

HISTORY OF THE
CALIFORNIA INTERSCHOLASTIC FEDERATION
SOUTHERN CALIFORNIA
(CIFSS)

43rd historical “tidbit.”
Dr. John S. Dahlem

SHIRLEY JEAN FRAZIER
DIRECTOR OF BUDGET AND FINANCE

33 YEARS OF DEDICATED SERVICE

“The Sweetheart of the Southern Section”



Gahr Office



Los Alamitos Office

For over 33 years, Shirley Frazier, Director of Budget and Finance, has been considered one of the most important staff members in the Southern Section office. Her gregarious and warm personality is present every time a member school calls the office for a financial question. Her wonderful smile and dedication to the youth of the Southern Section have been extolled by all of the Commissioners and Executive Committee members who have had the pleasure of knowing her and working with her. She is responsible for all financial records of the Section and has instituted many of the monetary standards which have made the non-profit Southern Section a viable institution. She will definitely be missed as the true “Sweetheart of the CIFSS.”

SHIRLEY FRAZIER “TIDBITS”

- Shirley Diamond was born April 28, 1943, at St. Joseph Hospital in Orange, California.



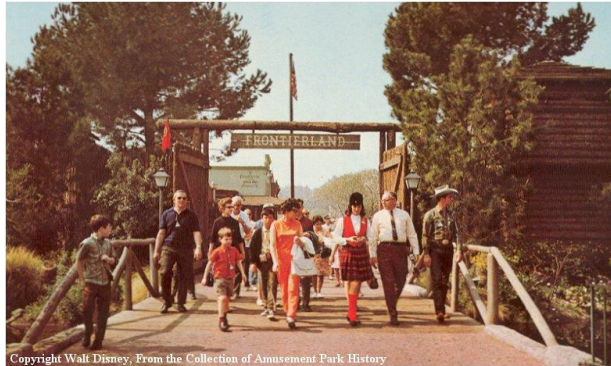
- She attended Orange High School and graduated in 1961. She spent one year at Grants Pass High School in Oregon.



- Shirley was a very good student at Orange and active in the G.A.A. (Girls Athletic Association).
- Her favorite sport to play in high school was field hockey long before girls could participate in CIF sports.



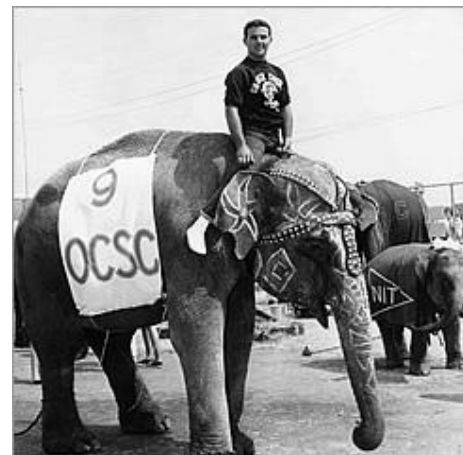
- Shirley needed an elective to fill out her senior year at Orange and decided to take bookkeeping. She fell in love with this class due in large part to the great teacher she had.
- She worked part time in Frontierland at Disneyland and in an insurance office.



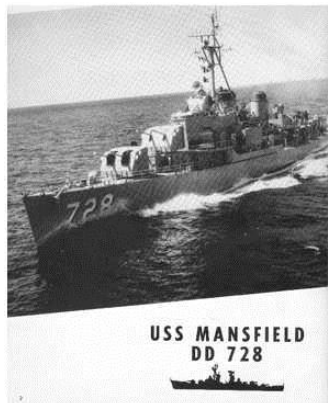
- She attended Fullerton Community College and received an A.A. degree in 1963.



- Shirley was one of the first students to attend the new Orange State College campus which is now California State University at Fullerton. She graduated in 1965 with a degree in Business Administration majoring in Accounting.



- In 1964, Shirley married James Frazier. They met in August on a blind date; arranged by a girl friend, and married in November... it was love at first sight. Jim was in the Navy and served in Vietnam on the USS Mansfield until 1966.

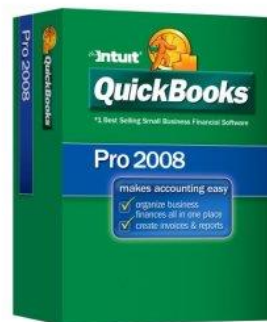


- Shirley went to work after graduation in the accounting firm of Means, Huffstetler and Tracy & Barnes. She wanted to become a CPA but had to take care of her family first.



- Her first daughter, Sharla, was born in 1967 and Rhonda followed in 1969. This necessitated Shirley becoming a dedicated mom, staying at home and becoming actively involved in PTA and Girl Scouts.
- Shirley also took care of her siblings as ill health affected both her mother and father. She was very instrumental in the raising of her brother Fred.
- She needed a part time job and after applying to a job in the local newspaper, was hired on April 17, 1975 by former CIF Southern Section Commissioner Kenny Fagan (Commissioner 1954-1975) just as he was retiring. Her new boss was Commissioner Tom Byrnes (Commissioner 1975-1989).
- Her first job title was “Bookkeeper.” She then became the Southern Section accountant and was promoted to Director of Budget and Finance.
- She worked half a day for five days a week for her first three years as she took care of her family.

- Prior to Shirley, all of the Southern Section financial records were done by the commissioners who kept all the books.
- She started her work at the Cerritos office with no more than the end of a table as her work station.
- There were no computers. All ledgers were kept by hand and all checks were handwritten.
- Darol Roundy was the assigner for all sports at that time and when he was assigning officials, no one in the office could use the phones because the officials had to call and confirm their assignments.
- In the early years of her career, there was only one account for girl's sports called "Girls Athletics." That did not change until Title IX took effect.
- One of her biggest jobs was to record entry fees for the sports. This was prior to charging member schools assessment fees for the sports in which they participated.
- She used the old mimeograph machine to run off financial reports
- The whole office was excited in the late 1970's when IBM Selectric typewriters were bought for the office staff.
- Under Commissioner Ray Plutko (Commissioner 1980-1986), each member school was assessed \$48 for the purchase of computers for the office staff. The first computers were IBM with the DOS system.
- Shirley, like so many others, was reluctant to use the computers. She said, "...how can I turn my books over to a computer...it might loose all my data." But, she quickly learned how to use the computer and realized how much easier it made the accounting practices necessary in the office.
- Commissioner Dean Crowley (Commissioner 1993-1999), improved the accounting system by going to QuickBooks, a computerized accounting software system.



- Dean was not sure what title Shirley should have with all of her responsibilities....Controller, Chief Financial Officer, etc. He finally decided on Director of Budget and Finance.

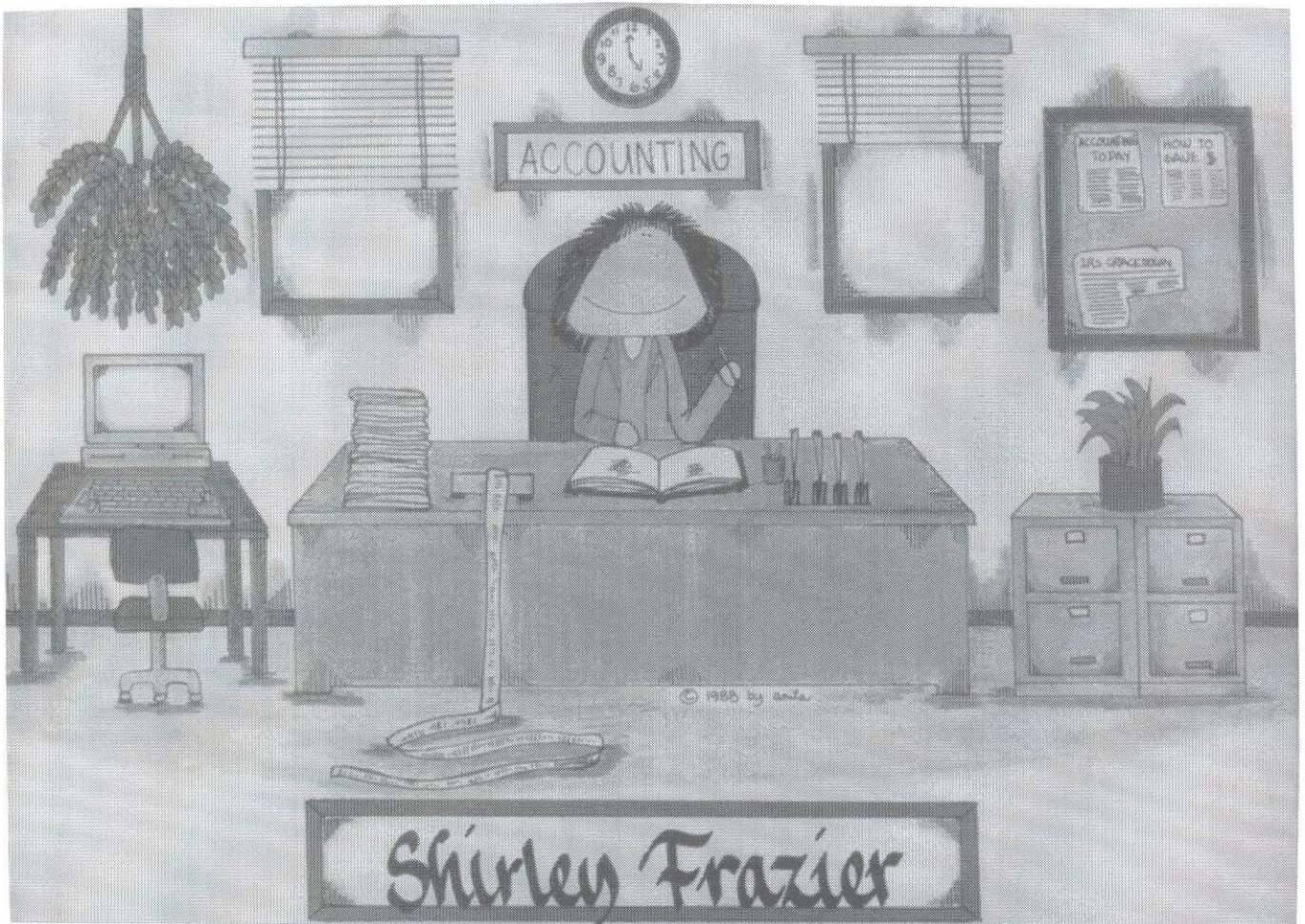
- Shirley still does the collection of school dues (list of payees and delinquents) and the financial report by hand.
- Shirley stated that she worked with wonderful people in the Southern Section office and came in contact with many of the dedicated Executive Committee members. One of her favorites was Hansford Rants, who was the Treasurer of the Executive Committee at that time. He helped establish her base salary, aligned to an accounting technician in the ABC school district.
- She remembered several drive by shootings around the Cerritos office and how they changed the glass on the front door to Plexiglas.
- During the difficult financial times of 1991-1993, Shirley stood strong on the use of sound and legal accounting procedures. She expressed her thanks for the help of auditor Gary Turner and the excellent leadership of Executive Committee members Gary Smidderks and Ken Gunn.
- Shirley always felt that financial policies needed to be written down and wrote the CIF Southern Section Financial Handbook. One of her favorite sayings was, “Do not submit cash, only checks.”
- Shirley was very assertive in her belief that the annual budget should be developed by a committee. There needed to be an audit committee with the budget and annual audit approved by the Executive Committee.

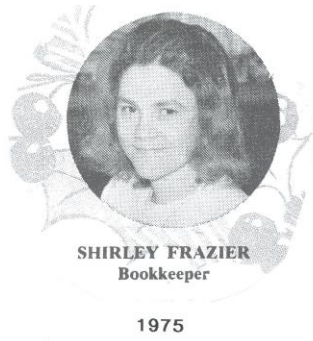


COMMENTS REGARDING SHIRLEY FROM SOUTHERN SECTION STAFF MEMBERS

- “She is the real sweetheart of our office.”
- “You always feel so good after talking with Shirley.”
- “She is the connection to the history of the office.”
- “I love her laugh.”
- “She has such a wonderful husband and loving family.”
- “She is the captain of the ship.”
- “She really put her job on the line during the financial difficulties of the early 1990’s.”
- “Shirley Worley.”
- “Shurl.”
- “Everyone knows her at Council meetings and they love to chat with her.”
- “She loves her morning diet coke with lots of ice.”
- “A delightful and great person.”
- “Loves going to the USS Mansfield reunions and visits to North Carolina.”
- “Her number one priority is to serve the members of the Southern Section.”
- “One of the most caring people I know.”
- “The closest person in the office that is almost irreplaceable.”
- “I just love her!”





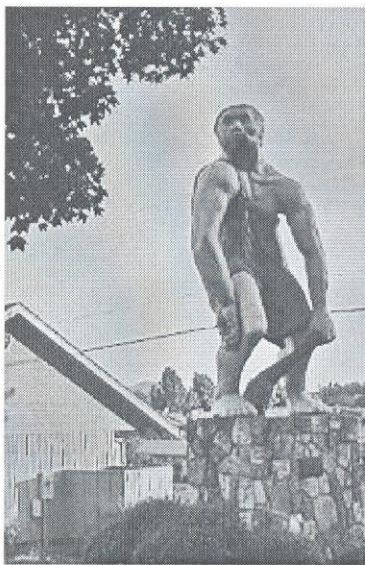


GRANTS PASS HIGH SCHOOL

OREGON

1960

"The Cavemen"



Shirley Diamond



SHIRLEY JEAN DIAMOND . . . Shirley . . . plans on Fullerton JC . . . liked OHS Spanish . . . played softball . . . officiated for hockey after school . . . prizes the A she got on her English IV term paper . . . would like to travel abroad. GAA 1, 2, 3, 4; Block O 4; FHA 1; OHS and county science fair award; Spanish club 2, 3; Officials club 4.

all-stars



NEW BLOCK O's received awards at February meeting. **ROW 1:** Judy Moore, Nancy Dav, Marilyn Goodnight, Nancy Johnson, Kolina Shaw, Margaret Solorio, Janet Smith, Connie Kassahn. **ROW 2:** Sharon Richardson, Chris Savoy, Shirley Diamond, Sharon Cleary, Susie Eggers, Ruth Hewlett, Nancy Hull. **ROW 3:** Linda Hardin, Judy Schaffer, Peggy Hawkins, Cora Hoffmaster, Sally Struck, Carla Newkirk, Jenny Gonzales, Marlis Hilton, Irene Lynch, Mrs. Helen Johnson, department head. Standing: Barbara Hart, Donna Orcutt