

DATE: March 21, 2016

TO: Executive Committee Members

FROM: Rob Wigod, Commissioner of Athletics

SUBJECT: April 5, 2016 Executive Committee Meeting Agenda

Attached you will find the agenda and materials for the Executive Committee meeting on Tuesday, April 5, 2016. The meeting will begin at 1:00 p.m. in the Press Conference Room of Angel Stadium.

Parking: Enter the parking lot through the Orangewood Avenue entrance; parking is available in the bus parking area past the parking attendant shack to the left at no charge. A member of the CIF Southern Section Staff will greet you at the Main Entrance near the large Angels helmets and direct you to the meeting room.

The meeting will conclude at approximately 5:00 p.m., followed by dinner for Executive Committee members in Suite #12 located on the Club Level and then the baseball game between the Angels and Chicago Cubs at 7:05 pm. We may have a few tickets available for guests, so if you have requested extra tickets and we are able to accommodate you, please ask your guest(s) to self-park and meet you outside the stadium following the meeting as all game tickets will be distributed at the conclusion of the Executive Committee meeting.

I look forward to meeting with you and if I may be of assistance in the meantime, please do not hesitate to contact me.



Meeting of the Executive Committee

April 5, 2016 1:00 p.m.

Angel Stadium Anaheim, California

Agenda

<u>1.</u>	OPENING BUSINESS		DISPOSITION	ITEM
	A. Call to order by Jim	Monico, Past-President of the Council		
	B. Pledge of Allegiance			
	C. Roll Call			
	D. Introduction of Gues	ots		
	E. Adopt Agenda		Action	
	F. Approval of Minutes	3		
	1. Minutes of the James Meeting	anuary 16, 2016 Executive Committee	Action	1F1
<u>2.</u>	PUBLIC HEARING SI	<u>ESSION</u>		
		ne wishing to address the e. Speakers must limit their outes.		
<u>3.</u>	ACTION ITEMS			
	A. STATE FEDERATE	ED COUNCIL ACTION ITEMS		
	1. Proposed CIF St	ate Budget 2016-2017	Action	STATE 528
	2. Proposed Revisi	on of Bylaws 201, 204, 207 & 208	Action	STATE 530
	3. Proposed Revisi	on of Bylaw 1901.B	Action	STATE 531
	4. Proposed Revisi	on of Bylaw 3103	Action	STATE 532
	5. Proposed Revisi	on of Bylaws 2401, 700, 2701, 2903, & 2904	Action	STATE 535
	6. CIF Federated C	ouncil Election President-Elect 2016-17	Action	STATE 534

Action

STATE 529

7. CIF State Executive Committee Nominations

3. ACTION ITEMS (Cont.)

B. SOUTHERN SECTION ACTION ITEMS

1.	CIF Southern Section Executive Committee Nominations	Action	SS 526
2.	Proposed CIF Southern Section Budget 2016-2017	Action	SS 527
3.	Proposal from Officials Fees/Relations Committee	Action	SS 533

4. NON-ACTION ITEMS

A. STATE FEDERATED COUNCIL NON-ACTION ITEMS

1.	Proposed NorCal Regional Soccer	Non-Action	STATE 536
2.	Proposed Regional Water Polo Championships	Non-Action	STATE 537

B. SOUTHERN SECTION NON-ACTION ITEMS

There are no Southern Section Non-Action Items at this time.

5. NEW BUSINESS

A.	Grace Brethren High School Appeal	John Hynes, Principal, Grace Brethren High School - 5A
В.	Financial Report	Rob Wigod/Jeff Jordan

6. OLD BUSINESS

A. CIF Bylaw 510 Interpretation Discussion Rob Wigod/Rainer Wulf – 6A

7. CLOSED SESSION

A. Commissioner's Evaluation

8. REPORT SESSION

A. President's Report	Jim Monico, Past President
B. Treasurer's Report	Jeff Jordan
C. Commissioner's Report	Rob Wigod

D. Executive Committee Member Reports

9. ADVANCE PLANNING

A. DATES

- 1. April 6, 2016 CIF Southern Section Council Meeting, The Grand, Long Beach, California, 9:00 a.m.
- 2. May 11, 2016 CIF Southern Section Executive Committee Meeting, Old Ranch Country Club, Seal Beach, California, 1:00 p.m.
- 3. June 21, 2016 CIF Southern Section Jim Staunton Champions for Character Golf Tournament, Rio Hondo Golf Club, Downey, California

B.	SUGGESTED AGENDA ITEMS
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<u>10. AI</u>	DJOURNMENT CONTRACTOR OF THE PROPERTY OF THE P
A.	Time of Adjournment

9. ADVANCE PLANNING (Cont.)



Meeting of the Executive Committee

January 16, 2016 9:30 a.m.

Temecula Creek Inn Temecula, California

Minutes

1. OPENING BUSINESS

DISPOSITION

ITEM

- A. Call to order by Reggie Thompkins, President of the Council Meeting was called to order at 9:40 a.m.
- B. Pledge of Allegiance
- C. Roll Call
 All members were present
- D. Introduction of Guests
 Thom Simmons indicated that there were no guests present at this meeting.
- E. Adopt Agenda

Adopted 23-0

CIF-SS Director of Communications Thom Simmons reviewed the electronic voting system with the Executive Committee and walked them through signing into the system. There was a motion and a second to adopt the agenda. The motion was approved and the agenda was adopted without revision.

F. Approval of Minutes

Approved 22-0

Mike West noted a spelling error of his name within the minutes from the August 13, 2015 Executive Committee Meeting. The error was noted and will be corrected. There was a motion and a second to approve the minutes with the correction. The motion was approved.

2. PUBLIC HEARING SESSION

A. Recognition of anyone wishing to address the Executive Committee. Speakers must limit their remarks to three minutes.

There was no one present to address the Executive Committee.

3. ACTION ITEMS

A. STATE FEDERATED COUNCIL ACTION ITEMS

- 1. Process and development of Bylaws for AB949 No Vote STATE 524 Carter Paysinger reviewed the proposal. The State Advisory Committee for cheerleading is meeting next week to determine the season of sport and the types of cheer competition offered for implementation in the 2017-18 school year. The legislator responsible for writing AB 949 is going to be at the meeting at the CIF State Office. There is no more to report regarding cheerleading until after that meeting. Therefore, there will be no vote on this item at this time and it remains an informational item only. Rob Wigod stated that the CIF State pulled this item from the CIF Federated Council meeting agenda.
- 2. Proposed Recommendations for Change to Bylaws 204, 207, 213 Approved 23-0 STATE525 Carter Paysinger reviewed the proposal regarding homeless and foster students. There was a motion and a second to approve this proposal. Jim Monico stated that this designation goes back to the school districts and how they determine homeless students. School districts view the situations differently and in order to avoid lawsuits, this language needed to be changed. Carter Paysinger said this is a step in right direction as homeless is a loose term. Reggie Thompkins stated that part of the proposal is the setting of a timeline to determine homelessness. Loren Kleinrock asked if there is a dovetail in this new language to the age limitation bylaw. Rob Wigod stated that these are looked at on a case by case basis and the age requirement is not usually waived. The Executive Committee approved the motion by a vote of 23-0.

B. SOUTHERN SECTION ACTION ITEMS

1. Proposal Recommendation Change to Bylaw 3219 Approved 23-0 SS522 Reggie Thompkins reviewed the proposal. There was a motion and a second to approve this proposal. Jim Perry asked Rob Wigod what is the feeling around the Section regarding this proposal. Rob Wigod stated the Section is pretty positive and excited about it. Most of the questions have been regarding change, concern with football and formula-related questions. Rob Wigod is continuing his tour of the Section by going up north and to Orange County next week. Dick Billingsley stated that the schools up north are positive of the change. Loren Kleinrock asked why we are using the previous two years and not the current year data. Rob Wigod stated that the new process uses the same data that is being used in the current system with the rankings setting the divisions and the current season data being used to set the playoffs. We are in the process of a culture change in order to have all schools put in all scores, win or lose. The next step might be using previous years and the current year's data and then creating divisions right before the playoffs. Carter Paysinger said that schools may manipulate the system to keep them from the top division but they try to manipulate the system now. Chris Calderwood stated that the Citrus Belt Area held a huge discussion and that it should pass in his area. The scenarios and the "what ifs" are not going to solve all problems, but the big problem of a whole league moving divisions because of one powerhouse school will be solved. Reggie Thompkins commented that Chris Calderwood makes a good point that it is not perfect, but it is a good start. Rainer Wulf compared the starting of this new system to the starting of the basketball model. Passing this proposal is a good first start, but it will test the patience of the Section. Chris Calderwood said that a great example is Girls Tennis and the sticker shock for a Division 3 team moving to Division 1. Terry Orabona used the example of Laguna Beach High School dominating their league in several sports, but the other schools in their league not being very strong programs in those same sports. The system doesn't solve releaguing issues, but it does help with the balancing of the playoffs and takes the sting out of getting blown out in the first round. Ultimately, you may not win your league but you could win a CIF-SS championship. Dick Billingsley added that having an Open Division in every sport will be good. Jim Perry said the sticker shock is over blown. Everyone knows where they belong and this system will help get them there. Carter Paysinger said it is on this Executive Committee to let their constituents know that it will take three to four years to get the kinks out and to settle into the new system. Terry Barnum reminded everyone that we can always go back to the current system if after a couple of years this system is not successful. The Executive Committee approved the motion by a vote of 23-0.

3. ACTION ITEMS (Cont.)

B. SOUTHERN SECTION ACTION ITEMS (Cont.)

2. Proposal Recommendation Change to Sports Calendar Approved 21-1-1 SS523 Reggie Thompkins reviewed the proposal. There was a motion and a second to approve this proposal. Dana Wilkerson voiced concern from the San Gabriel Valley league regarding the transition from the winter season to spring season and those athletes missing so much of the spring season if their schools advance deep in the playoffs of the winter season, especially Girls Water Polo to Girls Swimming. Rob Wigod mentioned that the winter calendar is unchanged because the CIF State is not moving the winter sports season at this time. The CIF State is looking to move their calendars up in the future. Remember when we removed the scrimmage date, we moved the start of season up a week. Maybe we need to look at moving it back to the original start week. The end of school year is also driving the calendar and the desire by our member schools to finish spring championships before June. Terry Barnum stated that the California Catholic Athletic Directors Association is upset with CIF State Basketball Championships being on Easter Weekend this year. They are ready to make a public issue of the CIF State not being considerate of religious observances and holidays. Bringing it up, as with this proposal, we should be sure we are not conflicting with major religious holidays. Jim Monico asked how the conversations were and Terry Barnum replied that they were great and the CCADA Board felt good with what was said and that awareness has been increased. Chris Calderwood said that within his area they were against moving the spring calendars forward as they are already having trouble getting fields in early spring because of the weather. Jim Perry stated that the CIF State Office had to go to the NBA to ask them to move a game so the CIF State could move their finals schedule to Thursday/Saturday and off of Good Friday this year. This was quite an undertaking for the CIF State Office to have the NBA grant the team permission to move the game. Paula Hart Rodas and Chris Calderwood agreed that this is a local issue and that is the best way to handle these calendar issues. Rob Wigod reminded the group that we work very hard to accommodate these requests when these special circumstances occur for championship games and during the rounds of our playoffs. We are fortunate that our schools work together to accommodate these requests as well. The Executive Committee approved the motion by a vote of 21-1-1.

4. NON-ACTION ITEMS

A. STATE FEDERATED COUNCIL NON-ACTION ITEMS

- 1. Proposed CIF State Budget 2015-2016 Non-Action STATE528 Carter Paysinger reviewed with the Executive Committee that we do not have the CIF State Budget at this time and we will not have it until after the CIF Federated Council Meeting on January 29.
- CIF State Executive Committee Nominations Non-Action STATE529
 Carter Paysinger reviewed that the Executive Committee has all the information in front of them. These are the nominations as of today and nominations can be taken from the floor at the CIF Federated Council meeting. Traditionally, we send our representatives uninstructed, however, we will support Jim Perry and Monica Colunga.
- 3. Proposed Revision of Bylaw 201; Bylaw 204; Bylaw 207 Non-Action STATE530 Carter Paysinger reviewed the proposal that defining attendance as being the first day a student is in a seat at a school, not just on the attendance sheet. Rob Wigod remarked that if a student is in school only 5 days, not 15, we count that as attendance for that student as they could have had a disciplinary issue or competed in a contest during that time. This proposal changes the language to count any attendance in a class instead of attendance in a class for at least 15 days. Terry Barnum asked about a concern regarding enrollment before school starts and Rob Wigod answered that a student could have played in an athletic contest before school starts, so that would count as enrolment in that school. Students need to be in school somewhere and if their first choice is on a waiting list, then they need to attend school until they are informed that they can enroll in the school there were waiting for. Once that happens, they are reviewed on a case by case basis, but being on an attendance sheet is not the same as being a student in attendance at that school.

4. NON-ACTION ITEMS (Cont.)

A. STATE FEDERATED COUNCIL NON-ACTION ITEMS (Cont.)

- 4. Proposed Revision of Bylaw 1901.B

 Carter Paysinger reviewed the proposal regarding football contact camps. State law states that there are to be no football contact camps in the off-season. There are five Sections in the state that allow team contact camps and there are five sections that do not allow them. Glenn Martinez stated that the Southern Section has a rule prohibiting team contact camps as an example of one of the Sections that does not allow them.
- 5. Proposed Revision of Bylaw 3103 Non-Action STATE532 Carter Paysinger reviewed the proposal and asked for the Executive Committee to review the information in front of them.

Break 11:05 – 11:15

B. SOUTHERN SECTION NON-ACTION ITEMS

- 1. CIF Southern Section Executive Committee Nominations Non-Action SS526 Reggie Thompkins reviewed the information contained in the packet and asked the members of the Executive Committee to review the information in front of them.
- 2. Proposed CIF Southern Section Budget 2016-2017 Non-Action SS527 Chief Financial Officer Mitch Carty handed out the proposed 2016-17 budget and reviewed it with the Executive Committee. He pointed out items such as our support income is almost \$1 million, which is a significant increase. The TV/radio broadcast rights fees has increased as well. Football expenses dropped by \$115,000, mostly based on having only one game at Angel Stadium this year. Major Medical is not based on prior years, but on the trend of moving up that will be happening in the new year. Salary expenses will increase as a result of the changes voted into place last year, with no COLA and step increases for all current staff. With increased sponsorship income goes an increase in sponsorship expenses and with more broadcast rights fees coming in, more revenue is returned to the membership. Nancy Kelly asked for a reason in the decline in program sales. Mitch Carty stated that people are not wanting a souvenir program anymore and they want the information on their electronic devices. We have made changes to try and help with the losses, for example the size of the program itself. Jeff Jordan asked about the creation of a CIF-SS app. The website is good, but for those viewing information from their phones, an app would probably work better. Mitch Carty said that Marketing Director John Costello has contract obligations that need to be fulfilled but perhaps future contracts can be rewritten to match today's technology. Thom Simmons, Director of Communications, said that we are looking at creating two apps, one for the casual fan and one for CIFSSHOME. Jeff Jordan asked for clarification on the Champions for Character income being so low and Mitch Carty reminded him that the golf tournament in June will bring that up.

5. NEW BUSINESS

A. Financial Report Mitch Carty

Mitch Carty reviewed the current year through a PowerPoint presentation. Overall the budget is on target for this time of year. Thom Simmons talked about the document scanning project. The scanning is complete and now the data needs to be organized to be OCR. Nancy Kelly questioned if CIF-SS event staffs are paid and if so, how they are paid. Mitch Carty stated that everyone is paid on a scale. Every dollar that goes out has to be accounted for by the auditors. Currently, our auditors are good with how we are handling the payouts. For our staff, working our events is optional but they do have first right of refusal.

B. CIF Southern Section Meeting Schedule 2016-2017

5B

Reggie Thompkins asked the Executive Committee to take a look at the draft of the meeting calendar.

Reggie Thompkins opened the discussion regarding 510. It is difficult to have bylaws that are hard to enforce. There have been suggestions that have come through various committees which are in the packet. Rob Wigod updated the Executive Committee stating that all the committees have met and have sent the Executive Committee their ideas for discussion. The 510 chart in the Blue Book is something we created and we have the power to update. The task at hand is to review the chart and see what updates need to be made. Technology, student movement, all of these factors have an influence on these items on the chart. At the end of the school year, we can update the chart once we have talked to all the committees involved. Chris Calderwood asked for clarification that the 510 rule is the rule, but it is the interpretation that is up for discussion. When the 510 bylaw was written, some things like websites, school choice, Facebook, Twitter, etc., were not present. Loren Kleinrock brought up concerns regarding recruiting and the fact that we cannot look like we cannot enforce the rules. Any coach's contact could become contact that they probably should not be having and therefore there should be no contact. It should be appropriate to have an Athletic Open House that is very general and with no coaches talking to the kids. Rob Wigod stated that we need you to help us find a way to help schools market their schools within the rules. Dave Reid is the contact within the Corona-Norco School District for all parents and does the presentations at incoming freshman meetings including a signup area for additional information with no coaches involved. Jim Perry commented regarding advertising on page two of the Orange County Register talking about the academic integrity of the school but with pictures of their athletic program. How do we police that? Carter Paysinger wanted clarification regarding more of what the Southern Section Office deals with on a daily basis as it relates to 510 questions/situations. Do schools not understand the rule or do they understand and just ignore it? Maybe we should just keep what is in place and add additional situations to it. Once contact is opened up to coaches, there is the possibility of negative recruiting that will lead to other problems. Dick Billingsley said there has to be a happy medium and making the rule more public and more understandable as to how to follow the rule. Nancy Kelly is proud to be member of this group but thinks we are not doing enough for the people that are running programs filled with integrity. Chris Calderwood stated that these rules were written before technology was even discovered. We need to find how Twitter fits into 510. We have to adopt and change and be flexible as society and the culture changes. Terry Barnum reminds us to think of what we trust coaches to do now. Think about what families want and that they are factoring in sports as they make the decisions for what school to go to and are being public about it. All leading organizations adapt and evolve. Monica Colunga stated that we have an obligation to reeducate the administrators as to their role in high school athletics. We are looking at how to maintain the integrity of what this rule is trying to enforce. Jeff Jordan commented regarding social media and how you monitor who is following what is on a schools sports Twitter account. Glenn Martinez discussed the high turnover of athletic administrators. which does not help with the educations of what the rules are and how they are enforced. Terry Orabona stated that everyone has a Twitter account and you cannot regulate who is following who. It is the individual contact and we need to trust our coaches while monitoring what is going on.

Break for lunch – 12:33 p.m. – 1:27

Reggie Thompkins reconvened the meeting by stating that this discussion is moving to the next Executive Committee meeting in April. Rob Wigod asked that Committee bring suggestions to the next couple of meetings.

6. REPORT SESSION

A. President's Report

Reggie Thompkins

President Reggie Thompkins gave no report.

B. Treasurer's Report

Jeff Jordan

Mitch Carty did a great job of presenting the budget, therefore there is no Treasurer Report and thanked Sharon Hodge for the weekend.

6. REPORT SESSION (Cont.)

C. Commissioner's Report

Rob Wigod

Rob Wigod started his report by yielding the floor to Thom Simmons for an update on the progress in receiving a gold football from the NFL in recognition of the talent the Southern Section is responsible for in the last 50 years of the Super Bowl. Rob Wigod stated that this is an extraordinary year with the things we are discussing and the work we are doing to advance the Section in a positive way to make things better. He is proud of the Executive Committee and the support given to our office and its efforts. Thank you Sharon Hodge for all your work for this week.

D. Executive Committee Reports

Past President - Jim Monico – The office did a super job on the fall championships. Wow for what was said today. The debate here is so meaningful.

President Elect - Carter Paysinger – Thank you Sharon Hodge. It is our job to support you in the office and we need to know what you deal with. What you hear and what we hear can be used to make policy to help. How do we move forward as the number of football programs starts to dwindle from three to one in some areas.

Treasurer - Jeff Jordan - Report was given above.

Boys' Athletic Directors Representative - Chris Calderwood – Thank you Sharon Hodge. Debi Weiss, you are my favorite. Love you and hate to see you go.

Superintendent Representative - Nancy Kelly – We are so productive and comfortable. Rob Wigod, your leadership and supporting cast are second to none.

Northern Area Representative - Dick Billingsley - Rob Wigod and Sharon Hodge, thank you for today. Assistant Commissioners thank you. The newbies are so appreciative to be part of this committee. Being a football awards presenter was so much fun. We are in the middle of a Title IX lawsuit right now and it is moving west.

Girls' Athletic Directors Representative Terry Orabona – Thank you for this wonderful weekend. Our district is having many discussions regarding concussions since the release of the recent movie regarding concussions in the NFL. We are talking about new helmets for all the athletes. Mike West said spend the money on baseline testing and that the sensors in the helmets are not worth the money. Anaheim USD is looking at eliminating 6th period athletics. Thank you for the opportunity to be a presenter for football.

CAPSO Representative - Terry Barnum – Thank you for the retreat. California Catholic AD Association is new and still getting off the ground. The private schools appreciate that they have a voice in Terry Barnum with this board.

Orange County Area Representative - Monica Colunga – Thank you for the weekend and to all of you for taking on the challenge of a candid conversation. At the end of the day, we all want what is best for the students. Thank you for all your work.

Desert Area Representative - Rob Kostopoulos – Thank you. My family were made to feel quite welcome and comfortable. The small school struggle is real. We do not have open houses. Who wants to move to Boron? We play tough schools in the playoffs. Southern Section has been great to small schools but sometimes the small schools wonder where they fit in. They appreciate the honest effort in competitive equity.

CAPHERD Representative - Jim Perry – Perhaps we could use our League Compliance Officers for the 510 issues. Rob Wigod and staff, thank you. Glenn Martinez sent me to Mojave for an 8-Man Football Award presentation. It was phenomenal.

CIF-SS Assistant Commissioner - Mike Middlebrook - Enjoyed the frank 510 discussion. Athletic Directors are not asking the right questions. Brackets in the winter will look different. Thank you everyone for welcoming me and helping me to fit in.

CIF-SS Assistant Commissioner - Glenn Martinez – Thank you to all the presenters for football, it is so helpful. AD Summit was an overwhelming success. Thank you those that attended and presented. Great response this year and we are already preparing for next year. Next week, the Official Fees Committee will meet to begin the contract negotiations for first reading at the Southern Section Council meeting on January 27.

CIF-SS Director of Communications - Thom Simmons – Showed a picture of Dana Wilkerson from Indiana and ran through some of her stats in honor of her being named to their Hall of Fame.

CIF-SS Assistant Commissioner - Rainer Wulf - Thank you for your input. It is valuable and needed. Basketball is ongoing and with the passing of the SOP date, the first Open Division Watch Lists came out. CIF-SS Chief Financial Officer - Mitch Carty - Thanks for your support. We finally have staff at full strength as we hired the reception at the beginning of the year and are a happy family of 17.

6. REPORT SESSION (Cont.)

D. Executive Committee Reports (Cont.)

CIF-SS Assistant Commissioner - Kristine Palle – Reminder regarding 510 and that administrator are the stewards of their programs, not just the cheerleader for the one student-athlete since that one is displacing another student-athlete.

Coast Area Representative - Paula Hart Rodas – Thank you Sharon Hodge for everything this weekend and always. AD Summit was a great opportunity to learn from our own. I have gained a great perspective on 510 through the discussion with this body.

Citrus Belt Area Representative - Mike West – Thank you for the weekend. Congratulations on the AD Summit. It was a great opportunity.

Activities Directors Representative - Debi Weiss - Thank you for an amazing weekend. CADA Conference is in Reno this year and I am running for CADA Vice President. The CADA Student Conference is in Ontario April 9-11. I am sad to see my eight-year reign coming to an end.

Foothill Area Representative - Loren Kleinrock – Thank you for the weekend and thank you to your staff that are always there when you need them. I needed clarification with the concussion protocol and had a great conversation with Mike West.

CADA Representative - Todd Arrowsmith - Thank you Rob Wigod and Sharon Hodge and I love the glasses. Thank you Glenn Martinez for allowing me to present awards at football. Thank you Rob Wigod for coming and meeting with our league. CADA Convention in Reno end of March.

At-Large Representative - Dana Wilkerson - Thank you for the congratulations on the Hall of Fame induction. I had to wait for 26 years for the honor.

CSBA Representative - John Norman – Thank you everyone.

CSADA Representative - Sandy Gahring – Thank you for this weekend. My school is being offered the gold Super Bowl football along with a \$5,000 grant. The CSADA Conference and Foothill-Citrus Area Awards Luncheon are coming up.

CSADA Representative - Dave Reid – Echoed Sandy Gahring regarding the CSADA Conference and the push for new venues. Thank you Glenn Martinez for allowing me to be an awards presenter for the football championships alongside Jim Perry. The football finals at Anaheim stadium were really well done.

Parochial Area Representative - Rita Dever - Rob Wigod thank you and Sharon Hodge. I love being on this committee.

Small Schools Representative - Mark Edgemon - Please encourage your athletic directors to come out to the CSADA Conference in San Diego this year. Once the contracts run out, we will start moving to new places.

Executive Assistant Sharon Hodge – Enjoyed the Fall playoffs and did some different things. I worked Boys Water Polo Championships and shadowed Administrative Assistant Susan Miller at the Football Championships at Anaheim Stadium. Looking toward Winter Playoffs and supporting the assistants wherever possible. Preparing to launch the nomination forms for the Jim Staunton Champions for Character awards, Hall of Fame/Distinguished Service Awards and Friends of Golf. We are starting the preliminary work on the Jim Staunton Champions for Character Golf Tournament to be held on June 21, 2016 and contacting donors. Thank you for your support.

7. ADVANCE PLANNING

A. DATES

- 1. January 27, 2016 CIF Southern Section Council Meeting, The Grand, Long Beach, California, 9:00 a.m.
- 2. March 16, 2016 CIF Southern Section Executive Committee Meeting, Teleconference, 1:00 p.m. (Cancelled)
- 3. April 5, 2016 CIF Southern Section Executive Committee Meeting, Angel Stadium, Anaheim, California, 1:00 p.m.
- 4. April 6, 2016 CIF Southern Section Council Meeting, The Grand, Long Beach, California, 9:00 a.m.
- 5. May 11, 2016 CIF Southern Section Executive Committee Meeting, Old Ranch Country Club, Seal Beach, California, 1:00 p.m.

7. ADVANCE PLANNING (Cont.)

B.	SUGGESTED	AGENDA	ITEMS

1.

2. _____

3. _____

8. ADJOURNMENT

The meeting was adjourned at 2:22 pm

Submitted by:

Sharon Hodge Executive Assistant CIF Southern Section

Approved by:

Rob Wigod

Commissioner of Athletics CIF Southern Section



ROGER L. BLAKE, EXECUTIVE DIRECTOR

CALIFORNIA INTERSCHOLASTIC FEDERATION

CIF STATE OFFICE - 4650 DUCKHORN DRIVE - SACRAMENTO. CA 95034 - PH: 916-239-4477 - FX: 916-239-4470 · WWW.CIFSTATE.ORG

To: Federated Council

Date: February 25, 2016

Re: Proposed Budget 2016-2017

Proposal Reviewed

01/28/2016 – Executive Committee 01/29/2016 – Economic Viability Committee 01/29/2016 – Federated Council

04/08/2016 - Federated Council

Proposal Recommendation

9-0 in Support 10-0 in Support Presented as 1st Reading Action Item

Complete line item details, notes and background materials are contained within the *Budget Workbook*. This proposed budget has been reviewed and approved by the Executive Committee and the Economic Viability Committees. In addition, the Federated Council received the complete *Budget Workbook* on January 29, 2016 prior to the discussion of this item.

Income Overview

Income projections are based using a conservative approach that forecasts a slight increase (4%) in major revenue streams to the organization, from \$5.25 million to \$5.48 million.

The major sources of income for the CIF are 1) championship events (41%), 2) marketing and corporate support (32%) and (3) legal assessment to schools (15%).

The legal assessment to schools vary year by year and as per policy, the assessment is based upon the past year legal, liability and insurance expenditures. As per the approved financial policy, the 2016-17 legal and liability assessment will increase by \$.05 per student to begin closing the gap on legal costs incurred by the organization. The legal assessment has not been increased since 1999. The plan is to have small incremental increases to get our legal assessment up to the level that our approved policy states and charging schools one year in arrears based on true legal and insurance costs and not costs based on 1999 expenses.

School dues will remain the same at \$.22 per student, which is still the same level since 1999.

Expenses Overview

Expenses to the organization are projected to have a slight increase (4%) based on the figures in the proposed budget, from \$5.19 million to \$5.42 million.

The major expenses of the organization are 1) championship events (28%) with the vast majority of those funds being returned to schools to reimburse local expenses, 2) salary and benefits for employees and retirees (22%), 3) Legal, liability and insurance costs (21%) and 4) marketing (17%) with most of these funds given directly to CIF Sections for their distribution share in state-wide marketing income.

This budget does not include any COLA, operating costs are increasing slightly with step only adjustments to qualified employees.



State CIF Budget Workbook 2016-2017

Proposed Budget Summary 2016-2017

This proposed budget for your consideration recommends changes in income and expenses in several categories based upon past three years experiences, potential changes in marketing partners and minor increases in our governance expenses due to increasing travel costs. The budget indicates an end of the year surplus and the recommended changes are detailed in the "budget notes" that precede the itemized budget pages.

Income Overview

Income projections are based using a conservative approach that forecasts a slight increase (4%) in major revenue streams to the organization, from \$5.25 million to \$5.48 million.

The major sources of income for the CIF are 1) championship events (41%), 2) marketing and corporate support (32%) and (3) legal assessment to schools (15%).

The legal assessment to schools can vary year by year as per policy and is based upon the past year legal, liability and insurance expenditures. As per the approved financial policy, the 2016-17 legal and liability assessment will increase by \$.05 per student to begin closing the gap on legal costs to the organization. The legal assessment has not been increased since 1999. The plan is to have small incremental increases to get our legal assessment up to where our bylaws states it should be, and charging schools one year in arrears based on true legal costs.

School dues will remain the same at \$.22 per student, which is still the same level since 1999.

The changes in the Marketing budget are due to partner and contract changes which include Dean Foods, NRP, small increases in Les Schwab and Time Warner Cable. This budget does not include income for Subway, as that contract is currently in negotiations for next fiscal year.

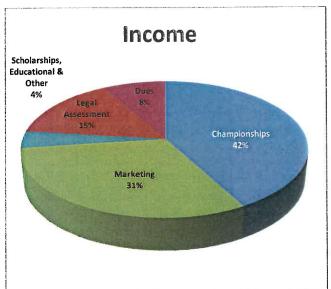
Expenses Overview

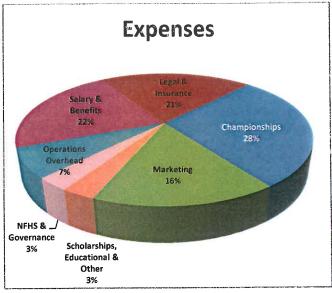
Expenses are projected to increase (4%) based on the figures in the proposed budget. \$5.19 million to \$5.42 million

The major expenses of the organization are 1) championship events (28%) with the vast majority of those funds being returned to schools to reimburse local expenses, 2) salary and benefits for employees and retirees (22%), 3) Legal, liability and insurance costs (21%) and 4) marketing (17%) with most of these funds given directly to CIF Sections for their distribution share in state-wide marketing income.

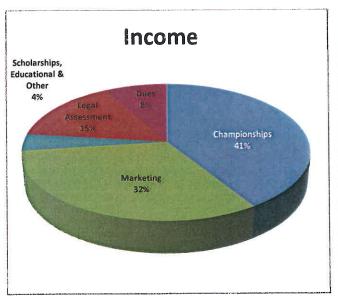
There are minor changes in the Championship Events category based on prior years expenses, increased travel costs and venue stipend adjustments. This budget does not include any COLA, operating costs are increasing slightly with step only adjustments to qualified employees. Just as with championship events, the travel costs for our governance meetings have also slightly increased due to rising hotel/travel costs.

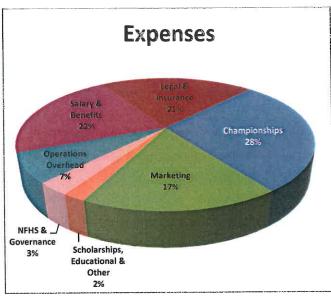
2015-2016



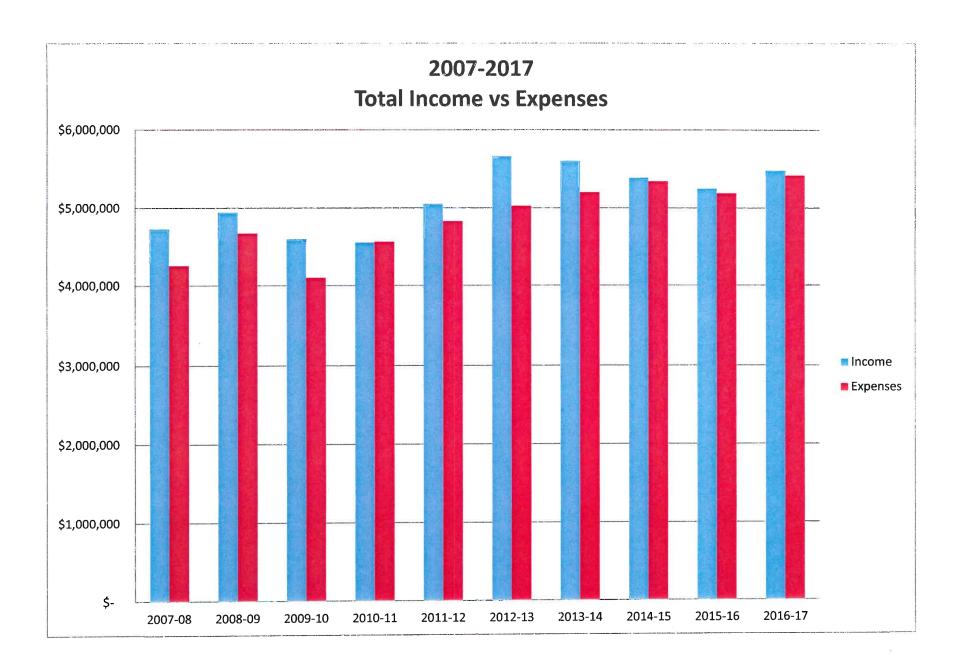


2016-2017





Budget



2016-2017 PROPOSED BUDGET NOTES

As of January 7, 2016

Championship Events

Line 2 – Tennis Increase expenses based on prior 3 years expenses (\$1,200)

Line 7 – Basketball Increase expenses based on prior years expenses (\$15,000)

Line 8B – Swim & Dive Decrease income based on prior year (\$10,000)

Decrease expenses after initial year experience (\$5,000)

Line 10A – Cross Country Venue Increase income due to increased stipend (\$2,900)

Line 10B – Basketball Venue Decrease income due to unknown stipend at new facility (\$5,000)

Line 10E – Football Venue Increase income due at new facility (\$10,000)

Interest Income

Line 19 – Investment Income Decrease income – no longer receiving monthly draws from investment account (\$10,000)

Decrease expense due to not utilizing this line item anymore (\$2,500)

<u>Marketing</u>

Line 21 – Sponsorships Increase income based on marketing partnerships (\$145,160)

Increase expenses based on marketing partnerships and contract adjustments (\$75,161)

Line 22 – Misc Marketing Decrease income based on old football venue contract (\$30,000)

Line 25 – Broadcast Rights St Increase income based on contract increase (\$25,737) Line 26 – Broadcast Rights Sec Increase income based on contract increase (\$6,750)

Increase expenses based on contract increase (\$6,750)

Legal & Liability

Line 34 – Salary & Benefits Increase expenses based on projected 10% medical insurance and qualified steps only (\$19,971)

Line 39 – Assessment Increase income based on \$.05 increase in legal assessment (\$81,364)

Operating Cost

Line 43 – Salaries for Staff Increase expenses based on qualified steps only (\$39,980)

Line 44 – Employee Benefits Increase expenses based on projected 10% medical insurance and PERS contribution (\$33,588)

Line 46 – Retiree Benefits Increase income based on projected 10% medical insurance (\$13,500)

Increase expenses based on projected 10% medical insurance (\$13,500)

Line 58 Website Maintenance Increase expenses based on new statewide communication tool (\$10,000)

Governance

Line 70 – Federated Council Increase expenses based on prior years expenses (\$7,000)

Line 71 – Executive Committee Increase expenses based on prior years expenses (\$7,000)

Line 72 – Commissioners Increase expenses based on prior years expenses (\$6,000)

Line 76 – NFHS Summer Conf Increase expenses based on location and officer rotation (\$3,000)

Aîh		2014-15	2	2014-15	T	2014-15		2014-15		2015-16		2015-16		2015-16		2015-16		2016-17	I	2016-17		2016-17	20	16-17		
	BUD	GET INCOME	ΥT	D INCOME	В	UDGET EXPENSE	L,	YTD EXPENSE	BUI	DGET INCOME	Y	TD INCOME	BUE	OGET EXPENSE	Υ	TD EXPENSE	В	UDGET INCOME	L	YTD INCOME	В	UDGET EXPENSE	YTD E	XPENSE		
Championshipa	\$ 2	2,128,100		2,074,66	5 \$	(1,408,070)		(1,441,002)	\$	2,153,100		533,661	\$	(1,423,700)		(564,817)	\$	2,151,000	\$	-	\$	(1,434,900)			0 Cham	npionships
Educational Programs	\$	190,000		210,80	0 \$	(75,000)		(50,786)	\$	190,000		133,468	\$	(74,000)		(33,093)	\$	190,000	\$	•	\$	(74,000)			6 Educ Progr	ational rams
Interest Income	\$	15,000	\$	11,071	\$	(4,000)		(4,493)	\$	15,000	\$	1,948	\$	(4,000)		(2,008)	\$	5,000	\$	-	\$	(1,500)			0 Intere	est Income
Warketing	\$ 1	,839,625	\$ 2	2,200,352	\$	(919,339)	\$	(1,078,812)	S	1,599,866	\$	952,676	\$	(807,363)	\$	(272,135)	\$	1,747,513	\$		\$	(889,274)	\$	-	Mark	eting
Dues Income (96% of prior yr.)	\$	405,000		408,05	9 \$	194		0	\$	405,000		404,621	\$	_		0	\$	405,000	\$	v	\$	-			of pri	Income (96% lor yr.)
Interest Pd. on Past Due	\$		\$	5,941	\$	-	\$		\$		\$	6,872	\$	-	\$						L				Intere Past	est Pd. on Due
Legal and Liability	\$	754,636		827,345	\$	(1,001,718)		(1,138,323)	\$	754,636		755,117	\$	(1,040,649)		(488,429)	\$	836,000	\$		\$	(1,060,620)			0 Lega	l and Liability
Operating Costs	\$		\$. \$	(1,680,288)	\$	(1,616,944)	\$	135,500	\$	-	\$	(1,635,082)	\$	(733,927)	\$	149,000)		\$	5 (1,733,225)	\$		- Oper	rating Costs
Programs: Off/Rules/Awards & Scholar/S.tax	\$	60,000	\$	60,000	\$	(87,000)	\$	(82,166)	\$		\$		\$	(37,000)	\$	(8,510)	\$		- \$		\$	(37,000)	\$		Off/R	rams: Rules/Awards & blar/S.tax
Governance & NFHS	\$	_	\$		- \$	(167,700)	\$	(226,910)	\$	•	\$	41,693	\$	(167,700)	\$	(123,671)			\$	-	9	(190,700)	\$		Gove - NFHS	ernance & S
Totals	S	5,392,361	\$	5,798,23	5 5	(5,343,115	\$	(5,639,436)	\$	5,253,102	\$	2,830,056	\$	(5,189,494)	\$	(2,226,589)	\$	5,483,51	\$ \$	_		(5,421,219)	\$		Total	ls

(I)		20	014-15	2014-15	2014-15	2014-15	1	2015-16	2	2015-16	2015-16	2015-16	2016-17	2016-17	2016-17		2016-17
			GET INCOME	YTD INCOME	BUDGET EXPENSE	YTD EXPENSES	#	OGET INCOME		TD INCOME	BUDGET EXPENSE	YTD EXPENSES	BUDGET INCOME	YTD INCOME	BUDGET EXPENS	SE	YTD EXPENSES
	Championships	t					1										
1	Golf	s	_	\$ -	\$ (6,900)	\$ (8,270)	s	_	s	_	\$ (6,900)	\$ (4,905)	\$ -		\$ (6.	900)	<u> </u>
2		\$		¢	\$ (6,800)	\$ (8,561)	8		\$								
3	+ · · · · · · · · · · · · · · · · · · ·	\$	40,000	φ <u>-</u>							(5,555/			<u> </u>		(000	
		#		\$ 47,706		\$ (43,798)		40,000	\$		\$ (43,000)		\$ 40,000			000)	
4		\$	145,000		\$ (90,000)			145,000	\$	104,899	\$ (90,000)		1			000)	\$ -
	B. Volleyball	\$	35,000	· · · · · · · · · · · · · · · · · · ·	Ψ (00,000)	\$ (38,453)	\$	45,000	\$		\$ (30,000)		\$ 45,000	-	\$ (30,	000)	\$ -
5	Football	\$	460,000		\$ (480,000)	\$ (453,631)	\$	460,000	\$	367,311	\$ (480,000)	\$ (396,780)	\$ 460,000		\$ (480,	000)	\$ -
6	Wrestling	\$	225,000	\$ 225,517	\$ (143,170)	\$ (154,232)	\$	225,000	\$		\$ (147,000)	\$ (3,439)	\$ 225,000		\$ (147,	(000	\$
7	Basketball	\$	890,000	\$ 874,818	\$ (470,000)	\$ (498,340)	\$	890,000	\$	1,425	\$ (470,000)	\$ (13,234)	\$ 890,000		\$ (485,	000)	\$ -
8	Track	\$	92,000	\$ 94,541	\$ (45,000)	\$ (46,021)	\$	92,000	\$	-	\$ (45,000)	\$ (7,563)	\$ 92,000		\$ (45,	(000	\$ -
8A	Soccer	s	75.000	\$ 105,433	\$ (55,000)	\$ (56,432)	\$	75,000	\$	-	\$ (55,000)					000)	
8B	Swimming & Diving	\$			\$ (40,000)		\$			_	\$ (40,000)		\$ 30,000			000)	
	Badminton	\$	10,000	\$ -		\$ -	\$	10,000			\$ (10,000)		\$ 10,000			000)	
00	Venue Contracts	¥		<u>-</u>	Ψ -	-	1-	10,000	Ψ		φ (10,000)	Φ -	\$ 10,000		\$ (10,1		<i></i>
		1					 -										\$ -
	Wrestling Venue	ļ	79,000		\$ -	\$ -	-	79,000	\$		\$ -	\$ -	79,000		\$	=	<u> </u>
10A	Cross Country Venue		17,100	\$ 17,100	\$ -	\$ -	<u></u>	17,100	\$	17,100	\$ -	\$ -	20,000		\$	-	\$ -
10B	Basketball Venue		-	\$ -	\$ -	\$ -	<u> </u>	5,000	\$	-	\$ -	\$	_		\$	-	\$ -
10C	Track Venue		15,000	\$ 15,000	\$ -	\$ -		15,000	\$	_	\$ -	\$ -	15,000		\$		\$ -
100	Swimming & Diving Venue		15.000		s -	s -		15,000		_	s -	s -	15,000	\$ -	\$	$\overline{}$	s -
	Football Venue		.0,000	,	- *	· ·		10,000	- 			·	10,000	Ť			Ψ
TUE	Sub Total - Championship Events	\$	2,128,100	\$ 2,074,665	\$ (1,408,070)	\$ (1,441,003)	\$	2,153,100	\$	533,661	\$ (1,423,700)	\$ (564,817)	\$ 2,151,000	\$.	\$ (1,434,	900)	\$ -
	Educational Programs	1	_,,		(,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	1,11,1000,			 I		4	· · · · · · · · · · · · · · · · · · ·	2),,,,,,,,,		1.015		
11	Coaching Education	\$	175,000	\$ 200,525	\$ (41,000)	\$ (12,305)	\$	175,000	\$	132.993	\$ (25,000)	\$ (13,501)	\$ 175,000		\$ (25.0	000)	\$ -
12				\$ -		\$ -			\$			\$ -			, , , , , , , , , , , , , , , , , , , ,		\$ -
13	Coaching Education - Legal & Liability			\$ 350		\$ -			\$	350		\$ -					\$ -
	NIAAA Training	\$			\$ (10,000)		\$	12/222	\$	125			\$ 15,000			000)	···
	Parents Education Program	\$		-:	\$ (4,000)		\$		\$		\$ (4,000)		\$ -		\$ (4,0	000)	
	PVH Seminars	ļ		\$ -		\$ -	ļ		\$			\$ -					\$ -
	CE - Travel & Misc. Expenses	ļ —		\$ - \$ -	\$ (20,000)	\$ (28,370) \$ -	ļ		\$		\$ (35,000)	\$ (16,962) \$ -			\$ (35,0	000)	\$ -
18	Sub Total - Educational Programs	œ.	190,000	\$ 210,800	\$ (75,000)	\$ (50,786)		190,000	<u></u>	133,468	\$ (74,000)	\$ (33,093)	\$ 190,000	\$ -	\$ (74,0	0001	\$ -
	Sulf Total - Educational Flograms	<u> </u>	150,000	\$ 210,000	ψ (15,000)	\$ (50,100)	<u> </u>	130,000		100,400	ψ (14,000)	(00,000)	ψ 150,000	Ψ -	Ψ (/->,	,007	<u> </u>
<u>-</u>	Interest Income	<u> </u>					I										
19	Investment Income	\$	10,000	\$ 10,640	\$ (2,500)	\$ -	\$	10,000	\$	1,800	\$ (2,500)	\$ -	\$ -		\$	-	\$ -
20	Interest Income	\$	5,000	\$ 430	\$ (1,500)	\$ (4,493)	\$	5,000	\$	148	\$ (1,500)	\$ (2,008)	\$ 5,000		\$ (1,5	500)	\$ -
	Sub Total Interest Income	\$	15,000	\$ 11,070	\$ (4,000)	\$ (4,493)	\$	15,000	\$	1,948	\$ (4,000)	\$ (2,008)	\$ 5,000	\$ -	\$ (1,	500)	\$ -
21	Marketing Sponsorships (from corporate support)	\$	938,710	\$ 1,205,710	\$ (622,099)	\$ (847,110)	\$	647,715	\$	500.825	\$ (503.634)	\$ (156,541)	\$ 792,875		\$ (578.7	795)	\$ -
22		\$	30,000			\$ (047,110)	\$	30,000		-		\$ -	\$ -		10.0.1		\$ -
23	Vendor Income from Championships	\$	25,000		\$ -	\$ -	\$	25,000		12,375	\$ -	\$ -	\$ 25,000		\$	-	\$
24		\$	65,000	\$ 133,327		\$ -	\$	85,000		30,000		\$ -	\$ 85,000				\$
25	Broadcast Rights - State	\$	618,675		\$ (135,000)		\$	643,422		325,111			\$ 669,159		\$ (135,0		
26	Broadcast Rights - Sections	\$		Ψ	\$ (162,240)		\$	168,729	\$	0 1,000	T. (:):/	\$ (84,365)	\$ 175,479		\$ (175,4		·
	Sub Total Marketing	\$.	1,839,625	\$ 2,200,352	\$ (919,339)	\$ (1,078,812)	\$	1,599,866	\$	952,676	\$ (807,363)	\$ (272,135)	\$ 1,747,513	\$ -	\$ (889,2	c (4\)	\$ -
							-	105.555		404.554			405 500				.
	Dues Incorne (96% of prior yr.)		405,000			\$ -	l	405,000	<u>*</u>	404,621		\$ -	405,000				\$ -
	Interest on overdue accounts			\$ 5,941		\$ -	-	4 000	\$	6,872		\$ -	A 4400 510		ė (0.0cc)	274	<u> </u>
28	orwarded to sheet 3) SUB-TOTAL	\$ 4	4,577,725	\$ 4,910,887	\$ (2,406,409)	\$ (2,575,094)	\$	4,362,966	\$	2,033,246	\$ (2,309,063)	\$ (872,053)	\$ 4,498,513	\$ -	\$ (2,399,6	0/4)	\$ <u>-</u>

STATE 528

CIP	2014-15	2014-15	2014-15	2014-15	2015-1	6	2015-16	2	2015-16	2015-16	2016-17	2016-17	2016-17	2016-17
GI.	BUDGET INCOME	YTD INCOME	BUDGET EXPENSE	YTD EXPENSES	BUDGET IN	COME	YTD INCOME	BUDG	GET EXPENSE	YTD EXPENSES	BUDGET INCOME	YTD INCOME	BUDGET EXPENSE	YTD EXPENSES
Legal & Liability														
29		\$ -		\$ -		\$				\$ -				
30 General Counsel Expense		\$ -	\$ (385,000)	\$ (303,889)		\$		\$	(385,000)	\$ (113,053)			\$ (385,000)	\$ -
Legal Expense - Outside Counsel		\$ 64,133	\$ (100,000)	\$ (215,185)		\$	_	\$	(100,000)	\$ (46,962)			\$ (100,000)	
32 Legal Expense - Investigation		\$ -	(25,000)	\$ (182,110)		\$			(25,000)	\$ (5,304)			(25,000)	
33 Appeal Hearings	\$ 7,000	\$ 6,150	\$ (35,000)	\$ (48,123)	\$ 7	7,000 \$	2,700	\$	(35,000)	\$ (18,737)	\$ 7,000		\$ (35,000)	\$ -
Salary + benefits (50% of Exec. Dir. & 50% of Admin, Asst. + 100% of										. (== 000)			\$ (241,420)	s -
34 Coord.)		\$ -	\$ (182,518)		l	\$		\$	(221,449)				<u> </u>	
35 ~ Clerical, office supplies	1	\$ -	\$ (8,000)		<u> </u>	\$		\$	(8,000)				\$ (8,000)	
36 Sub-total: Legal expenses		\$ -	\$ (735,518)	\$ (939,200)		\$		\$	(774,449)	\$ (267,063)			\$ (794,420)	
37 Insurance Premium Expenses	1	\$ -	\$ (266,200)	\$ (199,123)				\$	(266,200)				\$ (266,200)	
38		\$ -	\$ -	\$ -		\$		\$		\$ -			\$ -	\$ -
								ļ						\$ - \$ -
39 *Assessment to Schools	\$ 747,636	\$ 757,061		\$ -	\$ 74	7,636 \$	752,417	 		\$ -	\$ 829,000			\$ -
"in Excess" from prior year Applied to				s -						\$ -				\$ -
40 Legal & Liability Sub-total: Legal Defense & 41 Insurance Assessment	\$ 754,636	\$ 827,344	\$ (1,001,718.00)	\$ (1,138,323)	\$ 75	4,636 \$	755,117	\$ (*	1,040,649.00)	\$ (488,429)	\$ 836,000	\$ -	\$ (1,060,620.00)	\$ <u>-</u>
Operating Costs					-									
42 Maintenance & utilities	<u> </u>	\$ -	\$ (53,000)	\$ (50,547)		\$	-	\$	(53,000)	\$ (39,388)			\$ (53,000)	\$ -
43 Salaries for Staff		\$ -	\$ (889,611)			\$	-	\$	(800,670)	\$ (348,158)			\$ (840,650)) \$ <u>-</u>
Employee Benefits	1					s	_	\$	(375,912)	\$ (184,692)			\$ (409,500)	\$ -
44 (PERS + Med + Dental)		\$ -	\$ (348,134)		<u> </u>	\$		\$	(3,600)				\$ (4,675	
45 Other Benefits (Exec. Director's Contract)	§	\$ -	\$ (3,600)		m 42	5,500 \$		\$	(135,500)		\$ 149,000		\$ (149,000	
46 Retiree's Benefits (Med + Dental)		\$ -	\$ (122,009)		\$ 13	5,300 \$		\$	(7,000)				\$ (7,000) \$ -
47 Payroll Tax (State Unemployment +ETT)	1	\$ -	\$ (3,600)		l	\$		\$	(60,000)	T			\$ (60,000) \$ -
48 Payroll Tax (FICA + Medicare)	<u> </u>	\$ -	\$ (55,934)		1	s		s	(34,000)				\$ (34,000) \$ -
49 Office Supplies / Printing		\$ -	\$ (34,000)					\$	(25,000)				\$ (25,000) \$ -
50 Mailings, Postage	4	\$ -	\$ (30,000)			\$		\$	(47,000)				\$ (47,000) \$ -
51 Legislative Consultation		\$ -	\$ (47,000)		Bii	3		\$	(3,000)				\$ (3,000) \$ -
52 Accounting Costs	<u></u>	\$ -	\$ (3,000) \$ (21,000)		W .	5		\$	(21,000)				\$ (21,000) \$ -
53 Audit	-	\$ -	\$ (21,000) \$ (2,500)			9		\$	(2,500)				\$ (2,500) \$ -
54 Equipment Repairs	1	\$ -	\$ (2,500) \$ (12,000)			9		\$	(12,000)				\$ (12,000) \$ -
55 Computer, Equip, Furn. Upgrades	1	\$ -	\$ (12,000)		10	9		\$	(27,900)		4		\$ (27,900) \$ -
56 Equipment Lease		\$ -			1	5	·	\$	(3,000)				\$ (3,000) \$ -
57 Consultants Fees	1	\$ -	\$ (3,000) \$ (4,500)		1		, <u> </u>	\$	(4,500)				\$ (14,500	<mark>)) \$ -</mark>
58 Website Maintenance	1	\$ - \$ -	\$ (4,500) \$ (1,500)		W		, } -	\$	(1,500)		9		\$ (1,500) \$ -
59 Staff Travel	1		\$ (1,500) \$ (18,000)			9		\$	(18,000)		8		\$ (18,000) \$ -
60 Telephone Service	-	\$ - \$ -	φ (10,000)	\$ (12,103)			· -	T		\$ -				
61		3 -	\$ (1,680,288)	\$ (1,616,943)		9		\$	(1,635,082)	\$ (733,927)	1	\$ -	\$ (1,733,225	
Sub-total Operating Costs	# 7E4 000	5 \$ 827,344	Y 117 1		\$ 89	0,136	755,117	\$	(2,675,731)	\$ (1,222,356)	\$ 985,000	\$ -	\$ (2,793,845) \$ -
62 (Forwarded to sheet 3) SUB-TOTAL	\$ 754,636	\$ 821,344	Ψ (2,002,006)	Ψ (E,7 00,200)	1	,		T:						

						1					T	T	T
		2014-15	2014-15	2014-15	2014-15	2015-16	2015-16	2015-16	2015-16	2016-17	2016-17	2016-17	2016-17
		BUDGET INCOME	YTD INCOME	BUDGET EXPENSE	YTD EXPENSES	BUDGET INCOME	YTD INCOME	BUDGET EXPENSE	YTD EXPENSES	BUDGET INCOME	YTD INCOME	BUDGET EXPENSE	YTD EXPENSES
	Programs												-
	Improvement in Officiating							\$ -				\$ -	\$ -
63	Officials Accreditation		\$ -	\$ (3,000)	\$ -		\$ -	\$ (3,000)	\$ -			\$ (3,000)	\$ -
	Awards and Recognition Programs												\$ -
64	Scholar Athlete	\$ 60,000	\$ 60,000	\$ (60,000)	\$ (57,575)	\$ -	\$ -	\$ (10,000)	\$ -	\$ -		\$ (10,000)	+
65	Spirit of Sport		\$ -	\$ (8,000)	\$ (19,633)		\$ -	\$ (8,000)	\$ (6,504)			\$ (8,000)	
66	CIF Coaches Award		\$ -	\$ (3,000)			\$ -	\$ (3,000)				\$ (3,000)	
	Rule Interpreters												\$ -
67	Travel expense for interpreters		\$ -	\$ (4,000)	\$ (3,174)		\$ -	\$ (4,000)	\$ (1,629)			\$ (4,000)	\$ -
68	Consultation - equity		\$ -	\$ (5,000)	\$ -		\$ -	\$ (5,000)	\$ -	<u> </u>		\$ (5,000)	\$ - \$ -
	California Sales Tax Exp. (Prior Year's Exp		\$ -	\$ (4,000)			\$ -	\$ (4,000)			· · · · · · · · · · · · · · · · · · ·	\$ (4,000)	
	Sub-Total Programs	\$ 60,000	\$ 60,000	\$ (87,000)	\$ (82,166)	\$ -	\$ -	\$ (37,000)		\$ -		\$ (37,000)	\$ -
	Governance & NFHS												
ļ	Governance Meetings	_											
70	Federated Council		\$ -	\$ (61,000)	\$ (69,325)		\$ -	\$ (61,000)	\$ (23,238)			\$ (68,000)	\$ -
71_	Executive Committee		\$ -	\$ (27,000)	\$ (63,533)		\$ -	\$ (27,000)	\$ (17,756)			\$ (34,000)	\$ -
72	Section Commissioners		\$ -	\$ (19,000)	\$ (44,453)		\$ -	\$ (19,000)	\$ (2,326)	<u> </u>		\$ (25,000)	\$ -
73 74	Other Governance Meetings		\$ -	\$ (28,000)	\$ (22,309)	<u> </u>	\$ -	\$ (28,000)	\$ (18,531)			\$ (28,000)	\$ -
/4													
	National Federation					ļ							
75	Annual Mernber Dues		\$ -	\$ (5,000)		ļ	\$ -	\$ (5,000)				\$ (5,000)	
			\$ -	\$ (12,000)		ļ	\$ -	\$ (12,000)				\$ (15,000)	
	Section 7, 8 - Fall Meeting Expenses		\$ -	\$ (7,000)			\$ 41,693					\$ (7,000)	
	Winter Meeting Expenses		\$ -	\$ (4,000)		ļ	\$ -	\$ (4,000)			<u> </u>	\$ (4,000)	
			\$ -	\$ -	\$ -		\$ -	\$ -	\$ -			\$ -	\$ -
	Other meeting expenses		\$ -	\$ (2,000)		<u> </u>	\$ -	\$ (2,000)				\$ (2,000)	
	NFHS Online Exams	\$ -	\$ -	\$ -	\$ (2,900)	\$ -	\$ -	\$ -	\$ (250)	\$ -		\$ -	\$ -
	NFHS Publications		\$ - \$ -	\$ (2,700)	\$ (1,972) \$ -		\$ - \$ -	\$ (2,700)	\$ (686)			\$ (2,700)	\$ -
вта	Prior Year Expenses Sub-Total Governance & NFHS	\$ -	\$ - \$ -	\$ (167,700)	\$ (225,010)	\$ -	\$ 41,693	\$ (167,700)	\$ (123,671)	\$ -		\$ (190,700)	\$ -
82	Sub-total	\$ 60,000	\$ 60,000	\$ (254,700)	\$ (307,176)	\$ -	\$ 41,693	\$ (204,700)	\$ (132,180)	\$ -	\$ -	\$ (227,700)	\$ -
83	Total forwarded from Sheet 1	\$ 4,577,725	\$ 4,910,887	\$ (2,406,409)	\$ (2,575,094)	\$ 4,362,966	\$ 2,033,246	\$ (2,309,063)	\$ (872,053)	\$ 4,498,513	\$ -	\$ (2,399,674)	\$ -
84	Total forwarded from Sheet 2	\$ 754,636	\$ 827,344	\$ (2,682,006)	\$ (2,755,266)	\$ 890,136	\$ 755,117	\$ (2,675,731)	\$ (1,222,356)	\$ 985,000	\$ -	\$ (2,793,845)	\$ -
85	GRAND TOTAL	\$ 5.392.361	5,798,231	\$ (5,343,115)	(5,637,536)	\$ 5,253,102	2,830,056	\$ (5,189,494)	(2,226,589)	\$ 5,483,513	\$ -	\$ (5,421,219)	\$ -

Burden

		-	FERS		2010 2						
EMPLOYEE	Step	SALARY	8.88% + \$75,792	MED	DENTAL	VISION	LTC	LTD	OTHER	FICA 6.2% Cap	MED 1.45%
								ISMON C			
ROGER BLAKE	N	213,877	49,192	21,358	1,784	231	3,175	2,500		6,625	3,101
Salaries - 50%		106,939	24,596	10,679	892	116	1,588	1,250		3,175	1,280
Legal/liability - 50%		106,939	24,596	10,679	892	116	1,588	1,250		3,175	1,280
JADE CHIN	N	81,356	13,017	10,679	980	231				5,044	1,180
Salaries - 50%		40,678	6,508	5,339	446	116				2,522	590
Legal/liability - 50%		40,678	6,508	5,339	446	116				2,522	590
RON NOCETTI	N	163,460	26,154	28,829	2,602	231				6,010	1,406
BRIAN SEYMOUR	Υ	122,254	19,561	28,829	2,602	231				7,580	1,773
ERIN DAVENPORT	Υ	98,336	15,734	28,829	2,602	231		:		6,010	1,406
REBBECA BRUTLAG	Υ	75,348	12,056	28,829	2,602	231				3,170	741
CHRIS FAHEY	Υ	113,384	18,141	28,829	2,602	231				7,030	1,004
BOBBI MADSEN	Υ	98,336	15,734	28,829	2,602	231				6,097	1,426
JENNIFER PETERS	N	47,376	7,580	28,829	2,602	231				2,937	687
AL GOLDBERG	Y	75,890	12,142	10,679	980	231				4,705	1,100
P/T ACCOUNTING		12,000								744	174
P/T ACCOUNTING		12,000								, , , , ,	1/1
BOB WALLACE (100% legal/liability)	34,707								2,152	503
SALARIES & BENEFITS	3	840,617	140,064	199,670	17,927	1,848	1,588	1,250	0		11,086
MARKETING		113,384	18,141	28,829	2,602	231			409,317	7,030	1,004
LEGAL & LIABILITY		182,324	31,104	16,018	1,338	231	1,588	1,250	0	5,697	1,870
TOTALS		1,136,324	189,310	244,517	21,866	2,310	3,176	2,500	0	57,829	13,960

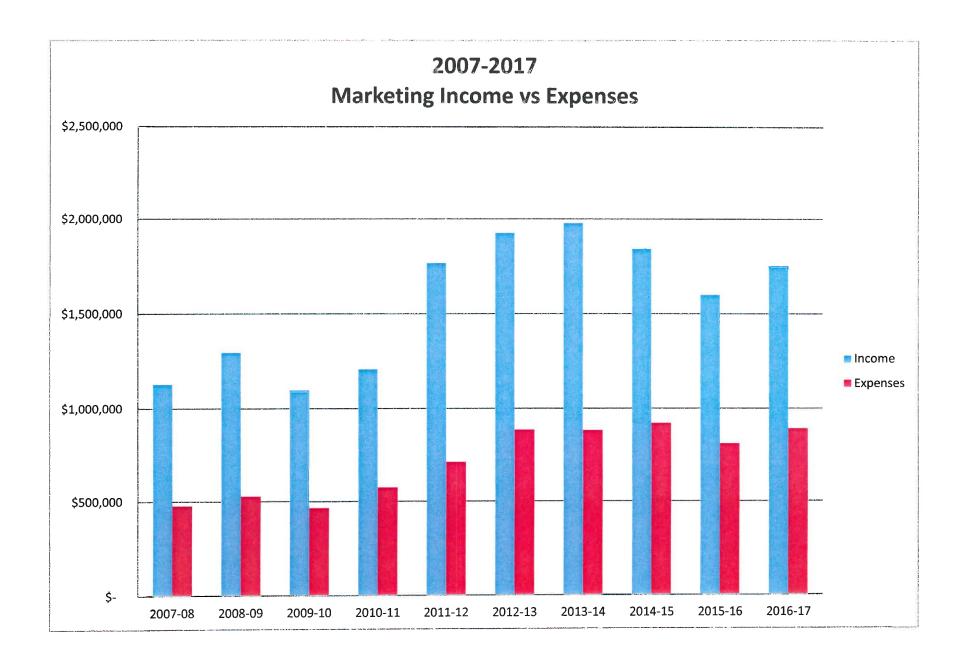
Salary Schedule

2016-2017 SALARY SCHEDULE

Adı	min Asst. I	Admin Asst. II	Bookkeeper	Asst. to the Ex. Dir	Assistant Director	Media Relations Officer	Director of Corporate Sponsorships	Director	Director	Senior Director	Assistant Executive Director	Associate Executive Director
\$	38,996	\$ 42,702	\$ 48,276	\$ 63,774	\$ 65,557	\$ 71,760	\$ 97,946	\$ 93,653	\$ 93,653	\$ 116,432	\$ 122,254	\$ 128,075
\$	40,925	\$ 44,837	\$ 50,690	\$ 66,931	\$ 68,835	\$ 75,348	\$ 102,843	\$ 98,336	\$ 98,336	\$ 122,254	\$ 128,367	\$ 134,479
\$	42,971	\$ 47,079	\$ 53,224	\$ 70,272	\$ 72,277	\$ 79,115	\$ 107,985	\$ 103,252	\$ 103,252	\$ 128,366	\$ 134,785	\$ 141,203
\$	45,120	\$ 49,433	\$ 55,886	\$ 73,795	\$ 75,890	\$ 83,071	\$ 113,384	\$ 108,415	\$ 108,415	\$ 134,785	\$ 141,524	\$ 148,263
\$	47,376	\$ 51,904	\$ 58,680	\$ 77,482	\$ 79,685	\$ 87,225	\$ 119,054	\$ 113,836	\$ 113,836	\$ 141,524	\$ 148,601	\$ 155,676
\$	49,745	\$ 54,499	\$ 61,614	\$ 81,356	\$ 83,669	\$ 91,586	\$ 125,006	\$ 119,528	\$ 119,528	\$ 148,600	\$ 156,031	\$ 163,460
\$	52,232	\$ 57,224	\$ 64,694	\$ 85,424	\$ 87,853	\$ 96,165	\$ 131,257	\$ 125,504	\$ 125,504	\$ 156,030	\$ 163,832	\$ 171,633
\$	54,843	\$ 60,086	\$ 67,929	\$ 89,695	\$ 92,245	\$ 100,974	\$ 137,820	\$ 131,779	\$ 131,779	\$ 163,832	\$ 172,024	\$ 180,214

Approved May 2015

Marketing





California Interscholastic Federation

2016-17 State Marketing Income Overview January 13, 2016

PARTNER	CATEGORY	EXPIRES	STATUS	ANI	NUAL FEE
STATE ONLY					
CCPOA - State	Sport Specific - State FB	3/30/2016	Signed	\$	50,000.0
CCPOA - W & CE	Specific - State WR & Coaches Ed	3/30/2016	Signed	\$	60,000.0
LES SCHWAB	Specific - State & Reg BB	7/31/2019	Signed	\$	10,300.0
NIKE	Specific - State FB & Official Ball	7/31/2020	Signed	\$	35,000.0
SPALDING	State & Reg Supporting	7/31/2017	Signed	\$	15,000.0
GATORADE	State & Reg Supporting	7/31/2017	Signed	\$	35,000.0
DOLLAMUR	Sport Specific - Wrestling	7/31/2020	Signed	\$	8,000.0
HL CORPORATION	Sport Specific - Badminton	7/31/2018	Signed	\$	1,000.0
PEARSON EMBANET	Online Masters Program partner	6/30/2016	Signed	\$	12,500.0
in the second			SUB TOTAL	\$	226,800.0
BROADCAST RIGH	TS				
TIME WARNER CABLE	Broadcast Rights State	7/31/2026	Signed	\$	669,159.
	CONTRACTOR OF THE PARTY OF THE				
			SUB TOTAL	\$	895,959.1
SECTION SPLIT					
SUBWAY	Official Partner	7/31/2016	Signed	\$	
SPORTS AUTHORITY	Official Partner	7/31/2016	Signed	\$	170,000.0
US MARINES	Supporting Partner	3/5/2016	Signed	\$	65,000.
CCPOA - State	Contributing Partner	3/30/2016	Signed	\$	50,000.
DEAN FOODS	Official Partner	8/31/2017	Signed	Ś	30,000.
			Signed	٧	30,000.
HERFF JONES	Licensing Fee	7/31/2018	Signed	\$	
	Licensing Fee	7/31/2018 7/31/2018		<u> </u>	16,225.0
IOSTENS	Licensing Fee		Signed	\$	16,225.0 16,225.0
SIGNATURE STYLES	Licensing Fee	7/31/2018	Signed Signed	\$	16,225.0 16,225.0 16,225.0
IOSTENS SIGNATURE STYLES J. LEWIS SMALL	Licensing Fee Licensing Fee Licensing Fee	7/31/2018 12/31/2016 7/31/2018	Signed Signed Signed	\$ \$ \$	16,225.0 16,225.0 16,225.0
HERFF JONES JOSTENS SIGNATURE STYLES J. LEWIS SMALL BALFOUR	Licensing Fee Licensing Fee Licensing Fee Licensing Fee	7/31/2018 12/31/2016 7/31/2018 7/31/2018	Signed Signed Signed Signed Signed	\$ \$ \$ \$	16,225.0 16,225.0 16,225.0 16,225.0
IOSTENS SIGNATURE STYLES J. LEWIS SMALL BALFOUR NRP	Licensing Fee Licensing Fee Licensing Fee Licensing Fee Licensing Fee	7/31/2018 12/31/2016 7/31/2018 7/31/2018 9/1/2016	Signed Signed Signed Signed Signed Signed Signed	\$ \$ \$ \$ \$	16,225.0 16,225.0 16,225.0 16,225.0 16,225.0
JOSTENS SIGNATURE STYLES J. LEWIS SMALL BALFOUR NRP BRINE	Licensing Fee Licensing Fee Licensing Fee Licensing Fee Licensing Fee Sport Specific	7/31/2018 12/31/2016 7/31/2018 7/31/2018 9/1/2016 7/31/2018	Signed Signed Signed Signed Signed Signed Signed Signed Signed	\$ \$ \$ \$ \$ \$	16,225.0 16,225.0 16,225.0 16,225.0 16,225.0 16,225.0 23,340.0
SIGNATURE STYLES J. LEWIS SMALL BALFOUR NRP BRINE LES SCHWAB	Licensing Fee Licensing Fee Licensing Fee Licensing Fee Licensing Fee Sport Specific Section Title Partner	7/31/2018 12/31/2016 7/31/2018 7/31/2018 9/1/2016 7/31/2018 7/31/2019	Signed	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	16,225.4 16,225.4 16,225.4 16,225.4 16,225.4 16,225.4 23,340.4 92,610.
OSTENS SIGNATURE STYLES LEWIS SMALL BALFOUR NRP BRINE	Licensing Fee Licensing Fee Licensing Fee Licensing Fee Licensing Fee Sport Specific	7/31/2018 12/31/2016 7/31/2018 7/31/2018 9/1/2016 7/31/2018	Signed Signed Signed Signed Signed Signed Signed Signed Signed	\$ \$ \$ \$ \$ \$	16,225.1 16,225.1 16,225.1 16,225.1 16,225.1 16,225.1 23,340.1

TOTAL \$ 1,478,259.10



California Interscholastic Federation

2016-17 State Projected Distribution to Sections

January 13, 2016

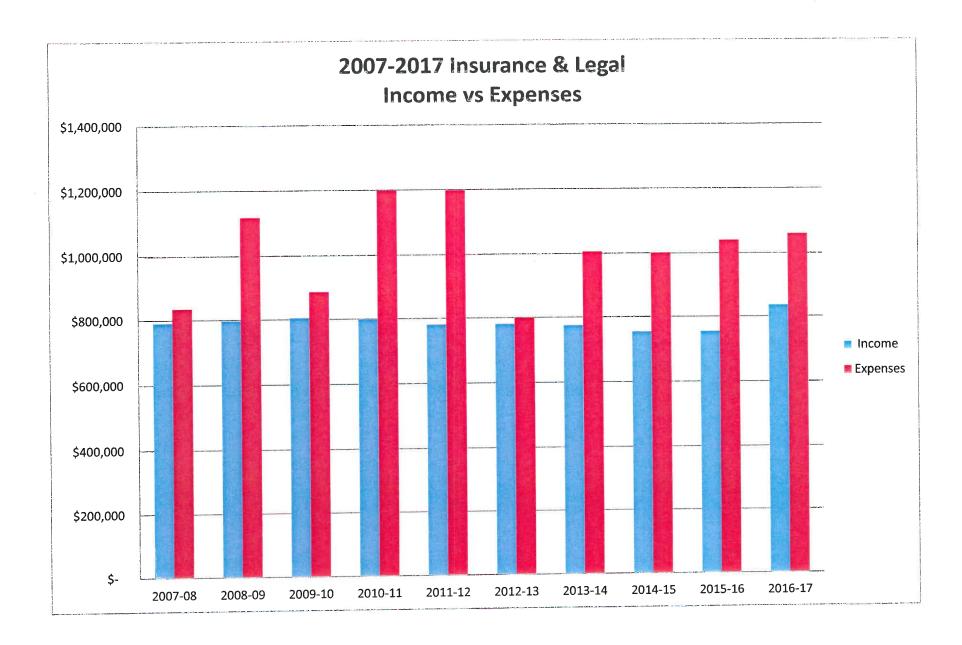
PARTNER	sout	THERN	SAC-JOAG	ı	NCS	SAN DIEGO	ccs	LA	CITY		CENTRAL	NORTH	SF	C	DAKLAND	ST	ATE OFFICE		TOTAL
SECTION SPLIT		22.09%	11.0	4%	8.59%	7.36%	7.98%		8.59%		6.75%	3.07%	1.23%		1.23%		22.09%	120	100.00%
CIF Generated Marketing	\$ 13	5,084.48	\$ 81,719	42 5	\$ 78,165.21	\$ 38,936.43	\$ 59,997.92	\$ 5	1,230.86	\$	51,956.82	\$ 31,819.68	\$ 8,594.29	\$	9,004.29	\$	122,287.55	\$	675,560.00
TOTAL	\$ 13	5,084.48	\$ 81,719	42	\$ 78,165.21	\$ 38,936.43	\$ 59,997.92	\$ 5	1,230.86	\$	51,956.82	\$ 31,819.68	\$ 8,594.29	\$	9,004.29	\$	122,287.55	\$	675,560.00
	sour	THERN	SAC-JOAC	1	NCS	SAN DIEGO	ccs	LA	CITY	•	CENTRAL	NORTH	SF	C	DAKLAND	ST	ATE OFFICE		TOTAL

Broadcast License

CIF Broadcast Rights Income

	Gross	Net	Change
2011-2012	\$550,000.00	\$495,000.00	
2012-2013	\$572,000.00	\$514,800.00	\$19,800.00
2013-2014	\$594,880.00	\$535,392.00	\$20,592.00
2014-2015	\$618,675.20	\$556,807.68	\$21,415.68
2015-2016	\$643,422.21	\$572,645.77	\$15,838.09
2016-2017	\$669,159.10	\$595,551.60	\$22,905.83
2017-2018	\$695,925.46	\$626,332.91	\$30,781.32
2018-2019	\$723,762.48	\$651,386.23	\$25,053.32
2019-2020	\$752,712.98	\$677,441.68	\$26,055.45
2020-2021	\$782,821.50	\$704,539.35	\$27,097.67
2021-2022	\$814,134.36	\$732,720.92	\$28,181.57
2022-2023	\$846,699.73	\$762,029.76	\$29,308.84
2023-2024	\$880,567.72	\$792,510.95	\$30,481.19
2024-2025	\$915,790.43	\$824,211.39	\$31,700.44
2025-2026	\$952,422.05	\$857,179.84	\$32,968.46
	\$11,012,973.20	\$9,898,550.07	\$ 362,179.84

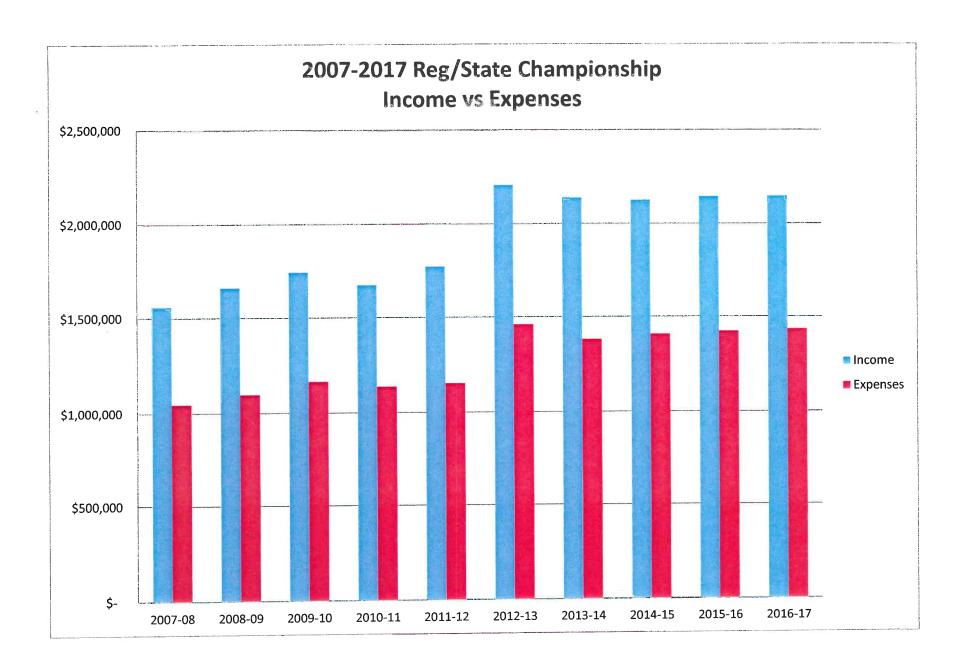
Legal Assessment

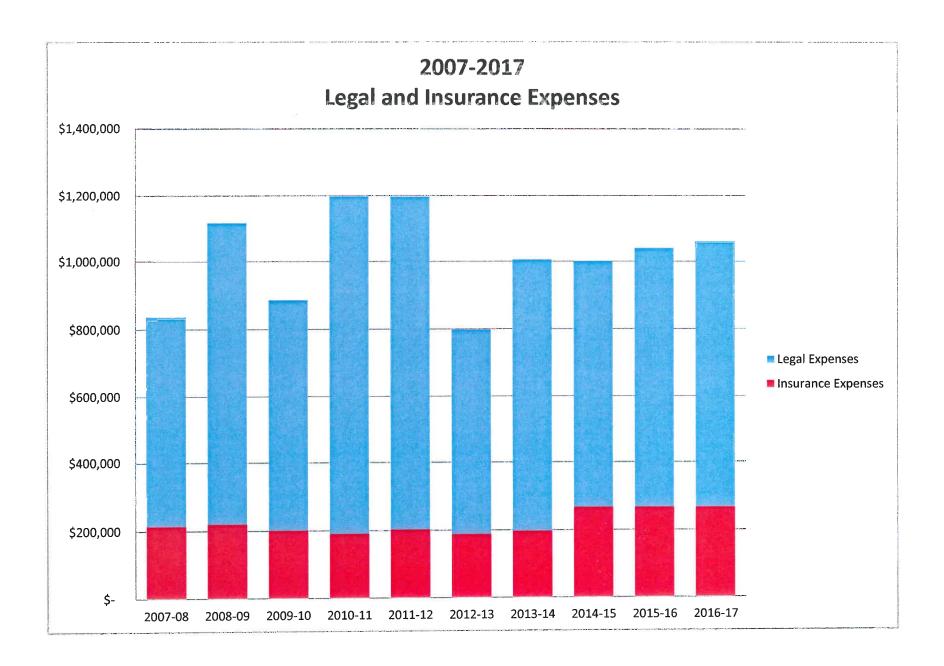


	Ins	Prior Year urance & Legal Expenses	Total Students	True assessment per student	Billed assessment per student
2010-11	\$	1,197,961.00	1,909,235	0.63	0.41
2011-12	\$	1,219,094.00	1,886,010	0.65	0.41
2012-13	\$	1,219,094.00	1,882,202	0.65	0.41
2013-14	\$	829,352.00	1,874,029	0.44	0.41
2014-15	\$	1,006,022.00	1,865,446	0.54	0.41
2015-16	\$	1,145,049.00	1,878,183	0.61	0.41

Examples:												
	School	Enrollment	Assessment amount at current rate \$.41			sessment amount t true prior year rate \$.61	Actual assessment amount at new rate \$.46					
2016-17	Santiago	3,818	\$	1,565.38	\$	2,328.98	\$	1,756.28				
2016-17	Clovis West	2,121	\$	869.61	\$	1,293.81	\$	975.66				
2016-17	Center	1,250	\$	512.50	\$	762.50	\$	575.00				
2016-17	St. Helena	505	\$	207.05	\$	308.05	\$	232.30				

Appendix





September 8, 2015

Mr. Ron Nocetti, CAA, Ed.D. Associate Executive Director California Interscholastic Federation 4658 Duckhorn Drive Sacramento, CA 95834

Dear Mr. Nocetti:

Enclosed is my 2015 actuarial valuation report for the CIF post-retirement medical plan. Thank you for the opportunity to work with CIF again, and please call if you have any questions.

Sincerely,

William Yee, ASA, MAAA, EA

Bul Yee

encls

Purpose of Report

The CIF post-retirement medical plan pays medical insurance premiums for the eligible group of retirees. The purpose of this report is to determine the actuarial present value of future medical insurance premiums, and to review the adequacy of the reserve fund set aside to pay those premiums.

Covered Eligible Group

The eligible group consists of nine retirees, and is closed to future retirees. Six of the retirees also have medical insurance coverage for their spouse. Another retiree has a dependent child who is covered until he attains age 26 in 2017. The median age of retirees is 73.

The eligible retirees are covered in the same medical insurance plan that covers active employees. Aggregate annual premiums for the retirees increased 8.5% this past year to \$128,000.

Reserve Fund

CIF has established a reserve fund to pay medical insurance premiums for the eligible group. The reserve fund is invested in mutual funds with a July 31 value of \$1,827,000. The reserve fund's investment return was approximately 3.7% for the twelve months ending July 31.

Results of Actuarial Valuation

The actuarial valuation first projects future medical insurance premiums using the health cost trend rates and mortality assumptions summarized in the Actuarial Assumptions section below, and using the current annual premiums as baseline cost. The actuarial present value of future retiree medical premiums is the present value of the projected premiums discounted at 6.0% (the reserve fund's expected return).

The actuarial present value of future retiree medical premiums is \$1,620,000, which is coincidentally the same as the prior year value. The reserve fund surplus increased from \$140,000 last year to over \$200,000. The change in funded status is explained in the next section.

Valuation assumption changes

Three changes were made to actuarial assumptions since the prior valuation.

The first change is to the healthcare cost trend using the most current model developed by the Society of Actuaries as detailed in the Assumptions section below. The updated trend rates added \$69,000 to the present value of future premiums.

Another change was to incorporate an updated mortality table published by the Society of Actuaries in October 2014 that reflects improved life expectancy as well as projected improvements. Improved life expectancy added \$125,000 to the present value of future premiums.

The third change was to the base premiums for four of the retirees or dependents. We observed that these four were at Medicare eligible age but were charged at the higher non-Medicare rates by the insurance carrier. The total Medicare eligible premium for these four is \$11,520 per year less than their current premium. This actuarial valuation assumes that the insurance carrier will correct their premiums going forward, and consequently, the present value of future premiums decreased by \$198,000.

Sensitivity to projected future premium increases

Additional valuations were performed by changing future medical premium inflation by +1.0% and -1.0%, and discounting at 5% instead of 6% in order to gauge sensitivity to premium inflation and discount rates. In the table below you can see the present value of future premiums changes by 9 to 10 percentage points for one percentage point change in premium inflation.

	-1.0% additional pressium àdiaden	Best Guless Estigate	:41.0)% geläftional phonation hallanton
Present value at 6% discount rate	\$1,483,000	\$1,620,000	\$1,778,000
Present value at 5% discount rate	\$1,627,000	\$1,787,000	\$1,972,000

Although the reserve fund's return for the past twelve months fell short of the 6% expected rate of return, its average return over the last three years is 8%.

Actuarial Assumptions

Valuation Date

July 31, 2015

Discount Rate

6.00%

Healthcare Trend Rates

Annual medical insurance premiums are assumed to increase at the following trend rates:

	Ammuel Impresso – Medicai
Year	Insurance Premiures
2015	8.0%
2016	7.5%
2017	7.0%
2018	5.4%
2019	5.5%
2021	5.4%
2024	5.3%
2040	5.2%
2050	4.8%
2075	3.8%

The above trend rates from 2018 forward were developed using the baseline projection of the Society of Actuaries (SOA) Long-Run Medical Cost Trend Model. The following assumptions were used as input variables into this model:

Rate of Inflation 2.2%
Rate of Growth in Real Income / GDP per capita 1.6%
Extra Trend due to Technology and other factors 1.4%
Health Share of GDP Resistance Point 25.0%
Year for Limiting Cost Growth to GDP Growth 2075

The SOA Long-Run Medical Cost Trend Model and its baseline projection are based on an econometric analysis of historical US medical expenditures and the judgments of experts in the field. The long-run baseline projection and input variables have been developed under the guidance of an SOA Project Oversight Group.

Mortality RP 2014 Healthy Annuitant Mortality with improvement scale MP 2014

Samaje NY 2014 Healthy Annuitary Mortality Bates		
Age	Male	Female
65	0.010897	0.007897
70	0.016477	0.012589
75	0.026257	0.020502
80	0.043738	0.034137
85	0.075831	0.059215

Premium Rates effective on valuation date

Monthly, Profelium			
Retiree only (not Medicare eligible)	\$799		
Retiree only (Medicare eligible)	\$559		
Retiree plus Dependent (one Medicare eligible)	\$1,358		
Retiree plus Dependent (both Medicare eligible)	\$1,118		

Certain retirees also have vision and/or dental coverage. Dental premiums are \$113 per month and \$24 per month for retiree plus one dependent.



ROGER L. BLAKE, EXECUTIVE DIRECTOR

CIF STATE OFFICE · 4650 DUCKHORN DRIVE · SACRAMENTO, CA 95034 · PH: 916-239-4477 · FX: 916-239-4470 · WWW.CIFSTATE.ORG

To:

Federated Council

Date:

February 25, 2016

Re:

Proposed Revisions for Bylaw 201, 204, 207 and 208

Proposal Originated: Commissioners Committee

Proposal Reviewed

06/17/2015 - Commissioner Committee 08/26/2015 - Commissioner Committee 01/11/2016 - Commissioner Committee 01/29/2016 - Executive Committee 01/30/2016 - Federated Council 02/24/2016 - Executive Committee 04/08/2016 - Federated Council

Proposal Recommendation

Discussion Discussion

9 - 1 in Support of Proposed Revisions

1st Reading Completed 1st Reading Completed

9-0 in Support of Proposed Revisions

Action Item

Type: Bylaw Revisions

Next: April 8, 2016 Federated Council – Action Item

Summary: The Executive Committee will be asked to consider recommended revisions to Bylaw 201, 204 and 207 regarding the definition(s) on days of enrollment. The Commissioners Committee has discussed this issue at past meetings and recently voted to recommended changes to the bylaw.

Fiscal Impact: None

Background: Proposed revisions for modifications to Bylaw 201, 204, 207 and 208 are to better clarify and define "days of enrollment."

201. STANDARDS OF ELIGIBILITY

Only students enrolled in public, charter and private CIF member schools, grades 9-12, and meet all standards of athletic eligibility established by CIF, their respective CIF Section of membership, their respective league, district and school are considered a student in good standing and eligible to compete for their school of enrollment. Students who are enrolled in school programs or member schools whose membership status has been established as a multi-school/campus should also refer to Bylaws 302, 303 and 304 for additional eligibility requirements.

- A. Enrollment Standards- See also Bylaws 204, 206, 207 and 209
 - (1) Enrollment standard required for participation: (Bylaws 201 and 205)
 - a. Students must be enrolled full time (minimum 20 units) at the school for which they are competing. (See also Bylaws 205.B.(1)a., 216, 303, 304, 503.C. & 503.G.)
 - b. Students will be considered enrolled in a school for purposes of participation in interscholastic athletics (205.B) when they have:
 - (i) been entered as a full-time student [20 units or equivalent in a non-traditional program-see also Bylaw 205.B.(1)a. and (ii)] in attendance on the attendance roll for 15 days in classes at that school. whether the student has physically in attendance at those classes for all 15 days or not. OR
 - (ii) Participated in a fall sport when the tryouts and/or practices of that team begin before classes at the school begin in the fall. Such a student will be considered to be enrolled during that practice time as long as they have registered for, and are enrolled, as a full-time student for the fall semester of that school year [20 units or equivalent in a non-traditional program; see also Bylaw 205.B.(1)a. and (ii)].

Q: My son was not registered for any classes at any school. He was not attending school anywhere because we had just moved here. He enrolled in classes at the new school (CIF Member School A) two (2) weeks after the first day of this school year. When does his 15 days official enrollment begin?

A: Because he was not registered or currently scheduled for classes at any school he is not considered to have been on the attendance roll prior to his actual official enrollment. His 15 days official enrollment would begin on the first day he attended classes at the new school, would begin on the day he enrolled at the new school, whether he began to attend immediately or whether he was physically in attendance at those classes for all 15 days or not. He would not be eligible to practice or compete with any of this school's teams until two (2) weeks after the first day of this school year when he was registered and currently scheduled for classes, since he would not have been considered enrolled in this school until that time.

Q: My son was registered and scheduled in classes, but due to illness did not begin attending until five (5) days after the school year/term began. When does his 15 days official enrollment begin?

A: Because he was registered and scheduled in classes, even though he was not attending those classes, his 15 days official enrollment begins the first day that he attended classes at that school, of that school year/term.

c. For eligibility purposes, students cannot have dual enrollment in two (2) different schools at the same time. During the time a student remains enrolled in their current school but has registered for classes at a new school and/or paid a non-refundable registration fee at a new school, the student will be considered to be enrolled in the former school not the new school. Only at such time as the student has withdrawn from or has completed the courses in which they were enrolled at the former school, and is no longer enrolled in any way at the former school and has attended classes at their new school, shall that student be considered as being enrolled in the new school for eligibility purposes. This applies to 8th graders matriculating the following school year to 9th grade in a CIF member school.

NOTE: This is not intended to apply to traditional summer school coursework. Summer school is defined as a course of study that begins after the end of the previous school year and ends prior to the beginning of the fall term of the following school year.

Q. My daughter will be transferring to a new school (School B) in the fall. She has registered for classes at that new school, but still remains enrolled in, and completing her coursework at, her current school (School A). For purposes of athletic eligibility, is she enrolled in both schools at this time?

A: Students may not have dual enrollment for eligibility purposes. Students may not have residential eligibility at two (2) different schools at the same time. She is considered enrolled at, and therefore only eligible at, her current school (School A).

- d. Students may not participate in any athletic meeting, practice or competition at a new school in which they have registered for classes and/or paid a non-refundable registration fee until they have been officially withdrawn from their former school, or stopped attending or the regular school year for their former school has concluded. This applies to 8th graders who are matriculating the following school year to a CIF member school.
- Q: My daughter will be transferring to a new school (School B) in the fall. She has registered for classes at that new school, but still remains enrolled in and completing her coursework at her current school (School A). Can she practice with her new school team during the current school year since she is registered for classes and will be attending the new school next term/year?
- A: No. For eligibility purposes, she is not considered to be enrolled at the new school (School B) since she had not withdrawn from or stopped attending School A and therefore may not participate, practice or compete in any way with their athletic program. If she does, she may be declared to be in violation of Bylaws 207.C.(3) & 510 pre-enrollment contact with the new school (School B) which may jeopardize her athletic eligibility.
 - e. Students may not practice with or compete for any CIF member school in which they are not enrolled as a full-time student regardless of the sports offerings, or lack thereof, at the school in which they are enrolled.
 - (2) Enrollment standard establishing a semester of attendance
 - a. The first time Once a student has been entered on the attendance roll attends classes and is continuously enrolled for 15 school days in the 9th grade, and/or in any classes taken subsequent to the completion of the 8th grade, at any school whether the student has physically been in attendance at those classes for all 15 days-

or not, or has played in an interscholastic athletic contest, the CIF will count that as the student's first semester of high school eligibility.

Q: Because of family circumstances, we enrolled our daughter in the 9th grade at a school after her completion of the 8th grade. She was unable to and did not begin attending until a month after school started. Because she was so far behind, we waited until the 2nd semester of that year for her to actually start attending classes. When does her eight (8) semesters begin?

A: California Ed Code section 58200 et seq. provides that each person between the ages of six (6) and 18 years is subject to compulsory full-time education unless the person is statutorily exempt. However, if during that first semester, she was not enrolled in any coursework of any kind in any school, was not home schooled and was not taking any kind of courses on-line through any Independent Study Program or in any other program of coursework, her first semester of high school eligibility would begin at the 2nd semester.

Q: My son was struggling in the 8th grade. After he completed the 8th grade we decided that he needed some remedial work in order to enter the 9th grade at his local high school. Following his 8th grade year of school, we enrolled him in the fall in a (a) Independent Study Program; (b) home schooling; (c) on-line course work. He only took a few credits of remedial work. The following school year we enrolled him as an "official" 9th grader. When does his eight (8) consecutive semesters begin?

A: As soon as a student completes 8th grade as a result of completing their 8th grade course work, or because they have graduated from 8th grade, all subsequent coursework, no matter where it is earned (a, b or c above), is considered to be high school courses. Whether the student is enrolled full-time or part time in any such coursework, their eight (8) consecutive semesters begin in the semester immediately subsequent to their completion of 8th grade in the spring. (Typically with a spring 8th grade completion, this is the next fall semester. This does not include summer school).

b. Eight (8) consecutive semesters of eligibility, including and immediately following the first semester as described in (a.) above, are available to the student whether or not the student is enrolled in school, participates in or is eligible for, interscholastic participation. (Bylaw 204)

(3) Enrollment standard establishing students as a transfer (Bylaw 207)

- a. Students shall be considered to be a transfer student when:
 - (i) The student has been on the attendance roll of attended class at their former school (School A) for 15 days or more for classes occurring at School A, whether or not they have been in attendance during those 15 days;

AND/OR

- (ii) The student has played in an athletic contest for their former school; AND/OR
- (iii) The student has tried out for or practiced with a team prior to the beginning of the school year for five (5) days or more; AND
- (iv) That student withdraws from School A or has completed the courses in which they were enrolled in at School A, so that student is no longer enrolled in any way at School A; AND
- (v) That student enrolls as a full-time student in a new school (School B);

THEN that student shall be determined to be enrolled in and having transferred to School B if all conditions of 201.A.(1) above are met.

- b. Students may not practice with or participate in an interscholastic athletic contest for the new school prior to establishing enrollment in the new school, meeting the enrollment standards contained herein, except if they are transferring at the beginning of the school year and practice for that season of sport begins prior to the first day that classes begin for the new school. Registering for classes and paying a non-refundable registration fee or tuition does not constitute enrollment in the new school for transfer purposes.
- c. For eligibility purposes, students cannot have dual enrollment in two (2) different schools at the same time. During the time a student is intending to transfer schools, has registered for classes at the new school and/or paid a non-refundable registration fee at the new school, but still remains enrolled in the former school, the student will be considered to be enrolled in the former school. Only at such time as the student has withdrawn from or has completed the courses in which they were enrolled at the former school, and is no longer enrolled in any way at the former school, shall that student be considered as having "transferred" to the new school. This applies to 8th graders matriculating the following school year to 9th grade in a CIF member school.
- d. No one associated with the athletic program at the new school may perpetrate any violation of Bylaw 510 or have inappropriate pre-enrollment contact as outlined in Bylaw 207.B or 510 prior to their enrollment in the new school as defined herein.

Q: ADD Wait list at prospective school A:

(4) Enrollment standards for purposes of Bylaw 510 (pre-enrollment contact) (Bylaw 510)

 General information about athletic programs, physicals, summer activity, camps, etc. may be distributed to middle school students only by a CIF member school administrator or athletic director.

Q: What may representatives of a senior high school do as far as contact with junior high/middle school students is concerned?

A: Because a graduate of a junior high/middle school may enter any high school in California and may be residentially eligible in accordance with all CIF rules, contact by senior high school representatives is regulated. Individual coaches cannot visit or initiate contact with junior high/middle school students, but it would be permissible for the school administrator or athletic director (not the coach) of a senior high school to visit the junior high/middle school campus for the purpose of informing students of the total athletic program at the senior high school.

However, it is legal on a school day for a high school coach to be part of a total open house and/or school orientation (academics, activities, but not athletics by itself) where a student is part of a general gathering of students on the high school campus and such activity has the approval of the high school and junior high/middle or elementary school principal.

- b. 8th graders who have not graduated from the 8th grade may not participate in any athletic meetings conducted by any high school coach that is not part of a school-wide high school presentation. The student may not practice or compete in any contest at any high school, even if they have registered for classes and/or paid a non-refundable registration fee, until they have graduated from the 8th grade.
- c. Contact between coaches (and others associated with the athletic program) and students or their parents during summer activity conducted by a CIF member school, shall not be considered pre-enrollment contact requiring disclosure, if the student has, previous to that summer, registered for classes at the CIF member school and, in the case of a private school, also paid a non-refundable registration fee and has officially withdrawn from the previous school as long as the contact does not occur prior to the conclusion of the student's former school's year end. Such contact is not required to be disclosed. All other contact not covered in this circumstance between coaches (and others associated with the athletic program) and students or their parents must be disclosed as required in Bylaws 206, 207 and 510.
- (5) Enrollment of Students in Schools with Multi-School/Campus Agreements

 Enrollment of students in a school with an existing multi-school/campus agreement may be residentially eligible only as provided in Bylaws 302, 303 and 304. (See Related Bylaw 301 Home Study/Home Schooling)
- 202. ACCURATE INFORMATION No Changes
- 203. AGE REQUIREMENT No Changes

204. EIGHT (8) CONSECUTIVE SEMESTERS REQUIREMENT- See also 201.A.(2)

A. Definition of a Semester of Attendance

The first time any Once a student has been entered on the attendance roll attends a class and is continuously enrolled for 15 school days in the 9th grade, and/or in any classes has taken classes subsequent to the completion of the 8th grade, at any school whether the student has physically been in attendance at those classes for all 15 days or not, or has played in an interscholastic athletic contest, the CIF will count that as the student's first semester of high school eligibility.

B. Eight (8) Consecutive Semester Rule

A student who first enters the 9th grade of any school following the student's completion of the 8th grade in any school may be eligible for athletic competition during a maximum period of time that is not to exceed eight (8) consecutive semesters following the initial enrollment in the 9th grade of any school and/or in any classes taken subsequent to the completion of the 8th grade, whether or not the student is enrolled in school, whether or not the student is academically or otherwise eligible and whether or not the student avails themselves of the opportunity to participate in interscholastic sports during this time. Eligibility is only available during the student's first eight (8) consecutive semesters of enrollment in high school (grades 9-12).

Q: My daughter suffered a serious knee injury causing her to miss the entire volleyball season in her junior year. May I request a waiver of the limitation of eight consecutive semesters of eligibility?

A: No. An injury is not a reason for granting a waiver of this rule.

C. Section Waivers

(1) Waiving Semester Limitation

Each Section may, at its discretion, establish rules and procedures for waiving the limitation on eight (8) semesters of eligibility, providing:

- a. The student is required by the student's school principal to return to grade eight (8) from grade nine (9) and the student did not take part in an interscholastic contest while in the 9th grade for the first time; OR
- b. The student, because of mid-year completion of an 8th grade or a mid-year completion of the 9th grade in a junior high school, is required by the student's school principal to repeat a semester of work in order to conform to a school program having annual terms; AND
- c. The student has not taken part in an interscholastic athletic contest while enrolled for the first time in the semester which the student's school principal required the student to repeat.

(2) Waivers of the Charge of a Semester of Attendance

a. Other than C.(1) above, relief under this rule may only be granted when the conditions set forth in Bylaw 204.C.(2)b. below are found to be present. Any other past rationales or basis for relief under this Bylaw are invalidated.

(Approved May 2001 Federated Council)

- Each Section may waive the charge of one (1) or more of the eight (8) consecutive semesters of eligibility for athletic competition due to a hardship condition that causes the student's absence from school or to extend the student's attendance in school beyond eight (8) consecutive semesters, provided:
 - That a hardship condition exists that, in the judgment of the Section, warrants a waiver. Hardship is defined in Bylaw 213; AND
 - (ii) The hardship caused the student to remain out of school for more than half of any semester during his/her high school career; OR
 - (iii) The hardship is the direct and sole cause of the student extending his/her attendance beyond eight (8) consecutive semesters even though the student was in attendance for those eight (8) consecutive semesters. Further, the student's extension of his/her attendance beyond eight (8) semesters has no athletic motivation; AND
 - (iv) That the student was eligible under all rules in the semester immediately prior to either his/her absence or the onset of the hardship condition that is the direct and sole cause for extending his/her attendance beyond eight (8) semesters; AND
 - (v) Such a waiver would not grant more than four (4) years of participation in any sport; (See Bylaw 504.K. and 504.L.); AND

- (vi) Hardship applications may not be submitted prior to the conclusion of the student's 7th semester in high school.
- (3) All other eligibility requirements apply.
- (4) APPEALS: A decision to deny such a waiver by the Section Commissioner may be appealed only to the Section and in accordance with the provisions set forth in Bylaw 1101.

NOTE: Failure to satisfy the California High School Exit Exam (CAHSEE), California course requirements (e.g. Algebra I), and/or end of course requirements shall not be considered a hardship.

- 205. SCHOLASTIC ELIGIBILITY No Changes
- 206. RESIDENTIAL ELIGIBILITY No Changes

207. TRANSFER ELIGIBILITY

- A. Determination of Transfer Student Status-Standards of Enrollment See also 201.A. (3)
 - (1) A student shall be considered to be a transfer student when:
 - a. The student has been on the attendance roll of attended class at their former school (School A) for 15 days or more for classes occurring at School A, whether or not they have been in attendance during those 15 days; AND/OR
 - b. The student has played in an athletic contest for their former school; AND/OR
 - The student has tried out for or practiced with a team prior to the beginning of the school year for five (5) days or more; AND
 - d. That student withdraws from School A or has completed the courses in which they were enrolled in at School A, so that student is no longer enrolled in any way at School A; AND
 - e. That student enrolls as a full-time student in a new school (School B).

THEN that student shall be determined to be enrolled in and having transferred to School B if all conditions of 201.A.(1) are met.

- (2) Students may not practice with or participate in an interscholastic athletic contest for the new school prior to establishing enrollment in the new school meeting these enrollment standards except if they are transferring at the beginning of the school year and practice for that season of sport begins prior to the first day that school and classes begin. These conditions must be met even if prior to this such a student has registered for classes and/or paid a non-refundable registration fee to the new school.
 - a. For eligibility purposes, students cannot have dual enrollment in two (2) different schools at the same time. During the time a student is intending to transfer schools, has registered for classes at the new school and/or paid a non-refundable registration fee at the new school, but still remains enrolled in the former school, the student will be considered to be enrolled in the former school. Only at such time as the student has withdrawn from or has completed the courses in which they were enrolled at the former school, and is no longer enrolled in any way at the former school, shall that student be considered as having "transferred" to the new school. This applies to 8th graders matriculating the following school year to 9th grade in a CIF member school.
- (3) No one associated with the athletic program at the new school may perpetrate any violation of Bylaw 510 or have inappropriate pre-enrollment contact as outlined in Bylaw 207.B or 510 prior to their enrollment in the new school as defined above. [See also Bylaw 201.A (4)]

Q: What is meant by an athletically motivated move or transfer?

A. Based on the CIF philosophy that students "attend school to receive an education first, athletic participation is secondary" [Bylaw 200 A. (2)], individual Section Offices may limit eligibility for a student when there is evidence the transfer, or move is made to acquire athletic participation at School B. Such evidence of an athletically motivated move may be, but is not limited to:

- Evidence of parental or student dissatisfaction with a coach or a coaching decision at the former school.
- Evidence the student's move would result in the assurance the student would gain varsity participation at the new school or result in more playing time.
- A move to a school by the student that is believed (objectively or subjectively) to be more competitive or athletically "visible".
- A demonstrated move or transfer that is prompted by association with club programs or outside agencies that
 use the facilities of the new school.
- A demonstrated move or transfer to a school with which the student has had an athletic association.
- A move or transfer to a school by a student who is associated with outside agencies that use the facilities or personnel at the new school of attendance.
- The preponderance of credible evidence the move was not made in good faith to secure greater educational advantage for the student.

The standard applied to the evidence of "athletic motivation" is that which is associated with a student move or transfer proffered to a hearing officer or Section Commissioner is that which a responsible person acting in a thoughtful manner would judge be with "athletic motivation."

No Other Changes in 207

208. FOREIGN EXCHANGE STUDENTS

A foreign exchange student is a transfer student from one (1) school to another without a valid change of residence (See Bylaw 206.C.) under the auspices of a foreign exchange program.

A. Students Transferring to a CIF Member School Under The Auspices of a CIF-Approved Foreign Exchange Program
Foreign Exchange students transferring under the auspices of a CIF-approved foreign exchange program from a school located outside the United States, a U.S. Military Base, a U.S. Territory or Canada to a CIF member school may be granted unlimited residential eligibility for all CIF athletic competition if all of the following conditions apply:

(1) Such student must be under the auspices of, and be placed with a host family in the United States by, a foreign exchange program that meets all the requirements listed below:

The program has been accepted for listing by the Council on Standards for International Educational Travel (CSIET); AND

The program has submitted a signed CIF Foreign Exchange Program Approval Request Form:

- Stating that their placement procedures for foreign exchange students are purely random with respect to athletic participation and school placement; AND
- b. Stating that there shall be no school, coach, community, relative or friend contact related to athletics regarding the enrollment of any student in a particular school; AND
- c. Has been approved by the CIF; AND
- The program has been recognized by the U.S. State Department and the California Attorneys' General Office, and the Council on Standards for International Educational Travel (CSIET); AND
- e. Any CIF-approved foreign exchange program that fails to fulfill the State CIF conditions for exempt status shall be subject to immediate suspension of its exempt status and subject to permanent loss of its exempt status after due process has been fulfilled. All approved programs will be posted on the State CIF website (www.cifstate.org)
- NOTE: Only foreign exchange programs registered with the California Attorneys General Office and the U.S. State Department may place foreign exchange students in a California School (Government Code Section 12620 et seq.). The CIF-approved list of programs posted on the CIF website, reflects the programs approved by CIF that are also registered with the California Attorneys General Office, the U.S. State Department, and the Council on Standards for International Educational Travel (CSIET). No other exchange programs will be recognized by the CIF as approved exchange programs for 2015-16.
- (2) A foreign exchange student shall have been placed with a host family in compliance with this bylaw and Bylaw 510 (undue influence). Such student will have the choice of attending:
 - a. The public school in the host family's public school attendance area; OR
 - b. A private school located in the host family's public school attendance area; OR
 - c. To gain residential eligibility at any other school, the student must receive written approval from both the principal of the public school located in the host family's attendance area and the principal of the other school; OR
 - d. In the event of a change of placement by the CIF-approved foreign exchange program, a different public school or private school with written approval from the principal of the new school.

NOTE: A foreign exchange student is considered to be placed with a host family when written notice of placement is provided by the exchange organization to the student and his/her parent(s)/guardian(s)/caregiver, and to the host family;

- Neither the school the foreign exchange student attends, nor any person associated with the school, shall have input into the selection of the foreign exchange student; AND
- (4) No member of the school's coaching staff, paid or voluntary, may serve as the host family for the foreign exchange student; AND
- (5) A foreign exchange student involved in an approved foreign exchange program where placement is not in accordance with State CIF conditions for exempt status is subject to loss of his/her residential eligibility (waiver of the transfer rule); AND
- (6) A foreign exchange student must possess a current J-1 visa, issued by the U.S. State Department; AND
- (7) A foreign exchange student must comply with all eligibility requirements set forth by the CIF and the Section having jurisdiction; AND
- (8) A foreign exchange student who graduated from high school is ineligible to participate in CIF competition, unless the educational program in the student's country completes high school (graduation) after the student's 10th or 11th year of regular schooling (not including pre-school or kindergarten classes), in which case the student may have CIF athletic eligibility through the 12th consecutive year of regular school attendance after initially enrolling in the first grade (not pre-school or kindergarten classes); AND
- (9) A foreign exchange student who changes from a J-1 visa to any other type of visa that requires them to change schools, are subject to Bylaw 207.B.(5)a. and c. and cannot be made eligible for 207.B.(5)b. (Sit Out Period) since this would constitute their second transfer; AND
- (10) A foreign exchange student participating in a CIF-approved foreign exchange program must comply with the maximum of eight (8) consecutive semesters Bylaw. A foreign exchange student who is not in compliance with the eight (8) consecutive semesters bylaw may apply for a waiver under the Bylaws established by the State CIF and the respective Section of the student's current CIF school; AND
- (11) A foreign exchange student must be eligible under all other State and Section Bylaws; AND
- All foreign exchange students in CIF-approved foreign exchange programs shall submit the appropriate waiver application(s) as required by their respective Section under Bylaw 208 with a CIF Pre-Enrollment Contact Affidavit (CIF Form 510) signed by the student and a host parent (part 1), and the enrolling school official(s) (part 3). Foreign students in CIF-approved foreign exchange programs need not obtain signatures of officials from their former school; AND
- (13) A foreign exchange student who participates in an interscholastic athletic contest or is enrolled in and/or attended a class attends a school for 15 school days or more shall be considered to have been "enrolled" in that school and shall be classified as a transfer student if the student subsequently enrolls at another school.



ROGER L. BLAKE, EXECUTIVE DIRECTOR

CALIFORNIA INTERSCHOLASTIC FEDERATION

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To: Federated Council

Date: February 25, 2016

Re: Proposed Revision/Addition to Bylaw 1901 - Football

Proposal Originated: Commissioners Committee

Proposal Reviewed

06/17/2015 – Commissioner Committee 08/26/2015 – Commissioner Committee 09/08/2015 – Football Advisory Committee 01/11/2016 – Commissioner Committee 01/26/2015 – Football Advisory Committee 01/28/2016 – Executive Committee 01/29/2016 – Federated Council 02/24/2016 – Executive Committee 04/08/2016 – Federated Council

Proposal Recommendation

Discussion
Discussion
Discussion
9-1 in Support of Proposed Revisions
9-2 in Support of Proposed Revisions
1st Reading Completed
1st Reading Completed
9-0 in Support of Proposed Revisions

Action Item

Type: Bylaw Revisions

Next: April 8, 2016 Federated Council: Action Item

Summary: The Commissioners Committee is forwarding a proposal for consideration by the Federated Council revising Bylaw 1901 to further clarify and define the type of drills that may take place and the equipment that may be used at team camps and other off-season activities. The Commissioners Committee has discussed this issue at past meetings and it is recommending additional language as an outcome of the January 11, 2016 Commissioner meeting.

Fiscal Impact: None

Background: Education Code 35179.1 and 49475 and CIF Bylaw 1901.B prohibited "full contact" football camps outside the season of sport. Currently, five (5) CIF Sections prohibit school teams from <u>all</u> participation at any out of season football camp and five (5) CIF Sections allow team participation at out of season football camps.

This past summer there were several violations by school teams of state law and CIF Bylaws. This revision restricts and limits the use of school equipment and is to help schools minimize future "full contact" violations.

1901. NUMBER OF FOOTBALL PRACTICE DAYS; NO SUNDAY PRACTICE

- A. There shall be no football games until the team has had 14 days of practice before the first game. Each individual student on the team must have had at least 10 days of practice before being allowed to compete in a game. (The opening date of football practice may be determined by each Section.) No Sunday practice is permitted (See Bylaw 504.M. for exception).
- B. Football teams are limited to two days per week of full contact practice, with no more than 90 minutes of full contact on each of those days during the season of sport. For purposes of this Bylaw, each team's season of sport is defined as the first day of practice, as allowed by the Section, until the final contest for the team. All full contact practices are prohibited in the off-season which includes team camps. Full contact practice is defined by state statute as a practice where drills or live action is conducted that involves collisions at game speed where players execute tackles and other activity that is typical of an actual tackle football game. For the purposes of this Bylaw, refer to the definition of "Live Action" as defined by USA Football.
- C. Team camps and other off-season activities are allowable with the following equipment only: football, bags, blocking sleds and football shoes.

NOTE: For policies related to definition of full-contact and allowable in-season, off-season and team camp activities please consult the football section in the blue pages and local Section Bylaws.

CIF STATE BYLAW 1901.B. & C. Policy

State statute mandates that football teams are limited to two days per week of full contact practice, with no more than 90 minutes of full contact on each of those days during the season of sport. For purposes of this CIF Bylaw, each team's season of sport is defined as the first day of practice, as allowed by the Section, until the final contest for the team. All full contact practices are prohibited in the off-season which includes team camps.

Full contact practice is defined by state statute as a practice where drills or live action is conducted that involves collisions at game speed where players execute tackles and other activity that is typical of an actual tackle football game. Live action is defined by USA Football as a drill run in game like conditions and is the only time that players are taken to the ground. Thud is a drill run at an assigned speed through the moment of contact with no pre-determined winner. Contact remains above the waist and players stay on their feet. Thud is considered full-contact by the National Federation of State High School Associations (NFHS).

The CIF has developed the following regarding full contact football practices:

Allowable Activities During the Season of Sport:

- A team is allowed two days per week of full contact practice, with no more than 90 minutes of full contact on each of those days. This includes live action and thud.
- A team may participate in air, bags/blocking sleds and control drills at any time unless the Section has
 implemented more restrictive rules. A team may continue to dress in full pads for practice when conducting any of
 these drills defined below:
 - o Air- Players run unopposed without bags or any opposition.
 - Bags/Blocking Sleds- Activity is executed against a bag/blocking sleds, shield or pad to allow for a soft-contact surface, with or without the resistance of a teammate or coach standing behind the bag.
 - O Control: Drill is run at assigned speed until the moment of contact with a pre-determined winner. Contact remains above the waist and players stay on their feet allowing an exit for the ball carrier when one is involved in the drill.
- For purposes of this Bylaw, the season of sport for each team is defined as the first day of practice, as allowed by the Section, until the final contest for that team.

Allowable Activities During the Off-Season:

- No full contact practice is allowed during the off-season. Please consult Section Bylaws for allowable off-season activities.
- Only the following equipment is allowed: football, bags, blocking sleds and football shoes
- If allowed by the Section, a team may participate in air and bags/blocking sleds drills (see above for definitions of these activities) while attending a team camp. Please consult Section and School District rules regarding the use of the aforementioned school equipment in the off-season.
- For purposes of this Bylaw, the off-season is defined as the team's last football contest of the season until the first day of practice the following school year as set by the Section.

Allowable Activities for Team Camps:

- No full contact practice is allowed during the off-season.
- Team camps are considered practice.
- Only the following equipment is allowed: football, bags, blocking sleds and football shoes
- If allowed by the Section, a team may participate in air and bags/blocking sleds and control drills (see above for definitions of these activities) while attending a team camp. A team may continue to dress in full pads for practice when conducting any of these drills at a team camp. Please consult Section and School District rules regarding the use of the aforementioned school equipment in the off-season.
- For purposes of this Bylaw, the off-season is defined as the team's last football contest of the season until the first day of practice the following school year as set by the Section.

STATE 531

Questions and Answers for Bylaw 1901.B.

Q: What is the implementation date for this bylaw?

A: In order to comply with AB 2127, this bylaw will be implemented immediately.

Q: May teams continue to use Thud as a training drill?

A: Yes. However, the time spent in Thud drills is considered full-contact and would count against the team's allotment in both for both days and minutes.

Q: Does unused time carry over to the 2nd day of allowable full-contact?

A: No. Teams are allowed 2 days per week of full-contact with no more than 90 minutes on each of those days. If a team does not use the entire 90 minutes of full-contact on one day, it may not carry over those unused minutes to the next day.

Q: Is a team allowed any type of contact outside of the two days per week with no more than 90 minutes on each of those days? A: Yes. A team may still engage in Control drills. See the Policy Page for Bylaw 1901 for the definition of Control.

Q: If allowed by the Section, may a team, in the off-season, engage in drills that are not considered full-contact?

A: Yes. However, no full-contact practice is allowed during the off-season at any time.

Q: Is full-contact or control allowed in the off-season?

A: No. According to AB 2127, team camps are considered practice so full-contact would be prohibited. Control is also prohibited in the off-season as only the following pieces of equipment may be used: footballs, bags, blocking sleds and football shoes.

Q: Is full-contact or control allowed at team camps?

A: No. According to AB 2127, team camps are considered practice so full-contact would be prohibited. Control is also prohibited at team camps as only the following pieces of equipment may be used: footballs, bags, blocking sleds and football shoes.

Q: May teams attend a team camp that only utilizes activities that are not considered full-contact do not involve contact? A: Yes. Teams may attend a team camp and participate in drills that are not considered full-contact such as air and bags/blocking sleds drillsand Control.

Q: May teams attend a full-contact team camp outside of California?

A: No. AB 2127 and CIF Bylaw 1901 apply no matter where the team camp is conducted.

O: Are players allowed to attend individual camps and participate in full-contact drills?

A: Yes. However, schools should consult their Section and School District (or school) policies regarding the use of school equipment by individuals. Also, schools may not use individual camps to circumvent AB 2127 and Bylaw 1901 regarding team camps.

Q: Does a scrimmage count against the full-contact limitation of two days per week/no more than 90 minutes on each of those two days?

A: No. For purposes of this bylaw only, a scrimmage between two or more schools is considered a contest and would not be counted as one of the two allowable full-contact days. However, an intrasquad scrimmage (i.e. scrimmage involving one school no matter how many levels of classification), would count against the weekly full-contact allowance.





CALIFORNIA INTERSCHOLASTIC FEDERATION

CIF STATE OFFICE - 4658 DUCKHORN DRIVE - SACRAMENTO. CA 95834 - PH: 916-239-4477 - FX: 916-239-4478 - WWW.CIFSTATE.ORG

To: Federated Council

Date: February 25, 2016

Re: Proposed Revision Bylaw 3103 – Wrestling Weight Management Program

Proposal Originated: Commissioners Committee

Proposal Reviewed

01/12/2016 – Commissioner Committee 01/28/2016 – Executive Committee 01/29/2016 – Federated Council 02/24/2016 – Executive Committee 04/08/2016 – Federated Council

Proposal Recommendation

10- 0 In Support of Proposed Revisions
1st Reading
1st Reading
9-0 in Support of Proposed Revisions
Action Item

Type: Bylaw Revisions

Next: April 7, 2016 Federated Council; Action Item

Summary: The Commissioners Committee is forwarding a proposal for consideration by the Federated Council revising Bylaw 3103. This revision of the Bylaw does **NOT** remove the current requirements and mandates of the nationally recognized Nation Wrestling Coaches Association Weight Management program. It only moves the current standards, process(es), appeals and penalties to the "Blue Policy" pages to coincide with all other CIF sports. This change will allow NWCA national modifications to the Wrestling Weight Management Program to be completed without going through a CIF Bylaw Change/Modification process that can take up 12-18 months to complete. The MANDATE for the program remains in place, the specific NWCA weight management specifications, process, and appeals moves to the policy pages.

Fiscal Impact: None

Background: In 2006 the CIF Federated Council adopted and mandated the use of the National Wrestling Coaches Association Weight Management Program. The weight loss program, in its entirety, was included at that time in the CIF Bylaw. The purpose, today as in 2006, of the NWCA program is to minimize risks to participating students by mandating and monitoring the weight loss of students during the season.

ARTICLE 310 WRESTLING

3100. DAYS OF PRACTICE

- Each individual student not a member and participant of a fall sports team shall have at least 10 days of practice before the student can compete in a match or tournament.
- B. Each individual who completes the regular season in a fall sport shall have at least five (5) days of practice before the student can compete in a meet or tournament.

40-MATCH RULE 3101.

A wrestler will be allowed a maximum of 40 matches during the wrestling season prior to the first qualifying tournament for the CIF State Wrestling Championships (in most situations this would be the league wrestling tournament). Forfeits do not count towards the 40-match maximum. Matches wrestled in any tournaments or competitions held prior to the first qualifying tournament will count towards the 40match maximum.

EXCEPTION: Any matches wrestled in a Section team dual championship tournament will not count as part of the 40-match maximum. **PENALTY:** Violation of Article 3101 will result in the following sanctions:

- If an athlete goes over the prescribed 40 match limit, the athlete shall be ineligible for any further competition for the season. In addition, the Section may impose the following additional sanctions:
 - (1) The final season record will be reduced by at least one (1) win at the conclusion of the season;
 - (2) The school will be placed on probation:
 - (3) The team/individual will be ineligible to advance to or in Section, Regional or State Championships;
 - (4) Reduction of maximum number of matches allowed for the following year in that sport;
 - (5) Repeated violation may result in suspension of membership in the CIF.

(Approved October 2001 Federated Council/Revised November 2009 Federated Council)

3102. **WEIGH-INS**

- All CIF member schools must follow all National Federation rules and procedures concerning weigh-ins. A.
 - Violation of NFHS rule 4-5-5 will result in the following sanction; the host school will not be allowed to host any tournament or the following year and cannot financially benefit from any other tournament for that year. In addition, the Section may impose the following additional sanctions:
 - The hosting school is placed on probation.
 - h. Reduction of maximum number of matches.
- B. California provides 14 weight classes per NFHS rules and the two (2) pound growth allowance to each weight class on January
- C. Each coach is required to bring his/her team's NWCA Pre-Match Weigh-In Form to all competitions including the CIF State Wrestling Championships.
 - **PENALTY:** Failure to comply will result in the entire team being ineligible to compete and charged with forfeiture.
- D. Each wrestler is required to weigh in with his/her NWCA Pre-Match Weigh-In Form at all competitions up to and including the competition that begins the CIF State Championship qualifying series.
 - **PENALTY**: Failure to comply will result in the wrestler being ineligible for that competition.
- E. The use of laxatives, emetics, excessive food and liquid restriction, self-induced vomiting, hot rooms, hot boxes, saunas and steam rooms is prohibited for any purpose. The use of diuretics at any time is prohibited. Regardless of the purpose, the use of vapor-impermeable suits (e.g. rubber or rubberized nylon) or any similar devices used solely for dehydration is prohibited. Artificial means of rehydration (i.e. intravenous hydration) are also prohibited. Violators of these rules shall be suspended for the competition(s) for which the weigh-in is intended. A second violation would result in suspension for the remainder of the season. (Revised May 2010 Federated Council)

3103. CIF WRESTLING WEIGHT MANAGEMENT PROGRAM

weight class.

The establishment of a certified minimum wrestling weight based on 7% body fat for males and 12% for females is required for all high schools. Participation in the CIF Wrestling Weight Management Program will be mandatory and binding for all CIF interscholastic wrestlers. No wrestler may compete until he/she has completed the required body composition assessment. The CIF will utilize the NWCA Optimal Performance Calculator as the mechanism to calculate the certified minimum weight for each wrestler and as the data reporting and retrieval tool for all member schools sponsoring wrestling.

OTE: For polici	ies, proced	lures, responsibilities, appeal and penalties related to the National Wrestling Coaches Association Weight
Ianagement Pro	gram, plea	ase consult the wrestling section in the blue pages.
A.	Establish	ning Certified Minimum Weights
	(1)	For all initial assessments, Bioelectrical Impedance will be the only method utilized to determine each wrestler's body
		fat percentage. Refractometers will be utilized to determine hydration levels through analysis of urine. Only
		measurements taken by persons who have successfully completed the CIF Assessor Certification Workshop will be
		valid. Schools will receive a list of CIF Certified Assessors. It is the responsibility of the school to contact an assessor
		from this list and arrange a time to have its wrestling squad assessed or attend a Section sponsored regional testing
		clinic. No wrestler may compete until the athlete has had a certified minimum wrestling weight determined by the
		NWCA Optimal Performance Calculator and it appears on the school's NWCA Pre Match Weigh In Form. Once a
		wrestler competes at a weight class allowed by the weight loss plan, the option to appeal is voided.
	(2)	1% Variance: The formula incorporated by the NWCA for assessment data for CIF wrestlers will automatically include
	` '	a 1% variance of the wrestler's body weight at the certified minimum weight. (Example: If a male wrestler's minimum
		body weight at 7% is 150, the program will indicate that 148.5 lbs. is the certified minimum for that wrestler).
	(3)	The lowest weight class at which a wrestler may compete will be determined as follows:
	` '	a. If the certified minimum weight, at 7% or 12% body fat, is exactly that of one (1) of the adopted weight
		classes, that weight shall be the wrestler's minimum weight class:

If the certified minimum weight, at 7% or 12% body fat, is greater than one (1) of the adopted weight classes but lower than the next higher weight class, the next higher weight class shall be the wrestler's minimum

	next regularly scheduled competition. If this occurred during a tournament then the athlete would be ineligible for the duration of	
	that tournament and for the next regularly scheduled match/competition for that team or individual.	
	(Revised May 2013 Federated Council)	
В.	Time Period for Assessments	
ъ.	(1) No wrestler may compete until he/she has participated in an initial assessment and his/her name and data are included	
	on the school NWCA Pre-Match Weigh-In Form and Alpha Master Report.	
	(2) The specific gravity of the urine, as determined by a refractometer analysis, will determine whether a candidate may	
	participate in an assessment on any date. A specific gravity result of less than or equal to 1.025 is required in order to	
	participate in the body assessment. Any wrestler not passing the urine specific gravity test must wait a minimum of 24	
	hours in order to be retested. Agreements may begin an October 15 of each acheel year. Wrestless may be maggined any time on an following this	
	(3) Assessments may begin on October 15 of each school year. Wrestlers may be measured any time on or following this	
	date and no later than January 15 to establish a minimum wrestling weight. All wrestlers, including those coming out	
	late, must have their minimum wrestling weight established prior to competing.	
	a. Hardship Exceptions	
	Appeals may be submitted to the Section office for the following two (2) exceptions only:	
	(i) Assessment Exception One (1): A student under doctor's care may be assessed after January 15	
	before the student competes or within seven (7) days, whichever comes first, following the	
	student's release from the doctor.	
	(ii) Assessment Exception Two (2): A student who becomes eligible after January 15 may be assessed	
	after January 15 before the student competes or within seven (7) days, whichever comes first,	
	following the student becoming scholastically and/or residentially eligible.	
	(4) A wrestler who competes at a weight class allowed by his/her weight loss plan before or during an appeal has accepted	
	his/her most recent assessment and voids all other appeal options allowed within this policy.	
С.	School Responsibilities for the Measurement Process	
	(1) It is the school's responsibility to contact and contract with a CIF Certified Assessor from list provided by the CIF or	
	attend a Section sponsored regional testing clinic.	
	(2) Schools choosing to contract with a CIF Certified Assessor will be required to have available at the time of assessment:	
	a. Bioelectrical Impedance Assessment Data Forms.	
	b. Plastic collection cups to conduct urine specific gravity tests.	
	c. Two (2) adults (teacher, AD, parent(s)/guardian(s)/caregiver, etc.) who will:	
	(i) Assist with measuring height (in feet and inches); ————————————————————————————————————	
	(iii) Assist with urine specific gravity testing.	
D	(3) Bioelectrical Impedance assessments shall not be conducted by any active wrestling coach at any level. Wrestlers Polyw 79/ on 129/ Pody Feet	
——— D. ——	Wrestlers Below 7% or 12% Body Fat	
	Prior to competition, any male wrestler whose body fat percentage at the time of his initial assessment is below 7% may request a	
	waiver in order to establish a certifiable wrestling weight class if a physician attests that the athlete is naturally at his sub-7%	
	body fat level. In the case of a female wrestler, a waiver may be requested if the athlete is naturally at her sub-12% body fat. A	
	waiver form must be signed by a physician, a parent(s)/guardian(s)/caregiver, the principal and the head wrestling coach. The	
	completed waiver form must be mailed or faxed to the appropriate Section office. Wrestlers may not compete at their waiver	
	weight class until the completed waiver form, with all four (4) required signatures, has been received by the appropriate Section	
	office. The waiver weight class is valid for one (1) season only and expires March 15 of each year. The sub 7% male or sub 12%	
	female, who receives clearance, may not wrestle below their actual weight class at the time of initial assessment.	
	PENALTY: Failure to adhere to these Bylaws will result in the wrestler being declared ineligible for that competition and for the	
	next regularly scheduled competition. If this occurred during a tournament then the athlete would be ineligible for the duration of	
	that tournament and for the next regularly scheduled match/competition for that team or individual.	
	— (Revised May 2013 Federated Council)	
———E.	Growth Allowance	
	(1) The NFHS-Wrestling Rules provide a two (2) pound growth allowance on January 15 of each wrestling season.	
F.		
	(1) An average weight loss limit per week of 1.5% of body weight at the time of initial assessment has been established. A	
	season long weight loss plan will guide each wrestler's weight loss during the season.	
	(2) The weight loss plan shall determine in which weight class(es) a wrestler may compete each week.	
	(3) A wrestler is ineligible to compete in a weight class below the lowest eligible weight class defined by the weight loss	
	plan before the proper amount of time has passed to achieve the weight class.	
	NOTE: a. A wrestler shall not wrestle more than one (1) weight class above that class for which the actual weight, at	
	the time of weigh in, qualifies the competitor (NFHS Rule 4-4-2);	
	b. If a wrestler weighs in one (1) weight class below his/her lowest allowable weight class per his/her NWCA	
	Pre Match Weigh-in Form, he/she is eligible per NFHS Rule 4-4-2 to only wrestle at the lower of the two (2)	
	c. If a wrestler weighs in two (2) or more weight classes below his/her lowest allowable weight class per his/her	
	NWCA Pre Match Weigh In Form, he/she is ineligible to wrestle in any weight class at that competition.	
	d. If a wrestler weighs in at a weight class higher than his/her allowable weight classes per his/her NWCA Pre-	
	Match Weigh In Form, he/she may wrestle in compliance with NFHS Rule 4-4-2; a wrestler shall not wrestle	
	——————————————————————————————————————	
	——————————————————————————————————————	

	that tou	gularly scheduled competition. If this occurred during a tournament then the athlete would be incligible for the di rnament and for the next regularly scheduled match/competition for that team or individual.
		d May 2013 Federated Council)
-G.		of Assessment Results
	(1)	Any athlete may appeal his/her initial assessment results one (1) time by reassessment. In order to utilize the r
	()	an appeal, the school must receive notification from the Section Office prior to allowing the challenging athle
		compete.
	(2)	The steps of the appeal process are as follows (Step 1 may be bypassed and only Step 2 utilized):
	(2)	STEP 1: The athlete shall repeat the assessment as described in the regulation.
		a. The reassessment shall occur within 14 calendar days of the initial assessment date unless a written
		is granted by the Section before the expiration of the 14 day period. The 14 day appeal period shall
		the day following the date of the initial assessment. Day one (1) through seven (7) does not permit a
		weight for an appeal to be valid. During the second week, days 8-14, a wrestler may weigh no less t
		(rounded down) of the body weight measured at the initial assessment. Failure to meet these conditions
		timelines is cause for denial.
		b. Data shall be recorded on the Bioelectrical Impedance Assessment Data Form.
		 Reassessment includes hydration and Bioelectrical Impedance assessment.
		PENALTY: A wrestler who competes at a weight class allowed by his/her weight loss plan before or during a
		has accepted his/her most recent assessment and voids all appeal options allowed within this policy.
		STEP 2: If dissatisfaction with the results remains, the wrestler may choose Bod Pod assessment to determine
		percentage. Results obtained at this step are final: the athlete, family, school or coach may not appe
		a. The Bod Pod assessment shall occur within 14 calendar days of the initial assessment date unless a
		extension is granted by the Section before the expiration of the 14 day period. The 14 day appeal pe
		start on the day following the date of initial assessment. Day one (1) through seven (7) does not per
		loss of weight for an appeal to be valid. During the second week, days 8-14, a wrestler may weigh t
	¥	than 1.5% (rounded down) of the body weight measured at the initial assessment. Failure to meet the
		conditions or timelines is cause for denial.
		b. Bod Pod facilities must be approved by the CIF State Office; the proper form shall be filed with the
		Office.
		c. Bod Pod assessment must be conducted before the wrestler participates in interscholastic competition
		PENALTY: A wrestler who competes at a weight class allowed by his/her weight loss plan before or during a
		has accepted his/her most recent assessment and voids all appeal options allowed within this policy.
н	Costs	has decepted maker most recent assessment and voids an appear options anowed within this poney.
	(1)	All costs incurred for initial assessment, appeal process, nutrition education program, and NWCA Optimal
	(1)	Performance Calculator are the responsibility of the school or parent(s)/guardian(s)/caregiver.
	(2)	Charges for Bioelectrical Impedance assessment conducted by a CIF Certified Assessor may not exceed \$10 per conducted by the Cife Certified Conducted
	(2)	wrestler.
	(3)	CIF Certified Assessors are permitted to charge mileage at the CIF-adopted rate or a minimum service fee of
	(3)	
	Trainin	whenever travel is required to a location at which fewer than six (6) subjects are to be assessed on any given of the Assessor
	(1)	Persons eligible to be trained as CIF Certified Assessors shall be medical practitioners (e.g., physicians, registed)
	(1)	
		nurses, licensed practical nurses, certified athletic trainers, physical therapists, physicians assistants, nutrition
		educators, exercise physiologists) or other persons approved by the CIF. Under no circumstances may an activ
	(2)	wrestling coach be a certified assessor.
	(2)	Training and certification of CIF Certified Assessors will be conducted by CIF Master Assessors under the di
	(2)	the State CIF.
	(3)	The assessor will attend a training session and annual update certification.
	(4)	The assessor will participate in a random sample test to substantiate the quality and accuracy of his/her measure.
	(5)	The assessor certification training will consist of a minimum of two (2) hours of training (classroom and prac-
		- training).
	(6)	A certification training fee will be charged to each assessor candidate attending the training program.
	(7)	Recertification
		a. The CIF State Office will conduct annual recertification clinics for a minimum of one (1) CIF Head
		Assessor from each Section. Recertified Head Master Assessors will then conduct recertification el
		CIF Master Assessors within each local Section.
		b. CIF Master Assessors will conduct all recertification training programs for CIF Certified Assessors
		c. Recertification of CIF Certified Assessors will require a minimum of one (1) hour training.
		Data Collection
	(8)	— Data Conection
	(8)	
	(8)	a. The CIF will provide the reporting forms.
	(8)	 a. The CIF will provide the reporting forms. b. The assessor will conduct all Bioelectrical Impedance measurements.
	(8)	 a. The CIF will provide the reporting forms. b. The assessor will conduct all Bioelectrical Impedance measurements. c. The assessor will provide the supplies to conduct the urine specific gravity test.
	(8)	 a. The CIF will provide the reporting forms. b. The assessor will conduct all Bioelectrical Impedance measurements. c. The assessor will provide the supplies to conduct the urine specific gravity test. d. The assessor will be responsible for posting all wrestler data to the NWCA website within 72 hours
	(8)	 a. The CIF will provide the reporting forms. b. The assessor will conduct all Bioelectrical Impedance measurements. c. The assessor will provide the supplies to conduct the urine specific gravity test.



ROGER L. BLAKE, EXECUTIVE DIRECTOR

CALIFORNIA INTERSCHOLASTIC FEDERAT

CIF STATE OFFICE - 4658 DUCKHORN DRIVE - SACRAMENTO. CA 95834 - PH: 916-239-4477 - FX: 916-239-4478 - WWW.CIFSTATE.

To:

Executive Committee

Date:

February 24, 2016

Re:

Proposed Revision to Bylaws 2401; Bylaw 2700; 2701; 2903 and 2904

Proposal Originated: Staff & Various Committees

Proposal Reviewed

06/11/2013 - Commissioner Committee 06/16//2013 - Executive Committee 10/01/2013 - Commissioners Committee 01/08/2014 - Commissioners Committee 03/19/2014 - Commissioner Committee 06/21/2014 - Executive Committee 09/30/2014 - Commissioner Committee 01/13/2015 - Commissioner Committee 03/18/2015 - Commissioners Committee

03/26/2015 - Executive Committee 04/30/2015 - Executive Committee 06/17/2015 - Commissioner Committee 08/26/2015 - Executive Committee

08/26/2015 - Commissioner Committee 10/08/2016 - Executive Committee 10/08/2016 - Federated Council

10/25/2016 - Athletic Administrators Advisory Committee

11/05/2016 - Policy & Procedures/Risk Management

11/18/2016 - Executive Committee

01/11/2016 - Commissioner Committee

01/29/2016 - Federated Council

02/24/2016 - Executive Committee 04/08/2016 - Federated Council

Type: Bylaw Revisions

Proposal Recommendation

Discussion Discussion

Send to Sub-committee for January 2014 Awaiting Outcome of FB and VB expansions Discussion, bring back after expansion voting Discussion

Discussion of Multiple Changes to Playoff Discussion; Pending Expansion Voting Playoff Entry Proposal Forwarded Supported 10-0 (Competitive Model So. Cal Regional)

Playoff Entry Proposal, 1st Reading Playoff Entry Proposal, Support 9-0

Discussion

Directed Staff to Develop Process to Explore New Entry Process for All Championships

Discussion

Discussion - Directed Staff to Proceed 139 - O Approved So. Cal Competitive Model Discussion, Consensus Support Admin.

Change to Regional Placement

10-0 in Support Admin. Change in Regional

Placement

Updated Goals / Admin. Change in Regional

Placement

Discussion Admin. Change in Regional Discussion Admin. Change in Regional Placement. 1st Reading for Impacted Bylaws 9-0 in Support of Proposed Revisions

Action Item

Next: April 7, 2016 Federated Council; Action Item

Summary: As discussed and forwarded from the Federated Council round table discussion held on January 30, 2016, these revisions will allow greater flexibility in placement of section entries into the "regional" championships in Soccer, Tennis and Boys Volleyball. There are

no other sport specific Bylaws where placement of schools into regional championships is dictated by their section affiliation. This flexibility could significantly reduce travel for teams participating in these regionals.

Fiscal Impact: None

Background: Since the inception of a CIF state-wide playoff system, the state has been divided into two (2) regions, North and South. The original four sections, Bay (later called the North Coast) and Northern were place in the "north" region and the Central and Southern were place in the "South" region. This north/south model configuration originally began in 1914.

Beginning in 1935, with the population surge and "control of governance" issues, the four sections began a forty (40) year process of splitting and creating new CIF sections. The geographical North/South regional placement has remained relatively intact despite significant advancements in travel and the population spread out across the state.

ARTICLE 240 SOCCER

2400. OFFICIAL NATIONAL FEDERATION AUTHENTICATION MARK

Only balls with the National Federation authentication mark shall be used in the sports of baseball, basketball, field hockey, football, lacrosse, soccer, softball, volleyball and water polo.

(Revised to include lacrosse November 2000 Federated Council)

2401. SOCAL REGIONAL CHAMPIONSHIPS

Southern California bBoys and girls Regional soccer Championships (five [5] divisions) will be held following the completion of Section playoffs. for the Central, Los Angeles, San Diego and Southern Sections.

(Approved Federated Council February 2007/Revised Federated Council May 2014)

ARTICLE 270

TENNIS

2700. NORCAL REGIONAL-TENNIS TEAM CHAMPIONSHIPS

A Northern California regional boys and girls team tennis championship will be held following the completion of Section playoffs. for the Northern, North Coast, Central Coast, Sac Joaquin, Oakland and San Francisco Sections.

(Approved May 1998 Federated Council)

2701. SOCAL TENNIS TEAM CHAMPIONSHIPS

A Southern California boys and girls team tennis championship will be held following the completion of Section playoffs for the Central, Los Angeles, San Diego and Southern Sections.

(Approved May 2011 Federated Council)

ARTICLE 290 VOLLEYBALL

2900. RALLY SCORING

- A. Rally scoring shall be utilized for all rounds of the State volleyball Championships. All games shall be played to 25 points, and the fifth and deciding game shall be played to 15 points.
- B. Rally scoring shall be utilized for all volleyball contests at the varsity level for all Sections. All games shall be played to 25 points, and the fifth and deciding game shall be played to 15 points.
- C. Rally scoring shall be utilized for all sub-varsity volleyball contests for all Sections. All games shall be played to 25 points with the deciding game played to 15 points.

(Approved May 2003 Federated Council)

2901. OFFICIAL NATIONAL FEDERATION AUTHENTICATION MARK

Only balls with the National Federation authentication mark shall be used in the sports of baseball, basketball, field hockey, football, lacrosse, soccer, softball, volleyball and water polo.

(Revised to include lacrosse November 2000 Federated Council)

2902. STATE CHAMPIONSHIP DIVISIONAL PLACEMENT OF SCHOOLS

Each Section will determine the divisional placement for its schools that qualify for the State girls volleyball Championships. CIF member schools will be required to participate in the division that has been established by their respective Section. Sections may use their own established criteria to determine placement of teams in the six (6) divisions based on the following guidelines:

Division I As determined by Section
Division II As determined by Section
Division III As determined by Section
Division IV As determined by Section
As determined by Section

Division V As determined by Section, but enrollment may not exceed 600 Division VI As determined by Section, but enrollment may not exceed 200

NOTE: The State Championship will include Divisions I-V above. Division VI Regional Championship will be in NorCal only. (Approved May 2001 Federated Council/Revised June 2002 Executive Committee/Revised May 2005 Executive Committee/Revised May 2008 Federated Council/Revised May 2014 Federated Council)

NOTE: As passed by Federated Council May 2015, brackets will expand from eight (8) to 16 teams per Divisions I-V and will also include an eight (8) team Open Division for both the North and South beginning the 2016 school year.

*Pending the outcome of the vote at the October 2015 Federated Council Meeting on the proposed "Two-Year Pilot Program – So. California Tournament Entries" the Bylaw above could change. Please view the most current CIF Bylaws via the www.cifstate.org website.

2903. SOCAL BOYS REGIONAL CHAMPIONSHIP

A Southern California boys volleyball regional championship [three (3) divisions] will be held following the completion of Section playoffs. for the Central, Los Angeles, San Diego and Southern Sections.

(Approved May 2008 Federated Council)

2904. NORCAL REGIONAL CHAMPIONSHIP

A Northern California boys volleyball championship (two [2] divisions) will be held following the completion of Section playoffs for the Central Coast, North Coast, Sac Joaquin and San Francisco Sections.

(Approved May 2012 Federated Council)



ROGER L. BLAKE, EXECUTIVE DIRECTOR

CALIFORNIA INTERSCHOLASTIC FEDERATION

CIF STATE OFFICE - 4650 DUCKHORN DRIVE - SACRAMENTO. CA 95834 - PH: 916-239-4477 - FX: 916-239-4478 - WWW.CIFSTATE.ORG

To: Federated Council

Date: February 25, 2016

Re: President Elect Position Election

Proposal Reviewed

12/08/2015 - Nominating Committee 01/30/2016 - Federated Council

Proposal Recommendation

Forward Candidates to Fed. Council Nominations from the Floor

Next: Election April 7, 2016

Proposal Summary: As per the CIF Constitution and Bylaw 70.E. (1) the following Federated Council members have agreed to be candidates for the position of President Elect.

70.E. Nominations

- (1) Each year, the President shall appoint a nominating committee consisting of at least five members.

 Members of the nominating committee shall be selected from among the Federated Council and may include no more than two current members of the Executive Committee.
- (2) The Executive Director and the President shall be ex-officio members of the nominating committee.
- (3) Nominations for the Executive Committee shall be presented to the Federated Council at the meeting prior to the election.
- (4) Nominations for President-Elect will occur in even numbered years.
- (5) Each person nominated for an officer or other Executive Committee seat must be a current member of the Federated Council at the time of nomination and election.
- (6) The nominating committee will name at least seven (7) candidates for one (1)-year terms for the Executive Committee and at least two (2) candidates for President-Elect.
- (7) Nominations will also be accepted from the floor at the Federated Council meeting whereupon nominations are presented.

The following candidates have been nominated and have agreed to place their name for consideration for the position of President Elect:

Marci Cranford, Central Section Peter Efstathiu, Sac-Joaquin Section

Jim Perry, California Association of Health, Physical Education, Recreation and Dance

70. B. Composition of the Executive Committee

- (1) Federated Council Officers President, President-Elect and Past-President; AND
- (2) Five additional members who are representatives of Sections/Allied Organizations with no more than one member representing the group of Allied Organizations; AND
- One at-large representative from the Federated Council who shall be selected in an effort to reflect both gender and ethnic representation on the Federated Council.

C. Limitations of Membership on the Committee

- (1) No Section shall have more than one member eligible to be elected to the Executive Committee unless another committee member from the Section is an officer or at-large representative.
- (2) The group of Allied Organizations shall have no more than one member eligible to be elected to the Executive Committee unless another Allied Organization representative is an officer or at-large representative on the committee.
- (3) No Section may have more than one representative serving as an officer at any one time. [See Article 7-70.G.(2)] for exception.
- (4) Only one person from the group of Allied Organizations may serve as an officer at any one time.

F. Elections

- (1) Elections will occur at the final meeting of the year of the Federated Council.
- (2) Elections for Executive Committee members, other than officers and the at-large committee member will be held annually. (The at-large representative will be chosen annually following the election for other Executive Committee members).
- (3) Should a second candidate be nominated from any Section or the group of Allied Organizations, only the candidate with the most votes (more votes) from that Section/or group is eligible for election.
- (4) The nominees who receive the most votes, from among those eligible for election, will be elected.
- (5) In the event of a tie between/among candidates whereby there is only one seat available and/or remaining, a revote for the remaining position will take place only between/among the candidates that are tied.
- (6) In the event there is still a tie vote after the first revote, one more vote will take place and if the tie is not broken, a flip of a coin will determine the winner.

President-Elect Nominees

Marci Cranford, Central Section
Peter Efstathiu, Sac-Joaquin Section
James Perry, CAHPERD

Marci Cranford

2240 Gaither, Selma, CA 93662 559-289-4441

mcranford@kingsburghigh.com

PROFESSIONAL EXPERIENCE

California Interscholastic Federation (CIF), State Office, Sacramento, CA

- State Executive Committee Member, August 2013 present
- Policy and Procedures Committee, August 2013 present
- State Girls Wrestling Committee Chair, August 2013 present
- State Volleyball Committee Chair, August 2013 present
- State Federated Council, October 1995 present
- State Appeals Hearing Officer, August 2004 Present
- Economic Viability Committee, September 2004 Present
- Championship and Awards Committee, September 2004 Present

Central Section CIF

- Girls State Wrestling Committee Inaugural, February 2011 present
- President 3rd Term, October 2015 present
- President 2nd Term, April 2008 October 2015
- Title IX Coordinator, September 2002 present
- President 1st Term, September 2002 May 2008
- League and Divisional Placement Chair Central Area, March 2004 April 2006
- Board of Managers Female Representative, August 1992 October 2002

Kingsburg Joint Union High School District, Kingsburg, CA

- Physical Education Teacher, July 1989 present
- Health Teacher, July 1989 present
- Special Education RSP/SDC, July, 1989 June 2005
- Title IX Coordinator, June 1996 present
- Head Varsity Dive Team Coach, July 1989 present
- Assistant Athletic Director, July 1995 June 2003
- Athletic Trainer, July 1989 June 2003
- WASC Accreditation Committee Chair, August 2002 May 2003
- Head Varsity Volleyball Coach, July 1989 December 2002

Fowler Unified School District, Fowler, CA

- Teacher, July 1986 June 1989
- Coach, July 1986 June 1989
- Athletic Trainer, July 1986 June 1989

McLane High School, Fresno, CA

• Athletic Trainer, August 1984 – June 1986

EDUCATION

Fresno Pacific University, Fresno, CA Special Education RSP/SDC, June 1990

California State University at Fresno, Fresno, CA

BS Bachelor of Arts, December 1983

- Physical Education
- College Women's World Series Trainer 1984

EDUCATION (continued)

- Trainer NIT Basketball 1983
- First Female Trainer for NCAA Championship Baseball Team 1982
- Six years as an Athletic Trainer

California State University at Fresno, Fresno, CA Master of Arts Physical Education, December 1985

Emphasis in Sports Medicine

California State University at Fresno, Fresno, CA

Four years working in the Marketing and Management Department

McLane High School 1979, Fresno, CA Graduate, June 1979

SKILLS

Interpersonal Skills

- Bilingual
- Proficient in Current Technologies
- Identify personal values and apply them when making decisions
- Communicate with teammates to problem solve internal conflicts and improve weaknesses
- Motivate teammates to perform at personal best
- Express and defend ideas in a clear and objective manner

Leadership Skills

- Initiate action in job related duties
- · Teach skills and concepts
- Prioritize tasks to be accomplished
- Demonstrate appropriate social behavior in a variety of settings

REFERENCES

Jim Crichlow Central Section Commissioner jcrich@cif.cs.org (559) 781-7586

Eric Cederquist Superintendent, Fowler Unified School District ecederquist@fowlerusd.org (559) 834-6080

Randy Morris
Superintendent, Kingsburg Joint Union High School District
rmorris@kingsburghigh.com
(559) 897-5158

Jeff Cardoza Assistant Commissioner Central Section jcardoza@cif.cs.org (559) 904-7266

Peter C. Efstathiu

116 Hawk Crest Way Roseville, CA 95678 916.870.2442

		916.870.2442	
Work	Experience:		
	Placer Union High Scho	ol District	7/08 – Present
	Principal, Place		7,00 17636110
	San Juan Unified Schoo	.l District	6/02 6/09
		08 El Camino High School	6/93- 6/08
	0/1/0/ - 0/31/0		
	9/14/01 6/20/	Vice-Principal Vices Poble High School	
	8/14/01-0/30/	'07Casa Roble High School Vice-Principal, Princip	aal Summor School
	8/14/00 - 6/8/0	1 Mesa Verde High School	Jai-Summer School
	0/14/00 - 0/8/0	Vice-Principal	
	8/93 - 12/98	Will Rogers Middle School	N.
	0/33 - 12/38	Math Teacher	Л
		Computer Teacher	
		Media Teacher	
Educa	ation.	Wiedia reacher	
2000	University of La Verne,	la Verne CA	
		istrative Credential	12/02 - 1/04
		cation, Educational Manage	•
		ninistrative Credential	
	, , , , , , , , , , , , , , , , , , , ,		
	California State Univers	sity, Sacramento	5/94 - 6/94
	Completed Clea	r Credential	
	National University, Sac	cramento	4/93 - 6/93
	Completed Supp	olementary Math Credentia	
	California State Univers	•	8/91 - 8/92
	Completed Teac	ther Credential Program	
	University of C. P.C.		0.10=
	University of California,	•	9/87 - 12/89
	Bachelor of Arts	, Political Science	
	Santa Rosa Junior Colle	ge ge	9/85 - 6/87
	Associate Arts D		3703 0707
		-	
Hono	rs/Activities		
	ACSA Region 2 Admin	istrator of the Year	2014-2015
	CIF Sac-Joaquin Section	, Executive Committee	2012-Present
	Currently President, 20	14-2016	

Member of Presidents Council, State CIF (current)

Leadership Training Program Facilitator, SJUSD

Member of Policy and Procedures Committee (State CIF)
PVL Representative to Sac Joaquin Board of Managers

STATE 534

2010-2012

2003-2004

- Teacher of the Year Award, Will Rogers Middle School
- Technology Coordinator, Will Rogers Middle School

1998 1996-99

References Available Upon Request

James L. Perry District Athletic Director Huntington Beach Union High School District – Est. 1903 Huntington Beach, CA,

Professional Experience

2012 Decemb	
2013 – Present	Huntington Beach Union High School District, CA.
	District Athletic Director
2013 – Present	Concordia University-Irvine, CA.
	Adjunct Professor: Coaching and Athletic Administration
2009 - 2013 (retired)	Corona High School – Est. 1896: Corona, CA.
, ,	Assistant Principal – Athletic Director
1981 - 2009	La Quinta High School: Westminster, CA.
	Teacher – Athletic Director – Head Basketball Coach
1980 1981	Loyola Marymount University: Los Angeles, CA.
	Assistant Basketball Coach – NCAA Tournament
1070 1000	
1978 – 1980	University of Utah: Salt Lake City, UT.
	Assistant Basketball Coach – NCAA Tournament
1975 – 1978	Crescenta Valley High School: La Crescenta, CA.
	Assistant Basketball Coach
	Teacher: Health – Driver Education

California Interscholastic Federation

- State Executive Committee 2010 2013, 2014 Present
- State Federated Council Representative 2006 Present
- State Coaching Education Committee 2006 Present
- State Sportsmanship Committee Chair 2006 Present
- State Soccer Committee Chair 2013 Present
- State Wrestling Committee Chair 2014 Present

California Interscholastic Federation - Southern Section

- Executive Committee 2012 Present
- Basketball Open Division Selection Committee Chair 2014 Present
- Public Private School Advisory Committee 2014 Present
- Basketball Advisory Committee 1990 1994, 2000 Present
- Athletic Directors Advisory Committee 1999 Present
- Hall of Fame / Distinguished Service Awards Committee 2011 Present
- Ethics in Sports Committee 2001 2005

California State Athletic Directors Association

Board of Directors 2014 - Present

<u>Citrus Belt Area Athletic Directors Association – Riverside / San Bernardino, CA.</u>

Board of Directors 2009 - 2013

Orange County Athletic Directors Association - Orange County, CA.

- Board of Directors 1989 2009, 2013 Present
- President 2005 2007
- President 1991 1993

Honors

Citrus Belt Area Athletic Directors Association

Hall of Fame 2015

National Association for Sport and Physical Education

Athletic Director Presidential Hall of Fame 2012

California State Athletic Directors Association

California State Athletic Director of the Year 2006

California Association of Health, Physical Education, Recreation, and Dance

Boys and Men's Athletics: Educator of the Year 2003

Southern California Interscholastic Basketball Coaches Association

Hall of Fame 1997

Education

- University of Southern California: Los Angeles, CA. 1970 1974
 Bachelor of Arts: Physical Education
 Minor: Health Education
- University of Southern California: Los Angeles, CA. 1974 1976
 California Standard Secondary Teaching Credential 1975
 Post Graduate Studies: Athletic Administration 1974 1976
- National University: Costa Mesa, CA. 1998 2000
- University of San Diego: San Diego, Ca. 2001
- AB 2913 SADAIE Credential 2005
- California Administrative Credential 2009

ROBER L. BLAKE, EXECUTIVE DIRECTOR



CIF STATE OFFICE • 4650 DUCKHORN DRIVE • SACRAMENTO. CA 95634 • PH: 916-239-4477 • FX: 916-239-4470 • WWW.CIFSTATE.ORG

Federated Council

Date: February 25, 2016

Executive Committee 2016-2017 Election Re:

Proposal Reviewed

12/08/2015 - Nominating Committee 01/30/2016 - Federated Council

Proposal Recommendation

Forward Candidates to Fed. Council

Nominations from the Floor

Next: Election April 7, 2016

Proposal Summary: As per the CIF Constitution and Bylaw 70.E. (1) the following Federated Council members have agreed to be candidates for a one-year term on the CIF Executive Committee for the 2016-2017 school year.

70.E. **Nominations**

- Each year, the President shall appoint a nominating committee consisting of at least five members. (1) Members of the nominating committee shall be selected from among the Federated Council and may include no more than two current members of the Executive Committee.
- The Executive Director and the President shall be ex-officio members of the nominating committee. (2)
- Nominations for the Executive Committee shall be presented to the Federated Council at the meeting (3) prior to the election.
- Nominations for President-Elect will occur in even numbered years. (4)
- Each person nominated for an officer or other Executive Committee seat must be a current member of the Federated (5) Council at the time of nomination and election.
- The nominating committee will name at least seven (7) candidates for one (1)-year terms for the Executive (6) Committee and at least two (2) candidates for President-Elect.
- Nominations will also be accepted from the floor at the Federated Council meeting whereupon nominations **(7)** are presented.

The following candidates have been nominated and have agreed to place their name for consideration to serve a one-year term on the CIF Executive Committee:

Duane Coleman, San Diego Section

Monica Colunga, Southern Section

David Contreras, Northern Section

Peter Efstathiu, Sac-Joaquin Section

Chris Heller, North Coast Section

Doug Kaelin, Northern Section

Jim Perry, California Association of Health, Physical Education, Recreation and Dance

Marco Sanchez, Central Coast Section

Susan Saunders, San Francisco Section Sara Wetteland, Sac-Joaquin Section

70. B. Composition of the Executive Committee

- (1) Federated Council Officers President, President-Elect and Past-President; AND
- (2) Five additional members who are representatives of Sections/Allied Organizations with no more than one member representing the group of Allied Organizations; AND
- One at-large representative from the Federated Council who shall be selected in an effort to reflect both gender and ethnic representation on the Federated Council.

C. Limitations of Membership on the Committee

- (1) No Section shall have more than one member eligible to be elected to the Executive Committee unless another committee member from the Section is an officer or at-large representative.
- (2) The group of Allied Organizations shall have no more than one member eligible to be elected to the Executive Committee unless another Allied Organization representative is an officer or at-large representative on the committee.
- (3) No Section may have more than one representative serving as an officer at any one time. [See Article 7-70.G.(2)] for exception.
- (4) Only one person from the group of Allied Organizations may serve as an officer at any one time.

F. Elections

- (1) Elections will occur at the final meeting of the year of the Federated Council.
- (2) Elections for Executive Committee members, other than officers and the at-large committee member will be held annually. (The at-large representative will be chosen annually following the election for other Executive Committee members).
- (3) Should a second candidate be nominated from any Section or the group of Allied Organizations, only the candidate with the most votes (more votes) from that Section/or group is eligible for election.
- (4) The nominees who receive the most votes, from among those eligible for election, will be elected.
- (5) In the event of a tie between/among candidates whereby there is only one seat available and/or remaining, a revote for the remaining position will take place only between/among the candidates that are tied.
- (6) In the event there is still a tie vote after the first revote, one more vote will take place and if the tie is not broken, a flip of a coin will determine the winner.

Executive Committee Nominees

2016-2017

Duane Coleman, San Diego Section
Dave Contreras, Northern Section
Monica Colunga, Southern Section
Peter Efstathiu, Sac-Joaquin Section
Chris Heller, North Coast Section
Doug Kaelin, Northern Section
James Perry, CAHPERD
Marco Sanchez, Central Coast Section
Susan Saunders, San Francisco Section
Sara Wetteland, Sac-Joaquin Section

Dr. Duane Coleman Superintendent Oceanside Unified School District Oceanside, California

A native of Oceanside, Calif., Superintendent Dr. Duane Coleman is a "home grown product" of the school system he now oversees. A proud graduate of the Oceanside High School class of 1979, he attended OUSD schools from kindergarten through 12th grade.

Now in his 30th year as an educator, Dr. Coleman, is also in his first year overseeing the district that put him on the path to a career in the field of public education. Prior to his appointment as OUSD Superintendent in June 2014, Dr. Coleman served six years as the district's Associate Superintendent of Educational Services, and one year as Director of Curriculum and Instruction for secondary schools.

In 1985, Dr. Coleman began his teaching career at Oceanside's El Camino High School, the crosstown rival of his alma mater. During his tenure at ECHS, that lasted until 1993, he taught physical education, economics, and coached varsity football, girls' varsity basketball and track.

That same year he began his administrative career when he accepted the position of Assistant Principal of San Dieguito High School in Encinitas, Calif. He served in this capacity until 1996, before moving to an AP post for one year with the San Dieguito Academy, also in Encinitas.

After four years as assistant principal, Dr. Coleman was named Principal of Murietta Valley High School in Murietta, Calif. The following year, 1998, he returned to Encinitas, where for the next five years, he served as Principal of Oak Crest Middle School.

For the second time in his career, Dr. Coleman returned home to OUSD. In 2003, he was named Principal of Jefferson Middle School, a campus he once attended as a student in grades 6-8. After four years leading the Jefferson staff, Dr. Coleman became a district administrator, taking on the role of Director of Secondary Curriculum and Instruction. This opportunity helped him advance quickly to the position of Associate Superintendent of Educational Services, his last stop on the way to becoming OUSD Superintendent.

Dr. Coleman's academic accomplishments include earning his Doctorate in Educational Leadership from Alliant University (2008), a Master's in Business Education from National University (1993), and an Education Specialist Degree at Point Loma University.

He completed his Bachelor's degree in Education from the University of Hawaii in 1983. While attending school on the island of Oahu, Dr. Coleman was recognized as one of only two Rainbow Warrior football players to earn his athletic letter for four years and to graduate on time.

Duane Coleman, Ed.D.

5246 Coleridge Ct. Carlsbad, CA 92008 Work phone: 760-966-4003 Cell: 760-291-7537

Work email - <u>dcoleman@oside.us</u>
Personal email - <u>jadasi21@hotmail.com</u>

Educational Work Experience:

Superintendent of Schools- 2014- present Oceanside Unified School District (OUSD) Oceanside, CA 92058

Areas of Concentration: Chief Executive Officer (CEO) of the District. Responsible for the effective operation of the District; general administration of all instructional, business or other operations of the District; and for advising and making recommendation to the Board of Education with respect to such activities.

Associate Superintendent of Educational Services, 2008-2014 OUSD Oceanside. CA 92058

Areas of concentration: Oversee district's K-12 (20,000 student enrollment) direction and success in the areas of curriculum and instruction, student services, special education support services, California Interscholastic Federation athletics, and other duties as assigned. Supervise and evaluate elementary and secondary school principals, and directors of Curriculum and Instruction of K-5 and 6-12, Student Support Services, Special Education Services, Assessment and Evaluation, and Information Technology departments. Support the vision of the Board of Education via the Superintendent.

Director of Secondary Curriculum and Instruction, 2007-2008 Oceanside Unified School District Oceanside, CA 92058

Areas of concentration: Provide curriculum and instruction support to middle and high schools in the Oceanside Unified School District. Support the vision of the Board of Education via the Superintendent and Deputy Superintendent. Oversee program compliance and categorical funding budgets at the site and district level.

Middle School Principal, 2002-2007 Jefferson Middle School

Oceanside, CA 92054

Areas of concentration: Responsible for overall programs of middle school, including implementing an innovative schedule that allowed every student additional math and language arts time (approximately 65-70% more time than most schools). Jefferson Middle School also had the most extensive Fine and Performing Arts electives in San Diego County, if not the state of California. Jefferson Middle School was also named a California Distinguished School in 2002.

Middle School Principal, 1998-2002 Oak Crest Middle School Encinitas. CA 92024

Areas of concentration: Responsible for overall programs of middle school. Oak Crest was the only Title I school in the San Dieguito Union HS district. In 2001, Oak Crest was named a California Distinguished School and was one of only 37 schools (K-12) in the state of California to be nominated for a National Blue Ribbon Award.

High School Principal, 1997-1998

Murrieta Valley High School Murrieta, CA

Areas of concentration: Responsible for overall high school program. Student enrollment, 2700.

High School Assistant Principal, 1996-1997 San Dieguito Academy Encinitas. CA 92024

Areas of concentration: Was part of the initial team that created San Dieguito Academy. Supervised day to day operations of a newly restructured high school with its philosophy based on "Second to None – A Vision of the New California High School", the report of the California High School Task Force. San Dieguito Academy was one of the first high schools in the state to successfully implement a 4X4 block schedule.

High School Assistant Principal, 1993-1996 San Dieguito High School Encinitas, CA

Areas of concentration: Supervise day-to-day operations of a comprehensive high school as directed by the principal.

Teacher, 1985-1993El Camino High School
Oceanside, CA

Areas of concentration: Business Economics and Physical Education. Head Varsity girls' basketball coach, assistant football and track coach.

Education:

- Masters of Art in Educational Technology, Central Michigan University, 2013- Present
- Doctorate in Educational Leadership, Alliant University, 2008
- Education Specialist Degree, Point Loma University, 1997
- Masters in Business Education, National University, 1988
- Bachelors in Education, University of Hawaii, 1983

Credentials:

- Professional Administrative Clear Credential
- Education Specialist Credential
- Physical Education Credential
- California Junior College Life Credential

Other Related Professional Experiences:

- Adjunct Professor, Alliant International University, 2008 2014
- San Diego County CIF Board of Managers member, 2010 present
- State CIF Federated Council member, 2011- present
- State CIF Federated Executive Council member, 2014-present
- Board member- North County Lifeline Services, 2012- 2014
- Chairperson- San Diego County Office of Education (SDCOE) Curriculum and Instruction committee, 2013- 2014
- Member- SDCOE representative to the Legislative Action Committee-, 2013- 2014
- Member Rotary Club of Oceanside, 2014- present
- Advisory Board member- Transitional Youth Academy (subsidiary of Interfaith Community Services) 2010- 2012
- Member Association of California Schools Administrators (ACSA)
- Member Association of Supervision and Curriculum Development (ASCD)
- Member- Association of American School Administrators (AASA)
- Motivational speaker for San Diego County area schools: "Overcoming Adversity" and "Don't be Afraid to be the Change"

Awards and Honors:

- Association of California Schools Administrators "Middle School Administrator of the Year" – 2002
- Crystal Apple Administrator of the Year- 2002
- Vice President, Association of California School Administrators 1993-2003, Greater San Diego county regions
- Principal California Distinguished School and National Blue Ribbon nominee – Oak Crest Middle School – 1999
- California School Leadership Academy 1997
- SDCOE Curriculum and Instruction Academy 1993 1994
- Denver Broncos wide receiver 1983-1984

David Contreras 203 Paul Court Roseville, California 95678

Athletics Experience:

State CIF

2014- Present: California Interscholastic Federation Executive Committee Member
 2010-2013: California Interscholastic Federation Executive Committee Member

2015 State CIF Advisory Committee, Swim and Dive

2014 State CIF Advisory Committee, Track and Field and Cross Country

2013 State CIF New Events Committee
 2006-Present State CIF Federated Council Member

Section CIF

2006- Present Northern Section CIF Executive Committee Member
 2001-2006 Northern Section CIF Baseball Advisory Committee

School Site Athletic Administration and Coaching:

	2003-2014	Athletic Director: Wheatland High School, Northern Section CIF
•	1995-1998	Athletic Director: Vasquez High School, Southern Section CIF
	2001-2006	Head Baseball Coach: Wheatland High School, Northern Section CIF
	1999-2002	Co-Head Football Coach: Wheatland High School, Northern Section CIF
	1995-1997	Head Football Coach: Vasquez High School, Southern Section CIF
•	1996-1998	Head Baseball Coach: Vasquez High School, Southern Section CIF
•	1991-1993	Head Baseball Coach: Birmingham High School, LA City Section CIF
	1986-1990	Head JV Baseball Coach: Birmingham High School, LA City Section CIF
60	1987-1990	Head JV Football Coach: Birmingham High School, LA City Section CIF
	1985-1986	Assistant Varsity Football Coach: Birmingham High School, LA City Section CIF

Administration and Teaching Experience:

•	2010-present,	Social Studies Teacher, Wheatland High School
	2006-2010	Assistant Principal; Wheatland High School
•	1998-2006	Social Studies/Physical Education Teacher; Wheatland High School
0	1993-1998	Dean of Students/Teacher; Vasquez High School
0	1985-1993	Social Studies/Physical Education Teacher; Birmingham High School

Education:

	1994	M.S. Administration, Pepperdine University.
0	1984	B.A. History, California State University, Northridge
	1978	High School Diploma, Oxnard High School

Monica Felipa Colunga Ed.D.

Irvine High School Work: 949-936-7005

E-Mail: Monicacolunga@iusd.org

Professional Experience

Irvine High School

Irvine, CA Principal July 2007-Present

Pacific Coast League Compliance Officer

2013-Present

CIF Executive Comittee

Orange County Representative

2013-Present

CIF Federated Council Member

Southern Section Representative

2014-Present

Chapman University

Orange, CA

Volunteer Assistant Softball Coach

September 1994- Present

CIF Executive Cabinet

At Large Representative

2011-2013

2008-2010

Pacific Coast League President

Facilic Coast League I resident

Irvine High School

Irvine, CA

Assistant Principal

July 2006-July 2007

University High School

Irvine, CA

Assistant Principal

August 2001 - June 2006

University High School

Co-Activities Director

August 1999- Fall 2003 Irvine, CA

University High School

Co-Athletic Director

University High School

June 1989-August 1999 Irvine, CA

University High School

Irvine, CA

Spanish/Physical Education/Health Teacher

September 1990-January 2004

University High School

Head Certified Athletic Trainer

October 1986-August 1999 Irvine, CA

Westmont High School

Head Certified Athletic Trainer

September 1985-June 1986 San Jose, CA

Santa Ana High School

Substitute Teacher / Head Basketball Coach

September 1983-June 1985 Santa Ana, CA

Education

UCI/UCLA Joint Program, Ed.D. Educational Administration
University of California, Irvine

Clear Administrative Service Credential

Preliminary Administrative Service Credential Program
University of California, Irvine

Azusa Pacific University

M.A. in Education

September 2003-September 2011

September 2001- Winter 2004

September 1998-June 1999

September 1999-June 1999

August 1985 June 1986

San Jose State University
Graduate Program in Athletic Training

August 1985-June 1986

Chapman University September 1979-May 1983
B.A. in Movement/Exercise Science

Peter C. Efstathiu

116 Hawk Crest Way Roseville, CA 95678 916.870.2442

Work	Experience:			
	Placer Union High School	District	7/08 –	Present
	Principal, Placer Hi	igh School		
			6/00 6	. 100
	San Juan Unified School D		6/93-6	5/08
	8/1/07 - 6/31/08	El Camino High SchoolVice-Principal		
	8/14/01_6/30/07	Casa Roble High School		
	0/14/01 0/50/07	 Vice-Principal, Principal 	al-Sumi	mer School
	8/14/00 - 6/8/01	Mesa Verde High School		
		 Vice-Principal 		
	8/93 - 12/98	Will Rogers Middle Schoo	ol	
		 Math Teacher 		
		 Computer Teacher 		
		 Media Teacher 		
Educa		Vorno CA		
	University of La Verne, La Tier Two Administ			12/02 - 1/04
		ion, Educational Manage	ment,	
		nistrative Credential	,	
	·			
	California State University	•		5/94 - 6/94
	Completed Clear (Credential		
	National University, Sacra	amento		4/93 - 6/93
	•	ementary Math Credentia	ıÎ.	1,33 0,30
	, , , , , , , , , , , , , , , , , , ,	,		
	California State University	y, Northridge		8/91 - 8/92
	Completed Teach	er Credential Program		
	11.1	.		0/07 12/00
	University of California, Lo Bachelor of Arts, F	-		9/87 - 12/89
	bacheloi of Aits, i	-Olitical Science		
	Santa Rosa Junior College	:		9/85 - 6/87
	Associate Arts De	gree		
Hono	s/Activities	C.1 37		2014 2015
	ACSA Region 2 Adminis			2014-2015 2012-Present
•	CIF Sac-Joaquin Section, I Currently President, 2014			7017-L162611f
	Member of Presidents Co			
	Member of Policy and Pro			
	PVL Representative to Sa			2010-2012
		E III . CHICD		2002 2004

Leadership Training Program Facilitator, SJUSD

2003-2004

Teacher of the Year Award, Will Rogers Middle School

• Technology Coordinator, Will Rogers Middle School

1998 1996-99

References Available Upon Request

Chris Heller

2230 Hidden Valley Drive Santa Rosa, CA 95404 Cell: (707) 355-0521

chrisheller70@yahoo.com

Employment History

22 years as an educator- 6 as a classroom teacher and 16 as a school administrator.

Principal, Analy High School

August 2008-Present

Sebastopol, CA

- Managed annual site budget and allocations to departments
- Responsible for hiring and evaluation of over 100 employees on campus
- Developed staff development plans and goals for faculty
- Maintained the physical plant and made several improvements to campus
- Guided school to four Newsweek Top 1000 High School Awards

Additional Employment History:

Principal, Middletown High School	August 2003-July 2008	Middletown, CA		
Vice Principal, Lincoln High School	August 2000-July 2003	San Jose, CA		
Teacher/Athletic Director, Lincoln High School				
	August 1997-July 2000	San Jose, CA		
Steinbeck Middle School				
Math/Social Science Teacher	August 1994-July 1997	San Jose, CA		

Academic Preparation

National University	October 1998	San Jose, CA
Master of Science in Edu	cation Administration	

California State University, Chico May 1993 Chico, CA
Bachelor of Arts, Social Science
Minors: Mathematics, Sports/Games

Professional Leadership

- California Interscholastic Federation (CIF)
 CIF Executive Committee Member 2015-present
- CIF/North Coast Section
 President 2013-2015; Executive Committee Member 2008-2015
- Association of California School Administrators (ACSA)
 Region 4 President 2010-2012; Region 4 member at large 2005-2010
- WASC Committee Site Visit Committee- 2008, 2010
- Sonoma County Office of Education Curriculum Council 2015-present
- Sebastopol Rotary Club member 2008-2011
- ACSA Administrator of the Year, High School Principal Sonoma County 2011-2012; Lake County 2004- 2005

Douglas Kaelin

407 Butteview Drive Gridley, CA 95948 (530) 846-5489

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\mathbf{v}	MI	•	v	e.	$\mathbf{v} \mathbf{v}$

Obtain a challenging Superintendent position where I can maximize my work experience and education.

	my work experience and education.				
Experience	Experience				
•	2010-Present	Superintendent Biggs Unified School District Biggs, California			
	2005-2010	Principal Pierce High School, Arbuckle Alternative High Arbuckle, California			
	2004-2005	Principal Johnson Junior High School Arbuckle, California			
	2002-2005	Head Varsity Football Coach Pierce High School Arbuckle, California			
	2001-2004	Vice Principal Pierce High School Arbuckle, California			
	1999-2001	Social Studies Teacher Las Plumas High School Oroville, California			
	1999-2001	Athletic Director Las Plumas High School Oroville, California			
	1995-1999	Supervising Probation Officer County of Butte Oroville, California			
	1989-1998	Head Varsity Football Coach/Athletic Director Wrestling Coach Gridley High School Gridley, California			

Education				
Chapman University B.A. Social Studies Single Subject Teaching Credential Tier I Administrative Credential Masters in Education Tier II Administrative Clear Credential Professional Development				
2008-2009	Summer Literacy Boot-camps. Julie Adams-Adams consulting			
2004-2008	Study of Clinical Supervision with Dr. Marilyn Bates			
2004-2006	Strategic Schooling Institution Dennis Parker			
2001-2002	ACSA Principals Academy			
2002-2003	SCOE AB75 Principal Training Program			
Professional Affiliations				
2007-Present	ACSA Region II Secondary Education Council Representative to State Council			
2006-Present	ACSA Region II Executive Committee			
2004-Present	NSCIF Executive Committee Member • Federated Council • Past President • Play-Off Chair • Realignment Chair • State CIF Federated Council			
2005-2010	Tri-County ROP Steering Committee			
2004-Present	Western Association of School and College Accrediting Team Member			
Honors and Awards				
2014-2015	Superintendent of the Year Butte County			

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2009-2010	ACSA Region II Secondary Administrator of the Year
2009-2010	Oroville Union School Districts Hall of Fame (First Class)
2008-2009	California Association of FFA Section Star Administrator
2007-2008	Star North Sectional Administrator of the Year
2003-2004	NSCIF Football Coach of the Year/Nor-Cal Sportsmanship

Other Experiences and Responsibilities

- 1. Development of various staff development activities including topics such as clinical supervision, brain-based learning, learning modalities, critical thinking, self-esteem and data analysis.
- 2. Development of academic articulation plan that included Junior High teacher meeting with high school teachers and articulation between high school and Woodland Community College.
- 3. Developed and chaired District Attendance and Review Team for Pierce Joint Unified School District.
- 4. Development of District wide discipline matrix and dress code K-12 for Pierce Joint Unified School District.
- 5. Over saw to completion 4.5 million dollars of modernization construction at Pierce High School.
- 6. Development and monitored district wide library plan.
- 7. Wrote and implemented After School ASSETS grant. (\$530,000.00)
- 8. Wrote and implemented High Priority School grant. (\$450,000.00)

Educational Philosophy and Basic Beliefs_____

- 1. Students should be the center of everything we do.
- 2. Schools should provide all students with a rigorous and relevant education designed to give them the opportunity to acquire, apply, and practice the knowledge, skills needed to fulfill their adult roles in the 21st Century.
- 3. Students and staff should regularly have both formal and informal opportunities to communicate with the leadership of the school. The

- superintendent should regularly visit the sites and spend enough time in classrooms to understand the day-to-day realities of students and staff.
- 4. Students should experience in school what they are likely to experience after graduation through work that requires them to solve problems and to apply learned skills and behaviors in real-life situations.
- 5. Students should be served through a process of continuous assessment and improvement that values the active participation and contribution of students, parents, staff and other stakeholders.
- 6. Students and staff must be provided with a safe supportive learning environment.

James L. Perry District Athletic Director Huntington Beach Union High School District – Est. 1903 Huntington Beach, CA,

Professional Experience

2013 – Present	Huntington Beach Union High School District, CA.
	District Athletic Director
2013 - Present	Concordia University-Irvine, CA.
	Adjunct Professor: Coaching and Athletic Administration
2009 - 2013 (retired)	Corona High School – Est. 1896: Corona, CA.
	Assistant Principal – Athletic Director
1981 – 2009	La Quinta High School: Westminster, CA.
	Teacher - Athletic Director - Head Basketball Coach
1980 - 1981	Loyola Marymount University: Los Angeles, CA.
	Assistant Basketball Coach – NCAA Tournament
1978 – 1980	University of Utah: Salt Lake City, UT.
	Assistant Basketball Coach – NCAA Tournament
1975 – 1978	Crescenta Valley High School: La Crescenta, CA.
	Assistant Basketball Coach
	Teacher: Health – Driver Education

California Interscholastic Federation

- State Executive Committee 2010 2013, 2014 Present
- State Federated Council Representative 2006 Present
- State Coaching Education Committee 2006 Present
- State Sportsmanship Committee Chair 2006 Present
- State Soccer Committee Chair 2013 Present
- State Wrestling Committee Chair 2014 Present

California Interscholastic Federation - Southern Section

- Executive Committee 2012 Present
- Basketball Open Division Selection Committee Chair 2014 Present
- Public Private School Advisory Committee 2014 Present
- Basketball Advisory Committee 1990 1994, 2000 Present
- Athletic Directors Advisory Committee 1999 Present
- Hall of Fame / Distinguished Service Awards Committee 2011 Present
- Ethics in Sports Committee 2001 2005

California State Athletic Directors Association

Board of Directors 2014 - Present

<u> Citrus Belt Area Athletic Directors Association - Riverside / San Bernardino, CA.</u>

Board of Directors 2009 - 2013

Orange County Athletic Directors Association - Orange County, CA.

- Board of Directors 1989 2009, 2013 Present
- President 2005 2007
- President 1991 1993

Honors

Citrus Belt Area Athletic Directors Association

Hall of Fame 2015

National Association for Sport and Physical Education

Athletic Director Presidential Hall of Fame 2012

California State Athletic Directors Association

California State Athletic Director of the Year 2006

California Association of Health, Physical Education, Recreation, and Dance

Boys and Men's Athletics: Educator of the Year 2003

Southern California Interscholastic Basketball Coaches Association

Hall of Fame 1997

Education

University of Southern California: Los Angeles, CA. 1970 – 1974

Bachelor of Arts: Physical Education

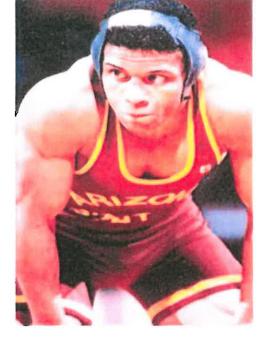
Minor: Health Education

University of Southern California: Los Angeles, CA. 1974 – 1976
 California Standard Secondary Teaching Credential 1975
 Post Graduate Studies: Athletic Administration 1974 – 1976

- National University: Costa Mesa, CA. 1998 2000
- University of San Diego: San Diego, Ca. 2001
- AB 2913 SADAIE Credential 2005
- California Administrative Credential 2009







Principal Sanchez

1993 vs. Oklahoma State University

Dr. Marco A. Sanchez was a 1988 graduate of Independence High School in San Jose, California. He was a 3-time Central Coast Section Champion and State Wrestling Champion at 119lbs. He was a 2-time NCAA All-American and national champion for the Arizona State University Sun Devils. He was a 1996 Olympian in Greco-Roman wrestling finishing 15th at the Atlanta Games at 62kg (136.5lbs). A former member of the US Naval Reserves, Dr. Sanchez has been the principal of Gilroy High School since 2009 after serving three years as vice principal at Elk Grove High School (2003-2006) and two years a principal at Lodi Middle School. He continues to coach and was named the 2015 National Wrestling Coaches Association Assistant Coach of the Year for the State of California. His teams have won the last seven Central Coast Section titles and have placed in the top ten at the CIF State Championship each year. He has served on the Central Coast Section Executive Committee and the CIF Federated Council since 2010 as well as the Economic Viability Committee. He is a member of the State Wrestling Advisory Committee. Dr. Sanchez was named the 2015 Gilroy Chamber of Commerce Educator of the Year and was elected to the 2016 California Wrestling Hall of Fame.

SUSAN C. SAUNDERS 3820 Donner Street San Mateo, CA 94403 (650)571-1838 home (415)225-6300 cell

OBJECTIVE:

To obtain an administrative or teaching position where I can utilize my skills in program planning, organization, instruction, guidance and communication.

EMPLOYMENT HISTORY:

Assistant Principal, George Washington High School, San Francisco

2007-Present Pupil Services, Master Schedule, Counseling, Student Discipline,

Wellness, College Center, Student Teacher Support

2005-2007 Curriculum & Assessment, Staff Development, WASC Review,

Student Teacher/New Teacher Support

Lecturer, University of San Francisco

Spring 2011 Student Teaching 1

Athletic Director, George Washington High School, San Francisco

1992 - 2007

- o California Coaches Association, Athletic Director of Year 2005
- o NIAAA State Award of Merit, 2001
- o CAHPERD Honor Award Boys and Men's Athletics, 1999
- o CSADA Athletic Director of the Year, San Francisco Section, 1995

Teacher, George Washington High School, San Francisco

1986-2005 Health & Physical Education Teacher

SFUSD High School Physical Educator of the Year Award – 2000

State Faculty Member

Coaching Principles, California Interscholastic Federation, 1997-2007

Mentor Teacher, Health and Physical Education

San Francisco Unified School District, 1988-1998

EDUCATION:

Secondary Administrative Credential, Tier II

AB430, completed December 2010

Secondary Administrative Credential, Tier I,

San Francisco State University, 2004

Master of Arts

Secondary Education, San Francisco State University, 2004

Athletic Administration Certification

National Interscholastic Athletic Administrators Association, 1998

Susan C. Saunders page 2

Education (continued):

Master of Science

Health Science, San Francisco State University, 1996

Single Subject Credential

Physical Education, San Francisco State University, 1985

Bachelor of Arts

Physical Education, San Francisco State University, 1984

COMMITTEE WORK:

- California Interscholastic Federation, Executive Committee 2014
- California Interscholastic Federation, Federated Council, 2002-Present
- California Interscholastic Federation Policy & Procedures Committee, 2002-Present
- President, California State Athletic Directors Association, 2005-2007
- Board Member, California State Athletic Directors Association, 1997-2008
- WASC Focus Group Chair, George Washington High School, 1998-2008

PROFESSIONAL AFFILIATIONS:

- Association of California School Administrators
- Association for Supervision and Curriculum Development.
- San Francisco State University Alumni Association.
- American Association of University Women
- California State Athletic Directors Association

References available upon request

Sara Traci Wetteland

4339 Sandhurst Ct. Rocklin, CA 95677 (650) 826-1432 (cell) thewettos@yahoo.com

EXPERIENCE

Roseville Joint Union High School District, Roseville, CA

Jan. 4, 2016 (start date)

Antelope High School, Assistant Principal

- All duties of an assistant principal
- Continue on as an Executive Board Member for Sac-Joaquin Section and CIF Federated Council Center Joint Unified School District, Antelope, CA 2012-Dec. 18, 2015

Assistant Principal

- Administrator in charge of Athletics
- Special Education Administrator
- Guidance/Counseling Administrator
- Master Schedule/course catalog- point person
- Senior Awards/Graduation Coordinator
- Senior Class Events Administrator
- Facilities
- Use of Aeries SIS
- Student Discipline/Attendance
- Boosters Club Administrator
- Every 15 Minutes/DUI Court Administrator
- School safety plan/Overall Site safety
- Classified/Certificated Evaluations

Athletic Administrator

2013- Dec. 18, 2015

- Oversee athletic paperwork
- Hiring/firing/evaluations of coaches
- Attend all PVL meetings/SJS Board of Managers meetings
- PVL Board President (2014-2015)
- Executive Board Member for Sac-Joaquin Section & CIF Federated Council
- Facilitate parent and public meetings related to site athletic and individual sports programs
- Oversee the Athletic Director in administering and enforcing the district's athletic policies, the district Athletic Code of Conduct, PVL By-Laws and S.J.S.CIF By-Laws
- Development of athletic team budgets with Athletic Director
- Maintain athletic department website/calendar
- Update athletic paperwork program SportsNet, Inc.
- Maintain order in athletic department

Western Placer Unified School District, Lincoln, CA

2011-2012

Lincoln High School, Part-time Physical Education Teacher

- Part-time PE teacher, JV Softball assistant coach
- <u>Teacher in charge-</u> cover for Assistant Principal when needed-covering IEP meetings, student discipline, new student intake meetings, SST's, monitoring of campus, use of Aeries SIS
- PLC's, RtI, Common Core Standards, Reading and Writing across the curriculum

South San Francisco Unified School District, South San Francisco, CA

2007-2011

Assistant Principal El Camino High School Discipline & Attendance

- Student attendance monitoring and discipline/SART/SARB
- Use of SASI and Infinite Campus SIS
- Senior Awards/Graduation coordinator
- Student Activities/Athletics
- AVID
- School safety plan
- Site Council
- Every 15 Minutes Administrator

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- Certificated/classified personnel evaluations
- Facilities
- Academic Conferencing/PLC's/ RtI, Learning centers
- Special Education
- Assist the Principal in other duties as assigned

San Lorenzo Unified School District, San Lorenzo, CA Assistant Principal Edendale Middle School, Interim 2006-2007 2001-2007

- Evaluated certificated personnel
- Use of Aeries SIS
- Student discipline/ Student attendance
- Special Education
- 504s/SSTs
- School representative for SART/SARB processes
- RtI
- Assisted with the Master Schedule
- Site Administrator for Safe Passages-program that provides access to educational opportunities, health services, & family supports for students regardless of their socio-economic status
- Assist the Principal in other duties as assigned

Physical Education Teacher, Arroyo High School 2005-2006

- 9th grade class advisor
- Varsity Softball coach

Physical Education/Core Humanities Teacher, Washington Manor Middle School 2001-2005

- .5fte 8th Grade Humanities Teacher, 2004-2005
- Managed PE budget
- Hiring committee
- Developed curriculum
- Professional development
- Assessment of PE department & state testing

Athletic Director 2002-2005, Washington Manor Middle School

- work with school/league budget
- Softball Director: creation of league softball schedule/playoffs schedule, scheduling of umpires/facilities
- scheduling/hiring of all officials for each sport
- transportation
- holding informational meetings for students/parents
- hiring/evaluation of coaches
- management of athletic equipment
- monitoring grades
- working with disciplinary issues within the sports program

PROFESSIONAL DEVELOPMENT

California State Athletic Directors Association Conference Attended the state Athletic Directors Conference in Reno, Nevada April 23-25, 2015

CIF Federated Council
Participated in CIF Federated Council meeting held in San Jose, CA

Positive Coaching Alliance

February 2014

January 29-30, 2015

Participated in the PCA training to be a better coach, role model for student athletes

Administrators Training Program (formerly AB430)

2010-2011

Participated in a year long seminar hosted by the San Mateo County Office of Education focusing on curriculum, leadership to build an effective school leader

New Administrators Institute

2006-2007

Participating in a year long seminar put on by UCSC; learning about the different aspects and roles of being a school administrator, working closely with administrators from around the Bay Area, and learning techniques and strategies to become a more effective school administrator

EXTRA DUTIES/COMMITTEES

PBIS- Positive Behavior Interventions and Strategies committee

Safe Passages COST Referral Team

Climate: Behavior Committee

Search and Rescue Team

Renaissance Committee

2011-2012

2006-2007

12/2004-06/2005

Renaissance Committee

2001-2002

COACHING EXPERIENCE

JV Assistant Coach 2012

Helped coach at Lincoln High School, assisting head coaches in all coaching duties

Varsity Softball 2005-2006

Head softball coach at Arroyo High School: 2nd Place in HAAL, First round playoffs in NCS

6th-8th Grade Softball 2001-2003

Head softball coach at Washington Manor Middle School: 1st place all three years in SACMAL

EDUCATION

San Francisco State University, MA Education

May 2007

Concentrations: Educational Leadership/Administration Credential

National University

January 2002

Professional Clear Single Subject Physical Education, CLAD

Sonoma State University, BS Kinesiology

December 2000

ADDITIONAL REFERENCES

Shirley McNichols Assistant Principal Center High School (916)548-8845

John Gallagher Athletic Director Center High School (916)847-7093

Karen Matre School Secretary Center High School (916)338-6422

Jason Smith, School Resource Officer Twin Rivers Police Department (916)208-2905

Kami Kazel Varsity Volleyball Coach Center High School (916)778-7364



2015-2016 CIF SOUTHERN SECTION NOMINATING COMMITTEE

- Eastern Rich Shearer, Athletic Director, Citrus Hill High School
- Los Angeles County Paul Lopez, Principal, Glendora High School
- Northern Rob Dearborn, Athletic Director, Moorpark High School
- Orange County Jerry Halpin, Principal, Brea Olinda High School
- Parochial Jim McClune, Superintendent's Representative, Catholic Athletic Association
- Private Mark Ligons, Principal, Antelope Valley Christian High School

Ex-Officio Members

- Reggie Thompkins, President, CIF Southern Section Council
- Rob Wigod, Commissioner of Athletics, CIF Southern Section



PROSPECTIVE CANDIDATES FOR THE 2016-2017 CIF-SS EXECUTIVE COMMITTEE

A) President-Elect

- Monica Colunga, Principal, Irvine High School
- Jeff Jordan, Director of Educational Services, Walnut Valley Unified School District

B) Coast Area Representative

- Paula Hart Rodas, Principal, Lawndale High School
- Nicole Wesley, Principal, Redondo Union High School

C) Desert Area Representative

- Rob Kostopoulos, Athletic Director, Boron High School
- Nominations will be accepted from the floor at the CIF-SS Council Meeting on January 27, 2016.

D) Activities Director Representative

- Todd Arrowsmith, Activities Director, West Ranch High School
- Aaron Solis, Activities Director, San Marcos High School

E) Boys Athletic Director Representative

- Chris Calderwood, Athletic Director, Rancho Mirage High School
- Rich Shearer, Athletic Director, Citrus Hill High School

F) Girls Athletic Director Representative

- Terry Orabona, Athletic Director, Santa Ana Valley High School
- Jill Matyuch, Athletic Director, Brea Olinda High School

MONICA COLUNGA

PRESIDENT-ELECT

Professional Experience

Irvine High School, Principal July 2007-Present

Pacific Coast League Compliance Officer 2013-Present

CIF-SS Executive Committee, Orange County Area Representative 2013-Present

CIF Federated Council, Southern Section Representative 2014-Present

Chapman University, Volunteer Assistant Softball Coach September 1994- Present

CIF-SS Executive Committee, At-Large Representative 2011-2013

Pacific Coast League President 2008-2010

Irvine High School, Assistant Principal July 2006-July 2007

University High School, Assistant Principal August 2001- June 2006

University High School, Co-Activities Director

August 1999- Fall 2003

University High School, Co-Athletic Director

June 1989-August 1999

University High School September 1990-January 2004

Spanish/Physical Education/Health Teacher

University High School, Head Certified Athletic Trainer October 1986-August 1999

Westmont High School, Head Certified Athletic Trainer September 1985-June 1986

Santa Ana High School September 1983-June 1985 Santa Ana, CA

Substitute Teacher / Head Basketball Coach

Education

UCI/UCLA Joint Program, Ed.D. Educational Administration September 2003-September 2011

University of California, Irvine

Clear Administrative Service Credential September 2001- Winter 2004

Preliminary Administrative Service Credential Program September 1998-June 1999

University of California, Irvine

Azusa Pacific University September 1994-July 1995

M.A. in Education

San Jose State University

August 1985-June 1986

Graduate Program in Athletic Training

Chapman University September 1979-May 1983
B A in Movement/Exercise Science

JEFF JORDAN

PRESIDENT-ELECT

Jeff was elected to the CIF Executive Committee as the Mt. Sac Area Representative in 2011. During this tenure, he also served as the Mt. Sac Releaguing Chair. In 2014, Jeff currently serves as the Treasurer of the CIF Southern Section Council. He serves on the CIF Audit Committee as well as the CIF Southern Section At-Large Selection Committee for Football Championships.

Jeff recently accepted a position as Administrative Director of Educational Services for the Walnut Valley Unified School District. Before that, Jeff was Principal of Walnut High School from 2009 until 2015. He has worked at Walnut High School since 1990 in various roles including Assistant Varsity Football Coach (10 years), Head Varsity Baseball Coach (9 years), Athletic Director (7 years), Grade Level Coordinator (counselor) (5 years) and Instructional Dean (2 years). Before becoming a high school principal of Walnut High School, he was a middle school principal in Walnut Valley for two years. He earned a Bachelor of Science degree from Cal Poly Pomona and a Master of Science degree from Azusa Pacific University. He is currently enrolled at the University of La Verne in the Doctoral Program for Organizational Leadership.

PAULA HART RODAS

COAST AREA REPRESENTATIVE

Through my administrative experiences serving as Principal of Lawndale High School, as well as Associate Principal of Leuzinger High School and Vice Principal/Director of Athletics for Mira Costa High School, I have demonstrated outstanding interpersonal and communication skills and an exceptional capacity to multitask. I am a strong leader who maintains high expectations for students and staff alike while sustaining visibility and accessibility. My twenty years serving as an educational leader for Marymount College and for the Centinela Valley, Long Beach, Palos Verdes Peninsula, and Manhattan Beach School Districts have prepared me well with experience in all areas of school operations. An avid athlete who competed in four sports during high school, I originally entered college on a volleyball scholarship to Regis College in Denver, Colorado. After a career ending injury during my rookie season, I returned home to complete my Associate of Liberal Arts degree at Marymount College of Palos Verdes. From there I matriculated to CSU Long Beach where I earned my Bachelor of Science degree with a major in Medical Microbiology and a minor in Chemistry. Immediately following college, I worked in the biotechnology industry briefly before being drawn to work in the classroom. I earned my California Clear Single Subject Teaching Credential in Biological Science and Health Science, as well as a Master of Arts in Multicultural Education from CSU Dominguez Hills. After nine years in the classroom, I returned to California State University Dominguez Hills to obtain my Administrative Services Credential. I completed my Doctorate Program at Pepperdine University where I focused my research on teacher preparation programs for adolescent learners.

EDUCATION & CREDENTIALS

PEPPERDINE UNIVERSITY (Malibu, CA) – *Graduate School of Education and Psychology* **Doctor of Education: Educational Leadership, Administration, and Policy,** 05/2015

CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS (Carson, CA) – School of Education
California Preliminary Administrative Services Credential, 05/2004; Master of Arts: Multicultural Education, 12/1999
California Secondary School Professional Clear Teaching Credential: Biology and Health, 05/2001
Cross Cultural Language and Academic Development Certificate, 05/2001

CALIFORNIA STATE UNIVERSITY, LONG BEACH (Long Beach, CA) – *School of Natural Sciences & Mathematics* **Bachelor of Science: Medical Microbiology**, Minor: Chemistry, 12/1995

MARYMOUNT COLLEGE (Rancho Palos Verdes, CA) **Associate of Arts**, 12/1991

LEADERSHIP EXPERIENCE				
LAWNDALE HIGH SCHOOL (Centinela Valley Union High School District, CA) Principal	2014 - present			
CALIFORNIA INTERSCHOLASTIC FEDERATION – SOUTHERN SECTION Executive Council Rep, Coast Area (2105-16); CIF-SS At-Large Council Rep (2013-15)	2013 - present			
LEUZINGER HIGH SCHOOL (Centinela Valley Union High School District, CA) Associate Principal	2013 - 2014			
MIRA COSTA HIGH SCHOOL (Manhattan Beach Unified School District, CA) Vice Principal & Director of Athletics	2008 - 2012			
MANHATTAN BEACH MIDDLE SCHOOL (Manhattan Beach Unified School District, CA) Vice Principal	2007 - 2008			
MARYMOUNT COLLEGE (Rancho Palos Verdes, CA) Assistant Director, Community Educational Programs	2003 - 2007			

NICOLE WESLEY

COAST AREA REPRESENTATIVE

Dr. Nicole Wesley is beginning her fifth year as the Principal of Redondo Union High School (RUHS), the only comprehensive high school in the Redondo Beach Unified School District (RBUSD), with a student population of 2700+ students. Since her tenure as principal, RUHS has created 22 new college prep courses, a STEM program, and Humanities pathways that allow students to engage in real-world, inquiry-based lessons and graduate with a competitive transcript and an edge during their 21st-century journey. Under Dr. Wesley's leadership, RUHS' public image and positive reputation have flourished in the last five years, becoming a destination school for families moving to the South Bay both in and out of the state. The school's progressive curriculum and student achievement have led to the school's national rankings in U.S. News & World Report and Newsweek, as well as College Board Honor Roll awards for equity and excellence; enrolling more students in advanced placement courses and increasing the school's pass rate. Just as noteworthy, RUHS earned the state's first Gold Ribbon Award in the spring of 2015. With an emphasis on the "whole child" RUHS student-athletes have excelled on and off the court by earning numerous CIF titles and more State titles in the last three years than in the school's 110 years of history; even more impressive is the athletes' 3.3 average GPA (non-athletes – 3.02 GPA in spring 2015). The School of Wow is on the map!

Fresh out of college at the ripe age of 22, Dr. Wesley's passion for education began with her first teaching assignment at a middle school, where she fell in love with seeing students thrive through exploration and discovery. After five years of teaching, Dr. Wesley had a desire to have an even greater impact by becoming directly involved in making the very decisions that impact students. She became an assistant principal at age 27, and served in that capacity for six years at two different high schools in two different districts.

Dr. Wesley has been a principal for eight years; three years at the middle school level and the last five years at RUHS. She earned RBUSD's *Administrator of the Year* award as a Middle School Principal (2011) and as the high school principal (2015). In addition, she was recognized as a transformational leader by Freedom 4U, a nonprofit student advocacy program, as their *Educator of the Year* (2015).

Having been an athlete herself, running cross-country and track for San Pedro High School, and competing at the CIF Finals and state level all three years of her high school experience, Dr. Wesley understands the value of competing athletically. She is a true believer that success in sports, academics, a career and in life stems from both wins and losses. The life skills students learn both on and off the court are what truly matter: Team work, determination, tenacity, selflessness, the ability to cope, commitment, personal responsibility, and leadership. Dr. Wesley will tell you that playing for the love of the game is more valuable than victory itself!

ROBERT KOSTOPOULOS

DESERT AREA REPRESENTATIVE

Objective

To obtain a position on the CIF Southern Section Executive Committee. Desert Area Representative-Area 3.

Experience

August 2006 to present Muroc Joint Unified School District Boron, CA

Teacher

Physical Education Teacher/Computer Applications

Teach health and physical education and basic computer application skills to students.

August 2012 to present Muroc Joint Unified School District Boron, CA

Teacher on Assignment (Student Discipline)

Administer student discipline, interact with parents, students and staff.

August 2012 to present Muroc Joint Unified School District Boron, CA

Athletic Director

Director of Athletic Department.

Co-ordinate all athletic events with Athletic Directors in Desert Mountain League.

Schedule all events including scheduling officials for contests.

Attend Athletic Director Board Meetings.

August 2005-June 2006 Bloomington High School Rialto, CA

Physical Education Teacher/Head J.V. Baseball Coach

Teach physical education.

Education

August 1997- June 1999 Antelope Valley Community College Lancaster, CA

Associates of Arts Degree with a Minor degree in Science.

August 1999-June 2004 California State University San Bernardino San Bernardino, CA

Bachelor of Science Degree with a Minor degree in Kinesiology

August 2008-June 2010 Grand Canyon University Phoenix, AZ

Master's Degree Educational Administration

Additional Related Experiences:

I have served on the Boron Community Services District Board of Trustees from December 2009 to present. Duties include: Represent the community of Boron in all matters relating to the Water District; attend monthly Board of Trustee meetings; make and approve water district policy and make sure the policies are enforced; approve hiring; approve salary and benefits for employees; attend seminars and conferences for Board of Trustees. I also serve on the Economic Restructuring Committee for "Revitalizing Boron." Our goal is to revitalize Boron to improve living conditions for the citizens and make Boron appealing to prospective business owners, promoting growth for the community. I have lived in the community of Boron since birth. I take great pride in my community and I have effectively built and maintained strong relationships with its members. With the various positions I currently possess, you must have excellent communication and presentation skills. I feel these are some of my strongest traits.

TODD ARROWSMITH

ACTIVITIES DIRECTOR REPRESENTATIVE

Todd received his bachelor degree in History and Social Studies from California Lutheran University in 1991, and received his master degree in Education Administration for the University of La Verne in 1998.

Todd is currently beginning his 11th year as Director of Student Activities at West Ranch High School. He was Saugus High School's Director of Student Activities for six years and served as a teacher and Activities Director at Sierra Vista Junior High School for five years. Prior to coming to the Hart School District he taught at Pinecrest School in Van Nuys.

Todd currently serves on the CIF Federated Council as a representative of California Association of Directors of Activities. He also is an administrator for California Association of Directors of Activities High School/Middle School Camps that are held at UC Santa Barbara every summer. He speaks around the state of California on Sportsmanship and Spirit at Athletic Events. In 2011, he received The Bob Burton Spirit Award from California Association of Directors of Activities.

Todd is a strong supporter of education, athletics, and student activities. He believes in the correlation between involvement in extra-curricular activities and a students' academic success. He looks forward to bringing his experience in extra-curricular activities to the CIF Southern Section and its member schools.

AARON SOLIS

ACTIVITIES DIRECTOR REPRESENTATIVE

Objective

To gain a Nomination for the Activities Director representative position on the CIF Southern Section Executive Committee. I would be able to combine my experience as a coach, official, and Activities Director to bring a new perspective to the Committee. At San Marcos High School, we have made great strides to improve students' behavior at athletic events and school spirit to make a positive impression on the community. We continue to find ways to expand student involvement in all school activities to provide the necessary tools to be successful in life.

Experience

<u>Aug. 2003 - present</u>: **Activities Director** - responsible for working with Financial Technician, Athletic Director, and Assistant Principal in charge of Activities to ensure proper implementation of ASB procedures and implementation of various school activities including: dances, athletic events, awards ceremonies, special events. Member of school leadership team: includes all Administration, Athletic Director, and Lead Counselor

Additional school leadership roles: 8th Grade Parent Night Coordinator, Link Crew/Freshman Orientation Coordinator, Royal Pride Foundation Board Member, PAG – Parental Advisory Group Member, AAPLE Leadership Academy Advisory Committee Member, AAPLE Leadership Academy Admissions Committee member, CIF-SS Activities Directors Committee Member, CIF-SS Golf Committee Member, CADA Member

- <u>Sept 1999 July 2003</u>: **Social Science teacher** American History (college prep), World History (college prep), Introduction to Economics, Academic Foundations for Success
- Aug. 2013 present and Aug. 2001 June 2007: Varsity Head Coach Boys Golf
- June 2005 Sept. 2006 and June 2000 June 2004: Varsity Head Coach Girls Basketball
- Aug. 1998 June 2003: Varsity Head Coach Girls Golf

Additional Experience

- <u>Sept. 2007- Present:</u> CIF-SS Golf Committee member. Also responsible for organization of CIF-SS Golf Championship tournaments.
- Sept. 2007 Present: CIF-SS Activities Director Committee member
- March 1999 Present: Co-Director, Santa Barbara High School Tournament of Champions, Girls Varsity Basketball - 32 teams

Awards

Jan. 2015 – PresidioSports.com Sports Figure of the Month 2013, 2005 – San Marcos High School PTSA Honorary Service Award 2003 – Los Angeles Times Golf Coach of the Year

CHRIS CALDERWOOD

BOYS ATHLETIC DIRECTOR REPRESENTATIVE

I am seeking a second term as Boys Athletic Director Representative to the CIF Southern Section Executive Committee. It has been my honor to serve in that capacity for the last four years and I hope you consider me for another four years.

I have been an Athletic Director in the Palm Springs Unified School District for 20 years, first at Palm Springs High School and then for the last three years at Rancho Mirage High School. I have previously served as a League Representative for the Desert Valley League for twelve years. I have been on the Citrus Belt Area Athletic Director's Association board for fifteen years, serving as President of that organization for two years. I am currently serving on the CIF State Athletic Administrators Advisory Committee. I have chaired the CIF Southern Section Athletic Administrators Advisory Committee for the past three years after serving on that committee for several years previous to that. Recently, I have been appointed to the California State Athletic Directors Association Executive Board, creating and managing the new website for that organization.

It has been a privilege to represent athletic directors on the Executive Committee. I am a strong proponent for the role of the athletic director and I have no problem voicing that perspective in all matters discussed. Thank you for allowing me to serve as your representative and I ask that you please give me consideration for another term.

RICH SHEARER

BOYS ATHLETIC DIRECTOR REPRESENTATIVE

Professional Summary:

- Member of CIF Athletic Administrators Advisory Committee 2 years
- Past President of Citrus Belt Area Athletic Directors Association 2 years
- CIF League Coordinator 4 years
- CIF League Representative 11 years
- Varsity Head Coach for Boys and Girls Basketball and Boys Golf
- Assistant Coach for Girls Volleyball and Varsity Football

Relevant Experiences:

Athletic Director – Val Verde USD School Site: Citrus Hill High School

Feb. 2005 to present

Duties: Hire, train, manage, and evaluate 60 coaches for all levels of play, in both boys and girls sports. Plan event supervision and safety for all home athletic contests. Create, implement, and maintain detailed athletic budgets for equipment, transportation, and staff salaries. Guarantee compliance with CIF state and southern section regulations, and Mountain Pass League rules. Receive and resolve parent questions and complaints regarding school athletic department. Manage and evaluate athletic department staff, an administrative assistant and athletic equipment manager. Secure advertisers and other vendors, maintaining contracts, and ensuring guarantees are met.

Athletic Director - Alvord USD

Sept. 1998 to Feb. 2005

School Site: Notre Vista High School

Duties: Coordinate athletic facility requests and management with other school sponsored activities. Ensure staff and student compliance with California Ed. Code requirements for high school athletics. Work with Area CIF Liaison to schedule officials, manage game dates, and process ejection paperwork. Plan to improve athletic representation, especially among underrepresented economic groups, providing support and encouragement for athletic participation.

Education:

Instructor Certification ASEP Coaching Education Principles
 Certified Athletic Administrator
 M.A. History
 S.S. Teaching Credential: Social Sciences
 B.A. History
 University of California, Riverside
 University of California, Riverside
 University of California, Riverside

Professional Association: Member of Citrus Belt Area Athletic Directors Association

Area Vice President of California State Athletic Directors Association Member of National Interscholastic Athletic Administrators Assoc.

Professional Awards: CIF SS Citrus Belt Area Athletic Director of the Year – 2011

Press Enterprise Riverside County Coach of the Year – 2000

JILL MATYUCH

GIRLS ATHLETIC DIRECTOR REPRESENTATIVE

9/2008-Present BREA OLINDA HIGH SCHOOL, Brea, CA

Teacher/Girls' Athletic Director (Since Fall 2011)

- Instructional assignment: Psychology and U.S. Government, Coached Softball and Basketball
- Century Conference Secretary and Statistician, responsible for girls' conference scheduling
- Represent the Century Conference at CIF-SS Council and OCADA Meetings, and a member of the Women In Sports Committee and the O.C. Athlete of the Year Selection Committee
- Write and announce script for female league MVPs at OCADA Athlete of the Year banquet
- · Recipient of the 2015 Norm Mackenzie Award

9/2005-6/30/2008 OHIO UNIVERSITY, Athens, OH

Head Softball Coach

- Directed all aspects of Division I Mid-American Softball Program
- Led team to significant improvement each season
- Maintained ethical behavior in all aspects of the coaching profession, including sound teaching techniques, honest communication and strict adherence to NCAA rules and regulations
- Committed to the development of student-athletes as evidenced by the establishment and daily implementation of DIRT: Discipline, Integrity, Respect, Teamwork
- Member of the NFCA's Ethics Committee, Ohio University's Student-Athlete Welfare Committee, NCAA Certification Committee, and Athletics Director Search Committee
- Recognized as Athens Posts' Ohio University Coach of the Year, 2006
- Published in the NCAA's "Double-A Zone" Coaches' Blog, June 2006

9/2000-8/2005 UNIVERSITY OF TEXAS, Austin, TX

Assistant Softball Coach

- Two Big-XII Championship Seasons, Three Big XII Tournament Championships, Three NCAA Tournament Appearances, Two Women's College World Series Appearances
- Member of the 2003 NFCA/Speedline Coaching Staff of the Year

9/1998-9/2000 EL DORADO HIGH SCHOOL, Placentia, CA

Teacher/Head Softball Coach/JV Tennis Coach

- Member of the NFCA All-American Committee and CIF-SS Softball Advisory Committee
- 1999 Empire League Champions

9/1997-5/1998 CAL STATE FULLERTON, Fullerton, CA

Assistant Basketball Coach

• Assisted in all aspects of running a Division I basketball program

6/1997-8/1997 CAROLINA DIAMONDS, Charlotte, NC

Assistant Softball Coach

Temporary Position during inaugural season of the Women's Professional Softball League

2/1993-6/1997 CHARTER OAK HIGH SCHOOL, Covina, CA

Teacher/Head Softball Coach/ Basketball Coach/Volleyball Coach

- · Member of the NFCA All-American Committee and CIF-SS Softball Advisory Committee
- 1993 State High School Coach of the Year (Student Sports) & CIF-SS Coach of the Year

EDUCATION:

CAL STATE FULLERTON, Fullerton, CA

6/1992 Master of Arts – Communications/Public Relations

• NCAA Post-Graduate Scholarship Award Winner

5/1990 Bachelor of Arts - Communications/Public Relations - Graduated With Honors

- Two-Sport Student-Athlete (Basketball and Softball)
- Two-Time Big West Conference Student-Athlete of Year

CAL POLY POMONA, Pomona, CA

6/1994 Professional Clear California Teaching Credential

TERRY ORABONA

GIRLS ATHLETIC DIRECTOR REPRESENTATIVE

Terry Orabona began as the Girls Athletic Director at Santa Ana Valley High School in 1989 and added the duties of Boys Athletic Director in 2006. Since 2012, she has served as the Girls Athletic Director Representative on the CIF Southern Section Executive Committee and is the Co-Chair of the CIF Southern Section Athletic Administrators Advisory Committee. Terry has also been a member of the CIF Southern Section Golf Advisory Committee for many years. She is the current Orange League Coordinator to the CIF Southern Section Council and a former Century League Coordinator.

Terry is a member of Orange County Athletic Directors Association Women in Sports Committee. She was a member of the Orange County Athletic Directors Association Board of Directors from 1993-2007 and was President of that organization from 1999-2001. She has also been a member of the California State Athletic Directors Association since 1996. In 1996, she was named CIF Southern Section Athletic Director of the Year by the California State Athletic Directors Association.

C.I.F. SOUTHERN SECTION Proposed Budget for 2016-17

April 6, 2016

	2016-17 Proposal	Current Budget 2015-16	Prior Year Actual 2014-15
Income			
BASEBALL	67,000	85,000	56,656
BASKETBALL	629,000	599,000	673,844
CROSS COUNTRY	92,000	91,400	95,400
FOOTBALL	944,000	985,100	1,138,054
GOLF	59,000	55,500	63,875
SOCCER	93,000	84,750	103,996
SOFTBALL	29,900	30,900	30,715
SWIMMING	53,900	52,900	54,794
TRACK	144,000	139,400	145,404
VOLLEYBALL	161,000	209,500	207,691
WATER POLO	49,900	54,600	46,851
WRESTLING	139,000	126,400	142,082
APPAREL (Merchandise, T-Shirts, Patches, etc)	132,000	129,600	136,886
FRIENDS OF GOLF	47,000	47,000	47,000
INTEREST (on Investments)	9,900	9,900	5,455
OTHER INCOME	54,700	59,900	57,693
PROGRAM SALES	27,500	29,000	33,673
PUBLICATIONS (Rule Books, etc)	57,000	59,800	94,862
SPECIAL EVENTS (HOF-DS, Ath AD Summit)	29,500	-	4,260
SPORTS FEES (Membership)	480,500	475,000	475,250
SUPPORT/MARKETING INCOME	933,259	760,500	857,659
TV/RADIO/WEB RIGHTS FEES	266,800	225,000	257,996
CHAMPIONS FOR CHARACTER	61,000	59,000	60,862
Total Income	4,560,859	4,369,150	4,790,958
Cost of Goods Sold			
Publications COGS	57,000	66,100	97,797
Total Cost of Goods Sold	57,000	66,100	97,797
Gross Profit	4,503,859	4,303,050	4,693,161

REVENUE/COGS NOTES:

- 1. SPORTS REVENUE PROJECTION: Conservatively anticipating 2% decrease (fall 2015 down)
- 2. PROGRAM SALES: Continue to decline at a rate of 10% per year over last 5 years
- 3. SPECIAL EVENTS: Hall of Fame/Distinguished Service & Athletic Administrator Summit
- 4. SPORTS FEES: Projection relatively flat increase
- 5. SUPPORT/MARKETING REVENUE: Continued partnerships, major increase due to new 5 yr ball contracts
- 6. BROADCAST RIGHTS FEES: Annual contracts with Fox and NFHS Network (Fox increases annually)
- 7. CHAMPIONS FOR CHARACTER: Scholarship Dinner & Golf Tournament

C.I.F. SOUTHERN SECTION Proposed Budget for 2016-17 April 6, 2016

	2016-17 Proposal	Current Budget 2015-16	Prior Year Actual 2014-15
Expense			
BASEBALL EXPENSE	39,000	59,000	37,948
BASKETBALL EXPENSE	192,100	191,300	190,139
CROSS COUNTRY EXPENSE	41,000	42,000	40,582
FOOTBALL EXPENSE	115,000	151,000	147,416
GOLF EXPENSE	65,000	64,000	66,241
LACROSSE EXPENSE	250	250	-
SOCCER EXPENSE	38,000	37,000	37,834
SOFTBALL EXPENSE	26,000	23,100	30,724
SWIMMING EXPENSE	45,000	43,000	51,510
TENNIS EXPENSE	13,100	12,500	13,681
TRACK EXPENSE	85,100	81,600	86,240
VOLLEYBALL EXPENSE	60,000	61,100	58,759
WATER POLO EXPENSE	25,000	26,350	24,570
WRESTLING EXPENSE	125,000	116,500	136,688
AREA LIAISONS	53,100	53,100	53,039
AUDITOR	16,000	16,000	15,556
AWARDS	60,000	67,200	58,942
BAD DEBT	-	-	691
BUILDING MAINTENANCE	28,000	30,200	27,263
COUNCIL	60,000	57,000	65,237
DEPRECIATION EXPENSE	73,000	71,446	71,848
DONATIONS	47,000	47,000	522,250
GENERAL OFFICE	30,000	24,700	35,945
INSURANCE (WC, D&O, Life, Bldg)	38,000	37,200	37,830
INTEREST EXPENSE	107	-	-
INVESTMENT EXPENSE	3,700	3,500	3,767
LEGAL EXPENSE	15,000	20,000	2,698
LOSS OR GAIN ASSETS	-	-	-
MEDICAL	346,602	311,580	284,813
MISCELLANEOUS EXPENSE	1,500	1,500	947
OFFICE SUPPLIES	45,000	43,500	51,645
OFFICE SUPPLIES - SMALL EQUIP.	4,000	1,500	7,631
OFFICE TRAVEL	56,000	55,400	61,561
Payroll Expenses	1,000	965	4,856
PAYROLL TAXES			
CALPERS (Tier I and II)	298,180	286,741	233,721
FICA - SOCIAL SECURITY	92,628	89,043	88,288
FICA - MEDICARE	25,471	23,876	22,917
Total PAYROLL TAXES	416,279	399,660	344,926

C.I.F. SOUTHERN SECTION Proposed Budget for 2016-17

April 6, 2016

	2016-17 Proposal	Current Budget 2015-16	Prior Year Actual 2014-15
Expense (continued)			
POSTAGE	20,000	21,500	15,499
PRESS/MEDIA	6,300	6,600	5,954
PRINTING/DUPLICATING	35,000	38,100	34,946
PROFESSIONAL GROWTH	2,500	2,500	300
PROGRAM EXPENSE	46,000	46,000	47,471
PUBLICATIONS EXPENSE	29,000	33,500	26,408
PUBLICATIONS WASTE	5,000	5,000	6,249
SALARIES	1,756,671	1,646,654	1,573,312
SALES/USE TAX EXPENSE	4,500	4,500	425
SECRETARIAL/ADMIN. ASSISTANCE	2,500	2,100	3,345
SPECIAL EVENTS (HOF-DS, Ath AD Summit)	51,000	-	5,352
SUPPORT/MARKETING EXPENSE	68,950	65,100	71,012
TAXES (Property)	6,100	6,200	2,265
TICKETS	27,000	35,100	32,715
TV TO SCHOOLS	158,400	113,600	130,720
UTILITIES	15,000	16,100	22,579
CHAMPIONS FOR CHARACTER	46,100	46,300	45,472
WEBSITE TECHNOLOGY	60,000	64,045	52,532
Total Expense	4,503,859	4,303,050	4,650,333
t Income	0.00	0.00	42,828

EXPENSE NOTES:

- 1. SPORT EXPENSE PROJECTIONS: Up 1% across all sports (football excluded, 1 stadium game planned)
- 2. MAJOR MEDICAL: Projecting 5% increase to active staff medical premiums and 2.5% to retirees
- 3. PAYROLL TAXES: Tied to salaries (social security, medicare and CalPERS)
- 4. SALARIES: Proposing 0% COLA to staff, step & longevity increases only
- 5. SPECIAL EVENTS: Hall of Fame/Distinguished Service & Athletic Administrators Summit
- 6. SUPPORT/MARKETING EXPENSE: Sponsor/contract obligations
- 7. TV \$ TO SCHOOLS: With increase in TV/Web rights contracts, comes increased \$ to schools involved
- 8. CHAMPIONS FOR CHARACTER: \$ spent on Scholarship Dinner, Scholarships & Golf tournament
- 9. AWARDS, PRINTING, PUBLICATIONS, TICKETS, UTILITIES: Tighter controls and savings!!!



10932 Pine Street Los Alamitos, California 90720 Telephone: (562) 493-9500 FAX: (562) 493-6266

CIF SOUTHERN SECTION COUNCIL PROPOSAL FORM**

In accordance with Blue Book Article 3, Bylaw 30.1, the following proposal is submitted for Council consideration.

"CIF Southern Section Council may entertain proposals submitted to the governing body on the appropriate proposal form from duly appointed advisory committees, leagues or the Executive Committee." All items coming before the Southern Section Council must contain the financial implications on member schools, leagues and the Southern Section.

Date: 1-25-2016 Submitted by: Name of representative: Brice Sunderland, Chairman, Officials Fees and Relations Committee School of representative: Colony High School Telephone: 909-930-2929 Check one of the following: League Proposal. Name of League: (X) Advisory Committee Proposal. Committee Name: Officials Fees and Relations Committee Executive Committee Proposal. Submitted by: _____ **Rule Change:** Rule Number Affected: <u>1221 Officials Fees</u> Implementation Date: 7-1-2016 **Abstract:** (Please add any supporting documents.) See Attachment Council First Read: 1-27-2016 Council Action Date: 4-6-2016 Date Proposal will take effect on member schools: 7-1-2016 See reverse side for additional information. (See Attachement with proposal)

Financial Impact on Member School and Southern Section (Attach an analysis and supporting documents):

A \$1.00 increase in Officials Fees has an estimated average cost to a school site of about \$250 per year.

Estimated increases: Year 1 = \$750

Year 2 = \$750

Year 3 = \$500

All Council Proposals must be submitted according to the timelines published in the Blue Book. If they are not received in a timely manner, they will be postponed until the next meeting.

Council Proposals that do not contain the information in the fields provided on both pages will not be considered.

Sport advisory committees are advised to confine their proposals to the sport(s) under their advisement. Any proposals that do not affect Articles 1400 - 3100 must contain a rationale as to why the sport advisory committee is requesting action.

Procedure for Proposed Bylaw Changes:

- 1. Identify the bylaw, by number, to be changed or eliminated.
- 2. Type the bylaw, using normal font face, for language that will remain unchanged.
- 3. Use strikethrough to identify language to be eliminated or changed.
- 4. Identify proposed language using bold type.

For example, if a league wants to address the color of jerseys in basketball, the proposal may read:

The	<u></u>	League proposes	the following	changes to	the basketball	bylaws.
	(your league name)		_	_		•

Bylaw 1623 Color of Jerseys

Proposed language:

"In all basketball games played between member schools of the CIF Southern Section, The host team shall wear white dark colored jerseys."

OFFICIAL'S FEES/ RELATIONS COMMITTEE PROPOSAL

- 1) 3-YEAR AGREEMENT 2016 2017; 2017 2018; 2018 2019
- 2) FEES INCREASES
 - 2016 2017 SCHOOL YEAR \$3.00 INCREASE
 - 2017 2018 SCHOOL YEAR \$3.00 INCREASE
 - 2018 2019 SCHOOL YEAR \$2.00 INCREASE

Blue Book wording changes and notes:

3) BASEBALL-

Change wording on number of varsity game officials from 2 to (2-4 officials)

4) BASKETBALL –

In all varsity basketball games, 3-person crews are encouraged.

Fees for three person crew would be \$66.00 per official.

2-person varsity games would be \$76.00 while non-varsity game rates would be \$59.00.

5) FOOTBALL-

Change wording on number of officials from 3-5 assigned to (3-7 assigned)

6) FIELD HOCKEY -

Establish separate fees for varsity assigned officials and non-varsity assigned officials Eliminate double header fee.

Reduce fees for Probationary/Non Rated Officials

7) SOCCER

Freeze the 3 official rate at \$75.00/\$63.00 for the next three years Increase the base fees for the Non-Varsity (2officials) to \$52.00 and (1 official) to \$61.00.

8) SOFTBALL

Change wording on number of varsity game officials from 2 to (2-4 officials).

9) TRACK & FIELD

Add a \$2.00 charge for all extra races in Dual or Triangular meets

In Invitationals, change the amount for the first five hours of the invitational to \$150.00

10) Volleyball

Add \$1.00 to Tournament Fees

11) Wrestling

Revise Double Header Fee to (\$133.00) and Triple Header Fee to (\$175.00) 1 Official Assigned Change Language in E. to read: Weigh in fees (each official/each day)

Change the Language in Multiple Team meets to read: Any contest involving more than two meets will be considered a multiple team meet. Officials for multiple meets will be paid the following fee: 2-Minute matches - \$48.00. 1 Minute matches - \$40.00

Change the Language under Eliminations Tournaments: The number of teams in an elimination tournament will be determined by the average number of wrestlers in each bracket of that tournament. Officiating fees for elimination tournaments will be \$64.00 for 2 minute rounds and \$54.00 for 1 Minute round.



ROGER L. BLAKE, EXECUTIVE DIRECTOR

CALIFORNIA INTERSCHOLASTIC FEDERATION

CIF STATE OFFICE - 4650 DUCKHORN DRIVE - SACRAMENTO, CA 95834 - PH: 916-239-4477 - FX: 916-239-4478 - WWW.CIFSTATE.ORG

To:

Federated Council

Date:

February 25, 2016

Re:

Proposed Bylaw 2402 Nor. California Regional Soccer Championship

Proposal Originated: Commissioners Committee

Proposal Reviewed

03/18/2015 – Commissioner Committee 06/17/2015 – Commissioner Committee 06/20/2015 – Executive Committee 08/26/2015 – Commissioner Committee 01/11/2016 – Commissioner Committee 02/24/2016 – Executive Committee 03/08/2016 – New Events Committee 04/07/2016 – Executive Committee 04/08/2016 – Federated Council 10/06/2017 – Federated Council

Proposal Recommendation

Discussion
Discussion
Discussion
Discussion
10-0 Support Addition
1st Reading
Recommendation TBD
Action Item
1st Reading
Action Item

Type: Bylaw Addition / Revision

Next: New Events Committee

Summary: The Commissioners Committee is recommending that the CIF implement a northern California Regional Soccer Championship for Boys and Girls beginning 2017-2018. This regional tournament would mirror the current Regional Soccer Championships implemented in 2008 in southern California.

Fiscal Impact: Based upon the previous experience in southern California, a regional tournament would start with a minor net gain for the organization and grow as the tournament gains popularity.

Background: The CIF Federated Council approved a southern California Regional Soccer Tournament in February of 2007. The regional tournament has grown in size and participation over the past few years.

At the time of the original Soccer Regional approval, the majority of northern California CIF Sections did not offer soccer during the winter season of sport. That is not the case today. The majority of schools in northern California now compete in soccer during the winter season of sport making a post season regional championship viable. This proposal still allows the flexibility for sections. The North Coast and Northern Sections can continue to offer multiple seasons of sports for soccer within their sections to accommodate their schools location (snowline) and allows the sections/schools that are aligned to compete in a regional format.

2402. NORCAL REGIONAL CHAMPIONSHIPS

Northern California boys and girls soccer Championships (four [4] divisions) will be held following the completion of Section playoffs.

SOCCER

CIF NORTHERN CALIFORNIA REGIONAL CHAMPIONSHIPS

Div. I -IV March 8, 10 & 12, 2018 March 6-8 at Home Sites March 10 at Home Sites

I. FORMAT

The format is an eight (8)-team single-elimination tournament in each of four (4) divisions (DI-DIV for both boys and girls. Entries into the tournament will include the champions of the four Sections representing Northern California, as well as at-large selections to fill the open brackets in each of the four (4) divisions, for a total of 32 entries for each gender.

II. AUTOMATIC ENTRIES-SEEDING PROCEDURES

A. Northern California boys and girls soccer championships (four divisions) will be held following the completion of Section playoffs. Divisional placement of teams in the Northern California Regional Tournament will be based on rankings provided by each section at the conclusion of their playoffs. Seeding for the Southern California Regional Championships will take place on Sunday, March 4, 2018.

SECTION	Division I	Division II	Division III	Division IV
Central Coast	2	2	2	**
North Coast	2	2	2	**
Northern		2	2	2
Oakland				1
Sac-Joaquin	2	2	2	2
San Francisco				1
At-Large	2*			2*

B. SECTION LIMITATIONS

Sections with less than eight (8) schools in a division shall be limited to one (1) entry in that division. This applies to both team and individual sports.

III. CLASSIFICATION SYSTEM FOR PLACEMENT IN NORCAL SOCCER CHAMPIONSHIPS

Division I	As determined by Section
Division II	As determined by Section
Division III	As determined by Section
Division IV	As determined by Section
Approved	Federated Council)

IV. QUALIFYING TO CIF STATE/REGIONAL CHAMPIONSHIPS

Teams/Individuals must compete, and qualify through, their respective CIF Section Championships to participate in CIF State/Regional Championships.

NOTE: Complete details on the 2018 CIF Northern Regional Soccer Championships will be available on the State CIF website (www.cifstate.org) approximately 45-60 days prior to the event.

SOCCER

CIF NORTHERN CALIFORNIA REGIONAL CHAMPIONSHIPS

Div. I -IV March 8, 10 & 12, 2018 March 6-8 at Home Sites March 10 at Home Sites

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SECTION	Division I	Division II	Division III	Division IV
Central Coast	2	2	2	**
North Coast	2	2	2	**
Northern		2	2	2
Oakland				1
Sac-Joaquin	2	2	2	2
San Francisco				1
At-Large	2*			2*

B. **SECTION LIMITATIONS**

Sections with less than eight (8) schools in a division shall be limited to one (1) entry in that division. This applies to both team and individual sports.

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Division I	As determined by Section
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(Approved	Federated Council)

IV. QUALIFYING TO CIF STATE/REGIONAL CHAMPIONSHIPS

Teams/Individuals must compete, and qualify through, their respective CIF Section Championships to participate in CIF State/Regional Championships.

NOTE: Complete details on the 2018 CIF Northern Regional Soccer Championships will be available on the State CIF website (www.cifstate.org) approximately 45-60 days prior to the event.

Proposal for CIF Northern California Regional Soccer Championships

The following proposal will be forwarded to the Championships and New Events Committee of the California Interscholastic Federation (CIF) as the first step in the State CIF process for possible implementation. The proposal is to request the California Interscholastic Federation to administer a Northern California Regional Championship for Boys' and Girls' Soccer to begin in the winter of 2018. It is understood that any proposal for the addition of a new championship under the auspices of the California Interscholastic Federation must follow the criteria and procedures for new events, as specified by the CIF Federated Council.

SUMMARY OF PROPOSED CIF NORCAL REGIONAL SOCCER TOURNAMENT

1. Format

The proposed format is an eight-team single-elimination tournament in each of four divisions for both boys and girls, with the first round to be held during the week immediately following the six Sections' Soccer Championships to begin in March, 2018. Entries into the tournament will be the section champions as well as at-large selections to fill the open brackets in each of the four divisions, for a total of 32 entries for each gender.

2. Management

The CIF NorCal Regional Soccer Championships will be under the direct responsibility of the CIF NorCal Soccer Management Committee, to be determined through the process as delineated by the State CIF Office. The Management Committee is to include but not be limited to representation from all six Sections.

3. Regional Tournament Dates

The CIF NorCal Soccer Championship dates will be Tuesday, March 6th, Thursday, March 8th and Saturday, March 10th, 2018.

4. Classification System for Placement in NorCal Championships

There will be four divisions. Teams will advance from their Section Championship in a criteria set by their governing board.

5. Minimum Number of Entries from Each Section

SECTION	Division I	Division II	Division III	Division IV
Central Coast	2	2	2	**
North Coast	2	2	2	**
Northern		2	2	2
Oakland				1
Sac-Joaquin	2	2	2	2
San Francisco				1
At-Large	2*			2*

6. Seeding Committee

The Seeding Committee will be composed of the six Section Commissioners and the Tournament Director, as determined by the State CIF Office.

7. Sites

The First Round, Semi-Final and Regional Final games will be played at the school designated as the "home" team.

POLICY AND PROCEDURES FOR NEW EVENTS

The criteria specified by the CIF Federated Council for proposals of new events to be managed by the California Interscholastic Federation are addressed below.

1. Financial Criteria

- **A.** Travel expenses, lodging and meals: First round pairings will be made with consideration of travel time and expense. During all rounds, the visiting teams will be responsible for their own travel expenses, to include transportation, meals, and lodging, if required, subject to reimbursement. Host schools will be provided a flat amount to cover basic expenses. It is expected that since only the six Northern California sections are participating, the cost for lodging will be minimal.
- **B.** Mitigating expenses of new event: In order to minimize expense (and loss of school time), in the first round in each division, the seeding committee will consider geography when determining brackets.
- C. Financial burden on Section and State budgets: The financial burden the sections and/or state may incur must be off-set, wholly or partially, through the use of funding sources to include, but not be limited to: ticket sales, television and internet broadcast rights fees, and contributing corporate sponsors.

D. Detailed, specific, feasible cost estimate: The figures below reflect the total for four of the five divisions (I, II, III and V) of the CIF Southern California Regional Soccer Championships which should be similar in size of field and format:

2015 Revenue: \$83,333 2015 Expenses: \$45,504 2015 Net: \$37,829

- 2. Philosophical criteria: The addition of a NorCal Regional Soccer Championship will continue to enhance the awareness of positive values taught through sport participation, including the opportunity for athletes to excel on the field while also adhering to the principles of "Pursuing Victory with Honor." Secondly, the event will elevate the sport of soccer in the high school community, and add credibility to the sport, as played at the championship level. Lastly, the sport of soccer in California features athletes that represent a high level of diversity.
- 3. Qualifying participation criterion for a championship event: According to the 2014-15 CIF Participation Census, more than 82% of all CIF member schools participate in the sport of soccer, with 93,934 boy and girl student-athletes.
- **4. Feasibility:** The operational format and financial feasibility of a Regional Soccer Championship has been successfully implemented in Southern California.
- **5. Other recommendations:** The addition of a CIF Northern California Regional will one day lead to the addition of a CIF State Soccer Championship in the coming years. The benefits of a SoCal Regional Soccer Championship will exceed the financial expense of such an event. A championship of this caliber will reinforce soccer as a major high school sport, and will give the student athletes the opportunity to excel at the highest level possible in their high school careers.



ROGER L. BLAKE, EXECUTIVE DIRECTOR

CALIFORNIA INTERSCHOLASTIC FEDERATION

CIF STATE OFFICE - 4650 DUCKHORN ORIVE - SACRAMENTO, CA 95834 - PH: 916-239-4477 - FX: 916-239-4478 - WWW.CIFSTATE.ORI

To: Federated Council

Date: February 25, 2016

Re: Proposal – First Reading: Regional Water Polo Championship Event

Proposal Originated: Central Section

Proposal Reviewed

10/07 2015 – Central Section Board of Managers 01/27, 2016 – Central Section Board of Managers 02/24/ 2016 – Executive Committee 03/08/2016 – New Events Committee 03/15/2016 – Commissioners Committee 04/07/2016 – Executive Committee 04/08/2016 – Federated Council 10/07/2016 - Federated Council

Proposal Recommendation

First reading
Passed, Forwarded
1st reading
Recommendation TBD
Recommendation TBD
Action Item
1st Reading
Action Item

Type: New Regional Championship Event

Next: March 8, 2016 - New Events Committee March 15, 2016 - Commissioners Committee

Proposal Summary: The CIF Central Section is proposing the implementation of a CIF Regional Water Polo Championship to begin in the fall/winter of 2017-2018. This proposal follows the approved State Championships Master Schedule timelines for implementation of new events.

The event would allow the most competitive water polo teams in the state an opportunity to compete at the Regional level. This championship event is proposed as a one week tournament held immediately after the section finals.

Fiscal Impact: The Regional Championship is projected as a \$6,900 loss <u>without</u> any corporate sponsorship. It is anticipated that with corporate support and ancillary event income the regional tournament could become revenue neutral to the organization.

Background: State CIF does not currently have a regional championship in water polo.

ARTICLE 300 WATER POLO

3000. CLOCKS

It is recommended, but not required, that clocks used in conducting water polo contests be visible to the participants.

3001. OFFICIAL NATIONAL FEDERATION AUTHENTICATION MARK

Only balls with the National Federation authentication mark shall be used in the sports of baseball, basketball, field hockey, football, lacrosse, soccer, softball, volleyball and water polo.

(Revised to include lacrosse November 2000 Federated Council)

3002. WATER POLO REGIONAL CHAMPIONSHIPS

A regional boys and girls water polo Regional Championship will be held following the completion of Section playoffs. Water Polo Regional Championships entries will be place into the appropriate Region aligning with the Sections current "season of sport."

Water Polo North and South Regional Championship

Season of Sport

Section	Boys		Girls	
CCS		Fall		Fall
NCS		Fall		Fall
SJS		Fall		Fall
CS		Fall		Fall
SS		Fall		Winter
SD		Fall		Winter
LA		Fall		Winter
NS		None		None
SF		None		None
Oak		None		None

Due to the fact that the San Diego, Southern and Los Angeles sections participate in girls water polo during the winter season, there cannot be a state championship in girls water polo. For equity reasons, it is projected that there will not be a state championship in boys water polo if different seasons of sports prohibits one for the girls.

Central Section participates in both genders in the fall and will therefore compete in the North Regional.

Proposal Timeline:

Section First Read- Fall 2015 Section Vote- Winter 2016 State First Read- Spring 2016 State Vote- Fall 2016 Implementation 2017/18

Boys and Girls Northern Regional Fall Water Polo Proposal (Fall)

NFHS Week 20- November 14 & 18, 2017

- 1. 8 team brackets each division (I & II) each gender= total of 32 teams
- 2. Format:

Tuesday, November 14-round 1 @ home sites Sat, November 18- Semi-Finals and Championships at neutral site TBD

Sample Entries:

North Entries for Fall Regional Championship-

Boys	Division I	Division II	Total
CCS	2	2	4
NCS	2	2	4
SJS	2	2	4
CS	2	2	4
Totals:	8	8	16

Girls	Division I	Division II	Total
CCS	2	2	4
NCS	2	2	4
SJS	2	2	4
CS	2	2	4
Totals:	8	8	16

Sample Game Format @ Neutral Site:

A total of 32 teams (16 boys & 16 girls) would participate in first round game at home sites Tuesday, November 14, 2017. North Regional Semi-Finals and Championships held on Saturday, Nov 18, 2017, at a site to be determined.

Saturday Game Schedule:

2 concurrent games for each gender and division

10:00- Boys Division II (#1 seed vs. #4) and (#2 seed vs. #3)

11:30- Girls Division II (#1 seed vs. #4) and (#2 seed vs. #3)

1:00- Boys Division I (#1 seed vs. #4) and (#2 seed vs. #3)

2:30- Girls Division I (#1 seed vs. #4) and (#2 seed vs. #3)

4:00- Boys D II Championship and Girls D II Championship

6:00- Boys D I Championship and Girls DI Championship

Boys Southern Regional Fall Water Polo Proposal Boys (Fall)

NFHS Week 20- November 14 & 18, 2017

- 1. 8 team brackets each division (I & II) = total of 16 teams
- 2. Format:

Tuesday, November 14-First Round @ home sites Sat, November 18- Semi-Finals and Championships at neutral site TBD

Sample Entries:

South Regional Entries for Regional Championship Boys Fall -

Boys	Division I	Division II	Total
SS	4	4	8
SD	2	2	4
LA	2	2	4
Totals:	8	8	16

Sample Game Format:

A total of 16 boys teams would participate in first round games at home sites. Semi-finals and Championship held at a site to be determined.

Sample Game Schedule:

Friday-

10:00-Boys Division II (#1 seed vs. #4) and (#2 seed vs. #3)

11:30-Boys Division I (#1 seed vs. #4) and (#2 seed vs. #3)

1:00-Boys D II Championship

3:30-Boys D I Championship

Girls Southern Regional Fall Water Polo Proposal (Winter)

NFHS Week 35- Feb 27 and Saturday, March 3, 2017

- 1. 8 team brackets each division (I & II) = total of 16 teams
- 2. Format:

Tuesday, February 27-round 1 @ home sites Sat, March 3- Semi-Finals and Championships at neutral site TBD

Sample Entries:

South Regional Entries for Regional Championship Girls Winter -

Girls	Division I	Division II	Total
SS	4	4	8
SD	2	2	4
LA	2	2	4
Totals:	8	8	16

Sample Game Format:

A total of 16 girls teams would participate in first round games at home sites. Semi-finals and Championships at a site to be determined.

Sample Game Schedule:

Satirday-

10:00- Girls Division II (#1 seed vs. #4) and (#2 seed vs. #3)

11:30- Girls Division I (#1 seed vs. #4) and (#2 seed vs. #3)

1:00- Girls D II Championship

3:30- Girls D I Championship

Financial Criteria and Feasibility for New Events Sponsored by CIF:

- What travel, lodging, and meal reimbursement will be provided to participating schools (please use the CIF Adopted Criteria)?
 Reimbursement will follow the CIF's currently adopted criteria for team championships.
- 2. Will this event place any CIF Section event at risk financially?
 - This event will not place any CIF Section event at risk financially because it takes place after all section championships have been concluded. This event will possibly generate greater excitement in the sport water polo at the section level and generate additional profit.
- 3. Will this event be a burden on any CIF Section budget or the State CIF budget?
 - This event will not place any burden on any CIF Section budget because it takes place after all section finals have been completed. The State CIF will work with interested host communities to keep championship expenses in line with the projections and use additional marketing opportunities to supplement the budget.
- 4. Please provide a detailed, specific, feasible cost estimate for the operation of this event.

Below are the budget estimates for this event:

		ships based on Central
Section Champions	ship historical revenue	e and expense figures
	Revenue	Expense
Marketing		
Gate Receipts	1.5 X # of	
	Competitors (960)	
	\$11,500	
Personnel Expenses		\$1700
Officials		\$7200
Misc Expense/travel		\$4000
Awards		\$800
Entries	NA	
Security		\$1000
Announcer/s		\$300
Credentials		\$100
Ticket Takers/Sellers		\$500
Facility		\$2000
Tournament Director		\$800
	Total \$11,500	\$18,400

5. Please demonstrate using both costs in #4 above and anticipated event revenue how this event may be sustained economically over many years.

This event will be financially feasible with the anticipated selection of a sport specific sponsor. Overhead costs could also be minimized with the addition of another home site contest leading up to the championship final.

- 6. Is the current CIF State Office staff capable of managing this event?
 - The current CIF State Office staff is capable of managing this event and the event expenses cover the costs of a State Tournament Director to assist the State office staff.
- 7. Is there capable staff available to support the CIF State Office in the operation of this event?
 - Yes. The State office staff currently has adequate resources to staff the event.

Philosophical Criteria for New Events:

- 1. How does this event contribute to the goals of the CIF (i.e. a new event may enhance gender equity, economic stability and enhance the awareness of values taught through sport)?
 - This event would bring the top teams from each section to compete in an even larger scale event than their own section championships. It's another opportunity for both boys and girls to have "state" level competition in the sport of Water Polo as other sports currently do (Swimming and Diving, Basketball, Volleyball, etc).

Qualifying Participation Criterion for a Regional Championship:

- 1. Do 50% of all CIF sections participate in the sport in the same season?
 - Yes, for boys, the CCS, NCS, SJS, CS, SS. LA and SD all participate in the winter. For girls, CCS, NCS, SJS, CS all participate in the fall. In the SS, LA and SD, girls participate in the winter. Currently, NS, SF and Oakland do not have Water Polo Championships.

Other Questions:

- 1. How will this event benefit participating schools and students?
 - This event will give boys and girls the opportunity for post-section championship opportunities not currently available in Water Polo.
- 2. Do the proposed dates conflict with state mandated testing?
 - The proposed dates are ones that are currently used for playoff opportunities in other sports. No conflict with state testing is anticipated.
- 3. Does the event cause additional loss of instructional time? If so, has any thought been given to mitigating this loss (Saturdays, evenings, vacation time)?
 - The Regional event will follow a schedule similar to many of the other state level regional events (Boys and Girls Soccer, Boys Volleyball). Depending on

travel, there may be some loss of instructional time, but every effort will be made to minimize lost class time.

- 4. If the proposal is for a sport that is played now in more than one season in the state, what dates are selected and why?
 - There would be 4 separate Regional Championships.
 - 1) Fall- Boys Nor Cal Regional (CCS, NCS, SJS, CS)
 - 2) Fall- Boys So Cal Regional (SS, SD, LA)
 - 3) Fall- Girls Nor Cal Regional (CCS, NCS, SJS, CS)
 - 4) Winter- Girls So Cal Regional (SS, SD, LA)

The proposed dates of the event coincide with the next available weekend after the completion of Section finals.

- 5. How, specifically, will this event be a demonstration of the values of participation in high school athletics? In choosing teams or individuals for an event, is there any criterion such as demonstration of respect, sportsmanship, citizenship, achievement through effort and cooperation, full compliance to CIF code of ethics, rules, regulations, guidelines, etc.?
 - All CIF events are conducted with the above in mind. This event can give CIF member schools another opportunity to demonstrate that competition can be played fairly and with great sportsmanship. It is also an additional avenue for our member schools to promote the best values of educational athletics.
- 6. Will the proposed event lend itself to a partnership between the State CIF and a CIF Section? If so, the nature of the partnership must be detailed. What are the duties and responsibilities of the State and Section entities? If there is to be a risk/profit sharing, what are the proposed financial details? If resources, other than financial, are to be used as part of a partnership, what are the anticipated resources?

7.

- Any proposal that considers a Section/State partnership should consider whether or not an event should be rotated, upon request, among Sections.
 The state office will assume financial responsibility of profit and/or loss of the event.
- 8. Will there be any ancillary activities associated with the event to make it more attractive and reflective of the goals and mission of CIF (i.e. training for coaches, sportsmanship activities for schools)?
 - None anticipated.



March 21, 2016

Mr. John Hynes/ Principal Grace Brethren High School 1350 Cherry Avenue Simi Valley, Calif. 93065

Dear John,

I am in receipt of your communication requesting an appeal before the CIF Southern Section Executive Committee of the sanctions imposed on your Football program for violations of CIF Bylaws 207B(5)a, 500C, 503, 503A, 503B, and violations of Southern Section Bylaws 500.2, 3211A and 3211C.

The next scheduled meeting of the CIF Southern Section Executive Committee will be on Tuesday, April 5, 2016. The meeting will be held at Angel Stadium of Anaheim in the Press Conference Room, beginning at 1:00 p.m. I will place your appeal on the agenda and we will expect you, and any others you wish to appear before the CIF Southern Section Executive Committee, to be present on that day and at that time.

We will email you the meeting agenda and supporting materials prior to the meeting.

If you have any questions, or I can be of assistance to you in any way, do not hesitate to contact me.

Sincerely,

Rob Wüzel Rob Wigod

Commissioner of Athletics

cc: Mr. Glenn Martinez, Assistant Commissioner, Football Administrator, CIF Southern Section Mr. Thom Simmons, Director of Communications, CIF Southern Section





February 1, 2016

Mr. John Hynes, Principal Grace Brethren High School 1350 Cherry Avenue Simi Valley, California 93065

Rules: CIF Bylaw 207.B(5)a, Transfer Eligibility, Limited Eligibility Application

CIF Bylaw 500C, Authorized Participation

CIF Bylaws 503, 503A, 503B, Administrative Oversight

CIF Southern Section Bylaw 500.2, Forfeiture Status

CIF Southern Section Bylaws 3211.A and 3211.C, Playoff Eligibility

I. FACTUAL SUMMARY

- 1. Joshua Ramson enrolled at Canyon Springs High School in North Las Vegas, Nevada as a 9th grade student during the 2012-2013 school year and was continually enrolled there until June 14, 2013.
- 2. On August 27, 2013, Joshua Ramson enrolled at Valley High School in Las Vegas, Nevada and was continually enrolled there until June 13, 2014.
- 3. On August 26, 2014, Joshua Ramson enrolled at Grossmont High School in El Cajon, California and was continually enrolled there until April 2, 2015.
- 4. During the 2014-2015 school year, while enrolled at Grossmont High School, Joshua Ramson participated in Football at Grossmont High School.
- 5. On April 13, 2015, Joshua Ramson enrolled at Liberty High School in Henderson, Nevada and was continually enrolled there until June 5, 2015.
- 6. During the 2014-2015 school year, while enrolled at Liberty High School, Joshua Ramson participated in Track and Field at Liberty High School.
- 7. On August 19, 2015, Joshua Ramson enrolled at Grace Brethren High School.
- 8. On August 28, 2015, Joshua Ramson participated in a Varsity football contest for Grace Brethren High School against Fillmore High School.
- 9. Joshua Ramson participated in 8 Varsity football contests during the 2015 regular season and 3 CIF Southern Section East Valley Division football playoff contests for Grace Brethren High School.
- 10. On September 21, 2015, Grace Brethren High School submitted CIF Forms 207/510 requesting unlimited eligibility in the sports of football and track and field for Joshua Ramson at Grace Brethren High School under CIF Bylaw 207.B(5)c.(b), Transfer Eligibility, Unlimited Eligibility Application and CIF Southern Section Bylaw 207.1 Student Transfers and Guardianship.
- 11. On September 22, 2015, Grace Brethren High School Athletic Director Matt Cooper requested the CIF Southern Section Office to process the transfer of Joshua Ramson to Grace Brethren High School as Limited Eligibility under CIF Bylaw 207.B(5)a.
- 12. On September 22, 2015, Joshua Ramson was approved for Limited Eligibility, meaning Junior Varsity level or lower, in the sports of Football and Track and Field at Grace Brethren High School for the 2015-16 school year. (CIF Bylaw 207.B(5)a)



- 13. On December 4, 2015, CIF Southern Section Assistant Commissioner Mike Middlebrook was contacted by Saddleback Valley Christian High School Athletic Director Rod Markum inquiring about the eligibility status of Joshua Ramson at Grace Brethren High School.
- 14. On December 4, 2015, CIF Southern Section Assistant Commissioner Glenn Martinez contacted Grace Brethren High School Athletic Director Matt Cooper and requested Mr. Cooper to investigate the eligibility status of Joshua Ramson at Grace Brethren High School and report his findings back to Mr. Martinez.
- 15. On December 4, 2015, Grace Brethren High School principal John Hynes called CIF Southern Section Commissioner Rob Wigod to inform him that an ineligible player had participated in Varsity football at Grace Brethren High School during the 2015 regular season and the 2015 CIF Southern Section East Valley Division football playoffs.
- 16. On December 4, 2015, CIF Southern Section Commissioner Rob Wigod informed Grace Brethren High School Principal John Hynes that Grace Brethren High School would be immediately removed from the 2015 CIF Southern Section East Valley Division football playoffs, per CIF Southern Section Bylaws 500.2, 3211.A and 3211.C. Furthermore, Grace Brethren High School would not participate and would forfeit the 2015 CIF Southern Section East Valley Division Football Championship Game against Saddleback Valley Christian High School scheduled for December 5, 2015.
- 17. On December 8, 2015, Grace Brethren High School Principal John Hynes sent a letter to CIF Southern Section Commissioner Rob Wigod informing him the Grace Brethren High School would forfeit 11 Varsity football contests from the 2015 regular season and the 2015 CIF Southern Section East Valley Division football playoffs, due to the use of an ineligible player.
- 18. On December 11, 2015, Grace Brethren High School Principal John Hynes sent a letter to CIF Southern Section Commissioner Rob Wigod identifying the dates and opponents of the 11 Varsity football contests that Grace Brethren High School would forfeit from the 2015 regular season and the 2015 CIF Southern Section East Valley Division football playoffs, due to the use of an ineligible player.

II. DOCUMENTS REVIEWED

- 1. Letter from Grace Brethren High School Principal John Hynes to CIF Southern Section Commissioner Rob Wigod, dated December 11, 2015.
- 2. Letter from Grace Brethren High School Principal John Hynes to CIF Southern Section Commissioner Rob Wigod, dated December 8, 2015.
- 3. Statement from Grace Brethren High School Athletic Director Matt Cooper, dated December 8, 2015.
- 4. Grace Brethren High School Eligibility List for the 2015 East Valley Division football playoffs submitted by Grace Brethren High School to the CIF Southern Section Office through the CIFSSHome electronic communications system.
- 5. Completed 207/510 Forms for Joshua Ramson.

III. FINDINGS

Based on the documentary evidence submitted, the Section finds the following:

1. During the 2015-2016 school year, Joshua Ramson participated in football at Grace Brethren High School as an ineligible student. (CIF Bylaw 207.B(5)a)

- 2. Grace Brethren High School forfeited 8 Varsity football contests during the 2015 regular season, 3 2015 CIF Southern Section East Valley Division football playoff contests and the 2015 CIF Southern Section East Valley Division Football Championship Game, due to the use of an ineligible player. (CIF Southern Section Bylaws 500.2, 3211.A and 3211.C)
- 3. During the 2015-2016 school year, Grace Brethren High School failed to adhere to CIF Bylaws 207.B(5)a and 500C). (CIF Bylaws 503, 503A and 503B, Administrative Oversight)

IV. DECISION

Based on the foregoing, and all evidence and documents submitted, the decision of the CIF Southern Section is:

- 1) Grace Brethren High School will be placed on probationary status in the sport of football until January 1, 2017.
- 2) Probationary status means that Grace Brethren High School will not be permitted to participate in the 2016 CIF Southern Section Football Championships while on probationary status.
- 3) Grace Brethren High School may apply to the CIF Southern Section Office for reinstatement to full status in the sport of football after January 1, 2017.
- 4) Prior to submitting any request for reinstatement in the sport of football for the 2017-2018 school year, Grace Brethren High School is required to submit an action plan to the CIF Southern Section Office, outlining the policies and procedures that will be implemented in administering CIF Bylaws 500C, 503, 503A and 503B at Grace Brethren High School.

If you wish to appeal this decision to the CIF Southern Section Executive Committee, per CIF Southern Section Bylaw 1112, you may do so at their next scheduled meeting on April 5, 2016. If you wish to appeal, please send an official notice in writing to this office by March 18, 2016 so that your appeal may be placed on the agenda for that meeting.

On behalf of the Southern Section,

Rob Wigod

Rob Wight

Commissioner of Athletics

cc: Mr. Glenn Martinez, Assistant Commissioner/ Football Administrator, CIF Southern Section Mr. Thom Simmons, Director of Communications, CIF Southern Section



GRACE BRETHREN JR/SR HIGH SCHOOL

1350 Cherry Avenue Simi Valley, CA 93065 Phone 805.522.4667 Fax 805.522.5617 www.gracebrethrenschools.com

December 11, 2015

Dear Mr. Wigod,

Per your request, please see the below spreadsheet representing Grace Brethren's entire football season and the subsequent results of each game. I believe this makes our overall record 2-12.

DATE	OPPONENT	RESULT
8/28	Fillmore	Forfeit/Loss
9/4	Heritage Christian	Forfeit/Loss
9/11	Western Christian	Forfeit/Loss
9/18	Santa Monica	Win (Ineligible player did not play in this game)
9/25	Desert	Forfeit/Loss
10/2	Boron	Forfeit/Loss
10/16	Polytechnic	Forfeit/Loss
10/27	Santa Paula	Forfeit/Loss
10/30	Santa Clara	Forfeit/Win (Santa Clara forfeited, game not played)
11/6	Malibu	Forfeit/Loss
11/13	Mary Star of the Sea	Forfeit/Loss
11/20	Desert	Forfeit/Loss
11/27	Brethren Christian	Forfeit/Loss
12/5	Saddleback Valley Christian	Forfeit/Loss

Regards,

John Hynes Principal

Grace Brethren High School







GRACE BRETHREN JR/SR HIGH SCHOOL

1350 Cherry Avenue Simi Valley, CA 93065 Phone 805.522.4667 Fax 805.522.5617 www.gracebrethrenschools.com

December 8, 2015

Dear Mr. Wigod:

This letter is to officially inform you that Grace Brethren School of Simi Valley has violated section 500.2 of the Southern Section CIF Blue Book by knowingly fielding an ineligible player for the 2015 football season. Attached is a detailed timeline, written by Athletic Director Matt Cooper, of exactly how this happened.

Knowledge of this violation was reported to me and Executive Director Ray Blackwell at about 1:00PM on Friday, December 5, 2015. As you can confirm, I reported this violation to CIF within an hour of this knowledge.

Over the weekend, our first priority was to minister to the emotional needs of our players and families. However, we were also able to conduct a thorough investigation as to how this occurred. The results of this investigation confirmed that knowledge of Josh Ramson's ineligibility was known solely by Matt Cooper and that nobody else was complicit in this violation. As a result of these findings, effective immediately, we have relieved Matt Cooper of his duties as Athletic Director.

We have concluded that Josh Ramson participated in 11 of the 13 games we played this season. Our 13-0 record, therefore should be officially changed to 2-11.

On behalf of the entire Grace Brethren organization, I cannot emphasize enough how sorry we are for this incident and for any problems it may have caused your offices. We pride ourselves on running a program that honors Christ in all we do. I can assure you that this infraction is an anomaly and is not representative of the traditionally professional and thorough management of the organization. I am available any time for further questions or concerns you may have regarding this matter.

Respectively,

John Hynes Principal

Grace Brethren High School

+ACI

STATEMENT BY MATT COOPER

Josh Ramson enrolled at Grace Brethren in the beginning of August. Below is a timeline of events that took place from that time to the present.

- 1. During football camp week from August 4-8, I passed out CIF transfer forms, which is required of any student transferring into Grace Brethren and wanting to participate in sports. During that time I also talked to each boy specifically about what schools they attended the previous year and what sports if any they played. I talked to Josh Ramson about his time at Grossmont HS in San Diego and Liberty HS in Las Vegas since those were the two schools he attended in the previous 12 months. Josh said that he had ran track at Liberty and that he didn't play football at Grossmont. I quizzed him, asking if he had played a single game, even on the JV level. He told me that he practiced with the team over the summer but never actually suited up and played in a single football game at Grossmont.
- 2. Around the same time, I had a meeting with Josh and his guardian Delphine Ramson about the transfer process. In that meeting, I explained that due to the fact that Josh's entire family did not move from Las Vegas to Southern California, he would not be granted full eligibility. Also, since it was not his first transfer, he was not eligible for the Sit-Out-Period which would allow him to participate in the second half of the track season. Since Josh said he didn't play football Josh would have eligibility for football at Grace Brethren but not track since Josh had participated in track during the previous 12 months at Liberty HS in Las Vegas. They asked if there was anything else that they could do. I said that they could apply for a hardship based upon a change of guardianship but it is highly unlikely. Nonetheless, the family wanted to proceed with filling a hardship. If CIF denied the hardship, he would just have limited eligibility in track, (no varsity, only JV and below) but would have full eligibility in football since he had not participated in the last 12 months.
- 3. Delphine Ramson, Josh's Aunt, wrote a letter explaining Josh's situation, the reason for the move and documents showing a change of guardianship. I submitted these documents to CIF the first week of September once I received the letter and documentation from Josh's family.
- 4. Given that I believed Josh had not played football at Grossmont and that the transfer would go through, I allowed Josh to begin playing football.
- 5. Once the transfer documents are uploaded to CIF a notice is sent to the former schools to answer three questions: 1) What sports were played in the last 12 months, 2) Did the student transfer for any disciplinary reasons, and 3) what was the students' GPA at the time they left. When all the former schools have given their data to CIF, CIF makes a ruling on the transfer.

- 6. Since there was no court ordered change of guardianship, only a notarized form, I knew that chances were good that CIF would deny the hardship and that Josh would only be granted limited eligibility in track. Limited eligibility means that the student can play the sport but not at the varsity level. I believed that Josh would be fully eligible for football due to not playing in the last 12 months but have limited eligibility in Track due to running track at Liberty HS in Las Vegas in the spring of 2015.
- 7. On September 21st, I received a general email from CIF that they had posted a note on one of our transfers. The note was on Josh Ramson's transfer asking what category of hardship request the school and family were seeking. I posted on CIF's website that we were seeking a hardship based upon a change of guardianship due to his move from Las Vegas to Southern California.
- 8. On September 22nd, I received a phone call from CIF asking if we had any court documents to support the hardship request. I informed CIF that all the documents we had were uploaded to CIF and that there were no court documents to send. CIF said that they needed court documents and that without any further documents they would have to deny the hardship request and process the transfer as limited eligibility. At that time I believed Josh would only have limited eligibility for track and did not know that Grossmont HS had submitted that Josh played football. I told CIF I understood and to proceed as a limited eligibility transfer. I then posted on the CIF website as requested by CIF to proceed with a limited eligibility request. I believed Josh was fully eligible for football but had limited eligibility for track and field.
- 9. I don't recall the exact date but during the second week of October, I checked to confirm that one of our basketball transfers had gone through and saw Josh Ramson's transfer decision posted on CIF stating that he was granted limited eligibility in Football and in Track. This shocked me so I looked up the detailed form and saw that Grossmont had entered that Josh had played football. I figured there must have been a mistake. I called Grossmont's Athletic Director Frank Foggiano and let him know the situation. He said that he didn't have record of Josh Ramson playing football but that it was their Assistant Principal, Donnie Carroll, who was in charge of uploading all the CIF forms. He said he would get back to me as soon as he was able to talk to Mr. Carroll. I was relieved and figured they just made a mistake and asked him to please change the CIF form they had submitted.
- 10. The following week I spoke again to Frank Foggiano. Mr. Foggiano said that Donnie Carroll showed Josh Ramsom as on the JV roster and playing JV football up until the grading period when he didn't make grades and was removed from the team. I explained that it is likely he ended up on the roster

because he practiced with the team over the summer but never played. Frank said that Donnie was firm that this is what happened and that he, and the coach, confirmed it. Frank said that unfortunately he believed that Josh was lying to us.

- 11. At this time I agonized over what to do. I knew that I should talk to John Hynes, my Principal, Josh Henderson, my head coach, and Ray Blackwell, the Executive Director of Grace Brethren Schools, but I also didn't want to admit that I let Josh Ramson play before the transfer process was finalized and I didn't want to force the team to forfeit the games that Josh Ramson had played in which could possibly cost us a playoff spot and the bad press it would bring with it.
- 12. Unfortunately, I decided to say nothing. I believed it would go unnoticed and that there would be no investigation or questions surrounding his transfer.
- 13. When I had to submit the eligibility roster to CIF by the first playoff game, I purposefully left Josh Ramson off the eligibility list knowing that according to CIF he was ineligible. My assumption was that although Josh, a non-impact player, would play in the first playoff game due to it being senior night, after that, he wouldn't play much and it would hardly be noticed that he was on the team.
- 14. On December 4th at about 12:15, I received a phone call from Assistant CIF Commissioner, Glen Martinez. He inquired about the possible use of an ineligible player, Josh Ramson. I knew immediately that it was true but admitted nothing, saying that I would investigate this and get back to him. I didn't want to admit anything to CIF without first informing the Grace Brethren administration.
- 15. I went to my office, called Josh Henderson in and explained the entire situation to him. Josh Henderson had no previous knowledge of any issues with Josh Ramson's transfer. He said he wished I had talked to him when this entire situation first came out. Together we left my office, went to John Hynes' office where I informed John Hynes and Ray Blackwell for the first time that there was a problem. I explained that we used an ineligible player, that CIF had called me and were awaiting a response. This was also the first time I had told any Grace administration about Josh Ramson being declared ineligible by CIF.
- 16. John Hynes called CIF and reported that we had indeed used an ineligible player and that the Grace Brethren coaching staff and administration was hearing about it for the first time. CIF Commissioner Rob Wigod asked to talk to me and I let him know that I had knowingly allowed a player to participate who CIF had rendered ineligible.

Matt Cooper: December 6, 2015

5A

Sport: Football (11 man) **Division**: East Valley Division **School**: Grace Brethren

School	Name	Eligibility(Y/N)	Age
Grace Brethren	D'Monique Zachery	Υ	17 Years
Grace Brethren	Darrius Vukobradovich	Υ	18 Years
Grace Brethren	Sean Mays	Υ	17 Years
Grace Brethren	Zikel Reddick	Υ	17 Years
Grace Brethren	Hunter Leppard	Υ	17 Years
Grace Brethren	Sisto Zele	Υ	18 Years
Grace Brethren	Jackson Lane	Υ	17 Years
Grace Brethren	Tyrus Bergeron	Υ	17 Years
Grace Brethren	Nick Juels	Υ	17 Years
Grace Brethren	Jameson Betancourt	Υ	17 Years
Grace Brethren	Karl Kniseley	Υ	16 Years
Grace Brethren	Andrew Kennelly	Υ	16 Years
Grace Brethren	Hector Maradiaga	Υ	17 Years
Grace Brethren	Noah Bean	Υ	17 Years
Grace Brethren	Eric Cabrera	Υ	17 Years
Grace Brethren	Christian Hammer	Υ	15 Years
Grace Brethren	Aaron Morris	Υ	18 Years
Grace Brethren	Tyrese Gholar	Υ	16 Years
Grace Brethren	Tanner Rasmuson	Υ	16 Years
Grace Brethren	Louie Zele	Υ	17 Years
Grace Brethren	Gavin Dingman	Y	17 Years
Grace Brethren	Tucker Robertson	Υ	17 Years
Grace Brethren	Josh Cabrera	Υ	17 Years
Grace Brethren	Paula Felemi	Υ	17 Years
Grace Brethren	Jack Ziehl	Υ	17 Years
Grace Brethren	Blake Cargnel	Υ	16 Years
Grace Brethren	Jauqine Johnson	Υ	16 Years
Grace Brethren	Joseph Williams	Y	15 Years
Grace Brethren	Austin Troutwine	Υ	17 Years
Grace Brethren	Anthony Porazzo	Y	16 Years
Grace Brethren		Υ	16 Years
Grace Brethren	Daniel Quina	Υ	16 Years
Grace Brethren	Danny Whitt	Y	15 Years
Grace Brethren	Stanley Taufoou	Υ	15 Years
Grace Brethren	Sebastian Vega	Υ	15 Years
Grace Brethren	Justin Skidmore	Υ	14 Years



Rob Wigod Commissioner 2015-16

Home

Hardship Varsity Eligibility Request (Joshua

Message Center Ramson)

From: Canyon Springs , Valley High School , Grossmont High School , Liberty High School ,

To:Grace Brethren

Hierarchy Setup

Directory

View Request Form

Constants	Case Status	<u> </u>
View Playoff	Description	Status
	Form submitted by current school.	Completed
Widget Brackets	Former school approves or dispute current school request.	Completed
Reports	Transfer request Decision.	Limited ▼
Account Receivable	Internal Office Notes: Process as Limited Eligibility; requested	
Cases	below.	
Due Dates	Notes Limited to lower levels (JV or lower) i	n Football and Track for the 2015-2016 scho
At Large Petition	Decision Date: 09/22/2015	Year: 2015-16 ▼
Calendar		Save

Survey	Messag	е			
Tournament	From De	partment: 0	Golf, Boys & Girls ▼		
Schedule & Scores	Send To	Schools: 🗹	Grace Brethren		
Playoff Entry			<u></u>		
Academic Awards					
Misconduct Manager					
Coaches Wanted			Styles	agraph	
Games Wanted					
Game Managment	<u> </u>			Post Me	ssage
Users	From	То	Message	Date	Delete
	Grace	Hardships	I explained exactly those rules wher the family asked to file a hardship.	09-	×

13		,	Oil -OO Admin'r anci		
Practice/0 Week Power Ranking	Brethren (Matt Cooper)		There is no court documentation so please process as limited eligibility.	22- 2015 at 11:39 AM	
League Standings	Hardships	Grace	In order for a change in	09~	×
Public Reports	(Brenda Bomgaars)	Brethren	guardianship to fall within a hardship category as outlined in the Blue Book, it would require a court	22- 2015 at	
Change Password			order. Please provide court documentation for further processing of this application. If	11:11 AM	
Logout			court documentation is not available, we can process as Limited Eligibility.		
	Grace Brethren (Matt Cooper)	Hardships	Brenda, The family is applying for a hardship based upon a change of guardianship in his move from Nevada to Southern California. Matt Cooper	09- 21- 2015 at 05:19 PM	*
			the second of th	<u> </u>	
	Hardships (Brenda Bomgaars)	Grace Brethren	Please provide information as to which category of hardship your school is filing this hardship request under (see Blue Book by-laws 207.B(5)(c)(viii)(a-j) on pages 93-95) as well as submit the required documentations to support that hardship as stated in the Blue Book.	09~ 21- 2015 at 01:59 PM	

	Т	itle:		File	
	Choose File No file chosen		Upload File		
Title	Uploaded By	Date Submitted	Download	Delete	
Joshua Ramson Transcript.pdf	Teri Allegra	09/04/2015	3	×	
Joshua Ramson Letter.pdf	Teri Allegra	09/04/2015	0	×	
Joshua Ramson Guardianship.pdf	Teri Allegra	09/04/2015	2	×	
Parent/Student Information & Signature Form	Teri Allegra	09/01/2015	13	×	

Go Back Delete This Form

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2/2



Rob Wigod Commissioner 2015-16

Hardship Varsity Eligibility Request Joshua

Message Center Ramson

Edit Form

Upon receipt of a completed Hardship Application, allow 20 business days

for investigation and review.

Hierarchy Setup School Name: Grace Brethren

Name: Joshua Ramson

Constants

Directory

Gender: Male

View Playoff Birth Date: 05/17/1998

Grade: 12

Widget Brackets

Home Phone: 702-460-6287

Reports Current Address:

House Number & Street Name: 4238 W. Slauson Avenue

Account Receivable

City: Los Angeles

Cases Zip: 90043

WHAT PUBLIC HIGH SCHOOL DISTRICT IS THIS ADDRESS IN?: Los Angeles USD

Due Dates

WHAT SPECIFIC PUBLIC HIGH SCHOOL DOES THE ADDRESS BELONG

TO?: Crenshaw High School

At Large Petition

1st Date of Attendance of New School: 08/19/2015

Calendar Former Address

House Number & Street Name: 4238 W. Slauson Avenue

Survey

City: Los Angeles

Tournament

State: CA

Schedule & Scores

Zip: 90043

Has the student attended your school prior to this transfer? No

Playoff Entry

Former High School: Non-CIFSS School

Academic Awards

School Name: Canyon Springs **Former School Request Response Url:** http://cifsshome.org/transfer-form-non-cifss-former.php?form_id=28954&id=1

Misconduct Manager Contact Name: Christopher Isl

Coaches Wanted

Contact Position: Administrator over Athletics

Contact Email: clisle@interact.ccsd.net

Contact Linear Shore Chicaracters and

Games Wanted

School Address: 350 E. Alexander Rd

Game Managment

School City: North Las Vegas

School State: NV

Users

School Zip: 89032

Enrolled From: 08/28/2012

Enrolled To: 06/14/2013 Practice/0 Week

Former High School: Non-CIFSS School

Power Ranking

Scool Name: Valley High School **Former School Request Response Url:** http://cifsshome.org/transfer-form-non-cifss-former.php?form_id=28954&id=2

nttp://cirssnome.org/transfer-form-non-cirss-former.pnp?form_id=28954&id=2

Contact Name: Casey L, Brown

Public Reports Contact Position: Athletic Director

Change Password Contact Email: clbrown@interact.ccsd.net

School Address: 2839 S. Burnham Ave.

Logout School City: Las Vegas

School State: NV School Zip: 89109

Enrolled From: 08/27/2013 Enrolled To: 06/13/2013

Former High School: Non-CIFSS School

Scool Name: Grossmont High School

Former School Request Response Url: http://cifsshome.org/transfer-form-non-

cifss-former.php?form_id=28954&id=3

Contact Name: Frank Foggiano
Contact Position: Athletic Director
Contact Email: ffoggiano@guhsd.net

School Address: 1100 Murray Drive

School City: El Cajon

School State: CA School Zip: 92020

Enrolled From: 08/26/2014 Enrolled To: 04/02/2015

Former High School: Non-CIFSS School

Scool Name: Liberty High School **Former School Request Response Url:** http://cifsshome.org/transfer-form-non-cifss-former.php?form_id=28954&id=4

Contact Name: Rich Muraco

Contact Position: Athletic Director

Contact Email: muraco@interact.ccsd.net

School Address: 3700 Liberty Heights Avenue

School City: Henderson

School State: NV School Zip: 89052

Enrolled From: 04/13/2015

Enrolled To: 06/05/2015

Former High School:

Enrolled From:

Enrolled To:

Sports (student participated in ANY LEVEL during the 12 calendar months prior to the transfer)

Sport 1: Track & Field, Boys

Sport 2:

Sport 3:

Sport 4:

Student's GPA in last official grading period: N/A

Does the student agree with the information and "Certification of Application": Yes

Does the parent or legal guardian agree with the information and "Certification of Application": Yes

Notes:

Declaration: Teri Allegra

-Former School Response

Former School Name: Canyon Springs

Edit

Did the student meet all other CIF eligibility rules at the time of the transfer? Yes

Was the student academically eligible at the time of transfer? Yes

Is the student transferring with any disciplinary action taken or pending? No

Sports

Sport 1: N/A

Sport 2:

Sport 3:

Sport 4:

STUDENT'S GPA IN LAST OFFICIAL GRADING PERIOD (AS DETERMINED BY SCHOOL DISTRICT/BOARD POLICY) OF FORMER SCHOOL: Unkno

Agree/Disagree? Agreed

Online Signature: Christopher Isle

Former School Name: Liberty High School

Edit

Did the student meet all other CIF eligibility rules at the time of the transfer? Yes

Was the student academically eligible at the time of transfer? Yes

Is the student transferring with any disciplinary action taken or pending? No

Sports

Sport 1: Track & Field, Boys

Sport 2:

Sport 3:

Sport 4:

STUDENT'S GPA IN LAST OFFICIAL GRADING PERIOD (AS DETERMINED BY SCHOOL DISTRICT/BOARD POLICY) OF FORMER SCHOOL: 2.33

Agree/Disagree? Agreed

Online Signature: Rich Muraco

Former School Name: Valley High School

Edit

Did the student meet all other CIF eligibility rules at the time of the transfer? Yes

Was the student academically eligible at the time of transfer? Yes

Is the student transferring with any disciplinary action taken or pending? No

Sports

Sport 1: N/A

Sport 2:

Sport 3:

Sport 4:

STUDENT'S GPA IN LAST OFFICIAL GRADING PERIOD (AS DETERMINED BY SCHOOL DISTRICT/BOARD POLICY) OF FORMER SCHOOL: 3.67

Agree/Disagree? Agreed

Online Signature: Casey Brown

Former School Name: Grossmont High School

Edit

Did the student meet all other CIF eligibility rules at the time of the transfer? Yes

Was the student academically eligible at the time of transfer? Yes

Is the student transferring with any disciplinary action taken or pending? No

Sports

Sport 1: Football (11 man)

Sport 2:

Sport 3:

Sport 4:

STUDENT'S GPA IN LAST OFFICIAL GRADING PERIOD (AS DETERMINED BY SCHOOL DISTRICT/BOARD POLICY) OF FORMER SCHOOL: 2.1

Agree/Disagree? Agreed

Online Signature: Donnie Carroll

Go Back

Print Preview

1	ALEXANDER ROBERTSON, IV (State Bar No	. 127042)					
2	arobertson@arobertsonlaw.com ROBERT NATION (State Bar No. 108490)						
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4	32121 Lindero Canyon Road, Suite 200 Westlake Village, California 91361 Telephone. (818) 851 3850						
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6	Attorneys for Grace Brethren High School						
7							
8	CALIFORNIA INTERSCI	HOLASTIC FEDERATION					
9	SOUTHER	N SECTION					
10	EXECUTIVE COMMITTEE						
11	Grace Brethren High School,	GRACE BRETHREN HIGH SCHOOL'S APPEAL OF CIF-SS'S IMPOSITION OF					
12	Appellant,	PROBATIONARY SANCTIONS FOR					
13	vs.	THE 2016 FOOTBALL SEASON; DECLARATIONS OF JOHN HYNES, R.J. BLACKWELL AND JOSH HENDERSON IN SUPPORT THEREOF					
14	CIF Southern Section,						
15	Respondent.	Hearing Date: April 5, 2016					
16		ı					
17	COMES NOW, Grace Brethren High Sch	nool ("GBHS"), by and through its attorney of					
18	record, and hereby submits its appeal of the CIF-	SS's imposition of probationary status in the sport					
19	of football until January 1, 2017 as follows:						
20		I.					
21	INTRODUCTION						
22	GBHS is a small Christian high school located in Simi Valley, California, with an						
23	enrollment of approximately 320 students. GBH	S has a proud tradition of compliance with the					
24	CIF-SS's Bylaws. In fact, the violation which is	the subject of this appeal is the first violation by					
25	GBHS of a CIF-SS Bylaw in the school's twenty	(20) year history. The facts and timeline of					
26	events are accurately set forth in Commissioner	Wigod's letter to GBHS, dated February 1, 2016,					
27	and thus need not be repeated here. The circums	stances which gave rise to GBHS's allowing an					
28	ineligible player, Joshua Ramson, to participate	in varsity football games during the 2015 season					

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were the combined result of false information provided by Joshua Ramson and his legal guardian to GBHS about this transfer student's participation in football at a prior school, and a serious lapse in judgment by GBHS's former Athletic Director, who when he learned that the CIF-SS had only granted limited eligibility for this student in Week 7 of the season, chose to conceal this important information from GBHS's principal, football coach and administration out of fear of losing his job.

When the former athletic director confessed his actions to Principal Hynes on December 4, 2015, GBHS's principal John Hynes immediately called Commissioner Martinez to self-report this violation, resulting in the forfeiture of the East Valley Division Championship and ten (10) of GBHS's twelve (12) victories. GBHS then fired its former Athletic Director for his conduct, the harshest disciplinary action the school could take against this individual.

While forfeiture of the CIF East Valley Division Championship game, and wiping out their undefeated record was a bitter disappointment to the football players, their families and the coaches (all of whom were innocent victims), GBHS accepted these consequences as punishment for the lapse of judgment of its former employee. However, as explained more fully below, GBHS is appealing the additional, and punitive sanction of barring its football team from participation in post-season playoffs and the Championship game for this 2016 football season. Such sanction is disproportionate to the "crime" and punishes the student-athletes twice for a "crime" they did not commit. Further, probationary status will serve no logical purpose in deterring future conduct, because the responsible person has been fired as GBHS's athletic director.

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II.

<u>CIF-SS'S BAN ON 2016 POST-SEASON GAMES WAS ARBITRARY AND CAPRICIOUS</u>

One of the most fundamental principles of American jurisprudence is the right to be free from the arbitrary exercise of power by government officials. This concept is known as the rule of law. The rule of law is the legal principle that the law should govern a nation, as opposed to being governed by arbitrary decisions of individual officials.

The CIF is an organization with responsibility for administering interscholastic athletics in all California secondary schools. *Cal. Ed. Code* §§ 33353, 35179. The CIF-SS's rules are set forth

in its Bylaws, which are commonly referred to as the "Blue Book". Based upon these responsibilities and duties, CIF's enforcement of its Bylaws is considered "state action" for the purpose of constitutional analysis. *Steffes v. California Interscholastic Federation*, (1986) 176 Cal. App. 3d, 739, 746. Thus, the CIF-SS's decision to bar GBHS from playoff games in the 2016 football season is subject to review by the courts as action by a governmental agency.

The California Supreme Court has defined the phrase "arbitrary and capricious" to include:

- a) a failure to comply with due process hearing requirements;
- b) a stubborn insistence on following an unauthorized course of action;
- c) conduct not supported by fair or substantial reason;
- d) a bad faith legal dispute.

As explained below, Commissioner Wigod's decision to impose probationary status on GBHS satisfies the second and third definitions above for "arbitrary and capricious" exercise of governmental power.

1. A stubborn insistence on following an unauthorized course of action:

Commissioner Wigod's February 1, 2016 letter to John Hynes identifies seven (7) Bylaws which were allegedly violated by allowing Josh Ramson to play in varsity football contests. However, the CIF-SS's Bylaws cited by Commissioner Wigod do not authorize the imposition of probation or a ban on this year's playoff games as a sanction for their violation. Let's look at each of the Bylaws which Commissioner Wigod claims were violated.

a) Bylaw 207.B(5)(a): Bylaw 207 is titled "Transfer Eligibility" and generally describes the criteria for determining the eligibility of transfer students under various circumstances. The subsection which Wigod claims GBHS violated is 207(.B(5)(a), which is entitled, "Limited Eligibility Applications." This subsection reads:

"Any student who submits a limited eligibility application to their respective CIF Section may be made eligible to play at the sub-varsity level in any sport in which they have participated at any previous school in the twelve months prior to this transfer under the following conditions:"

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This subsection then lists all of the conditions which must be met by a student athlete to receive limited eligibility approval. However, this subsection does not contain any penalties for its violation. Thus, it cannot be the basis for imposing sanctions on Grace Brethren.

b) Bylaw 500.2: Bylaw 500 is titled, "Authorized Participation". Subsection 500.2 says:

"Forfeiture Status – Any athletic contest in which an ineligible student has participated either intentionally or unintentionally, must be forfeited unless provided for otherwise in the adopted playing rules of that sport. When a school must forfeit any games, a win and a tie must be counted as losses in the standings. This would apply to any practice, league, or playoff game, match, meet or sanctioned event. Report of such forfeiture must be filed with the CIF Southern Section Office and the opposing school."

Again, this Bylaw does not authorize the imposition of probation or a ban on post-season games in the following season so it cannot serve as the basis for Wigod's decision.

c) Bylaw 500(C): This Bylaw states, "Ineligible students shall not compete as representatives of the school in any competition involving CIF member schools."

Again, there is no mention in this Bylaw of any penalty for playing an ineligible player.

d) Bylaw 503(A): Bylaw 503 is titled, "Administrative Oversight". Subsection 503(A) eads, "Schools shall be responsible to confirm the eligibility status for all students participating in interscholastic athletics at their schools as required by the State CIF Federated Council, local Section, and leagues."

Again, nothing in this subsection deals with sanctions.

e) Bylaw 503(B): This subsection reads, "Ineligible Athletes: Ineligible athletes shall not compete as representatives of the school in any CIF contest."

Again, nothing herein deals with sanctions.

f) Bylaw 3211(A): Bylaw 3211 is titled, "Playoff Eligibility". Subsection 3211(A) reads, Games in which the student participated, after the occurrence of the violation shall be forfeited (See Bylaw 500.2)."

Again, aside from forfeiting games, this subsection does not authorize the further sanction of probation or a ban on the following season's post-season games.

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g) Bylaw 3211(C): This subsection reads:

"Violations discovered after the first round of any playoff will result in disqualification of the ineligible player's team from the playoff competition. In such cases, the losing team will advance provided the date of the next scheduled contest has not elapsed."

Again, nothing in this subsection authorizes a ban playoff games for the following season. Because none of the Bylaws which Commissioner Wigod cited in his letter authorize any sanction other than forfeiture of games in which the ineligible player played, there is absolutely no authority under the CIF-SS's Bylaws to impose the additional sanction of a ban on playoff games for the upcoming season. This decision is a "stubborn insistence on following an unauthorized course of action" as described by the California Supreme Court.

2. Conduct not supported by fair or substantial reason:

There are many examples of other high schools in the CIF-SS who have played ineligible players and the CIF-SS has not barred these schools from participation in playoff games for the following season. These include:

a) Long Beach Polytechnic H. S.:

Long Beach Poly is a serial violator of the CIF-SS's Bylaws, and yet they have never been sanctioned with a ban on playoffs for the season following the violation. In November of 2015, Long Beach Poly forfeited three Moore League football games due to use of an ineligible player. The ineligible player was found not to have made a valid change of residence when he applied for a transfer to La Habra during the 2015 season. However, beyond forfeiting the games in which the ineligible player participated, no further sanctions were imposed on Long Beach Poly by the CIF-SS.

In May of 2013, Long Beach Poly's varsity basketball coach decided to make a statement when he intentionally inserted his Godson, who was ineligible, into a playoff game. The coach was reportedly upset at the CIF's decision not to approve his godson's transfer request. Unlike GBHS who fired their athletic director, Long Beach Poly merely suspended their coach for the following season, but did not fire him. The CIF-SS accepted Long Beach Poly's internal discipline of the coach and did not impose any sanctions against the school! This violation was a clear case

of insubordination by Long Beach Poly's coach to the CIF-SS, and yet the CIF-SS did not impose probationary status on this school, despite this school's record of repeated Bylaw violations.

b) <u>Bishop Diego H. S.:</u>

In November of 2012, Commissioner Wigod sanctioned Bishop Diego H.S. with the loss of home game status for playoff games for violating the CIF-SS's "undue influence" rule for trying to recruit 8th grade students from the Santa Barbara Youth Football League. The sanctions imposed consisted only of the loss of home game venue for the playoffs for that season, and no probationary status was imposed for the following season. In a published media report, Thom Simmons, Director of Communications for CIF-SS, was quoted as saying:

"This sanction does not keep the athletes – who violated no bylaws – from being able to participate in postseason competition while still punishing the school for those bylaw infractions."

It is difficult, if not impossible, to square the sanction imposed by CIF-SS on Bishop Diego H.S. with the sanctions imposed on GBHS, which clearly do punish the athletes, who violated no Bylaws, from being able to participate in postseason competition this upcoming season.

c) St. Bonaventure H.S.:

In February of 2010, St. Bonaventure was forced to forfeit all 11 wins and the Channel League Championship it had won the prior year (2009), when it was discovered that the school had failed to submit a transfer request, and obtain permission from the CIF-SS to play a transfer student. Again, Commissioner Wigod decided that forfeiting all of the football team's games and Championship title was punishment enough, and no further penalties were assessed against the school for the following season. CIF-SS Commissioner Jim Staunton was quoted in a newspaper report saying:

"Effectively, that (11 forfeits) is it. This situation is an embarrassment to the school with a long history and has experienced people. This will not likely happen again."²

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¹ "Undefeated Bishop Diego Hit With CIF Sanctions Ahead of Football Playoffs", November 6, 2013, http://www.noozhawk.com/article/110512 bishop diego sanctions

Again, it's impossible to square the post-season sanctions imposed against GBHS for this year with the lack of such sanctions against St. Bonaventure H.S. The forfeiture of 10 of its 12 wins last year and forfeiture of the Championship game was certainly equally embarrassing for GBHS. Like St. Bonaventure, GBHS has a long history of compliance with CIF-SS's Bylaws and has experienced administrators. Further, no further rule violations are likely to occur at GBHS because the individual responsible for last year's issue has been fired.

TTT.

<u>CIF-SS'S BYLAWS ARE UNCONSTITUTIONAL UNDER THE DUE PROCESS</u> <u>CLAUSES OF THE U.S. AND CALIFORNIA CONSTITUTIONS</u>

1. Substantive Due Process

The United States Supreme Court has explained that substantive due process protects against arbitrary government action. *County of Sacramento v. Lewis* (1998) 523 U.S. 833, 845. An abuse of power qualifies as a substantive due process violation. *Galland v. City of Clovis* (2001) 24 Cal. 4th 1003, 1023-1033. A substantive due process challenge must involve the deprivation of a liberty or property interest by state action. CIF-SS's decision to impose probationary status, including a ban on post-season playoff games until January 1, 2017, deprives GBHS of a protected property interest. Specifically, GBHS has a property interest in the net share of ticket sales at playoff and Championship football games. Pursuant to Bylaw 144, the net profit from all playoff games is split 60% to the CIF-SS and 20% to Grace Brethren and 20% to the opposing team's school. By barring GBHS from participating in playoff games for the upcoming season, the CIF-SS has deprived GBHS of the money it would be entitled to collect if the football team were otherwise qualified to play in the playoffs. Thus, the decision by CIF-SS to impose probationary status on GBHS for the 2016 football season qualifies for a substantive due process analysis under both the U.S. and California Constitutions.

² "St. Bonaventure football team forfeits title over ineligible player", February 23, 2010, http://www.vcstar.com/news/st-bonaventure-football-team-forfeits-title-over-ineligible-player-ep-369613858-350071251.html

Courts have held that where a decision by an administrative agency is an irrational abuse of power which bears no relationship to the merits of the pending matter, it violates substantive due process. *Galland* at 1033. Here, the CIF-SS's imposition of a ban on post-season playoff games for the 2016 football season is an irrational abuse of power because (1) the Bylaws cited in Commissioner Wigod's letter do not authorize this type of sanction; (2) the sanction bears no relationship to the violation because the only punishment authorized by those Bylaws, forfeiture of games, as already taken place; and (3) GBHS's former athletic director, the person responsible for this violation, was fired and is no longer in a position to cause future violations.

2. Void for Vagueness

The "void-for-vagueness" doctrine requires that a law must not be so loosely worded as to encourage arbitrary and discriminatory enforcement. The U.S. Supreme Court has held, "As generally stated, the void-for-vagueness doctrine requires that a penal statute define the criminal offense with sufficient definiteness that ordinary people can understand what conduct is prohibited and in a manner that does not encourage arbitrary and discriminatory enforcement. *Kolender v. Lawson* (1983) 461 U.S. 352. This doctrine has been used to invalid all types of statutes, regulations and ordinances and is not limited to criminal statutes. See, *Village of Hoffman Estates v. Flipside*, 455 U.S. 489 (1982); *Smith v. Goguen*, 415 U.S. 566 (1974); *Grayned v. City of Rockford*, 408 U.S. 104 (1972); *Papachristou v. City of Jacksonville*, 405 U.S. 156 (1972); *Connally v. General Construction Co.*, 269 U.S. 385 (1926).

The Bylaws cited in Commissioner Wigod's letter (which are discussed above in Section II(1) of this appeal) are void-for-vagueness because none of them authorize the imposition of probationary status for their violation. As a result, Commissioner Wigod's decision to impose a ban on participation in post-season playoff games is an arbitrary and discriminatory enforcement of those Bylaws, rendering those Bylaws unconstitutional under the due process clause.

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III

IV.

A POST-SEASON PLAYOFF BAN VIOLATES THE 8TH AMENDMENT OF THE U.S. CONSTITUTION AS AN EXCESSIVE SANCTION

The 8th Amendment to the U.S. Constitution succinctly prohibits excessive sanctions.

"Excessive bail shall not be required, nor excessive fines imposed, nor cruel and unusual punishment inflicted." The U.S. Supreme Court has explained "that it is a precept of justice that punishment for crime should be graduated and proportioned to the offense." Weems v. United States (1910) 217 U.S. 349, 367. While the 8th Amendment has been traditionally applied to criminal cases, the concept that the punishment must fit the crime is rooted deep in American jurisprudence.

There is no record that CIF-SS considered any lesser form of punishment than the imposition of probationary status for GBHS's football team for the 2016 season. The forfeiture of 10 games last season, together with the forfeiture of the Championship game took a heavy toll on the players, their families, and the coaches, all of whom were innocent of any wrongdoing. Further, the negative publicity that these forfeitures caused GBHS has tarnished an otherwise exemplary record of compliance with CIF-SS Bylaws. Varsity football players are asked to make a tremendous commitment of nearly a full year between workouts in the weight room, participation in pre-season passing leagues on the weekends, football camp, the regular season and hopefully the posts-season playoffs. Many of GBHS's Senior football players have a chance of being recruited and offered athletic scholarships by Division I colleges this year. Participation in post-season playoffs is essential to showcase these players' ability and hopefully earn them an athletic scholarship. Punishing these players for a second season for the actions of the former Athletic Director, who was fired from his position last year, is punishment which is disproportionate to the violation.

As explained in Section II(2) of this appeal, there are many examples of CIF-SS issuing lesser sanctions to member schools who have violated Bylaws concerning the use of ineligible players and even more serious violations involving more undue influence. These lesser sanctions have included the loss of home venue for playoff games. Another lesser sanction would be to

require GBHS to forfeit its 20% share of net ticket sales for playoff games. Such a sanction would target the school and not the players for last year's violation and be a much more appropriate deterrence against future violations by the school.

V.

CONCLUSION

It is hard enough to motivate a group of student athletes to sacrifice almost an entire year, including weekends, summer vacation and holidays, to prepare for 10 week regular football season. If GBHS's football team remains ineligible to play in the playoffs during the 2016 season, it will be extremely difficult, if not impossible, to ask these young men, who did nothing wrong, to sacrifice so much without the chance to win a CIF Championship. Two years ago, GBHS's Varsity football team's record was 2-8. The last two years, they were undefeated. Some of GBHS's Seniors are currently being recruited by Division I colleges and universities. If they are not allowed to play in the 2016 season playoff games, it will hurt their changes to earn an athletic scholarship. There are no "do-overs" for these boys, who will graduate next year without the opportunity to realize the epitome of their high school athletic career.

For all of the foregoing reasons, Grace Brethren High School respectfully urges the Executive Committee of the CIF-SS to vacate Commissioner Wigod's decision to impose probationary sanctions against the sport of football until January 1, 2017. In the alternative, GBHS urges the Executive Committee to impose one of the lesser sanctions suggested in Section IV of this brief instead of probation.

DATED: March 17, 2016

ROBERTSON & ASSOCIATES, LLP

By:

EXANDER ROBERTSON, IV

Attorneys for Grace Brethren High School

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Declaration of John Hynes Principal, GBHS

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6	Attorneys for Grace Brethren High School						
7							
8	CALIFORNIA INTERSCI	HOLASTIC FEDERATION					
9		N SECTION					
10	EXECUTIVE COMMITTEE						
11	Grace Brethren High School,						
12	Appellant,	DECLARATION OF JOHN HYNES,					
13	vs.	PRINCIPAL, GBHS					
14	CIF Southern Section,	Hearing: April 5, 2016					
15	Respondent.	110 mg. 11pm 0, 2010					
16							
17	I, John Hynes, declare as follows:						
18		of Cases Durathuran III ah Sahaal Sandha aa da					
19		of Grace Brethren High School for the past eleven					
	(11) years. I have personal knowledge of the ma	itters stated herein and it called, could					
20	competently testify thereto.						
21	Administrative Oversight for the 2015-2016 F						
22	2. During the 2015-2016 school year, Grace Brethren had 69 students transfer from 48						
23	different educational institutions from the 7 th thre	ough the 12 th grades. Of those 69 students, 15 of					
24	them expressed an interest in participating in our	athletics program.					
25	3. Every transfer student at our scho	ol who desires to participate in our athletic					
26	program undergoes an extremely thorough vetting	g process in accordance with all CIF-SS Bylaws					
27	(the "Blue Book"). This process includes, but is	not limited to, the following:					
28	a) As the principal, I review each	transfer student's eligibility status;					

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- b) I determine if the transfer student has made a valid change of residence by following the CIF-SS's process for a "Valid Change of Residence" per Bylaw 206. This process includes submission and approval of paperwork to the CIF-SS office prior to a transfer student's participation in athletic games or contests. Documentation is reviewed to confirm that a valid change of address has occurred for the student's entire immediate family. Additionally, when possible, a member of our administration will drive over to the transfer student's former residence, if local, to confirm that the student's entire immediate family has vacated the former residence. Additionally, we use the CIF's checklist attached as Exhibit "A" to assist us in determining the athletic eligibility of every transfer student;
- c) I also determine that no "undue influence" has occurred by determining that the first point of contact for the student athlete was not through a member of the coaching staff of the sport in question or a booster of the athletics program;
- d) Verbal inquiries regarding athletic participation at any prior schools are made to both the student and the student's parent/guardian;
- e) Throughout this process, frequent face-to-face meetings occur between me, the Athletic Director, and coaches to determine that all CIF-SS Bylaws are followed. In fact, six months before the start of last football season, I held a meeting in my office on March 19, 2015, with our former Athletic Director Matt Cooper, our Head Football Coach Josh Henderson, and our school's Executive Director Ray Blackwell, to review the CIF-SS Bylaws relating to transfer students to ensure everyone involved knew and understood the transfer rules and that a process was in place to ensure compliance with all Bylaws. At that meeting we went through the Blue Book and made sure that everyone understood the Bylaws. A true and correct copy of my electronic calendar entry confirming this meeting is attached hereto as Exhibit "B".
- 4. This process has worked effectively as evidence by the fact that Grace Brethren High School has never violated any of the CIF's transfer rules in the 20 year history of the school. In fact, in the 11 years I have been the principal, there has never been a single violation of the CIF-SS's Bylaws in any sport. The violation regarding Joshua Ramson was the first and only such violation in the school's history.

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Transfer Student Joshua Ramson:

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- 5. Joshua Ramson underwent the exact process described above when he transferred to Grace Brethren High School. The history of Joshua Ramson's transfer eligibility request is discussed in detail in the statement of Matt Cooper, our former Athletic Director, dated December 8, 2015, which was provided to Commissioner Wigod last December. Below are the relevant excerpts from Mr. Cooper's statement, a true and correct copy of which is attached hereto as Exhibit "C".
- a) Matt Cooper gave CIF Form 510 to Joshua Ramson between August 4-8, 2015 at football camp. Mr. Cooper questioned Joshua about his time at Grossmont High School in San Diego and Liberty High School in Las Vegas, which were the two schools Joshua had attended during the preceding twelve month period. Joshua told Mr. Cooper that he had ran track at Liberty H.S., but had never played football. (¶ 1 Cooper Statement). Mr. Cooper then met with Joshua and his aunt/guardian, Delphine Ramson, to explain CIF's transfer process. Mr. Cooper explained to them that because their entire immediate family had not moved from Las Vegas to Southern California, it was unlikely that the CIF-SS would grant full athletic eligibility for Joshua to participate in track at Grace Brethren. However, based upon their statements that Joshua had not participated in football at these prior schools, Mr. Cooper told them he believed Joshua would be eligible to play varsity football at Grace Brethren. Both Joshua and his guardian stated they wanted to apply for hardship waiver for Joshua so he could participate in track. (¶ 2 Cooper Statement). Delphine Ramson wrote a letter explaining Joshua's family situation which she felt would quality for a hardship waiver in track. (A true and correct copy of that letter is attached hereto as Exhibit "D"). Mr. Cooper uploaded Joshua Ramson's CIF Form 510 to the CIF-SS's website. (See Exhibit "E"). On September 21, 2105, Mr. Cooper received an email from CIF-SS asking what category of hardship waiver Joshua Ramson was seeking. Mr. Cooper responded that the family was seeking a hardship waiver based upon a change of guardianship. (See Exhibit "F"). On September 22, 2015, Mr. Cooper received a phone call from CIF-SS asking if he had any court documents to support the change in guardianship of Joshua to his aunt. Mr. Cooper responded stating he had uploaded to the CIF-SS's website all of the documents he had at that time. (¶ 8

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Cooper Statement). Mr. Cooper stated that he was then informed by the CIF-SS office that without court documents confirming the change in guardianship, Joshua's hardship waiver request would be denied and he would only have limited eligibility. Mr. Cooper believed at that time that the CIF-SS had given Joshua Ramson limited eligibility to participate in track, but believed that Joshua had full eligibility to play varsity football based upon the fact (which he believed at the time) that Joshua had never participated in football at his former schools during the preceding twelve months. (¶ 8 Cooper Statement).

- b) The CIF Form 510 completed by Joshua and his aunt clearly state that the only sport Joshua had participated in during the previous twelve month period was "track". Both Joshua and his guardian certified that this information was true and correct. (See, Exhibit "E") As principal, I relied upon this information provided by Joshua and his aunt and had no reason to suspect that they had not been truthful in both their verbal responses to my athletic director and in completing the CIF's transfer form.
- c) As discussed in Mr. Cooper's statement, it was not until the second week of October, 2015, that he discovered on the CIF-SS's website, that Joshua had been given limited eligibility in both track and football, based upon information from Grossmont H.S. that Joshua had played football at that school during the preceding twelve months. (¶ 9 Cooper Statement). Mr. Cooper immediately called Grossmont's Athletic Director, Frank Foggiano, to inquire and was eventually told by Mr. Foggiano that he suspected Joshua had lied to Mr. Cooper about not playing football at Grossmont. (¶ 9-10 Cooper Statement). It was at this point that my former Athletic Director made a terrible mistake in judgment. As he explains in his statement, he agonized over what to do with this information, knowing that if he disclosed it to me or Coach Henderson, it would mean our football team would have to forfeit the games in which Joshua had participated. Unfortunately, Mr. Cooper decided to say nothing and kept this information about Joshua's ineligibility to himself. As he admits in his statement, at no time did I, Coach Henderson or anyone else employed by Grace Brethren know that the CIF had only granted limited eligibility to Joshua Ramson for the sport of football. (¶ 11-12 Cooper Statement).

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d) On December 3, 2015, Joshua Ramson unenrolled in Grace Brethren High School and returned to live in Las Vegas, Nevada.

- e) On December 4, 2015, Mr. Cooper received a phone call from Assistant Commissioner Glen Martinez inquiring about the use of an ineligible player, Joshua Ramson. Mr. Cooper's statement confirms that he came into my office, and confessed to me and Coach Henderson that he had discovered in the second week of October that Joshua Ramson had only been granted limited eligibility by CIF-SS to play football, and that he had concealed that information from me, Coach Henderson and our administration since that time for fear of losing his job and causing the football players to have to forfeit regular season and post-season games. (¶ 14-15 Cooper Statement). I was shocked at this news. Our school was literally only hours away from holding a rally to support the football team, who was scheduled to play in the East Valley Division Championship game the following day. Matt Cooper had been my Athletic Director for 8 years and had never exhibited any trace of deceit or dishonesty in the past. I trusted Matt and believed him when he told me that all of the transfer students were eligible to play varsity football. As the Principal of a high school and junior high, I must rely upon and trust those administrators under my supervision to be honest and truthful as it would be impossible for me to investigate and determine the veracity of every statement they tell me concerning the discharge of their daily duties.
- f) Upon learning of this very shocking information, I immediately called Commissioner Martinez and self-reported that we had played an ineligible player.
- 6. As a direct result of his actions, we imposed the harshest internal discipline possible against Matt Cooper, who was fired as the Athletic Director for Grace Brethren High School. Mr. Cooper has taken full responsibility for his actions, and has apologized to the football team, their parents and to the administrators of our school.
- 7. As a result of the lack of judgment by our former athletic director, our football players and coaches were forced to forfeit twelve (12) games of their fourteen (14) wins, blemishing an otherwise undefeated season. Additionally, Grace Brethren was forced to forfeit the East Valley Division Championship game less than 24 hours before game time. Needless to

say, this was devastating for our student athletes, their families and coaches, who had worked so hard the entire year to try and win a CIF Championship.

Action Plan For Enhanced Administrative Oversight

- 8. I am not afraid to admit when I am wrong, and seek forgiveness for my shortcomings. I have proven this in many ways throughout my career. Because of this, and the overwhelming evidence that Matt Cooper concealed from me, and everyone else at Grace Brethren, that Joshua Ramson had been deemed ineligible to play varsity football in October of 2015, I feel that the additional sanction of barring Grace Brethren from participating in the 2016 CIF-SS post-season playoff games or the Championship game is overly harsh. The penalties imposed in 2015 on Grace Brethren, the football players, their families and the coaches was very high and hurt those who were completely innocent of any wrongdoing. In addition, the man solely responsible for creating this situation by his concealment lost his job, which imposed serious financial consequences on him and his family.
- 9. Mr. Wigod's letter, dated February 1, 2016, says prior to submitting an application for reinstatement in the sport of football for the 2017-2018 school year, Grace Brethren shall submit an action plan to CIF-SS outlining the policies and procedures that will be implemented in administering CIF Bylaws. However, we have already implemented additional policies and procedures, including redundant checks and balances, to prevent either the inadvertent or intentional violation of any CIF-SS Bylaw in the future. These new policies include, but are not limited to, the following:
- a) On December 7, 2015, R.J. Blackwell was hired as our new Athletic Director. R.J. is a United States Marine Corps veteran, who served multiple tours of duty in Iraq. R.J. is a graduate of Grace Brethren High School, where he competed in various varsity sports. Given his military background, R.J.'s training and experience makes him the perfect candidate to ensure that our athletic department is run "by the book", the chain-of-command will be followed, and that all CIF-SS Bylaws are followed to the letter.
- b) We have implemented the mandatory use of the written eligibility checklist attached to CIF's "Administrative Guidelines for CIF Member Schools", published by CIF State

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(attached hereto as Exhibit "G"). Although a record of this checklist is not required by CIF-SS for each transfer student, we believe that a written record, signed and dated by the administrator who completes it, will serve as a useful tool in our administrative oversight.

- c) Additionally, we have adopted a policy that requires our Athletic Director to personally contact the Athletic Director of the former school(s) attended by all transfer students during the preceding twelve month period to verify that the information provided by the transfer student and his/her parent or guardian on CIF's Form 510 is accurate.
- d) Also, we have instructed our new Athletic Director that no transfer student is allowed to participate in any athletic competition or games *unless* we have received written confirmation from CIF-SS that the student is eligible to participate in that sport, notwithstanding any information provided by the student and his/her parent or guardian on the CIF Form 510 stating that the student has not participated in that same sport during the preceding twelve month period;
- e) Finally, as an additional check and balance, we have implemented the policy that no transfer student is allowed to participate in any athletic contest or game until the Athletic Director has provided me with satisfactory written evidence that the CIF-SS has granted eligibility for that student to participate in athletic competition.
- 10. In light of the implementation of these new policies, there is no reason for CIF-SS to wait until the 2017-2018 school year to reconsider reinstatement of Grace Brethren's football team to participate in post-season games or the Championship game for the upcoming 2016 season. We have already implemented the additional safeguards and redundancies identified-above to ensure proper administrative oversight is occurring in 2016.

Probationary Status Sanction

11. Last year, a group of young men who had dedicated their entire high school athletic career to the sport of football were denied the ability to play in the Championship game they had worked so hard to earn. Three years ago, Grace Brethren's football record was 2-8. Since then, the players and coaches have worked incredibly hard to build a team which was undefeated over the past two years. The players who were Seniors last year will graduate soon without the

opportunity to play in the Championship game they earned. To deny the remaining players on our team that opportunity again this year is unthinkable and disproportionate to their innocence in creating this situation. Grace Brethren has already paid a very high price for the actions of one man, who deceived me, the coaches, players and their families. We imposed the maximum discipline possible against our former Athletic Director by firing him as the Athletic Director.

12. Grace Brethren High School does not experience an influx of transfer students like many larger schools do and we do not have a record of prior violation of CIF-SS's Bylaws as some schools do. We have an enrollment of 320 high school students, and have an outstanding record of complying with CIF-SS's Bylaws over the past twenty years. I humbly request that you consider the pain, frustration and punishment we have already experienced, and that you reconsider and reverse Commissioner Wigod's decision to impose probationary status on Grace Brethren for the 2016 football season and allow our football team to participate in post-season playoff and Championship games this year.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on the 16 of March, 2016, at Simi Valley, California.

John Hynes, Principal, GBHS

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EXHIBIT "A"

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ADMINISTRATIVE GUIDELINES FOR CIF MEMBER SCHOOLS

UNDERSTANDING CIF TRANSFER ELIGIBILITY FOR INTERSCHOLASTIC ATHLETICS

July 11, 2015 Edition

Completion of this form DOES NOT clear eligibility.

Administrators should utilize this form for all students transferring from one school to another (School "A" to School "B") as an aid in determining eligibility.

Check List		
Student Name: Date :		
A. Valid Change of Residence	YES	NO
Was the original residence abandoned as a residence by the immediate family?		
Is the family maintaining only ONE residence?		
Did the student's entire immediate family make the change and take with them the household goods and furniture appropriate to the circumstances?		
Does the change of residence appear to be genuine, without fraud or deceit, and with permanent intent?		
Is the student living with the same family members as last year prior to the change of residence?		
If any answers above are marked no, additional investigation is required. Contact your Section Office.		
List below what evidence the school use for registration: refer to bylaw 206.B.(2)iv.		
SCHOOL SHALL KEEP COPIES ON FILE THAT WERE LISTED ABOVE AND USED TO DETERMINE A VALID CHANGE OF RESIDENCE.		
B. Undue Influence		
	YES	NO
Did the CIF Form 510 list any Pre-Enrollment Contact by anyone connected with your school's		7.0
athletic program?		
Is there any evidence of undue influence?		
Is there any evidence that the student participated for a coach at the new school on any club, travel team, sports camp, or AAU team in the past 24 months?		
Is there any substantiated evidence of athletic motivation regarding this transfer?		
SCHOOL SHALL KEEP COPIES OF CIF FORM 510.		
Any answers marked with a YES require additional investigation. Contact your Section Office.		
C. Academic Eligibility		
	YES	NO
Was the student academically eligible at his/her past school at the time of transfer?		
Did the school use the official transcript to validate grades?	<u>-</u>	
Was the student passing in the equivalent of at least 20 semester periods of work at the completion of the most recent grading period?		
D. Discipline Status	•	
	YES	NO
Is there any evidence of pending disciplinary action at the prior school?		
Is there any evidence of pending athletic team disciplinary action at the prior school?		
E. Other Eligibility Issues		
	YES	NO
Did this student play the same sport(s) during the current school year at his/her prior school?		
Is there any evidence that the student did not meet the citizenship standards at the prior school that would have denied the student athletic eligibility?		<u> </u>
Is this move the first move/change of residence this academic school year?		
Has the student exceeded eight consecutive semesters since enrolling in the 9 th grade?		1
Did the student turn 19 years old before June 15?		

F. Section Specific Questions

EXHIBIT "B"

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EXHIBIT "C"

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STATEMENT BY MATT COOPER

Josh Ramson enrolled at Grace Brethren in the beginning of August. Below is a timeline of events that took place from that time to the present.

- 1. During football camp week from August 4-8, I passed out CIF transfer forms, which is required of any student transferring into Grace Brethren and wanting to participate in sports. During that time I also talked to each boy specifically about what schools they attended the previous year and what sports if any they played. I talked to Josh Ramson about his time at Grossmont HS in San Diego and Liberty HS in Las Vegas since those were the two schools he attended in the previous 12 months. Josh said that he had ran track at Liberty and that he didn't play football at Grossmont. I quizzed him, asking if he had played a single game, even on the JV level. He told me that he practiced with the team over the summer but never actually suited up and played in a single football game at Grossmont.
- 2. Around the same time, I had a meeting with Josh and his guardian Delphine Ramson about the transfer process. In that meeting, I explained that due to the fact that Josh's entire family did not move from Las Vegas to Southern California, he would not be granted full eligibility. Also, since it was not his first transfer, he was not eligible for the Sit-Out-Period which would allow him to participate in the second half of the track season. Since Josh said he didn't play football Josh would have eligibility for football at Grace Brethren but not track since Josh had participated in track during the previous 12 months at Liberty HS in Las Vegas. They asked if there was anything else that they could do. I said that they could apply for a hardship based upon a change of guardianship but it is highly unlikely. Nonetheless, the family wanted to proceed with filing a hardship. If CIF denied the hardship, he would just have limited eligibility in track, (no varsity, only JV and below) but would have full eligibility in football since he had not participated in the last 12 months.
- 3. Delphine Ramson, Josh's Aunt; wrote a letter explaining Josh's situation, the reason for the move and documents showing a change of guardianship. I submitted these documents to CIF the first week of September once I received the letter and documentation from Josh's family.
- 4. Given that I believed Josh had not played football at Grossmont and that the transfer would go through, I allowed Josh to begin playing football.
- 5. Once the transfer documents are uploaded to CIF a notice is sent to the former schools to answer three questions: 1) What sports were played in the last 12 months, 2) Did the student transfer for any disciplinary reasons, and 3) what was the students' GPA at the time they left. When all the former schools have given their data to CIF, CIF makes a ruling on the transfer.

- 6. Since there was no court ordered change of guardianship, only a notarized form, I knew that chances were good that CIF would deny the hardship and that Josh would only be granted limited eligibility in track. Limited eligibility means that the student can play the sport but not at the varsity level. I believed that Josh would be fully eligible for football due to not playing in the last 12 months but have limited eligibility in Track due to running track at Liberty HS in Las Vegas in the spring of 2015.
- 7. On September 21st, I received a general email from CIF that they had posted a note on one of our transfers. The note was on Josh Ramson's transfer asking what category of hardship request the school and family were seeking. I posted on CIF's website that we were seeking a hardship based upon a change of guardianship due to his move from Las Vegas to Southern California.
- 8. On September 22nd, I received a phone call from CIF asking if we had any court documents to support the hardship request. I informed CIF that all the documents we had were uploaded to CIF and that there were no court documents to send. CIF said that they needed court documents and that without any further documents they would have to deny the hardship request and process the transfer as limited eligibility. At that time I believed Josh would only have limited eligibility for track and did not know that Grossmont HS had submitted that Josh played football. I told CIF I understood and to proceed as a limited eligibility transfer. I then posted on the CIF website as requested by CIF to proceed with a limited eligibility request. I believed Josh was fully eligible for football but had limited eligibility for track and field.
- 9. I don't recall the exact date but during the second week of October, I checked to confirm that one of our basketball transfers had gone through and saw Josh Ramson's transfer decision posted on CIF stating that he was granted limited eligibility in Football and in Track. This shocked me so I looked up the detailed form and saw that Grossmont had entered that Josh had played football. I figured there must have been a mistake. I called Grossmont's Athletic Director Frank Foggiano and let him know the situation. He said that he didn't have record of Josh Ramson playing football but that it was their Assistant Principal, Donnie Carroll, who was in charge of uploading all the CIF forms. He said he would get back to me as soon as he was able to talk to Mr. Carroll. I was relieved and figured they just made a mistake and asked him to please change the CIF form they had submitted.
- 10. The following week I spoke again to Frank Foggiano. Mr. Foggiano said that Donnie Carroll showed Josh Ramsom as on the JV roster and playing JV football up until the grading period when he didn't make grades and was removed from the team. I explained that it is likely he ended up on the roster

because he practiced with the team over the summer but never played. Frank said that Donnie was firm that this is what happened and that he, and the coach, confirmed it. Frank said that unfortunately he believed that Josh was lying to us.

- 11. At this time I agonized over what to do. I knew that I should talk to John Hynes, my Principal, Josh Henderson, my head coach, and Ray Blackwell, the Executive Director of Grace Brethren Schools, but I also didn't want to admit that I let Josh Ramson play before the transfer process was finalized and I didn't want to force the team to forfeit the games that Josh Ramson had played in which could possibly cost us a playoff spot and the bad press it would bring with it.
- 12. Unfortunately, I decided to say nothing. I believed it would go unnoticed and that there would be no investigation or questions surrounding his transfer.
- 13. When I had to submit the eligibility roster to CIF by the first playoff game, I purposefully left Josh Ramson off the eligibility list knowing that according to CIF he was ineligible. My assumption was that although Josh, a non-impact player, would play in the first playoff game due to it being senior night, after that, he wouldn't play much and it would hardly be noticed that he was on the team.
- 14. On December 4th at about 12:15, I received a phone call from Assistant CIF Commissioner, Glen Martinez. He inquired about the possible use of an ineligible player, Josh Ramson. I knew immediately that it was true but admitted nothing, saying that I would investigate this and get back to him. I didn't want to admit anything to CIF without first informing the Grace Brethren administration.
- 15. I went to my office, called Josh Henderson in and explained the entire situation to him. Josh Henderson had no previous knowledge of any issues with Josh Ramson's transfer. He said he wished I had talked to him when this entire situation first came out. Together we left my office, went to John Hynes' office where I informed John Hynes and Ray Blackwell for the first time that there was a problem. I explained that we used an ineligible player, that CIF had called me and were awaiting a response. This was also the first time I had told any Grace administration about Josh Ramson being declared ineligible by CIF.
- 16. John Hynes called CIF and reported that we had indeed used an ineligible player and that the Grace Brethren coaching staff and administration was hearing about it for the first time. CIF Commissioner Rob Wigod asked to talk to me and I let him know that I had knowingly allowed a player to participate who CIF had rendered ineligible.

Matt Cooper: December 6, 2015

EXHIBIT "D"

ROBERTSON & ASSOCIATES, LLP Delphine A. Ramson-Smith Jessica A. Graham 4238 W. Slauson Avenue Los Angeles, CA 90043 (310)844-8734 E:jalexisjay@aol.com

To Whom It May Concern:

I, Delphine Ramson-Smith, am writing this letter on behalf of Joshua Ramson, a minor child who is my nephew, whom I have recently taken over guardianship for. It is my hope that through this letter I can shed more light on the unique circumstances under which I have taken over responsibility for Joshua to ensure that he has the best opportunity to succeed in life.

Joshua Ramson is the son of my first nephew. Joshua's dad has unfortunately made some poor choices in life and has subjected himself and his family to the results of gang activity and being in and out of jail. In an effort to keep Joshua going, his mom has tried her best to provide for Joshua, but as the oldest of six children, the priority for Joshua's needs have fallen by the side. In addition, Joshua's mom has been battling a number of health problems that have only added to the pressure of caring for her children, again with the oldest, Joshua, falling to the bottom of that list among the younger children.

The most unfortunate part of the story is that Joshua Jr. has been the one missing out on living a life focused on the typical things young boys should be focused on. Joshua has been moved around and his home life has been quite unstable to the extent he has been taking care of himself, going without consistent meals, and simply surviving and trying to make it to graduation.

The best part of the story is the resilience Joshua has shown. Through all the hardships, Joshua has maintained a desire to achieve. He wants to do the work necessary to turn his story into one of success! This passion is the inspiration for why my daughter, Jessica, and I decided it only made sense to do our best to give him that opportunity. We are all making sacrifices for Joshua to make the best of his senior year and we are so proud of his commitment to win academically and athletically in football and track this year.

We collectively are so faithful and proud of Joshua, and we hope that he will continue to thrive with the right attitude, faith, family, and support. Thank you kindly for taking a moment to learn more about our story and the journey for Joshua.

Many Blessings, Delphine Ramson-Smith, Aunt

Jessica Graham, Cousin

EXHIBIT "E"

ROBERTSON & ASSOCIATES, LLP



ALL TRANSFERS MUST BE COMPLETED ONLINE. NO PAPER COPIES WILL BE ACCEPTED! SCHOOLS WILL UPLOAD THIS SIGNED DOCUMENT TO THE CASE FILE IN CIF-SS HOME.

1)	Name Joshua	Ton Pourse ti		TO THE CASE FIL	E IN CIF-SS	НОМЕ.	
2)	Current Address	Lan Kamson Jr	_ M [V] F [5/17/48 Date of Birth	12	_ 702	<u>-460-6227</u>
		+ L36 W - G/MGon House Number and Street	Nema	Los Ange	Grade CA	90043	Code/Home Phone
	Los Angele	& United				State/Zip	
NOTE	PUBLIC SCHOOL	DISTRICT YOUR CURRENT ADDR	ESS IS IN		CH.S. YOUR C	URRENT ADDE	RESS BELONGS TO
A CO	MPLETELY DIFFERENT	IF YOUR ENTIRE FAMILY UP ATTENDANCE AREA. IF YOU	NIT HAS MOVE	D OUT OF YOUR CL	JRRENT SCHO	OOL ATTEND	ANCE AREA INTO
3)	Former Address			/ED, SKIP TO ITEM 4	. .		ANDE AREA INTO
		House Number and Street I	Name	,	City/S	tate/Zip	
	PUBLIC SCHOOL D	STRICT YOUR FORMER ADDRES	SWASIN				
	NOTE: INCLUDE ALL HIGH	SCHOOLS STIDELE			C H.S. YOUR FO	RMER ADDRE	SS BELONGED TO
4)	Transfer From:			• • • • • • • • • • • • • • • • • • • •	UE. IF THIS IS Y	OUR FIRST TI	RANSFER SINCE
•	_	Name of Former High School		Enrolled from:	8/28/12 Date MM/DD/YY	to	6/14/13
	Transfer From:	Name of Former High School	LV,NV	Enrolled from:	8/27/13	to &	Date MM/DD/YY
	Transfer From:	20038 mont high school	A) CR L	Enrolled from:	8/26/10		Date MM/DD/YY
	Transfer From:	Name of Former High School Derfy high 8Chool	U NV	Enrolled from:	Date MM/DD/YY		Date MM/DD/YY
	NAPIG.	Name of Former High School		-	4/13/15 Date MM/DD/YY	to6	S/IS Date MM/DD/YY
5)	school/s? List sports n	r year, what sport/s did the s ayed at <u>EVERY</u> level (novice	tudent play (during the official hig	gh school sea	son) at vour	former
	FALL SEASON:	TAGE OF TATELY IEAGE (NOVICE	e, πosh-soph,	JV, and/or varsity).		, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
	WINTER SEASON: SPRING SEASON:	Track					
		WYOUWILLE	ON ITTER				
		W YOU WILL SIGN	SNIIEN	D CAREFUL	7. <u>DO N</u>	IOT SIG	N BOTH
	CERTIFICATION OF A	DDI ICATIONAL - " - "	IO. REAL	CAREFUL	LY.		
	made by the CIF and to	PPLICATION: I authorize and discuss enrollment and/or estermination. I am authores	ny former sch Extra curricula	ooi/s and the curren	nt school to re	lease all rec	ords/requests
	true to the best of my ki	s determination. I am author	ized to execu	te this request. I affi	irm that all of	iorize the CI the above st	F to use that
	application, it is discove	red that this approval upo -		a gracii ognaednelit	to the approv	al of this ath	nletic eligibility
	part of the booster club	I certify that no person/s cor of School "B", including any	nnected with	the athletic departm	ent of the nev	v school (Sc	:hool "B") or is
	infough intermediaries i	or Otherwice with this town of		gren pengu, nas na	ա Հումանիին	won, directly	/ or indirectly
	participated during the r	Tevious 24 months an area		. b. agged at CCUCOI	D. I also cer	uiv that the s	Student has not
1	that is associated with o non-school athletic tean	r coached by anyone accord	ated with the	new school (School	.U, American I "B"). (*See E	Legion, club Sylaw 510 for	team, etc.)
	PROCEED TO ITEM 7. IF	NTS (UNDER CERTIFICATION OU CANNOT CERTIFY THE	N OF APPLICA	TION) ARE TRUE SI	GN BELOW, Y	OU WILL NO	T NEED TO
ľ	SIGN THERE,			EWENTS, DO NOT S	IGN ITEM 6. SI	KIP TO ITEM	7 BELOW AND
_ Æ	PARENT SIGNATURE	07 20 20 DATE	75	1 -1	7	-29 -0	205
7	9	UATE	OR	TUDENT SIGNATURE		DATE	
7) [AM UNABLE TO CERTIF	Y THAT SOME OR ALL OF THE WRITTEN DISCLOSURE OF	13. 45-5145-5-		IF THEREPA	DE AC DES	UDED LAS
٦	POSMITTING A COMPLE	TE WRITTEN DISCLOSURE O	F THE SPECIF	IC. (ATTACH A WIRIT	ITEN EXPLAN	IATION TO T	HIS FORM).
<u> </u>	ARENT SIGNATURE	DATE		TODENT SIGNATURE	 		
						DATE	

EXHIBIT "F"

ROBERTSON & ASSOCIATES, LLP

TEMPORARY GUARDIANSHIP
I/we, Lanna M Kue and Dan Line the parentish of
Toshica Rausson hereby appoint, pursuant to NRS 195.205,ind
as temporary legal guardian(s) to provide for the care, custody, and control of said minor child. This guardianship appointment includes all necessary authority and power to furnish and provide care and services to said minor as may seem necessary, proper or desirable in the aforesaid child's best interests and welfare; including, but not limited to, food, clothing, shelter, education, and medical-surgical-dental care and treatment.
This appointment has been executed by both parents if living, not divorced and in legal custody of said minor, otherwise by the parent having legal custody. This appointment expires by operation of law six months after the date of its execution. A custodial parent or a court of competent jurisdiction may terminate this appointment at any time within this six-menth term.
Address: 109 - Peachtree hill AR Las Years 200 20133
Address (1) L = 1 Company (1) L = 1
STATE OF NEVADA)) ss:
COUNTY OF CLARK)
On 07/12/2015 personally appeared before me, a notary public, Landom. Kul- and who acknowledged that
be/she/they executed the above instrument.
Mule Costus NOTARY PUBLIC STATE OF NEW ADA
Notary Public STATE OF NEVADA County of Clark
Na da Strict MAX KOSTINER
****** Ny Appointment Expires MAR. 14, 2016
I/we Take Garam and Dektime Parmant Smith do hereby accept this
appointment as guardian and the responsibility for the care, custody, control and further agree to provide proper and
necessary subsistence for the support and maintenance of the minor child and to abide by all federal, state and local
laws including rules and regulations of the Clark County School District. I/we also agree to inform the school of enrollment when the child is no longer under my/our control or my/our charge.
comment when the primary longer and in my our sounds of my our primary of
Signed: and The signed
Address: 4279, W. Gaugen Ave. Jos Angles, CA 90043
STATE OF NEVADA) ss;
COUNTY OF CLARK)
On 07 12/2015 personally appeared before me, a notary public, LAMA MXQ.
the above instrument.
The above instrument. NOTARY PUBLIC STATE OF NEVADA
グリンググ Web County of Clark
Notary Public MAX KOSTINER No. 92-2831-1 My Appointment Expires MAR. 14, 2016
In cases in which the minor is 14 years old or older, the minor must consent in which the minor is 14 years old or older, the minor must consent in which the guardianship. Thereby
consent to this temporary guardianship.
Signature of Minor

EXHIBIT "G"

Robertson & Associates, LLP



ADMINISTRATIVE GUIDELINES FOR CIF MEMBER SCHOOLS

UNDERSTANDING CIF TRANSFER ELIGIBILITY FOR INTERSCHOLASTIC ATHLETICS

July 11, 2015 Edition

Purpose

The purpose of these guidelines is to assist CIF member schools in understanding the "transfer eligibility" standards and the process that CIF member schools and administrators take in determining "transfer eligibility."

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•		
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Administrative Guidelines Transfer Eligibility

When a student transfers and enrolls in your school and wants to participate on one of your school's athletic teams, the following must occur:

- The new school site Principal/designee must review the student's eligibility status.
- The new school site Principal/designee determines if the student made a valid change of residence by
 following the respective CIF Section's process for a "Valid Change of Residence" (see page Bylaw 206).
 The process shall include submission and approval of paperwork to the CIF Section office prior to
 participation in games/contests.
 - A request for transfer eligibility based on a valid change of residence by the student's entire immediate family must be supported by documentation. Documentation may be cumulative and no single document or any combination of documents will be considered as definitive that a valid change of residence occurred.
 - The school administration should use the attached "Check List" to assist them in determining athletic eligibility. Completion of the check list DOES NOT ensure eligibility.
 - The new school must also verify the student has met the scholastic requirements of the school and CIF and there was no "Undue Influence."
 - o The new school shall verify that there are no pending discipline issues existing at the prior school that could jeopardize the student's eligibility at the new school.
- It is strongly recommended that the athletic director/administrator from the new school contact the athletic director/administrator from the previous school to inform them of the valid change of residence and check on any other issues that could affect the student's eligibility.
- Please feel free to call the Section Office if there are any questions regarding transfer eligibility.

If it is determined that the student did not make a valid change of residence, the following steps must be followed to assist the CIF Section in determining the eligibility of the student:

- All CIF Sections WILL require that the appropriate forms be submitted to and APPROVED by the CIF Section office when there is NOT a "Valid Change of Residence" PRIOR to the student participating in contests/games.
 - o The new school shall be responsible for determining if the student meets the scholastic requirements of the CIF, section and the school and that there was no "Undue Influence".
 - o The school must also verify that there are no pending discipline issues existing at the prior school that could jeopardize the student eligibility at the new school.
- The site Principal or his/her designee shall discuss "limited eligibility" (see page 16) and the "Sit Out Period" (see page 17) with the student and his/her parent/guardian.
- The site Principal or his/her designee shall discuss Bylaw 207.B.(5)C.(vii) waiver for unlimited eligibility (see page 18) if the student meets one of the document waivers. If the student and his/her parent/guardian seek a waiver, the site Principal/designee will assist the parent/guardian with processing the appropriate CIF 207 Waiver Application and 510 Pre-Enrollment Contact Form.
- They shall inform the student and his/her parent/guardian that this process could take up to one calendar
 month to resolve and there is no guarantee that the Section Office will grant the student eligibility.
- The student/parent will return the paperwork to the new school once the signatures are obtained. The
 new school shall ensure that the information secured from the prior school is correct and the signatures
 are valid. The new school shall then forward the appropriate paperwork to the CIF Section office for a
 determination of eligibility.

- If the parent/guardian is applying for eligibility and requesting a "waiver," the new school will ensure that documentation is in writing and is submitted. The new school administration shall forward these materials and documents to the CIF Section office. The Section Commissioner will render a decision.
- The school administration shall inform the family that there are limited circumstances under which the student and/or parent/guardian may appeal the decision of the Section Commissioner granting their student limited eligibility or denying eligibility under the following CIF Bylaws:
 - 207.B.(5).a.(ii) or b.(iii) Conflict with Coach at former School.
 - 207.B.(5).a.(iv) or b.(v). or c.(iii) Following a Coach
 - 510 Undue Influence, Athletically Motivated Transfer
- "Parent Handbook II Understanding the Transfer Eligibility Appeal Process" is available and downloadable on the State CIF web site, www.cifstate.org. This handbook explains and reviews the "appeal process" and timelines that must be followed.
- The school administration must also explain to their athletic department that coaches who
 encourage appeals of the Section's decision may be acting inappropriately and may be violating
 provisions of Article 1.22, Conditions of Membership, for the school and the undue influence bylaw
 (Article 50.510).

IT IS THE EXPECTATION THAT SCHOOL ADMINISTRATORS WILL ASSIST THE FAMILY THROUGHOUT THE STATE APPEAL PROCESS.

Completion of this form DOES NOT clear eligibility.

Administrators should utilize this form for all students transferring from one school to another (School "A" to School "B") as an aid in determining eligibility.

Check List			
Student Name: Date :			
A. Valid Change of Residence		YES	NO
Was the original residence abandoned as a residence by the immediate	family?		
Is the family maintaining only ONE residence?			
Did the student's entire immediate family make the change and take with	them the household		
goods and furniture appropriate to the circumstances?			
Does the change of residence appear to be genuine, without fraud or decisions?	ceit, and with permanent		
intent? Is the student living with the same family members as last year prior to the	o change of residence?		
If any answers above are marked no, additional investigation	is required. Contact		
your Section Office.	is required. Contact		
List below what evidence the school use for registration: refer to by	Jaw 206 B (2)iy		
Elect Solow What evidence the contest doe for region attent. Teref to by	7.00.D.(2)1V.		
SCHOOL SHALL KEEP COPIES ON FILE THAT WERE LISTED ABOV DETERMINE A VALID CHANGE OF RESIDENCE.	/E AND USED TO		
B. Undue Influence			
21 011440 1111401100		YES	NO
Did the CIF Form 510 list any Pre-Enrollment Contact by anyone connec	ted with your school's		
athletic program?	, ,		
Is there any evidence of undue influence?			
Is there any evidence that the student participated for a coach at the new	school on any club, travel		
team, sports camp, or AAU team in the past 24 months?	· · · · · · · · · · · · · · · · · · ·		
Is there any substantiated evidence of athletic motivation regarding this t	ransfer?		
SCHOOL SHALL KEEP COPIES OF CIF FORM 510.			
Any answers marked with a YES require additional investigation Office.	. Contact your Section		
C. Academic Eligibility			
		YES	NO
Was the student academically eligible at his/her past school at the time of	of transfer?		
Did the school use the official transcript to validate grades?			
Was the student passing in the equivalent of at least 20 semester period	s of work at the	·	
completion of the most recent grading period?			
D. Discipline Status			
		YES	NO
Is there any evidence of pending disciplinary action at the prior school?			
Is there any evidence of pending athletic team disciplinary action at the p	prior school?		
E. Other Eligibility Issues			
		YES	NO
Did this student play the same sport(s) during the current school year at	his/her prior school?	1.50	140
Is there any evidence that the student did not meet the citizenship standard	ards at the prior school		
that would have denied the student athletic eligibility?	arao at tiro prior sorioor		
Is this move the first move/change of residence this academic school year	ar?		
Has the student exceeded eight consecutive semesters since enrolling in			
Did the student turn 19 years old before June 15?		,	
			·

F. Section Specific Questions





APPLICATION FOR RESIDENTIAL ELIGIBILITY

For more information see "Understanding Transfer Eligibility for Parents' Handbook at www.cifstate.org

SUBMIT ORIGINAL TO: Section Office DO NOT FAX!

NOTE: SUBMIT ONLY THE <u>ORIGINAL</u> DOCUMENT. ALLOW 20 BUSINESS DAYS FOR INVESTIGATION AND REVIEW. AT THE TIME OF FILING THIS DOCUMENT, SUBMIT ALL KNOWN FACTS AND/OR DOCUMENTS. ADDITIONAL FACTS SUBMITTED LATE MAY NOT BE CONSIDERED BY THE COMMISSIONER.

THE COMMISSIONER.		
1. STUDENT'S NAME	DATE OF BIRTH / /	Circle one: 9 10 11 12 (vr in school)
2. CURRENT ADDRESS	PHONE ()
4. TRANSFER FROM	(zi (area (zi (area (zi	a code) _HIGH SCHOOL school on://
(month/day/year)		
6. LIST ALL HIGH SCHOOLS & DATES ATTENDED: _		
last twelve (12) months. I am applying for LIMITED ELIGIBILITY in accomonths. I am applying for VARSITY "SIT OUT PERIOD twelve (12) months. I am applying for a "HARDSHIP EXCEPTION" or school records. APPLICATION FOR TRANSFER IN A CIF-APP Name of Public High School in which attenda Application for transfer from a foreign country. 8. PLACE A CHECK MAR ONT O ACH ANY LEVEL IN DURINGS UP 12 MON 14 PRESENTATION OF ACH ANY L	ordance with 207.B.3.a as I DID NOT PARTICIPAL ordance with 207.B.5.a in the sports that I played in " in accordance with 207.B.5.b in the sports that I as accordance with 207.B.5.c. Documentation mutation muta	the last twelve (12) played in the last st include court, police program-CIF Bylaw 208) Bylaw 207.B.(4). SPORT CONTEST AT OL: NY contest of ANY kind KEY FOOTBALL SOFTBALL
10. STUDENT'S GPA IN THE LAST GRADING PERIOD. 11. CERTIFICATION OF APPLICATION: By filing this this student's former and current/new high schools to releast representative any information or documentation needed of to use that information in making its decision. I understand relevant information or documentation from this student's fall of the above statements are true to the best of my knowl application, it is discovered that this approval was granted affecting the future eligibility of this student-athlete may result the student of the s	application for interscholastic athletic eligibility, I specifies all records regarding this student and to disclose to requested by the "CIF" in making this eligibility determing that the "CIF" may be unable to grant athletic eligibility former or current/new high schools. I am authorized to needge. I further affirm that I understand that if subsequent under false, erroneous, inaccurate or incomplete informations.	he CIF Section ("CIF") ination. I authorize the "CIF" absent the disclosure of nake this request. I affirm that t to the approval of this
SIGNATURE OF PARENT/GUARDIAN	SIGNATURE OF STUDENT	DATE

	OL-please	initial all that apply and sign below:			
YES NO STUDENT WAS ACADEMICALLY ELIGIBLE AT TIME OF TRANSFER YES NO YES NO STUDENT MET ALL OTHER CIF ELIGIBILITY RULES AT TIME OF					
STUDENT IS TRANSFERRING WITH ACTION TAKEN OR PENDING	I NO DISCIF	PLINARY TRANSFER			
Please Print Former School Cincipal's and :					
Former School Principal's signs fe		Date:			
510 PRE-ENROLLMENT CONTACT A	AFFIDAVI	T (By-law 510)—READ CAREFULLY BEFO	DRE SIGNING!!!!!		
1. <u>SIGN IF TRUE:</u> By signing this affidavit below (new) school (School "B"), or is part of the booster cle or indirectly, through intermediaries or otherwise with	v, I certify the ub of School this transfe	STATEMENT'S #1, AND/OR 2, OR 3 at no person who is connected with the athletic depar "B" or who was acting on their behalf has had ANY co r student, student's parents, legal guardian or caregive ocess at School "B". (Sign below only if this is a true	ommunication, directly		
Parent's Signature Date	_ <u>s</u>	tudent's Signature [Date		
2. SIGN IF TRUE: By signing this affidavit below, I certify that the student has not participated during the previous 24 months on any non-school athletic team* (i.e., AAU, American Legion, club team, etc.) that is associated with or coached by anyone associated with the enrolling (new) school (School "B"). (*See Bylaw 510 for definition of a non-school athletic team.) (Sign below only if this is a true statement. If not, sign statement #3 and attach an explanation)					
Parent's Signature Date Student's Signature Date OR					
3. SIGN IF EITHER #1 OR #2 ABOVE ARE IT Therefore, as required, I am submitting a complete writer.	<u>NOT TRUE</u> itten disclos	! I am unable to certify that one or both of the abovure of the specifics. (Attach the explanation to this form	e statements are true. n.)		
Parent's Signature Date Date					
F T AR (ND		T/ E' SCHO -OTA -MENTS	· ************************************		
department of the new school (School "B") or who is phaving communication, directly or indirectly, through or caregiver, or anyone acting on behalf of the studen	part of the bo intermediari t, prior to the ths on any no	e no credible** evidence of any person who is connected boster club of the new school (School "B") or who is access or otherwise with the transfer student, student's pare completion of the enrollment process. Furthermore, on-school athletic team* that is associated with the enrol team.)	eting on their behalf, ents, legal guardian I am not aware of		
Former School Signatures		Current/New School Signature	<u>s</u>		
Signature of Athletic Director of former school D		Signature of Athletic Director of new school	<u>Date</u>		
Signature of Head Coach of former school (fall) Sport		Signature of Head Coach of new school (fall)	sport Date		
Signature of Head Coach of former school (winter) Sport		Signature of Head Coach of new school (winter)	Sport Date		
Signature of Head Coach of former school (spring) Sport		Signature of Head Coach of new school (spring)	Sport Date		
Signature of Principal of former school	Date	Signature of Principal of new school	Date		
OR l am unable to certify that one or both of the a written disclosure of the specifics. (Attach th		ents are true. Therefore, as required, I am submitting n to this form-CHECK BELOW AND SIGN.)	a complete		
Signature of FORMER Principal unable to certify statement		Signature of NEW Principal unable to certify statement	ahaya Data		

CALIFORNIA INTERSCHOLASTIC FEDERATION TRANSFER ELIGIBILITY ADMINSTRATIVE REGULATIONS

Principal's Responsibility

- All requests for athletic eligibility shall first be submitted to the school site principal/designee for a review of the student's athletic eligibility status.
- If both site principals/designees agree to limited eligibility the receiving school is responsible to complete the appropriate documents (e.g., CIF Form 510 Pre-Enrollment Contact Affidavit and CIF Form 207 Athletic Transfer Eligibility Application) as per CIF Section policy.
- If the site principal/designee determines that the student is residentially ineligible for varsity competition the site principal or his/her designee shall discuss limited eligibility and the application process for waiver with the student and his/her parent/guardian.
- The site principal/designee is responsible in assisting the parent/guardian with processing the appropriate CIF Form 207 Athletic Transfer Eligibility Application and CIF Form 510 Pre-Enrollment Contact Affidavit. Assistance in processing the application does not assume that the principal/designee supports the merits of the application.

<u>LEVEL 1 - Section Commissioner Determines Waiver for Unlimited Transfer Eligibility</u>

- All applications for a transfer eligibility determination must be submitted in writing to the Section Commissioner on the current CIF Form 207 Athletic Transfer Eligibility Application and the CIF Form 510 Pre-Enrollment Contact Affidavit Form. The applicant shall include all documentation or other information that supports the waiver application.
- Applicants should allow 20 business days for investigation and review by the Section Commissioner. A student may
 miss some part of the season during review, evaluation and determination of transfer eligibility. Applicants should
 be aware that applications received between the last published CIF-sponsored activity until August 15, eligibility
 determinations will be made based upon school site or section staff availability.
- The Section Commissioner shall review the written documentation and other information and may request additional information deemed necessary to render a determination.
- After consideration of the record, the Section Commissioner shall issue a written decision to both site principals/designees and to the student or his/her parent/legal guardian regarding the student's eligibility. If the Section Commissioner denies the waiver request, the written decision shall state the basis for the denial of unlimited eligibility.
- An appeal of the Section Commissioner's final decision may be filed by a student or his/her parent/legal guardian to
 the State CIF Appeals Office in accordance with the provisions set forth below. With parent/legal guardian approval,
 a school may file an appeal on behalf of the student. An appeal of the Section Commissioner's final decision may
 also be filed by a CIF member school that opposes the Commissioner's decision to grant eligibility to the student.
- An appeal of the Section Commissioner's final decision must be submitted to the State CIF Appeals Office within 15 business days of the date the Section Commissioner's decision was postmark mailed to the school, to the student and/or his/her parent/legal guardian. If an appeal is not filed within the 15 business day period, the Section Commissioner's decision shall be final.

LEVEL 2 - State CIF Appeals Coordinator

- All appeals filed with the State CIF Appeals Office must:
 - 1. Be submitted within 15 business days of the date the Section Commissioner's decision was postmark mailed to the school, the student or his/her parent/legal guardian.
 - 2. Be on the current State CIF Appeals Form and submitted to the State CIF Appeals Office. The form must be complete and accompanied by all documentation or other information that supports the appeal.
 - 3. Include a \$150 administrative fee. The State CIF Appeals Coordinator may waive all or part of the \$150 administrative fee if the student who filed the appeal qualifies for the school free or reduced lunch program in accordance with 42 U.S.C. section 1751 et seq. or that the payment of the fee will impose a substantial financial on the student or his/her family.
- Within 5 business days of receipt of the appeal request, the State CIF Appeals Coordinator shall determine if the application is complete and meets the procedural criteria of this provision.
- If the State CIF Appeals Coordinator determines that the appeal is incomplete, the application will not be considered and shall be returned. A complete, corrected application may be resubmitted prior to the expiration of the original appeal 15-day timeline (without an additional administrative fee).
- The administrative fee shall not be returned with any appeal application that is rejected by the State CIF Appeals Coordinator.
- If the State CIF Appeals Coordinator determines that the appeal is timely and complete, the State CIF Appeals Coordinator shall then set a hearing date. Below is a schedule of "Tentative Appeal Hearing" dates for the 2015-2016 school year.

2015-2016 Tentative Appeal Dates
Sept. 9, 2015
Sept. 23, 2015
Week of Oct 12-16, 2015
Week of Nov. 9 – 12, 2015
Week of Dec. 7-11, 2015
Wed-Fri Jan. 6-8, 2016
Jan. 21, 2016
Week of March 7-11, 2016
Mon-Wed April 11-13, 2016

LEVEL 3 – Appeals Panel/Review Officer

- The members of the Appeals Panel or a Review Officer shall be appointed in accordance with the published State CIF Appeals Procedure Guidelines.
- The hearing shall be held at a location selected by the State CIF Appeals Coordinator within geographical proximity of the CIF Section where the matter arises.
- The Appeals Panel/Review Officer shall conduct the hearing in accordance with the hearing procedures outlined in the published CIF State Appeal Procedures Guidelines.
- While legal counsel is not required, the student and the CIF Section may choose to be represented by legal counsel or advocate at a hearing.
- The technical rules of evidence do not apply to CIF appeal hearings.

- Within 15 business days after closing the hearing, the Appeals Panel Chairperson/Review Officer shall prepare a written decision that includes findings of fact and conclusions, and shall postmark mail the decision to:
 - (1) The CIF State Executive Director; and
 - (2) The student or parent/legal guardian or their legal representative; and
 - (3) The principals of both schools; and
 - (4) The CIF Section Commissioner.
- The decision of the Appeals Panel/Review Officer issued pursuant to this provision is final and binding and may not be appealed.

The following pages are taken directly from the State CIF Constitution and Bylaws and are NOT complete. A complete Constitution and Bylaws are available for viewing and downloading at www.cifstate.org.

200. CIF STUDENT ELIGIBILITY FOR INTERSCHOLASTIC ATHLETIC COMPETITION

A. Philosophy

The CIF, as the governing body of high school athletics, affirms that athletic competition is an important part of the high school experience and that participation in interscholastic athletics is a privilege. The privilege of participation in interscholastic athletics is available to students in public or private schools who meet the democratically established standards of qualification as set forth by the CIF Federated Council. CIF Bylaws governing student eligibility are a necessary prerequisite to participation in interscholastic athletics because they:

- (1) Keep the focus on athletic participation as a privilege not a right;
- (2) Reinforce the principle that students attend school to receive an education first; athletic participation is secondary;
- Protect the opportunities to participate for students who meet the established standards;
- (4) Provide a fundamentally fair and equitable framework in which interscholastic athletic competition can take place;
- (5) Provide uniform standards for all schools to follow in maintaining athletic competition;
- (6) Serve as a deterrent to students who transfer schools for athletic reasons and to individuals who recruit student-athletes;
- (7) Serve as a deterrent to students who transfer schools to avoid disciplinary action;
- (8) Maintain an ethical relationship between high school athletic programs and others who demonstrate an interest in high school athletes;
- (9) Support the Principles of "Pursuing Victory with Honor..."
- B. Rules

The CIF establishes the standards of eligibility to participate in interscholastic athletics to include the following:*

- (1) Philosophy statement (Bylaw 200)
- (2) Accurate information requirement (Bylaw 202)
- (3) Age requirement (Bylaw 203)
- (4) Eight Consecutive Semesters requirement (Bylaw 204)
 - Initial scholastic eligibility (Bylaw 205.A.)
 - b. Continuing scholastic eligibility (Bylaw 205.B.)
 - c. Summer School Credits [Bylaw 205.B.(3)f.]
 - d. Non-Traditional Programs [Bylaw 205.B.(3)g]
 - e. Waivers of 20 semester credits requirement (Bylaw 205.C.)
- (5) Residential Eligibility (Bylaw 206)
 - a. Initial residential eligibility (Bylaw 206.A.)
 - b. Continuing residential eligibility (Bylaw 206.B.)
 - c. Valid change of residence (Bylaw 206.C.)
- (6) Transfer Eligibility (Bylaw 207)
- (7) Foreign Exchange Student Eligibility (Bylaw 208)
- (8) Discipline Eligibility (Bylaw 209)
 - a. Expulsion (Bylaw 209.A.)
 - b. Suspended Expulsion (Bylaw 209.B.)
 - c. Transfer Compelled for Disciplinary Reasons (Bylaw 209.C.)
- (9) Physical Assault (Bylaw 210)
- (10) Continuation School eligibility (Bylaw 211)
- (11) Amateur status requirement (Bylaw 212)
- (12) Hardship waivers of eligibility standards other than transfer (Bylaw 213)
- (13) Post-Injunction Remedies (Bylaw 214)
- (14) Intercollegiate Participation (Bylaw 215)
- (15) Graduates (Bylaw 216)
 - Mid-Year/Spring Graduation (Bylaw 216.A.)
 - California High School Proficiency Exam (Bylaw 216.B.)

202. ACCURATE INFORMATION

- A. The CIF requires that all information provided in regard to any aspect of the eligibility of a student must be true, correct, accurate complete and/or not false or fraudulent.
- B. Penalty for Providing Incorrect, Inaccurate, Incomplete or False or Fraudulent Information
 - (1) If it is discovered that any parent(s)/guardian(s)/caregiver or student has provided incorrect, inaccurate, incomplete or false information in regards to any aspect of eligibility status on behalf of a student, that student is subject to immediate ineligibility for CIF competition at any level in any sport for a period of up to 24 calendar months from the date the determination was made that incorrect, inaccurate, incomplete or false information was provided.
 - (2) If it is discovered that persons associated with the student or the school [coaches, teachers, parent(s)/guardian(s)/caregiver, friends, etc.] provided incorrect, inaccurate, incomplete or false information in order to fraudulently gain favorable eligibility status for a student, that student is subject to immediate ineligibility for competition at any Section member

^{*}The CIF recognizes that any student who is ineligible under the rules of another state cannot gain eligibility at a CIF member school until the terms of ineligibility are served.

school at any level in any sport for a period of up to 24 calendar months from the determination that incorrect, inaccurate, incomplete or false information was provided whether the student was aware of the fraudulent information or not. (Revised October 2001 Federated Council)

- Any contests in which a student or students participated based on incorrect, inaccurate, incomplete or false information or fraudulent practices regarding eligibility status shall be forfeited according to the guidelines set in accord to the rules of the Section.
- (4) Teams
 - a. If it is determined that someone associated with a school (including, but not limited to, a coach) knowingly participates in either providing incorrect, inaccurate, incomplete or false information or using fraud or knowingly allows others to do so, in order for a team to meet qualification standards in any event, that team will be subject to immediate ineligibility for further competition in that sport that season.
 - b. Any contest in which that team has participated based on incorrect, inaccurate, incomplete or false information or fraud shall be forfeited according to the guidelines of the Section or the State CIF.
- (5) School Personnel Involvement
 If any school personnel (including but not limited to a coach) knowingly participates in either providing incorrect,
 inaccurate, incomplete or false information or allowing others to provide incorrect, inaccurate, incomplete or false
 information in order to gain favorable eligibility status for a student, or team information to meet qualification standards for
 participation in any contest including playoffs or championships, sanctions may be imposed on the school including but not

participation in any contest including playoffs or championships, sanctions may be imposed on the school includin limited to: probationary status, prohibitions against playoff participation, forfeitures, revoking of CIF or Section membership, etc.

(6) Assumed Name

In addition to any sanctions or penalties arising from the provisions above, a student shall become ineligible for CIF competition in their respective sport for competing in CIF competition under an assumed name.

206. RESIDENTIAL ELIGIBILITY

A. Initial Residential Eligibility

A student has residential eligibility upon initial enrollment in: (See also Bylaw 201.A. for definition of enrollment)

- (1) The 9th grade of any CIF high school, a CIF junior high school, or a junior high school under provisions of Bylaw 303; OR
- (2) The 10th grade of any CIF high school from 9th grade of a junior high school in the United States.
- B. Continuing Residential Eligibility See also Bylaw 201.A.

A student retains residential eligibility as long as he/she is continuously enrolled in the CIF member high school in which the student initially enrolled.

C. Valid Change of Residence

A student may be determined to be residentially eligible when a student, whose parent(s)/guardian(s)/caregiver with whom the student was living when the student established residential eligibility at the prior school (School A), completes a valid change of residence as described herein when the following conditions are met:

- (1) A valid change of residence must be made from a residence located in the public high school attendance area (School A's attendance area), even if the student is not currently attending nor ever has attended the school in which attendance area they reside, to another public high school's attendance area (School B's attendance area).
- (2) School A may be a CIF member school or a non-CIF member school or may be a school located outside of the United States.
- (3) Definition of a Valid Change of Residence
 - A valid residence is defined as the location where the student's parent(s)/guardian(s)/caregiver (with whom eligibility has been established) live with that student and thereby have the use and enjoyment of that location as a residence. A valid change of residence for eligibility purposes requires the former residence to have been vacated by the entire family for use as its residence. For athletic eligibility purposes, a student (with the student's parent(s)/guardian(s)/caregiver with whom residential eligibility has been established) may only have one primary valid residence at one time.
- (2) Determination of What Constitutes a Valid Change of Residence

Determination of what constitutes a valid change of residence depends upon the facts in each case. In determining that a valid change of residence occurred, the following facts must exist:

- a. The original residence must be abandoned as a residence by the immediate family. The new school is responsible for validating this fact; AND
- b. The student's entire immediate family must make the change of primary residence and take with them the household goods and furniture appropriate to the circumstances. For eligibility purposes, a family unit may not maintain more than one primary residence; AND
- c. The change of primary residence must be genuine, without fraud or deceit and with permanent intent; AND NOTE: A student whose family makes a valid change of residence into a new school's attendance area (See d. below) may be residentially eligible for varsity competition upon receipt and recording of a CIF 206 Form by the CIF Section of the student's new school. A subsequent move into a different school boundary by the family (or other family members) during the next 12 calendar months will result in the student being declared ineligible until cleared for competition by the Section Commissioner.
 - d. A request for eligibility based on a valid change of residence by the student's entire immediate family must be supported by documentation. Documentation may be cumulative and no single document or any combination of documents listed below will be considered as definitive that a valid change of residence occurred. The documents must support a finding by the Section that a valid change of residence by the student's entire immediate family occurred prior to participation at the new school; that the previous residence was vacated as required above in paragraphs a., b. and c. and that the family no longer has the use and enjoyment of that former residence. The Section Commissioner and school may request additional documents they deem necessary to establish that a valid change of residence occurred as defined above. Evidence may include:

- Property tax receipts;
- Bank account statements;
- Credit card statements.

The Section Commissioner and/or school have the discretion to request additional documents that he/she deems necessary to confirm change in residency. Examples may include:

- Real estate documents indicating and verifying a change of residence;
- Court documents indicating a change of residence;
- Declaration of residency executed by the student's parent(s)/guardian(s)/ caregiver;
- Operative telephone and utility service at the student's new residence and terminated at the former residence;
- Utility service receipts;
- Proof of paying for utilities at the new residence including phone, gas, electricity, water, cable television, and garbage collection;
- Proof of submitting a change of address to the U.S. Postal Service to receive mail at the new residence;
- Proof of transfer of the parent(s)/guardian(s)/caregiver and age-appropriate student's motor vehicle registration;
- Proof of changed address on the parent(s)/guardian(s)/caregiver and age-appropriate student driver's license;
- Voter registration listing the new address;
- Proof of entering a long-term lease; (minimum of 12 calendar months)
- Rent payment receipts;
- Declaration of residency executed by the student's parent(s)/guardian(s)/caregiver.

The Section Commissioner and/or school have the discretion to request additional documents that he/she deems necessary to confirm residency.

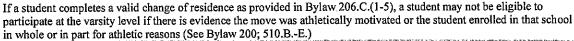
- (5) Change in School Enrollment Made in Anticipation of a Valid Change of Residence
 If a student transfers to a high school in advance of the anticipated change of residence by the student's
 parent(s)/guardian(s)/caregiver with whom the student was living when the student established residential eligibility, the
 student shall become eligible when the parent(s)/guardian(s)/caregiver actually complete a valid change of residence to that
 school's attendance area.
- (6) Choice of Schools After a Valid Change of Residence

A student choosing a school after making a valid change of residence in accordance with CIF's definition of valid change of residence has a choice for residential eligibility as follows:

- a. Remaining at the Same School
 - Continued attendance at the previous school (School A) maintains residential eligibility at School A as long as the student has remained enrolled in the same school under a district/school approved enrollment process (i.e., inter or intra or senior privilege etc. district/school program); OR
- b. Changing Schools
 - A student must make a valid change of residence out of the public school (School A) attendance area in which their former family residence was located and into another public school's attendance area (School B). This is true even if the student was not attending public school A but was enrolled in a private school or a charter school. Changing schools following such a valid change of residence will result in full residential eligibility if the following conditions are met:
 - (i) Student enrolls, attends, and/or is carried on the attendance roll at the new public school (School B) into whose attendance area the family moved, or another public school in accordance with the district(s) policies or a private school or a charter school; AND
 - (ii) The student changes schools immediately following the family valid change of residence or no later than the beginning of the next school year following that family move; AND
 - (iii) The new school verifies the family valid change of residence of the family; AND
 - (iv) A CIF form 206 documenting the new school's verification of a the family's valid change of residence is completed by the new school and family and received by the CIF Section within 30 days of the valid change of residence and recorded by the respective CIF Section.
- (7) Valid Change of Residence After a Discipline Situation

Such a student will not be granted residential eligibility except as outlined in Bylaw 209 if the student is changing residence and schools, voluntarily or if compelled by the former school or district, as a result of a disciplinary situation at the previous school.

- (8) Pre-Enrollment Contact
 - Such a student will not be granted residential eligibility until the Pre-Enrollment Contact Affidavit with the 206 form is completed by the family and school, received and recorded by the CIF Section, verifying there is no evidence of the use of undue influence (recruiting) by anyone associated with either school in order to procure the student's enrollment in the new school. [See also (10) below and Bylaw 510]
- (9) Same Sport at Two Different Schools
 - No student shall be eligible to participate in the same sport at two different schools in the same school year unless the student changed schools as a result of a valid change of residence. In the event of a change of schools due to a valid change of residence, a student will be allowed to participate in the same sport at two different schools not to exceed, in total, the maximum number of contests in that sport as established by the CIF and/or the CIF Section.
- (10) Athletically-Motivated Valid Change of Residence



Q: What is meant by an athletically motivated move or transfer?

A: Based on the CIF philosophy that students "attend school to receive an education first; athletic participation is secondary" [Bylaw 200.A.(2)], individual Section Offices may limit eligibility for a student when there is evidence the transfer, or move is made to acquire athletic participation at School B. Such evidence of an athletically motivated move may be, but is not limited to:

• Évidence of parental or student dissatisfaction with a coach or a coaching decision at the former school.

 Evidence the student's move would result in the assurance the student would gain varsity participation at the new school or result in more playing time.

A move to a school by the student that is believed (objectively or subjectively) to be more competitive or athletically visible.

A demonstrated move or transfer that is prompted by association with club programs or outside agencies that use
the facilities of the new school.

· A demonstrated move or transfer to a school with which the student has had an athletic association.

A move or transfer to a school by a student who is associated with outside agencies that use the facilities or personnel at the new school of attendance.

The preponderance of credible evidence the move was not made in good faith to secure greater educational advantage for the student.

The standard applied to the evidence of "athletic motivation" is that which is associated with a student move or transfer proffered to a hearing officer or Section Commissioner is that which a responsible person acting in a thoughtful manner would judge be with "athletic motivation."

207. TRANSFER ELIGIBILITY

A. Determination of Transfer Student Status-Standards of Enrollment - See also 201.A. (3)

(1) A student shall be considered to be a transfer student when:

- a. The student has been on the attendance roll of their former school (School A) for 15 days or more for classes occurring at School A, whether or not they have been in attendance during those 15 days;
 AND/OR
- b. The student has played in an athletic contest for their former school; AND/OR
- The student has tried out for or practiced with a team prior to the beginning of the school year for five (5) days or more; AND
- d. That student withdraws from School A or has completed the courses in which they were enrolled in at School A, so that student is no longer enrolled in any way at School A; AND
- That student enrolls as a full-time student in a new school (School B).

THEN that student shall be determined to be enrolled in and having transferred to School B if all conditions of 201.A.(1) are met.

- Students may not practice with or participate in an interscholastic athletic contest for the new school prior to establishing enrollment in the new school meeting these enrollment standards except if they are transferring at the beginning of the school year and practice for that season of sport begins prior to the first day that school and classes begin. These conditions must be met even if prior to this such a student has registered for classes and/or paid a non-refundable registration fee to the new school.
 - For eligibility purposes, students cannot have dual enrollment in two different schools at the same time. During the time a student is intending to transfer schools, has registered for classes at the new school and/or paid a non-refundable registration fee at the new school, but still remains enrolled in the former school, the student will be considered to be enrolled in the former school. Only at such time as the student has withdrawn from or has completed the courses in which they were enrolled at the former school, and is no longer enrolled in any way at the former school, shall that student be considered as having "transferred" to the new school. This applies to 8th graders matriculating the following school year to 9th grade in a CIF member school.
- (3) No one associated with the athletic program at the new school may perpetrate any violation of Bylaw 510 or have inappropriate pre-enrollment contact as outlined in Bylaw 207.B or 510 prior to their enrollment in the new school as defined above. [See also Bylaw 201.A (4)]

Q: What is meant by an athletically motivated move or transfer?

- A: Based on the CIF philosophy that students "attend school to receive an education first; athletic participation is secondary" [Bylaw 200 A. (2)], individual Section Offices may limit eligibility for a student when there is evidence the transfer, or move is made to acquire athletic participation at School B. Such evidence of an athletically motivated move may be, but is not limited to:
 - Evidence of parental or student dissatisfaction with a coach or a coaching decision at the former school.
 - Evidence the student's move would result in the assurance the student would gain varsity participation at the new school or result in more playing time.
 - A move to a school by the student that is believed (objectively or subjectively) to be more competitive or athletically "visible".
 - A demonstrated move or transfer that is prompted by association with club programs or outside agencies that use
 the facilities of the new school.
 - A demonstrated move or transfer to a school with which the student has had an athletic association.
 - A move or transfer to a school by a student who is associated with outside agencies that use the facilities or personnel at the new school of attendance.
 - The preponderance of credible evidence the move was not made in good faith to secure greater educational advantage for the student.

The standard applied to the evidence of "athletic motivation" is that which is associated with a student move or transfer proffered to a hearing officer or Section Commissioner is that which a responsible person acting in a thoughtful manner would judge be with "athletic motivation."

B. CIF Transfer Rule

All students transferring at any time during their enrollment in high school to a CIF member school after their initial enrollment in the 9th grade in any school (referred to as Former School or School A) shall have their eligibility determination made in compliance with the following 207.B. bylaws except:

Those making a valid change of residence (Bylaw 206); OR

- Those transferring to or from a CIF member school under the auspices of a CIF-approved foreign exchange program (Bylaw 208); OR
- Those transferring as a result of discipline (Bylaw 209).

NOTES:

Emancipated Minors: This bylaw also applies to students 18 years of age or older and emancipated minors.

No Child Left Behind Act: Students transferring to another school under any provision of the federal legislation 'No Child Left Behind Act" are not residentially eligible at their new school. However, a student may become eligible under the provisions of the appropriate Section and State CIF Constitution and Bylaws.

Boarding School: A high school student who transfers to or from the status of a full time resident at a 24-hour boarding school shall be subject to all provisions of Bylaw 207.

(1) Mandatory Applications for Eligibility Determination

All such transfer students addressed in 207 must complete the respective CIF Section-required 207/510 Application form. This form must be submitted to the CIF Section for an eligibility determination. No transfer student is eligible to compete for their new school of enrollment until a determination has been made by their respective CIF Section. (See also Bylaws 501, 510 and 700.)

(2) Pre-Enrollment Disclosure Requirements

[Please see also Bylaws 201.A.(1) & (4) and 510]

Any and all pre-enrollment contact of any kind whatsoever with a student must be disclosed by the student, parent(s)/guardian(s)/caregiver, and the schools involved to their respective CIF Section office on a completed CIF Pre-Enrollment Contact Affidavit (CIF Form 510). Pre-enrollment contact may include, but is not limited to: any communication of any kind, directly or indirectly, with the student, parent(s)/guardian(s)/caregiver, relatives, or friends of the student about the athletic programs at a school; orientation/information programs, shadowing programs; attendance at outside athletic or similar events by anyone associated with the school to observe the student; participation by the student in programs supervised by the school or its associates before enrollment in the school per Bylaws 201.A.(1) & (4).

(3) Transfers to a CIF Member School (described as New School or School B) From Schools (described as Former School or School A) Located in the United States, a U.S. Territory, Canada or a U.S. Military Base (referred herein as Domestic Transfers)

Such transfer students who meet all other requirements for eligibility outlined in bylaws will be granted unlimited residential eligibility in all sports at all levels at the new school except:

- In any sport(s) in which the transfer student has competed at any level at the former school(s) in the 12 calendar
 months immediately preceding their transfer to the new school, the student will be limited to sub-varsity (limited)
 eligibility in those sports;
- b. No student shall be eligible to participate in the same sport at two different schools in the same school year:
- c. If the transfer is determined to be athletically motivated. Athletically motivated transfers may be considered prima facie evidence that the student enrolled in that school in whole or in part for athletic reasons and cause the student to be ineligible for participation in those sports in which the student participated at the former school as outlined in Bylaws 510 and 207.C. (3) & (4). (See also Bylaw 510);
- d. The transfer is not determined to be based upon a disciplinary situation (See CIF Bylaw 209);
- e. The student meets all other provisions of all CIF Bylaws.

The student shall have unlimited residential eligibility for all sports at all levels under Bylaw 207 after having been enrolled for 12 calendar months from the date of transfer to the new school.

NOTE: Refer to (5) below for applications for transfer eligibility limitations determinations and exceptions.

- (4) Foreign Transfers Not in a CIF-Approved Foreign Exchange Program (referred herein as Foreign Transfers) Students who transfer to a CIF Member school (described as New School or School B) from:
 - Any school (described as Former School or School A) which is located outside of the United States, a U.S.
 Territory, U. S. Military Base or Canada; AND
 - Who are not enrolled in the CIF member school under the auspices of a CIF-approved foreign exchange program;
 AND
 - Who meet all other requirements for eligibility in bylaws.

THEN they may be granted unlimited residential eligibility in all sports at all levels at the new school except:

In any sport(s) in which the transfer student has competed at any level for a club or school team, in the 12 calendar months immediately preceding their transfer to the new school. The student will be limited to sub-varsity (limited) eligibility in those sports. For the purpose of this bylaw, any and all organized sports programs (e.g. youth teams, community teams, club teams, national teams at any level or individualized instruction for competition in development schools or programs) in which the international student competed on, or participated within the last 12 months, will be considered by the CIF in determining whether the student participated in the equivalent of interscholastic competition; AND

- No student who has participated with a club or school team as described in a., shall be eligible to participate in the same sport at the CIF member school within the same 12 month period (See also Bylaw 504.L.); AND
 - (iii) If the transfer is determined to be athletically motivated. Athletically motivated transfers may be considered prima facie evidence that the student enrolled in that school in whole or in part for athletic reasons and cause the student to be ineligible for participation in those sports in which the student participated at the former school. (See also Bylaw 510)

The student may be granted unlimited residential eligibility for all sports at all levels under Bylaw 207 after having been enrolled for 12 calendar months from the date of transfer to the new school.

In Addition, Such Foreign Transfers Must:

- Possess a valid visa, allowing them to attend school, issued by the U.S. Immigration and Naturalization Service
 or be a U.S. citizen who has been attending the equivalent of a United States high school secondary educational
 program outside of the United States; AND
- Provide to the principal of the school he/she attends an official un-translated transcript and a transcript that is
 translated into English, by an agency acceptable to the Section from the National Association of Credential
 Evaluation Service (NACES) membership, which indicates work taken in all grades in which the student was
 enrolled; the grade level equivalent in the United States as if the international student had completed all courses
 attempted satisfactorily; and the California grade-point average equivalent; AND
- If required, the foreign transfer student must pay tuition to the school/school district he/she attends as prescribed in Education Code Section 48052 et seq.; AND
- Be subject to the maximum of eight (8) consecutive semesters Bylaw 204; AND
- Be subject to the age requirement Bylaw 203; AND
- Not have graduated from high school. If they should have graduated, or have completed the equivalent coursework for graduation from high school/secondary school, the student is ineligible to participate in CIF competition; AND
- Not have the school's coaching staff, paid or voluntary, serve as the resident family for the foreign transfer student.

NOTE: CIF Sections may require individual students to have their school records/transcripts from the school from which they are transferring evaluated by an outside agency at the students or school expense.

(5) Applications for Transfer Eligibility Limitations, Determinations and Exceptions

The CIF recognizes that, in certain circumstances, students may transfer from one school to another due to a compelling hardship need or situation that is beyond a student's or their family's control. In response to such cases, the CIF allows for the CIF Section to make an exception to the limited eligibility status whenever they transfer and the case meets one of the hardship circumstances outlined in Bylaw 207.B.(5)c.(viii). The first time a student transfers in high school, they may utilize the Sit Out Period exception covered in Bylaw 207.B.(5)b. below if they meet all of the conditions required. Any student whose transfer circumstances do not meet the conditions required by these two options, will have their residential eligibility determined in compliance with 207.B.(5)a. as long as they meet the conditions required in that Bylaw.

NOTE: Foreign Transfers as described in 207.B.(4) above are subject to all provisions of 207.B.(5) that follows except that whenever there is a reference to "sports in which the student has participated at their previous school" foreign students shall read "sports in which the student has participated at their previous school or on any club team."

a. Limited Eligibility Applications

Any student who submits a limited eligibility application to their respective CIF Section may be made eligible to play at the sub-varsity level in any sports in which they have participated at any previous school in the 12 months prior to this transfer under the following conditions:

- The student was academically eligible at the time of transfer from the former school. Students who are academically ineligible at their previous school will not be eligible to compete at their new school until the requirements in Bylaw 205 are met and the new school has completed a grading period to verify that the student has met the CIF and school district academic eligibility requirements. A student cannot be placed on probation at the new school to fulfill this requirement; AND
- (ii) The principal of the former school attests in writing that the move was not made in violation of Bylaw 510; AND
- (iii) The student is not transferring either voluntarily or because their former school has determined they must withdraw, because of a disciplinary infraction at the former school as defined in Bylaw 209.C.
 (1); AND
- (iv) The student is not found by the CIF Section to have transferred to a school where their former high school coach has relocated or where a club coach, with whom they have been associated, is coaching per Bylaw 207.C.(3) or (4); AND
- (v) No student shall be eligible to participate in the same sport at two different schools in the same school year unless the student changed schools as a result of a valid change of residence or pursuant to a hardship approved by their respective CIF Section; AND
- (vi) A completed 207/510 Limited Transfer Application is received by the respective CIF Section office and has been processed and approved; AND
- (vii) The student who is approved by their respective CIF Section office and competes in a contest at the sub-varsity level following such approval and before the Sit Out Period (SOP) dates described in B.(5)b.(ix) below, is ineligible for and may not compete at the varsity level in that sport for the remainder of that school year. This applies through the end of any Section, Regional or State championship finals in that sport; AND

- (viii) The student has not been determined by their respective CIF/Section Office or the CIF to have made a transfer or change in schools in violation of Bylaw 510.
- b. Varsity Eligibility Applications (Non-Hardship Sit Out Period)

Any student who transfers for the first time since their initial enrollment in the 9th grade in any school, or if the first transfer of schools for this student was granted due to an approved CIF hardship [see 207.B.(5).c], or a valid change of residence and whose circumstances causing the transfer do not meet any of the Hardship Exceptions outlined in c.(viii) below, may become eligible for varsity competition for the sport(s) in which they competed in the last 12 months at the former school or any other school, upon submission, review and approval by their respective CIF Section under the following provisions:

- (i) This is the student's first transfer since they first enrolled anywhere in the 9th grade or had their first transfer determined to be a CIF hardship circumstance [207.B.(5).c.]; or a valid change of residence AND
- (ii) The student was academically eligible at the time of transfer from the former school; AND
- (iii) The principal of the former school attests in writing that the move was not made in violation of Bylaw 510; AND
- (iv) The student is not transferring either voluntarily or because their former school has determined they
 must withdraw, because of a disciplinary infraction at the former school as defined in Bylaw 209.C.
 (1); AND
- (v) The student is not found by the CIF Section to have transferred to a school where their former high school coach has relocated or where a club coach with whom they have been associated is coaching, per Bylaw 207.C.(3) or (4); AND
- (vi) The student has not been determined by their respective CIF/Section Office or the CIF to have made a transfer or change in schools in violation of Bylaw 510; AND
- (vii) No student shall be eligible to participate in the same sport at two different schools in the same school year unless the student changed schools as a result of a valid change of residence or pursuant to a hardship approved by their respective CIF Section; AND
- (viii) The student has not competed at the new school at the sub-varsity level in that sport following the transfer during the current school year; AND
- (ix) The student shall remain out of any competition at any level in each sport in which they competed in the last 12 months at the former school or any other school in accordance with the following Sit Out Periods (SOP):
 - Fall Sports: The Monday of the NFHS week 14

2015: October 5

2016: October 3

NOTE: In order to promote gender equity and ensure participatory comparability for female athletes with respect to the Sit-Out-Period in the sports of golf and tennis, the CIF Sections shall adjust their Sit-Out-Period eligibility dates in the sports of girls' golf and girls' tennis, if needed.

Winter Sports: The Monday of the NFHS week 27

2015: January 4 2016: January 2

• Spring Sports: The Monday of the NFHS week 40

2016: April 4 2017: April 3

The student who transfers to a school after School B's first game will have a SOP equivalent
in calendar days to the SOP of all other students who transferred before the season started.
The respective CIF Section Office will provide the actual date once the proper forms are
received, reviewed and approved.

Q: My son was denied the Sit Out Period. May we appeal this ruling" A: No

c. Unlimited Eligibility Applications

Exceptions to the determination of limited eligibility under 207.B. (application for unlimited residential eligibility in all sports) may be applied for by the new school (CIF Form 207/510) on behalf of the student. Consideration for unlimited residential eligibility will be given by the respective CIF Section upon review of the application only under the following provisions.

- (i) The student was scholastically eligible at the time of transfer from the former school. Students who are scholastically ineligible at their previous school will not be eligible to compete at their new school until the requirements in Bylaw 205 are met and the new school has completed a grading period to verify that the student has met the CIF and school district scholastic eligibility requirements. A student cannot be placed on probation at the new school to fulfill this requirement; AND
- (ii) The student is NOT transferring, either voluntarily or because their former school has determined they must withdraw, because of a disciplinary infraction at the former school as defined in Bylaw 209.C.(1); AND
- (iii) The student is not found by the CIF Section to have transferred to a school where their former high school coach has relocated or where a club coach, with whom they have been associated, is coaching per Bylaw 207.C.(3) or (4) & 510.E; AND

- (iv) The student has not been determined by their respective CIF/Section Office or the CIF to have made a transfer or change in schools in violation of Bylaw 510 AND
- (v) The student has not competed at the new school at the sub-varsity level in that sport at any time following the transfer to the new school; students who chose to play at the sub-varsity level under the provisions outlined in (5)a. (Limited Eligibility Applications) above may not subsequently be granted unlimited eligibility for that same sport during the same season at the new school; AND
- (vi) No student shall be eligible to participate in the same sport at two different schools in the same school year unless the student changed schools as a result of a valid change of residence or pursuant to a hardship approved by their respective CIF Section; AND
- (vii) A completed 207 Unlimited Transfer Application and documentation required by the CIF Section is received by the respective CIF Section office and has been processed, reviewed and approved; AND
- (viii) One of the following hardship circumstances is documented to the satisfaction of the respective CIF Section:
 - (a) Court-Ordered Transfers

Unlimited eligibility may be granted by the CIF Section in which the student's new school is located in cases where a student is residentially placed from one school attendance area to the attendance area of the new school by a court order or a child protection order and all provisions listed above in c.(i-vii) are met. The student may be determined to have unlimited residential eligibility upon receipt of the 207/510 application and sufficient documentation (including but not limited to a copy of the court order) to satisfy that CIF Section Commissioner that the circumstances meet this criteria. The student will become eligible for varsity competition upon notification to the new school of the approval of such an application by the CIF Section.

- (b) Children of Divorced Parents
 - Unlimited eligibility may be granted by the CIF Section in which the student's new school is located when a student changes residence from one parent's domicile to the other parent's domicile as a result of a court-ordered custody change, or court ordered or approved joint custody agreements and all provisions listed above in c.(i-vii) are met. The student may be determined to have unlimited residential eligibility upon receipt of the 207/510 application and sufficient documentation (including but not limited to a copy of the divorce papers and custody agreements) to satisfy that CIF Section Commissioner that the circumstances meet this criteria. The student will become eligible for varsity competition upon notification to the new school of the approval of such an application by the CIF Section.
- (c) Individual Student Safety Incidents

 Unlimited eligibility may be granted by the CIF Section in which the student's new school is located when a student is transferring as a result of a specific, documented safety incident in which the student was involved and all provisions listed above in c.(i-vii) are met. The student may be determined to have unlimited residential eligibility upon receipt of the 207/510 application and sufficient documentation is submitted to satisfy that CIF Section Commissioner that the circumstances meet this criteria. Required documentation may include, but is not limited to, administrative records and documentation from the former school about the specific safety incident that occurred at the former school and/or police records (if any). The student will become eligible for varsity competition upon notification to the new school of the approval of such an application by the CIF Section.
- (d) Discontinued Program

When the former school, in which a student has been enrolled, discontinues a particular program in which the student had previously been enrolled or participated, and that student transfers to another school because of these circumstances, the student shall be determined to be residentially eligible for unlimited participation in the new school provided that new school offers a continuation of that same program and the student can show documentation that they were enrolled in or participated in that program at the former school and are currently enrolled or participating in that same program at the new school.

- (e) Return to Previous School
 - When a student eligible in School A transfers to School B and is residentially not eligible, the student may return to School A and shall be determined to be residentially eligible for unlimited participation in interscholastic sports provided the student did not participate in an interscholastic athletic contest while at School B and provided the student's parent(s)/guardian(s)/caregiver still reside in School A's attendance area.
- (f) Foster Children
 - A student under the court-ordered supervision of the California Foster Care System who has changed residences pursuant to a court order and as a result, has transferred schools, shall be determined to be residentially eligible for unlimited participation in interscholastic athletics provided all other CIF rules and regulations are met. A change of residence ordered by a social worker of the California Foster Care System shall be acceptable, provided all other CIF rules and regulations are met.
- (g) Military Service
 - A student shall be determined to be residentially eligible for unlimited participation interscholastic athletics when returning from military service provided:

- The student was eligible when the student entered into the Armed Forces; AND
- The student enrolls in the same school which the student attended before leaving for the service, or enrolls in the school in the district in which the student's parent(s)/guardian(s)/caregiver reside; AND
- The student enrolls in the school no later than the succeeding semester after being discharged: AND
- Provided student did not receive a dishonorable discharge; AND
- The student is fully eligible under all other rules of the CIF.
- (h) Married Status

A student who marries and lives with the student's spouse shall be determined to be residentially eligible for unlimited participation in interscholastic athletics in the school in the attendance area in which the student and their spouse resides.

(i) Board of Education Ruling

A student, or group of students, who transfer as a direct result of a ruling by the Board of Education of a school district that has two or more high schools and which mandates a change of school attendance boundaries shall be determined to be residentially eligible for unlimited participation in interscholastic athletics in the school in the attendance area in which the student(s) are required to attend, provided the Board of Education Ruling is not a result of a disciplinary situation.

(j) Low Achieving Schools

> A student at any grade level may transfer from a low achieving school, as defined by the State Department of Education and on the annual published list, without limitation upon receipt of a valid 207 Form. Any student transferring under the provisions of this bylaw must meet all other applicable eligibility guidelines [see Bylaws 203, 204, 205, 207.B(1), 210]. Students may not receive unlimited eligibility if there is evidence that the transfer is athletically motivated, or there is undue influence or pre-enrollment contact (see Bylaw 207.C). All requests for athletic transfer eligibility (Bylaw 207) must be accompanied by a copy of their district-approved transfer documentation/form under the applicable district guidelines. Students transferring under the provisions of this Bylaw may transfer to a public school, including a charter school (that is or is not on the list of low achieving schools) as long as the school to which a student transfers has a higher API than the student's current school. The school to which the student transfers must be to either the geographically closest public school or the geographically closest charter school to the residence of the student and to the parent(s)/guardians(s)/caregiver(s) with whom the student was living when the student established residential eligibility at the low achieving school. To obtain athletic eligibility at a school other than the closest public or charter school, a student must apply for, and be granted, a hardship waiver pursuant to other CIF eligibility rules.

- a hardship waiver pursuant to other CIF eligibility rules.

 Q: Why are charter schools included?

 A: Charter schools are considered public schools and are included on the list of Low Performing Schools and are subject to this bylaw.

 Q: Does this bylaw apply to private schools?

 A: No: Private schools do not have an API score and therefore there is no score to measure where they stand.

 Q: My school is on the low achieving school list. I want to go to a school that is not the general school score to the general school is on the low achieving school list. I want to go to a school that is not the general school school had a school that is not the general school school school had a school that is not the general school school school school that is not the general school s
- not the geographically closest higher performing school. Am I eligible? A: No. This bylaw indicates you are eligible at the next geographically closest higher performing school.
- Q: What if the next geographically closest school is impacted and closed to new
- A: You would be eligible at the next geographically closest school as long as that school is a higher performing school.
- d.

All eligibility determinations made by the respective CIF Section office under the provisions of 207.B.(5)c. are final as all of these hardship circumstances are factual in nature and can be documented. Students whose eligibility determinations are made because they do not meet one of the criteria outlined below in 207.C. or in 510 may appeal that portion of their eligibility determination in accordance with Bylaw 1100. Students may appeal a determination by their respective CIF Section if they have been found to not meet the following criteria:

- (i) 207.B.(5)a.(ii) or b.(iii)-Conflict with Coach at former school
- (ii) 207.B.(5)a.(iv) or b.(v) or c.(iii)-Following Coach
- C. Pre-Enrollment Communication or Contact (Domestic and Foreign Transfers)

A student who transfers from School A to School B, as described in Bylaws 207.A. and 207.B. above, shall not be eligible for interscholastic athletics at School B until application under the appropriate CIF Section procedures is completed, including the following:

(1)Mandatory Parent/Student Certification [Please see also Bylaws 201.A.(1) & (4), 207.B.(2) and 510] Any and all pre-enrollment contact of any kind whatsoever with a student must be disclosed by the student, parent(s)/guardian(s)/caregiver, and the schools involved to their respective CIF Section office on a completed CIF Pre-Enrollment Contact Affidavit (CIF Form 510). Pre-enrollment contact may include, but is not limited to: any communication of any kind, directly or indirectly, with the student, parent(s)/guardian(s)/caregiver, relatives, or friends of the student about the athletic programs at a school; orientation/information programs, shadowing programs; attendance at outside athletic or similar events by anyone associated with the school to observe the student; participation by the student in programs supervised by the school or its associates before enrollment in the school per Bylaws 201.A.(1) and (4).

Mandatory Former School Certification
The principal and athletic director of School A shall attest that to the best of their knowledge they have no credible evidence* of any person: who is connected with the athletic department of School B; who is part of the booster club of School B; or who is acting on their behalf, having communication, directly or indirectly, through intermediaries or otherwise, with the transfer student, student's parent(s)/guardian(s)/caregiver, or anyone acting on behalf of the student, prior to the completion of the enrollment process.

Definition of Credible Evidence

(2)

*Credible evidence is considered as evidence which proceeds from a trustworthy source; evidence which is so natural, reasonable and probable as to make it easy to believe; information which is obtained from authentic sources or from the statements of persons who are not only trustworthy, but also informed as to the particular matter; that which is not mere speculation, or rumor.

- (3) Mandatory New School Certification

 The principal, athletic director and head coach of School B shall certify that to the best of their knowledge, no person: who is connected with the athletic department of School B; who is part of the booster club of School B; or who is acting on their behalf, has had communication, directly or indirectly, through intermediaries or otherwise, with the transfer student, student's parent(s)/guardian(s)/caregiver, or anyone acting on behalf of the student, prior to the completion of the enrollment process.
- (4) Club Coach Association with new School (student transfers to a new school which a coach from the student's non-CIF sports participation experience is associated) The transfer of a student from his or her current school of attendance with or without a valid change of residence (Bylaw 206) to any CIF member high school where the student participated or participated, during the previous 24 months, on a non-school athletic team, (i.e. AAU, American Legion, club team, etc.) that is associated with the new school in the sports previously participated in shall be considered prima facie evidence (sufficient evidence) of undue influence/recruiting by the school to which the student transfers. Such transfer may be considered prima facie evidence (sufficient evidence) that the student enrolled in that school in whole or part for athletic reasons. A team associated with the school is one that is organized by and/or coached by any member of the coaching staff at, or any other person associated** with, that school and/or on which the majority of the members of the team (Participants in practice and/or competition) are students who attend that school. When a prima facie case (sufficient evidence) of undue influencing/recruiting exists, the student shall be ineligible to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student's enrollment in the new school in all sports in which the student participated at any school in the last 12 months and/or the sport with which the coach referenced herein is associated, unless sufficient proof is presented to the satisfaction of the Section Commissioner that rebuts or disproves the evidence of undue influence/recruiting for athletic

Definition of Persons Associated With School

**Defined as: Persons associated with a school include, but are not limited to; current or former coaches, current or former athletes, parent(s)/guardian(s)/caregiver of current or former student/athletes, booster club members, alumni, spouses or relatives of coaches, teachers and other employees, coaches who become employed, active applicants for coaching positions, and persons who are employed by companies or organizations that have donated athletic supplies, equipment or apparel to that school.

- A student at any grade level who transfers to a new school within one calendar year of the relocation of his/her former high school coach to that school with or without a corresponding valid change in residence shall be considered prima facie evidence (sufficient evidence) of undue influence/recruiting by the school to which the student transfers or may be considered prima facie evidence (sufficient evidence) that the student enrolled in that school in whole or in part for athletic reasons (See Bylaw 510). When a prima facie case (sufficient evidence) of undue influence/recruiting exists, the student shall be ineligible to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student's enrollment in the new school in all sports in which the student participated at any school in the last 12 months and/or the sport with which the coach referenced herein is associated, unless sufficient proof is presented to the satisfaction of the Section Commissioner that rebuts or disproves the evidence of undue influence/recruiting for athletic reasons
- (6) Athletically Motivated Transfers (Copied from Bylaw 510.E.)

 The CIF, as the governing body of high school athletics, affirms that athletic competition is an important part of the high school experience and that participation in interscholastic athletics is a privilege. The privilege of participation in interscholastic athletics is available to students in public or private schools who meet the democratically established standards of qualification as set forth by the CIF Federated Council. As stated in CIF Bylaw 200.A.(6) the CIF Bylaws shall serve as a deterrent to students who transfer or change schools for athletic reasons and to individuals who attempt to recruit (unduly influence) student-athletes or their parents to enroll in a school because of athletics. As stated in CIF Bylaw 200.A.(2) the CIF Bylaws reinforce the principle that students attend school to receive an education first; athletic participation is secondary. CIF Bylaws provide for individual Section Offices to limit eligibility for a student when there is evidence the transfer, or move is made to acquire athletic participation at their new school (School B). Students may be determined by their respective CIF/Section Office or the CIF to have made an athletically motivated transfer or change in schools under any of the basis listed in CIF Bylaw 510.E.(1)-(4).

(7) Disclosure

Any pre-enrollment communication as described above must be disclosed in full, and in writing, to the appropriate Section. The Section Commissioner shall determine if the pre-enrollment communication is a violation of Bylaw 510.

(8) Clearance of Pre-Enrollment Contact

A student with whom contact or communication has occurred, as described in C.(1) above, and who meets all other CIF Section transfer waiver requirements, may become eligible upon determination that:

- The communication was completely unrelated to any aspect of School B; AND
- Was of a type that, from the objective point of view of a reasonable person disinterested in the win/loss record of School B, does not have an effect upon the integrity of interscholastic athletics at School A or School B.
- (9) Penalties

Failure to disclose pre-enrollment communication with School B persons, identified in C.(2) above, to disclose any pre enrollment contact, or communicate in writing to the appropriate Section as described in C.(3) above may result in:

- a. A forfeiture of all games in which the student participated; AND/OR
- b. Disqualification from playoff and championship competition for all seasons in which the student is a member of the school's team. (A student shall be considered a member of the school's team if he or she participated in any aspect of an interscholastic contest, no matter how brief such participation may have been; AND/OR
- c. Divestment from the school of all trophies, banners and other indicia of athletic success obtained while the student was a member of the school's team.
- (10) Appeals

Students whose eligibility determination is made by the Section Commissioner that the prima facie evidence has not been successfully rebutted by sufficient proof to satisfy said Commissioner under the provisions of 207.C.(4), (5), or (6) and/or 510 may appeal that portion of their eligibility determination in accordance with Bylaw 1100.

DEFINITION OF TERMS

Immediate Family — Includes parent(s)/guardian(s)/caregiver, stepparents and minor siblings with whom the student resided when "Initial Residential Eligibility" was established.

Initial Residential Eligibility — Under CIF rules and regulations, students establish their "Initial Residential Eligibility" at their school of choice entering the 9th grade or the 10th grade of a 3-year high school.

Limited Eligibility — Students granted limited eligibility are limited for one year (from the date of transfer) to non-varsity competition in the CIF sports they participated in during the previous 12 calendar months but may participate in varsity competition in all other CIF sports.

Prima Facie — A legal term that means at first sight; on the first appearance; on the face of it; a fact presumed to be true unless disproved by some evidence to the contrary. A prima facie case is one in which the evidence presented is sufficient proof for the plaintiff (Section) to win its case of undue influence. In such a case, the defendant (school) must successfully refute the evidence for the student to gain eligibility.

510. UNDUE INFLUENCE, PRE-ENROLLMENT CONTACT, DISCLOSING PRE-ENROLLMENT CONTACT, ATHLETICALLY MOTIVATED TRANSFERS

- A. The use of undue influence by any person(s) to secure or retain a student or their parent(s)/guardian(s)/caregiver as residents may cause the student to be ineligible for high school athletics for a period of one year and shall jeopardize the standing of that high school in the CIF.
 - Undue influence is any act, gesture or communication (including accepting material or financial inducement to attend a CIF member school for the purpose of engaging in CIF competition regardless of the source) which is performed personally, or through another, which may be objectively seen as an inducement, or part of a process of inducing a student, or his or her parent(s)/guardian(s)/caregiver, by or on behalf of, a member school, to enroll in transfer to, or remain in, a particular school for athletic purposes.
- B. A student shall become ineligible for CIF competition and shall be penalized according to Bylaw 212 for accepting material or financial inducement to attend a CIF member school for the purpose of engaging in CIF competition, regardless of the source.
- C. Pre-enrollment contact or an athletically motivated transfer may be considered prima facie evidence ("sufficient evidence") that the student enrolled in that school in whole or in part for athletic reasons (See Bylaw 200 and 206.C.) and cause the student to be ineligible for participation those sports in which the student participated at the former school.
 Athletically motivated pre-enrollment contact of any kind by anyone from, or associated* with, a school or its athletic programs to which a student may transfer or move into the attendance area is not permitted. When a prima facie case (sufficient evidence) of undue influencing/recruiting exists, the student shall be ineligible to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student's enrollment in the new school in all sports in which the student participated at any school in the last 12 months and/or the sport with which the coaches referenced herein is associated, unless sufficient proof is presented to the satisfaction of the Section Commissioner that rebuts or disproves the evidence of undue influence/recruiting for athletic reasons.
- D. Pre-Enrollment Contact

Pre-enrollment contact may include, but is not limited to: any communication of any kind, directly or indirectly, with the student, parent(s)/guardian(s)/caregiver, relatives, or friends of the student about the athletic programs at a school; orientation/information programs, shadowing programs; attendance at outside athletic or similar events by anyone associated [see D.(2) below] with the school to observe the student; participation by the student in programs supervised by the school or its associates before enrollment in the school

(1) Requirement to Disclose Pre-Enrollment Contact

All Transfer students shall submit a completed CIF Pre-Enrollment Contract Affidavit (CIF Form 510) with appropriate transfer application(s) as required by their respective Section under Bylaw 207. Any and all pre-enrollment contact of any kind whatsoever that a student or anyone associated with the student, has had with a person associated with the new school

must be disclosed by the student, parent(s)/guardian(s)/caregiver and the new school to the Section office on a complete CIF Pre-Enrollment Contact Affidavit (CIF Form 510).

NOTE: CIF Form 510 is available through the local Section Office.

(2) Definition of Being Associated with a School

Persons associated with a school include, but are not limited to: current or former coaches, current or former athletes, parent(s)/guardian(s)/caregiver of current or former student/athletes, booster club members, alumni, spouses or relatives of coaches, teachers and other employees, coaches who become employed, active applicants for coaching positions, and persons who are employed by companies or organizations that have donated athletic supplies, equipment or apparel to that school.

E. Athletically Motivated Transfers

The CIF, as the governing body of high school athletics, affirms that athletic competition is an important part of the high school experience and that participation in interscholastic athletics is a privilege. The privilege of participation in interscholastic athletics is available to students in public or private schools who meet the democratically established standards of qualification as set forth by the CIF Federated Council. As stated in CIF Bylaw 200.A.(6) the CIF Bylaws shall serve as a deterrent to students who transfer or change schools for athletic reasons and to individuals who attempt to recruit (unduly influence) student-athletes or their parents to enroll in a school because of athletics.

As stated in CIF Bylaw 200.A.(2) the CIF Bylaws reinforce the principle that students attend school to receive an education first; athletic participation is secondary. CIF Bylaws provide for individual Section Offices to limit eligibility for a student when there is evidence the transfer, or move is made to acquire athletic participation at their new school (School B).

Students may be determined by their respective CIF/Section Office or the CIF to have made an athletically motivated transfer or change in schools if one or more of the following circumstances are determined to have contributed in any way to the transfer or change in schools:

- (1) Evidence of parental or student dissatisfaction with a coach or a coaching decision at the former school, Evidence of this may include, but is not limited to:
 - The student or the parent(s)/guardian(s)/caregiver have had a documented verbal disagreement with any member of the former school's coaching staff, anyone associated with the athletic department or any School Administrator in the 12 months prior to the student's change in schools regarding the team or any aspect of the team, including but not limited to any aspect of practice, schedules, off season conditioning, club participation, playing time, family conflicts with team activity schedules, coaching decisions about any aspect of the team strategies, player selection, playing time, organizational issues, communication issues; AND/OR
 - b. The student or the student's parents/guardians/caregivers have had a written exchange of any kind (Including, but not limited to: email, regular postal mail, written, hand-delivered statements etc.) with the coach or any member of the former school's coaching staff, anyone associated with the athletic department or any school administrator in the 12 months prior to the student's change in schools regarding the team or any aspect of the team, including but not limited to any aspect of practice, schedules, offseason conditioning, club participation playing time, family conflicts with team activity schedules, coaching decisions about any aspect of the team strategies player selection, playing time, organizational issues, communication issues; AND/OR
- (2) Transferring to a School after Participating on a Non-School Athletic Team, Camp or Clinic Associated with the School

The student transfers from his or her current school of attendance, with or without a corresponding change of residence, to any high school where the student participates or participated, during the 24 months immediately prior to the transfer, on a non-school athletic team, (i.e. AAU, American Legion, club team, etc.), camp or clinic that is associated* with [See definition in D.(2)] the new school in the sports previously participated in. A team associated with a school is one that is organized by and/or coached by any member of the coaching staff at, or any other person associated* with [See definition in D.(2)], that school; and/or, on which the majority of the members of the team (Participants in practice and/or competition are students who attend that school). AND/OR

- (3) Transferring to a School Where a Former High School Coach Has Relocated

 The student at any grade level transfers to a new school within one calendar year of the relocation of his/her school or club coach to the student's new school of enrollment with or without a corresponding change in residence; AND/OR
- (4) Other factors that may be considered in support of evidence of athletic motivation:
 - Evidence the student's transfer or change of schools would result in the assurance the student would gain varsity participation at the new school or result in more playing time; AND/OR
 - Evidence the student's transfer or change of schools is believed (objectively or subjectively) to be more competitive or athletically "visible;" AND/OR
 - Evidence the student's transfer or change of schools is because of the student's previous association with an
 outside agency that uses the facilities or personnel of the student's new school (School B); AND/OR
 - d. The student or the student's parents/guardians/caregivers are quoted in published material, including but not limited to blogs, tweets, social media sites, sports media sites, chat rooms, newspapers, magazines, etc., stating that they are changing schools because of better athletic opportunities at the new school or criticizing the former school's athletic program when discussing the reasons for the transfer; AND/OR
 - Evidence that multiple students have transferred or changed schools to participate in a particular sports program at one school.

(Revised May 2002 Federated Council/Revised May 2007 Federated Council/Revised May 2008 Federated Council/Revised May 2009 Federated Council/Revised February 2013 Federated Council)

Declaration of Josh Henderson Head Coach, Football, GBHS

ALEXANDER ROBERTSON, IV (State Bar No. 127042) arobertson@arobertsonlaw.com ROBERT NATION (State Bar No. 108490) rnation@arobertsonlaw.com ROBERTSON & ASSOCIATES, LLP 32121 Lindero Canyon Road, Suite 200 Westlake Village, California 91361 Telephone: (818) 851-3850 Facsimile: (818) 851-3851 Attorneys for Grace Brethren High School 7 8 CALIFORNIA INTERSCHOLASTIC FEDERATION 9 SOUTHERN SECTION 10 **EXECUTIVE COMMITTEE** Grace Brethren High School, 11 12 Appellant, DECLARATION OF JOSH HENDERSON, **HEAD COACH, GBHS** 13 VS. Hearing: April 5, 2016 CIF Southern Section, 14 15 Respondent. 16 17 I, Josh Henderson, declare as follows: 18 1. I am the Head Coach of Grace Brethren High School's Varsity football team. I have 19 personal knowledge of the matters stated herein and if called, could competently testify thereto. 20 2. I had no knowledge of Joshua Ramson's limited eligibility status prior to Friday, 21 December 4, 2015 (the day before we were to play in the East Valley CIF Championship game), 22 when our former Athletic Director, Matt Cooper, informed me and Principal John Hynes that he 23 had concealed from us that he learned sometime in October that this transfer student only had been 24 given limited eligibility in football by CIF-SS. Needless to say, I was stunned, as Matt Cooper 25 had clearly told me that Joshua Ramson was eligible to play varsity football. It was unthinkable to 26 me and my assistant coaches that Matt would conceal this information from us and cost our team 27 the chance to play in the Championship game. 28

ROBERTSON & ASSOCIATES, LLP

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- 3. I would not have allowed Joshua to play varsity football if I had known the truth about his limited eligibility. In fact, I sat out another football player, D'Monique Zachary, for six (6) weeks last season because the CIF-SS did not approve his hardship request. I know the Blue Book and have always followed it. I was prepared to sit out two more players last season in our Week Zero game, but at the last minute CIF-SS approved their eligibility. I have never intentionally played an ineligible player.
- 4. During the pre-season, I attended a meeting on March 19, 2015 with Principal John Hynes, Matt Cooper, and GBHS's Executive Director, Ray Blackwell, to review the eligibility status of each transfer student. During the course of the pre-season, Principal Hynes proactively called meetings with Matt Cooper and myself and asked direct questions about the eligibility of each transfer student. I recall him specifically asking about Joshua Ramson, and Matt Cooper told both of us that he was eligible to play varsity football.
- 5. It is my opinion that this tragic circumstance began and ended with Matt Cooper's deception to me, my coaches, Principal Hynes and to my players.
- 6. It is hard enough to motivate a group of student athletes to sacrifice almost an entire year, including weekends, summer vacation and holidays, to prepare for a 10 week regular football season. If our football team remains ineligible to play in the playoffs during the 2016 season, it will be extremely difficult, if not impossible, to ask these young men, who did nothing wrong, to sacrifice so much without the chance to win a CIF Championship. Two years ago, our Varsity football team was 2-8. The last two years, we were undefeated. Some of our Seniors are currently being recruited by Division I colleges and universities. I believe that if they are not allowed to play in the 2016 season playoff games, it will hurt their changes to earn an athletic scholarship. There are no "do-overs" for these boys, who will graduate next year without the opportunity to realize the epitome of their high school athletic career. I beg the Executive Committee to reverse this decision and allow our boys the chance to earn a CIF title that they so badly deserve.

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I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on the // of March, 2016, at Simi Valley, Çalifornia.

Jose Henderson, Head Coach, GBHS

20647.1

ROBERTSON & ASSOCIATES, LLP Here are suggested changes to Rule 510:

- 1) Varsity Head Coaches be permitted to RETURN any admissions inquiry contacts or calls from prospective parents so that they are able to explain the TRUE FACTS pertaining to their own programs, admissions requirements, Financial Aid applications, etc. so as to NOT allow the rumor mill, urban legend, internet blogs or chat rooms or social media to "rule the day".
- 2) Schools be permitted to promote their athletic programs and sports camps (with NO perceived or explicit undue influence offers of reduced/free tuition, promotional material, etc.) through group e-mail, social media, internet websites or traditional media outlets.
- 3) Schools be permitted to invite youth sport organization GROUPS to attend the high school's home games or tournaments as long as those invitations are NOT directed at ANY individual student and DO NOT include ANY of the aforementioned Undue Influence "attendance inducements."
- 4) Prospective students be permitted to "shadow" a requested specific student or a student-involved in their specific sport of interest as long as that "shadow day" experience takes place under the stated administrative guidelines of that particular school's Shadow Program policies and procedures.
- 5) Prospective students be permitted to speak with the Head Coach while on campus for their "Shadow Day" as long as the discussion does NOT include ANY of the acts, gestures or communications mentioned previously which would constitute an act of Undue Influence.
- 6) High Schools be permitted to conduct 2 Athletic Department Open Houses (one in the Fall and one in the Spring) for prospective Elementary & Junior High School students (NO students currently enrolled in other high schools are permitted to attend), separate from their current All School Open Houses, under the direction and supervision of the school's administration and with the adherence to the No Undue Influence act, gesture or communication proviso.

- This rule applies equally to any actions by any person or persons to enroll a student who is a graduate of the eighth or ninth grade of a junior high school in any member high school other than the public high school in the attendance area in which the student's parents or legal guardian reside.
- The objective of the recruiting rule is to assure that the student athlete is making a free and unpressured choice of his or her high school. It would therefore even preclude any effort on the part of a friend or representative of the public high school in the attendance area in which the student's parents reside, from attempting to secure the student's enrollment at that school.

Guidelines to Understanding Bylaw 510 - Undue Influence

Situation	Do's	Don'ts
Open Houses at high schools	- General Open House: Academics, Student Life, etc Athletics can be one component of the total school program at a school-wide Open House - Current high school students may participate in the Open House	- Sport specific Open House - Athletics only Open House - Invitation only "Open House"
Direct contact with Middle School students:	- Contact after they are finished with	- Coaches cannot contact middle school
phone, email, tetters, etc.	middle school	students
Visitations to middle schools by high school staff	Athletic Directors and Administrators Discuss the entire athletic Program Current high school students may participate in the visitation	- Coaches cannot visit middle schools - Parents/Alumni cannot be involved
How to hold camps for under high school age students	- Can be run by high school coaches - Have school name, nickname, school contact information, etc Coaches must get facilities use and insurance coverage separate from their position as a high school coach	- Have camps for under high school age students that practice or play games with the high school program
How to advertise your athletic programs	School website Flyers distributed by Athletic Directors to Main Office of feeder middle schools	Direct email, phone calls, letters, etc., to students not currently attending your school Newspaper, website, billboards, etc. that emphasize the athletic programs instead of the total school programs
Shadowing	- Randomly place students who are shadowing at a high school	Place students who are shadowing at a high school with a specific student at that school identified for their athletic experience
"Pop Warner Nights", etc. (Students are given free admission to high school sporting events if they wear their jerseys; students are recognized in pre-game and/or halftime ceremonies, etc.)	 Invite the entire student body of a feeder middle school, or schools, and host a Middle School Night at a high school sporting event. 	 Host "Pop Warner Nights" because the invitations are specifically directed to potential athletes, who are being given benefits and recognition not available to other potential high school students because of their participation in a youth athletic organization
Attendance at Pop Warner, NJB, AYSO, etc. games by high school coaches	Attend as a spectator, not as a representative of your high school promoting your athletic program(s)	Athletic Directors and high school coaches should not make contact with under high school age students and parents
High School staff members coaching under high school age students on club teams, youth teams, etc.	- Coach under high school age students	- Be connected to the high school program in any way
Parents of prospective students; incoming 9 th graders or potential transfer students, contacting a high school coach to get information on the school's sports program and/or information on how to transfer schools	Refer all parents to the school administration: athletic director, assistant principal of athletics, etc for information on specific sports programs and/or transfer information	Speak directly with parents, or meet parents of students who are not currently attending your school, without the involvement and participation of your school administration

QUESTION: What are the guidelines for advertising your school and its programs?
ANSWER: If a school chooses to publicly advertise their offerings, advertisements (i.e.: TV, newspaper, billboard etc.) should emphasize a
ANSWER: If a school chooses to publicly advertise their offerings, advertisements (i.e.: TV, newspaper, billboard etc.) should emphasize a
total school environment (academics, student life, co-curricular activities). Advertisements should not have their primary
emphasis on athletic programs.
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