



# *Meeting of the Executive Committee*

*January 14, 2017*

*9:30 a.m.*

*Westin South Coast Plaza  
Costa Mesa, California*

## *Minutes*

<b><u>1. OPENING BUSINESS</u></b>	<b><u>DISPOSITION</u></b>	<b><u>ITEM</u></b>
A. Call to order by Carter Paysinger, President of the Council The meeting was called to order at 9:42 a.m.		
B. Pledge of Allegiance After the Pledge of Allegiance, Carter Paysinger wished everyone a Happy New Year.		
C. Roll Call All members were present, except John Costello, Jeff Jordan, Jill Matyuch, and Kristine Palle.		
D. Introduction of Guests There were no guests present.		
E. Adopt Agenda There was a motion and a second to adopt the agenda. The agenda was adopted.	Adopted	18-1-2
F. Approval of Minutes There was a motion and a second to approve the minutes of the September 29, 2016 Executive Committee meeting. The minutes were approved.	Approved	19-0-2

## **2. PUBLIC COMMENT**

- A. Recognition of anyone wishing to address the Executive Committee. Speakers must limit their remarks to three minutes.
- There was no one present to address the Executive Committee.

### **3. ACTION ITEMS**

#### **A. STATE FEDERATED COUNCIL ACTION ITEMS**

1. Proposal to Revise Bylaw 1501, Baseball Pitch Count Approved 21-0-0 STATE 539  
Monica Colunga reviewed the proposal regarding the baseball pitch count. The NFHS has mandated that every state association adopt a pitch count bylaw for this Spring, including mandated days of rest between appearances. The Executive Committee is making a recommendation to the Southern Section Council whether to adopt or not adopt the proposal as written. There was a motion and second to approve the proposal. Mike West had questions regarding the number of days of rest, whether it should be three or four between appearances, as proposed. Chris Calderwood asked if the Baseball Advisory Committee approved the proposal. Glenn Martinez stated that the Baseball Advisory Committee would be meeting at the end of month, but that there seemed to be no opposition to the proposal as it is written. Terry Barnum asked if language should be added at either the CIF State or Section levels to strongly suggest public view of the pitch counts at games to avoid disagreements. This could be as easy as a flip count board or chalkboard. Rob Wigod stated that there are enough people out there that are already keeping track of pitch counts. Glenn Martinez agreed stating coaches are already charting pitches and smaller schools, as an example, bring out wrestling numbers to keep track, while other schools have scoreboards that do the tracking. Glenn Martinez also stated that he would mention this to the Baseball Advisory Committee when they meet. The motion carried 21-0-0

#### **B. SOUTHERN SECTION ACTION ITEMS**

There are no Southern Section Action Items at this time

### **4. NON-ACTION ITEMS**

#### **A. STATE FEDERATED COUNCIL NON-ACTION ITEMS**

1. Proposed Budget for 2017-2018 Non-Action STATE 540  
Monica Colunga stated that there were no copies of the CIF State Budget available at this time. Carter Paysinger stated that the CIF State Budget would be presented at the CIF Federated Council meeting on January 27. Rob Wigod said that we will see it then and it will be included in the April Executive Committee and Southern Section Council packets prior to those meetings.
2. CIF Executive Committee Nominations Non-Action STATE 541  
Monica Colunga reviewed the nominations for the CIF Executive Committee. There are ten nominees, two of which are from the Southern Section. Normally, it is recommended to the Southern Section Council that they support Southern Section nominees and go uninstructed on the nominees from other sections. Terry Barnum is a candidate on the ballot from the Southern Section, representing CAPSO, an allied organization, and Jim Perry is currently serving as President-Elect of the CIF Federated Council.
3. Proposed Bylaws 504; 1200; 1700; 1701; 1702 - Non-Action STATE 542  
Competitive Cheer

Monica Colunga reviewed the proposal. There are two formats presented: Traditional Cheer and Competitive Sport Cheer. On the Southern Section and CIF State websites, there is an excellent PowerPoint presentation regarding Cheer that is very informative. The first Southern Section Cheer Advisory Committee meeting is scheduled for January 23, to talk about the proposed bylaws and implementation for the 2017-18 school year. Dick Billingsley mentioned that his school district is under a Title IX investigation and that this would be a big help in that area as his school has 88 cheerleaders. Loren Kleinrock stated that they currently have one male on their squad and does cheerleading address Title IX. Monica Colunga stated that Traditional Cheer and Competitive Sport Cheer will be different in relation to Title IX. Competitive Sport Cheer is two schools competing against each other in a four quarter event and it is a coed sport. Rob Wigod referred the Executive Committee to the key page in the proposal, which is in the 1700 Series, and are the actual bylaws. In the proposal, it clearly states



#### **4. NON-ACTION ITEMS (Cont.)**

##### **A. STATE FEDERATED COUNCIL NON-ACTION ITEMS (Cont.)**

##### **3. Proposed Bylaws 504; 1200; 1700; 1701; 1702 - Competitive Cheer (Cont.)**

that Competitive Sport Cheer will not be counted toward Title IX. Chris Calderwood asked if there has been a season of sport established for Traditional Cheer and Monica Colunga replied not yet. Rob Wigod continued that the proposal includes Competitive Sport Cheer as a Spring sport, but Traditional Cheer was very challenging as it does not fit into the Fall, Winter, or Spring seasons. Mike West suggested trying to keep things the same and Spring would be better to get into the gym for practice as there are so many sports in the Winter already using the gym. Carter Paysinger reminded the Executive Committee that the first step going forward is to look at the proposed bylaws. There are actually three types of cheer: Sideline, Traditional, and then Competitive Sport Cheer. How does the high school cheer impact the outside cheer groups? If students are unable to compete outside of school during the season sport, that could put some of these companies out of business. We need to work on the bylaws first, then the season(s) of sport next. Mike West asked if they are leaning toward the 2018-19 season for CIF competitions to begin. Rob Wigod reiterated that 2017-18 is bylaws only and that competitions will be down the road. There will be no cheer championships for 2017-18. Monica Colunga stated that the culture of schools and districts is not doing this kind of competition, so if it is a sport, does a school have to field it. Jim Perry asked if at the Advisory Committee meeting coming up, will Traditional Sideline Cheer be represented and the answer was no. Sandy Gahringer added that at her school, all cheer is going to be treated the same. Dick Billingsley asked if Competitive Sport Cheer would be with different levels of competition. Monica Colunga stated that first we need to identify the bylaws and that nothing else can be answered until that occurs. The CIF State is taking its time and making sure things are in place properly and that we are being responsive to what the legislator who wrote the legislation intended this to be. Carter Paysinger said that we have to take it slowly. Sandy Gahringer stated that the legislation that went through was due to pressure from parents and students. This is coming from legislation rather than growing from the CIF through schools and leagues. This is different and coming in a different way, so we are trying to be proactive as an organization and stay ahead of it. Jim Perry said that there is nothing in the bylaws that states you are required to field Cheer, just as with any other sport.

##### **4. Proposed Revision Bylaws 1606; 2401; 2901; 2902 - Competitive Equity Placement**

Non-Action

STATE 543

Monica Colunga reviewed the proposal. This was implemented state-wide with Football and is what we are already doing in the Southern Section in placing teams from the Southern Section into CIF Regional Championships. Terry Barnum talked about the dilemma of the Central Section being geographically too large with so few schools and asked if this proposal is a way to fix that and allow for schools to change sections for CIF Regionals. Rob Wigod answered yes, they could send some Southern Section schools to a Northern Regional, depending on their locations. Mike Middlebrook stated that the CIF State Seeding Committee did a good job in Girls' Volleyball and placed our teams appropriately last Fall.



#### **4. NON-ACTION ITEMS (Cont.)**

##### **A. STATE FEDERATED COUNCIL NON-ACTION ITEMS (Cont.)**

5. Proposed Bylaws Revisions 503.B.1 - Non-Action STATE 544  
Uniform Administrative Penalty

Monica Colunga reviewed the proposal and referred the Executive Committee to the updated language distributed today. This proposal would cover sanctions on schools when it is an administrative oversight and paperwork is not turned in, when a student would have been eligible. These oversights are due to adult errors, and identify penalties that all sections would follow in issuing the same penalties. Rob Wigod said that there should be a comfort level with this proposal since this is what the Southern Section has been doing for years through Bylaw 500.21. The change is adding a second offense penalty to the Southern Section bylaw. Chris Calderwood asked if that was the case, why would we be opposed to this. Rob Wigod pointed out that the language was revised this past Wednesday and we now agree with it. Loren Kleinrock asked if administrators make errors, the students play, and then they find out later in a season, then they only lose the one game. Carter Paysinger stated that if the error was caused by the administration, not by the parent or student, that a one game forfeit is enough. Terry Barnum asked how many bylaws there are with penalties in place because of adult errors. Rob Wigod stated that the ineligible player bylaws are under the umbrella of adult errors.

6. Proposed Revision Bylaws 206; 207; 510; 1100 - Non-Action STATE 545  
Athletically Motivated Transfers

Monica Colunga reviewed the proposal stating that this proposal would remove the athletically motivated transfer language, related to dissatisfaction with the former school, from CIF Bylaw 510. There was no discussion.

7. Proposed Bylaws 1206 – Standardized Number of Contests Non-Action STATE 546

Monica Colunga reviewed the proposal and asked that members review the new language in front of them as the language changed from the original proposal in their packets. This proposal is trying to align the number of regular season contests across the State. For example, Basketball currently has 20 allowable contests in the Southern Section. The shift is now to 28 with each tournament game counting as one. Rainer Wulf stated that Basketball currently has 20 allowable games with three allowable tournaments, each counting as two games whether you play two or five. There could be more games played in the current model as opposed to the 28 in the proposed model. Chris Calderwood asked how do we respond to this if it passes at the Federated Council. Rob Wigod remarked that the difference would be one non-league game. This proposal provides for two scrimmages instead of one, but they still have to be completed before the first contest of the season. Loren Kleinrock asked if the league culminating tournament, counted toward the 28. Rob Wigod stated that the league culminating tournament does not count in the 28 allowable contests. Other sections use these culminating tournaments for playoff entries, but Southern Section does not. Rainer Wulf stated that from a coaching perspective, the last thing you want to do is play more games at the end of the regular season. It starts to wear on the students playing more games. Mike West stated that counting tournament games can be a challenge if you are counting on five and only playing two. Rob Wigod said if you schedule a tournament counting five games but only play three, then two games have opened up in your schedule and you will not be over the allowable at the end of the season. Chris Calderwood agreed completely, but it is usually known that most tournaments have a guaranteed minimum. This new system may be confusing and communication to the schools needs to happen to make sure there is an understanding they need to schedule only 28, not 29, including all tournament games. Rainer Wulf reminded the Executive Committee that this is for implementation for 2018-19 school year and gives us a lot of time to make schools aware of the change. Nancy Kelly stated why isn't the CIF State adopting our system since it works. Rob Wigod reiterated that the changes are so minor, as it only affects one non-league game and is adding another scrimmage. We have trouble with schools over scheduling now and it will be easier to just count every game played.



#### **4. NON-ACTION ITEMS (Cont.)**

##### **A. STATE FEDERATED COUNCIL NON-ACTION ITEMS (Cont.)**

8. Proposed Bylaws 900 – All-Star Contests Non-Action STATE 547

Monica Colunga reviewed the proposal and asked the Committee to refer to the new language in the packet received today. This proposal would allow for all-star competition after the season of sport for all levels, not just Seniors who have completed their eligibility. Jim Monico stated that underclassman can be in all-star contests. Glenn Martinez stated Football coaches will not be happy about this as they are already concerned about losing players do to injury in these competitions in the Spring. Loren Kleinrock asked about the use of school equipment. Glenn Martinez stated that current bylaws already forbid the use of school equipment. Terry Barnum asked about college bound students sitting out because they already have offers and do not want to get hurt. Carter Paysinger was concerned about this with any sport and the effect this has on students transferring schools. Do we want to regulate that as well? There is no reason for underclassman to play all-star games. Rainer Wulf stated that all-star games are designated as club games now and they would organize at schools instead clubs. Dave Reid said this came from the Section Commissioners. Terry Barnum showed concern for schools and kids and can we put a limit on what the families can do when we depend on these families for our programs. Loren Kleinrock said we need to be supportive of protecting our students. Jim Perry stated he is baffled by this proposal. If a Football student goes all the through the CIF State Championships and then plays in an all-star game, that is 17 games. What are we doing and why? This is opposite of what we are doing and we are allowing the parents to dictate what they want and we are not looking out for the well-being of the student-athlete. This flies in the face of the all-round, multi-sport, student-athlete. Terry Barnum stated that we are creating the superstar high school athletes, with their exposure on the web and TV. Fifteen years ago, they would have only been known in their area. Monica Colunga added that we need to take a step back and look at what our responsibility is for the safety of our students and stay on that path where the parent makes the choice and it doesn't come to litigation. Rob Wigod said that we do have a role we play, but what we are hearing is that the more we try to control outside the high school season of sport, the more we are exposed to litigation.

Break 11:12 to 11:31 a.m.

##### **B. SOUTHERN SECTION NON-ACTION ITEMS**

1. Proposed CIF Southern Section Budget 2017-18 Non-Action SS 548

Mitch Carty distributed the proposed budget and highlighted various items. The handout of the budget is contained at the end of these minutes. The budget presented is a balanced budget with no fees or ticket price increases included. One highlighted change is to move to electronic programs as printed programs are losing \$25,000 annually. Program sellers may hand out postcards with a QR code or website to access programs online. Chris Calderwood loves the program idea and it would allow an opportunity for programs for sports we do not do professional, printed programs for (i.e. tennis, golf, etc.) Loren Kleinrock asked if the fan would pay for that access, and if so, how do you protect it from being passed around. Mitch Carty stated that the advertisers have signed contracts for the exposure. Loren Kleinrock asked can we get more advertisers? Thom Simmons said programs would become more valuable because they would get more eyes on them and they would be available in perpetuity. This is what the CIF State is doing right now as well as the NCAA with very few printed programs in limited sports. Nancy Kelly stated that Track and Field would still need a printed program. Rob Wigod said yes, Track, Cross Country, Wrestling, and Swimming would still be done in hard copy. Terry Barnum showed concern with Football attendance numbers dropping. Mitch Carty said that we have been out at games and taken pictures of the sidelines, then Financial Reports come in and do not reflect what the pictures look like. Two school were contacted about this situation.



#### **4. NON-ACTION ITEMS (Cont.)**

### B. SOUTHERN SECTION NON-ACTION ITEMS (Cont.)

## 1. Proposed CIF Southern Section Budget 2017-18 (Cont.)

This is not a new problem and most schools do a good job, but there is something going on whether it is an increased guest list, season ticket holders getting in free, cash taken and no ticket given, etc. Would like to do some on-site auditing to get out and watch some of the gate procedures at selected games. This year in the Football Championships, there were some new teams, some longer travel, and 40,000 fewer tickets sold. Paula Hart Rodas stated that when her school travelled to Paraclete, only 35 people went and they usually travel well. Loren Kleinrock asked with all the television/web games, are they just staying home? Rob Wigod answered sure, but the television/web games are exposure for advertisers, so it is a trade-off. Rob Wigod praised Mitch Carty's exemplary work on the budget. We will have a better idea a year from now on future numbers and there is still the rest of this year to come. Thom Simmons said to look at then television income from four years ago and it appears we are offsetting some of the loss at the gates. Rainer Wulf added that with the divisions being done every year, nothing is a straight comparison.

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|---|------------|--------|
| 2. CIF Southern Section Executive Committee Nominations | Non-Action | SS 549 |
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Carter Paysinger reviewed the areas for nomination. Paula Hart Rodas, Paul Lopez, and Denise Halstead are up for election in their areas. Only the leagues in their specific areas will vote at the April Council meeting.

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| 3. Proposed Bylaw 3013 – Length of Quarters | Non-Action | SS 550 |
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Carter Paysinger reviewed the proposal regarding the length of quarters for Frosh/Soph Water Polo being increased from five minute quarters to six minute quarters and this proposal coincides with the Official's Fees Schedule.

## **5. NEW BUSINESS**

- A. Financial Report
- Mitch Carty – 5A

Mitch Carty presented a PowerPoint presentation regarding the current budget year-to-date. Copies of the slides are contained at the end of these minutes.

- B. CIF Southern Section 2018-19 Sports Calendar Rob Wigod – 5B

Rob Wigod reviewed the proposed 2018-19 sports calendar. He referred to the middle of a memo in the Executive Committee packet that refers to the sports that have already changed due to decisions made by the CIF State Office. What is left are selected Fall and Spring sports and do not go to CIF State Regionals or CIF State Championships. Unsure of when the SOP dates may change but this will happen as well. Rob Wigod asked the Executive Committee for support to move this proposal forward to the Southern Section Council for first reading in January. The last page is a survey of schools' start and end dates and we are trying to match them up with the end of our sports year. Almost 90% of schools are out by first week of June. Before September 1, 80% of school are already in session. Carter Paysinger asked to take a look at Baseball and Softball where some schools are playing after Graduation and are playing schools that are still in Finals and perhaps not getting the practice time that those who have already graduated are able to. Glenn Martinez stated that Baseball starting early isn't going to be an issue except for those that have Basketball/Soccer athletes competing in playoffs. Mike Middlebrook stated that the Softball Advisory Committee is in support of the proposal. Carter Paysinger asked if anyone was opposed to moving this forward to the Southern Section Council. Mark Edgemon asked about the Winter/Spring seasons overlap. Rob Wigod said that there is a ten-day gap between the end of the Winter regular season and the start of Spring sports. Carter Paysinger asked for anyone opposed to moving this forward and not hearing any, it will be moved forward to the Southern Section Council for first reading on January 25, 2017.



## **5. NEW BUSINESS (Cont.)**

### **C. Athletic Training Committee**

Carter Paysinger

Carter Paysinger presented a concern about school districts asking how to implement and fund athletic trainers on high school campuses and he would like to set up a committee for these types of questions and to get information out to our member schools over the next year or so. School districts need to see how important it is to make this a line item in their budgets and see what they will save in the long run. Mike West has already agreed to be a part of this committee with Monica Colunga and Carter Paysinger. Nancy Kelly is surprised at the reluctance of school districts to do this and being without an athletic trainer is astounding. Her school just added a second trainer and students are getting treated immediately. Nancy offered to prepare a letter to all Superintendents, to send this message out directly to them so they understand what is happening and why we feel so strongly about this. Mike West said that this hasn't been brought to light just now, it has been made available and the task is getting the information into the right hands, showing what can happen, how to do it and what the benefits are. Paula Hart Rodas stated that this was an LCAP meeting line item maintaining the academic success of student athletes and our next push would be that every school should have an athletic trainer. Nancy Kelly, along with John Norman and Paul Lopez, volunteered to serve on the committee.

### **D. CIF Southern Section Meeting Schedule 2017-18**

5D

Rob Wigod reviewed the 2017-18 meeting calendar, that was included in the Executive Committee packet.

Lunch break at 12:22 p.m. Returned at 1:16 p.m.

## **6. OLD BUSINESS**

### **A. 2018-2022 Area Placement Recommendations**

Approved 21-0-0

Rob Wigod – 6A

Rob Wigod reviewed the Area Placement recommendations for the 2018-2022 Releaguings Cycle. There was a motion and second to approve the recommendations as presented. There was no discussion. The motion carried 21-0-0.

## **7. CLOSED SESSION**

Closed session began at 1:20.

### **A. Conference with Legal Counsel: Potential/Anticipated Litigation - (Government Code 54957): 1 case(s)**

## **8. REPORT OF ACTION(S) TAKEN IN CLOSED SESSION**

Closed session ended at 1:42 p.m. with no action taken.

## **9. REPORTS**

### **A. President's Report**

Carter Paysinger

Last night at dinner there was talk about our feelings for this organization. A key element to this organization is when we have our discussions, there is not a feeling that there is an agenda from any one person. We talk and debate the issues and yet we try to come up with a solution for the entire organization. That comes from Rob Wigod, the staff, and you and it just keeps getting better. This is a great organization run by a great group of people. One other item of interest. The director of the NCAA was talking about how people beat up on the NCAA however, the NCAA does not make the rules, the schools do. That is us. We do not make the rules, our member schools do, and we carry out what they desire. The CIF Southern Section is not just the office, but it is the entire membership. Any opportunity we have we should remind the membership that they are the ones that can make changes, not the office.

### **B. Treasurer's Report**

Jeff Jordan

Jeff Jordan was absent so no Treasurer's Report was given.

### **C. Commissioner's Report**

Rob Wigod

Thank you to all of you for being here for this special weekend. Thank you to Sharon Hodge for her hard work on her Super Bowl of the year. Thank you to the staff for all you do. I will be in Ontario next week for the CIF Federated Council. Our Southern Section Council meeting is next week as well. We are getting set for Winter playoffs and this is our busiest time of year.

### **D. Executive Committee Member Reports**

President-Elect – Monica Colunga – Welcome to Orange County. Sharon Hodge, thank you for the gift box. Thank you, Rob Wigod, for your leadership and Carter Paysinger, also. The staff does fantastic work and I echo what Carter Paysinger stated that the schools are the CIF and they need to take responsibility for what is happening on their sites and in their communities.

Foothill Area Representative – Loren Kleinrock – Thank you for the shirt. What is special about this group, everyone here understands the value of high school athletics when it is done well and done the right way. We are all pulling on the same end of the rope to work in the same direction.

Superintendent Representative – Nancy Kelly – This is my seventh year with the committee. I have enjoyed my time here and it continues to get better all the time.

Boys' Athletic Directors Representative – Chris Calderwood – Issues are coming up that might be affecting people coming to the games. With so many entities broadcasting our big tournament and the availability to live stream from any device, i.e. Facebook live, etc., it is getting harder to stop unauthorized streaming and how do we enforce these rules and make people understand that this affects the bottom line.

At-Large Representative – Dana Wilkerson – Happy New Year and thank you for this opportunity. Continuing expansion of athletics is ongoing. Had the opportunity to travel to Indiana to visit family and friends, which helps ground me.

Small Schools Representative - Mark Edgemon – CSADA – Sandy Gahring, Chris Calderwood, and David Reid are all on the CSADA committee. This year is the 49<sup>th</sup> annual conference being held in Reno. The location of the conference will start changing in the near future as contracts run out and we are showing good growth. Next year will be 50<sup>th</sup> Anniversary and we will be in Burlingame for our conference. A reminder to get online and register. Starting to work on Releaguings and handling 183 Small Schools to work through the system. Thank you to the CIF Southern Section staff for all you do.

Desert Area Representative - Rob Kostopoulos – Thank you for a successful weekend. We will not be at dinner tonight as my wife is seven months pregnant and our kids are anxious for us to get back. In the Desert Area, a lot of change is occurring as schools are trying to find a place to win, searching new areas, and leaving us with new Releaguings challenges. The Boron community was so excited with the live stream on PrepZone. That live stream night was a huge night, with the biggest crowd since the 1993 Championship Football Game. There were just under 5,000 unique users for that game.

Orange County Representative – Denise Halstead – Responded to what Carter Paysinger said regarding this group. I appreciate the professionalism and integrity of this group. I was told this is a great group of people and that they care about the kids and I can see that through the discussions we are having. I appreciate the weekend and how the group operates.



## **9. REPORTS (Cont.)**

### **D. Executive Committee Member Reports (Cont.)**

CAPHERD Representative - Jim Perry – Thank you Sharon Hodge and Rob Wigod for this weekend. Glenn Martinez, thank you for the opportunity to present awards at the Lancaster Baptist vs. Joshua Springs CIF Southern Section 8-Man Football Championships Game.

Citrus Belt Area Representative - Mike West – Thank you the staff. I appreciate being a part of this group. Director of Communications - Thom Simmons – We will be presenting to you our progress on developing a mobile app at the April Executive Committee meeting. The new website will be launched on January 24, and it is more mobile friendly, cleaner, and the functionality has been improved. There are more exciting ideas on the horizon with the Technology Committee.

Assistant Commissioner - Glenn Martinez – Thank you to those who took part in the Principal's Track at the Athletic Administrator Summit. We surpassed our numbers and have started planning for next year. All presentations are on our website under Resources. Thank you to all that did awards presentations for Football Championships.

Assistant Commissioner - Mike Middlebrook - The Fall 2016 schedules and scores are now due in CIFSSHOME. There have already been a lot of soccer ejections this season. Everyone is welcome to attend all of our championships.

Assistant Commissioner – Rainer Wulf – Thank you to the Riverside schools for their assistance in making the Cross Country Championships a success. We are in full swing with Basketball. It is proving to be an exciting season and our Open Division Selection Committee met for the first time last week. There will be two sessions this year at the Honda Center and we will host both Boys and Girls games there. Thank you for your support and those that are new to this committee, continue to give your input, it is important.

Chief Financial Officer – Mitch Carty – Thank you for your support.

Activities Directors Representative - Todd Arrowsmith – Encouraged Executive Committee members to present awards at championship events, it is a great experience. The CADA Conference will be held on March 1-4, 2017, at the Town and Country Hotel in San Diego. Thank you Sharon Hodge for the weekend. Mt. SAC Area Representative – Paul Lopez – Thank you Sharon Hodge, for the weekend. This was my first time and it was great, very organized. I appreciate the philosophy moving forward, that we cannot just sit on our hands and that change must happen in order to move forward. This was our first time in the Girls Volleyball Finals and it was well run. Our schools need to know how well the CIF-SS office is run.

CSADA Representative – Sandy Gahrng – Thank you for the weekend. CSADA met in Sacramento for planning and we were in Nashville at the national conference this year.

Northern Area Representative – Dick Billingsley – Carter Paysinger, I appreciate your comments. This Committee has a great sense of humor, experience, and integrity. I am proud to be part of this group and thank you to Rob Wigod and Sharon Hodge for this weekend. The Athletic Administrator Summit was awesome and I will bring my Principal next year. Releaguings in our area is on hold as 13 schools might move to the Central Section. Glenn Martinez and I will work on protocols for things that happen on the field in football.

Coast Area Representative – Paula Hart Rodas - Thank you Sharon Hodge for a wonderful weekend. Thank you, Glenn Martinez, for the opportunity to present awards. I appreciate being part of this group because we are so likeminded and trying to move us forward.

CSADA Representative - Dave Reid – Thank you Sharon Hodge for the weekend. The Football Playoffs this year were exciting for our district as six schools were in different divisions, four made it to the playoffs, and all four won their first round games. I also accompanied Jim Perry to the 8-Man Football Championship Game.

CSBA Representative - John Norman – Thank you Sharon Hodge, Rob Wigod and staff. I enjoy coming and getting to hang out with educators instead of board members. I had an education conference during Football Finals and my college roommate was retiring, so I missed the Football Championships but wanted to be there. Thanks for everything everyone does for our member schools. Continue doing what you do.

CAPSO Representative - Terry Barnum – (Read report written by Rita Dever) Thank you, best weekend ever.

Parochial Area Representative – Rita Dever – Thank you Sharon Hodge for the weekend. I know so much planning goes into something like this. Thank you, Rob Wigod, for your leadership.

Executive Assistant - Sharon Hodge - Preparing to open nomination forms for Champions for Character, Hall of Fame, Distinguished Service, and the request form for Friends of Golf donations. The Boys Golf Preview will be posted after our January 19<sup>th</sup> Golf Advisory Committee meeting.

## **9. REPORTS (Cont.)**

### **D. Executive Committee Member Reports (Cont.)**

Past President - Jim Monico – Thank you Sharon Hodge, Rob Wigod, and your staff for what you do. Cannot say it enough. I have seen other offices and we have the best. Presenting the championship awards to Coach Dave White at his last game was great. Your investment here does matter.

## **10. ADVANCE PLANNING**

### **A. DATES**

1. January 25, 2017 – CIF Southern Section Council Meeting, The Grand, Long Beach, California, 9:00 a.m.
2. March 15, 2017 – Executive Committee Meeting, CIF Southern Section Office, Los Alamitos, California, 9:00 a.m. (Area Placement Appeals, if necessary)
3. April 4, 2017 – CIF Southern Section Executive Committee Meeting, Dodger Stadium, Los Angeles, California, 1:00 p.m. – Rob announced this meeting being moved to the CIF Southern Section Office.
4. April 5, 2017 – CIF Southern Section Council Meeting, The Grand, Long Beach, California, 9:00 a.m.
5. May 10, 2017 – CIF Southern Section Executive Committee Meeting, Old Ranch Country Club, Seal Beach, California, 1:00 p.m.


### **B. SUGGESTED AGENDA ITEMS**

There were no suggested agenda items for the next meeting.

## **11. ADJOURNMENT**

A motion and second for adjournment were made and a unanimous vote to adjourn was entered at 2:37 p.m.

Submitted by:



Sharon Hodge  
Executive Assistant

Approved by:



Rob Wigod  
Commissioner of Athletics



# Adopt Agenda

Todd Arrowsmith	Yes	Terry Barnum	Yes	Dick Billingsley	Yes	Chris Calderwood	Yes
Monica Colunga	Yes	Rita Dever	Abstain	Mark Edgemon	Yes	Sandy Gahring	Yes
Denise Halstead	Abstain	Jeff Jordan		Nancy Kelly	Yes	Loren Kleinrock	No
Robert Kostopoulos	Yes	Paul Lopez	Yes	Jill Matyuch		Jim Monico	Yes
John Norman	Yes	Carter Paysinger	Yes	Jim Perry	Yes	Dave Reid	Yes
Paula Hart Rodas	Yes	Mike West	Yes	Dana Wilkerson	Yes		

**Motion Carried    18 Yes    1 No    2 Abstain**

# Approval of Minutes

Minutes from the September 29, 2016 Executive Committee Meeting

Todd Arrowsmith	Yes	Terry Barnum	Yes	Dick Billingsley	Yes	Chris Calderwood	Yes
Monica Colunga	Yes	Rita Dever	Yes	Mark Edgemon	Yes	Sandy Gahring	Abstain
Denise Halstead	Yes	Jeff Jordan		Nancy Kelly	Yes	Loren Kleinrock	Abstain
Robert Kostopoulos	Yes	Paul Lopez	Yes	Jill Matyuch		Jim Monico	Yes
John Norman	Yes	Carter Paysinger	Yes	Jim Perry	Yes	Dave Reid	Yes
Paula Hart Rodas	Yes	Mike West	Yes	Dana Wilkerson	Yes		

**Motion Carried    19 Yes    0 No    2 Abstain**



# STATE 539

Proposal to revise Bylaw 1501, Baseball Pitch Count

Todd Arrowsmith	Yes	Terry Barnum	Yes	Dick Billingsley	Yes	Chris Calderwood	Yes
Monica Colunga	Yes	Rita Dever	Yes	Mark Edgemon	Yes	Sandy Gahring	Yes
Denise Halstead	Yes	Jeff Jordan		Nancy Kelly	Yes	Loren Kleinrock	Yes
Robert Kostopoulos	Yes	Paul Lopez	Yes	Jill Matyuch		Jim Monico	Yes
John Norman	Yes	Carter Paysinger	Yes	Jim Perry	Yes	Dave Reid	Yes
Paula Hart Rodas	Yes	Mike West	Yes	Dana Wilkerson	Yes		

**Motion Carried    21 Yes    0 No    0 Abstain**

# ROB WIGOD – 6A

## 2018-2022 Area Placement Recommendations

Todd Arrowsmith	Yes	Terry Barnum	Yes	Dick Billingsley	Yes	Chris Calderwood	Yes
Monica Colunga	Yes	Rita Dever	Yes	Mark Edgemon	Yes	Sandy Gahring	Yes
Denise Halstead	Yes	Jeff Jordan		Nancy Kelly	Yes	Loren Kleinrock	Yes
Robert Kostopoulos	Yes	Paul Lopez	Yes	Jill Matyuch		Jim Monico	Yes
John Norman	Yes	Carter Paysinger	Yes	Jim Perry	Yes	Dave Reid	Yes
Paula Hart Rodas	Yes	Mike West	Yes	Dana Wilkerson	Yes		

**Motion Carried    21 Yes    0 No    0 Abstain**



**C. I. F. SOUTHERN SECTION**  
**Budget Notes for 2017-18**  
Council Meeting  
January 25, 2017

- I. COLUMN 1:** Actual revenue and expenditures in the CURRENT fiscal year (2016-17)
- II. COLUMN 2:** Budget target for CURRENT fiscal year (2016-17)
- III. COLUMN 3:** Budget target for NEXT fiscal year (2017-18)
  - A. Based upon current actuals, forecast and historical trend
- IV. COLUMN 4-8:** Actual revenue and expenditures over the last 5 fiscal years (2011 – 2016)
- V. REVENUE NOTES (page 1):**
  - A. For the most part, Sport revenue projections are relatively flat
  - B. Projecting notable dips in BASEBALL and FOOTBALL, due to trend and current year ticket sales
  - C. Projecting increases in GOLF due to \$5 bump in entry fees for individual/team
  - D. Projecting increase in VOLLEYBALL, due to trend
  - E. Conservatively anticipating strong performance in long term INVESTMENTS
  - F. Substantial change in PROGRAM SALES, movement toward electronic/web based programs
  - G. PUBLICATIONS increase as we will be bump cost to official's organizations
  - H. SPECIAL EVENTS coming in line with trend in 4<sup>th</sup> year of line item
- VI. EXPENSE NOTES (pages 2-3):**
  - A. BASKETBALL finals venue for 17-18 unknown, but will not use Honda Center at current cost
  - B. Decreasing salaries to AREA LIAISONS as job expectations/descriptions have decreased
  - C. LEGAL EXPENSE conservatively decreased
  - D. MAJOR MEDICAL
    - 1. July-December 2017 can be predicted to the penny as premiums are on calendar year
    - 2. January-June 2018 is unknown, but projecting 8% increase to active employees, 4% to retirees
  - E. CALPERS contribution rates continue to climb to maintain healthy status of pension fund
  - F. PROGRAM EXPENSE decrease as CIF-SS moves toward electronic/web based programs
  - G. SALARIES
    - 1. 2% COLA proposed as well as regular staff step/longevity increases
    - 2. Overall number projected to decrease from current year based upon changes in personnel
  - H. SPECIAL EVENTS coming in line with trend in 4<sup>th</sup> year of line item
  - I. WEB TECHNOLOGY decreased to allow recent technology improvements to mature
- VII. OVERALL**
  - A. Balanced budget
  - B. NO INCREASE/CHANGE to Membership fees, ticket prices or playoff split distribution
  - C. Continued commitment to provide exceptional service and memorable events, while keeping costs at the forefront of our MISSION.

Prepared by:  
*MITCH CARTY, Chief Financial Officer*

**C.I.F. SOUTHERN SECTION**  
**Budget Proposal**  
2017 - 2018

	1	2	3	4	5	6	7	8
	16-17 To Date	16-17 Budget	2017-18	0%	+2% & 1%	+5% & 2.5%	+8% & 4%	+10% & 5%
				15-16	14-15	13-14	12-13	11-12
<b>Income</b>								
BADMINTON	-	-	-	-	-	-	-	-
BASEBALL	-	67,000	57,000	53,277	56,656	66,040	89,154	79,262
BASKETBALL	-	629,000	645,000	650,630	673,844	617,755	496,471	541,287
CROSS COUNTRY	98,847	92,000	96,000	91,723	95,400	87,917	76,427	73,383
FIELD HOCKEY	-	-	-	-	-	-	-	-
FOOTBALL	735,796	944,000	850,000	1,061,636	1,138,054	860,704	878,602	988,340
GOLF	28,035	59,000	69,900	65,665	63,875	63,280	70,345	70,995
GYMNASTICS	-	-	-	-	-	-	-	-
LACROSSE	-	-	-	-	-	-	-	-
SOCCER	-	93,000	89,500	88,687	103,996	82,389	82,535	80,889
SOFTBALL	-	29,900	29,500	29,035	30,715	31,380	26,457	27,347
SWIMMING	-	53,900	53,900	54,020	54,794	53,505	47,761	49,340
TENNIS	-	-	-	-	-	-	-	-
TRACK	-	144,000	147,000	151,043	145,404	138,666	123,814	120,261
VOLLEYBALL	102,849	161,000	179,000	196,570	207,691	186,039	154,121	162,485
WATER POLO	26,847	49,900	46,900	46,713	46,851	55,119	41,890	51,167
WRESTLING	-	139,000	137,900	135,176	142,082	128,359	46,652	45,946
APPAREL (Merchandise, T-Shirts, Patches, etc.)	39,421	132,000	136,900	140,028	136,886	132,252	132,793	118,446
FRIENDS OF GOLF	47,000	47,000	47,000	47,000	47,000	47,000	45,000	50,000
INTEREST (on Investments)	29,414	9,900	21,000	45,521	5,455	7,289	3,685	3,139
OTHER INCOME	22,086	54,700	30,000	23,301	57,693	8,426	100,000	-
PROGRAM SALES	11,542	27,500	9,900	31,845	33,673	34,097	38,366	40,281
PUBLICATIONS (Rule Books)	34,704	57,000	84,900	78,790	94,862	49,127	70,200	102,721
SPECIAL EVENTS (HOF-DS, Ath Ad Summit)	48,973	29,500	51,000	28,330	4,260			
SPORT FEES (Membership)	486,550	480,500	486,000	482,800	475,250	468,895	457,850	453,000
SUPPORT/MARKETING INCOME	869,571	933,259	961,000	954,679	857,659	831,104	839,555	810,378
TV/RADIO/WEB - RIGHTS FEES	201,500	266,800	295,000	299,225	257,996	120,188	147,500	98,750
CHAMPIONS FOR CHARACTER	5,899	61,000	62,500	69,486	60,862	55,917	52,742	-
<b>Total Income</b>	<b>2,789,034</b>	<b>4,560,859</b>	<b>4,586,800</b>	<b>4,825,180</b>	<b>4,790,958</b>	<b>4,125,448</b>	<b>4,021,920</b>	<b>3,967,417</b>
<b>Cost of Goods Sold</b>								
Publications COGS	34,235	57,000	59,500	78,091	97,797	49,196	69,767	99,365
<b>Total Cost of Goods Sold</b>	<b>34,235</b>	<b>57,000</b>	<b>59,500</b>	<b>78,091</b>	<b>97,797</b>	<b>49,196</b>	<b>69,767</b>	<b>99,365</b>
<b>Gross Profit</b>	<b>2,754,799</b>	<b>4,503,859</b>	<b>4,527,300</b>	<b>4,747,089</b>	<b>4,693,161</b>	<b>4,076,252</b>	<b>3,952,153</b>	<b>3,868,052</b>

**SS 548**



**C.I.F. SOUTHERN SECTION**  
**Budget Proposal**  
2017 - 2018

1	2	3	4	5	6	7	8
16-17 To Date	16-17 Budget	2017-18	0%	+2% & 1%	+5% & 2.5%	+8% & 4%	+10% & 5%
			15-16	14-15	13-14	12-13	11-12

Expense							
BADMINTON EXPENSE	-	-	85	-	-	-	-
BASEBALL EXPENSE	700	39,000	42,000	41,972	37,948	56,926	54,496
BASKETBALL EXPENSE	10,967	192,100	209,900	241,046	190,139	188,963	215,911
CROSS COUNTRY EXPENSE	44,920	41,000	43,000	45,235	40,582	40,035	38,033
FOOTBALL EXPENSE	125,269	115,000	125,000	118,122	147,416	148,947	210,248
GOLF EXPENSE	27,936	65,000	68,500	69,160	66,241	64,540	76,320
LACROSSE EXPENSE	-	250	250	-	-	-	269
SOCCER EXPENSE	1,638	38,000	37,000	36,300	37,834	36,550	32,837
SOFTBALL EXPENSE	-	26,000	24,500	22,102	30,724	22,370	19,598
SWIMMING EXPENSE	564	45,000	48,000	48,269	51,510	41,344	42,809
TENNIS EXPENSE	7,415	13,100	15,000	15,430	13,681	14,174	14,343
TRACK EXPENSE	514	85,100	86,500	86,476	86,240	80,817	76,842
VOLLEYBALL EXPENSE	33,347	60,000	56,900	54,614	58,759	58,701	49,494
WATER POLO EXPENSE	13,256	25,000	25,000	25,531	24,570	21,608	22,464
WRESTLING EXPENSE	(5,119)	125,000	129,000	141,446	136,688	119,908	34,008
AREA LIAISONS	25,893	53,100	42,000	55,457	53,039	52,294	49,820
AUDITOR	15,500	16,000	16,000	15,500	15,556	15,500	15,065
AWARDS	28,697	60,000	52,800	51,795	58,942	66,932	67,747
BAD DEBT	1	-	-	-	691	-	24,100
BUILDING MAINTENANCE	18,169	28,000	28,500	28,256	27,263	26,135	34,629
COUNCIL	19,764	60,000	62,500	63,022	65,237	51,831	56,096
DEPRECIATION EXPENSE	-	73,000	80,790	74,215	71,848	67,007	53,544
DONATIONS	5,846	47,000	47,000	46,702	522,250	47,000	45,000
GENERAL OFFICE	19,481	30,000	29,900	28,203	35,945	22,306	22,727
INSURANCE (WC, D&O, Life, Bldg)	21,134	38,000	37,500	39,736	37,830	36,770	34,465
INTEREST EXPENSE	-	107	-	-	-	-	-
INVESTMENT EXPENSE	1,600	3,700	3,500	3,110	3,767		
LEGAL EXPENSE	1,456	15,000	7,000	1,382	2,698	61,486	34,224
LOSS OR GAIN/ASSETS	-	-	-	-	-	-	1,613
MEDICAL	230,990	346,602	386,254	372,800	376,174	381,208	386,254
MISCELLANEOUS EXPENSE	695	1,500	975	660	947	680	954
OFFICE SUPPLIES	22,611	45,000	45,000	45,062	51,645	42,107	47,235
OFFICE SUPPLIES - SMALL EQUIP.	518	4,000	4,000	7,622	7,631	160	200
OFFICE TRAVEL	12,494	56,000	43,500	46,644	61,561	17,248	50,953
PAYROLL EXPENSES	-	1,000	737	543	4,856	316	787

SS 548



**C.I.F. SOUTHERN SECTION**

**Budget Proposal**

2017 - 2018

1	2	3	4	5	6	7	8
16-17 To Date	16-17 Budget	2017-18	0%	+2% & 1%	+5% & 2.5%	+8% & 4%	+10% & 5%
			15-16	14-15	13-14	12-13	11-12

**Expense (continued)**

**PAYROLL TAXES**

CALPERS (Tier I, II & III)

185,470 298,180 344,087 285,727 233,721 206,975 202,656 196,317

FICA - SOCIAL SECURITY

47,816 92,628 95,192 92,195 88,288 84,493 85,632 83,864

FICA - MEDICARE

14,794 25,471 25,322 24,226 22,917 21,991 22,406 21,358

**Total PAYROLL TAXES**

248,080 416,279 464,601 402,148 344,926 313,459 310,694 301,539

**POSTAGE**

11,820 20,000 21,000 20,641 15,499 20,910 17,285 26,783

**PRESS/MEDIA**

3,010 6,300 5,200 4,740 5,954 6,251 6,772 5,267

**PRINTING/DUPLICATING**

22,574 35,000 40,000 39,288 34,946 45,308 42,902 44,222

**PROFESSIONAL GROWTH**

360 2,500 1,000 720 300 770 - 895

**PROGRAM EXPENSE**

29,153 46,000 10,000 53,313 47,471 49,123 82,473 80,520

**PUBLICATIONS EXPENSE**

24,298 29,000 25,000 25,787 26,408 36,625 36,471 46,387

**PUBLICATIONS WASTE**

- 5,000 4,000 3,797 6,249 5,686 5,576 12,487

**SALARIES (Regular, commission & overtime)**

1,020,249 1,756,671 1,746,382 1,681,683 1,573,312 1,503,766 1,550,616 1,467,973

**SALES/USE TAX EXPENSE**

969 4,500 2,000 1,965 425 4,577 2,814 -

**SECRETARIAL/ADMIN. ASSISTANCE**

92 2,500 1,200 508 3,345 1,083 1,423 348

**SPECIAL EVENTS (HOF-DS, Ath Ad Summit)**

64,464 51,000 64,900 56,131 5,352 - 85,177 -

**SUPPORT/MARKETING EXPENSE**

45,435 68,950 69,000 106,444 71,012 48,387 81,361 84,787

**TAXES (Property)**

1,160 6,100 3,700 3,630 2,265 5,678 5,437 1,074

**TICKETS**

24,805 27,000 25,000 28,197 32,715 30,230 35,617 30,771

**TV TO SCHOOLS**

- 158,400 134,000 128,390 130,720 69,545 92,000 56,850

**UTILITIES**

8,653 15,000 15,801 15,530 22,579 25,167 22,699 20,252

**CHAMPIONS FOR CHARACTER EXP**

32,239 46,100 45,900 45,874 45,472 45,912 40,878 (15,767)

**WEBSITE TECHNOLOGY**

49,716 60,000 50,110 63,760 52,532 69,504 51,307 38,929

**Total Expense**

2,273,333 4,503,859 4,527,300 4,456,537 4,650,333 3,976,811 4,156,623 3,756,409

**Net Income/Loss**

481,467 0.00 0.00 290,552 42,828 99,441 (204,470) 111,643

**SS 548**



# C.I.F. SOUTHERN SECTION

FINANCIAL REPORT

Executive Committee Meeting

January 14, 2017



# FINANCIAL POSITION 2016-17

- Profit & Loss (12/31/2016)
  - Revenue: \$2,348,151 (51% of budget)
  - Expenses: \$1,990,536 (43% of budget)
- Net Income/Loss: \$438,615
- Prior Year Comparison: \$610,744
- Difference: (\$172,129)
- NOTE...Fall generally accounts for 50+% of the annual revenue.



# FALL SPORTS 2016: \$\$\$

SPORT	NET INCOME	BUDGET TARGET	+ / -
FOOTBALL	\$ 697,814	\$ 829,000	\$ (131,186)
G. VOLLEYBALL	\$ 75,983	\$ 75,750	\$ 233
CROSS COUNTRY	\$ 53,927	\$ 51,000	\$ 2,927
B. WATER POLO	\$ 13,592	\$ 12,450	\$ 1,142
G. GOLF	\$ 306	\$ (3,000)	\$ 2,694
G. TENNIS	\$ (7,415)	\$ (6,550)	\$ (865)
TOTALS	\$ 834,451	\$ 958,650	\$ (124,443)

# FALL SPORTS 2016: Tickets

SPORT	TICKETS SOLD 2016	TICKETS SOLD 2015	+ / -
FOOTBALL	227,528	268,064	(40,536)
G. VOLLEYBALL	40,811	45,306	(4,495)
CROSS COUNTRY	11,085	10,770	315
B. WATER POLO	3,585	3,374	211
TOTALS	283,009	327,514	(44,505)





## REVENUE SHARING 2016-17

- **Football**
  - \$476,835 to schools
  - \$625,062 prior year
- **Girls Volleyball**
  - \$51,590 to schools
  - \$66,574 prior year

## OTHER REVENUE NOTABLES

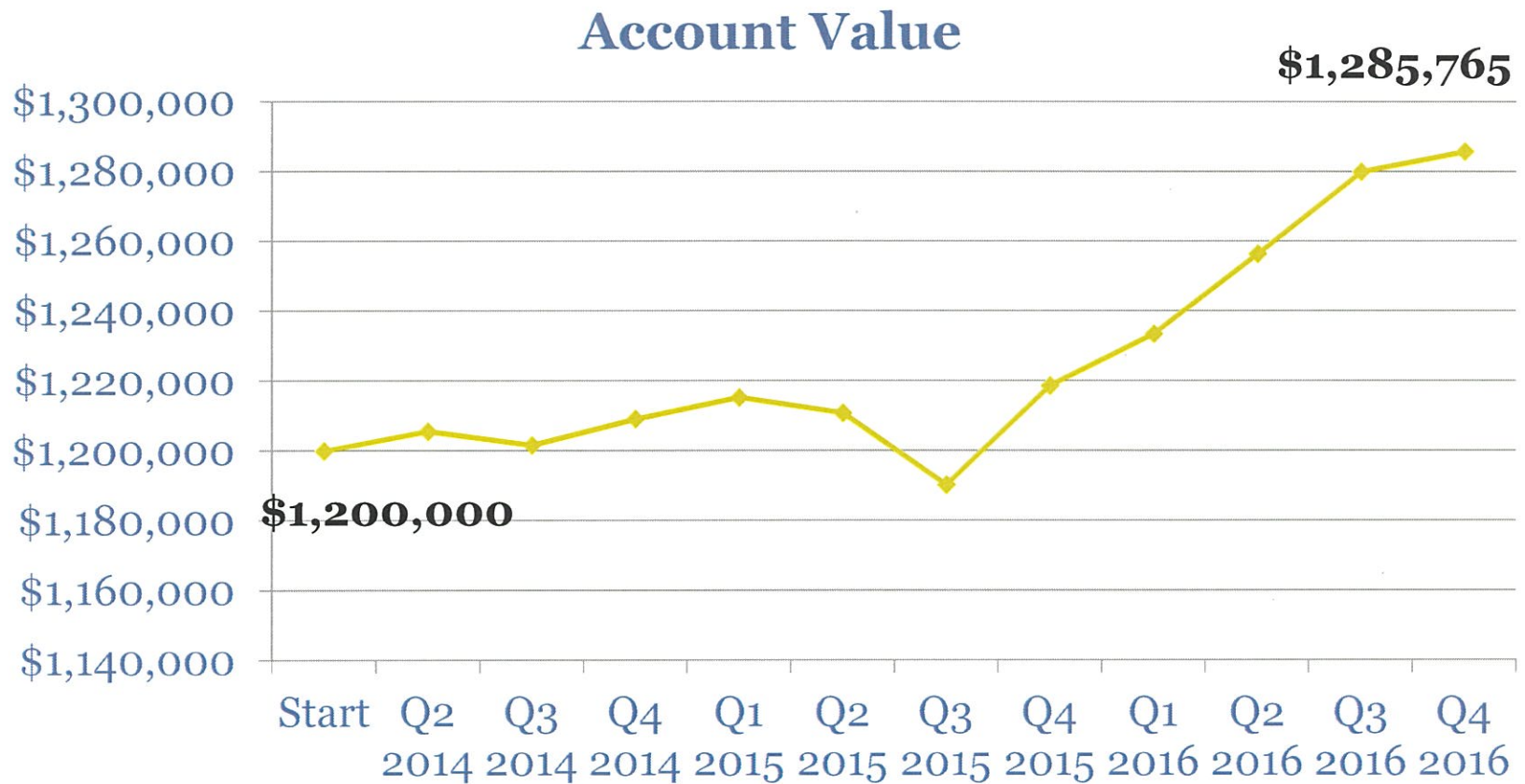
ACCOUNT	INCOME	BUDGET TARGET	+ / - OR %
SPORTS FEES	\$ 486,550	\$ 480,500	101%
MARKETING	\$ 864,571	\$ 933,259	93%
BROADCAST RIGHTS	\$ 159,100	\$ 266,800	60%
APPAREL	\$ 39,421	\$ 132,000	30%
SPECIAL EVENTS	\$ 48,973	\$ 29,500	166%
PROGRAMS	\$ 11,542	\$ 27,500	42%
PUBLICATIONS	\$ 34,668	\$ 57,000	61%



# EXPENSE UPDATE

ACCOUNT	EXPENSE	BUDGET TARGET	+ / - OR %
AWARDS	\$ 28,697	\$ 60,000	48%
MAJOR MEDICAL	\$ 171,439	\$ 346,602	49%
PAYROLL TAXES	\$ 209,437	\$ 416,279	50%
SALARIES	\$ 859,616	\$ 1,756,671	49%
SPECIAL EVENTS	\$ 64,464	\$ 51,000	126%
TICKETS	\$ 24,805	\$ 27,000	92%
UTILITIES	\$ 8,124	\$ 15,000	54%
TECHNOLOGY	\$ 44,566	\$ 60,000	75%

# INVESTMENTS





# C.I.F. SOUTHERN SECTION

## FINANCIAL REPORT

Executive Committee Meeting

January 14, 2017