel, board members, etc., occupy it. This is not the purpose of the press box. Schools are reminded of the importance of maintaining good public relations and are encouraged to cooperate fully with members of the media.

BALL

The NFHS rule book specifies that either a rubber covered, or leather covered football is legal. In cases where either school desires to use a different type of ball, each school will furnish its own ball for the game and there will be no charge made to game expenses. **Spalding is the official football of the CIF-SS and is the required football to be used in all playoff games. In all Championship Finals, a football for each team will be furnished by Spalding and the CIF-SS.**

TIMER

The check timer for playoff games shall be a faculty member or responsible adult. The host team will supply a faculty timer. It is recommended that a sound device be used to denote the end of each period.

PHYSICIAN

Medical coverage for all C.I.F. Southern Section Football Playoff games is defined by Blue Book Rule 2029.2: A licensed medical doctor, or the primary health provider designated by the home team as team physician or team doctor, shall be in attendance at all playoff games. The fee shall be paid from the gross game receipts.

CHEERING SECTIONS

Fan/Student cheering sections are encouraged to cheer and support their own team and should display proper sportsmanship with respect to the opposing team and the game officials. They are expected to follow the following guidelines and failure to do so may lead to removal from the contest and/or forfeiture of the contest.

1. No noisemakers (horns, bells, victory bells, sirens, chimes, wooden blocks, balloons, thunder sticks, etc.). Megaphones may only be used by the school's uniformed cheer squads.
2. Cheering devices such as rally towels, pom poms and pennants are acceptable when used within the bounds of good sportsmanship.
3. It is the expectation that cheering section behavior will be monitored by the assigned school staff of the school that they represent. All improper behavior/language should be addressed and corrected immediately by school staff supervisors.
4. Face painting is acceptable from the neck up only and shall not include any inappropriate letters or symbols. Assigned school staff shall monitor their cheering sections in regard to face painting.

If your school is fortunate enough to advance to the Championship Finals, there is an added responsibility that we ask of your administrations. Our Championship Finals are an intense experience for all involved, as they should be. However, with the passion brought by your school and your communities comes your obligation to assist us in maintaining proper control of all students and fans. Our action plan always includes working with your administration first for assistance with any issues that relate to your crowd. To effectively manage all aspects of these contests, we ask your school for the following...

- 1) Participating schools will provide the required number of faculty supervisors we request at the event and make sure to inform our staff when they are present.
- 2) Assist in briefing those supervisors before the start of your game on the responsibilities they have in maintaining proper control of your students and fans.
- 3) Strongly emphasize with all involved that there will be swift action taken against anyone who behaves inappropriately.
- 4) Assist us in taking action against those who violate appropriate standards of behavior and sportsmanship.

A school's failure to monitor their students and fans may result in sanctions being placed against your school such as loss of future home playoff contests, payment for damages caused, etc. Be sure to review with your constituents the seriousness of these consequences so we may prevent any problems from occurring.

It is our hope that we can provide a memorable championship experience for all of our stakeholders and with your help and cooperation there is no doubt that will be accomplished.

PRE-GAME PREPARATION

1. Go to the official's dressing room or see the officials on the field. Get the proper pronunciation of their names and the positions they will work.
2. Go over the referee's signals with him and ask for any instructions he might have. It is up to you to interpret his signals to the crowd. If you have a person on the sidelines relaying information to you, explain this to the officials, so they can forward information about unusual rulings to you.
3. Go to each team and be sure you have the correct numbers and names of the players.
4. Be sure you have the proper starting line-up for each team. Coordinate the announcing of the starting line ups with any other pre-game activities (playing of the National Anthem) so that the game will start on time.
5. Check the accuracy of any information about the visiting team you plan on using before the game, or at halftime, with someone from that team. You should have done this for your own team during the week.
6. Always start your program by welcoming the crowd and introducing yourself. Example: "Good evening, ladies and gentlemen, welcome to Memorial Stadium, this is Earl Richard, your game announcer."
7. Give the line-ups at a moderate pace – not too fast, but especially not too slow. Start with the left and go across the line, then the running backs, receivers, and quarterback.
8. After you give the line-ups, give the names of the officials in this order – Referee, Umpire, Head Linesman, Field Judge, Back Judge.
9. Give the winner of the toss and the options the captains chose.
10. If the national Anthem is used, invite the crowd to sing. For example: "Ladies and Gentlemen, would you please rise and join our director Al Rhienke and the Eagle Band in singing our National Anthem."

PUBLIC ANNOUNCEMENT REGARDING SPORTSMANSHIP

LADIES AND GENTLEMEN, CIF SOUTHERN SECTION PLAYOFF CONTESTS ARE CONDUCTED UNDER THE STRICTEST CODE OF GOOD SPORTSMANSHIP...THE OFFICIALS ARE NEUTRAL, REPRESENTING THE COMMISSIONER, AND ARE SELECTED BECAUSE OF DEMONSTRATED ABILITY...SPECTATORS ARE ENCOURAGED TO SUPPORT THEIR OWN TEAM, AND ARE REQUESTED TO DISPLAY PROPER SPORTSMANSHIP WITH RESPECT TO THE OPPOSING SCHOOL AND THE OFFICIALS...THE CIF SOUTHERN SECTION THANKS YOU FOR YOUR SUPPORT OF HIGH SCHOOL ATHLETICS...



FOOTBALL 2019

2019 Memo for Ticket Handlers and Financial Clerks

Log in to www.cifss.org for a complete Playoff Packet (Under Sports-Football)

- A. All schools must use CIF Southern Section Tickets with FORD Championship logo.
- B. **Where to pick up your Tickets:** This season we have 7 high school sites as well as the CIF-SS Office where you may pick up playoff tickets for the following matches only (Round 1- Fri. 11/8), and (Quarter Finals -Fri. 11/15). – See school site pick up times on chart below.

***PLEASE CALL AHEAD AND ASK FOR YOUR TICKETS TO BE PACKAGED AND READY WHEN YOU ARRIVE DUE TO LIMITED AVAILABILITY.**

- C. All rounds of tickets will be available at the CIF Southern Section office during regular business hours of Monday through Friday, 7:30 a.m. – 4 p.m. **All Tickets for Semi-Final games on 11/22 may ONLY be picked up at the CIF-SS Office.**

Football Pairings will be released on November 3rd, 2019: All Divisions no later than 12:00 pm.

Remote Site Pick Up Info

Day	Date	Brentwood	Rancho Mirage	Santiago	Ayala	Camarillo	Rio Hondo Prep	Jurupa Hills	CIF-SS Office
Monday	11-4-19	8:30-11:45am	8:30-11:45am	8:30-11:45am	8:30-11:45am	8:30-11:45am	8:30-11:45am	8:30-11:45am	7:30am-4pm
Tuesday	11-5-19	8:30-11:45am	8:30-11:45am	8:30-11:45am	8:30-11:45am	8:30-11:45am	8:30-11:45am	8:30-11:45am	7:30am-4pm
Wednesday	11-6-19	8:30-11:45am	8:30-11:45am	8:30-11:45am	8:30-11:45am	8:30-11:45am	8:30-11:45am	8:30-11:45am	7:30am-4pm
Thursday	11-7-19	8:30-11:45am	8:30-11:45am	8:30-11:45am	8:30-11:45am	8:30-11:45am	8:30-11:45am	8:30-11:45am	7:30am-4pm
Friday	11-8-19	8:30-11:45am	8:30-11:45am	8:30-11:45am	8:30-11:45am	8:30-11:45am	8:30-11:45am	8:30-11:45am	7:30am-4pm

Remote Site Contact Information

School	Address	Contact	Phone	Email
Brentwood HS	100 S. Barrington Place Los Angeles, CA 90049	Amanda Kelson Rikki-Ann Serrins	310-889-2662 310-889-2796	akelson@bwscampus.com rserrins@bwscampus.com
Rancho Mirage HS	31001 Rattler Rd. Rancho Mirage, CA 92270	Lisa Thomas Chris Calderwood	760-202-6463	lthomas@psusd.us ccalderwood@psusd.us
Santiago HS	1395 E. Foothill Pkwy. Corona, CA 92881	Steve Mitchell	951-739-5600 X 1026	smitchell@cnusd.k12.ca.us
Ayala HS	14255 Peyton Dr. Chino Hills, CA 91709	Warren Reed Peggy Falls	909-627-3584 X 2607 909-627-3584 X 2608	Warren_Reed@chino.k12.ca.us Peggy_Falls@chino.k12.ca.us
Camarillo HS	4660 Mission Oaks Blvd Camarillo, CA 93012	Mary Perez Tammy Boyle	805-389-6439 805-389-6428	mary.perez@oxnardunion.org tammy.boyle@oxnardunion.org
Rio Hondo Prep HS	5150 Fama Ave. Arcadia, CA 91066	Ken Drain	626-444-9531 X167	Kdrain44@yahoo.com
Jurupa Hills HS	10700 Oleander Ave. Fontana, CA 92337	Kristen Braun	909-357-6300 X16203	braukm@fUSD.net

- D. **FINANCIAL REPORTING PROCEDURE:** All financial reporting for both visitor and host schools will be submitted via: www.cifsshhome.org and click on *Playoff Finances* on the left of the screen.
- E. **TICKET VALUE:** Each CIF-SS ticket issued to schools for usage during the playoffs carries a \$ value. Therefore, **ALL** unused tickets **MUST** be returned to CIF-SS as soon as possible following each game along with a **Ticket Return Slip** (attached below). If tickets are not returned OR a discrepancy is found between what was reported and what was returned, schools **MAY be billed for missing tickets**. All unused Football tickets must be returned no **later than Friday, December 6th, 2019**.
- F. **TICKET INFORMATION:**
- The **first 25 (for 11-man) 10 (for 8-man)** tickets off a General ticket packet are your **complimentary tickets** & have been automatically accounted for on the financial report.
 - A **different color** of CIF-SS ticket is designated for each round. Any CIF-SS tickets from a previous round **may NOT be used again!**
 - There are 2 types of tickets: **General (\$10) & Student/Child (\$5)** in packages of 100/500 (Student/Child – High School Students must show current HS I.D at the gate – Child refers to ages 5-13).

Ticket Return Slip

(Tear Off and return with unused tickets and a copy of the game Financial Report form (cifsshhome.org) – additional copies posted on our website under Football)

Date	Fri. Nov. 8 Round 1	Fri Nov. 15th Quarter Finals	Fri Nov. 22 Semi Finals
General (\$10)	Orange	Blue	Purple
Student/Child (\$5)	Gray	Red	Green

Sport: Football

Date of Game: _____

School Returning Tickets: _____

Opponent: _____

FINANCIAL REGULATIONS

ADMISSION PRICES

Playoff Admission Prices (Non Championship Games)

Adult General Admission Ticket - \$10.00

High School Student Ticket (With HS Identification) - \$5.00

Children Ticket (Ages 3-13) - \$5.00

Students who do not present a high school picture ID at the gate will have to pay \$10.00 for admission.

Championship Games

Adult General Admission Ticket - \$12.00

High School Student Ticket (With HS Identification) - \$5.00

Children Ticket (Ages 3-13) - \$5.00

Students who do not present a high school picture ID at the gate will have to pay \$12.00 for admission.

There will be no Courtesy Cards accepted for admission to the Division 1 championship football game

ADMISSION PRICE POSTERS

The CIF-SS will supply, free of charge to all schools hosting a playoff contest, an adequate supply of placards on which will be listed the correct admission prices for all playoff games. Schools hosting more than one game should retain the original posters for use in later contests. For schools picking up their tickets in person, placards will be available at that time. Here is a link to a printable admission price poster:

<https://cifss.org/wp-content/uploads/2016/09/2019FOOTBALL-Ticket-Board-.pdf>

PRE-GAME TICKET SALES

Each school will have the opportunity to conduct ticket sales the week before their game. Please refer to page 15 of this bulletin for ticket pick up locations/instructions.

As soon as possible after the contest schools should do the following:

- 1) Complete playoff financial report for all advance ticket sales (via www.cifsshome.org),
- 2) The visiting team should input travel expenses, including mileage of transportation, lodging, and/or meals, where approved (via www.cifsshome.org).
- 3) Each team should send any unsold tickets to the CIF-SS Office with the Returning Ticket Form on page 10 of this Bulletin.

COMPLIMENTARY TICKETS

Each school participating will receive an allotment of 25 general admission tickets for each game in which they compete. These tickets are often used for lower level coaches, spouses, team supporters, etc.

If additional tickets are desired, they must be purchased at the prevailing rate by the school. Drivers of team and rooter buses must be provided with tickets by the school, they will not be admitted without a ticket. These tickets are also to be used for scouting purposes. The 25 tickets should be removed from one stack of general admission tickets and so noted on the ticket control sheet.

GATE PROCEDURES

All schools, hosting playoff games should make certain that gate personnel handling tickets are advised of the following procedures:

1. Tickets presented for admission are to be taken at the admission gate.
2. All tickets are to be checked for appropriate color and round verbiage. This is to prevent someone from entering with a ticket designated for another game, or with a ticket that was used for the previous playoff round. This also prevents an adult from entering with a student ticket, a student with a child ticket, etc.
3. Do not accept cash in large bills unless absolutely necessary.
4. Check large bills for authenticity (hold up to the light). \$100 bills will have a vertical marking as well as a facial picture off to one side. Counterfeit bills do not have this watermark.
5. Do not accept personal checks.
6. Tear ticket and return stub to spectator.

All schools hosting playoff games should have one entrance gate designated as the "Pass Gate". This gate, properly identified with an appropriate sign and staffed by a qualified person, would be used exclusively for the admission of all holders of CIF-SS Courtesy Cards, Press Passes, Photo Passes, and Gold Life Passes.

It is highly recommended that the visiting team have a faculty member, or other representative, assigned to the main entrance gate prior to and during the game.

ADMISSION OF FACULTY PERSONNEL

BOTH SCHOOLS

Only those regular faculty personnel from the competing schools, who have been assigned definite supervisory responsibilities for the playoff game, will be admitted free of charge. No other administrators, counselors, faculty, or staff members will be admitted free, without a complimentary ticket. NO CIF-SS Courtesy Cards will be accepted for admission into the Division 1 Football Championship game at Cerritos College.

BLEACHER RENTAL

Schools complementing their spectator seating capacity by renting additional bleachers, are to call the CIF-SS office in advance for approval to charge the bleacher rental to game expense. If this is not done, the bleacher expense will be charged to the host school and may not be deducted from gate receipts.

CONCESSIONS AND PROGRAMS

Where concessions and programs are involved in a playoff contest, the profit or loss from such enterprises shall not be included in the financial report. The CIF-SS will furnish electronic programs for all finals games. Additionally, CIF-SS T-shirts and hats will be provided at some finals sites. The programs, T-shirts, and hats income will not be part of the gate receipts. No other programs, T-shirts, or hats will be allowed. In all other games, the host school reserves the right to handle the program and concessions as a separate venture and need not share the profit, nor expect the CIF-SS or the visiting school, to share in any loss.

GAME PERSONNEL

The host management is responsible for staffing the stadium with the personnel necessary to conduct the contest. The same pay schedule followed for league contests should be used to reimburse ticket sellers, ticket takers, police, physician and custodial help.

In playoff contests, payment to faculty personnel to supervise a rooting section is not an allowable expense and may not be charged to game expense. It is realized that some schools pay faculty persons to supervise rooting sections in league contests, but because this is **not** the policy in many schools, the Executive Committee has ruled that if a school (host or visitor) desires to pay such personnel, it shall do so out of its share of the net receipts and not charge the cost to game expense.

There is a wide disparity of staffing policies for athletic contests among schools in the Southern Section. Because of this, schools in the playoffs are asked to assign the minimum number of personnel necessary to assure efficiency and safety.

TRAVEL EXPENSE REPORT

The visiting school shall pay its own traveling expenses and submit a statement of these expenses, after the game (within three days), via www.cifsshome.org. These expenses would include mileage for transportation, lodging, and/or meals, where approved by the CIF. Traveling expenses of the visiting team are considered part of game expenses.

ALLOWABLE TRAVEL EXPENSES

Traveling shall be limited to a maximum of 44 in the party including players, coaches, managers and administrators. Schools may take additional personnel if they wish, but at their own expense. A maximum subsidy of \$3.50 per mile, round trip, will be approved for either chartered or school bus transportation. Distances obtained from the www.mapquest.com shall be used, when available, for computing expenses.

MEALS AND LODGING

No subsidy will be permitted towards assisting with meals or lodging without prior approval of the CIF-SS. This is necessary to insure uniform subsidies for all schools. Where approved, maximum subsidies are:

- \$3.00 for breakfast, for a party of 44
- \$5.00 for lunch, for a party of 44
- \$8.00 for dinner, for a party of 44.

There will be no subsidy for after game snacks. The number of meals allowed each school will be determined by the CIF-SS on the basis of distance. **For trips less than 140 miles round trip, no meals will be approved.** Where lodging is authorized, the maximum shall be \$10.00 per person for a group of not more than 44 people. No lodging will be permitted unless the distance is over 550 miles round trip. Please contact CIF-SS Office for meal and lodging approval prior to the scheduled playoff contest.

INCLEMENT WEATHER

It is difficult to predict what the weather conditions will be like for our football playoffs. During late November and early December, the weather can pose many problems for school administrators charged with the responsibility of staging football playoff games. Rain and fog constitute the major problems and each must be handled in a different manner.

Accepted policy provides that the two schools administrations and the head official are responsible for determining whether the game will be started. After it is under way, the decision as to whether or not it should be continued, suspended, or called, rests solely with the game officials.

RAIN: A game can be played even though it rains prior to, or during, a contest. Some of the questions which should be considered in a decision to postpone playoff football games due to rain are:

1. Has the rain made the field unplayable?
2. If a game is being played in a junior college or community owned stadium, will the stadium manager permit the game to be played in the event of rain?
Do weather conditions, and the forecast for the following day, justify postponing the contest to the next afternoon or night?

FOG: Over the years fog has caused the most serious problem in the staging of playoff football games. In such situations it is foggy during the day, while at other times, the fog continues to increase in density as the evening progresses. Many times the surrounding area has fog, while in the stadium itself it is fairly clear. The reverse of this can also occur.

When fog has been present during the week, or is predicted for the weekend, the host management should check out the stadium the night before the scheduled game and keep in close contact with weather personnel. If conditions warrant, a decision to postpone the game should be made before the gates are opened. With nearly all games scheduled for Friday nights, a postponement to Saturday afternoon would be in order.

If fog conditions are uncertain, and it is the best judgment of the host management to attempt to play the game, the following precautions should be taken:

1. "Rain checks" should be prepared and given to each person entering the stadium.
2. Prior arrangements should be made regarding the time, date, and location of the game, in the event it is to be postponed due to rain or fog.
3. The public-address announcer should keep the spectators informed of the following:

Games interrupted because of events beyond the control of responsible administrative authority shall be continued from the point of interruption, unless the teams agree to terminate the game with the existing score.

When weather conditions are construed to be hazardous to life or limb of the participants, the crew of game officials is authorized to delay or suspend the game.

If a game is suspended due to events beyond the control of the administrative authority, then the game will resume at the point of interruption on the next calendar day.

Further questions should be directed to the CIF-SS office, relative to rain and fog conditions.

FILM EXCHANGE

There shall be a mandatory exchange of four game films between the competing schools. Each coach will have his choice of any four of his opponent's game films which may include the most recent game. These original film copies shall be unedited and shall include all plays as originally filmed. In addition to the mandatory exchange, it shall be permissible for either coach to secure from other sources, any game videotape of his opponent that he may desire to view for the purpose of preparing for his next playoff game. If a school entering the playoffs has not videotaped any of its games, it should communicate that fact to the Commissioner, prior to the beginning of the playoffs.

It is mandatory that coaches exchange game film electronically or bring their film with them to a mutually agreed upon site on the day the initial pairings are announced. All subsequent exchanges will take place at a mutually agreed upon location by Noon, the day after each playoff game. The coaches shall return the tapes to one another the night of their playoff game.

Any violation of the mandatory film exchange rule (refusal to cooperate) should be reported at once to the CIF-SS office. Such violation may subject a team to disqualification from the playoffs.

Suggested Guidelines for Filming

- A. Filming should be from a height of 30' or higher.
- B. Recording should include the entire contest.
- C. Recording should start before the snap/kick and continue until the play is over. The camera should not continue to run when the play is dead.
- D. Picture should be clear and numbers of players readable.
- E. Picture should include enough players on both teams to recognize offensive and defensive formations. The camera should follow its own team during kick plays.

TIE-BREAKER SYSTEM

The "25-Yard Tie-Breaker System" is authorized for use in the Southern Section for playoffs as follows:

1. Respective leagues have the option of adopting the plan for use
2. If adopted, all ties within league must be resolved with the "25-Yard Tie-Breaker System"
3. If adopted, the plan may be used for the V, JV or Frosh/Soph levels, or any combination of
4. By mutual consent, the plan may be used for non-league contests
5. The "25-Yard Tie-Breaker System" will be used for all CIF-SS playoff contests
6. May not be used beyond the last allowable playing date to determine entry into the playoffs

TIE GAMES

The twenty-five yard line tiebreaker system will be used in all divisions and all games, **(including finals)**, of the CIF Southern Section football playoffs, when games end in

regulation time with the score tied. Although the ball will be placed on the 25-yard line for tiebreakers, we will adopt the National Federation 10-yard tiebreaker rules, with the exception that teams will be able to make first downs. Because of concerns regarding inconsistency WE WILL NOT BE USING NCAA RULES. Complete details for the 10-yard line tiebreaker are listed on pages 84 and 85 of the 2018 National Federation Official High School Football Rules. This will apply to all playoff games including the championship games.

HOW THE TIE-BREAKER WORKS

If the score at the conclusion of regulation play is tied, there will be a timeout. The captains of the two squads will meet at midfield, with the officials, for a flip of the coin. The winner of the toss will have the option to defend a goal or to determine possession.

Then, each team will have the opportunity to score from the 25-yard line and the team which outscores the other in the “overtime” session will be the winner, following the rules of football.

For example, the team on offense first will have one series of downs in which to score a touchdown (and try to kick for a one-point conversion or a run-pass for a two-point conversion) or kick a field goal. The other team will have one series of downs in which to equal, or surpass, the points scored by the first team. If the second team on offense does not equal or surpass the first team on offense, the first team on offense wins. If the second team scores more points than the first team, the second team wins. If the second team scores an equal number of points, the whole procedure is repeated until a winner is determined.

If either team has a pass intercepted, or fumbles and loses possession, the ball will be blown dead immediately, its series of downs comes to an end, regardless of what down (No. 1, No. 2, No. 3, or No. 4) the interception or fumble occurs.

If the score remains tied after each team has been given one series of downs in an overtime period, then the procedure shall be repeated with other overtime periods until a game winner is determined. In this case, there shall be an intermission of two minutes. At the subsequent meeting of teams captains, the loser of the overtime coin toss will be given first choice of the options. If additional overtime periods are required, then first options will be alternated with no coin toss.

GAME BALL

Please be advised that the Spalding football has been designated as the official ball for all playoff games. The Southern Section office, along with Spalding, will be providing schools with footballs for the championship games only.

MERCY RULE

A mercy rule will be in effect for all football contests in the C.I.F. Southern Section, which includes pre-season games, league games and playoff games, including Championship Finals. This means that if one team has a lead of 35 points or more at the end of three quarters, there will be a running clock for the 4th quarter until the end of the contest. If schools wish to invoke a running clock prior to the start of the 4th quarter, they can do so by mutual agreement of both schools. I have attached the relevant rule to this memo, so you can see the details.

This item has been approved for statewide adoption, for both regular and post-season contests. This is in accordance with NFHS Football Rules 3-1-2 and 3-1-3.

1. Prior to the 4th Quarter, by mutual agreement of the opposing coaches and the referee, a *“running clock”* may be used if the point differential between the two teams reaches 35 or more;
2. If at the start of the 4th Quarter or at any time during the 4th Quarter, the point differential is 35 or more points, a running clock shall be used for the remainder of the contest;
3. Once the *“running clock”* is in effect during the 4th Quarter, it shall remain in effect for the balance of the contest, even if the team that is behind subsequently scores to make the deficit less than 35 points;
4. The *“running clock”* will be administered as follows:
 - A. The game clock will start with the snap or legal touch of a free kick on the first play following the establishment of the pertinent point differential, and continue to run uninterrupted when:
 - A 1st down is awarded to either team, including following a change of possession;
 - The ball or runner is out-of-bounds;
 - A legal or illegal forward pass is incomplete;
 - A play results in a touchback;
 - An inadvertent whistle occurs;
 - During all penalty enforcements.
 - B. The game clock shall be stopped for:
 - A score (including touchdown: try; field goal; safety);
 - The free kick following a fair catch or awarded fair catch;
 - A charged team time-out;
 - A coach-referee conference;
 - An official's time-out (injury; equipment; 1st down measurement; other, as required);
 - C. Following a stoppage for any reason in B. above, the game clock will start when the ball is next:
 - Marked ready-for-play; or
 - Legally touched on the free kick following a score, a fair catch or awarded fair catch

TEAM BENCHES

During CIF-SS playoff games, the team benches will be restricted to authorized personnel consisting of substitutes, coaches, student managers, trainer and team physician. Parents, members of booster clubs and other such unauthorized personnel must sit in the stands. Schools are urged to issue visible sideline tags to those that are authorized for easy recognition.

OFFICIALS

The Commissioner, on the basis of the merit of the particular official's work during the regular season, will appoint officials for all playoff games. Official's fees shall be charged to game expense. In the playoff rounds in all divisions, the referee will receive \$91.00 and the other four officials will receive \$89.00. In the championship game in all divisions, each official will receive a fee of \$102.00. One alternate official will be assigned to all championship games and they will receive a fee of \$49.00. Mileage will be paid to the Head Official, when necessary. Please see Blue Book Rule 1212.5 on pages 135 & 136 for official's mileage breakdown.

The home school will be notified of the appointed officials for all playoff contests. Please do not call the CIF-SS office, or any assignors, for your game officials prior to Thursday. In the event that you have not been notified by Wednesday, please call Bob McQueen at 626- 285-6608 for those names. For 11-Man Football there will be 7 Man Official Crews for Semifinal and Championship Rounds.

CHAIN CREWS

At all CIF-SS football games the persons assigned to the "Chain Crew", responsible for marking down and distance on the field, shall be responsible adults.

PROTESTS

By action of the CIF-SS Council, protests of playoff contests involving National Federation Rules will no longer be entertained following the conclusion of the contest.

Coaches may direct questions to the game officials, as they pertain to a possible misapplication of the rules, in accordance with the National Federation rules governing that sport. No protest may be carried forth once the contest is completed. Coaches are encouraged to carry National Federation rulebooks with them for all playoff contests.

Schools will still have the opportunity to protest a contest, in accordance with Southern Section Rule 1111.2, as it pertains to use of an ineligible player or violations of any CIF-SS rule in connection with the contest.

RULES

CIF Southern Section games will be played under the 2019 National Federation Football Rules, except where superseded by Blue Book rulings or this Handbook/Playoff Bulletin.

LENGTH OF GAMES

The timing of the game will be under current National Federation Rules.

JERSEYS

The host team shall wear the dark-colored jerseys and visiting team white colored jerseys for all playoff contests.

MEDIA INFORMATION

Regular 2019-20 Press and Photo Credentials, issued by the CIF-SS, will be honored at all football playoff games, except the Finals at Cerritos College.

Members of the media are urged to contact host schools and request press accommodations in advance of scheduled games. There will be occasions when this is not possible. Therefore, the host school is requested to make every effort to arrange a suitable working area for the covering media.

In any championship contest directly managed by the CIF-SS (Division 1 Final at Cerritos College) special press and photo credentials will be issued. Credential requests should be made in writing a minimum of 10 days in advance. **Championship Final at Cerritos College Media Credential requests can be made at www.cifss.org**

CIF-SS PLAYOFF BROADCASTS

The CIF Southern Section retains broadcast rights for all playoff contests and has the sole authority to approve radio and/or television coverage. Prior approval for any broadcast of any playoff contest must be secured from the Director of Communications one week in advance of the contest.

RADIO BROADCASTS

Radio stations planning to broadcast a CIF-SS playoff contest in any sport must request prior permission from the CIF-SS.

Please contact Thom Simmons at the C.I.F.-SS Office to obtain the charges for all rights fees.

All rights fees for radio broadcasts are to be filed directly with the CIF-SS, they are not to be included as part of the host school contest financial report.

The CIF Southern Section reserves the right to contract independently with a radio, television,

cable-television production companies or Internet streaming entity for exclusive coverage rights to any CIF Southern Section playoff or championship event.

There will be no fee charged for periodic progress reports made by a radio station during a playoff contest, provided there are no more than six of these reports for any single game. Such reports may not exceed two (2) minutes in duration, and may not contain play-by-play descriptions of live action.

TELEVISION & INTERNET BROADCASTS

The CIF Southern Section retains the broadcasting and cablecasting and live streaming rights for all playoff contests, and permission for the same must be secured from the Director of Communications, who will have the sole authority to approve the coverage, a minimum of one week in advance.

DELAYED TELECASTS OF CIF-SS playoff games are permissible but may not be aired prior to 11:00 p.m. on the date of the contest. Consideration of any LIVE TELECAST will necessitate contractual negotiations with the CIF-SS Commissioner of Athletics, a minimum of 10 days prior to the event.

For CIF-SS football playoff and championship contests a rights fee shall be paid DIRECTLY TO THE CIF-SS in advance.

Rights fees for television broadcasts of CIF-SS playoff contests are to be filed directly with the CIF-SS and are not to be included in the host schools financial report. By action of the CIF-SS Executive Committee, the rights fee for all broadcasts will be retained by the Southern Section to offset costs for all schools.

Payment of rights fees shall be required for any television broadcast, cablecast or livestreaming coverage of CIF-SS playoff contests, regardless of the commercial, or non-commercial, intent of the coverage.

News report film or video tape of any CIF-SS playoff contest is permissible, without payment of fees or prior approval provided the intent of such film or tape is used for news reports only. Such reports may not exceed two (2) minutes in duration and may not contain play-by-play descriptions of live action.

AUDIO AND VIDEO REPRODUCTION EQUIPMENT

All CIF Southern Section playoff contests are copyrighted events of the CIF-SS. Any rebroadcast of a CIF-SS playoff contest, live or delayed, by any medium, will be subject to an advance rights clearance from the CIF Southern Section Commissioner of Athletics.



CIF SOUTHERN SECTION PLAYOFF/CHAMPIONSHIP REQUIREMENTS - ALL TEAMS AND HOST SITES 2019-2020



- Rosters & Scores:**
- Complete schedules are to be submitted to CIFSSHOME prior to each season.
 - Update scores following every contest direct to CIFSSHOME
- Additional directions on accessing CIFSSHOME are included in this document.
- TV/Web/Radio Rights:** Any TV or streaming webcast (video or audio) or radio transmission of a CIF-SS playoff or championship event requires a contract and rights fees through the CIF-SS office prior to the contest. The only 'exceptions' are: Games broadcast via Fox Sports West, Fox Sports Prepzone or the NFHS Network.
- 'Official' Championship Souvenirs:** The exclusive vendor for CIF Southern Section Championship souvenirs (t-shirts, scarfs, pins, beanies, hats, etc...) is our long-time partner *CIF T-shirts*. These are the official items sold each year per sport. You are likely familiar with their annual shirts at the finals. You can order team and individual items through them at **www.ciftshirts.com**.
- Official Ball Required:** Only the approved official ball in each ball sport may be played by either school during CIF-SS playoff contests. Violation of this rule will result in loss of your next home playoff game. The current Official Ball list for each sport is included and available at www.cifss.org in the "Resources" drop down. This policy has been in effect since 2002.
- Gatorade Only:** Only Gatorade jugs, cups, bottles, ice chests may be used or visible during any CIF-SS playoff contest. (No Powerade, Body Armor, etc). The only acceptable alternative is a plain-wrap or Igloo labeled products. This rule does not apply to the actual liquid distributed to athletes. This policy has been in effect since 1995.
- CIF-SS on Souvenirs:** The 'CIF Southern Section', 'CIF-SS', 'Southern Section' and 'CIF' marks and logos are registered trademarks with the State of California. Schools may only use the CIF Southern Section marks on rings, patches and banners, by doing business with a CIF-SS licensed vendor. **Schools may only use the CIF Southern Section marks on apparel and other souvenir items exclusively through ciftshirts.com. Schools creating items with CIF-SS registered marks from a non-licensed vendor will face sanction and/or will be required to purchase any unsold shirts/items at the Championship Final.** A list of the currently licensed vendors for these products is included and regularly updated on www.cifss.org.

Please note: The use of only "CIF" is strictly prohibited per the State CIF registered trademark. The "CIF", is not just the CIF Southern Section. Only those teams in State regionals, bowl games and individual sport finals actually qualify to use CIF without Southern Section attached. Any such use must be approved in advance by the CIF State office.

Host Site Requirements:

- Playoff Tickets:** (This pertains to revenue sports of basketball, football and volleyball): It is mandatory to sell tickets for admission to all CIF-SS playoffs and championship contests. Use of the CIF-SS provided tickets is desired, if possible logistically, for audit, cost and sponsorship reasons. A Ticket Board(s) is included. Refer to the Ticket Handlers and Financial Clerks memo included with your tickets for additional information.
- CIF-SS/FORD Banner:** It is a requirement of each host school (including off-site) that the CIF-SS/Ford Championships banner be displayed at every playoff home game in football and the gymnasium sports post football season (or on the electronic signage where schools/venues do not display banners).
- Gatorade:** It is a requirement of each school use only Gatorade product/jugs/cups/squeeze bottles during CIF-SS championship events. No other competitive product shall be used. Water can be placed in Gatorade merchandise.
- PA Announcements:** As a host of a CIF-SS playoff contest, the CIF-SS announcements take precedence over the host school's messaging and must be read in entirety at each playoff contest. Home schools are the host of a CIF-SS event in the playoffs. For contractual requirements, please read all the provided PA's each contest.
- Media Credential Access:** Accredited working media should be given admission to all playoff games by showing their CIF-SS Press or Photo credential.



**CIF SOUTHERN SECTION PLAYOFF/CHAMPIONSHIP
ADDITIONAL/CUSTOM POST SEASON AWARDS
2019-2020**



PARTICIPATION CERTIFICATES: Each member of a team participating in the CIF-SS playoffs can receive a Participation Certificate. These certificates will be downloaded and printed solely by your school. The certificate is in a 'Type-In' format and may be downloaded from the CIFSSHOME website under **AWARDS**.

NEED ADDITIONAL AWARDS: Feel free to order additional directly.

Medals and Plaques: If your team won or was a runner-up in a CIF-SS championship and you need to purchase any additional champion/runner-up plaques and runner-up medals contact **All American Trophy by contacting Paul Purdum at (323) 725-1962.**

Patches: "Champion", "Runner Up"
"ALL-CIF" Team Patches Schools may order additional CIF-SS Team Champion & Runner Up patches (Octagon Red or Football shaped) "exclusively" ordered through **JL Custom Jackets and Patches at www.jlcustomjackets.com, (951) 867-3200, or email lindseyjlcustomjackets.com.**

CUSTOM AWARDS/ RINGS/BANNERS/APPAREL SOUVENIRS USING CIF-SS:

Schools often seek to create custom patches, gym banners and championship rings that include both the school and CIF-SS marks/logos/names. Example: 'ACME BOYS BASKETBALL 2019 CIF-SS CHAMPIONS'. Schools may create these items using CIF-SS marks only through a CIF-SS licensed vendor.

CIF-SS 'registered' trademark: The "CIF Southern Section", "CIF-SS", "Southern Section" and "CIF" marks and logos are registered trademarks with the State of California. Schools may only use the CIF Southern Section marks on rings, patches and banners by doing business with a CIF-SS licensed vendor. Schools creating items with CIF-SS registered marks from a non-licensed vendor will face sanction and/or will be required to purchase any unsold shirts/items at the Championship final if similar non-licensed items appear at the contest. A list of the currently licensed vendors for these products is included and regularly updated on www.cifss.org.

Please note: The use of only "CIF" is strictly prohibited per the State CIF registered trademarks. Only those teams in State regionals, bowl games and individual sport finals actually qualify to use CIF without Southern Section attached. Any such use must be approved in advance by the CIF State office.

CIF-SS vendors who are licensed to create custom items for schools that include CIF-SS:

Championship Patches (circle shape) Playoffs or Prelims, Finals Patches (shape of a shield) for participation in Cross Country, Track & Field or Swimming Finals, Masters Patches (oval shaped) for participation in a Masters Track & Field or Wrestling event and Wrestling Dual Meet (rectangle shaped) are sold "ON-SITE" by the CIF-SS vendor. Additional patches post event can be ordered through any of the licensed CIF-SS patch vendors:

•Chenille Patches

JL Varsity Jackets & Patches	www.jlcustomjackets.com	(951) 867-3200
CIF Tshirts	www.cifsstshirts.com	(951) 789-5858
C&L Custom Jackets	www.cljackets.com	(714) 828-6900
Embroidery & More	www.embroideryandmoredesign.com	(951) 471-5200
Fancy Stitchin'	www.fancystitchin.com	(951) 656-6505
Jostens	www.jostens.com	
Sports Jackets Unlimited	www.sportsjacketsunlimited.com	(562) 693-9894
Neff	www.neffco.com/School-Patches	(800) 232-6333 x3417
We Got 'Em Tees	www.wegotemtees.com	(760) 983-6087
TAS - The Advertising Specialists	www.tassigns.com	(626) 966-4770

- **Custom Banners/Souvenirs** Your school may now create custom items that include the CIF-SS mark or logo (championship banner, banners for your gym, etc...) through a licensed CIF-SS vendor (and their specialty).

C&L Varsity Jackets (Souvenirs)	www.cljackets.com	Larry Westbrook	(714) 828-6900
Integrity Design (Banners)	www.IntegrityDesignUSA.com	Larry Shoppa	(855) 341-8817
Jostens	www.jostens.com		
NEFF (Banners)	www.neffco.com		(800) 232-6333
Cabana Banners (Souvenirs)	www.cabanabanners.com	Mike Cook	(800) 697-3139

• Rings

J. Lewis Small	www.jlewissmall.com
Jostens	www.jostens.com
National Recognition Products	www.nrprings.com
Signature Style Jewelry	www.signaturestylejewelry.com

PROTECT YOUR SCHOOL TRADEMARKS: The CIF Southern Section strongly suggests you double-check the status of *your school* licensed/registered marks and logos now. Some schools have permanently lost control of others selling their merchandise with no royalty or approvals because the proper State of California licensing/registering process had not previously occurred or been enforced.

For additional vendors licensing information, please contact CIF Southern Section Marketing Manager Jackie Gibson at jackieg@cifss.org or 562-493-9500.

EXPLORER



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