



Meeting of the Executive Committee

April 2, 2014

1:00 p.m.

***Angel Stadium of Anaheim
2000 East Gene Autry Way
Anaheim, California***

Agenda

<u>1. OPENING BUSINESS</u>	<u>DISPOSITION</u>	<u>ITEM</u>
A. Call to order by Jim Monico, President of the Council		
B. Pledge of Allegiance		
C. Roll Call		
D. Introduction of Guests		
E. Adopt Agenda	Action	
F. Approval of Minutes		
1. Minutes of the January 18, 2014 Executive Committee Meeting	Action	1F1
<u>2. PUBLIC HEARING SESSION</u>		
A. Recognition of anyone wishing to address the Executive Committee. Speakers must limit their remarks to three minutes.		
<u>3. ACTION ITEMS</u>		
A. STATE FEDERATED COUNCIL ACTION ITEMS		
1. Proposed CIF State Budget 2014-15	Action	STATE477
2. Proposed CIF President Elect Nominations	Action	STATE479
3. Proposed CIF Executive Committee Nominations	Action	STATE480
4. Proposed Northern Regional Division VI Basketball and Girls Volleyball Division Championships	Action	STATE481
5. Proposed Southern California Soccer Division IV & V	Action	STATE482

<u>3. ACTION ITEMS (Cont.)</u>	<u>DISPOSITION</u>	<u>ITEM</u>
6. Proposed CIF Regional Badminton Championship	Action	STATE483
7. Proposed Revision of Bylaws 1606, 1700 and 2902	Action	STATE484
8. Proposed Bylaw Revisions – Article 30 (300 Series) and Article 50 (500 Series)	Action	STATE485
9. Proposed Revision of Bylaw 206	Action	STATE486
10. Proposed Revision of Bylaw 207 – Fall SOP	Action	STATE487
11. Proposed Practice Time Allowance Proposal	Action	STATE474
12. Proposed Bylaw 600 Revision	Action	STATE473
B. SOUTHERN SECTION ACTION ITEMS		
1. Proposed CIF Southern Section 2014/15 Budget	Action	SS488
2. Investment Policy Statement	Action	SS492

4. NON-ACTION ITEMS

A. STATE FEDERATED COUNCIL NON-ACTION ITEMS

There are no State Federated Council non-action items at this time.

B. SOUTHERN SECTION NON-ACTION ITEMS

There are no Southern Section non-action items at this time.

5. NEW BUSINESS

A. Proposal Recommendation for Second Level of Appeal for Area Placement Decisions		Rob Wigod
B. Consideration of the Following Schools for Membership for the 2014-2015 School Year		
1. Foothill Technology High School	Action	5B1
2. Santa Clarita Valley International Charter School	Action	5B2
C. Corporate Investment Banking Resolution	Action	Mitch Carty

6. CLOSED SESSION

A. Legal Update		Rob Wigod
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7. REPORT SESSION

A. President's Report		Jim Monico
B. Treasurer's Report		Carter Paysinger
C. Commissioner's Report		Rob Wigod
D. Executive Committee Member Reports		

8. ADVANCE PLANNING

A. DATES

1. April 16, 2014 – Southern Section Executive Committee Meeting, CIF Southern Section Office, Los Alamitos, California 9:00 a.m.
2. April 23, 2014 – Southern Section Executive Committee Meeting, Teleconference, 9:00 a.m.
3. April 30, 2014 - Southern Section Council Meeting, The Grand, Long Beach, California, 9:00 a.m.
4. May 14, 2014 – Southern Section Executive Committee Meeting, Spaghetтини Restaurant, Seal Beach, California, 12:00 p.m.
5. June 10, 2014 – Southern Section Council Meeting, The Grand, Long Beach, California, 9:00 a.m.
6. June 17, 2014 – Champions for Character Golf Tournament, Rio Hondo Golf Club, Downey, California

B. SUGGESTED AGENDA ITEMS

1. _____
2. _____
3. _____

10. ADJOURNMENT

- A. Time of Adjournment _____



Meeting of the Executive Committee

January 18, 2014

9:30 a.m.

***Renaissance Palm Springs Hotel
888 E. Tahquitz Canyon Way
Palm Springs, California***

Minutes

<u>1. OPENING BUSINESS</u>	<u>DISPOSITION</u>	<u>ITEM</u>
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| A. The meeting was called to order by Jim Monico, President of the Council at 9:45 a.m. | | |
| B. Pledge of Allegiance | | |
| C. Roll Call – all members of the CIF Southern Section Executive Committee were present. | | |
| D. There were no guests present at the meeting. | | |
| E. The agenda was revised and adopted. | Approved | |
| A motion and second were made to revise the agenda and move item 3B4 to the top of the agenda. The motion was approved, and the revised agenda was adopted. | | |
| F. Approval of Minutes | Approved | |
| There was a motion and a second to approve the minutes of the October 10, 2013 Executive Committee meeting, the motion carried. | | |

2. PUBLIC HEARING SESSION

There was no one present to address the Executive Committee.

3. ACTION ITEMS

A. STATE FEDERATED COUNCIL ACTION ITEMS

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| 1. CIF Swimming and Diving Championship Proposal | Exec. Cmte.
Supports | STATE472 |
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There was a motion made and a second to support. The Executive Committee unanimously recommended to support by a vote of 23-0.

B. SOUTHERN SECTION ACTION ITEMS

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| 1. Revision of Proposal from Sunset League Volleyball Bylaw 2911 | Unsupported | SS466 |
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A motion and second was made to support the bylaw revision. The Executive Committee did not support the proposal by vote of 4-19.

3. ACTION ITEMS (Cont'd.)	Disposition	Item
2. Proposal from Executive Committee to Eliminate Bylaw 3214.1	Exec. Cmte. Supports	SS475
A motion and second were made to support the proposal. The Committee unanimously recommended to support by vote of 23-0.		
3. Proposal from Mountain Pass League to Change Blue Book Rules Regarding Number of Contests Allowed for Tournaments (Bylaws 1503.2, 1609.2, 1803.2, 2204.2, 2404.2, 2504.2, 2906.2, 3004.2)	Exec. Cmte. Supports	SS476
There was a motion and a second to support the proposal. The Committee recommended to support by a vote of 23-0.		
4. Appointment of Southern Section Executive Committee At Large Representative	Exec. Cmte. Supports	
A motion and second was made to appoint Val Wyatt as an At Large Representative to the Executive Committee. The committee unanimously approved the appointment by vote of 22-0.		

4. NON-ACTION ITEMS

A. STATE FEDERATED COUNCIL NON-ACTION ITEMS

1. Proposed Budget 2014-15 STATE477
Discussion held.
2. Proposed CIF President Elect Nominations STATE479
Discussion held.
3. Proposed CIF Executive Committee Nominations STATE480
Discussion held.
4. Proposed Northern Regional Division VI Basketball and Girls Volleyball Division Championships STATE481
Review of proposal requested and given by Brandi Stuart, Assistant Commissioner. This proposal would not affect the Southern Section; no discussion held.
5. Proposed Southern California Soccer Division IV & V STATE482
Review of proposal requested and given by Rob Wigod. The proposal would allow more teams to be entered in post season and ultimately more students allowed to participate. Discussion held.
6. Proposed CIF Regional Badminton Championship STATE483
The support for this sport has grown and has a large amount of participants. Brandi Stuart provided a background of the level of participation. Discussion held.
7. Proposed Revision of Bylaws 1606, 1700 and 2902 STATE484
The bylaw revision proposal review was given by Rob Wigod. Discussion held.

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| 8. Proposed Bylaw Revisions – Article 30 (300 Series) and Article 50 (500 Series) | | STATE485 |
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A review of the proposed revisions was provided by Commissioner Rob Wigod. The changes being proposed reflect language revisions and formatting within the bylaw but will not have major rule changes. There was no discussion held

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| 9. Proposed Revision of Bylaw 206 | | STATE486 |
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One wording change is being made in the bylaw. No discussion held.

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| 10. Proposed Revision of Bylaw 207 – Fall SOP | | STATE487 |
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This creates equality for boys and girls in SOP and remaining season; no discussion held.

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| 11. Proposed Practice Time Allowance Proposal | | STATE474 |
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The proposal would add a new bylaw that is written to govern the practice and contact time with education based coaches and teams. Members of the Executive Committee who will review and discuss the Southern Section position are Jim Monico, Monica Colunga, Rob Wigod and Bill Dabbs. Discussion held.

The Executive Committee was excused for a break at 11:38 a.m. and reconvened at 11:45 a.m.

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| 12. Proposed Bylaw 600 Revision | | STATE473 |
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Support for this proposal is not being felt across the various areas in the Southern Section as reported by Commissioner Rob Wigod. Discussion held.

B. SOUTHERN SECTION NON-ACTION ITEMS

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| 1. Proposed 2014/15 Budget | | SS488 |
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A review of the proposed budget was provided by Mitch Carty, Chief Financial Officer. Discussion held.

5. NEW BUSINESS

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| A. Investment Policy Statement | | Mitch Carty |
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CIF Southern Section investment policy first draft was provided and is under review for legal recommendations. There is no action necessary at this time. Discussion held

6. OLD BUSINESS

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|------------------------------------|--|-------------|
| A. Association Rule Survey Results | | Rainer Wulf |
|------------------------------------|--|-------------|

A review of survey comments and responses was given by Rainer Wulf, Assistant Commissioner. Discussion held.

7. CLOSED SESSION

The Committee began closed session at 12:45 p.m. to receive a legal update from Rob Wigod, Commissioner. There was no action taken and the regular meeting of the Executive Committee resumed at 1:00 p.m.

8. REPORT SESSION

A. President's Report

Jim Monico

Jim Monico offered congratulations to all CIF Championship schools and commended Mitch Carty for his comprehensive financial perspective of the CIF Southern Section.

B. Treasurer's Report

Carter Paysinger

The profit and loss shows an income of over 2.2 million and expenses of 1.9 million. Football shows an increase from last year but will not meet the budget target. Volleyball, Cross Country, and Boys Water Polo are all expected to exceed the budget target for this year. Girls Golf is down from last year but will meet the budget target and Girls Tennis stays flat and will remain on target. Overall, there is currently a 9% increase from this time last year. He also reported a successful launch for the online ticket sales for the final games in the sports of Girls Volleyball and Boys Water Polo which brought in \$9,780 and \$4,105 in sales respectively. Online ticket sales will continue at the finals sites for Girls Water Polo and Boys and Girls Soccer.

C. Commissioner's Report

Rob Wigod

The Commissioner thanked the Committee for all being in attendance of the meeting and offered his appreciate to the CIF Southern Section staff for their continued work. He reminded the Committee of the upcoming Champions for Character golf tournament and encouraged participation, sponsorships and networking for prizes.

D. Executive Committee Member Reports

Sandy Gahring reports her schools is dealing with transgender student athlete issues and would like support from the committee.

Debi Weiss reports the State convention for Activities Directors is upcoming in Reno, NV and enjoyed the football event at Angels Stadium.

Don Sedgwick stated he appreciates the learning opportunities by being involved in the Executive Committee and feels the CIF Southern Section sponsored proposal in regards to releguing allows for better equity.

Charlie Ricards was part of awards distribution at the Jurupa Hills football event and was inspired by the female football players and overall great experience.

Rita Dever thanked the CIF Southern Section for the hospitality, inclusion and learning experiences.

Jim Perry reported on the football altercation that occurred in the Walnut area and the meeting that followed to discuss all incident aspects, perception and how to move forward.

Todd Arrowsmith thanked the Commissioner for the weekend and commented on how rewarding presenting trophies at football can be. He has recognized increased school pride and spirit.

Terry Barnum appreciates the Executive Committee experience. An Inaugural California Catholic Athletic Director's Association meeting will take place and the group will seek a seat on the State Federated Council in 2015/2016. He would like to continue being a part of continued communication on the difference of public vs. private schools and increase/gain understanding of each situation.

Dave Reid commended the meeting topics and the value of discussion; he appreciates the staff for their hospitality.

Paul Kostopoulos feels welcomed to the group. He reported the remaining school from the High Desert League became the league champion in football and volleyball.

John Costello – Fox Sports renewals have begun and the Southern Section continues to seek assistance from schools with marketing materials and obligations.

Mitch Carty appreciated the Executive Committee support and welcomes open discussion on difficult issues within the Southern Section.

Brandi Stuart appreciates assistance from everyone in her transition into the Southern Section and has felt welcomed into her new position.

Rainer Wulf reported on the competition potential of the basketball open division inaugural year and the committee meeting with committee chair, Jim Perry.

Glenn Martinez thanked the Committee members who participated in football presentations and reported on girls wrestling regionals and championship updates.

Mark Rose offered well wishes to those participating in winter playoffs.

Terry Orabona appreciated the opportunity to network on professional issues via the Executive Committee, she values the personal and professional resources that have been created.

Loren Kleinrock enjoyed being part of group that values high school athletics and their importance; he appreciates the CIF Southern Section staff.

Val Wyatt is looking forward to the future with the Executive Committee and shares a passion for high school athletics with the group.

Sam Buenrostro values the CIF Southern Section team leadership and the culture under Commissioner Wigod. He reported on the incident of the injured Santiago High School football player and stated it is an example of how communities are brought together beyond athletics as proven by the school communities of Upland, Santiago and Centennial High Schools.

Jeff Jordan thanked the staff and appreciates the communication regarding legal issues and the impact on Mt. Sac area. He reported on a concerted effort being made in the Mt. Sac area to create friendly district rivalries by showing good sportsmanship. He stated examples of hosting guest teams for pre-game barbeques and other activities.

Chris Calderwood enjoys and learns from the Executive Committee debates and passionate discussions; he also values being a part of the football presentations and encourages others to get involved.

Nancy Kelly discussed the challenges in her role as superintendent and continues to promote the importance of athletics for schools and students. A tribute night for the injured Santiago football player continues to bring in financial support and has raised \$90k to this point and is expected to keep growing.

Bill Dabbs reiterated the purpose and value of interscholastic athletics and the efforts of the Southern Section staff.

Reggie Thompkins reports the support for the family of the Santiago football player has not stopped to date and his parents continue to receive support and community involvement.

9. ADVANCE PLANNING

A. DATES

1. January 29, 2014 – Southern Section Council Meeting, The Grand, Long Beach, California, 9:00 a.m.
2. April 2, 2014 – Executive Committee Meeting, Angel Stadium of Anaheim, Anaheim, California, 1:00 p.m.
3. April 30, 2014 - Southern Section Council Meeting, The Grand, Long Beach, California, 9:00 a.m.

9. ADVANCE PLANNING (Cont'd)

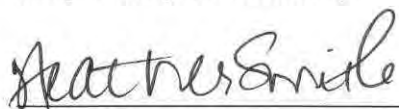
4. June 17, 2014 – Champions for Character Golf Tournament, Rio Hondo Golf Club, Downey, California

B. There were no suggested agenda items.

10. ADJOURNMENT

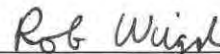
A. The meeting adjourned at 1:45 p.m.

Respectfully submitted by:



Heather Smith, Executive Secretary

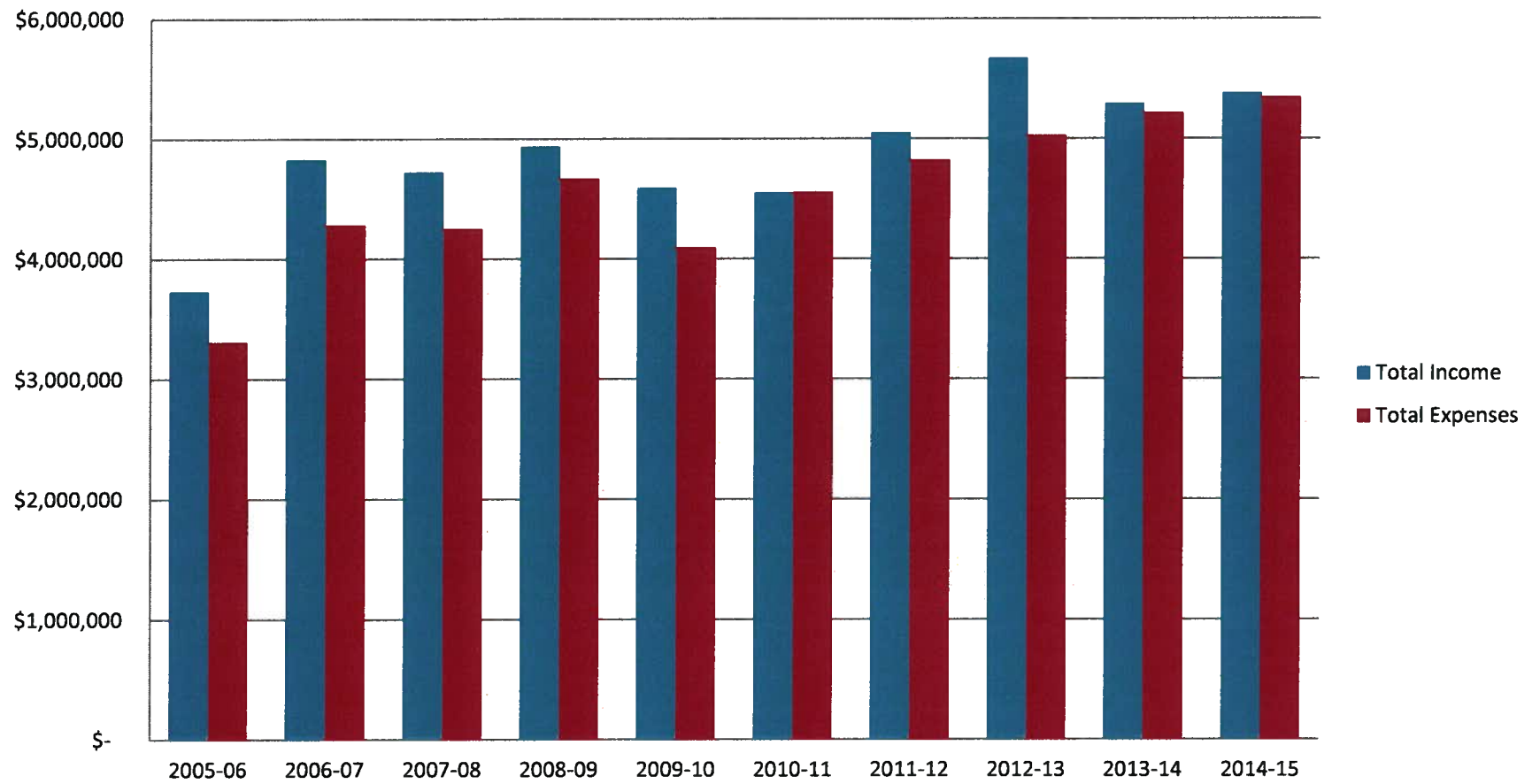
Approved by:



Rob Wigod, Commissioner of Athletics

Budget

Total Income vs Expenses 2005-2015



2014-2015 PROPOSED BUDGET NOTES

As of January 14, 2014

Championship Events

Line 4 – Volleyball	Decrease income based on prior years revenue (\$20,000). Decrease expenses based on prior years expenses (\$13,000)
Line 5 – Boys Volleyball	Increase income based on addition of North bracket revenue (\$10,000) Increase expenses based on addition of North bracket expenses (\$8,370)
Line 7 – Basketball	Increase income based on increased bracket and revenue (\$23,000)
Line 8 – Track	Increased expenses based on prior years expenses (\$5,000)
Line 8B – Swimming	Added event and projected income (\$40,000) Added event and projected expenses (\$40,000)

Marketing

Line 21 – Sponsorships	Increase income based on contract adjustments (\$2,160) Increase expenses based on adjustments (\$7,173)
Line 23 – Vendor income	Decrease expenses based on prior years (\$10,300).
Line 25 – Broadcast Rights St	Increase income based on contract increase (\$23,795). Increase expenses based on contract increase (\$10,000)
Line 26 – Broadcast Rights Sec	Increase income based on contract increase (\$6,240). Increase expenses based on contract increase (\$6,240)

Legal & Liability


Line 34 – Salary & Benefits	Increase expense based on projected 10% medical insurance and 3% COLA (\$5,530).
Line 38 – Dedicated Reserve	Decrease expenses based on fully funded account (\$22,000)

Operating Cost

Line 43 – Salaries for Staff	Increase expense based on 3% COLA (steps only \$25,426 + COLA \$24,841 = \$50,267)
Line 44 – Employee Benefits	Increase expense based on projected 10% medical insurance and PERS contribution (\$32,991).
Line 46 – Retiree Benefits	Increase expense based on projected 10% medical insurance (\$10,565).

2013 - 2014 YTD BUDGET
as of January 13, 2014

Proposed 2014-2015 Budget
with 3% COLA

	2012-13	2012-13	2012-13	2012-13	2013-14	2013-14	2013-14	2013-14	2014-15	2014-15	2014-15	2014-15	
	BUDGET INCOME	YTD INCOME	BUDGET EXPENSE	YTD EXPENSE	BUDGET INCOME	YTD INCOME	BUDGET EXPENSE	YTD EXPENSE	BUDGET INCOME	YTD INCOME	BUDGET EXPENSE	YTD EXPENSE	
Championships	2,143,600	2,211,694	(1,462,700)	(1,469,581)	\$ 2,061,100	349,429	\$ (1,367,700)	(319,715)	\$ 2,114,100	\$ -	\$ (1,408,070)	0	Championships
Educational Programs	190,000	238,192	(75,000)	(60,630)	\$ 190,000	75,502	\$ (75,000)	(17,479)	\$ 190,000	\$ -	\$ (75,000)	0	Educational Programs
Interest Income	15,000	12,042	(4,000)	(3,030)	\$ 15,000	\$ 10,986	\$ (4,000)	(1,147)	\$ 15,000	\$ -	\$ (4,000)	0	Interest Income
Marketing	\$ 1,785,700	\$ 1,925,385	\$ (908,835)	\$ (882,951)	\$ 1,807,430	\$ 836,919	\$ (906,226)	\$ (134,405)	\$ 1,839,625	\$ -	\$ (919,339)	\$ -	Marketing
Dues Income (96% of prior yr.)	405,000	418,022			\$ 405,000	413,780	\$ -	0	\$ 405,000	\$ -	\$ -		Dues Income (96% of prior yr.)
Interest Pd. on Past Due		\$ 1,410			\$ -	\$ 5,860	\$ -	\$ -					Interest Pd. on Past Due
Legal and Liability	761,886	781,343	(1,111,700)	(798,796)	\$ 754,636	771,911	\$ (1,018,188)	(422,700)	\$ 754,636	\$ -	\$ (1,001,718)	0	Legal and Liability
Operating Costs			\$ (1,494,233)	\$ (1,540,439)	\$ -	\$ -	\$ (1,586,465)	\$ (631,041)			\$ (1,680,288)	\$ -	Operating Costs
Programs: Off/Rules/Awards & Scholar/S.tax	\$ 60,000	\$ 60,000	\$ (87,000)	\$ (74,802)	\$ 60,000	\$ -	\$ (87,000)	\$ (5,349)	\$ 60,000	\$ -	\$ (87,000)	\$ -	Programs: Off/Rules/Awards & Scholar/S.tax
Governance & NFHS		\$ 20,471	\$ (167,700)	\$ (212,481)	0	\$ -	\$ (167,700)	\$ (59,555)		\$ -	\$ (167,700)	\$ -	Governance & NFHS
Totals	\$ 5,361,186	\$ 5,668,559	\$ (5,311,168)	\$ (5,022,710)	\$ 5,293,166	\$ 2,464,385	\$ (5,212,279)	\$ (1,591,391)	\$ 5,378,361	\$ -	\$ (5,343,115)	\$ -	Totals

**2013-2014 YTD BUDGET
as of January 13, 2014**

Proposed 2014-2015 Budget
with 3% COLA

ID		2012-13	2012-13	2012-13	2012-13	2013-14	2013-14	2013-14	2013-14	2014-15	2014-15	2014-15	2014-15
		BUDGET INCOME	YTD INCOME	BUDGET EXPENSE	YTD EXPENSES	BUDGET INCOME	YTD INCOME	BUDGET EXPENSE	YTD EXPENSES	BUDGET INCOME	YTD INCOME	BUDGET EXPENSE	YTD EXPENSES
	Championships												
1	Golf	\$ -	\$ -	\$ (6,900)	\$ (7,101)	\$ -	\$ -	\$ (6,900)	\$ (4,204)	\$ -		\$ (6,900)	
2	Tennis	\$ -	\$ -	\$ (6,800)	\$ (12,642)	\$ -	\$ -	\$ (6,800)	\$ (4,469)	\$ -		\$ (6,800)	
3	Cross Country	\$ 40,000	\$ 49,883	\$ (41,200)	\$ (51,916)	\$ 40,000	\$ 49,028	\$ (41,200)	\$ (41,279)	\$ 40,000		\$ (41,200)	
4	Volleyball	\$ 165,000	\$ 138,085	\$ (103,000)	\$ (80,669)	\$ 165,000	\$ 144,602	\$ (103,000)	\$ (80,160)	\$ 145,000		\$ (90,000)	
4A	B. Volleyball	\$ 25,000	\$ 58,530	\$ (21,630)	\$ (32,921)	\$ 25,000	\$ -	\$ (21,630)	\$ (1,670)	\$ 35,000		\$ (30,000)	
5	Football	\$ 550,000	\$ 484,314	\$ (595,000)	\$ (554,565)	\$ 460,000	\$ 137,926	\$ (480,000)	\$ (164,898)	\$ 460,000		\$ (480,000)	
6	Wrestling	\$ 225,000	\$ 239,148	\$ (143,170)	\$ (145,784)	\$ 225,000	\$ -	\$ (143,170)	\$ (2,817)	\$ 225,000		\$ (143,170)	
7	Basketball	\$ 867,000	\$ 969,103	\$ (450,000)	\$ (484,443)	\$ 867,000	\$ 773	\$ (470,000)	\$ (13,699)	\$ 890,000		\$ (470,000)	
8	Track	\$ 92,000	\$ 92,884	\$ (40,000)	\$ (49,571)	\$ 92,000	\$ -	\$ (40,000)	\$ (4,354)	\$ 92,000		\$ (45,000)	
8A	Soccer	\$ 75,000	\$ 75,147	\$ (55,000)	\$ (39,969)	\$ 75,000	\$ -	\$ (55,000)	\$ (2,165)	\$ 75,000		\$ (55,000)	
	Swimming									\$ 40,000		\$ (40,000)	
	Venue Contracts												
9	Wrestling Venue	67,500	\$ 67,500	\$ -	\$ -	75,000	\$ -	\$ -	\$ -	75,000		\$ -	
10A	Cross Country Venue	17,100	\$ 17,100	\$ -	\$ -	17,100	\$ 17,100	\$ -	\$ -	17,100		\$ -	
10B	Basketball Venue	5,000	\$ 5,000	\$ -	\$ -	5,000		\$ -	\$ -	5,000		\$ -	
10C	Track Venue	15,000	\$ 15,000	\$ -	\$ -	15,000	\$ -	\$ -	\$ -	15,000		\$ -	
	Sub Total - Championship Events	\$ 2,143,600	\$ 2,211,694	\$ (1,462,700)	\$ (1,459,581)	\$ 2,061,100	\$ 349,429	\$ (1,367,700)	\$ (319,715)	\$ 2,114,100	\$ -	\$ (1,408,070)	\$ -
	Educational Programs												
11	Coaching Education	\$ 175,000	\$ 223,877	\$ (41,000)	\$ (30,954)	\$ 175,000	\$ 74,652	\$ (41,000)	\$ (4,329)	\$ 175,000	\$ -	\$ (41,000)	
12	Coaching Education - Leadership Training		\$ -		\$ -		\$ -		\$ -				
13	Coaching Education - Legal & Liability		\$ 425		\$ -		\$ 850		\$ -				
14	NIAAA Training	\$ 15,000	\$ 13,890	\$ (10,000)	\$ (9,520)	\$ 15,000	\$ -	\$ (10,000)	\$ -	\$ 15,000		\$ (10,000)	
15	Parents Education Program	\$ -	\$ -	\$ (4,000)	\$ (2,444)	\$ -	\$ -	\$ (4,000)	\$ (2,184)	\$ -		\$ (4,000)	
16	PVH Seminars		\$ -		\$ -		\$ -		\$ -				
17	CE - Travel & Misc. Expenses		\$ -	\$ (20,000)	\$ (17,712)		\$ -	\$ (20,000)	\$ (10,966)			\$ (20,000)	
18			\$ -		\$ -		\$ -		\$ -				
	Sub Total - Educational Programs	\$ 190,000	\$ 238,192	\$ (75,000)	\$ (60,630)	\$ 190,000	\$ 75,502	\$ (75,000)	\$ (17,479)	\$ 190,000	\$ -	\$ (75,000)	\$ -
	Interest Income												
19	Investment Income	\$ 10,000	\$ 10,800	\$ (2,500)	\$ -	\$ 10,000	\$ 10,530	\$ (2,500)	\$ -	\$ 10,000		\$ (2,500)	
20	Interest Income	\$ 5,000	\$ 1,242	\$ (1,500)	\$ (3,030)	\$ 5,000	\$ 455	\$ (1,500)	\$ (1,147)	\$ 5,000		\$ (1,500)	
	Sub Total Interest Income	\$ 15,000	\$ 12,042	\$ (4,000)	\$ (3,030)	\$ 15,000	\$ 10,985	\$ (4,000)	\$ (1,147)	\$ 15,000	\$ -	\$ (4,000)	\$ -
	Marketing												
21	Sponsorships (from corporate support)	\$ 943,450	\$ 1,041,414	\$ (528,035)	\$ (667,244)	\$ 936,550	\$ 411,579	\$ (614,926)	\$ (21,924)	\$ 938,710		\$ (622,099)	
22	Misc. Marketing	\$ 30,000	\$ 31,500		\$ -	\$ 30,000	\$ -		\$ -	\$ 30,000			
23	Vendor Income from Championships	\$ 25,000	\$ 20,400	\$ (10,300)	\$ -	\$ 25,000	\$ 27,900	\$ (10,300)	\$ -	\$ 25,000		\$ -	
24	Champ. Merchandise Contract	\$ 65,000	\$ 98,897		\$ -	\$ 65,000	\$ 20,000		\$ -	\$ 65,000			
25	Broadcast Rights - State	\$ 572,250	\$ 583,174	\$ (220,500)	\$ (65,707)	\$ 594,880	\$ 299,440	\$ (125,000)	\$ (42,281)	\$ 618,675		\$ (135,000)	
26	Broadcast Rights - Sections	\$ 150,000	\$ 150,000	\$ (150,000)	\$ (150,000)	\$ 156,000	\$ 78,000	\$ (156,000)	\$ (70,200)	\$ 162,240		\$ (162,240)	
	Sub Total Marketing	\$ 1,785,700	\$ 1,925,385	\$ (908,835)	\$ (882,951)	\$ 1,807,430	\$ 836,919	\$ (906,226)	\$ (134,405)	\$ 1,839,625	\$ -	\$ (919,339)	\$ -
27	Dues Income (96% of prior yr.)	405,000	\$ 418,022		\$ -	405,000	\$ 413,780		\$ -	405,000			
27a	Interest on overdue accounts		\$ 1,410		\$ -		\$ 5,860		\$ -				
28	Forwarded to sheet 3) SUB-TOTAL	\$ 4,539,300	\$ 4,806,745	\$ (2,450,535)	\$ (2,396,193)	\$ 4,478,530	\$ 1,692,474	\$ (2,352,926)	\$ (472,746)	\$ 4,563,725	\$ -	\$ (2,406,409)	\$ -

2013-2014 YTD BUDGET
as of January 13, 2014

Proposed 2014-2015 Budget
with 3% COLA

C/F		2012-13	2012-13	2012-13	2012-13	2013-14	2013-14	2013-14	2013-14	2014-15	2014-15	2014-15	2014-15
		BUDGET INCOME	YTD INCOME	BUDGET EXPENSE	YTD EXPENSES	BUDGET INCOME	YTD INCOME	BUDGET EXPENSE	YTD EXPENSES	BUDGET INCOME	YTD INCOME	BUDGET EXPENSE	YTD EXPENSES
	Legal & Liability												
29			\$ -		\$ -		\$ -		\$ -				
30	General Counsel Expense		\$ -	\$ (350,000)	\$ (264,851)		\$ -	\$ (385,000)	\$ (87,080)			\$ (385,000)	
31	Legal Expense - Outside Counsel		\$ -	\$ (70,000)	\$ (100,286)		\$ -	\$ (100,000)	\$ (91,814)			\$ (100,000)	
32	Legal Expense - Investigation		\$ -		\$ (8,730)		\$ -	\$ (25,000)	\$ -			\$ (25,000)	
33	Appeal Hearings	\$ 14,250	\$ 6,900	\$ (65,000)	\$ (40,190)	\$ 7,000	\$ 4,950	\$ (35,000)	\$ (12,929)	\$ 7,000	\$ -	\$ (35,000)	
34	Salary + benefits (50% of Exec. Dir. & 15% of Admin. Asst. + 100% of Coord.)		\$ -	\$ (179,274)	\$ (170,063)		\$ -	\$ (176,988)	\$ (70,955)			\$ (182,518)	
35	~ Clerical, office supplies		\$ -	\$ (8,000)	\$ (4,093)		\$ -	\$ (8,000)	\$ (1,860)			\$ (8,000)	
36	Sub-total: Legal expenses		\$ -	\$ (672,274)	\$ (588,212)		\$ -	\$ (729,988)	\$ (264,638)			\$ (735,518)	\$ -
37	Insurance Premium Expenses		\$ -	\$ (220,000)	\$ (188,584)		\$ -	\$ (266,200)	\$ (158,063)			\$ (266,200)	
38	Dedicated Reserve for Retiree's Benefits		\$ -	\$ (22,000)	\$ (22,000)		\$ -	\$ (22,000)	\$ -			\$ -	
39	*Assessment to Schools	\$ 747,636	\$ 774,443		\$ -	\$ 747,636	\$ 766,961		\$ -	\$ 747,636	\$ -		
40	"In Excess" from prior year Applied to Legal & Liability				\$ -				\$ -				
41	Sub-total: Legal Defense & Insurance Assessment	\$ 761,886	\$ 781,343	\$ (914,274.00)	\$ (798,796)	\$ 754,636	\$ 771,911	\$ (1,018,188.00)	\$ (422,700)	\$ 754,636	\$ -	\$ (1,001,718.00)	\$ -
	Operating Costs												
42	Rent & utilities		\$ -	\$ (53,000)	\$ (52,366)		\$ -	\$ (53,000)	\$ (23,507)			\$ (53,000)	
42a			\$ -	\$ -	\$ -		\$ -	\$ -	\$ -			\$ -	
43	Salaries for Staff		\$ -	\$ (798,977)	\$ (793,964)		\$ -	\$ (839,344)	\$ (341,222)			\$ (889,611)	
44	Employee Benefits (PERS + Med + Dental)		\$ -	\$ (273,600)	\$ (274,593)		\$ -	\$ (315,143)	\$ (129,920)			\$ (348,134)	
45	Other Benefits (Exec. Director's Contract)		\$ -	\$ (3,600)	\$ (4,330)		\$ -	\$ (3,600)	\$ (3,636)			\$ (3,600)	
46	Retiree's Benefits (Med + Dental)		\$ -	\$ (101,122)	\$ (191,974)		\$ -	\$ (111,444)	\$ (45,810)			\$ (122,009)	
47	Payroll Tax (State Unemployment +ETT)		\$ -	\$ (3,600)	\$ (5,642)		\$ -	\$ (3,600)	\$ (2,087)			\$ (3,600)	
48	Payroll Tax (FICA + Medicare)		\$ -	\$ (55,934)	\$ (56,029)		\$ -	\$ (55,934)	\$ (21,803)			\$ (55,934)	
49	Office Supplies / Printing		\$ -	\$ (34,000)	\$ (19,024)		\$ -	\$ (34,000)	\$ (6,304)			\$ (34,000)	
50	Mailings, Postage		\$ -	\$ (30,000)	\$ (18,637)		\$ -	\$ (30,000)	\$ (6,947)			\$ (30,000)	
51	Legislative Consultation		\$ -	\$ (47,000)	\$ (47,474)		\$ -	\$ (47,000)	\$ (18,630)			\$ (47,000)	
52	Accounting Costs		\$ -	\$ (3,000)	\$ (3,925)		\$ -	\$ (3,000)	\$ (2,448)			\$ (3,000)	
53	Audit		\$ -	\$ (21,000)	\$ (16,200)		\$ -	\$ (21,000)	\$ (11,500)			\$ (21,000)	
54	Maintenance, Equipment Repairs		\$ -	\$ (2,500)	\$ (1,563)		\$ -	\$ (2,500)	\$ (775)			\$ (2,500)	
55	Computer, Equip, Furn. Upgrades		\$ -	\$ (12,000)	\$ (13,565)		\$ -	\$ (12,000)	\$ -			\$ (12,000)	
56	Equipment Lease		\$ -	\$ (27,900)	\$ (27,668)		\$ -	\$ (27,900)	\$ (12,164)			\$ (27,900)	
57	Consultants Fees		\$ -	\$ (3,000)	\$ -		\$ -	\$ (3,000)	\$ -			\$ (3,000)	
58	WebPage Maintenance		\$ -	\$ (4,500)	\$ (855)		\$ -	\$ (4,500)	\$ (280)			\$ (4,500)	
59	Staff Travel		\$ -	\$ (1,500)	\$ (131)		\$ -	\$ (1,500)	\$ (36)			\$ (1,500)	
60	Telephone Service		\$ -	\$ (18,000)	\$ (12,499)		\$ -	\$ (18,000)	\$ (3,973)			\$ (18,000)	
61			\$ -		\$ -		\$ -		\$ -				
	Sub-total Operating Costs		\$ -	\$ (1,494,233)	\$ (1,540,439)		\$ -	\$ (1,586,465)	\$ (631,041)		\$ -	\$ (1,680,288)	\$ -
62	(Forwarded to sheet 3) SUB-TOTAL	\$ 761,886	\$ 796,899	\$ (2,408,507)	\$ (2,339,234)	\$ 754,636	\$ 771,911	\$ (2,604,653)	\$ (1,053,741)	\$ 754,636	\$ -	\$ (2,682,006)	\$ -

2013-2014 YTD BUDGET
as of January 13, 2014

Proposed 2014-2015 Budget
with 3% COLA

CIP		2012-13	2012-13	2012-13	2012-13	2013-14	2013-14	2013-14	2013-14	2014-15	2014-15	2014-15	2014-15
		BUDGET INCOME	YTD INCOME	BUDGET EXPENSE	YTD EXPENSES	BUDGET INCOME	YTD INCOME	BUDGET EXPENSE	YTD EXPENSES	BUDGET INCOME	YTD INCOME	BUDGET EXPENSE	YTD EXPENSES
	Programs												
	Improvement in Officiating												
63	Officials Accreditation		\$ -	\$ (3,000)	\$ (1,464)		\$ -	\$ (3,000)	\$ -			\$ (3,000)	
	Awards and Recognition Programs												
64	Scholar Athlete	\$ 60,000	\$ 60,000	\$ (60,000)	\$ (55,129)	\$ 60,000	\$ -	\$ (60,000)	\$ (1,388)	\$ 60,000		\$ (60,000)	
65	Spirit of Sport		\$ -	\$ (8,000)	\$ (10,908)		\$ -	\$ (8,000)	\$ (1,501)			\$ (8,000)	
66	CIF Coaches Award		\$ -	\$ (3,000)	\$ (3,167)		\$ -	\$ (3,000)	\$ -			\$ (3,000)	
	Rule Interpreters												
67	Travel expense for interpreters		\$ -	\$ (4,000)	\$ (4,135)		\$ -	\$ (4,000)	\$ (2,459)			\$ (4,000)	
68	Consultation - equity		\$ -	\$ (5,000)	\$ -		\$ -	\$ (5,000)	\$ -			\$ (5,000)	
69	California Sales Tax Exp. (Prior Year's Exp.)		\$ -	\$ (4,000)	\$ -		\$ -	\$ (4,000)	\$ -			\$ (4,000)	
	Sub-Total Programs	\$ 60,000	\$ 60,000	\$ (87,000)	\$ (74,802)	\$ 60,000	\$ -	\$ (87,000)	\$ (5,349)	\$ 60,000		\$ (87,000)	\$ -
	Governance & NFHS												
	Governance Meetings												
70	Federated Council		\$ -	\$ (61,000)	\$ (63,755)		\$ -	\$ (61,000)	\$ (20,028)			\$ (61,000)	
71	Executive Committee		\$ -	\$ (27,000)	\$ (43,104)		\$ -	\$ (27,000)	\$ (14,454)			\$ (27,000)	
72	Section Commissioners		\$ -	\$ (19,000)	\$ (21,909)		\$ -	\$ (19,000)	\$ (7,977)			\$ (19,000)	
73	Other Governance Meetings		\$ -	\$ (28,000)	\$ (32,531)		\$ -	\$ (28,000)	\$ (15,341)			\$ (28,000)	
74			\$ -		\$ -		\$ -		\$ -				
	National Federation												
75	Annual Member Dues		\$ -	\$ (5,000)	\$ (2,500)		\$ -	\$ (5,000)	\$ 7,500			\$ (5,000)	
76	Summer Conference Meeting Expenses		\$ -	\$ (12,000)	\$ (9,118)		\$ -	\$ (12,000)	\$ -			\$ (12,000)	
77	Section 7, 8 - Fall Meeting Expenses		\$ -	\$ (7,000)	\$ (8,649)		\$ -	\$ (7,000)	\$ (6,170)			\$ (7,000)	
78	Winter Meeting Expenses		\$ -	\$ (4,000)	\$ (2,028)		\$ -	\$ (4,000)	\$ (1,018)			\$ (4,000)	
79	National AD's meeting		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -			\$ -	
80	Other meeting expenses		\$ -	\$ (2,000)	\$ (1,977)		\$ -	\$ (2,000)	\$ -			\$ (2,000)	
80a	NFHS -LRG Licensing	\$ -	\$ 20,471	\$ -	\$ (24,819)	\$ -	\$ -	\$ -	\$ (1,000)	\$ -		\$ -	
81	NFHS Publications		\$ -	\$ (2,700)	\$ (2,091)		\$ -	\$ (2,700)	\$ (1,068)			\$ (2,700)	
81a	Prior Year Expenses		\$ -		\$ -		\$ -		\$ -				
	Sub-Total Governance & NFHS		\$ 20,471	\$ (167,700)	\$ (212,481)		\$ -	\$ (167,700)	\$ (59,555)			\$ (167,700)	\$ -
82	Sub-total	\$ 60,000	\$ 80,471	\$ (254,700)	\$ (287,283)	\$ 60,000	\$ -	\$ (254,700)	\$ (64,904)	\$ 60,000	\$ -	\$ (254,700)	\$ -
83	Total forwarded from Sheet 1	\$ 4,539,300	\$ 4,806,745	\$ (2,450,535)	\$ (2,396,193)	\$ 4,478,530	\$ 1,692,474	\$ (2,352,926)	\$ (472,746)	\$ 4,563,725	\$ -	\$ (2,406,409)	\$ -
84	Total forwarded from Sheet 2	\$ 761,886	\$ 781,343	\$ (2,605,933)	\$ (2,339,234)	\$ 754,636	\$ 771,911	\$ (2,604,653)	\$ (1,053,741)	\$ 754,636	\$ -	\$ (2,682,006)	\$ -
85	GRAND TOTAL	\$ 5,361,186	5,668,559	\$ (5,311,168)	(5,022,710)	\$ 5,293,166	2,464,385	\$ (5,212,279)	(1,591,391)	\$ 5,378,361	\$ -	\$ (5,343,115)	\$ -



V.B.2.

ROGER L. BLAKE, EXECUTIVE DIRECTOR

CALIFORNIA INTERSCHOLASTIC FEDERATION

CIF STATE OFFICE • 4650 DUCKHORN DRIVE • SACRAMENTO, CA 95834 • PH: 916-239-4477 • FX: 916-239-4478 • WWW.CIFSTATE.ORG

To: Federated Council

Date: December 10, 2013

**Re: Proposal – First Reading
Candidates for the Position of President-Elect of the Federated Council**

Proposal Originated: CIF Nominating Committee

Proposal Reviewed

Dec. 9, 2013 - Nominating Committee

Proposal Recommendation

Forward Candidates to Fed. Council

Type: Election

Next: January 31, 2014 First Reading. Election May 2, 2014

Proposal Summary: As per the CIF Constitution and Bylaw 70.E. (1) the following Federated Council members were appointed to the CIF Nominating Committee to review and nominate candidates for the position of President-Elect of the Federated Council.

Nominating Committee

Terry Kok, San Diego Section

Amy McNamara*, North Coast

Richard Rankin, Central

Marco Sanchez, Central Coast

Reggie Thompkins*, CIF President-Elect

Kim Wheeler, Northern

Ex-Officio members: Rick Spears, CIF President and Roger Blake, Executive Director

* Current Executive Committee Members

70.E. Nominations

- (1) Each year, the President shall appoint a nominating committee consisting of at least five members. Members of the nominating committee shall be selected from among the Federated Council and may include no more than two current members of the Executive Committee.
- (2) The Executive Director and the President shall be ex-officio members of the nominating committee.
- (3) Nominations for the Executive Committee shall be presented to the Federated Council at the meeting prior to the election.

Fiscal Impact: None

STATE479



ROGER L. BLAKE, EXECUTIVE DIRECTOR

CALIFORNIA INTERSCHOLASTIC FEDERATION

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The following candidates have been nominated for the position of President-Elect of the CIF Federated Council:

Keith Mathews, Central Coast Section

Amy McNamara, North Coast Section

70.E. Nominations

Nominations will also be accepted from the floor at the Federated Council meeting whereupon nominations are presented.

Keith B. Mathews
for CIF, effective December, 2013

- Associate Principal, Archbishop Mitty High School, San Jose CA; 2012 - present
- President, St. Francis Central Coast Catholic High School, Watsonville, CA; 2007 – 2012
- Principal, St. Francis Central Coast Catholic High School, Watsonville, CA; 2005 – 2012
- Member, CIF Federated Council Executive Committee, 2012 – present
- Member, CIF Federated Council, 2007 – present
- Assistant Principal, Archbishop Mitty High School, San Jose CA; 1995 – 2005
- Athletic Director, Archbishop Mitty High School, San Jose CA; 1990 – 1995
- Past President, Central Coast Section/CIF, 2013 – present
- President, Central Coast Section/CIF, 2007 – 2013
- Vice President, Central Coast Section/CIF, 2000 – 2007
- Member, Executive Committee, Central Coast Section/CIF, 1996 – present
- Member, Board of Managers, Central Coast Section, 1995 – present
- President, West Catholic Athletic League, 2002 – 2004
- President, Blossom Valley Athletic League, 1996 - 1999
- Head Varsity Boys' Basketball Coach, Santa Teresa High School, San Jose, CA, 1988 – 1990
- Assistant Varsity Boys' Basketball Coach, Bellarmine College Prep, San Jose, CA; 1981 – 1988
- Lifetime Pass Recipient: Central Coast Section/CIF, 2002; West Catholic Athletic League, 2005; Blossom Valley Athletic League, 1999; Archbishop Mitty High School, 2005; St. Francis Central Coast Catholic High School, 2012

Amy Marie McNamara

961 Arbor Dr , San Leandro , CA 94577
Home: 510-469-8577 - amymcnamara@gmail.com

Summary

Highly experienced High School Principal with a proven background in improving student performance.

Achievements

Stanford Principal Fellow, 2007-present
New Haven Unified Administrator of the Year, 2012
San Leandro Principal of the Year, 2007
ACSA Region II Co-Administrator of the Year, 2003

Professional Experience

Principal, James Logan High School

July 2009 to Current

New Haven Unified School District – Union City , CA

Responsible for leading the largest school in Northern California and providing guidance and leadership to the administrative team. Responsible for instructional leadership, professional development for teachers, management, budget, and day to day operations of a 60 acre facility.

Principal, San Leandro High School

July 2004 to June 2009

San Leandro Unified School District – San Leandro , CA

Responsibilities included: maintaining an instructional focus on Equity, providing staff development, working with a leadership team to implement reforms, budget, facilities management and student discipline.

Assistant/Associate Principal, San Leandro High School

July 2001 to June 2004

San Leandro Unified School District – San Leandro , CA

Responsible for master scheduling and planning professional development for teaching staff. Assisted the administrative team with discipline, budgets, supervision, graduation, opening of school and evaluations of certificated and classified staff.

Teacher, Social Studies and English

July 1996 to June 2001

American High School – Fremont , CA

Used variety of teaching techniques to encourage student critical thinking and discussion in World History and ELA courses. Planned, implemented, monitored, and assessed a classroom instructional program consistent with district goals.

Education and Training

California State University 2002

Hayward , CA

Instructional Leadership

Master of Science

University of New Mexico 1992

Albuquerque , NM, USA

English Literature

Bachelor of Arts

Graduated *cum laude* with a degree in English Literature and a minor in Political Science.

Certifications

California Secondary Certification in English Language Arts and Social Studies

California Clear Administrative Services Credential

Community Involvement

North Coast Section President, 2011-present

North Coast Section Executive Committee Member, 2008-present

Volunteer and Team Captain, American Cancer Society's Relay for Life, 2012

Affiliations

ASCA member

ROGER L. BLAKE, EXECUTIVE DIRECTOR

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**To: Federated Council****Date: December 10, 2013****Re: Proposal – First Reading****Proposal Originated: CIF Nominating Committee****Proposal Reviewed**

Dec. 9, 2013 - Nominating Committee

Proposal Recommendation

Forward Candidates to Fed. Council

Type: Election**Next: January 31, 2014 First Reading. Election May 2, 2014**

Proposal Summary: As per the CIF Constitution and Bylaw 70.E. (1) the following Federated Council members were appointed to the CIF Nominating Committee to review and nominate candidates to serve a one-year term on the CIF Executive Committee for the 2014-2015 school year.

70.E. Nominations

- (1) Each year, the President shall appoint a nominating committee consisting of at least five members. Members of the nominating committee shall be selected from among the Federated Council and may include no more than two current members of the Executive Committee.
- (2) The Executive Director and the President shall be ex-officio members of the nominating committee.
- (3) Nominations for the Executive Committee shall be presented to the Federated Council at the meeting prior to the election.

Nominating Committee

Terry Kok, San Diego Section

Amy McNamara*, North Coast

Richard Rankin, Central

Marco Sanchez, Central Coast

Reggie Thompkins*, CIF President-Elect

Kim Wheeler, Northern

Ex-Officio members: Rick Spears, CIF President and Roger Blake, Executive Director

* Current Executive Committee Members

Fiscal Impact: None



ROGER L. BLAKE, EXECUTIVE DIRECTOR

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The following candidates have been nominated to serve a one-year term on the CIF Executive Committee:

Duane Coleman, San Diego Section
David Contreras, Northern Section
Marci Cranford, Central Section
Edmund Johnson, Los Angeles Section
Doug Kaelin, Northern Section
Keith Mathews, Central Coast Section
Amy McNamara, North Coast Section
Jim Monico, Southern Section
Richard Morris, California School Boards Association
Jim Perry, California Association of Health, Physical Education, Recreation and Dance

70. E. Nominations

- (7) Nominations will also be accepted from the floor at the Federated Council meeting whereupon nominations are presented.

70. B. Composition of the Executive Committee

- (1) Federated Council Officers — President, President-Elect and Past-President; AND
- (2) Five additional members who are representatives of Sections/Allied Organizations with no more than one member representing the group of Allied Organizations; AND
- (3) One at-large representative from the Federated Council who shall be selected in an effort to reflect both gender and ethnic representation on the Federated Council.

C. Limitations of Membership on the Committee

- (1) No Section shall have more than one member eligible to be elected to the Executive Committee unless another committee member from the Section is an officer or at-large representative.
- (2) The group of Allied Organizations shall have no more than one member eligible to be elected to the Executive Committee unless another Allied Organization representative is an officer or at-large representative on the committee.
- (3) No Section may have more than one representative serving as an officer at any one time. [See Article 7-70.G.(2)] for exception.
- (4) Only one person from the group of Allied Organizations may serve as an officer at any one time.

F. Elections

- (1) Elections will occur at the final meeting of the year of the Federated Council.
- (2) Elections for Executive Committee members, other than officers and the at-large committee member will be held annually. (The at-large representative will be chosen annually following the election for other Executive Committee members).
- (3) Should a second candidate be nominated from any Section or the group of Allied Organizations, only the candidate with the most votes (more votes) from that Section/or group is eligible for election.
- (4) The nominees who receive the most votes, from among those eligible for election, will be elected.
- (5) In the event of a tie between/among candidates whereby there is only one seat available and/or remaining, a revote for the remaining position will take place only between/among the candidates that are tied.
- (6) In the event there is still a tie vote after the first revote, one more vote will take place and if the tie is not broken, a flip of a coin will determine the winner.

Duane Coleman, Ed.D.
5246 Coleridge Ct.
Carlsbad, CA 92008
Wk. Phone: 760-966-4003
Wk. Cell: 760-291-7537
Work email - dcoleman@oside.us
Personal email - jadasi21@hotmail.com

Educational Work Experience:

Associate Superintendent of Educational Services, 2008-present

Oceanside Unified School District (OUSD)

Oceanside, CA 92058

Areas of concentration: Oversee district's K-12 (20,000 student enrollment) direction and success in the areas of curriculum and instruction, student services, special education support services, and other duties as assigned. Supervise and evaluate elementary and secondary school principals and directors of K-5, secondary, student support, special education services and Information technology departments. Support the vision of the Board of Education via the Superintendent.

Specific highlights of current position:

- Facilitates and oversees the district's implementation plan for the Common Core State Standards (CCSS). I have recently presented at the SDCOE's Curriculum and Instruction Committee (Assistant Superintendents and other district level management positions) due to the OUSD's rapid progress and timeline (2011-2018) of implementing the CCSSs.
- Creator and facilitator of OUSD's Online Learning Committee (OLC). The OLC priority is to ensure OUSD remains on the forefront of using information technology to enhance the classroom. More than 25 teachers from elementary and secondary have been certified by the San Diego County Office of Education to teach courses online via any Learning Management System.
- Facilitator of the Oceanside and El Camino High School Ipad pilot initiative. 2 teachers from each high school, Physics, Geometry, Math Analysis and Biology strictly use I pads for students to access adopted curriculum, assessments, along with utilizing online applications. Preliminary district benchmark assessments results have been very promising as compared to the traditional classes in

these subjects. Pilot programs in 4 elementary schools are scheduled to begin 2012-13.

- Co-authored OUSD/Mira Costa College \$7.75M Gear Up grant award. OUSD was one of only 37 districts nationwide to receive this highly competitive grant, aimed at increasing college acceptance beginning with this year's 6th and 7th grade class at Jefferson and Chavez Middle schools. Students will continue to receive support until they graduate, with the expectation of going onto a 4 year university.
- Co-authored OUSD/California State University at San Marcos (CSUSM) Guaranteed Student Admission program. Students that meet specific criteria will be guaranteed admission, with monetary support based on need, to CSUSM.
- Facilitate the ongoing implementation of OUSD's classroom "Walk Through" process. Every site has three classroom "Walk Throughs" per year. The design and modification of these "Walk Throughs" have been developed with input by all site teachers and administrators. Participants include site principal, site and visiting guest teachers and principal, facilitated by one district staff member. OUSD recently presented at the Achievement Gap Task Force (AGTF) Superintendent's Forum to present and highlight our successful walk through model, one in which there has been full Oceanside Teacher Association support and participation.
- Co-authored the district's District Assistance and Intervention plan, appropriately renamed the Oceanside Unified School District's *Effective Schools Plan (ESP)*. OUSD's ESP three focus areas are; Academic Vocabulary, Professional Learning Communities (PLC) and Response to Intervention. The district's API has grown nearly 100 points since this implementation.
- Facilitated the implementation of the district wide Scholastic's Read 180, Reading Intervention program.
- Facilitated and supervised the implementation of the district wide parent empowerment programs - "Empowering Parents" (African American and Samoan parents), and "From Survival to Success" (Latino parents).
- Facilitated the implementation of "College Bound Oceanside" - mentors parents and students in understanding the path to college. Students attend monthly meetings and attend first- and second-semester college tours. This program recently was awarded the

**California School Boards Association (CSBA) GOLDEN BELL
AWARD for Parent Involvement**

- **Facilitated the implementation of School Loop, a district wide teacher/parent/student portal.**
- **Created, facilitated and implemented Language Arts and Math grade level work groups, K-12. Common pacing calendars and benchmark assessments have been developed K-12. These work groups, although facilitated by district staff, is solely the responsibility of teachers to create, develop and implement the academic direction of the K-12 program. Its major goal is to empower teachers to OWN the process of the academic success of our students.**
- **Implemented grade 12 Expository Reading and Writing (EXRW) curriculum. Focus change due to data that reflected low pass rates of our first-year college students on entry level writing exams.**
- **Implemented “School Success” classes for identified at-risk incoming 9th graders, which provide academic and social support classes for incoming 9th and credit-deficient 10th graders who do not meet specific grade point criteria. There is a designated counselor who works with students and parents, along with two assigned certificated teachers.**
- **Facilitated and implemented OUSD’s graduation credit change from 240 to 220 credits needed to graduate, while increasing academic rigor with OUSD’s diploma being one course shy of being an A-G default diploma.**
- **OUSD’s CIF Board of Managers representative**
- **San Diego County’s representative to the State CIF Federated Council**

Director of Secondary Curriculum and Instruction, 2007-2008

Oceanside Unified School District
Oceanside, CA 92058

Areas of concentration: Provide curriculum and instruction support to middle and high schools in the Oceanside Unified School District. Support the vision of the Board of Education via the Superintendent and Deputy Superintendent. Oversee program compliance and categorical funding budgets at the site and district level.

Middle School Principal, 2002-2007

Jefferson Middle School

Oceanside, CA 92054

Areas of concentration: Responsible for overall programs of middle school, including implementing an innovative schedule that allowed every student additional math and language arts time (approximately 65-70% more time than most schools). Jefferson Middle School also had the most extensive Fine and Performing Arts electives in San Diego County, if not the state of California. Jefferson Middle School was also named a California Distinguished School in 2002.

Middle School Principal, 1998-2002

Oak Crest Middle School
Encinitas, CA 92024

Areas of concentration: Responsible for overall programs of middle school. Oak Crest was the only Title I school in the San Dieguito Union HS district. In 2001, Oak Crest was named a California Distinguished School and was one of only 37 schools (K-12) in the state of California to be nominated for a National Blue Ribbon Award.

High School Principal, 1997-1998

Murrieta Valley High School
Murrieta, CA

Areas of concentration: Responsible for overall high school program. Student enrollment, 2700.

High School Assistant Principal, 1996-1997

San Dieguito Academy
Encinitas, CA 92024

Areas of concentration: Was part of the initial team that created San Dieguito Academy. Supervised day to day operations of a newly restructured high school with its philosophy based on "Second to None – A Vision of the New California High School", the report of the California High School Task Force. San Dieguito Academy was one of the first high schools in the state to successfully implement a 4X4 block schedule.

High School Assistant Principal, 1993-1996

San Dieguito High School
Encinitas, CA

Areas of concentration: Supervise day-to-day operations of a comprehensive high school as directed by the principal.

Teacher, 1985-1993

El Camino High School
Oceanside, CA

Areas of concentration: Business Economics and Physical Education. Head Varsity girls' basketball coach, assistant football and track coach.

Education:

- Doctorate in Educational Leadership, Alliant University, 2008
- Education Specialist Degree, Point Loma University, 1997
- Masters in Business Education, National University, 1988
- Bachelors in Education, University of Hawaii, 1983

Credentials:

- Professional Administrative Clear Credential
- Education Specialist Credential
- Physical Education Credential
- California Junior College Life Credential

Other Related Professional Experiences:

- San Diego County CIF Board of Managers member, 2010 – present
- State CIF Federated Council member, 2011- present
- Adjunct Professor, Alliant International University, 2008 – present
- Board member- Transitional Youth Academy (subsidiary of Interfaith Community Services) 2010- present
- OUSD representative to Pacific View Charter's Board of Education
- Member - Association of California Schools Administrators (ACSA)
- Member - Association of Supervision and Curriculum Development (ASCD)
- Motivational speaker for San Diego County area schools: **"Overcoming Adversity"** and **"Don't be Afraid to be the Change"**

Awards and Honors

- Association of California Schools Administrators "Middle School Administrator of the Year" – 2002
- Crystal Apple Administrator of the Year- 2002
- Vice President, Association of California School Administrators 1993-2003, Greater San Diego county regions
- Principal – California Distinguished School and National Blue Ribbon nominee – Oak Crest Middle School – 1999
- California School Leadership Academy – 1997

- SDCOE Curriculum and Instruction Academy 1993 – 1994
- Denver Broncos wide receiver – 1983-1984

David John Contreras

203 Paul Court. Roseville, California. 95678

Phone: 916-774-0943 E-Mail: dkcontreras@comcast.net

Objective

To Serve a Public High School and its Community as an Administrator.

Experience

Wheatland Union High School

1998-Present

- **Athletic Director: 2003 to Present.** Supervise Athletic Department. Hire and evaluate coaches, schedule contests and transportation, budget, manage athletic expenditures, verify student athlete eligibility and coaches certification, attend league, section meetings, work with Boosters Clubs. *Additional Duties:* Facilitate use of all facilities by staff and public. Serve as Administrative Designee during absence of school administration.
- **Assistant Principal: 2006-2010.** Assisted Superintendent/Principal. Student Discipline, Teacher Evaluations, work with counseling on curriculum and scheduling. Supervision of student activities, facilitate staff meetings, serve on curriculum council and school safety committees, assigning and supervision of extra duty assignments, substitute teachers. Oversaw Student Activities and ASB funds. Work with MOT on facilities and school wide transportation.
- **Teacher: 1998-2003. Present.** Taught US and World History, Physical Education. Served as Social Studies Department Chair, 2000-2002. Served on Peer Assistance Review Committee 2001-2003. Negotiator for WHEAT (teachers union). Served as Administrative Designee in absence of school administration.
- **Interim Assistant Principal: 2003** Served as Interim Assistant Principal in Fall Semester of 2003.
- **Athletics Coach: 1998-2006** Co-Head Football Coach, 1999-2002. Head Baseball Coach, 2001-2006.

Acton Agua-Dulce Unified School District. Vasquez High School

1993-1998

- **Dean of Students, Teacher: 1993-1998.** Helped open new school. Enforced Student Discipline. Taught Honors and Regular US and World History, Physical Education. Helped write Social Studies Curriculum.
- **Athletic Director, Coach: 1995-1998.** Supervised Athletic Department. Set Up Athletic Code and Academic Eligibility. Head Football Coach. Head Baseball Coach.

Los Angeles Unified School District. Birmingham High School

1985-1993

- **Teacher: 1985-1993.** Taught Honors US and World History, Physical Education.
- **Athletic Coach: 1985-1993** Head Baseball Coach, 1991-1993. Head JV Baseball Coach, 1986-1990. Assistant Varsity Football Coach 1985-1986 Head JV Football Coach 1987-1990.

Education

Pepperdine University. Malibu, California.

1992-1994

M.S. Administration. 1994

California State University, Northridge. Northridge, California.

1981-1984

B.A. History. 1984

Credentials, Professional Memberships, Awards

- Clear Administrative Services Credential
- Clear Single Subject Teaching Credential, History/Social Studies/Introductory Physical Education.
- Past Member, Association of California School Administrators.
- Member Northern Section Athletic Directors Association.
- Executive Committee Member, California Interscholastic Federation. 2010-2013
- Executive Committee Member, Northern Section CIF. 2006 to Present
- Federation Council Member, California Interscholastic Federation. 2006 to Present
- New Events Committee Member, California Interscholastic Federation. 2013 to Present
- Co-Chair of The Wheatland Union High School 100th Anniversary Committee, 2006-2007.
- Yuba County Office of Education "An Educator Who Makes A Difference" Honoree 2006, 2008.

Marci Cranford
mcranford@kjuhsd.k12.ca.us

PROFESSIONAL EXPERIENCE

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT, Kingsburg, CA

Teacher, Jul 1989 – present

- Physical Education
- Special Education RSP/SDC
- Biology
- Health

Title IX Coordinator, Jun 1996 – present

Coach - Dive - Head Varsity, Jul 1989 – present

Athletic Trainer, Jul 1989 – Jun 2004

- Fulfilling the medical needs of the High School athletes

Assistant Athletic Director, Jul 1995 – Jun 2003

WASC Accreditation Committee Chair, Aug 2002 – May 2003

Coach - Volleyball - Head Varsity, Jul 1989 – Dec 2002

CENTRAL SECTION CIF

President 2nd Term, Apr 2008 – present

- Only person to serve 2 terms

Title IX Coordinator, Sep 2002 – present

Girls State Wrestling Committee Inaugural, Feb 2011 – present

Appeals Hearing Officer - Single - Panel - Chair, Sep 2002 – present

President 1st Term, May 2002 – May 2008

League and Divisional Placement Chair Central Area, Mar 2004 – Apr 2006

Board of Managers Female Rep, Aug 1992 – Oct 2002

CALIFORNIA INTERSCHOLASTIC FEDERATION STATE, Sacramento, CA

State Appeals Hearing Officer, Aug 2004 – present

Economic Viability Committee, Sep 2004 – present

Championship and Awards Committee, Sep 2004 – present

Sports Medicine Committee, Sep 2006 – present

2240 Gaither Selma, CA, 93662 559 289-4441

FOWLER UNIFIED SCHOOL DISTRICT, Fowler, CA

Teacher - Coach - Athletic Trainer, Jul 1986 – Jun 1989

MCLANE HIGH SCHOOL, Fresno, CA

Athletic Trainer, Aug 1984 – Jun 1986

EDUCATION

Fresno Pacific University, Fresno, CA

Special Education RSP/SDC, June 1990

California State University at Fresno, Fresno, CA

BS Bachelor of Arts, December 1983

- Physical Education
- College Women's World Series Trainer 1984

- Trainer NIT Basketball 1983
- First Female Trainer for NCAA Championship Baseball Team 1982
- 6 years as an Athletic Trainer

California State University at Fresno, Fresno, CA

Master of Arts Physical Education, December 1985

- Emphasis in Sports Medicine

California State University at Fresno, Fresno, CA

- 4 years working in the Marketing and Management Department

McLane High School 1979, Fresno, CA

Graduate, June 1979

ADDITIONAL SKILLS

- Bilingual
- Proficient in Current Technologies

Edmund P. Johnson I

19533 Scobey Ave

Carson, CA 90746

Phone: (310) 762-9221

Fax: (310) 637-1885

Cell (310)617-5983

Employee # 561180

Objective:

- To be considered for the position of Coordinator, Interscholastic Athletics

Current Position:

- Principal, Eagle Tree Continuation High School
- President, Interscholastic Athletics Committee (IAC)

Interpersonal Skills:

- Excellent communication skills
- Excellent leadership capabilities
- Expertise in Team Building
- Well organized
- Innovative thinker
- Excellent collaboration skills

Administrative/Managerial:

- Collaborated with all stakeholders in writing the Safe School Plan, Safe and Civil Schools and School Community Policing Policies.
- Supervised daily operations
- Presently, Principal at Eagle Tree Continuation High School
- Conference with students, parents, and teachers regarding various education, and school-related issues and problems
- Assisted in facilitation of I.E.P. meetings
- Supervised Athletics, Deans, Nurse, Plant Manager, Cafeteria Manager, Security Personnel, and School Police
- Collaborated in the establishment of a Curriculum Council
- Collaborated in the establishment of a Discipline Policy for students
- Collaborated in the enforcement of the Tardy and Discipline Policies.
- Supervised Science Department, Health Teacher Training, and Staff Development
- Collaborated with the School Site Council in school governance
- Assisted with the development of the Master Schedule
- Provided demonstration lessons and peer coaching as a Mentor Teacher
- Developed tardy room policy and procedures
- Established Success Team for At Risk Students (STARS)
- Assisted with W.A.S.C. accreditation site action plan

- Collaborated with stakeholders on the Shared Decision Making council
- Supervised the Safe Schools Ambassadors program
- Supervised the Student Peer Counseling program
- Actively participated in Technology Training
- Actively participated in Language Art Training
- Actively participated in High Point Training
- Collaborate with Response To Intervention team
- Committee member of Interscholastic Athletic Committee (IAC)
- Member National Interscholastic Athletic Administrators Association
- Member and Treasurer, Senior High School Assistant Principals Organization (SHAPO)
- Member Senior High School Options Principal Organization
- President, Los Angeles Unified School District Interscholastic Athletic Committee (IAC)

Academic Preparation:

- Master Schedule Training, CSU Dominguez Hills
Certificate of Completion
- Principal Training Program (AB75)
- University of California, Los Angeles, California
Bilingual Teacher Training Program Certificate in Methodology
Certificate of Completion LEARN / AMP Phase IV
- California State University, Los Angeles, California
M.A. Educational Administration – Clear
Credential in Educational Administration
Credential in Physical Education, Single Subject
- California State University, Dominguez Hills, California
District “K” Tier II Co-hart
- Los Angeles County Sheriff’s Academy, Los Angeles, California
Certificate in Police Science from East Los Angeles College
- California State University, Northridge, California
Bachelor of Arts degree in Physical Education

Professional Experiences:

- | | |
|---------------------------|--|
| • Principal | -Eagle Tree Continuation High School
2012 - Present |
| • Summer School Principal | -Banning High School
2007, 2008, 2009, 2010, and 2011 |
| • Assistant Principal | - Banning High School
2007 – 2012 |
| • Assistant Principal | - Gardena High School
2002 - 2007 |

- Summer School Principal - Gardena High School
2003, 2004, 2005, and 2006
- Summer School Assistant Principal - Gardena High School
2002
- Summer School Assistant Principal - Carson High School
2002
- Dean of Students/Teacher/Coach - Carson High School
1994 – 2002
- Dean of Students/Teacher/Coach - George Washington Prep High
School, Los Angeles, Ca
1985 – 1994
- Deputy Sheriff - Los Angeles County Sheriff's
Department
1974 – 1985
- Volunteer Football / track coach - Gardena Pop Warner
1974 - Present

References:

- Dr. Vince Carbino, Administrator of Operations Educational Options. LAUSD
Wk 213-241-3832 cell 323-321-2439 fax 213-241-8680
- Dr. Jeff Davis, Director of Secondary Education, Conejo Valley Unified School
District (818) 370-6909 or 805-497-9511 ext. 248
- Dr. Russ Thompson, Principal Gardena High School 310-908-7921
- Robert Lopez, Principal, Banning High School, Retired 626-8620557
- Dr. Richard Vladovic, Los Angeles Unified School District Board member, and
Vice President, District 7, 213-241-6385
- Ms. La Tanya Kirk-Carter, Executive Director of Facilities and Planning,
Inglewood Unified School District, 714-309-9602

Douglas Kaelin
407 Butteview Drive
Gridley, CA 95948
(530) 846-5489

Objective

Obtain a challenging Superintendent/Principal position where I can maximize my work experience and education.

Experience

2010-Present	Superintendent Biggs Unified School District Biggs, California
2005-2010	Principal Pierce High School, Arbuckle Alternative High Arbuckle, California
2004-2005	Principal Johnson Junior High School Arbuckle, California
2002-2005	Head Varsity Football Coach Pierce High School Arbuckle, California
2001-2004	Vice Principal Pierce High School Arbuckle, California
1999-2001	Social Studies Teacher Las Plumas High School Oroville, California
1999-2001	Athletic Director Las Plumas High School Oroville, California
1995-1999	Supervising Probation Officer County of Butte Oroville, California
1989-1998	Head Varsity Football Coach/Athletic Director Wresting Coach Gridley High School Gridley, California

Education

Chapman University

- ❖ B.A. Social Studies
- ❖ Single Subject Teaching Credential
- ❖ Tier I Administrative Credential
- ❖ Masters in Education
- ❖ Tier II Administrative Clear Credential

Professional Development

2008-2009	Summer Literacy Boot-camps. Julie Adams-Adams consulting
2004-2008	Study of Clinical Supervision with Dr. Marilyn Bates
2004-2006	Strategic Schooling Institution Dennis Parker
2001-2002	ACSA Principals Academy
2002-2003	SCOE AB75 Principal Training Program

Professional Affiliations

2007-Present	ACSA Region II Secondary Education Council Representative to State Council
2006-Present	ACSA Region II Executive Committee
2004-Present	NSCIF Executive Committee Member <ul style="list-style-type: none">• Federated Council• Past President• Play-Off Chair• Realignment Chair
2005-Present	Tri-County ROP Steering Committee
2004-Present	Western Association of School and College Accrediting Team Member

Honors and Awards

2009-2010	ACSA Region II Secondary Administrator of the Year
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2009-2010	Oroville Union School Districts Hall of Fame (First Class)
2008-2009	California Association of FFA Section Star Administrator
2007-2008	Star North Sectional Administrator of the Year
2003-2004	NSCIF Football Coach of the Year/Nor-Cal Sportsmanship

Other Experiences and Responsibilities

1. Development of various staff development activities including topics such as clinical supervision, brain-based learning, learning modalities, critical thinking, self-esteem and data analysis.
2. Development of academic articulation plan that included Junior High teacher meeting with high school teachers and articulation between high school and Woodland Community College.
3. Developed and chaired District Attendance and Review Team for Pierce Joint Unified School District.
4. Development of District wide discipline matrix and dress code K-12 for Pierce Joint Unified School District.
5. Over saw to completion 4.5 million dollars of modernization construction at Pierce High School.
6. Development and monitored district wide library plan.
7. Wrote and implemented After School ASSETS grant. (\$530,000.00)
8. Wrote and implemented High Priority School grant. (\$450,000.00)

Educational Philosophy and Basic Beliefs

1. Students should be the center of everything we do.
2. Schools should provide all students with a rigorous and relevant education designed to give them the opportunity to acquire, apply, and practice the knowledge, skills needed to fulfill their adult roles in the 21st Century.
3. Students and staff should regularly have both formal and informal opportunities to communicate with the leadership of the school. The superintendent should regularly visit the sites and spend enough time in classrooms to understand the day-to-day realities of students and staff.

4. Students should experience in school what they are likely to experience after graduation through work that requires them to solve problems and to apply learned skills and behaviors in real-life situations.
5. Students should be served through a process of continuous assessment and improvement that values the active participation and contribution of students, parents, staff and other stakeholders.
6. Students and staff must be provided with a safe supportive learning environment.

Keith B. Mathews
for CIF, effective December, 2013

- Associate Principal, Archbishop Mitty High School, San Jose CA; 2012 - present
- President, St. Francis Central Coast Catholic High School, Watsonville, CA; 2007 – 2012
- Principal, St. Francis Central Coast Catholic High School, Watsonville, CA; 2005 – 2012
- Member, CIF Federated Council Executive Committee, 2012 – present
- Member, CIF Federated Council, 2007 – present
- Assistant Principal, Archbishop Mitty High School, San Jose CA; 1995 – 2005
- Athletic Director, Archbishop Mitty High School, San Jose CA; 1990 – 1995
- Past President, Central Coast Section/CIF, 2013 – present
- President, Central Coast Section/CIF, 2007 – 2013
- Vice President, Central Coast Section/CIF, 2000 – 2007
- Member, Executive Committee, Central Coast Section/CIF, 1996 – present
- Member, Board of Managers, Central Coast Section, 1995 – present
- President, West Catholic Athletic League, 2002 – 2004
- President, Blossom Valley Athletic League, 1996 - 1999
- Head Varsity Boys' Basketball Coach, Santa Teresa High School, San Jose, CA, 1988 – 1990
- Assistant Varsity Boys' Basketball Coach, Bellarmine College Prep, San Jose, CA; 1981 – 1988
- Lifetime Pass Recipient: Central Coast Section/CIF, 2002; West Catholic Athletic League, 2005; Blossom Valley Athletic League, 1999; Archbishop Mitty High School, 2005; St. Francis Central Coast Catholic High School, 2012

Amy Marie McNamara

961 Arbor Dr , San Leandro , CA 94577
Home: 510-469-8577 - amymmcnamara@gmail.com

Summary

Highly experienced High School Principal with a proven background in improving student performance.

Achievements

Stanford Principal Fellow, 2007-present
New Haven Unified Administrator of the Year, 2012
San Leandro Principal of the Year, 2007
ACSA Region II Co-Administrator of the Year, 2003

Professional Experience

Principal, James Logan High School

July 2009 to Current

New Haven Unified School District – Union City , CA

Responsible for leading the largest school in Northern California and providing guidance and leadership to the administrative team. Responsible for instructional leadership, professional development for teachers, management, budget, and day to day operations of a 60 acre facility.

Principal, San Leandro High School

July 2004 to June 2009

San Leandro Unified School District – San Leandro , CA

Responsibilities included: maintaining an instructional focus on Equity, providing staff development, working with a leadership team to implement reforms, budget, facilities management and student discipline.

Assistant/Associate Principal, San Leandro High School

July 2001 to June 2004

San Leandro Unified School District – San Leandro , CA

Responsible for master scheduling and planning professional development for teaching staff. Assisted the administrative team with discipline, budgets, supervision, graduation, opening of school and evaluations of certificated and classified staff.

Teacher, Social Studies and English

July 1996 to June 2001

American High School – Fremont , CA

Used variety of teaching techniques to encourage student critical thinking and discussion in World History and ELA courses. Planned, implemented, monitored, and assessed a classroom instructional program consistent with district goals.

Education and Training

California State University 2002

Hayward , CA

Instructional Leadership

Master of Science

University of New Mexico 1992

Albuquerque , NM, USA

English Literature

Bachelor of Arts

Graduated *cum laude* with a degree in English Literature and a minor in Political Science.

Certifications

California Secondary Certification in English Language Arts and Social Studies

California Clear Administrative Services Credential

Community Involvement

North Coast Section President, 2011-present

North Coast Section Executive Committee Member, 2008-present

Volunteer and Team Captain, American Cancer Society's Relay for Life, 2012

Affiliations

ASCA member

James V. Monico

1885 Walnut Creek Drive
Chino Hills, CA 91709
Home: 909/590-2662

Email: JVMonico@gmail.com
Cell: 909/263-2309

Objective: To continue for a second term as a member of the State CIF Executive Committee.

Current Positions

Executive Committee Member, California Interscholastic Federation (CIF)
President, California Interscholastic Federation Southern Section (CIFSS)
Liaison Director of Athletics, Paramount Unified School District
Pivot Learning Partners, Coach/Consultant

Abstract

Jim began his teaching career as a Language Arts teacher; taught Health and was an Independent Study Coordinator. He was a Varsity Football coach for 19 years and as an Athletic Director for several years. At Paramount High School, Jim held an administrative position for 14 years, 10 of which as principal and served five years as the Director of Student Services, for the Paramount Unified School District.

In 2004, Jim was appointed to the CIF Southern Section Executive Committee as the Foothill Area Representative, and was elected to a full term as Foothill Area Representative on the Executive Committee. He was elected as CIFSS Treasurer, President-Elect and currently the CIF Southern Section President. Jim has been a member of the CIFSS Audit and Finance Committees, the Distinguished Service/Hall of Fame Committee, and the Football At-Large Selection Committee. Currently, Jim is a member of the CIF Federated Council, and Executive Committee Member.

Professional Experience

Director Of Student Services – Paramount Unified School District – 2008 - 2013
Paramount, CA

- Responsibilities:
 - Student placement/Alternative Placement/Expulsion Hearings
 - CALPADS/ Student Information System (District)
 - Student Information System
 - Guidance Master Plan
 - District Monthly Attendance/SARB Committee
 - Inter-District & Extra-District Permits
 - District Liaison: Homeless; Foster Youth/Lakewood Sheriff Department (SRO's)
 - Student Behavior Plan, Safe & Civil Schools Training
 - District Records

Principal – Paramount High School - 1998 – 2008
Paramount Unified School District, Paramount, CA

- Responsibilities & Accomplishments:
 - Paramount High School - Grades 10-12, ADA 3,200
 - Met API Target, 2002-2006
 - API Growth 211 points, 2000 – 2006
 - WASC Accreditation: Six year/revisit in 1998 and 2004
 - Created Professional Learning Communities

Assistant Principal - Paramount High School -1993-1998

- Areas of responsibility:
 - Curriculum & Instruction, Master schedule, Attendance, Counselors, Discipline and Campus Control

Teacher on Special Assignment - Paramount High School, - 1990-1993

- Business Partnership Mentor Coordinator, Independent Study Advisor

Teacher – Paramount High School

- Language Arts Teacher & Health/Driver Education Teacher - 1975-1993
- Athletic Director
- Varsity Football Coach
 - Two Division III CIF Champions 1988 & 1989
 - Runner-Up, Division II 1990

Education

Professional Clear Administrative Service Credential -1996

University of La Vern, La Vern, CA

Tier I Administrative Service Credential - 1994

Azusa Pacific University, Azusa, CA

Master Degree in Educational Administration, Curriculum Development - 1980

College of St. Thomas, St. Paul, Minn.

Bachelors of Science, Physical Education/English - 1975

California State University of Fullerton, Fullerton, CA

Personnel Academy, Certificate of Completion - 2008

Personnel Administrators Academy, ACSA, Azusa, CA

Richard Morris

441 Ruma Rancho Court

Porterville, CA 93257

(559) 782-0806 rmorris@portervilleschools.org**Current
Position**

Board Member, Porterville Unified School District

**School Board
Experience**

Appointed to High School Board 1988, Elected '92 –'96
Elected to Unified Board 1997 - 2014
Board President: 1989, 1993-97, 2002, 2006, 2009
Safe Schools Committee (Co-Chair)
School Facilities Committee (Chair)
Agricultural Education Advisory Committee
Board of Directors, Porterville Education Foundation
Business Academy Advisory Committee
Home Economics-Related Careers Academy Advisory Committee
Advisory Committee (Bond) Measures A & L (Chair)
President, Tulare County School Boards Association
Juvenile Justice Committee, Chamber of Commerce
Southeast Tulare County "Friend of Education" Award 2001

**California
School Boards'
Association**

CSBA Delegate Assembly Region 12 1993-2013
Master of Boardmanship 1999
Master of Governance 2003
Presenter, CSBA Annual Conference 2005 -2009
Field Evaluator, Golden Bell Awards 1995, 1998, 2001, 2007, 2012
CSBA Nominating Committee 1996
CSBA Reform and Restructuring Committee 1996-1997
CSBA Rewards and Interventions Focus Group 1998
CSBA Legislation Committee 2007 - 2008
CSBA Annual Conference Committee 2009
Legislative Action Conference 1996-2009

**California
Interscholastic
Federation**

CSBA Representative to CIF Coaches Training Committee, 1998-2001
CSBA Representative to CIF Central Section Board 2000-2014
CIF Appeals Panels 1999 - 2012
CSBA Representative to CIF State Federated Council 2004-2014
CIF Sportsmanship Committee
CIF Policy and Procedures Committee
Awarded CIF Lifetime Pass

Education

Bachelor of Science, Sociology; State University of New York
Master of Arts, Organizational Management, Liberty University

**Professional
Experience**

Sheriff's Captain (Retired)
San Diego Police Department 1962-1967
Tulare County Sheriff's Department 1967-1994

Memberships

Church of the Nazarene (Adult Teacher and Building Committee)
Breakfast Lions Club of Porterville
Professional Law Enforcement Managers' Association
American Heart Association, Chair
United States Volunteer Corps – Veteran's History Project

James L. Perry
District Athletic Director
Huntington Beach Union High School District – Est. 1903
Huntington Beach, CA,

EDUCATION

University of Southern California: Los Angeles, CA. 1970 – 1974
Bachelor of Arts: Physical Education
Minor: Health Education

CREDENTIAL AND POST GRADUATE STUDIES

University of Southern California: Los Angeles, CA. 1974 – 1976
California Standard Secondary Teaching Credential 1975
Post Graduate Studies: Athletic Administration 1974 – 1976
National University: Costa Mesa, CA. 1998 – 2000
University of San Diego: San Diego, Ca. 2001
AB 2913 SADAIE Credential: 2005
California Administrative Credential – 2009

PROFESSIONAL EXPERIENCE

2013 – Present **Huntington Beach Union High School District, CA.**
District Athletic Director

Provide leadership, mentorship, experience, guidance and professional development for the nine athletic directors at our six high school sites along with the school site administrative teams. Work hand-in-hand with our Superintendent and Board of Education to promote educational based athletics providing lifelong lessons for our student-athletes.

2013 – Present **Concordia University-Irvine, CA.**
Adjunct Professor: Coaching and Athletic Administration

Teaching graduate level courses within the Master's Degree program dealing with the professional development in Coaching and Athletic Administration.

2009 – 2013 **Corona High School – Est. 1896: Corona, CA.**
Assistant Principal – Athletic Director

Provide 21 boys and girls athletic programs involving 50 teams, 1400 plus student-athletes and over 85 coaches. Duties include supervision and

evaluation of coaches, scheduling, budgeting, fund raising, facility management, medical and liability insurance, medical care, transportation, game management, equipment, and public relations. Responsible for a \$20 million dollar construction project that included a new 5000 seat Football Stadium with Field Turf and Atlas all-weather track, an Aquatic Center with 16 lanes and stadium seating for 500 spectators complete with locker rooms, coaches offices and weight room and a new Field House / practice facility complete with basketball / volleyball courts, locker rooms, an athletic training room facility and a weight room dedicated to our female athletes. Responsible for the teacher evaluations of all Physical Education and Health Education teachers.

- 4 Big VIII Conference Team Championships
- 35 CIF Playoff Team Qualifiers
- 5 CIF Quarter Team Finalists
- 1 CIF Team Semi-Finalist
- 2 CIF Team Finalist
- 8 State CIF Individual Qualifiers

1981 – 2009

La Quinta High School: Westminster, CA.
Teacher / Athletic Director / Head Basketball Coach

Provide twenty-one boys and girls athletic programs involving forty teams. Duties include supervision and evaluation of coaches, scheduling, budgeting, fund raising, facility management, medical and liability insurance, medical care, transportation, game management, equipment, and public relations. Organized the renovation of two weight rooms, football offices and meeting room, gymnasium, baseball complex, physical education fitness lab, softball complex, and dance studio. Implemented Academic Awards Program, Athletic Code of Conduct, Sportsmanship Awards, and the Tri-Sport Athlete Awards. Teach Physical Education.

Athletic Director: 1982 – 2009

- 115 League Championships
- 12 CIF Finals
- 14 CIF Championships

Head Basketball Coach: (1981 – 1991) (1992 – 1995) (2006 – 2007)

- 5 League Championships
- 12 CIF Playoff Appearances
- 16 Former players moved on to the college levels
- 5 Former assistant coaches have become head coaches

- | | |
|--------------------|--|
| 1980 – 1981 | Loyola Marymount University: Los Angeles, CA.
Assistant Basketball Coach – NCAA Tournament |
| 1978 – 1980 | University of Utah: Salt Lake City, UT.
Assistant Basketball Coach – NCAA Tournament |
| 1975 – 1978 | Crescenta Valley High School: La Crescenta, CA.
Assistant Basketball Coach
Teacher: Health / Driver Education |

PROFESSIONAL ACTIVITIES

American Alliance of Health, Physical Education, Recreation, and Dance

- Board of Directors: National Association for Sport and Physical Education (NASPE) 2008 – 2011
- President: Southwest District of AAHPERD 2006
Hosted the 2006 AAHPERD / SWD / Utah National Convention – Salt Lake City, UT.
- Vice President: Sports Division / Southwest District of AAHPERD 2004
- Chairman: National Coaches Council 1996 – 1998
- Board Member: National Forum on Coaching Education and Accreditation / NASPE 1996 – 1998
- President: National Council of Secondary School Athletic Director 1994 – 1995
- Board Member: Public Relations Committee / NASPE 1993 – 1996

California Association of Health, Physical Education, Recreation, and Dance

- Representative: California Interscholastic Federation 2006 – Present
- Chairman: Legislative Committee 2003 – 2005
- Committee Member: Executive Director Interview 2003
- Chairman: Executive Director Search Committee 2002
- Vice President: Boys and Mens Athletics 1999 – 2000
- Chairman: House of Representatives 2000 – 2002
- Board Member: Long Range Planning Committee 1999 – 2002

California Interscholastic Federation

- Executive Committee: 2010 – 2013
- State Federated Council Representative 2006 – Present
- State Coaching Education Committee 2006 – Present
- State Sportsmanship Committee 2006 – Present

California Interscholastic Federation – Southern Section

- Executive Committee 2012 – Present
- Basketball Advisory Committee 1990 – 1994 and 2000 – Present
- Athletic Directors Advisory Committee 1999 – Present
- Ethics in Sports Committee 2001 – 2005

Citrus Belt Area Athletic Directors Association – Riverside / San Bernardino, CA.

- Board of Directors 2009 - 2013

Orange County Athletic Directors Association – Orange County, CA.

- President 2005 – 2007
- President 1991 - 1993
- Board of Directors 1989 – 2009, 2013 - Present

Southern California Interscholastic Basketball Coaches Association

- President 1988 – 1990
- Board of Directors 1984 – 1994

Positive Coaching Alliance: Stanford University, Palo Alto, CA.

- Presenter 2002 – Present

Building Character Through Sports Task Force

- White House and Congressional Conferences 1995 – 1999

Television Broadcast Analyst 1995 – 2003

- High School Game of the Week: Basketball, Football, and Baseball

HONORS

National Association for Sport and Physical Education

- **Athletic Director Presidential Hall of Fame**

California State Athletic Directors Association

- **State Athletic Director of the Year 2006**

California Association of Health, Physical Education, Recreation, and Dance

- **Boys and Men's Athletics: Educator of the Year 2003**

Southern California Interscholastic Basketball Coaches Association

- **Hall of Fame 1997**

Garden Grove League Boys Basketball Coach of the Year

- **1982, 1983, 1984, 1989**

GUEST SPEAKER AT CONFERENCES, CONVENTIONS, AND SEMINARS

Presented at conferences, conventions, and seminars as the keynote or general session speaker in Alaska, Arizona, Arkansas, California, Colorado, Florida, Hawaii, Idaho, Illinois Indiana, Iowa, Kentucky, Massachusetts, Missouri, Montana, Nevada, New Mexico, New York, North Carolina, Oregon, Pennsylvania, Texas, Utah, Virginia, Washington, Washington D.C., British Columbia, Edmonton, Ontario and Saskatchewan Canada, Singapore, and Mexico. This includes presentations for AAHPERD, CAHPERD, the California State Athletic Directors Association, and Major League Baseball

PROFESSIONAL ORGANIZATIONS

- American Alliance of Health, Physical Education, Recreation, and Dance
- California Association of Health, Physical Education, Recreation, and Dance
- California State Athletic Directors Association
- Orange County Athletic Directors Association
- Southern California Interscholastic Basketball Coaches Association

PERSONAL INFORMATION

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REFERENCES

Available upon request



ROGER L. BLAKE, EXECUTIVE DIRECTOR

CALIFORNIA INTERSCHOLASTIC FEDERATION

CIF STATE OFFICE • 4650 DUCKHORN DRIVE • SACRAMENTO, CA 95834 • PH: 916-239-4477 • FX: 916-239-4478 • WWW.CIFSTATE.ORG

To: Federated Council

Date: December 4, 2013

Re: Proposal – Northern Regional Division VI Volleyball/Basketball Expansion (2014-15)

Proposal Originated: North Coast Section

Proposal Reviewed

Jan. 30, 2011 – NCS Council
 April 18, 2011 – NCS Council
 April 16, 2013 – Basketball Advisory
 June 12, 2013 – Commissioners Committee
 Sept. 10, 2013 – Executive Committee
 Sept. 12, 2013 – Basketball Advisory
 Sept. 24, 2013 – Volleyball Advisory
 Oct. 1, 2013 – Commissioners Committee
 Oct. 10, 2013 – New Events Committee
 Dec. 3, 2013 - Executive Committee

Proposal Recommendation

First reading
 Passed
 Forward to Commissioners
 Edited to include Regional Volleyball D VI
 Informational
 Approved 9-0
 Approved 7-2-1
 Approved 10-0
 Approved as attached, 5-0
 Approved 9-0

Type: Expansion of Existing Regional Championship Event

Next: Federated Council – 1st Reading 1/31/2014.

Voting Item May 2, 2014

Proposal Summary: Create a Division VI Northern Regional Championship for the 2014-15 school year for girls volleyball and boys and girls basketball. The primary purpose of the expansion is to allow student/athletes the opportunity to participate in a Northern Regional Championship event regardless of the size of their school. Currently the North Coast Section, Northern Section and Sac-Joaquin Section all have section playoffs that include Division VI.

Fiscal Impact: (See Attached)

Background: State CIF does not currently have a Regional Division VI championship in either volleyball or basketball. The NCS and NS have proposed the championship event follow a model similar to the current Volleyball/Basketball Regional Championship model. North Coast Section Council has approved and passed this proposal in April 2011.

North Regional Basketball Proposal

Division VI

Proposal: Create a Division VI Regional Championship for schools with an enrollment of less than 200 beginning with the 2014-15 season.

Rationale:

1. Currently the break off for Division V is enrollment of 500 or less. There are many schools in the state less than 200 who are playing schools two and a half times bigger or more. We don't have schools of 1,000 playing schools of 2,500. Division V is the only division where this disparity takes place. The maximum enrollment is proposed to be 200 for Division VI, with Sections having discretion to be more restrictive.
2. The Northern Section, North Coast Section and Sac-Joaquin Section currently have Division VI championships that operate successfully both financially and competitively. See included feasibility study.
3. The Southern Section has a 32- team championship basketball bracket in Division VI, but no other sections have formal section championships at the D VI level in basketball.
4. Proposal would be to develop a Northern Regional Division VI Basketball Championship for the 2014-15 season.
5. The proposal is to develop an 8 team bracket that would be conducted entirely at home sites.
The bracket will include the following automatic entry breakdown:
NCS= 4
NS= 2
SJS= 2

North Regional Volleyball Proposal

Division VI

Proposal: Create a Division VI Regional Championship for schools with an enrollment of less than 200, beginning with the 2014-15 season.

Rationale:

1. Currently the break off for Division V is enrollment of 500 or less. There are many schools in the state less than 200 who are playing schools two and a half times bigger or more. We don't have schools of 1,000 playing schools of 2,500. Division V is the only division where this disparity takes place. The maximum enrollment is proposed to be 200 for Division VI, with Sections having discretion to be more restrictive.
2. The Northern Section, North Coast Section and Sac-Joaquin Section currently have Division VI championships that operate successfully both financially and competitively. See included feasibility study.
3. Proposal would be to develop a Northern Regional Division VI Volleyball Championship for the 2014-15 season.
4. The proposal is to develop an 8 team bracket that would be conducted entirely at home sites.
The bracket will include the following automatic entry breakdown:

NCS= 4

NS= 2

SJS= 2

Division VI Feasibility Study for Basketball and Volleyball

8 Team Bracket NCS= 4 NS=2 SJS=2

Mileage				
Reimbursement		\$4,105		Projected
Officials Fees		\$1,365		Based on
Game Management		\$1,400		past section/State
Hotel Reimbursement		\$3,200		financial
Meal Reimbursement		\$1,360		history
Awards		\$350		
	Expense	<hr/>		
		\$11,780	Income	<hr/>
				\$13,000



V.B.5.

ROGER L. BLAKE, EXECUTIVE DIRECTOR

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To: Federated Council

Date: December 4, 2013

Re: Proposal – Southern Regional Division IV & V Soccer Expansion (2014-15)

Proposal Originated: Central Section

Proposal Reviewed

May, 2013

Oct. 1, 2013 – Commissioners Committee

Oct. 10, 2013 – New Events Committee

Dec. 3, 2013 - Executive Committee

Jan 31, 2014—Federated Council

Proposal Recommendation

Proposal Passed Central Section

Proposal Approved 10-0 (as amended)

Proposal Approved 5-0

Approved 9-0

Type: Expand Existing Regional Championship Event

Next: January 8/9, 2014, Commissioners Committee

Proposal Summary: Expand the existing Division Southern Regional Soccer Championship to include a Division IV & V for the 2014-15 season. The primary purpose of the expansion is to more closely align the soccer playoffs with existing section playoffs and other state and regional championship events that represent five divisions. State CIF event management will have discretion over site location for all games (home or neutral sites) at all divisions.

Fiscal Impact: (see attached)

Background: State CIF does not currently have a Regional Division IV or V championship in soccer. Central Section Board of Managers approved and passed the proposal in May of 2013. All other CIF Regional and State Championships operate with five(5) or more divisions.

Southern California Regional Soccer Expansion Proposal

Division IV & V

Proposal: Expand current South Regional Championship to include Divisions IV & V.

Division Breakdown: The breakdown by division will follow existing classification. The proposed maximum for D IV is 1300 and D V is 800.

Rationale:

1. Currently there are three divisions (I, II & III) in the Southern California Region Championship. By adding two additional divisions for each of the five sections, the championship format will more closely follow the existing sectional championships for Central Section (Div I-VI), San Diego Section (Div I-V) and Southern Section (Div I-V boys, Div I-VII). LA Section is the only southern section that currently has a Div I-III section playoff format. In addition, the expansion will more closely align with other sports regional and state championships that have consist of 5 divisions.
2. The Central Section, San Diego Section and Southern Section currently have Division IV & V championships that operate successfully both financially and competitively.
3. The proposal would be to develop Southern Regional Division IV & V Soccer Championships for the 2015 season. The proposal is to hold games at home sites for all divisions with ultimate discretion of management in determining game sites.
4. The format would include an 8 team bracket for each division. The automatic entry and at-large entries would follow the existing model:

SOUTHERN REGIONAL	SECTION AUTOMATIC ENTRIES PER DIVISION
Central	1
Los Angeles	1
San Diego	1
Southern	4
At-Large (from CS, LA, or SD only)	1
Total	8

5. Feasibility study was conducted. The event is expected to be a fiscally viable event. Because this is an expansion event, the addition of division IV & V are expected to have similar fiscal outcome similar to the existing D I-III.
6. A proposal to expand the Southern California Soccer Regional Championships to include Division IV and V was passed by the Central Section Board of Managers in May of 2013.



ROGER L. BLAKE, EXECUTIVE DIRECTOR

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To: Federated Council**Date: January 31/Feb 1, 2014****Re: Proposal – CIF Northern Regional and Southern Invitational Badminton Events****Proposal Originated: San Francisco Section****Proposal Reviewed**

October 10, 2013 San Francisco Section

October 2013—New Events Committee

November 7, 2013 San Francisco Section

December 3, 2013 – Executive Committee

January 8/9, 2014—Commissioners Committee Approved 7 yes, 1 no, 2 abstain

January 31, 2014—Federated Council

Proposal Recommendation

Proposal Passed San Francisco Section

Discussed as upcoming new event

Proposal Revisions Passed SF Section

Approved 9-0

Vote: May 2014**Type: Create New Regional Championship Event**

Proposal Summary: The San Francisco Section has forwarded a proposal to add Regional Championships in the sport of Badminton to be implemented in the spring of 2016. This proposal follows the Federated Council approved timeline for adding new events. The proposal is to develop a CIF Northern Regional Championship and a Southern Invitational Championship.

Fiscal Impact: (see attached)

Background: Currently there are no regional CIF championship events in Badminton. It is believed this opportunity will draw from a populace that does not currently receive state championship opportunities. The event will also represent the diversity of our state.

PROPOSAL FOR NORTHERN CALIFORNIA BADMINTON CHAMPIONSHIP

Name of Event: CIF Northern California Badminton Championship To Begin in School Year 2015-16

Proposed Event Date: The Saturday At The Conclusion Of Week 46 on the NFHS Calendar (This would be May 21, 2016 in the inaugural year of the event).

Entries – Qualifying Procedures. Competition will be held in the following five classifications:

- (A) Girls' Singles
- (B) Boys' Singles
- (C) Girls' Doubles
- (D) Boys' Doubles
- (E) Mixed Doubles

An individual may only be entered in one classification. Doubles teams must consist of participants who attend the same school.

Section entries shall be based on the Section's percentage of overall schools that field teams in the classification multiplied by the number of participants the event management opts to place in the championship bracket. Where a Section has schools that field teams, but does not offer a Section championship, an interscholastic tournament may be designated as the official means of qualifying for the Northern California Badminton Championship.

No Section shall receive more than fifty percent of the entries in a classification.

Bracket:

In 2015-16, this championship shall hold a 16 team bracket in all categories. Sections shall receive the following entries.

Central Coast Section: 6 girls' singles entries, 6 girls' doubles entries, 7 boys' singles entries, 7 boys' doubles entries, and 7 mixed doubles entries.

North Coast Section. 6 girls' singles entries, 6 girls' doubles entries, 7 boys' singles entries, 7 boys' doubles entries, and 7 mixed doubles entries.

Northern Section. 0 entries.

Oakland Section. 0 entries.

Sac Joaquin Section. 2 girls' singles entries, 2 girls' doubles entries, 0 boys' singles entries, 0 boys' doubles entries, and 0 mixed doubles entries.

San Francisco Section. 2 girls' singles entries, 2 girls' doubles entries, 2 boys' singles entries, 2 boys' doubles entries, and 2 mixed doubles entries.

Financial Criteria and Feasibility for New Events Sponsored by CIF:

1. What travel, lodging, and meal reimbursement will be provided to participating schools (please use the CIF Adopted Criteria)?
 - None. The proposed championship is similar to the cross country and track and field championships currently in place. At this time, the reimbursement of expenses are not offered to member schools.
2. Will this event place any CIF Section event at risk financially?
 - This event will not place any CIF Section event at risk financially because it takes place after all section championships have been concluded.
3. Will this event be a burden on any CIF Section budget or the State CIF budget?
 - This event will not place any burden on any CIF Section budget because it takes place after all section finals have been completed. The State CIF will work with interested host communities to keep championship expenses in line with the projections below and use additional marketing opportunities to supplement the budget.
4. Please provide a detailed, specific, feasible cost estimate for the operation of this event.

Below are the budget estimates for this event:

	Revenue	Expense
Programs	0	0
Gate Receipts	\$2,500	
Entry Fees*		
Event Personnel and Facility Expenses		\$1,200
Linespeople **		250
Misc Expense ***		\$408
Awards		800
Security		0
Announcer/s		Included in event personnel
Credentials		\$25
Event Manager		Included in event personnel

5. Please demonstrate using both costs in #4 above and anticipated event revenue how this event may be sustained economically over many years.
 - The financial report in item #4 should adequately address this. The goal will be to obtain sponsorships for the event to offset expenses.
6. Is the current CIF State Office staff capable of managing this event?
 - Yes. In truth, this is not a difficult event to manage. We would need to have a nominal sum to cover a tournament director.
7. Is there capable staff available to support the CIF State Office in the operation of this event?
 - Yes.

Philosophical Criteria for New Events:

1. How does this event contribute to the goals of the CIF (i.e. a new event may enhance gender equity, economic stability and enhance the awareness of values taught through sport)?
 - The philosophy of placing badminton relatively high on the list of new championships is that it draws from a populace that does not commonly receive state championship opportunities.

Qualifying Participation Criterion for a Regional Championship:

1. Do 50% of all CIF sections participate in the sport in the same season?
 - Yes.

Other Questions:

1. How will this event benefit participating schools and students?
 - This event will give boys and girls the opportunity for post-section championship opportunities not currently available.
2. Do the proposed dates conflict with state mandated testing?
 - This event should be a Saturday event, eliminating any conflicts with State mandated testing.
3. Does the event cause additional loss of instructional time? If so, has any thought been given to mitigating this loss (Saturdays, evenings, vacation time)?
 - This event is planned for a Saturday.
4. If the proposal is for a sport that is played now in more than one season in the state, what dates are selected and why?
 - This sport is only played in the spring.
5. How, specifically, will this event be a demonstration of the values of participation in high school athletics? In choosing teams or individuals for an event, is there any criterion such as demonstration of respect, sportsmanship, citizenship, achievement through effort and cooperation, full compliance to CIF code of ethics, rules, regulations, guidelines, etc.?

- All CIF events are conducted with the above in mind. This event can give CIF member schools another opportunity to demonstrate that competition can be played fairly and with great sportsmanship. It is also an additional avenue for our member schools to promote the best values of educational athletics.
6. Will the proposed event lend itself to a partnership between the State CIF and a CIF Section? If so, the nature of the partnership must be detailed. What are the duties and responsibilities of the State and Section entities? If there is to be a risk/profit sharing, what are the proposed financial details? If resources, other than financial, are to be used as part of a partnership, what are the anticipated resources?
 - Any proposal that considers a Section/State partnership should consider whether or not an event should be rotated, upon request, among Sections. The state office will assume financial responsibility of profit and/or loss of the event.
 7. Will there be any ancillary activities associated with the event to make it more attractive and reflective of the goals and mission of CIF (i.e. training for coaches, sportsmanship activities for schools)?

Ancillary activities will be considered on a year-by-year basis.

ROGER L. BLAKE, EXECUTIVE DIRECTOR

CALIFORNIA INTERSCHOLASTIC FEDERATION

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**To: Federated Council****Date: December 4, 2013****Re: Proposal – First Reading****Proposal Originated: Commissioners Committee****Proposal Reviewed**

10/2/2013 Commissioners Committee

12/03 /2013 Executive Committee

Proposal Recommendation

Approved 9 -1

Approved 9 - 0

Type: Bylaw Revision to 1606, 1700 and 2902**Next: Federated Council 1st Reading January 31, 2014
Federated Council Action – May 2, 2014****Proposal Summary:**

Creates an enrollment cap of 200 for Division VI. Changes wording to “as determined by section” and eliminate the enrollment cap for Division IV in State and Regional Championships in Basketball, Cross Country, Soccer and Volleyball.

Fiscal Impact: None

Background: Historically most CIF State and Regional Championship Divisions were enrollment based. Beginning in 2008, the CIF State and Regional Championships eliminated the enrollment based divisions for Divisions I, II, and III to allow sections more flexibility for the sections to conduct their section championships. This change allowed sections to better equalize their championship divisions without the primary concern for enrollment based divisions and allowed the continuing trend toward competitive based division championships playoffs at the section level. This proposal expands that philosophy but still has a maximum enrollment “cap” for Division V and Division VI.

BASKETBALL

1606. STATE CHAMPIONSHIP DIVISION PLACEMENT OF SCHOOLS

Each Section will determine the divisional placement for its schools who qualify for the state basketball championships. ~~and is required to submit the placement of schools into the five divisions to the State CIF Office no later than December 1.~~ CIF member schools will be required to participate in the division that has been established by their respective Section. Sections may use their own established criteria to determine placement of teams in the ~~five~~ **six** divisions based on the following guidelines:

Division I	As determined by Section
Division II	As determined by Section
Division III	As determined by Section
Division IV	As determined by Section, but enrollment may not exceed 1,250
Division V	As determined by Section, but enrollment may not exceed 500-600
Division VI	As determined by Section, but enrollment may not exceed 200

NOTE: The State Championship will include ~~the five~~ Divisions **I-V** above and an Open Division. **Division VI Regional Championship will be in Nor. Cal. only.**

CROSS COUNTRY

1700. STATE CHAMPIONSHIP DIVISION PLACEMENT OF SCHOOLS

Each Section will determine the divisional placement for its schools who qualify for the state cross country championships. ~~and is required to submit the placement of schools into the five divisions to the State CIF Office no later than October 1.~~ CIF member schools will be required to participate in the division that has been established by their respective Section. Sections may use their own established criteria to determine placement of teams in the five divisions based on the following guidelines:

Division I	As determined by Section
Division II	As determined by Section
Division III	As determined by Section
Division IV	As determined by Section, but enrollment may not exceed 1,250
Division V	As determined by Section, but enrollment may not exceed 500-600

VOLLEYBALL

2902. STATE CHAMPIONSHIP DIVISION PLACEMENT OF SCHOOLS

Each Section will determine the divisional placement for its schools that qualify for the state girls volleyball championships. ~~and is required to submit the placement of schools into the five divisions to the State CIF Office no later than October 1.~~ CIF member schools will be required to participate in the division that has been established by their respective Section. Sections may use their own established criteria to determine placement of teams in the ~~five~~ **six** divisions based on the following guidelines:

Division I	As determined by Section
Division II	As determined by Section
Division III	As determined by Section
Division IV	As determined by Section, but enrollment may not exceed 1,250
Division V	As determined by Section, but enrollment may not exceed 500-600
Division VI	As determined by Section, but enrollment may not exceed 200

NOTE: The State Championship will include ~~the five~~ Divisions **I-V** above. **Division VI Regional Championship will be in Nor. Cal. only.**

SO. CAL. REGIONAL SOCCER (Event Management Blue Pages)

Division I	2300+ As determined by Section
Division II	1000-2299 As determined by Section
Division III	11-999 As determined by Section
Division IV	As determined by Section
Division V	As determined by Section, but enrollment may not exceed 600



V.B.8.

ROGER L. BLAKE, EXECUTIVE DIRECTOR

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To: Federated Council

Date: January 28, 2014

Re: Proposal – First Reading Articles 30 (300 Series) & 50 (500 Series)

Proposal Originated: Commissioners Committee

Proposal Reviewed

10/02/2013 Commissioners Committee
12/03/2013 Executive Committee
01/08/2014 Commissioners Committee
01/30/2014 Executive Committee

Proposal Recommendation

Discussion Only
Discussion Only
Approved

Type: Bylaw Editorial Restructure

Next: Federated Council 1st Reading - January 31, 2014
Federated Council Action – May 2, 2014

Proposal Summary: This proposal makes NO substantive change to any current bylaw but it restructures the current Article 30 School Regulations and Article 50 General Regulations in a better chronological order so that it is easier for member schools.

Fiscal Impact: None

Background: During the continuous evolution of the Constitution and Bylaws, new bylaws have been added and assigned numbers that upon further reflection may chronologically fit better in another area. This proposal for your consideration attempts to move all of the school site administrative oversight duties and responsibilities into Article 50 (500) series and leave all of the General Rules under Article 30 (300) Series.

Under this proposal, Article 30 will contain the following Bylaws:

- 300 – General Provisions
- 301 – Home Study, Home Schooling (was 305)
- 302 – Independent Study Programs (was 306)
- 303 – Multi School CIF Membership
- 304 – Special Schools

Old #	Article 30 – 300 Series Current BYLAW TITLE	New Location	NEW BYLAW TITLE
300	General Provisions	Same	General Provisions
301	Eligibility Information	503.A	Administrative Oversight
302	Principals Responsibilities	503	Administrative Oversight
303	Multi-School CIF Membership	Same	Multi-School CIF Membership
304	Special Schools	Same	Special Schools
305	Home Study, Home School	301	Home Study, Home School
306	Independent Study	302	Independent Study
307	Grade Level Participation	503.C	Administrative Oversight
308	Physical Exams	503.G	Administrative Oversight
309	Supervisions Requirements	503.E	Administrative Oversight
310	Sunday Restriction	504	Season of Sport
311	Donated Equipment	508	Donated Equipment
312	Official National Federation Mark	509	Official National Federation Mark
313	Concussion Protocol	503.H	Administrative Oversight

Under this Proposal, Article 50, will contain the following Bylaws:

- 500 – Authorized Participation (Same)
- 501 – Contests Subject to CIF Eligibility Rules (Same)
- 502 – Non-CIF Member School Teams (playing against – 503,504,505)
- 503 – Administrative Oversight
(Specific Duties and Responsibilities – 301,302,306,307,308,309,503,506,507,508,509)
- 504 – Season of Sport (511, 513,514, 517, 310)
- 505 – Equity (515, 518, 519, 520, 521)
- 506 – Practice/Competition Allowance (if approved)
- 507 – League Realignment Cycles (512 & 516)
- 508 – Donated Equipment (from 311)
- 509 – Official NFHS Authentication Mark (from 312)
- 510 – Undue Influence
- 511 – Suspended Schools (503)

Old #	Article 50 – 500 Series Current BYLAW TITLE	New Location	NEW BYLAW TITLE
500	Authorized Participation	Same	
501	Contests Subject to CIF Eligibility Rules	Same	
502	Outside Teams	Same	Non-CIF Member School Teams
503	Suspended Schools	511	Suspended Schools
504	Non-CIF Competition	502.C	Non-CIF Member School Teams
505	Outside Team Age Requirement	502.D	Non-CIF Member School Teams
506	Who May Coach	503.F	Administrative Oversight
507	Coaching Compensation	503.F	Administrative Oversight
508	Penalty for Improper Coaching Compen.	503.F	Administrative Oversight
509	Out-of-State Coaching Certification	Removed	No longer applies
510	Undue Influence	Same	Undue Influence
511	Season of Sport Definition	504.A	Season of Sport
512	League Realignment Cycle	507.A	League Realignment Cycle
513	Maximum Number of Contest	504.K	Season of Sport
514	One Season of Sport	504.L	Season of Sport
515	Equal Opportunity	505	Equal Opportunity
516	Supplemental Cross-Leaguings	507.B	League Realignment Cycle
517	Seasons of Sport	504	Season of Sport
518	Equal Representation in State Champ.	505.B	Equal Opportunity
519	Number of Allowable Contest	505.C	Equal Opportunity
520	Equal Assignment of Playoff Facilities	505.E	Equal Opportunity
521	Equal Assignment of Officials	505.D	Equal Opportunity
522	Equity	505	Equal Opportunity
523	Steroid Prohibition	503.I	Administrative Oversight

Q: Can a student involved in independent study participate in interscholastic athletics?

A: Yes, however that participation is subject to certain conditions. In order to be considered Independent Study, the program must exhibit the following characteristics:

1. The program must be subject to the administration at that school for which the student participates;
 2. The local school governing body must approve/adopt the curriculum provided to the student;
 3. The curriculum must meet CDE minimum standards for graduation;
 4. A member of that school's teaching staff must perform teaching/administering the curriculum¹;
 5. A member of that school's teaching staff must perform testing and grading of the student's progress;
 6. The student's grades and performance are recorded on the school's transcripts;
 7. The student must be enrolled in a minimum of 20 semester credits of work;
- All of the above characteristics must be present for the student to have eligibility to participate in a CIF member school.

¹A member of the staff is considered a paid staff member employed by that school or school district and subject to the standards set forth by that governing body.

Q: Why can't home-schooled students participate in CIF interscholastic competition?

A: All students participating in CIF interscholastic competition are certified by the principal of the school to be eligible under all applicable standards. Students must meet minimum standards of academic eligibility, minimum credits per semester and must be making adequate progress towards graduation. Programs outside the purview of a school governing board and local school administration are unable to provide the necessary certification to ensure that all students met minimal academic requirements.

Q: What is meant by "home-schooled?"

A: Any program or instruction administered by a person other than a member of a school staff that is not approved and/or adopted by a local governing body. Any such program that has an *affiliation* with a school, but is not administered by members of that school's staff (meaning paid teaching staff) is considered a home-school program; students in home-school programs are not eligible for CIF interscholastic competition under Bylaw 303.

Characteristics of Each:

Meets Bylaw 303 for Eligibility	Does Not Meet Eligibility Requirements for Bylaw 303
Independent Study Program	Home-Schooled Program
Teacher(s) are under the local administrative control of the school principal/district administration	Teachers are parents or other non-school staff
Curriculum is adopted by the school's local governing board	Curriculum is chosen by the parents and is not specifically adopted by a local governing board
Grading and recording is performed by members of the school staff	Grading is done by a parent or other non-certified staff member
Student meets regularly with a staff member for assignment of work and grading	There is no regular meeting schedule with school staff members
Student is enrolled in a minimum of 20 semester credits of work	Student is not required to be enrolled in a specified number of credits
Student's enrollment is recorded as part of that school's ADA and is counted in CBEDs reporting	Student's attendance is not reported
Curriculum meets minimum CDE requirements for graduation	Curriculum may not meet CDE minimum standards for graduation

303. MULTI-SCHOOL CIF MEMBERSHIP

A. CIF member schools may allow only students currently enrolled as full time students, in grades 9-12, in their school, to participate in any CIF competition (See Bylaw 201).

B. CIF member schools may apply for a change in membership status under the provision of this bylaw.

Any CIF member school that wishes to allow participation on its team(s) by all the students, who are currently enrolled in any non-CIF member schools or programs which do not offer any interscholastic athletic programs, such programs or schools would include, but not be limited to, alternative schools (as defined in Education Code Section 58500 et seq. in compliance with the condition set forth in Bylaw 303), junior high schools (9th graders only), necessary small schools and charter schools], may request approval to do so under the following conditions:

- (1) Any such application submitted by a CIF member schools must be with a non-CIF member school that has a current California County-District-School Code (CDS Code) as a prerequisite to applying for multi-school status.

- (2) The administrative responsibility for all students involved in athletics shall rest with the principal of the CIF member school for which the student(s) is competing. Such responsibility shall include:
 - a. Verification that residential eligibility of the student(s) is limited to the public school in whose attendance area his/her parent(s)/guardian(s)/caregiver reside; or where the student most recently established his/her residential eligibility or a private school; AND
 - b. Verification that students participating in the athletic program meet all the CIF member school scholastic eligibility requirements; AND
 - c. The regular grading period of the CIF member school shall be used to determine the scholastic eligibility of all students; AND
 - d. Determination that students participating in the athletic program meet all other eligibility requirements of the CIF, its Section, its league and the CIF member school; AND
 - e. Determination that private schools and charter schools entering a multi-school agreement with a public school or public school district meet the additional requirements set forth in E.-F. below.
 - (3) For the purposes of determining dues, legal and liability assessments, realignment issues and State CIF and Section divisional placement, the enrollment figures for non-CIF member school/program students residing in the CIF member school's attendance area must be included in the CIF member school's enrollment using the CBEDS enrollment figures.
 - (4) The application process must start with the principal of the CIF member school. Written certification that all the conditions listed above will be met, as well as approval, must be obtained from the following:
 - a. *CIF member school principal; AND*
 - b. *CIF member school governing board(s); AND*
 - c. *Non-CIF member school or program administrator in charge; AND*
 - d. *Non-CIF member school governing board (if applicable)*
 - (5) Additional approvals must be obtained, in the following order, from:
 - a. The CIF member school's League; AND
 - b. The CIF member school's Section; AND
 - c. The State CIF Executive Committee
 - (6) New and Renewal applications for multi-school teams under this bylaw must be filed annually.
 - a. NEW applications:
 - i. All new applications must be received in the State Office prior to May 31 of the current school year for approval for the following school year.
 - ii. All fees must accompany the application and be received prior to May 31. The request will not be considered until the fees are submitted.
 - iii. Students are not eligible to participate or compete with the CIF member school until confirmation from the CIF State Office that the application is approved.
 - b. RENEWAL applications
 - i. All renewal applications must be submitted to the State Office by May 31 of the current school year to continue multi-school status for the following year.
 - ii. All fees for multi-school dues will be reflected on the invoice sent from the CIF State Office for the school's annual school dues and legal assessment.
 - iii. Any late applications will be assessed a late fee of \$200; the fee must be attached or the application will not be considered. If an application for renewal is not received by September 1 of the current school year, it will not be considered.
 - iv. Students are not eligible to participate or compete with the CIF member school until confirmation has been received from the CIF State Office that the application is approved.
 - (7) Appeals Procedure [Applies only to (4) above]
 - a. If the CIF member school is unable to obtain written approval from the appropriate league, then it may appeal for approval, in writing, to its Section, but only after exhausting any and all appeals procedures established by the respective league.
 - b. If the CIF member school and its league are unable to obtain written approval from the appropriate Section, they may appeal for approval, in writing, to the Executive Committee, but only after exhausting any and all appeals procedures established by the respective Section.
- C. **Small Learning Communities, Small Schools, Alternative Schools, and Charter Schools Housed on a Member School's Campus**
- (1) Small learning communities, small schools, alternative schools and charter schools housed on an existing member school's campus are subject to Bylaws 303(B) and (C). However, a small learning community, small school, alternative school or charter school housed on an existing member school's campus may apply for an exclusive multi-school relationship with the member school on whose campus they are housed. Where a small learning community, small school, alternative school or charter school housed on an existing member school's campus and the member school on whose campus they are housed apply for an exclusive multi-school relationship, the students at the small learning community, small school, alternative school or charter school will not be eligible to participate for any CIF member school other than the member school on whose campus the small

learning community, small school, alternative school or charter school is housed. If a small learning community, small school, alternative school or charter school and the member school on whose campus they are housed are applying for an exclusive multi-school relationship, they shall notify the CIF State Office when they submit their multi-school application.

- (2) Students transferring into small learning communities, small schools, alternative schools or charter schools housed on an existing member school's campus after their initial enrollment in the 9th grade are subject to Bylaw 207.
- (3) Sections are empowered to waive the transfer rule upon request by a school district establishing a new magnet program, small learning community, small school, alternative school or charter school housed on a member school's campus for the first year only; thereafter, all transfer rules apply.

(Revised May 2012 Federated Council)

D. Private and Charter Schools Partnering With CIF Member Public Schools Housed On a Separate Campus

Where a private school or a charter school enters into a multi-school agreement with a public school that is housed on a separate campus or with a public school district, only those students who live within the boundaries of the public school district may participate in athletics at the member school or at a member school within the district. A student attending such a private school or charter school must participate for the member school in whose attendance area his/her parent(s)/guardian(s)/caregiver reside or the school in the district where the student most recently established residential eligibility prior to attending the private or charter school entering the multi-school agreement.

E. CIF Member School with Multiple Campuses

- i. Teams representing a high school must be composed of students under the direct supervision of one principal and attending class on one campus. Where one school has multiple campuses, a student must participate for the team on whose campus he/she is housed unless the school petitions to be allowed to participate as a single school with multiple campuses under the supervision of one principal. All new applications must be received in the State Office prior to May 31 of the current school year for approval for the following school year **and meet all provisions of CIF Bylaw 303 listed above.**

DEFINITIONS

School Within a School

This type of school (often times referred to as Academies with a particular academic focus) operating under the umbrella of a comprehensive high school, but has no autonomy in terms of academic accountability.

Small Learning Communities

These schools have their own complete accountability in terms of having their own CDS code, API scores and their own CAHSEE pass rate.

F. Continuation Schools

Continuation schools may not apply for multi-school team status as provided for under this provision. For continuation school eligibility, refer to Bylaw 211.

(Revised May 2009 Federated Council)

304. SPECIAL SCHOOLS (CALIFORNIA SCHOOL FOR THE BLIND AND CALIFORNIA SCHOOL FOR THE DEAF)

A. Students attending special schools (as defined in Education Code Sections 59000 et seq. and 59100 et seq.) may be permitted to compete as representatives of the CIF member schools provided:

- (1) Student is eligible under all other rules of the CIF; AND
- (2) It is agreed that the administrative responsibility for the student involved in athletics shall rest with the principal of the school for which student is competing; AND
- (3) Permission is secured from the appropriate Board of Education; AND
- (4) Permission is secured from the Section.

B. A student with a qualifying disability in accordance with IDEA and State law who is attending a State-certified non-public school (as defined in Education Code Section 56365 et seq.) pursuant to placement by a public school Individualized Education Program (IEP) team may be permitted to compete as a representative of his/her CIF member school of residence (or school in which eligibility was most recently established) provided:

- (1) The student is eligible under all other rules of the CIF; AND
- (2) The State-certified non-public school is not a CIF member school; AND
- (3) The CIF member school district has determined that the State-certified non-public school placement is necessary; AND
- (4) The administrative responsibility for the student involved in athletics shall rest with the principal of the school for which the student is competing; AND
- (5) Approval is received from the appropriate Governing Board or designee; AND
- (6) Approval is received from the Section.

(Revised May 2006 Federated Council)

ARTICLE 50
GENERAL RULES

500. AUTHORIZED PARTICIPATION

- A. All CIF eligibility rules apply in all games including practice games.
- B. All athletic activities in sports approved by the CIF involving two or more member schools must be held under rules and regulations of the participating school's respective league, Section and the CIF.
- C. Ineligible students shall not compete as representatives of the school in any competition involving CIF member schools.
- D. In any CIF competition, an attached eligible athlete (representing a CIF member school in compliance with all CIF, Section and league eligibility requirements) may be permitted to participate.

501. CONTESTS SUBJECT TO CIF ELIGIBILITY RULES

- A. All CIF eligibility rules apply in all games including practice games.
- B. With Section approval, each school year a school may engage in one interschool play day activity per CIF-approved sport with any students not involved in that sport's interscholastic athletic program, as long as the schools involved agree in writing to indemnify and hold harmless Sections and the State CIF and willingly accept full and complete responsibility for the health and safety of their students involved in the aforementioned activity.
- C. **Definition of a Playday**
An organized recreational activity involving teams from two or more high schools wherein the participants are not currently participating or have not been participating as a member of their school interscholastic team in that sport during the previous 12 calendar months preceding the date of the play day.
- D. **Exhibition competition** (such as, but not limited to, fifth quarter, open lane, open mat and open court competition) involving CIF member schools may be allowed as an adjunct to regular CIF competition under the following provisions. Team sports for the purposes of this bylaw include baseball, basketball, field hockey, football, lacrosse, soccer, volleyball, water polo and wrestling. Individual sports for the purposes of this bylaw include: badminton, cross country, golf, gymnastics, swimming and diving, tennis, track and field and skiing.
 - (1) **Team Sports:**
 - a. Duly-appointed coaches (as specified in Bylaw 506) and contest officials are present and supervising the activity. If officials require any additional fees for officiating exhibition competition, it shall be negotiated with the host school and their officials associations in compliance with and Section rules and regulations; AND
 - b. Such contests count toward the competing individual's allowable maximum number of contests; AND
 - c. A team score is not kept or recorded; AND
 - d. Such team competition is not conducted concurrently with the regulation CIF competition; AND
 - e. Such team competition is held at the same site, immediately preceding or following the regulation competition; AND
 - f. Such team competition is shorter in duration than the regulation competition in that sport; AND
 - g. Participants in such competition shall not compete in any regulation CIF competition I the same sport during the same day or event; AND
 - h. Participants in such competition represent their own school enrollment (i.e., competition on a rainbow team and/or a team made up of students representing two or more school is prohibited); AND
 - i. Written permission is granted for such competition by the principals of all schools involved; AND
 - j. Participants in such competition meet all eligibility requirements of the State CIF, CIF Section and league.
 - (2) **Individual Sports:**
 - a. Duly-appointed coaches (as specified in Bylaw 506) are present and supervising the activity; AND
 - b. Such contests count toward the competing individual's allowable maximum number of contests; AND
 - c. A team score is not kept or recorded nor are individual finishes or records kept of recorded; AND
 - d. Individual events may be conducted concurrently with the regulation CIF competition events (i.e. open lane, open court, open apparatus); AND
 - e. The primary CIF team and/or individual competition is held at the same site, and the individual exhibition competitions occurs during or immediately preceding or following that regulation CIF competition; AND

- f. Participants in such competition shall not compete in any regulation CIF competition in the same sport during the same day or event; AND
- g. Participants in such individual event competition represent their own school enrollment (i.e., competition on a rainbow relay team and/or a relay team made up of students representing two or more schools is prohibited); AND
- h. Written permission is granted for such competition by the principals of all schools involved; AND
- i. Participants in such competition meet all eligibility requirements of the State CIF, CIF Section and league.

(500.D. Revised May 2013 Federated Council)

- E. During the school year, all athletic activities in CIF-approved sports involving CIF member schools must be held under the rules and regulations of the participating school's respective league, CIF Section and the State CIF during the established school year (district, section, league).
- F. During the summer period, CIF Bylaws pertaining to transfer eligibility, undue influence, pre-enrollment contact and athletically motivated transfers apply (Bylaws 206, 207 and 510).
- G. During the summer period, no physical conditioning or practice sessions prior to the opening of authorized practice may be conducted by a high school unless specifically authorized by the school principal/designee. CIF Sections may establish sport specific rules and/or policies.

(Revised May 2010 Federated Council)

502. **NON-CIF MEMBER SCHOOL/CLUB TEAMS**

- A. No school belonging to the CIF shall compete, scrimmage or practice with any team outside the jurisdiction of the CIF without the consent of the CIF Section involved. A school disregarding this rule may be suspended from participation in that sport as determined by their respective CIF Section. (See Bylaw 511)
- B. Sections may establish a policy, procedure and requirements for review of applications of CIF member schools wishing to compete with a Non-CIF member.
- C. If a CIF high school team is approved by their section to compete against a non-CIF team in any competition, the activity shall be played under the high school rules for that sport.
- D. High school students or teams shall not compete or practice against other individuals or teams in football or wrestling unless the players or such teams meet the age requirements of the CIF. High school students or teams shall not compete or practice against other individuals or outside/club teams unless the individual players and the individuals on the outside/club team meet the age requirements of the CIF.
- E. In order to grant athletic opportunities to students who attend schools that for a limited amount of time cannot afford to offer a sport, an outside team consisting of students from these schools may be formed and may scrimmage or practice against a CIF member school provided the following:
 - (1) A district board or private school governance board states that a program is not affordable for a limited time to be designated by the district board or the private school board;
 - (2) A district board or private school governance board requests participation for its students;
 - (3) The league against which these teams plan to compete grants approval prior to Section approval;
 - (4) Approval of the Section is granted;
 - (5) Officials of the requesting school(s) must understand this request is granted for up to a two-year term. An additional term may be granted if all provisions are met;
 - (6) That schools and districts recognize that such outside teams are not granted status as league members nor do they qualify for league, Section or State playoffs or championships;
 - (7) An administrator of one of the requesting schools agrees to accept responsibility and supervision of the team and agrees that students will meet eligibility requirements expected of students in CIF member schools.

503. **ADMINISTRATIVE OVERSIGHT**

The principal of each school shall be held responsible for the amateur standing and eligibility of the school's teams and team members under CIF, Section, and league rules.

- A. Schools shall be responsible to confirm the eligibility status for all students participating in interscholastic athletics at their schools as required by the State CIF Federated Council, local Section, and leagues.
- B. **INELIGIBLE ATHLETES:** Ineligible students shall not compete as representatives of the school in any CIF contest.
- C. **GRADE LEVEL RESTRICTIONS:** Only 9th through 12th grade students may practice with or compete on a high school team. Ninth grade students of a junior high school which is located on the same campus and is under the supervision of the same principal as the senior high school may practice with and compete on the high school team. For a multi-school situation, see Bylaw 303.
- D. **UNATTACHED/UNOFFICIAL PARTICIPANTS:** In CIF competition, no person shall be permitted to participate as an unattached athlete or an unofficial entrant. (See Bylaw 501).
- E. **SUPERVISION REQUIREMENT:** No CIF team shall participate in interscholastic or approved competition with any other team unless the CIF team is under supervision as required by the California Education Code 49032. (See also Bylaw 506).

F. COACHING

Principals are responsible to insure that All coaches of the CIF member school for all individual or team(s) meet the requirements of the California Education Code 49032, 35179.1 and Bylaw 22.B.(9)

(Revised February 2009 Federated Council)

1. COACHING COMPENSATION

A coach shall not be reimbursed for coaching services from any source other than the school funds without the approval of the school's governing board, nor be subject to any bonus arrangement dependent upon the success of the school's team.

2. PENALTY FOR IMPROPER COACHING COMPENSATION

Any team, coached by any person receiving any part of the salary for coaching from other than school funds without the approval of the school's governing board, is ineligible.

(Revised February 2009 Federated Council)

- G. **PHYSICAL EXAMINATION:** As a condition of membership, schools will require that a student receive an annual physical examination conducted by a medical practitioner certifying that the student is physically fit to participate in athletics. The report of the examination will be on a school board-approved form that includes a health history. The physical examination must be completed before a student may try out, practice or participate in interscholastic athletic competition. A student will be excused from this physical examination provided there is compliance with the Education Code provisions concerning Parent(s)/Guardian(s)/Caregiver's Refusal to Consent. The CIF Health and Safety Committee strongly recommends schools use the Pre-Participation Physical Examination form that is endorsed by five major medical societies; American Academy of Family Physicians, American Academy of Pediatrics, American Medical Society for Sports Medicine, American Orthopedic Sports Medicine and the American Osteopathic Academy of Sports Medicine. All CIF schools must have school board-approved forms. (Revised March 2004 Executive Committee)

- H. **CONCUSSION PROTOCOL:** A student-athlete who is suspected of sustaining a concussion or head injury in a practice or game shall be removed from competition at that time for the remainder of the day. A student-athlete who has been removed from play may not return to play until the athlete is evaluated by a licensed health care provider trained in education and management of concussion and receives written clearance to return to play from that health care provider. On a yearly basis, a concussion and head injury information sheet shall be signed and returned by all athletes and the athlete's parent or guardian before the athlete's initiating practice or competition. (Revised May 2012 Federated Council)

Q: What is meant by "licensed health care provider?"

A: The "scope of practice" for licensed health care providers and medical professionals is defined by California state statutes. This scope of practice will limit the evaluation to a medical doctor (MD) or doctor of osteopathy (DO).

I. STEROID PROHIBITION

As a condition of membership, all schools shall adopt policies prohibiting the use and abuse of androgenic/anabolic steroids. All member schools shall have participating students and their parent(s)/guardian(s)/caregiver agree that the athlete will not use steroids without the written prescription of a fully licensed physician (as recognized by the AMA) to treat a medical condition.

NOTE: Article 1-12.A.(14) (Revised May 2005 Federated Council)

504 SEASON OF SPORT

All CIF member school interscholastic activities must be conducted in accordance with the following season of sport bylaws.

- A. **Definition of School and Individual Student Athlete Season of Sport.**
The season of sport for a school is that period of time which elapses between the first interscholastic contest and the final contest for that particular sport. The season of a sport for any individual student is that period of time which elapses between the student's first participation in an interscholastic contest and the student's **final participation in a contest for that particular sport in that season.**
- B. The "season of sport" shall be established for each sport by the highest CIF component level in which championship competition is conducted (i.e., State, Section or league) in that sport. **To participate in state-level competition for any particular sport, a Section must comply with the CIF adopted "season of sport."**
- C. **PLAYOFFS:** State and Sections shall conduct playoffs in such a manner that teams in like sports, and in baseball and softball, during the same season are afforded equitable opportunity to participate in evening and weekend competition.
- D. **EQUITY:** Sections and/or leagues shall set seasons of sport so that they provide equal opportunity for all students to participate, including intersectional competition and State championships in like sports, and softball and baseball.
- E. The basic sports seasons are:
Fall - August through November
Winter - November through February
Spring - February through June
Exact dates may vary from year-to-year and between Sections within the above specified basic seasons.
Championship competition may extend beyond these limits.
- F. Section and/or leagues are encouraged to conduct all sports during the State-approved season.
- G. Member schools, through their league or Section, shall either:
(1) Schedule identical sports, and baseball and softball, with seasons of the same number of weeks regardless of the season of the year in which the sport is played; OR
(2) Schedule all sports in a particular season of the year to be an equal number of weeks.

- H. Sections have the responsibility to work toward equity relative to length of season, number of contests, and number of opportunities for participation by students. The "seasons of sport" for State championships are:
- | | |
|---------------------------------------|---|
| Fall - Volleyball (girls) | Winter - Wrestling (boys and girls) |
| Fall - Cross Country (boys and girls) | Winter - Soccer (boys and girls - SoCal Regionals only) |
| Fall - Football (boys) | Spring - Track (boys and girls) |
| Fall - Golf (girls) | Spring - Golf (boys) |
| Fall - Tennis (girls Regionals only) | Spring - Tennis (boys Regionals only) |
| Winter - Basketball (boys and girls) | Spring - Volleyball (boys Regionals only) |
- I. The season of sport for championship teams from the San Francisco and Oakland Sections may be extended to allow them to compete against each other in a postseason "Transbay" competition in those sports that do not culminate in a CIF Regional/State Championship. (Revised May 2011 Federated Council)
- J. **Last Contest Date**
- Each section shall determine the last contest date for regular season competition.
 - For sports culminating in Regional or State championships, Section playoff competition must be completed by the Saturday prior to Regional or State competition.
 - Each Section that participates in State championships in a sport shall conduct Section playoffs, if any, during the season immediately preceding such State championships.
- K. **MAXIMUM NUMBER OF SEASONS**
A student shall not participate in more than four seasons of sanctioned CIF competition in any given sport in a four-year high school or three seasons of sanctioned CIF competition in any given sport in a three-year high school. Activities in the summer are exempt.
- L. **ONE SEASON OF SPORT**
Each student shall be limited to one season of a particular sport for each school year. (See also 504.A.)
- M. **SUNDAYS:** In order to provide at least one day of respite from involvement in interscholastic athletics each week, no interscholastic games or practices of any kind are to be held on Sunday.
Exception: Those schools founded upon religious tenets that observe the Sabbath from Friday sundown until Saturday sundown may practice or play on Sundays. Schools must register each year by August 1 for the following year with their Section office and indicate either Friday or Saturday as their alternate day of respite.
NOTE: Declaration of Alternate Day of Respite form is available through your local Section Office.
- Violation of Bylaw **504. M.** will result in the following sanctions:
 - Practice: For every practice conducted on a declared day of respite, the violating school will be prohibited from conducting twice as many regularly scheduled practices (2 for 1);
 - Game: A game played on a declared day of respite will result in forfeiture of the game.
 - In addition to the above sanctions, the Section may impose any of the following additional sanctions:
 - The final season record will be reduced by at least one win at the conclusion of the season;
 - The school will be placed on probation;
 - The team/individual will be ineligible to advance to or in Section, Regional or State Championships;
 - Reduction of maximum number of contests allowed for the following year in that sport;
 - Repeated violation may result in suspension of membership in the CIF.
- (Revised May 2004 Federated Council)

505. EQUITY

Any question or concern involving practices or procedures that affect perceived bias on the basis of gender will be reported in writing to the State CIF Office within 10 working days. A form will be sent to the individual, which must be returned to register the inquiry and resolution (if any). Any registered complaints or inquiries will be investigated and reported to the Federated Council and State Board of Education with copies to the person who filed the original concern. If the problem is not resolved to the satisfaction of the individual, the appeals procedure of CIF shall be consulted and implemented at the discretion of the complainant.

NOTE: See Equity Complaint and Appeal Procedure Section Following the Constitution and Bylaws.

- A. Each Section shall adopt policies and/or establish procedures that will promote, within its jurisdiction, equal opportunity for all students regardless of race, religion, sex, national origin or physical disability.
- B. **EQUAL REPRESENTATION IN STATE CHAMPIONSHIPS**
Sections shall participate in an equal number of sports for boys and girls in State championships, with a minimum of one entry per Section. All Sections shall have representation in all playoffs.
- C. **NUMBER OF ALLOWABLE CONTESTS**
Each Section and/or league that establishes a maximum and/or minimum number of allowable contests for member schools shall establish the same number of allowable contests for teams in identical sports, and in baseball and softball.
- D. **ASSIGNMENT OF OFFICIALS**
- Officials for all interscholastic contests shall be assigned and compensated on a gender-neutral basis
 - When practical and sufficient interest exists, the number of events offered in a contest in identical sports for boys and girls shall be equal except where the rules are written by a recognized rules writing body that provides for a different number of events.

E. EQUAL ASSIGNMENT OF PLAYOFF FACILITIES

Assignment of facilities for competition in State and Section playoffs shall be based on gender-neutral factors for all teams in identical sports, and in baseball and softball.

506. PRACTICE TIME ALLOWANCE (if approved)

507. SECTION ALIGNMENT OF LEAGUES

Sections that use a two-year cycle of alignment shall realign on even years only. Sections that realign every year or “upon demand” are not to be affected by this rule. Each Section shall allow the formation of cross leagues for schools in which a sport or sports are not available through its immediate league.

508. DONATED EQUIPMENT

Schools, teams and/or individuals associated with interscholastic athletics which are under the control of school governing boards are prohibited from accepting a donation of any and all athletic equipment of any description or any and all apparel of any description which is associated with interscholastic athletics except as provided for by Education Code Section 41032(a) et seq. In the case of private schools, such donations must be accepted by resolution of the governing authority of such private school.

509. OFFICIAL NATIONAL FEDERATION AUTHENTICATION MARK

Only balls with the National Federation authentication mark shall be used in the sports of baseball, basketball, field hockey, football, lacrosse, soccer, softball, volleyball and water polo.

(Approved February 1999 Federated Council; Revised to include lacrosse November 2000 Federated Council)

510. UNDUE INFLUENCE, PRE-ENROLLMENT CONTACT, DISCLOSING PRE-ENROLLMENT CONTACT, ATHLETICALLY MOTIVATED TRANSFERS

A. The use of undue influence by any person(s) to secure or retain a student or their parent(s)/guardian(s)/caregiver as residents may cause the student to be ineligible for high school athletics for a period of one year and shall jeopardize the standing of that high school in the CIF.

Undue influence is any act, gesture or communication (including accepting material or financial inducement to attend a CIF member school for the purpose of engaging in CIF competition regardless of the source) which is performed personally, or through another, which may be objectively seen as an inducement, or part of a process of inducing a student, or his or her parent(s)/guardian(s)/caregiver, by or on behalf of, a member school, to enroll in transfer to, or remain in, a particular school for athletic purposes.

B. A student shall become ineligible for CIF competition and shall be penalized according to Bylaw 212 for accepting material or financial inducement to attend a CIF member school for the purpose of engaging in CIF competition, regardless of the source.

C. Pre-enrollment contact or an athletically motivated transfer may be considered prima facie evidence (“sufficient evidence”) that the student enrolled in that school in whole or in part for athletic reasons (See Bylaw 200 and 206.C.) and cause the student to be ineligible for participation those sports in which the student participated at the former school.

Athletically motivated pre-enrollment contact of any kind by anyone from, or associated* with, a school or its athletic programs to which a student may transfer or move into the attendance area is not permitted. When a prima facie case (sufficient evidence) of undue influencing/recruiting exists, the student shall be ineligible to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student’s enrollment in the new school in all sports in which the student participated at any school in the last 12 months and/or the sport with which the coaches referenced herein is associated, unless sufficient proof is presented to the satisfaction of the Section Commissioner that rebuts or disproves the evidence of undue influence/recruiting for athletic reasons.

D. **Pre-Enrollment Contact**

Pre-enrollment contact may include, but is not limited to: any communication of any kind, directly or indirectly, with the student, parent(s)/guardian(s)/caregiver, relatives, or friends of the student about the athletic programs at a school; orientation/information programs, shadowing programs; attendance at outside athletic or similar events by anyone associated*with the school to observe the student; participation by the student in programs supervised by the school or its associates before enrollment in the school.

(1) **Requirement to Disclose Pre-Enrollment Contact**

All Transfer students shall submit a completed CIF Pre-Enrollment Contract Affidavit (CIF Form 510) with appropriate transfer application(s) as required by their respective Section under Bylaw 207. Any and all pre-enrollment contact of any kind whatsoever that a student or anyone associated with the student, has had with a person associated with the new school must be disclosed by the student, parent(s)/guardian(s)/caregiver and the new school to the Section office on a complete CIF Pre-Enrollment Contact Affidavit (CIF Form 510).

NOTE: CIF Form 510 is available through the local Section Office.

(2) **Definition of being “Associated” with a school:**

*Persons “associated” with a school include, but are not limited to: current or former coaches, current or former athletes, parent(s)/guardian(s)/caregiver of current or former student/athletes, booster club members, alumni, spouses or relatives of coaches, teachers and other employees, coaches who become employed, active applicants for coaching positions, and persons who are

employed by companies or organizations that have donated athletic supplies, equipment or apparel to that school.

E. **Athletically Motivated Transfers**

The CIF, as the governing body of high school athletics, affirms that athletic competition is an important part of the high school experience and that participation in interscholastic athletics is a privilege. The privilege of participation in interscholastic athletics is available to students in public or private schools who meet the democratically established standards of qualification as set forth by the CIF Federated Council. As stated in CIF Bylaw 200.A.(6) the CIF Bylaws shall serve as a deterrent to students who transfer or change schools for athletic reasons and to individuals who attempt to recruit (unduly influence) student-athletes or their parents to enroll in a school because of athletics.

As stated in CIF Bylaw 200.A.(2) the CIF Bylaws reinforce the principle that students attend school to receive an education first; athletic participation is secondary. CIF Bylaws provide for individual Section Offices to limit eligibility for a student when there is evidence the transfer, or move is made to acquire athletic participation at their new school (School B).

Students may be determined by their respective CIF/Section Office or the CIF to have made an athletically motivated transfer or change in schools if one or more of the following circumstances are determined to have contributed in any way to the transfer or change in schools:

- (1) Evidence of parental or student dissatisfaction with a coach or a coaching decision at the former school. Evidence of this may include, but is not limited to:
 - a. The student or the parents/guardians/caregivers have had a verbal disagreement that is documented, with any member of the former school's coaching staff, anyone associated with the athletic department or any School Administrator in the 12 months prior to the student's change in schools regarding the team or any aspect of the team, including but not limited to any aspect of practice, schedules, off season conditioning, club participation, playing time, family conflicts with team activity schedules, coaching decisions about any aspect of the team strategies, player selection, playing time, organizational issues, communication issues; AND/OR
 - b. The student or the student's parents/guardians/caregivers have had a written exchange of any kind (Including, but not limited to: email, regular postal mail, written, hand-delivered statements etc.) with the coach or any member of the former school's coaching staff, anyone associated with the athletic department or any school administrator in the 12 months prior to the student's change in schools regarding the team or any aspect of the team, including but not limited to any aspect of practice, schedules, offseason conditioning, club participation playing time, family conflicts with team activity schedules, coaching decisions about any aspect of the team strategies player selection, playing time, organizational issues, communication issues; AND/OR
- (2) **Transferring to a School after Participating on a Non-School Athletic Team, Camp or Clinic Associated with the School**

The student transfers from his or her current school of attendance, with or without a corresponding change of residence, to any high school where the student participates or participated, during the 24 months immediately prior to the transfer, on a non-school athletic team, (i.e. AAU, American Legion, club team, etc.). camp or clinic that is associated* with (See definition in C.(2).) the new school in the sports previously participated in. A team associated with a school is one that is organized by and/or coached by any member of the coaching staff at, or any other person associated* with (See definition in C.(2).), that school; and/or, on which the majority of the members of the team (Participants in practice and/or competition are students who attend that school. AND/OR
- (3) **Transferring to a School Where a Former High School Coach has Relocated**

The student at any grade level transfers to a new school within one calendar year of the relocation of his/her school or club coach to the student's new school of enrollment with or without a corresponding change in residence; AND/OR
- (4) Other factors that may be considered in support of evidence of athletic motivation:
 - a. Evidence the student's transfer or change of schools would result in the assurance the student would gain varsity participation at the new school or result in more playing time; AND/OR
 - b. Evidence the student's transfer or change of schools is believed (objectively or subjectively) to be more competitive or athletically "visible;" AND/OR
 - c. Evidence the student's transfer or change of schools is because of the student's previous association with an outside agency that uses the facilities or personnel of the student's new school (School B); AND/OR
 - d. The student or the student's parents/guardians/caregivers are quoted in published material, including but not limited to blogs, tweets, social media sites, sports media sites, chat rooms, newspapers, magazines, etc., stating that they are changing schools because of better athletic opportunities at the new school or criticizing the former school's athletic program when discussing the reasons for the transfer; AND/OR
 - e. Evidence that multiple students have transferred or changed schools to participate in a particular sports program at one school. (Revised February 2013 Federated Council)

511. Suspended Schools

When a school in any Section is suspended from participating in any sport, that school is not to play with any other school in the Federation in that sport during the period of suspension. Any team competing with the offending school shall be subject to disciplinary action by the Federated Council. **Any CIF member school that competes against a suspended program, the competing CIF member school shall be subject to disciplinary action by their section and the CIF.**

ROGER L. BLAKE, EXECUTIVE DIRECTOR

CALIFORNIA INTERSCHOLASTIC FEDERATION

CIF STATE OFFICE • 4658 DUCKHORN DRIVE • SACRAMENTO, CA 95834 • PH: 916-239-4477 • FX: 916-239-4478 • WWW.CIFSTATE.ORG

**To: Federated Council****Date: October 28, 2013****Re: Proposal Bylaw 206 Revision****Proposal Originated: Commissioners Committee****Proposal Reviewed**

10/02/2013 Commissioners Committee

10/27/2013 Executive Committee

Proposal Recommendation

Approved 10-0

Approved 9-0

Type: Bylaw Revision**Next: Federated Council 1st Reading January 31, 2014****Federated Council Action – May 2, 2014****Proposal Summary:** Delete the wording "California" and add the wording "the United States."**Fiscal Impact: None****Background:**

Bylaw 206.A.(2) limits initial residential eligibility to students who attended the ninth (9th) grade for middle school to attendance at a California middle school only. This revision would expand initial residential eligibility to students to attend the ninth (9th) grade at any middle school within the United States.

206. RESIDENTIAL ELIGIBILITY**A. Initial Residential Eligibility**

A student has residential eligibility upon initial enrollment in: (See also Bylaw 201.A. for definition of enrollment)

- (1) The 9th grade of any CIF high school, a CIF junior high school, or a junior high school under provisions of Bylaw 303; OR
- (2) The 10th grade of any CIF high school from 9th grade of a junior high school in ~~California~~ **the United States.**

ROGER L. BLAKE, EXECUTIVE DIRECTOR

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To: Federated Council

Date: January 28, 2014

Re: Proposal – First Reading

Proposal Originated: Commissioners Committee

Proposal Reviewed

1/08/2014 Commissioners Committee

1/30/2014 Executive Committee

Proposal Recommendation

Approved 10-0

Type: Bylaw Revision of 207

Next: Federated Council 1st Reading January 31, 2014
Federated Council Action – May 2, 2014

Proposal Summary:

Make minor revision for better clarification in several areas of the Bylaw and add wording to help promote gender equity and ensure participatory comparability for female athletes with respect to the Sit-Out-Period in the sports of golf and tennis.

Fiscal Impact: None

Background: The Federated Council, at the October 2013 meeting, as per Bylaw 1108.B, approved the actions of the Executive Committee taken on September 22, 2013 to allow sections to adjust their fall SOP dates promote gender equity and ensure participatory comparability for female athletes with respect to the Sit-Out-Period in the sports of golf and tennis for the fall of 2013. This proposal will make those changes permanent. Additionally the proposal includes several other minor edits to help clarify the intent and the interpretation of the Bylaw.

207. TRANSFER ELIGIBILITY

A. Determination of Transfer Student Status-Standards of Enrollment - See also 201.A. (3)

- (1) A student shall be considered to be a transfer student when:
 - a. the student has been on the attendance roll of their former school (School A) for 15 days or more for classes occurring at School A, whether or not they have been in attendance during those 15 days;
AND/OR
 - b. the student has played in an athletic contest for their former school; AND/OR
 - c. the student has tried out for or practiced with a team prior to the beginning of the school year for 5 days or more; AND
 - d. that student withdraws from School A or has completed the courses in which they were enrolled in at School A, so that student is no longer enrolled in any way at School A; AND
 - e. that student enrolls as a full-time student in a new school (School B).
THEN
that student shall be determined to be enrolled in and having transferred to School B if all conditions of 201.A. (1) are met.
- (2) Students may not practice with or participate in an interscholastic athletic contest for the new school prior to establishing enrollment in the new school meeting these enrollment standards except if they are transferring at the beginning of the school year and practice for that season of sport begins prior to the first day that school and classes begin. These conditions must be met even if prior to this such a student has registered for classes and/or paid a non-refundable registration fee to the new school.
 - a. For eligibility purposes, students cannot have dual enrollment in two different schools at the same time. During the time a student is intending to transfer schools, has registered for classes at the new school and/or paid a non-refundable registration fee at the new school, but still remains enrolled in the former school, the student will be considered to be enrolled in the former school. Only at such time as the student has withdrawn from or has completed the courses in which they were enrolled at the former school, and is no longer enrolled in any way at the former school, shall that student be considered as having "transferred" to the new school. This applies to 8th graders matriculating the following school year to 9th grade in a CIF member school.
- (3) No one associated with the athletic program at the new school may perpetrate any violation of Bylaw 510 or have inappropriate pre-enrollment contact as outlined in Bylaw 207.B or 510 prior to their enrollment in the new school as defined above. [See also Bylaw 201.A (4)]

Q: What is meant by an athletically motivated move or transfer?

A: Based on the CIF philosophy that the "student attend school to receive an education first; athletic participation is secondary" [Bylaw 200 A. (2)], individual Section Offices may limit eligibility for a student when there is evidence the transfer, or move is made to acquire athletic participation at School B. Such evidence of an athletically motivated move may be, but is not limited to:

- Evidence of parental or student dissatisfaction with a coach or a coaching decision at the former school.
- Evidence the student's move would result in the assurance the student would gain varsity participation at the new school or result in more playing time.
- A move to a school by the student that is believed (objectively or subjectively) to be more competitive or athletically "visible".
- A demonstrated move or transfer that is prompted by association with club programs or outside agencies that use the facilities of the new school.
- A demonstrated move or transfer to a school with which the student has had an athletic association.
- A move or transfer to a school by a student who is associated with outside agencies that use the facilities or personnel at the new school of attendance.
- The preponderance of credible evidence the move was not made in good faith to secure greater educational advantage for the student.

The standard applied to the evidence of "athletic motivation" is that which is associated with a student move or transfer proffered to a hearing officer or Section Commissioner is that which a responsible person acting in a thoughtful manner would judge be with "athletic motivation."

B. CIF Transfer Rule

All students transferring at any time during their enrollment in high school, to a CIF member school after their initial enrollment in the 9th grade in any school (referred to as Former School or School A) shall have their eligibility determination made in compliance with the following 207.B. Bylaws except:

- Those making a valid change of residence (Bylaw 206); OR
- Those transferring to or from a CIF member school under the auspices of a CIF-approved foreign exchange program (Bylaw 208); OR
- Those transferring as a result of discipline (Bylaw 209).

NOTES:

Emancipated Minors: This bylaw also applies to students 18 years of age or older and emancipated minors. AND

No Child Left Behind Act: Students transferring to another school under any provision of the federal legislation “No Child Left Behind Act” are not residentially eligible at their new school. However, a student may become eligible under the provisions of the appropriate Section and State CIF Constitution and Bylaws.

Boarding School: A high school student who transfers to or from the status of a full time resident at a 24-hour boarding school shall be subject to all provisions of Bylaw 207

(1) **Mandatory Applications for Eligibility Determination**

All such transfer students addressed in 207 must complete the respective CIF Section-required 207/510 Application form. This form must be submitted to the CIF Section for an eligibility determination. No transfer student is eligible to compete for their new school of enrollment until a determination has been made by their respective CIF Section. (See also Bylaws 501, 510 and 700.)

(2) **Pre-Enrollment Disclosure Requirements**

[Please see also Bylaws 201.A. (1) & (4) and 510]

Any and all pre-enrollment contact of any kind whatsoever with a student must be disclosed by the student, parent(s)/guardian(s)/caregiver, and the schools involved to their respective CIF Section office on a completed CIF Pre-Enrollment Contact Affidavit (CIF Form 510). Pre-enrollment contact may include, but is not limited to: any communication of any kind, directly or indirectly, with the student, parent(s)/guardian(s)/caregiver, relatives, or friends of the student about the athletic programs at a school; orientation/ information programs, shadowing programs; attendance at outside athletic or similar events by anyone associated with the school to observe the student; participation by the student in programs supervised by the school or its associates before enrollment in the school per Bylaws 201.A.(1) & (4).

(3) **Transfers to a CIF Member School (described as New School or School B) From Schools (described as Former School or School A) Located in the United States, a U.S. Territory, Canada or a U.S. Military Base (referred herein as Domestic Transfers)**

Such transfer students who meet all other requirements for eligibility outlined in bylaws, will be granted unlimited residential eligibility in all sports at all levels at the new school EXCEPT

- a. in any sport(s) in which the transfer student has competed at any level at the former school(s), in the twelve calendar months immediately preceding their transfer to the new school, the student will be limited to sub-varsity (limited) eligibility in those sports;
- b. no student shall be eligible to participate in the same sport at two different schools in the same school year.
- c. if the transfer is determined to be athletically motivated. Athletically motivated transfers may be considered prima facie evidence that the student enrolled in that school in whole or in part for athletic reasons and cause the student to be ineligible for participation in those sports in which the student participated at the former school as outlined in Bylaws 510 and 207.C. (3) & (4). (See also Bylaw 510);
- d. **the transfer is not determined to be based upon a disciplinary situation (See CIF Bylaw 209);**
- e. **the student meets all other provisions of all CIF Bylaws.**

The student shall have unlimited residential eligibility for all sports at all levels under Bylaw 207 after having been enrolled for 12 calendar months from the date of transfer to the new school.

NOTE: Refer to (5) below for applications for transfer eligibility limitations determinations and exceptions.

(4) **Foreign Transfers Not in a CIF-Approved Foreign Exchange Program (referred herein as Foreign Transfers)**

Students who transfer to a CIF Member school (described as New School or School B) from:

- any school (described as Former School or School A) which is located outside of the United States, a U.S. Territory, U. S. Military Base or Canada; AND
 - who are not enrolled in the CIF member school under the auspices of a CIF-approved foreign exchange program; AND
- a. who meet all other requirements for eligibility in Bylaws, may be granted unlimited residential eligibility in all sports at all levels at the new school EXCEPT:
in any sport(s) in which the transfer student has competed at any level for a club or school team, in the twelve calendar months immediately preceding their transfer to the new school. The student will be limited to sub-varsity (limited) eligibility in those sports. For the purpose of this bylaw, any and all organized sports programs (e.g. youth teams, community teams, club teams, national teams at any level or individualized instruction for competition in development schools or programs) in which the international student competed on, or participated within the last 12 months, will be considered by the CIF in determining whether the student participated in the equivalent of interscholastic competition; AND
 - b. no student who has participated with a club or school team as described in a., shall be eligible to participate in the same sport at the CIF member school within the same 12 month period; AND
 - c. if the transfer is determined to be athletically motivated. Athletically motivated transfers may be considered prima facie evidence that the student enrolled in that school in whole or in part for athletic reasons and cause the student to be ineligible for participation in those sports in which the student participated at the former school. (See also Bylaw 510)

The student may be granted unlimited residential eligibility for all sports at all levels under Bylaw 207 after having been enrolled for 12 calendar months from the date of transfer to the new school.

In Addition, Such Foreign Transfers Must:

- d. Possess a valid visa, allowing them to attend school, issued by the U.S. Immigration and Naturalization Service or be a U.S. citizen who has been attending the equivalent of a United States high school secondary educational program outside of the United States; AND
Provide to the principal of the school he/she attends an official un-translated transcript and a transcript that is translated into English, by an agency acceptable to the Section from the National Association of Credential Evaluation Service (NACES) membership, which indicates work taken in all grades in which the student was enrolled; the grade level equivalent in the United States as if the international student had completed all courses attempted satisfactorily; and the California grade-point average equivalent; AND
If required, the foreign transfer student must pay tuition to the school/school district he/she attends as prescribed in Education Code Section 48052 et seq.; AND
- e. Be subject to the maximum of eight consecutive semesters bylaw (204); AND
- f. Be subject to the age requirement bylaw (203); AND
- g. Not have graduated from high school. If they should have graduated, or have completed the equivalent coursework for graduation from high school/secondary school, the student is ineligible to participate in CIF competition; AND
- h. Not have the school's coaching staff, paid or voluntary, serve as the resident family for the foreign transfer student.

NOTE: CIF Sections may require individual students to have their school records/transcripts from the school from which they are transferring evaluated by an outside agency at the students or school expense.

(5) Applications for Transfer Eligibility Limitations, Determinations and Exceptions

The CIF recognizes that, in certain circumstances, students may transfer from one school to another due to a compelling hardship need or situation that is beyond a student's or their family's control. In response to such cases, the CIF allows for the CIF Section to make an exception to the limited eligibility status whenever they transfer and the case meets one of the hardship circumstances outlined in Bylaw 207.B. (5) c. (vii). The first time a student transfers in high school, they may utilize the Sit Out Period exception covered in Bylaw 207.B. (5) b. below if they meet all of the conditions required. Any student whose transfer circumstances do not meet the conditions required by these two options, will have their residential eligibility determined in compliance with 207.B. (5) a. as long as they meet the conditions required in that bylaw.

NOTE: Foreign Transfers as described in 207.A. (4) above are subject to all provisions of 207.A. (5) that follows except that whenever there is a reference to "sports in which the student has participated at their previous school" foreign students shall read "sports in which the student has participated at their previous school OR ON ANY CLUB TEAM."

a. Limited Eligibility Applications

Any student who submits a limited eligibility application to their respective CIF Section may be made eligible to play at the sub-varsity level in any sports in which they have participated at any previous school in the twelve months prior to this transfer under the following conditions:

- (i) The student was academically eligible at the time of transfer from the former school. Students who are academically ineligible at their previous school will not be eligible to compete at their new school until the requirements in Bylaw 205 are met and the new school has completed a grading period to verify that the student has met the CIF and school district academic eligibility requirements. A student cannot be placed on probation at the new school to fulfill this requirement; AND
- (ii) The principal of the former school attests in writing that the move was not made in violation of Bylaw 510; AND
- (iii) The student is not transferring either voluntarily or because their former school has determined they must withdraw, because of a disciplinary infraction at the former school as defined in Bylaw 209.C. (1); AND
- (iv) The student is not found by the CIF Section to have transferred to a school where their former high school coach has relocated or where a club coach, with whom they have been associated, is coaching per Bylaw 207.C. (3) or (4); AND
- (v) No student shall be eligible to participate in the same sport at two different schools in the same school year; AND
- (vi) A completed 207/510 Limited Transfer Application is received by the respective CIF Section office and has been processed and approved; AND
- (vii) The student who is approved by their respective CIF Section office and competes in a contest at the sub-varsity level following such approval and before the Sit Out Period (SOP) dates described in B. (5) b. (viii) below, is ineligible for and may not compete at the varsity level in that sport for the remainder of that school year. This applies through the end of any Section, Regional or State championship finals in that sport; AND
- (viii) The student has not been determined by their respective CIF/Section Office or the CIF to have made a transfer or change in schools in violation of Bylaw 510.**

b. **Varsity Eligibility Applications (Non-Hardship Sit Out Period)**

Any student who transfers for the first time since their initial enrollment in the 9th grade in any school, **or if the first transfer of schools for this student was granted due to an approved CIF hardship (see 207.B.(5).c), or a valid change of residence** and whose circumstances causing the transfer do not meet any of the Hardship Exceptions outlined in c. (vii) below, may become eligible for varsity competition for the sport(s) in which they competed in the last twelve months at the former school or any other school, upon submission, review and approval by their respective CIF Section under the following provisions:

- (i) This is the **student's** first transfer since they first enrolled anywhere in the 9th **grade or had their first transfer determined to be a CIF hardship circumstance-207.B.(5).c.); or a valid change of residence** AND
- (ii) The student was academically eligible at the time of transfer from the former school; AND
- (iii) The principal of the former school attests in writing that the move was not made in violation of Bylaw 510; AND
- (iv) The student is not transferring either voluntarily or because their former school has determined they must withdraw, because of a disciplinary infraction at the former school as defined in Bylaw 209.C. (1); AND
- (v) The student is not found by the CIF Section to have transferred to a school where their former high school coach has relocated or where a club coach with whom they have been associated is coaching, per Bylaw 207.C. (3) or (4); AND
- (vi) The student has not been determined by their respective CIF/Section Office or the CIF to have made a transfer or change in schools (See also 510); AND
- (vii) No student shall be eligible to participate in the same sport at two different schools in the same school year; AND
- (viii) The student has not competed at the new school at the sub-varsity level in that sport following the transfer during the current school year; AND
- (ix) The student shall remain out of any competition at any level in each sport in which they competed in the last 12 months at the former school or any other school in accordance with the following Sit Out Periods (SOP):
 - Fall Sports: The Monday of the NFHS week 14
~~2013: October 7~~
2014: October 6
2015: October 5
Note - In order to promote gender equity and ensure participatory comparability for female athletes with respect to the Sit-Out-Period in the sports of golf and tennis, the CIF Sections shall adjust their Sit-Out-Period eligibility dates in the sports of girls' golf and girls' tennis, if needed.
 - Winter Sports: The Monday of the NFHS week 27
~~2014: January 6~~
2015: January 5
2016: January 4
 - Spring Sports: The Monday of the NFHS week 40
2014: April 7
2015: April 6
2016: April 4
 - The student who transfers to a school after school B's first game will have a SOP equivalent in calendar days to the SOP of all other students who transferred before the season started. The respective CIF Section Office will provide the actual date once the proper forms are received, reviewed and approved.

c. **Unlimited Eligibility Applications**

Exceptions to the determination of limited eligibility under 207.B. (application for unlimited residential eligibility in all sports) may be applied for by the new school (CIF Form 207/510) on behalf of the student. Consideration for unlimited residential eligibility will be given by the respective CIF Section upon review of the application ONLY under the following provisions.

- (i) The student was scholastically eligible at the time of transfer from the former school. Students who are scholastically ineligible at their previous school will not be eligible to compete at their new school until the requirements in Bylaw 205 are met and the new school has completed a grading period to verify that the student has met the CIF and school district scholastic eligibility requirements. A student cannot be placed on probation at the new school to fulfill this requirement; AND
- (ii) The student is NOT transferring, either voluntarily or because their former school has determined they must withdraw, because of a disciplinary infraction at the former school as defined in Bylaw 209.C. (1); AND
- (iii) The student is not found by the CIF Section to have transferred to a school where their former high school coach has relocated or where a club coach, with whom they have been associated, is coaching per Bylaw 207.C. (3) or (4) & 510.E; AND

- (iv) **The student has not been determined by their respective CIF/Section Office or the CIF to have made a transfer or change in schools in violation of Bylaw 510 AND**
- (v) The student has not competed at the new school at the sub-varsity level in that sport at any time following the transfer to the new school; [students who chose to play at the sub-varsity level under the provisions outlined in (5) a. (LIMITED ELIGIBILITY APPLICATIONS) above may not subsequently be granted unlimited eligibility for that same sport during the same season at the new school; AND
- (vi) No student shall be eligible to participate in the same sport at two different schools in the same school year; AND
- (vii) A completed 207 Unlimited Transfer Application and documentation required by the CIF Section is received by the respective CIF Section office and has been processed, reviewed and approved; AND
- (viii) One of the following hardship circumstances is documented to the satisfaction of the respective CIF Section:
 - (a) **Court Ordered Transfers**
Unlimited eligibility may be granted by the CIF Section in which the student's new school is located in cases where a student is residentially placed from one school attendance area to the attendance area of the new school by a court order or a child protection order and all provisions listed above in c.(i-vi) are met. The student may be determined to have unlimited residential eligibility upon receipt of the 207/510 application and sufficient documentation (including but not limited to a copy of the court order) to satisfy that CIF Section Commissioner that the circumstances meet this criteria. The student will become eligible for varsity competition upon notification to the new school of the approval of such an application by the CIF Section.
 - (b) **Children of Divorced Parents**
Unlimited eligibility may be granted by the CIF Section in which the student's new school is located when a student changes residence from one parent's domicile to the other parent's domicile as a result of a court-ordered custody change, or court ordered or approved joint custody agreements and all provisions listed above in c.(i-vi) are met. The student may be determined to have unlimited residential eligibility upon receipt of the 207/510 application and sufficient documentation (including but not limited to a copy of the divorce papers and custody agreements) to satisfy that CIF Section Commissioner that the circumstances meet this criteria. The student will become eligible for varsity competition upon notification to the new school of the approval of such an application by the CIF Section.
 - (c) **Individual Student Safety Incidents**
Unlimited eligibility may be granted by the CIF Section in which the student's new school is located when a student is transferring as a result of a specific, documented safety incident in which the student was involved and all provisions listed above in c.(i-vi) are met. The student may be determined to have unlimited residential eligibility upon receipt of the 207/510 application and sufficient documentation is submitted to satisfy that CIF Section Commissioner that the circumstances meet this criteria. Required documentation may include, but is not limited to, administrative records and documentation from the former school about the specific safety incident that occurred at the former school and/or police records (if any). The student will become eligible for varsity competition upon notification to the new school of the approval of such an application by the CIF Section.
 - (d) **Discontinued Program**
When the former school, in which a student has been enrolled, discontinues a particular program in which the student had previously been enrolled or participated, and that student transfers to another school because of these circumstances, the student shall be determined to be residentially eligible for unlimited participation in the new school provided that new school offers a continuation of that same program and the student can show documentation that they were enrolled in or participated in that program at the former school and are currently enrolled or participating in that same program at the new school.
 - (e) **Return to Previous School**
When a student eligible in School A transfers to School B and is residentially not eligible, the student may return to School A and shall be determined to be residentially eligible for unlimited participation in interscholastic sports provided the student did not participate in an interscholastic athletic contest while at School B and provided the student's parent(s)/guardian(s)/caregiver still reside in School A's attendance area.
 - (f) **Foster Children**
A student under the court ordered supervision of the California Foster Care System who has changed residences pursuant to a court order and as a result, has transferred schools, shall be determined to be residentially eligible for unlimited participation in

interscholastic athletics provided all other CIF rules and regulations are met. A change of residence ordered by a social worker of the California Foster Care System shall be acceptable, provided all other CIF rules and regulations are met.

(g) **Military Service**

A student shall be determined to be residentially eligible for unlimited participation interscholastic athletics when returning from military service provided:

- The student was eligible when the student entered into the Armed Forces; AND
- The student enrolls in the same school which the student attended before leaving for the service, or enrolls in the school in the district in which the student's parent(s)/guardian(s)/caregiver reside; AND
- The student enrolls in the school no later than the succeeding semester after being discharged; AND
- Provided student did not receive a dishonorable discharge; AND
- The student is fully eligible under all other rules of the CIF.

(h) **Married Status**

A student who marries and lives with the student's spouse shall be determined to be residentially eligible for unlimited participation in interscholastic athletics in the school in the attendance area in which the student and their spouse resides.

(i) **Board of Education Ruling**

A student, or group of students, who transfer as a direct result of a ruling by the Board of Education of a school district that has two or more high schools and which mandates a change of school attendance boundaries shall be determined to be residentially eligible for unlimited participation in interscholastic athletics in the school in the attendance area in which the student(s) are required to attend, provided the Board of Education Ruling is not a result of a disciplinary situation.

(j) **Low Achieving Schools**

A student at any grade level may transfer from a low achieving school, as defined by the State Department of Education and on the annual published list, without limitation upon receipt of a valid 207 Form. Any student transferring under the provisions of this bylaw must meet all other applicable eligibility guidelines [see Bylaws 203, 204, 205, 207.B (1), 210]. Students may not receive unlimited eligibility if there is evidence that the transfer is athletically motivated, or there is undue influence or pre-enrollment contact (see Bylaw 207.C). All requests for athletic transfer eligibility (Bylaw 207) must be accompanied by a copy of their district-approved transfer documentation/form under the applicable district guidelines. Students transferring under the provisions of Bylaw 207.B (3) may transfer to a public school, including a charter school (that is or is not on the list of low achieving schools) as long as the school to which a student transfers has a higher API than the student's current school. The school to which the student transfers must be to either the geographically closest public school or the geographically closest charter school to the residence of the student and to the parent(s)/guardians(s)/caregiver(s) with whom the student was living when the student established residential eligibility at the low achieving school. To obtain athletic eligibility at a school other than the closest public or charter school, a student must apply for, and be granted, a hardship waiver pursuant to other CIF eligibility rules.

Q: Why are charter schools included?

A: Charter schools are considered public schools and are included on the list of Low Performing Schools and are subject to this bylaw.

Q: Does this bylaw apply to private schools?

A: No. Private schools do not have an API score and therefore there is no score to measure where they stand.

Q: My school is on the low achieving school list. I want to go to a school that is not the geographically closest higher performing school. Am I eligible?

A: No. This bylaw indicates you are eligible at the next geographically closest higher performing school.

Q: What if the next geographically closest school is impacted and closed to new students?

A: You would be eligible at the next geographically closest school as long as that school is a higher performing school.

d. **Appeals**

All eligibility determinations made by the respective CIF Section office under the provisions of 207.B.(5)c. are final as all of these hardship circumstances are factual in nature and can be documented. Students whose eligibility determinations are made because they do not meet one of the criteria outlined below in 207.C. or in 510 may appeal that portion of their eligibility determination in accordance with Bylaw 1100. Students may appeal a determination by their respective CIF Section if they have been found to not meet the following criteria:

- (i) 207.B.(5)a.(ii) or b.(iii)-Conflict with Coach at former school
- (ii) 207.B.(5)a.(iv) or b.(v) or c.(iii)-Following Coach

C. Pre-Enrollment Communication or Contact (Domestic & Foreign Transfers)

A student who transfers from School A to School B, as described in Bylaws 207.A. and 207.B. above, shall not be eligible for interscholastic athletics at School B until application, under the appropriate CIF Section procedures, is completed, including the following:

(1) Mandatory Parent/Student Certification

[Please see also Bylaws 201.A.(1) & (4). 207.B.(2) and 510]

Any and all pre-enrollment contact of any kind whatsoever with a student must be disclosed by the student, parent(s)/ guardian(s)/caregiver, and the schools involved to their respective CIF Section office on a completed CIF Pre-Enrollment Contact Affidavit (CIF Form 510). Pre-enrollment contact may include, but is not limited to: any communication of any kind, directly or indirectly, with the student, parent(s)/guardian(s)/caregiver, relatives, or friends of the student about the athletic programs at a school; orientation/ information programs, shadowing programs; attendance at outside athletic or similar events by anyone associated with the school to observe the student; participation by the student in programs supervised by the school or its associates before enrollment in the school per Bylaws 201.A.(1) & (4).

(2) Mandatory Former School Certification

The principal and athletic director of School A shall attest that to the best of their knowledge they have no credible evidence* of any person: who is connected with the athletic department of School B; who is part of the booster club of School B; or who is acting on their behalf, having communication, directly or indirectly, through intermediaries or otherwise, with the transfer student, student's parent(s)/guardian(s)/caregiver, or anyone acting on behalf of the student, prior to the completion of the enrollment process.

Definition of Credible Evidence

*Credible evidence is considered as evidence which proceeds from a trustworthy source; evidence which is so natural, reasonable and probable as to make it easy to believe; information which is obtained from authentic sources or from the statements of persons who are not only trustworthy, but also informed as to the particular matter; that which is not mere speculation, or rumor.

(3) Mandatory New School Certification

The principal, athletic director and head coach of School B shall certify that to the best of their knowledge, no person: who is connected with the athletic department of School B; who is part of the booster club of School B; or who is acting on their behalf, has had communication, directly or indirectly, through intermediaries or otherwise, with the transfer student, student's parent(s)/guardian(s)/caregiver, or anyone acting on behalf of the student, prior to the completion of the enrollment process.

(4) Club Coach Association with new School (student transfers to a new school which a coach from the student's non-CIF sports participation experience is associated)

The transfer of a student from his or her current school of attendance with or without a valid change of residence (Bylaw 206) to any CIF member high school where the student participated or participated, during the previous 24 months, on a non-school athletic team, (i.e. AAU, American Legion, club team, etc.) that is associated with the new school in the sports previously participated in shall be considered prima facie evidence (sufficient evidence) of undue influence/recruiting by the school to which the student transfers. Such transfer may be considered prima facie evidence (sufficient evidence) that the student enrolled in that school in whole or part for athletic reasons. A team associated with the school is one that is organized by and/or coached by any member of the coaching staff at, or any other person associated** with, that school and/or on which the majority of the members of the team (Participants in practice and/or competition) are students who attend that school. When a prima facie case (sufficient evidence) of undue influencing/recruiting exists, the student shall be ineligible to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student's enrollment in the new school in all sports in which the student participated at any school in the last twelve months and/or the sport with which the coach referenced herein is associated, unless sufficient proof is presented to the satisfaction of the Section Commissioner that rebuts or disproves the evidence of undue influence/recruiting for athletic reasons.

Definition of Persons Associated With School

**Defined as: Persons associated with a school include, but are not limited to; current or former coaches, current or former athletes, parent(s)/guardian(s)/caregiver of current or former student/athletes, booster club members, alumni, spouses or relatives of coaches, teachers and other employees, coaches who become employed, active applicants for coaching positions, and persons who are employed by companies or organizations that have donated athletic supplies, equipment or apparel to that school.

(5) Relocation of Former High School Coach (Domestic and Foreign Transfers)

A student at any grade level who transfers to a new school within one calendar year of the relocation of his/her former high school coach to that school with or without a corresponding valid change in residence shall be considered prima facie evidence (sufficient evidence) of undue influence/recruiting by the school to which the student transfers or may be considered prima facie evidence (sufficient evidence) that the student enrolled in that school in whole or in part for athletic reasons (See Bylaw 510). When a prima facie case (sufficient evidence) of undue influence/recruiting exists, the student shall be ineligible to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student's enrollment in the new school in all sports in which the student participated at any school in the last twelve months and/or the sport with which the coach referenced herein is associated, unless sufficient proof is presented to

the satisfaction of the Section Commissioner that rebuts or disproves the evidence of undue influence/recruiting for athletic reasons.

(6) Athletically Motivated Transfers (Copied from Bylaw 510.E.)

The CIF, as the governing body of high school athletics, affirms that athletic competition is an important part of the high school experience and that participation in interscholastic athletics is a privilege. The privilege of participation in interscholastic athletics is available to students in public or private schools who meet the democratically established standards of qualification as set forth by the CIF Federated Council. As stated in CIF Bylaw 200.A.(6) the CIF Bylaws shall serve as a deterrent to students who transfer or change schools for athletic reasons and to individuals who attempt to recruit (unduly influence) student-athletes or their parents to enroll in a school because of athletics. As stated in CIF Bylaw 200.A.(2) the CIF Bylaws reinforce the principle that students attend school to receive an education first; athletic participation is secondary. CIF Bylaws provide for individual Section Offices to limit eligibility for a student when there is evidence the transfer, or move is made to acquire athletic participation at their new school (School B). Students may be determined by their respective CIF/Section Office or the CIF to have made an athletically motivated transfer or change in schools under any of the basis listed in CIF Bylaw 510.E(1)-(4).

(7) Disclosure

Any pre-enrollment communication as described above must be disclosed in full, and in writing, to the appropriate Section. The Section Commissioner shall determine if the pre-enrollment communication is a violation of Bylaw 510.

(8) Clearance of Pre-Enrollment Contact

A student with whom contact or communication has occurred, as described in C.(1) above, and who meets all other CIF Section transfer waiver requirements, may become eligible upon determination that:

- The communication was completely unrelated to any aspect of School B; AND
- Was of a type that, from the objective point of view of a reasonable person disinterested in the win/loss record of School B, does not have an effect upon the integrity of interscholastic athletics at School A or School B.

(9) Penalties

Failure to disclose pre-enrollment communication with School B persons, identified in C. (2) above, to disclose any pre-enrollment contact, or communicate in writing to the appropriate Section as described in C.(3) above may result in:

- a. A forfeiture of all games in which the student participated; AND/OR
- b. Disqualification from playoff and championship competition for all seasons in which the student is a member of the school's team. (A student shall be considered a member of the school's team if he or she participated in any aspect of an interscholastic contest, no matter how brief such participation may have been; AND/OR
- c. Divestment from the school of all trophies, banners and other indicia of athletic success obtained while the student was a member of the school's team.

(10) Appeals

Students whose eligibility determination is made by the Section Commissioner that the prima facie evidence has not been successfully rebutted by sufficient proof to satisfy said Commissioner under the provisions of 207.C. (4), (5), or (6) and/or 510 may appeal that portion of their eligibility determination in accordance with Bylaw 1100.

DEFINITION OF TERMS

Immediate Family — Includes parent(s)/guardian(s)/caregiver, stepparents and minor siblings with whom the student resided when "Initial Residential Eligibility" was established.

Initial Residential Eligibility — Under CIF rules and regulations, students establish their "Initial Residential Eligibility" at their school of choice entering the 9th grade or the 10th grade of a 3-year high school.

Limited Eligibility — Students granted limited eligibility are limited for one year (from the date of transfer) to non-varsity competition in the CIF sports they participated in during the previous 12 calendar months but may participate in varsity competition in all other CIF sports.

Prima Facie — A legal term that means at first sight; on the first appearance; on the face of it; a fact presumed to be true unless disproved by some evidence to the contrary. A prima facie case is one in which the evidence presented is sufficient proof for the plaintiff (Section) to win its case of undue influence. In such a case, the defendant (school) must successfully refute the evidence for the student to gain eligibility.

00333-00001/552529.1

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**To: Federated Council****Date: January 10, 2014****Re: Practice Time Allowance****Proposal Originated: CIF Sports Medicine Committee****Proposal Reviewed**

6/2008 - CIF Sports Medicine Committee
 9/18/2008 - New Events Committee
 10/2/2008 – Executive Committee
 10/6/2008 – Commissioner Committee
 2/7/2009 – Federated Council Study Session

 10/27/2009 – CIF Sports Medicine Committee
 02/4/2013 – Federated Council Presentation
 03/26/2013 – Sports Medicine Committee
 05/02/13 – Federated Council Policy Development

 08/28/2013 – Commissioners Sub-Committee
 09/09/2013 – Policy & Procedures Committee
 09/10/2013 – Executive Committee
 09/24/2013 - Sports Medicine Committee
 10/02/2013 – Commissioners Committee
 10/27/2013 – Executive Committee
 10/28/2013 – Policy & Procedures Committee
 10/28/2013 – Federated Council
 01/08/2014 – Commissioners Committee
 01/30/2014 – Executive Committee
 01/31/2014 – Policy & Procedures Committee

Proposal Recommendation

Proposed Bylaw
 Revised and Forwarded Proposal
 Revised and Forwarded Proposal
 Forward Proposal
 Returned Proposal – Position Statement
 and Recommendation ONLY
 Published as Position Statement
 Bring back for more discussion
 Proposed Bylaw
 Reviewed - Revisions Requested
 Send to Committee(s)
 Forwarded Draft Proposal
 Approved Revised Proposal 7-0
 Approved Proposal with minor addition 9-0
 Approved Proposal 14-0
 Approved Proposal with Revision 10-0
 Reviewed 3 options.
 Recommend 1 option to Federated Council 13-0
 Discussion. Return in January
 Revised

Type: New Bylaw

Next: Federated Council 1st Reading January 31, 2014
Federated Council Action – May 2, 2014

Proposal Summary: It is being recommended that the CIF institute bylaws that govern the amount of practice and contact time that student-athletes have with their education based coaches/teams. The purpose of this bylaw is to protect the emotional, academic, familial and physical health and well-being of student-athletes.

Fiscal Impact: None



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Background: There has been significant discussion, both nationwide and within the CIF, regarding the amount of practice/contact time that students should have with their education based coaches. Many states across the U.S. have successfully implemented practice and contact time policies to benefit the health and welfare of their student-athletes. At both the

NCAA and professional levels, protections have been in place for several years and the CIF Sports Medicine Committee has again requested that the CIF put in place similar protections for our almost 800,000 student-athletes.

Practice Time Allowance

506 PRACTICE ALLOWANCE

For the benefit of the physical and mental health of our student-athletes, all practices (as defined herein) under the auspices of the high school athletic program during the season of sport shall be conducted under the following conditions (See also Bylaw 310):

1. All teams will be allowed no more than eighteen (18) hours of practice time per week and no more than four (4) hours in any single day.
 - a. Multiple practice sessions:
 - i. Double day practices shall not be held on consecutive days.
 - ii. Must include minimum of three hours rest between practices.
 - b. Golf Only:
 - i. In the sport of golf only, a team is allowed a maximum of two days per week of 18-hole practice rounds. **(Counts as four hours)**
2. Any competition day would count as three (3) hours toward the allowable weekly and daily hours no matter the length of the contest(s).
 - No practice may be held following the conclusion of any contest.
3. Definition of practice:
 - a. Any school or team or individual activity organized by the coach that is intended to maintain or improve a student-athlete's skill proficiency in a sport; AND/OR
 - b. Any school team or individual activity that includes skill drills, game situation drills, inter-squad scrimmages or games, Weight training, chalk talks, film review, meetings outside of school time (excluding parent meetings) **that are implicitly/explicitly required by the coach;** AND/OR
 - c. Any other coach-directed or supervised school team or individual activity or instruction for a specific sport (private, small group or positional instruction, etc.) AND/OR
 - d. Any other team or individual instruction for a specific sport organized or supervised by any team member, or anyone else associated with the high school athletic program, team, or school; AND
 - e. Outside organization activity (club, etc.), shall not be used to circumvent these bylaws.
4. Other mandatory activities (including, but not limited to study hall, tutorial sessions, team dinners), shall not be considered part of practice time. These activities must be approved by the principal. Activities that would be included herein are exclusive to any activity already covered in number 3. a. - e. above.
5. This bylaw shall not supersede any School/District/Section policies that may be more restrictive.
6. Penalties: Following the determination of a violation of CIF Bylaw 506, a loss of practice day(s) and/or other sanctions, for each practice session infraction, shall be imposed by the Section as deemed appropriate to the level, extent, and duration of the infraction(s).

Frequently Asked Questions - **(FAQ's will continue to be revised as needed and appropriate to assist schools in understanding the implementation of the Bylaw.)**

QUESTION: *Our football coach conducts a one-hour (1) before school weight lifting activity in the weight room for football players. Does this count in the three-hours per school day practice limitation?*

ANSWER:

Before school activities that are NOT part of the curricular day are subject to the practice limitations. If the activity is organized and/or directed and/or supervised by any of the football coaching staff and only open to football players then YES it is considered to be practice and counted in the daily limit.

QUESTION: *Our football coach conducts a one-hour (1) before school zero period weight lifting activity in the weight room for football players. Does this count in the daily practice limitation?*

If Zero period IS considered part of the curricular day then it does not count against the practice duration limitations.

QUESTION: *We have a one-hour (1) before school; (2) zero period; general weight lifting activity in the weight room, advertised to all the athletes in the school who wish to participate. The football coach supervises this activity. While it is advertised to everyone in the school, it is primarily utilized by the football players. Does this count as practice activity in the daily practice duration limitation?*

ANSWER:

(1) Before school is not part of the curricular day so activities during this time are subject to practice duration limitations. However, if the activity is a non-sport specific strength program, open to all athletes, it would be considered general conditioning and would not count as part of the practice duration limitations. As long as the school has done their best to advertise and make it open to everyone, and it is not a non-football hostile environment, or is not located in an area where female or other sport athletes do not have access (i.e. access only through the boys locker room), regardless of who attends or who is supervising, the activity would not be considered practice and would not, therefore, count in the daily practice limitation.

(2) If Zero period IS considered part of the curricular day then it does not count against the practice duration limitations.

QUESTION: *A (1) Volleyball or Football; (2) Cross Country; Coach tells their team members "just go for an hour run" as a team (or as individuals) and then meet back in the gym to begin practice. Does that hour of just running count towards the practice duration limitation for that day?*

ANSWER:

Yes. This activity done as a team or as an individual and has been implicitly/explicitly required by the coach; directed and/or organized and/or supervised by the coach would count towards the daily practice duration limitations.

QUESTION: *A Basketball coach tells their team members that they are required to run a minimum number of miles each week on their own for conditioning. Does this count towards the practice duration limitations for any given day?*

ANSWER: Yes, this would be considered an activity under 3.b and 3.d above because it was required and or implied by the coach for his/her basketball team members to participate. If it was not implicitly or explicitly required by the Coach it would not count towards practice duration limitations.

QUESTION: *The Water Polo Coach establishes a swimming conditioning session (1) before practice each day (2) in the morning before school; (3) during zero period. Does this count towards the practice duration limitations for that day?*

ANSWER:

(1) Yes, swimming conditioning is directly related to water polo skill development, so this would count towards the daily practice duration limitations.

(2) Yes, swimming conditioning is directly related to water polo skill development, so this would count towards the daily practice duration limitation.

(3) If Zero period is considered part of the curricular day it does not count against the practice duration limitations.

QUESTION: *A student plays volleyball in the fall and basketball in the winter. During the overlap time of those two seasons is a student allowed to practice for four hours per day for volleyball and then another four hours per day for basketball, for a total of eight hours of practice on any given day?*

ANSWER: No. During any season overlap period for any student-athlete, that student-athlete is still limited to a total practice time for both sports not to exceed the daily practice duration limitation (4 hours max per day and only 18 hours per week).

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**To: Federated Council****Date: Dec 4, 2013****Re: Proposal – First Reading Bylaw 600****Proposal Originated: Executive Committee****Proposal Reviewed**

Executive Committee March 21, 2013

Commissioners Sub-Committee July 18, 2013

Policy & Procedures September 9, 2013

Executive Committee Sept. 10, 2013

Commissioners Committee, October 2, 2013

Executive Committee, October 27, 2013

Policy and Procedures, October 28, 2013

Federated Council, October 28, 2013

Proposal Recommendation

Request for Proposed Change

Forward Two (2) Proposals to the Policy & Procedures Committee for consideration

Revised and approves one proposal; 7-1

Approved with minor revision; 9-0

4 – 4 – 2; Split

Discussion – Study Session

Discussion – Study Session

Discussion – Study Session

Type: Article and Bylaw Revision**Next: Federated Council 1st Reading – January 31, 2014****Federated Council Action Item – May 2, 2014****Proposal Summary:**

Remove the restriction on participation on an “outside the school” team during the same season of sport to all individuals and not just selected groups.

Fiscal Impact: None

Background: The origins of Article 60, Bylaws 600-605 began with the first implementation in restricting “outside the school” participation in 1929. There were further revisions and restrictions put in place in 1945, 1959, 1966, 1980 and the latest revision to the bylaw made in 1985. With the number of opportunities for participation in sports related activities outside the school site increasing, the question has been raised as to the appropriate role of the CIF in restricting a student’s desire to participate. Additionally, the application of the article is



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inconsistent for the CIF, most evident in soccer, due to the significant difference in seasons of sport throughout California.

In 1980, the vast majority of state athletic governance associations had similar prohibitions. As of 2011, twenty-six (26) states have eliminated this prohibition and now allow outside participation concurrent with the high school team. Other large states such as Texas (1995 –legislative action), Florida (never had prohibition) and New York (1988 – Court Ruling) have completely eliminated the rule and have seen their high school sports continue to flourish and expand in participation. Some states have made this change at the urging of their membership, legal action and some states at the direct demand/oversight of their state legislature.

Listed below are a detailed pros and cons to the bylaw.

CIF ARTICLE 600
TALKING POINTS/RATIONALE FOR AND AGAINST RULE 600

POINT	COUNTER POINT (if any)
1. High school athletic participation is time intensive. High school participants' first priority should be academics. If high school participants play both on their high school team and an outside team, their academics will suffer.	1. Rule 600 allows for a high school basketball player to also play on her club softball team at the same time. Why is that ok, but not the "same" club sport as the high school? Given that students traditionally perform better academically during their season of sport than outside of the season (many studies have shown this to be the case), the argument that Rule 600 is designed to protect the students' academic emphasis (time) is not valid.
2. High school participants need to commit to the high school team. They should not have to miss a high school game for a club commitment. They should not be put in the position of having to make that decision. The high school expectation is that they will play for their high school team in every contest and participate in every practice. They can't do that and also play for a club team.	2. Same as 1. above—if they are playing on a different club sport team during high school, won't the conflicts remain? Aren't these decisions that should be made between the student, parents and the coach? Coaches can/do set standards and rules for their teams.



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POINT	COUNTER POINT (if any)
3. Academics should be first. We need to help student-athlete and their families by restricting them from too much activity during the high school season.	3. Don't families have the right to make those determinations in the best interest of their family? What about the student that CAN handle more commitments? Why is CIF acting on behalf of the family? Also see 1. And 2. above.
4. During the season, having two different coaches may result in different or even conflicting coaching styles affecting the skill level of a high school player or the way a player executes a skill.	4. This may also occur in the off-season when student-athletes play for different coaches. When they return the next season they are executing a skill differently than their high school coach wants them to. Why is it just a problem during the season that we need to correct?
5. While playing on an outside team, a high school athlete may suffer an injury that affects their ability to play for their high school team and meet their high school team commitment.	5. Student-athletes can get hurt anywhere, doing anything. Accidents happen. They might even happen in practice which is allowed by Rule 600.
6. Overuse injuries are more common when student-athletes play "too much." We need to control the time they are allowed to play so they don't suffer those injuries.	<p>6. Given that the argument that Rule 600 is designed help reduce overuse injuries, then why does 600 make it allowable to play other sports at the same time or compete as an unattached individual? This refutes the argument to protect the students' safety.</p> <p>Yes, overuse injuries are more common when playing too much of the same sport, which is what Rule 600 addresses. But similar sports activities can also cause such injuries and why is CIF again making decisions best left to the families and their medical practitioner.</p>
7. If we didn't restrict student-athletes in individual sports, they would compete for their club prior to participating high school competition at the end of the season in order to win a section championship.	7. Individual sport athletes can do that now if the school, team, league or section doesn't restrict it. They can practice with the team throughout the season and continue to swim, run, etc. attached in outside competition and then join their high school team late in the season. They can also compete for their high school team and continue to compete "unattached" in outside competition during the season.

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POINT	COUNTER POINT (if any)
8. If we don't control club programs, they will take over our high school programs.	<p>8. The CIF legal mandate is to govern interscholastic athletics in grades 9-12 for CIF member schools who choose to participate.</p> <p>School programs must be responsive to the interests and needs of their student population as it relates to education based athletics. We cannot control, nor do we have legal authority to govern, outside activities.</p>
9. We must have exceptions for certain Olympic Development programs and other unique circumstances for some sports.	<p>9. CIF rules have made exceptions for the elite athlete to participate in national competitions.</p> <p>Some question the appropriateness of this exception to the rule for <u>only the elite athletes</u> when our education based athletic philosophy is participation and inclusion of all students.</p>
10. Rule 600 applies to all socioeconomic groups equally. Without 600, a greater division of athletic participation among/between socioeconomic groups/schools will occur. The athletic gap between "the haves" & the "have nots" will widen between our schools. Those families that can afford year-round club teams will benefit even more so than the current status.	10. The family who can afford their own professional coach (tennis, golf) or pay the membership fees in a country club or health club will always be able to give their child an advantage.
11. School teams can organize under club team status through AAU and then practice on Sunday (or the alternate day of rest) as well as exceed daily practice time limits (set by schools, districts and some sections) and the start and end dates (for those sections that define the season of sport).	11. Should the CIF consider a rule, similar to policies implemented in other states, which would prohibit the high school coach from coaching their school's student-athletes on an outside team in the same sport during the high school season?

PROPOSAL

600. COMPETITION ON AN OUTSIDE (non-interscholastic) TEAM

A student on a high school team becomes ineligible if the student competes in a contest on an "outside" team, in the same sport, during the student's high school season of sport (See Bylaw 511). The following exceptions apply:

A. ~~_____~~ If the outside team has half or more of the team members as stated in the National Federation rules book for that sport, it shall be considered the same sport. Examples: three on three basketball ~~_____~~ outside team competition prohibited; two on two volleyball ~~_____~~ outside team competition permitted.

B. ~~_____~~ **Flag Football**

For purposes of this rule, touch football and flag football are considered to be a different sport than tackle football.

C. ~~_____~~ **Soccer**

In the sport of soccer, Bylaw 600 shall be in effect only during the winter high school soccer season. High school soccer programs that compete during the fall or spring season are not subject to Bylaw 600.

NOTE: For purposes of this section, indoor soccer and futsal are not considered the same sport.

D. ~~_____~~ **Swimming & Diving**

Swimmers may compete for an amateur team during the season of sport in the USA Swimming Senior National Championship Meet, the USA Swimming Sectional Championship meets and the YMCA National Meet. Divers may compete for an amateur team during the season of sport in the USA National Diving Championships and the USA National Junior Diving Championships.

E. ~~_____~~ Bylaw 600 shall not be in effect for those sports conducted outside the State adopted season of sport.

F. ~~_____~~ **Spontaneous Recreational Activity**

It is permissible for a high school team member to participate in a spontaneous recreational activity or game in which sides or teams are chosen without regard to players representing any group or organization. Such participation would not cause loss of eligibility. (Definition of spontaneous: no prior planning or notice; an unplanned part of another activity which has a primary focus other than the sport.)

G. ~~_____~~ **Unattached Competition in Individual Sports**

(1) ~~_____~~ An unattached athlete shall not represent any team. Points won by the athlete shall not be credited to any team. An unattached athlete shall not use a uniform which identifies a school or "outside" team. Any violation shall be considered an infraction of Bylaw 600.

(2) ~~_____~~ Unattached competition is permissible for a student in other than school contests during the season of sport provided the student enters in the individual sports of: badminton (singles and doubles), cross country, golf, gymnastics, skiing, swimming and diving (including unattached entry on relays), tennis (singles and doubles), track and field (including unattached entry on relays) and wrestling.

(3) ~~_____~~ **Certification of Unattached Athletes**

No official recognition or certification on the part of the CIF member school or personnel of the CIF member school may be given in order that unattached athletes may participate in contests.

(4) ~~_____~~ **Representation in CIF Competition**

Unattached competition is not permitted in any CIF competition (See Bylaw 302). Individuals or teams entered in CIF competition must represent a CIF member school. No other form of representation shall be permitted in CIF competition.

600. COMPETITION ON AN OUTSIDE (non-interscholastic) TEAM

During the individual high school student's season of sport, the student is permitted to compete on an outside team in the same sport unless the outside team, on which the student wishes to compete, is being coached by any member of that sport's high school coaching staff.

- A. The season of sport for any individual high school student is that period of time which elapses between that student's first participation in an interscholastic contest in that sport and that student's final contest in that particular sport at any level (ie. freshman, Frosh/Soph, JV or Varsity). (See also CIF Bylaw 511).
- B. Any school/team's season of sport is that period of time which elapses between the first practice session for that team and the final contest or practice session for that same team during the established season of sport.
- C. Committed, comprehensive participation in all aspects (practice competition, etc.) of educationally based high school team and individual sports experience throughout the school/team's season of sport, provides for the maximum benefit to our student athletes. As a result, the priority for interscholastic student athletes must be practicing and competing with their high school team during the entire high school season of any sport.

Therefore, the following guidelines should be considered for the benefit of the student-athlete whenever the question of participation on an outside team during any high school sports season arises:

1. Students should attend school to receive an education first; athletic participation is secondary;
2. Student athletes who practice or compete with an outside team in any sport during their high school season of sport should insure that such dual participation during the high school season does not negatively affect their academic progress.
3. Student athletes who practice or compete with an outside team in any sport during their high school season of sport should ensure their commitment to their high school team, teammates and coaches is not infringed upon by their outside sport activities.
4. The CIF and its member schools expect that the priority and loyalty of the high school student should be given to the high school program because of the benefits of participation in a high school (educationally-based) athletic program.
5. At all times, in all programs, the student's health and safety, including level and duration of practice times/activities and competitions should be everyone's highest priority.
6. Participation in high school athletics (educationally-based athletics) is considered a privilege, therefore, Schools/Districts have the authority to establish minimum requirements and expectations for participation in their high school programs, including restrictions on missing practice or games for outside/club participation.
7. This bylaw shall not supersede any School/District/Section policies that may be more restrictive as per Article 2.(22).

601. PENALTIES FOR VIOLATION OF BYLAW 600

During the individual high school student's season of sport, if a student competes on an outside team that was coached by any member of that sport's high school coaching staff the following penalties will apply:

1. The student and the coach must sit out the number of contests equal to twice the number of contests of illegal outside competition in which the student and coach participated.
2. The contests impacted by the coach and student sit out requirements, must be the next regularly-scheduled contests for that team, following discovery of the infraction.
3. If necessary in order to meet this sit out requirement, these penalties shall be carried over to the next season of that sport for both the student and the coach.

A. Individual

(1) First Offense in High School Career in Any Sport

The student becomes immediately ineligible for participation with his/her high school team for a number of contests equal to twice the number of contests of outside competition in which the student participated.

(2) Any Subsequent Offense in High School Career in Any Sport

The student becomes immediately ineligible for one year (365 days) from the second infraction in all sports.

(3) Appeals

Upon written appeal to the Section commissioner, the student may petition his/her Section for reinstatement of his/her eligibility status.

B. Team

(1) Games Forfeited

Games in which a student participated on his/her high school team after violation of Bylaw 600 shall be forfeited.

(2) Appeals

Sections may establish rules and procedures to consider requests for waivers of game forfeitures.

602. PAN AMERICAN, US PARALYMPICS OR OLYMPIC COMPETITION

During the high school season of sport, a high school student who has been selected or qualified for participation on the United States team, which will engage in Pan American, US Paralympics or Olympic competition, may participate on that team.
(Revised October 2008 Federated Council)

603. OLYMPIC DEVELOPMENT PROGRAMS

During their high school season of sport, a high school student who has been selected or qualified for an Olympic development program by the respective National Governing Body for that sport, shall be permitted to participate in such a program without loss of interscholastic eligibility, if the following conditions are met:

A. The Olympic development program is:

- (1) Verified as such by the State CIF; AND

- (2) a. Conducted or sponsored by the United States Olympic Committee; OR
b. Directly funded and conducted by the U.S. national governing body for the sport on a national level; OR
c. Authorized by a national governing body for athletes having potential for future national team participation; AND
- B. The student informs the high school principal at least 30 days prior to participating in the program; AND
C. The principal verifies the authenticity of the program; AND
D. The student makes prior arrangement to complete missed academic lessons, assignments and tests before the last day of classes of the semester in which the student's absence occurs.
E. This bylaw was written with the intent that only individual student athletes that have been identified by the respective National Governing body for that sport, as having Olympic potential, would be eligible for this exemption of Bylaw 600. Individual student athletes who are members of a club team(s) consisting in whole or part of high school age athletes, participating in any competitions (e.g. Super Y League events, championships, etc.), even if the competition itself is labeled as an ODP event, that occur during the high school student's season of sport are not eligible for this exemption.

(Revised May 2007 Federated Council)

604. INTERNATIONAL COMPETITION

The Executive Director may grant approval, upon individual petition, for an athlete to travel to a foreign country to participate in international competition sanctioned by the governing body for that sport in the United States and the international governing body.

(Revised October 2008 Federated Council)

605. PROFESSIONAL TRYOUT

A student shall become ineligible for CIF competition if he/she participates in any tryout for a professional team in any CIF approved sport during the high school season of sport. The season of sport for a school is that period of time that elapses between the first interscholastic contest and the final contest in that particular sport.

NOTE: See Bylaw 1200 for CIF approved sports.

(Revised May 2009 Federated Council)



**PROPOSED 2014/15 CIF
SOUTHERN SECTION BUDGET**

**MATERIALS TO BE DISTRIBUTED AT THE
SOUTHERN SECTION EXECUTIVE COMMITTEE MEETING**



20955 Pathfinder Road, Suite 100 | Diamond Bar, California 91765 | Office (909) 843-6363 | Fax (909) 366-5852
Website www.blasserlaw.com | Email wblasser@blasserlaw.com | Email lblasser@blasserlaw.com

March 12, 2014

Mitch Carty
Chief Financial Officer
CIF Southern Section
10932 Pine Street
Los Alamitos, CA 90720

Re: CIF-SS Investment Policy for 2014

Mr. Carty:

This will confirm our law firm did a full review of the CIF-SS's proposed investment policy covering the upcoming year. This review included researching and reviewing applicable case law, statutes and regulations. For clarity, I am enclosing a copy of the investment policy with this correspondence.

Our opinion following this review is that the proposed policy complies with the appropriate standard under *Corporations Code* section 5240, which requires that it: 1) Avoid speculation and look instead to permanent disposition of the funds, considering the probable income and the probable safety of CIF-SS's capital; 2) Meet the general standard of care requirements; and 3) Comply with any additional standards imposed by CIF-SS's articles or bylaws or by the express terms of an instrument or agreement under which the assets were contributed. Likewise, the policy complements and furthers the overall policy of the CIF-SS to enhance and administer athletics.

If CIF-SS has any questions concerning this policy or our opinion, please feel free to contact our office at your leisure.

Cordially,

William N. Blasser, Esq.

CALIFORNIA INTERSCHOLASTIC FEDERATION, SOUTHERN SECTION

Investment Policy

2013-14

I. GENERAL RESERVE

The California Interscholastic Federation, Southern Section (CIF-SS) shall create a general unallocated reserve comprised of cash and investments to be set aside for unanticipated needs, for major purchases meant to enhance the organization's assets and provide annually specified income to support the operating budget.

Decisions to use any part of the general unallocated reserve shall be the responsibility of the CIF-SS Executive Committee in accord with this policy and the authority granted in Article Seven of the CIF-SS Constitution & Bylaws.

II. GENERAL RESERVE GOAL

The Executive Committee and the Finance Committee established that the amount in reserve should be capped at an amount equal to the current year's operating expenses for the organization.

III. INVESTMENTS

A. Policy Goal

It shall be the policy of the CIF-SS that investments are made to avoid speculation and look instead to the permanent disposition of the funds invested, taking into consideration the probable income of the investment and the probable safety of the CIF-SS's capital. All investments are being made to achieve the CIF-SS's purpose of enhancing and administering athletics to the students of the high schools in the Southern Section.

1. Objectives

- a. Preservation of capital.
- b. Maximum rate of return.
- c. Investments made consistent with prudent principles regarding those investments.
- d. Provision of resources to allow CIF-SS to meet any major, unanticipated, expense.
- e. Investments and policy, which will produce annual income to aid the CIF-SS's annual budget needs.
- f. Balance in investments should be maintained to produce:
 - i. Income – current, annual income to help meet budget needs
 - ii. Growth – provide for growth of principal
 - iii. Safety – provide for sufficient limitations upon risks and protect the principal through diversification of assets and the setting of specific standards.

2. Compliance with State and Federal Laws

Investments will be made in compliance with State and Federal Laws and regulations.

3. Permitted Investments

- a. Common and Preferred Stocks
- b. US Government Obligations
- c. Corporate bonds
- d. Bond funds
- e. Mutual funds (Equity and Bond)
- f. Money market funds
- g. Purchase of real property
- h. International investments (Equity and Bond)

4. Prohibited Investments

- a. Securities on margin
- b. Commodity futures
- c. Derivative securities
- d. Selling "short"
- e. Leveraged buyouts
- f. Venture capital
- g. Private placement
- h. Limited partnerships

5. Return Focus

The CIF-SS is interested in preservation of principal, current income, along with long-term growth in an attempt to keep pace with inflation. Accordingly, a moderate to conservative risk profile should be kept in mind.

An example of a moderate to conservative portfolio would be as follows:

Equity

- U.S. Stocks 26%
- Non-U.S. Stocks 11%
- Bonds
- U.S. Bonds 51%
- Non-U.S. Bonds 10%
- Cash 2%

NOTE: If necessary, the investment portfolio shall be rebalanced every six months in order to maintain the asset allocation by category outlined in this moderate to conservative portfolio model.

6. Performance Monitoring

Performance numbers should be compared with a benchmark and appropriate indexes. An attempt should be made to keep the target allocation at +/- 4%. A benchmark for the strategy outlined above is a moderate-conservative benchmark, which consists of the following allocations to the indexes listed below:

- Russell 1000 Growth 10%
- Russell 1000 value 10%
- Russell Mid Cap Value 7%
- MSCI EAFR Net 11%
- Bond Aggregate 26%
- Credit L. T 25%
- Global Aggregate 10%
- 30-Day Money Market 2%

7. Allocation Goal

A moderate to conservative portfolio will have more emphasis on bonds and less on equities. This blend will most likely exceed long-term inflations by a small margin and has a moderate degree of risk. Assets should be managed in such a fashion that future changes to the allocation can be made without commissions or penalties.

IV. REPORTING

The Executive Committee shall receive a report on current holdings and investments at each regularly scheduled meeting. It shall be the responsibility of the Commissioner to present this report or to designate responsibility for this report to an appropriate staff member.

The Commissioner, or designee, shall present a report on current holdings and investments to the Finance Committee at its regularly scheduled meetings and, as requested by the Executive Committee, to the CIF-SS Council.

The Finance Committee will review the report and advise the Executive Committee on actions when deemed appropriate.

Such reports should include a complete listing of holdings, investments and cash (cash equivalents) and should show profit or loss along with comparisons to appropriate benchmarks.

V. APPROVAL, DIRECTION OF INVESTMENTS

Recommendations for purchase and/or sale of investments shall be made in accordance with the following process:

A. Investment Advisor

The CIF-SS may use the services of an investment advisor. Such advisor shall report regularly to the Commissioner, the Chief Financial Officer and, when requested, to the Finance Committee and the Executive Committee. The Investment Advisor may advise the Commissioner and/or the Chief Financial Officer with respect to recommended changes to the CIF-SS Investment Portfolio.

B. Finance Committee

The CIF-SS Finance Committee shall be comprised of the CIF-SS officers (President, President-Elect, Treasurer and Secretary). The Commissioner and/or Chief Financial Officer shall recommend portfolio changes, as needed, to the Finance Committee.

The Finance Committee shall make its recommendation to the CIF-SS Executive Committee.

C. Executive Committee

The Executive Committee shall make final decisions with respect to purchases, transfers and/or liquidation of portfolio assets. All investment decisions must be consistent with the goals and objectives of the CIF-SS Investment Policy.



10932 Pine Street
Los Alamitos, California 90720

Telephone: (562) 493-9500
FAX: (562) 493-6266

CIF Southern Section Membership Application

School Year 2014-15
Name of School Foothill Technology High School
Street Address 100 Day Road
City and Zip Code Ventura 93003
School Telephone 805-289-0023 Athletic Telephone 805-289-0023x2703 Fax 805-289-0029

Type of School (Check where applicable) ☒ Grades 9-12 ☐ Grades 10-12
☒ Public ☐ Private
☒ Coed ☐ All Boys ☐ All Girls

Number of Students per Grade (Current Year) 9th 254 10th 251 11th 248 12th 242 Total 995
Anticipated Future Enrollment 3 Years Hence 1000 5 Years Hence 1000

New Public High Schools under Construction – Planned Opening Date _____

Charter Schools Only – Chartering District/Institution _____

Athletic Program Goals and Objectives Please see attached document

Athletic Administration

Name of Principal Joe Bova Principal's email joe.bova@venturausd.org
Name of Athletic Director Emily Stevens Athletic Director's email emily.stevens@venturausd.org

Athletic Director Qualifications (Professional Training and Experience)

Please see attached document.

Facilities (Attach a full list of locations of sports play that are off campus and a complete list of sports if applicable):

Sport	Practice Facility	Game Site and Location
See Attached Document		

Initial Participation Levels

Below is a listing of sports offered for both boys and girls within the CIF Southern Section. Please indicate what level your school will be competing, i.e. varsity (V), junior varsity (JV), freshman and sophomore (F-S).

Season	Sport	Boys	Girls	Season	Sport	Boys	Girls
Fall				Winter			
	<input checked="" type="checkbox"/> Cross Country	V	V		<input checked="" type="checkbox"/> Basketball	V	V
	<input type="checkbox"/> Field Hockey				<input checked="" type="checkbox"/> Soccer	V	V
	<input type="checkbox"/> Football				<input checked="" type="checkbox"/> Water Polo		V
	<input checked="" type="checkbox"/> Golf		V		<input type="checkbox"/> Wrestling		
	<input checked="" type="checkbox"/> Tennis		V				
	<input checked="" type="checkbox"/> Volleyball		V				
	<input checked="" type="checkbox"/> Water Polo	V					
Spring							
	<input type="checkbox"/> Badminton						
	<input checked="" type="checkbox"/> Baseball	V					
	<input checked="" type="checkbox"/> Golf	V					
	<input type="checkbox"/> Gymnastics						
	<input type="checkbox"/> Lacrosse						
	<input checked="" type="checkbox"/> Softball		V				
	<input checked="" type="checkbox"/> Swimming	V	V				
	<input checked="" type="checkbox"/> Tennis	V					
	<input checked="" type="checkbox"/> Track & Field	V	V				
	<input checked="" type="checkbox"/> Volleyball	V					

Note: JV, F, S levels to be added 2015-16.

Coaching Personnel – Please attach a list of all coaches' names and qualifications (professional training and experience).

Accreditation:

Western Association of Schools and Colleges - we have received the highest review term

Accrediting Organization Name, Street Address, City, State and Zip Code

533 Airport Blvd., Burlingame, CA 94010-2009

As a condition of membership, the following applies:

1. Submit a copy of previous October State of California Department of Education affidavit form (CBED's) with application request.
2. School must field one or more athletic teams in each season of sport. (Fall, Winter and Spring)
3. School must offer equal athletic opportunity for both boys and girls, if a coed school.
4. Submit support material such as brochures outlining the aims and objectives of the school, education and extra-curricular programs plus the requirements for graduation with application.
5. Submit application fee of \$100 with application.
6. Application must be approved by the CIF Southern Section Executive Committee. Upon approval, your school will be assessed annual membership dues of \$50 per sport fielded. These dues must be received by the Southern Section office by November 1 of each year.
7. School understands that full knowledge and implementation of Blue Book rules is the school's responsibility and that violation of rules may result in a team and/or school's disqualification from competition.
8. It is to be understood that schools with limited enrollments and programs will be integrated into existing league structure only as programs, compatibility and geography permit.
9. Application must have dual signatures of the chief administrative officers of the school, e.g. principal/superintendent and Board/Trustee officer.
10. Applications must be received by May 1st for membership in the following school year.

Note: Dual Signature Required



Administrator of School (Superintendent/Principal)

Foothill Technology High School

Name of School

12/9/13

Date



Officer (Board/Trustee Officer)

Ventura Unified School District

Name of District Board

12/10/13

Date

Approved by CIF Southern Section Executive Committee

Date

Commissioner of Athletics

Area Placement _____

Status:

- ☐ Full Unrestricted
☐ Probationary
☐ Denied

Special Conditions of Membership _____

Athletic Program Goals and Objectives

Athletic Department Vision Statement:

Foothill supports the academic growth of our student-athletes through teamwork, physical challenge, and character development. Foothill values the lessons learned through competitive sports: leadership, selflessness, discipline, perseverance, and community. These lessons contribute to success throughout life. Athletes and coaches will pursue competitive excellence through sportsmanship, fair play, and winning and losing with grace, while representing Foothill with honor both on and off the field.

Athletic Department Goals and Objectives:

Academics will come first at Foothill, and the school will offer a balanced approach so that students have the opportunity to become well-rounded student-athletes. We believe families and academics are most important, and our athletic programs will support this belief. Our goal will be to run a highly competitive program during the “season of sport,” and to also offer self-imposed “dead periods,” so student-athletes are not asked to practice year-round without a break. Athletes will be encouraged to play multiple sports, exposing them to increased athletic opportunities. We will offer a comprehensive Core Athletics Program (CAP) for all Foothill athletes, similar to what many universities offer. Our athletes will take part in a daily fitness and tutorial program taught by teachers on staff who are also professional fitness instructors. Foothill values academics, and students will need to maintain academic standards required by the California Interscholastic Federation.

Foothill has established itself as one of the top academic schools in the nation, and we will continue to strive for excellence in all areas of our school. We are aware of the extra burden placed on student-athletes and understand that students need structured support and a balanced sports program. There will be built-in support for athletes to help them balance sports with our rigorous academic curriculum. Our nationally recognized programs such as the BioScience Academy, The Foothill Dragon Press, Speech & Debate, AVID and Renaissance will continue to serve students in the same integral roles on campus, and we will offer the same college preparatory and Honors/AP core classes and electives. The block schedule will remain the same, and we will continue our Monday early release at 1:55 p.m. to allow for teacher collaboration.

The Core Athletics Program will take place daily from 2 – 3 p.m. during 7th period. Students will rotate through fitness workouts and tutorials, led by Foothill staff. These workouts will be designed by the CAP staff to be comprehensive and sports specific, depending on the individual needs of the athletes and coaches. Their schedules will be determined by whether they are in or out of season. During the season, student-athletes may participate in the fitness aspect of CAP if their coach requests it, but more likely will

use the time exclusively for tutorial support and homework before heading off to practices or games. Foothill staff leading this program will be highly trained fitness professionals and veteran teachers with backgrounds in the humanities, math and sciences, including AP/Honors level courses. They are trained in AVID strategies and small-group tutorial techniques used to prepare students for success in four-year universities.

Sports will enhance our existing culture and climate. Foothill was named this spring by WestEd as one of 40 secondary schools in California that is "beating the odds," a place where students achieve academically at higher levels than our demographics would predict. The study showed that Foothill has positive levels of school climate. With the addition of sports, Foothill students will be able to compete for and cheer on their own teams, creating additional bonds and school spirit. We believe athletics will create an even more close-knit and unified student body, staff and school community.

Athletic Director Qualifications (Professional Training and Experience)

Emily Stevens has been a physical education teacher for 17 years, including leading the P.E. Department at Foothill since 2005 where she designed and implemented a unique P.E. program and successfully created community partnerships for on campus and independent study P.E. courses. Previously, she was the athletic director and varsity girls basketball coach at Santa Paula High School and the varsity basketball coach at The Thacher School in Ojai. She also has experience coaching girls' softball.

A graduate of the University of Michigan, Stevens has a Bachelor of Science degree in Physical Education, with an emphasis in Kinesiology and Sports Management. She served as the student manager of the Michigan Women's Basketball Team.

Facilities

Our district is in the process of adding high school-quality facilities on adjacent property to one of our middle schools in our district. This property is located approximately 1 mile from the Foothill campus. The building project will include an all-weather 9-lane track with a turf soccer field in the center equivalent to the facilities at our two comprehensive high schools. In addition the project will include a softball field, practice field space, a throws area (track and field), and a field house. The gymnasium and tennis courts at Anacapa Middle School will be completely refurbished, including additional locker rooms with public restrooms.

We have full access to our district facilities mainly using Ventura and Buena High School athletic fields, pools, tennis courts and gymnasiums.

In addition to district facilities, we are planning to hold some practices and games at Ventura College which is right across the street from our campus. We will also use city facilities including Ventura Aquatic Center and city baseball and softball fields.

Sport	Practice Facility	Game Site and Location
Fall		
Girls Volleyball	Anacapa Middle School 100 South Mills Ventura, CA 93003 Balboa Middle School 247 South Hill Rd Ventura, CA 93003 Cabrillo Middle School 1426 East Santa Clara St. Ventura, CA 93001	Cabrillo Middle School 1426 East Santa Clara St. Ventura, CA 93001 Ventura High School 2 North Catalina Ventura, CA 93001
Boys Water Polo	Ventura Aquatic Center 901 South Kimball Road Ventura, CA 93004 Buena High School 5670 Telegraph Road Ventura, CA 93003	Ventura Aquatic Center 901 South Kimball Road Ventura, CA 93004 Buena High School 5670 Telegraph Road Ventura, CA 93003

Sport	Practice Facility	Game Site and Location
Girls and Boys Cross Country	<p>Arroyo Verde Park Foothill Road/Day Road Ventura, CA 93003</p> <p>Ventura College 4667 Telegraph Road Ventura, CA 93003</p> <p>Camino Real Park 4298 Dean Drive Ventura, CA 93003</p> <p>Loma Vista Elementary School field 300 Lynn Drive Ventura, CA 93001</p>	<p>Arroyo Verde Park Foothill Road/Day Road Ventura, CA 93003</p>
Girls Tennis	<p>Ventura College 4667 Telegraph Road Ventura, CA 93003</p>	<p>Ventura College 4667 Telegraph Road Ventura, CA 93003</p>
Girls Golf	<p>Olivas Links Golf Course 3750 Olivas Park Drive Ventura, CA 93001</p> <p>Buenaventura Golf Course 5882 Olivas Park Drive Ventura, CA 93003</p> <p>Saticoy Country Club 4450 North Clubhouse Drive Somis, CA 93066</p>	<p>Saticoy Country Club 4450 North Clubhouse Drive Somis, CA 93066</p>

Sport	Practice Facility	Game Site and Location
Winter		
Boys Basketball	Anacapa Middle School 100 South Mills Ventura, CA 93003 Balboa Middle School 247 South Hill Rd Ventura, CA 93003 Cabrillo Middle School 1426 East Santa Clara St. Ventura, CA 93001	Ventura College 4667 Telegraph Road Ventura, CA 93003 Ventura High School 2 North Catalina Ventura, CA 93001 Cabrillo Middle School 1426 East Santa Clara St. Ventura, CA 93001
Girls Basketball	Anacapa Middle School 100 South Mills Ventura, CA 93003 Balboa Middle School 247 South Hill Rd Ventura, CA 93003 Cabrillo Middle School 1426 East Santa Clara St. Ventura, CA 93001	Ventura College 4667 Telegraph Road Ventura, CA 93003
Boys Soccer	2015 – Anacapa Middle School 100 South Mills Ventura, CA 93003 Ventura College 4667 Telegraph Road Ventura, CA 93003	2015 – Anacapa Middle School 100 South Mills Ventura, CA 93003 Ventura College 4667 Telegraph Road Ventura, CA 93003
Girls Soccer	2015 – Anacapa Middle School 100 South Mills Ventura, CA 93003 Ventura College 4667 Telegraph Road Ventura, CA 93003	2015 – Anacapa Middle School 100 South Mills Ventura, CA 93003 Ventura College 4667 Telegraph Road Ventura, CA 93003

Sport	Practice Facility	Game Site and Location
Girls Water Polo	Ventura Aquatic Center 901 South Kimball Road Ventura, CA 93004 Buena High School 5670 Telegraph Road Ventura, CA 93003 Ventura High School 2 North Catalina Ventura, CA 93001	Ventura Aquatic Center 901 South Kimball Road Ventura, CA 93004 Buena High School 5670 Telegraph Road Ventura, CA 93003
Spring		
Track & Field B&G	2015 – Anacapa Middle School 100 South Mills Ventura, CA 93003	2015 – Anacapa Middle School 100 South Mills Ventura, CA 93003
Baseball	Camino Real Park 4298 Dean Drive Ventura, CA 93003 Montalvo Little League 1929 ½ Johnson Dr. Ventura, CA 93003	Camino Real Park 4298 Dean Drive Ventura, CA 93003 Montalvo Little League 1929 ½ Johnson Dr. Ventura, CA 93003
Boys and Girls Swimming	Ventura Aquatic Center 901 South Kimball Road Ventura, CA 93004 Buena High School 5670 Telegraph Road Ventura, CA 93003	Ventura Aquatic Center 901 South Kimball Road Ventura, CA 93004 Buena High School 5670 Telegraph Road Ventura, CA 93003
Boys Tennis	Ventura College 4667 Telegraph Road Ventura, CA 93003 Camino Real Park 4298 Dean Drive Ventura, CA 93003	Ventura College 4667 Telegraph Road Ventura, CA 93003 Camino Real Park 4298 Dean Drive Ventura, CA 93003

Sport	Practice Facility	Game Site and Location
Boys Volleyball	Anacapa Middle School 100 South Mills Ventura, CA 93003 Cabrillo Middle School 1426 East Santa Clara St. Ventura, CA 93001	Cabrillo Middle School 1426 East Santa Clara St. Ventura, CA 93001
Girls Softball	2015 - Anacapa Middle School 100 South Mills Ventura, CA 93003 Ventura College 4667 Telegraph Road Ventura, CA 93003	2015 - Anacapa Middle School 100 South Mills Ventura, CA 93003 Ventura College 4667 Telegraph Road Ventura, CA 93003
Boys Golf	Olivas Links Golf Course 3750 Olivas Park Drive Ventura, CA 93001 Buenaventura Golf Course 5882 Olivas Park Drive Ventura, CA 93003 Saticoy Country Club 4450 North Clubhouse Drive Somis, CA 93066	Saticoy Country Club 4450 North Clubhouse Drive Somis, CA 93066

Coaching Personnel at Foothill Technology High School (as of January 2014)

Ken Reeves, Boys and Girls Cross Country, Boys and Girls Track and Field

40 years of coaching experience, including 16 years coaching Cross-Country and Track and Field at Nordhoff High School: Teams won 24 Varsity League Titles, 14 CIF SS titles and 11 State Titles. 2 Time National High School Coach of the Year. ASEP Coaching Certification Program, Cross Country Journal Board of Advisors, Curriculum Committee for AAF Track and Field and Cross Country Clinics. M.Ed., Azusa Pacific, B.A. History & Teaching Credential, UC Santa Barbara.

Brad McClain, Boys and Girls Tennis

20 years as a Teaching Pro at Pierpont Racquet Club. Currently Assistant Tennis Coach men/women at Ventura College for six years. Coached boys/girls tennis at Ventura High School for three years. Certified by Professional Tennis Registry with a rating of "Professional". 2012 Western State Conference Coaches of the Year B.A. Business/Economics, Westmont College

Jason York, Boys and Girls Swimming

Currently Head Coach of Buenaventura Swim Club since 2007. Assistant Coach Santa Clara Swim Club 1999-2007. Fifteen years of competitive swimming experience, with Olympic Trials Qualifying Times. M.S. Chemistry, CSU-Chico, B.S. Environmental Studies, UC Santa Barbara

Janey Dunn, Girls Golf

Played on University of Alabama at Birmingham (UAB) women's golf team for four years. Assisted with coaching UAB golf team for one year. Current Ventura City Women's Champion and Ventura County Women's Champion ('12 and '13). Has helped run numerous junior clinics and worked with First Tee Junior Golf Program in Birmingham. M.S. Forensic Science, University of Alabama at Birmingham.

Priscilla Rouse Becker, Softball

As a player for CSU Northridge, won two NCAA Division II national championships in softball and three straight California Collegiate Athletic Association (CCA) league titles, 6-time All American. Member of the U.S. National Team; World Series Champions, Women's Professional Fast Pitch. 14 years experience running softball clinics and coaching, including the past 7 years coaching for Tri Valley Softball in Ventura resulting in 4 League Championships. Organized, staffed, and ran ASA Coaches and Players Clinics (using college, women's major, and national team players as clinicians). Bachelor's degree, Mathematics, CSU Northridge.

Chip Tarleton, Girls Volleyball

12 years coaching volleyball including Varsity Head Coach at Newbury Park HS (2009 - 2014); Club coach (13 - 18 year olds) (2001 - present) for Channel Islands, TCA, California Heat clubs; USAV/SCVA High Performance coach and evaluator (2006 - present); USA Volleyball certified Impact, CAP I and CAP II coach. Marmonte League Co-Coach of the Year (2011). B.A. Architecture, San Jose State University.

Mark Wipf, Boys Golf

Over 30 years experience coaching individual golfers of all levels, from beginning Junior golfers, college athletes, celebrities, business leaders, to PGA/LPGA tour professionals; Director of Tour Operations, Ventura County Junior Golf Association (2007-Present); 2010 Southern California PGA - Northern Chapter Junior Team Championship, Coach; 1996 Southern California PGA - Northern Chapter Golf Professional of the Year; PGA of America, Class 'A' Member; USGA Rules of Golf Official; Winner of numerous Southern California PGA - Northern Chapter tournaments, 1990-2000. A.A. Degree, Ventura College.

Supplemental Questions

Question 4. Submit support material such as brochures outlining the aims and objectives of the school, education and extracurricular programs plus the requirements for graduation with application.

Please see our state of the art website with detailed information about all aspects of the school.

<http://foothilltechnology.org/>

Enrollment by Grade for 2012-13 School Enrollment by Grade

Report: School Enrollment by Grade
Year: 2012-13
School: 5630348 -- Foothill Technology High
Gender: All
Type: Primary Enrollment

Foothill Technology Report

School	Code	K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Ungr Elem	Grade 9	Grade 10	Grade 11	Grade 12	Ungr Sec	Total Enroll	Adults in K-12 Program
Foothill Technology High	5630348	0	0	0	0	0	0	0	0	0	0	252	253	253	240	0	998	0
Report Total																		
Ventura Unified Total	5672652	1,299	1,286	1,257	1,284	1,339	1,231	1,307	1,378	1,300	0	1,447	1,401	1,445	1,428	0	17,402	0
Ventura Total	56	11,077	11,087	10,656	10,696	10,759	10,567	10,566	10,793	10,815	10	11,108	10,858	10,984	11,813	74	141,683	4
State Total	00	489,810	489,504	474,773	470,387	468,106	462,642	463,536	470,494	466,132	1,575	497,455	486,498	481,531	499,275	5,271	6,226,989	1,785

[Download Data] Download a semicolon-delimited file of this data to your computer. You will need to select "Save" after selecting the "Download Data" button. Once the file is saved to your computer it may be imported into another software for analysis.

Gender: All, Type: Primary Enrollment

Report generated: 11/12/2013 1:33 PM

Data as of: 2013-05-30

Source: California Longitudinal Pupil Achievement Data System (CALPADS)

Web Policy


Joe Bova, Principal
Foothill Technology High School

1-9-14

Date



10932 Pine Street
Los Alamitos, California 90720

Telephone: (562) 493-9500
FAX: (562) 493-6266

CIF Southern Section Membership Application

School Year 2014-2015
Name of School SCVi Santa Clarita Valley International Charter School
Street Address 28060 Hasley Canyon Road Suite 200
City and Zip Code Castaic, CA 91384
School Telephone 661-705-4820 Athletic Telephone 661-714-5680 Fax _____

Type of School (Check where applicable) ☒ Grades 9-12 ☐ Grades 10-12
☒ Public ☐ Private
☒ Coed ☐ All Boys ☐ All Girls

Number of Students per Grade (Current Year) 9th 66 10th 50 11th 41 12th 26 Total 183
Anticipated Future Enrollment 3 Years Hence 240 5 Years Hence 280

New Public High Schools under Construction – Planned Opening Date _____
William S. Hart

Charter Schools Only – Chartering District/Institution _____

Athletic Program Goals and Objectives SCVi's goal is to provide its students with the opportunities to lead through their athletics programs. SCVi doesn't measure its success in win's or losses, but in the growth that each student demonstrates over the course of the athletic season.

Athletic Administration

Name of Principal Jenner Jose Principal's email jenner.jose@scvi-k12.org
Name of Athletic Director Joseph Stark Athletic Director's email Athletics@scvi-k12.org

Athletic Director Qualifications (Professional Training and Experience)

NIAAA Member, CSADA Member, NFHS certified, Degree: BS Exercise Physiology CSU Chico., HS C Shadowed Scott Johnson AD during the 2012-2013 athletic year.,

Facilities (Attach a full list of locations of sports play that are off campus and a complete list of sports if applicable):

Sport	Practice Facility	Game Site and Location
Soccer M/F	Hasley Canyon Park	Away
Cross Country M/F	Hasley Canyon Park	Away
Lacrosse	Hasley Canyon Park	Away
Volleyball M/F	SCVi Facilities	Away
Basketball M/F	SCVi Facilities	Away
		Away

Initial Participation Levels

Below is a listing of sports offered for both boys and girls within the CIF Southern Section. Please indicate what level your school will be competing, i.e. varsity (V), junior varsity (JV), freshman and sophomore (F-S).

Season	Sport	Boys	Girls	Season	Sport	Boys	Girls
Fall				Winter			
<input checked="" type="checkbox"/>	Cross Country	X	X	<input checked="" type="checkbox"/>	Basketball	X	X
<input type="checkbox"/>	Field Hockey			<input checked="" type="checkbox"/>	Soccer	X	X
<input checked="" type="checkbox"/>	Football	X		<input type="checkbox"/>	Water Polo		
<input type="checkbox"/>	Golf			<input type="checkbox"/>	Wrestling		
<input type="checkbox"/>	Tennis						
<input checked="" type="checkbox"/>	Volleyball		X				
<input type="checkbox"/>	Water Polo						
Spring							
<input type="checkbox"/>	Badminton						
<input type="checkbox"/>	Baseball						
<input checked="" type="checkbox"/>	Golf	X					
<input type="checkbox"/>	Gymnastics						
<input type="checkbox"/>	Lacrosse						
<input type="checkbox"/>	Softball						
<input type="checkbox"/>	Swimming						
<input type="checkbox"/>	Tennis						
<input type="checkbox"/>	Track & Field						
<input checked="" type="checkbox"/>	Volleyball	X					

Coaching Personnel – Please attach a list of all coaches' names and qualifications (professional training and experience).

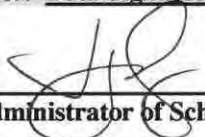
Accreditation:

Accrediting Organization Name, Street Address, City, State and Zip Code


As a condition of membership, the following applies:

1. Submit a copy of previous October State of California Department of Education affidavit form (CBED's) with application request.
2. School must field one or more athletic teams in each season of sport. (Fall, Winter and Spring)
3. School must offer equal athletic opportunity for both boys and girls, if a coed school.
4. Submit support material such as brochures outlining the aims and objectives of the school, education and extra-curricular programs plus the requirements for graduation with application.
5. Submit application fee of \$100 with application.
6. Application must be approved by the CIF Southern Section Executive Committee. Upon approval, your school will be assessed annual membership dues of \$50 per sport fielded. These dues must be received by the Southern Section office by November 1 of each year.
7. School understands that full knowledge and implementation of Blue Book rules is the school's responsibility and that violation of rules may result in a team and/or school's disqualification from competition.
8. It is to be understood that schools with limited enrollments and programs will be integrated into existing league structure only as programs, compatibility and geography permit.
9. Application must have dual signatures of the chief administrative officers of the school, e.g. principal/superintendent and Board/Trustee officer.
10. Applications must be received by May 1st for membership in the following school year.

Note: **Dual Signature Required**



Administrator of School (Superintendent/Principal)



Officer (Board/Trustee Officer)

Santa Clarita Valley International Charter School
Name of School

Board President, SCVI Charter School
Name of District Board

12/18/2013
Date

12/18/13
Date

Approved by CIF Southern Section Executive Committee

Area Placement _____

Date

Status:

☐ Full Unrestricted

☐ Probationary

☐ Denied

Commissioner of Athletics

Special Conditions of Membership _____



Stark

2013-14 CBEDS - Online Reporting Application (CBEDS-ORA)

School Information Form (SIF)

[Edit | Reports](#) | [Submit/Certify Data](#) | [Advanced Features](#) | [CBEDS Resources](#) | [Main Menu](#) | [Logout](#)

CDS Code: 19651360117234

School: Santa Clarita Valley International

To view a report please select a school:

Section A. Number of Classified Staff

Description	American Indian or Alaska Native not Hispanic Male	Asian not Hispanic Male	Pacific Islander not Hispanic Male	Filipino not Hispanic Male	Hispanic or Latino of Any Race Male	African American not Hispanic Male	White not Hispanic Male	Two or More Races not Hispanic Male	American Indian or Alaska Native not Hispanic Female	Asian not Hispanic Female	Pacific Islander not Hispanic Female	Filipino not Hispanic Female	Hispanic or Latina of Any Race Female	African American not Hispanic Female	White not Hispanic Female	Two or More Races not Hispanic Female	Total
Full-time Paraprofessionals	0	0	0	0	1	0	0	0	0	0	0	0	0	0	5	0	6
Part-time Paraprofessionals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Full-time Office/Clerical Staff	0	0	0	0	0	0	0	0	0	0	0	0	5	0	6	0	11
Part-time Office/Clerical Staff	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Full-time Other Classified Staff	0	0	0	0	1	0	0	0	0	0	0	0	1	0	1	0	3
Part-time Other Classified Staff	0	0	0	0	0	1	1	0	0	0	0	0	2	1	0	0	5

Section A. Full Time Equivalent of Classified Staff

Description	American Indian or Alaska Native not Hispanic Male	Asian not Hispanic Male	Pacific Islander not Hispanic Male	Filipino not Hispanic Male	Hispanic or Latino of Any Race Male	African American not Hispanic Male	White not Hispanic Male	Two or More Races not Hispanic Male	American Indian or Alaska Native not Hispanic Female	Asian not Hispanic Female	Pacific Islander not Hispanic Female	Filipino not Hispanic Female	Hispanic or Latina of Any Race Female	African American not Hispanic Female	White not Hispanic Female	Two or More Races not Hispanic Female	Total
FTE Paraprofessionals	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.00	0.00	6.00
FTE Office/Clerical Staff	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.00	0.00	6.00	0.00	11.00
FTE Other Classified Staff	0.00	0.00	0.00	0.00	1.00	0.50	0.25	0.00	0.00	0.00	0.00	0.00	1.75	0.25	1.00	0.00	4.75

Section B. Educational Options/Independent Study/Online Education

Types of Educational Options	Number of Participating Students	
	K-8	9-12
Alternative Schools and Programs of Choice	0	0
Magnet Schools or Programs	0	0
Total (unduplicated) sum of rows 1-4	0	0
Independent Study/Online Education	Number of Participating Students	
	K-8	9-12
Independent Study: Taking one or more classes	3	2
Independent Study: Taking 50% or more of their classes	1	0
Online Education: Taking one or more classes	0	34
Online Education: Taking 50% or more of their classes	0	0
Total Modes (unduplicated total of 6 & 8)	3	36
Number of students who took one or more high school classes through independent study and graduated from high school during the 2012-13 school year:	0	

Section C. Technology

The number of computers less than 48 months old used for instruction-related purposes.	195
The number of instructional settings used for instruction-related purposes.	49
The number of instructional settings utilizing a high-speed Internet connection.	49

Section D. Educational Calendar

Traditional Calendar		Yes
Year-round Calendar	Single-track	
	Multitrack	
Single-track or multitrack only, the year-round calendar type.	60/20	
	90/30	
	Concept 6	
	Custom	
	60/15	
	45/15	
	Modified Concept	

Section E. Parental Exception Waiver

Number requested	0
Number granted	0

Section F. Bilingual Paraprofessionals (Aides)

No data submitted for Section F

Section G. Estimated Number of Teacher Hires

Subject Areas	2014-15
Agriculture	0.0
Art	0.0
Bilingual Education	0.0
Business	0.0
Dance	1.0
English	0.0
Foreign Language	3.0
Health Education	0.0
Home Economics	0.0
Life Science	0.0
Mathematics	1.0
Music	0.0
Physical Education	1.0
Physical Science	0.0
Reading	0.0
Self-contained Classes	0.0
Special Education	0.0
Social Science/Studies	0.0
Drama/Theater	0.0
Trades and Industrial Arts	0.0
Other Specializations	0.0

Section H. High School Graduation Requirements (2013-14)

Subject Areas	Minimum Number of Units
English	40.0
Visual and Performing Arts	10.0
Foreign Language	10.0
Foreign Language or Visual and Performing Arts	0.0
Health	0.0
History-Social Science	20.0
Mathematics	30.0
Physical Education	10.0
Science	20.0
Community Service	0.0
Electives	80.0
Other Requirements	0.0
Total Units Needed for Graduation	220.0
Units in a One-Year Course	10.0
Mathematics Required for Graduation	Minimum Number of Units
Geometry or Integrated Mathematics II (college preparatory)	10.0
Algebra II or Integrated Mathematics III (college preparatory)	10.0
Probability and Statistics or Data Analysis	0.0
Laboratory Science Required for Graduation	Minimum Number of Units
Laboratory Science	20.0

Section M. Truancy

Number of truant students	87
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**Santa Clarita Valley
International**



**Coaches'
HANDBOOK
2014-2015**

INTRODUCTION

The SCVi Athletic Coaches' Handbook is designed as a practical guide for coaches. This handbook will provide the necessary information for carrying out coaching assignments. Included in this handbook are the operating procedures for the SCVi Middle/High School's Athletic Program. Using this handbook in conjunction with the California Interscholastic Federation Southern Section (CIFSS) handbook, should answer most questions in regard to the athletic program. Coaches desiring more information in regard to the athletic program should contact Joseph Stark – SCVi's Upper School Athletics Director.

PHILOSOPHY

SCVi's goal is to provide its learners with the opportunity to lead through sport. SCVi does not measure its success in overall win's or losses, but by the growth of each learner over the course of the athletic season. A strong program of interscholastic athletics, properly balanced with an academic program, will provide positive developmental opportunities for all learners. SCVi Upper School will do all that it can to help each learner achieve his or her individual potential.

APPLICATION, SELECTION, AND APPOINTMENT OF ATHLETIC COACHES

All athletic coaching assignments are made on seasonal basis. SCVi Staff members have priority for extra-curricular assignments. In the event that no suitable applications are received from SCVi Upper School Staff for a particular coaching assignment, CIFSS, SCVi, and District guidelines will be followed for the hiring of outside coaches. At the high school level, non-certified coaches; that is, individuals who do not have a teaching certificate, must complete an approved coaching certification program as mandated by CIFSS. The Athletic Director and Principal, will interview and make recommendations to the Board of Education, who must approve all appointments.

RULES AND REGULATIONS GOVERNING CALIFORNIA INTERSCHOLASTIC FEDERATION CIFSS

Interscholastic athletic programs in the state of California are governed by CIFSS. CIFSS supervises and administers all programs and rules as approved by the state. Those persons directly involved with interscholastic programs will receive a digital copy of the **CIFSS HANDBOOK and SEASON CALANDER**. Coaches should become thoroughly familiar with its contents. **COACHES ARE EXPECTED TO KNOW AND FOLLOW ALL CIFSS GUIDELINES AND REGULATIONS.**

LEAGUE AFFILIATIONS

Currently SCVi is applying to join the CIFSS. By joining the CIFSS we will be placed into a league with similar sized schools in the area for league play.

Future Planned Sports @ SCVi

B/G Soccer
B/G Basketball
B/G Volleyball
B/G Golf
B/G Tennis
B/G Cross Country
B/G Lacrosse

CIFSS MISSION STATEMENT

The mission of the California Interscholastic Federation - Southern Section is to prepare student-athletes to practice ethical behavior; including fair play, integrity and obedience to rules. All CIF athletic contests will represent in perception and practice, the appreciation for athletic excellence and the shared educational experience of competition. All individuals associated with athletic activities will be aware of and responsible for their influence on the behavior of others and be models of good sportsmanship.

SCVi Upper School Athletics Regulations

In addition to CIFSS and league regulations, all SCVi Upper School rules and regulations shall be in effect while a learner participates in interscholastic athletic programs. The following should be given special attention:

On the day of an athletic contest, learning-athletes who arrive late in the day (3 periods) or miss the entire day are INELIGIBLE to compete that day unless they obtain permission from the Principal or Athletic Director due to extenuating circumstances.

Learners on either in-school or out-of-school suspensions are not permitted to attend any day, evening, or weekend activities (practices, contests, extra-curricular events). A Learner's suspension will end at 12:00 midnight on the final day of suspension. If suspended, a one-week ineligibility penalty will automatically be imposed.

Upper School learners must be enrolled in at least 4 classes and must meet or exceed goals in all their classes. CIFSS requires a 2.0 GPA for participation which will be monitored weekly by coaches.

In addition to CIFSS standards, SCVi requires weekly eligibility. Eligibility for school-sanctioned activities is recognized as a privilege awarded to a learner who has a passing grade in both academic and conduct areas. Eligibility will be based on a learners passing grade in both conduct and academics on a week-to-week basis regardless of whether the learner is passing on a cumulative basis. Facilitators are required to submit eligibility sheets to the office manager by noon each Friday. Any learner receiving two or more failing marks in any class for either conduct or academics will be ineligible for one week starting the following Monday. If a learner is being placed on the ineligibility list, it is the responsibility of the facilitator to inform the learner of the problem. The learner will not be able to participate in the activity for one week, Monday through Monday. Ineligible learners may continue to practice with the team, subject to their coach's discretion. Learners who are able to improve their grades to passing will be reinstated as eligible members of their team, provided all CIFSS guidelines are met. Any suspension for discipline automatically results in ineligibility from the day of suspension for a week.

School closings due to inclement weather may result in the cancellation of a game and/or practice. Coaches should contact the Athletic Director who will consult with the Principal in order to make the final decision regarding the activity. Coaches are responsible for contacting their players. It is highly recommended that all coaches establish a calling list of all athletes on their rosters.

Upper School learners who meet all eligibility requirements must participate in the CIFSS approved guidelines for practices before participating in a scheduled game or scrimmage. In some sports that may be as few as five practices and others may be as many as nine before any scrimmage or participation in a contest can occur.

In addition to CIFSS regulations, all learners must adhere to the Learner Code of Conduct, while competing, traveling, and practicing as a learning-athlete. Any violation of the Code of Conduct will result in disciplinary action.

* Coaches are to support these expectations and report any misconduct or unsporting like behavior to the Athletic Director. The Athletic Director will monitor and maintain eligibility and inform coaches of learners that are ineligible. Any appeals will go directly to the Principal.

COACHES GENERAL RESPONSIBILITIES

As a facilitator from SCVi, you establish a model for your athletes. Preparedness, keeping accurate records, and having a very clear concept of what it means to be a learning-athlete, are keys to developing and maintaining of a quality program. The school district does not equate a quality program with win-loss record. However, it does believe that hard work, caring about your athletes outside of the athletic arena, and making your behavioral expectations in and out of school extremely clear are very

important. It is critical that you are consistent with your application of your rules and standards. **This will allow the athlete to make appropriate choices and understand the consequences for making poor choices.**

ORGANIZATION

In the context of responsibilities, it is the expectation of the Athletic Director and the administration that you do the following:

Specific sports are expected to develop a Playbook (volleyball, basketball) and hand it out to the players (to show to their parents). Ask for a basic format if you are interested.

Make explicit to the team and parents your decision-making process and how you will listen to learner input.

Develop a daily practice plan and post it for athletes.

- a. Drills - organization
- b. Teamwork
- c. Conditioning
- d. Evaluate changes or additions for next session

Keep accurate attendance records to include who is on time and who is late. These records let the coaches; the players, parents, and administration know what any athlete(s) have missed. (See Athletic Director for blank attendance forms.)

Always be prepared. When the question is asked: Why are we doing this? Your preparedness and organization of critical information allows you to answer that question with confidence, patience, and unquestioned authority. Your athletes want to know your goals and objectives and you want them to have confidence in your direction.

Mental preparation is equally important. Players can read your facial expressions and body language very well. If you are excited to be at practice, they sense that excitement; conversely, if you bring the troubles of the day, they recognize your mood as well. Your positive enthusiasm is contagious and it can be one of the most important characteristics you can transfer to your athletes. If you ask our athletes to “check it at the door” then you need to do the same.

Criteria for Level of Play

All coaches will establish a criterion for Varsity and Junior Varsity teams. You are expected to regularly communicate this to players. The Varsity team is to compete at the highest level possible. The Junior Varsity team should be considered the developmental team, and as such, should not have Varsity player's playing down for the express purpose of winning, this would go against our mission statement. Though this is a coaching decision, it is the philosophy of this department that the athlete can only learn sufficiently from game situations by playing the game which for he/she has practiced.

Skill development and enjoyment shall be the primary goals of middle school programs. At the high school level, skill levels again will determine squad placement. A younger player will only be moved up to fill an unfilled roster. At both the middle school and high school levels, no advanced player shall play down. However, a coach may move an advanced player down to insure that there are sufficient players to complete the contest. The intent is to allow learners to compete at their skill level.

II. COMMUNICATION

Coaches **MUST** communicate regularly and effectively with the Athletic Director, other coaches, athletes, and parents. If problems arise the Athletic Director should be notified immediately. The Athletic Director is the coach's immediate supervisor.

Parents with questions about coaching decisions will be directed first to the coach. Coaches should communicate at the pre-season meeting when they are accessible to parents and players off the field or court.

In order to address concerns before they become problems, coaches are asked to communicate with parents at the pre-season meetings, fall, winter, and spring. The basic communication steps will be as follows:

Written team goals are to be handed out at the pre-season meeting. Personal goals will be written with each player and copies given to the parents in attendance at the pre-season meeting. Separate meetings with the coach may be made to reflect on personal goals. Goals will be given to the Athletic Director to mail to parents not in attendance.

An evening half way through the season will be set aside for parent/coach conferences for those parents requesting a meeting.

The Athletic Director and/or Principal will attend a meeting with the parent, athlete, and coach if previous communications between the parent and coach have failed.

Regularly check your email and messages before and after practice to ensure you have all of the latest information regarding your team

III. APPEARANCE AND CONDUCT

All coaches should set and keep a high standard of appearance and conduct at all times. A coach's dress should be neat and appropriate for all occasions. Coaches should set an example for the athletes. Athletes are expected to dress neatly and behave appropriately as representatives of the school.

Game day attire will be decided between the coach and the team.

IV. COACHES CONTROL AND GROWTH

It is the coach's responsibility to control him/her self and their players at all times. Failure to control oneself in a professional manner or members of the team/squad will result in a letter of reprimand and/or establishment of a growth plan. If progress is not made according to the growth plan or an egregious error of judgment or unsportsmanlike act has occurred, termination will result. The expectation of SCVi Upper School Athletics is that the coach is the model for mature behavior and will model that behavior in all settings.

V. SUPERVISION

Supervision of players and managers is the responsibility of the head coach and his/her assistants. Measures should be taken to insure that quality supervision is taking place during all practices, games, tournaments, and travel. Playing facilities and equipment should be routinely checked to make sure they are safe for use. While traveling to overnight contests, all coaches are held to the same standards of behavior that they would be held to if they were coaching on the campus of our school. This means that partaking in the use of illegal drugs, consumption of alcohol, use of tobacco products and any other behaviors that are unlawful on school grounds would also be considered activities that are not tolerated on school sponsored trips. There is to be no alcohol or any other illegal contraband transported in any school provided transportation at any time.

VI. EVALUATIONS

SCVi Upper School Athletics takes very seriously the development and growth of staff. The Athletic Director at SCVI Middle/Upper School is committed to helping our coaching staff develop their individual and collective potentials. The goal is for the Athletics Director to catch the coaches doing things right and getting that documented and encourage more of that type of coaching. One way to insure that these opportunities are there is through the evaluation process. Coaches will be evaluated on the fourteen points of coaching that will be given to them during their preseason meeting with the

athletic director and the district approved coaching evaluation form that is in place for all levels of the coaching staff. There will be a minimum of three evaluations performed with every coach, every season. There will be an informal evaluation where the Athletic Director will observe practice or practices' for shorter segments of time. There will be one formal evaluation where the AD will inform the coach that he/she is coming, will ask for a practice plan, and will want to evaluate the coach from the beginning to the end of that practice session. The last evaluation that will be performed is in a game setting. Coaches will be evaluated on all levels of professionalism and game coaching abilities. There will be several more informal evaluations that will also occur throughout the season when the athletic director will have quick walk troughs' during practices. Any positive or negative that is accumulated in the non-formal evaluation can and will be documented and used in the final formal evaluation process.

VII. REMEDIATION AND TERMINATION

In some instances, the performance of a coach may not meet the guidelines established above. In such cases, the Athletic Director will develop a remediation plan for the coach in an effort to correct the deficiency or deficiencies. The purpose of the remediation is to provide the coach with a document that states the problem(s) and identifies corrective action(s) that the coach must initiate. For serious infractions, identified by the Athletic Director and Principal, the coach may be terminated immediately.

VIII. INHERENT RISKS AND INSTRUCTION OF EQUIPMENT AND FACILITIES

Coaches are required to inform and alert both learners and parents about inherent risks associated with the sport they are playing. Additionally, coaches must provide detailed instruction about the use of equipment and facilities associated with the sport they are coaching.

IX. RESPONSIBILITIES FOR CLEARANCE AND ELIGIBILITY

PRE-SEASON

Learners are not allowed to participate in a practice, scrimmage, or game until he/she has turned in all clearances listed here. Learners are not allowed to participate in any sport, except CIFSS approved non-contact activities, until he or she has participated in nine practices. Coaches must inform learners about the following forms which must be on file before an athlete can participate in **any sanctioned scrimmage or game:**

- A current physical, which has been signed by a doctor.
- A signed insurance form. Parents are required to maintain health and accident insurance coverage.
- A signed emergency treatment form.
- A signed parent permission form.
- A signed Code of Conduct form.
- A signed CIFSS rules understanding form

Coaches are responsible for collecting, documenting, organizing, and handing over all the above documents for each athlete to the Athletic Director. **A learner cannot practice or compete until all paperwork is complete.** The coach should discuss the Code of Conduct with his/her team prior to the beginning of the season.

ELIGIBILITY

Learners must comply with CIFSS rules as well as SCVi Middle/Upper School rules. Coaches are responsible for being informed about weekly eligibility. An ineligibility list may be obtained from an administrative assistant or from the athletic department on Mondays. Learners who receive two failures for the week in either conduct or academics are ineligible to compete from that Monday through the following Sunday. Coaches are encouraged to be in contact with teachers and learners regarding eligibility.

SCVi LEARNERS MISSING CLASS

All coaches, through the Athletic Director, are responsible for notifying (posting an excused list) staff members if athletes are going to miss a class(es). The staff should be notified at least one week in advance. A copy of the list should be given to the attendance secretary.

Coaches are responsible for telling the learners to get a prearranged form if more than a half a day of school is to be missed. This form must be filled out at least three days in advance. Coaches should confirm with the attendance secretary before leaving for a trip, that the learners are eligible and have returned their prearranged forms.

If the learners are missing less than a half a day, the coach should remind learners to talk to the teachers in order to get any work that may be missed.

IN-SEASON RESPONSIBILITIES

UNIFORMS, EQUIPMENT AND FACILITIES

All coaches are responsible for uniform check out at the beginning and uniform check in at the end of the season. A copy of the checkout list should be given to the Athletic Director at the beginning of the season. Check your facility before and after practices and games to ensure a safe environment. In addition, emergency equipment and first aid supplies will be readily accessible regardless of practice plan or game situation. Any trash is to be removed from the practice site at the beginning and conclusion of a practice or game session. In short, make certain that it is ready for the next group. If your practice area is not clean and safe, let the Athletic Director know immediately so the problem does not reoccur.

The Athletic Director will schedule practice times with input from the respective coaches. Unscheduled practices must be cleared through the Athletic Director in order to prevent facility usage conflicts.

CLASS COVERAGE/SUBSTITUTES

Any on campus coach needing class coverage must fill out a Request for Leave substitute form, marking school business. This form should be completed at least three days in advance. This form must be approved and signed by the Principal and attendance office.

LOCKS AND LOCKERS

Due to the lack of facilities we do not have lockers for equipment. Equipment for the day will be stored in a designated shed for the learners.

KEYS

Each coach will be assigned a set of keys through our business and facilities maintenance office. Keys are never to be duplicated or given to anyone. Keys are to be returned upon completion of your particular sports season. Any coach losing a key, or failing to return a key will be billed by the facilities maintenance office.

TRANSPORTATION

All athletes must travel with coaches in district vehicles to all athletic contests sanctioned by the School District. An athlete may also travel in a cleared parents car. Each parent can only drive the learners cleared for their vehicle. **Coaches are responsible to monitor and maintain behavior on the bus to ensure safety and that the driver is not distracted.** After all teams have finished participating, learners, after checking with the

coach, may leave with someone's parent only if a signed parent note has been given to the coach prior to leaving SCVi and the coach gives permission. Learners may not ride with other learners or drive themselves unless the Principal gives explicit permission for an emergency or an extenuating circumstance. When traveling in vehicles, coaches are responsible for compliance of seatbelt use by self and all passengers, safely loading gear, and operating vehicles safely within District guidelines at all times.

OVERNIGHT TRIPS

The Athletic Director and Principal of SCVi Middle/Upper School must approve any and all overnight trips in advance. Coaches should make their requests known to the Athletic Director stating the purpose and goals, in addition to providing a detailed itinerary. Coaches are expected to inform parents where the team will be staying and phone numbers in the event of a family emergency. Athletes must be told curfews and team expectations of conduct. **Coaches will be expected to deal with athletes who become problems with disciplinary action, including game suspension or missing the next road trip(s).**

While traveling to overnight contests, all coaches are held to the same standards of behavior that they would be held to if they were coaching on the campus of our school. This means that partaking in the use of illegal drugs, consumption of alcohol, use of tobacco products and any other behaviors that are unlawful on school grounds would also be considered activities that are not tolerated on school sponsored trips. There is to be no alcohol or any other illegal contraband transported in any school provided transportation at any time.

MEDICAL (FIRST-AID) KIT

The Athletic Director will supply each coach with a first-aid kit. The coach will maintain the stock in the first-aid kit and request restocks from the Athletic Director.

PAPERWORK, CIFSS MANDATED MATERIALS, REQUIREMENTS

For each event the NFHS Rules book for that particular sport will have all of the updated rules. All coaches are required to attain a coaching certificate as a certified teacher or completing the coaching registration process. This is essential for professional growth and development.

Each coach is required to complete a NFHS Rules test, a Concussion Management class, a heat and illness class, and biweekly meetings with the entire coaching staff. Please see the Athletics Director with any questions about any of these requirements that you do not understand or where you need to find the materials to complete these tasks.

Each coach is also required to hold a valid CPR/First Aid/Defibrillator certification to coach for SCVi Upper School.

XI. POST SEASON

At the completion of his or her teams season each head coach is responsible for the Following:

Collecting, cleaning, and storing uniforms and equipment in the assigned area.
Submitting a list of those team members who lettered to the athletic director and any other special awards needed.
Submitting a prioritized list of all equipment and uniform needs for the following year. Please be as specific as possible (company, make, size, color, etc.). The athletic director will assess the needs of all the sports programs and will prioritize the requests and needs.
Meeting with the athletic director to evaluate the season.
Returning the key(s) that were issued.

*****Any agreed coaching stipend will not be given unless all of the above has been completed.**

XII. GENERAL LETTERING GUIDELINES

Only one athletic letter may be given to a participant during his/her high school career. Each sport and/or year after that, if a letter is earned, a pin or service bar will be awarded.

All requirements, including completion of the season, must be met before an athlete can be recommended for a letter. Coaches may recommend that learners do not receive an athletic award due to disciplinary reasons. These reasons may include but are not limited to: citizenship, sportsmanship, and behavior detrimental to the school, community and/or team.

MINIMUM REGULATIONS PER VARSITY SPORT/ACTIVITY

GIRLS AND BOYS BASKETBALL

Play in 1/3 of the quarters of the regular season varsity games.

COMPETITION SPIRIT

Attend 90% of all scheduled practices and compete in all scheduled competitive spirit competitions.

GIRLS AND BOYS CROSS COUNTRY

Compete in 67% of regularly scheduled varsity level races or compete at the state meet.

BOYS GOLF

Play in 50% of all varsity matches as a first team performer or compete in the state meet.

GIRLS AND BOYS SOCCER

Play in 50% of the halves of the regular season varsity games.

GIRLS AND BOYS TRACK

Earn a minimum of ten points and finish the season.

VOLLEYBALL

Play in 50% of all varsity games.

GIRLS AND BOYS LACROSSE

Play in a minimum of 80% of matches

XIII. SPORTS AWARDS ASSEMBLY

The Athletic Director will, with the input of the Principal, set a date for the sports banquets. All coaches are expected to acknowledge and say something about each learner at the banquet. Coaches will coordinate with the Athletic Director for the number, type, and format for all acknowledgements. If a coach cannot attend, he or she is responsible to find someone involved in the specific sport to make the presentations.

Draw your logo here or digitally create it and submit it to the link below.

Design Our Logo!!!

Turn in your designs by 01/30/2014

We are the SCVi Stars!

Show your school spirit by designing our new logo!!! We will need a new logo for our athletic teams starting in the 2014-2015 school year and YOU have the chance to design it!!!

Submit your original design to Athletics@scvi-k12.org

01/30/2014

Turn in hard copies to Mr. Stark in room 207

Joseph.stark@scvi-k12.org

SCVi Upper School Athletics Information Meeting

Things to do:

1. Sign in at the front table, What sports do we need?
2. Ask Questions
3. Email Mr. Stark about Sprio

Mission Statement

SCVi's goal is to provide its learners with the opportunity to lead through sport. SCVi does not measure its success in overall win's or losses, but by the growth of each learner over the course of the athletic season. A strong program of interscholastic athletics, properly balanced with an academic program, will provide positive developmental opportunities for all learners. SCVi Upper School will do all that it can to help each learner achieve his or her individual potential.

Where will we be playing?

Currently SCVi is applying to join CIF The California Interscholastic Federation. By joining the CIFSS we will be placed into a league with similar sized schools in the area. We will be primarily a traveling team.

Why?

We are joining CIF to give our learners the same opportunities in athletics that are offered across California. CIF does a lot of things correct, including its standards for coaching that are unparalleled by other programs.

Who can I contact for more information?

Email: joseph.stark@scvi-k12.org

Email: Athletics@scvi-k12.org